

**Regular Meeting #     - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

**Review**

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Staci Knisley, Dennis Keller, Jeff Porter, Chief Lape, Jeff Fix, David Miller, Rick Szabrak, Corey Clark, Loudan Klein, Aunie Cordle, Dave Burgei, Jim Bahnsen, Jon Slater, Jon Kochis, Ray Stemen, Tish Enright, Sarah Garren, Rachel Briggs, Nick Boone, Mark Conrad, Kellie Sharp, Ed Laramée, Jeremiah Upp, Dennis Schwallie, Shelby Stevens, Jan Hanley, and Brett Riffle.

- Welcome

Commissioner Levacy invited everyone to the swearing-in ceremony and the sweets and treats(or open house, as it was sometimes called) scheduled after the voting meeting. (No public dollars were used for this.)

- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

We welcomed the JFS leadership development team members (Tish Enright, Sarah Garren, and Rachel Briggs) to the Commission meeting. These individuals participated in a rigorous training program to learn about county operations and to prepare for career development. We are also thankful to the managers who mentored the employees in their development. (For the December 11 meeting, the employees were interested in the experience of a Commission meeting and the approval of the 2019 appropriation measure for all funds. In addition, the Board of Commissioners, the County Administrator, and others will attend the December 13<sup>th</sup> all-staff meetings for JFS at Liberty Center.)

Offices will be closed on December 24 and December 25 in honor of Christmas.

Offices will be closed on January 1 for New Year's Day.

The 2019 reorganizational meeting will be January 14<sup>th</sup> at 10 a.m.

The first regular meeting in 2019 will be January 15<sup>th</sup> (review expected at 9 a.m.; regular meeting expected at 10 a.m.)

The first "Time with the Commission" meeting will be January 29<sup>th</sup>. (A draft agenda was in the review packet, along with 2019 dates of interest.)

- b. Highlights of Resolutions

Dr. Brown provided highlights of resolutions proposed. There were 57 resolutions for the voting meeting.

We proposed to continue to use an internet auction tool through govdeals.com in 2019, as has been a practice for the disposition of certain obsolete assets.

We proposed approval of two resolutions to approve host sites for recycling. One resolution authorized the county administrator to sign the agreements as they are signed by the hosts. The other resolution was to approve the county agreement for Liberty Center to be a host site. (Community Action is the grant administrator for this process.)

**Regular Meeting #. - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

HR proposed the approval of the Delta Dental contract for services, as previously reviewed.

JFS proposed the approval of two contracts for protective placement.

The Engineer proposed approval of an agreement for a federal project for improvements at 33 and Election House Road, a change order for the West Buckeye Lake improvement project with BK Layer (lowering the contract), an amendment to a road usage agreement with AEP – Ohio Power, a change order for a Walnut Township bridge project, use of a force account in 2019, an agreement with the Ohio EPA, and two equipment rental agreements. The County Engineer also proposed an emergency resolution to approve the closure of Old Logan Road for Columbia Gas to make repairs to deteriorated 30" gas line.

RPC proposed a resolution to approve Conditional Acceptance of the Heron Crossing Section 2 Subdivision and acceptance of the Heron Crossing Section 3 final plat (two resolutions, with actions previously approved by RPC).

Juvenile Court and the Major Crimes Unit proposed approval (retroactively) for purchases of vehicles (two resolutions).

Utilities proposed internet auction for obsolete vehicles which cannot be used in other departments.

We proposed approval of a renewed partnership agreement to continue the energy aggregation and purchasing program with Palmer Energy, as part of the County Commissioners Association of Ohio program.

We proposed approval of the elected official bond for the County Coroner. (Thank you to the Prosecutor's Office for preparing this resolution.)

We proposed to appoint Ms. Kellie Sharp to the Workforce Development Board for WIOA (an interview was scheduled with Ms. Sharp at 9:45 a.m.).

There were additional financial resolutions to approve, such as:

- Approval of renewal of the Airport note (internal) and documentation of reduction in principal;
- Retroactive approval of a credit card for Juvenile Court;
- The approval of the 2019 all funds budget, the appropriation measure (see below);
- The repayment of advances for CHIP/HOME grants and EMA;
- Extending the repayment of advances for the Commissioners (grant funds) and EMA;
- Account to account transfers of appropriations for JFS, Utilities, Juvenile Court and the Sheriff (three resolutions for the Sheriff);
- Transfer of unexpended funds as per the ORC (two resolutions, of which one transaction is most significant; the residual equity transferred to the general fund for the Help America Vote grant is accurate because the original expenditure was within the general fund);
- Appropriations from unappropriated funds for JFS, the Sheriff (two resolutions), and the FCFACF Council;
- Appropriations from unappropriated funds for multiple special revenue funds and reimbursements relating to BWC, as prepared by the County Auditor;
- Memo transactions and appropriations for the County Engineer (three resolutions);
- Movements of funds by operation of law for JFS reimbursements (five resolutions);

**Regular Meeting #5 - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

- Fund to fund transfers to provide amounts for the FOJ accounts for the Sheriff and the Prosecutor for 2019; and
- The payment of bills.

In addition, the Board of Elections and Commissioners proposed approval of the agreement with Dominion for the purchase of voting equipment, a resolution associated with an agreement with the Secretary of State, and a related memo receipt and memo expenditure for the state portion of costs of the equipment.

In queue, there were contracts pending approval, such as the Airport manager and Clerk of Court related contracts. We expect these on the January 15<sup>th</sup> voting agenda. We also are aware of several other pending matters to follow the reorganizational meeting.

Mr. Davis stated the Commission was hopeful for a successful conclusion to a rocky state reading the Board of Elections voting machines. If this is not done by 10:00 a.m. they can hold the meeting open through the Open House.

Mr. Levacy thanked Dr. Brown and Ms. Brown-Thompson for all their work.

Ms. Brown-Thompson noted they wouldn't have been able to move so quickly without Mr. Davis contacting the Secretary of State.

c. **Administrative Approvals & Budget Update**

**Administrative Approvals**

The review packet contained a list of administrative approvals for the week. No questions were posed.

Palmer Energy requested a letter for township and village leaders to share information about electric governmental aggregation programs and to offer opportunities to obtain more information if desired. A letter (provided in the review packet) was presented and will be sent to leaders by Palmer Energy. We will be hosting an update in connection with the RPC meeting in February.

John Watson with Habitat for Humanity (the owner of the Clarence E. Miller Building) requested a letter of support for a grant. A copy was in the review packet.

We have completed the work of the environmental stewardship work group for the year and have accomplished the activities the group desired to accomplish to increase participation and awareness of recycling opportunities. In January, the group will reorganize and issue a global email to invite employees to participate. Dennis Keller and Justin Grant will be leading the group.

**Budget Update**

Dr. Brown provided an overview of the 2019 all funds budget. A press release and slide show were available. The voting agenda included the appropriation measure for the county.

The "all funds" budget, comprised of multiple fund types, was presented at \$180 M, or about 9.4% below the current "all funds" budget. The change is largely due to the timing of grant awards. Multiple grants are received for defined purposes at different points in a year.

The 2019 general fund budget, which covers expenditures for daily operations of county services, was presented at \$48.4 M, an approximate 2% decrease from the current estimated general fund budget of \$49.4 M. The decrease is largely based on a one-time expenditure planned at the end of

**Regular Meeting #5: - 2018  
Fairfield County Commissioners' Office  
December 11, 2018**

2018 for elections equipment. The election equipment is expected to be ordered in 2018 at a cost of \$2.1 M, with the state covering \$1.4 M of that cost.

When considering the general fund expenditures, the following was presented for 2019:

- \$447,000 for a 5% increase in health benefits costs and employee changes in coverage
- \$300,000 for additional building renovations, furniture, fixtures, and equipment
- \$300,000 for a 2% salary increase and negotiated increases, such as for law enforcement
- Approximately \$135,000 so Juvenile Court can continue services while experiencing reductions in state revenues
- \$62,000 for radio repeaters for law enforcement and first responders
- \$50,000 for the County Prosecutor to hire an additional Assistant Prosecuting Attorney for the Juvenile division of the County Prosecutor's Office
- \$42,000 for pre-trial services at Common Pleas Court
- An increase of \$26,800 for operations of the Multi-County Juvenile Detention Center, bringing the Fairfield County total for the joint venture to \$922,130 annually
- An increase of \$24,694, representing a 3% increase in elected official salaries according to the Ohio Revised Code (as of December 6, 2018)
- \$20,000 for unmanned aerial vehicles for law enforcement
- An increase of \$18,000 for a Domestic Relations Court liaison who will be serving as a supervisor for JFS Protective Services
- An increase of \$17,000 for Municipal Court to continue a Community Services Program for probationers at work
- An increase of \$17,000 for the Treasurer to maintain support staff

The 2019 general fund budget proposal included \$13,868,182 for the Sheriff's Office, the largest department within the general fund.

Four additional Sheriff's Office employees were previously approved to staff a transport unit.

The main priority of the budget continues to be law enforcement and public safety, such as with the Sheriff's Office and related jail expenditures.

With general fund revenues, sales tax (estimated at \$22 M for 2019) is the largest general fund revenue source. The sales tax rates of counties within the state were reviewed. Fairfield County's sales tax rate has been the same since January 1, 2010. Fairfield County's rate is the lowest of all contiguous counties and would continue to be the lowest even with a .25% increase.

No revenue factors were included to increase estimated sales tax receipts based on internet sales because state action has not yet been taken on this matter. In addition, no revenue factors were included for restoration of local government funds from the state.

The following factors were included for the 2019 projection:

- An increase in general property taxes of ½%, based on history
- An increase of 3% in conveyance fees, based on market activity
- An increase of 3% in sales tax, based on market activity
- An increase of 1% in charges for services or fees, based on history
- Casino revenues of \$1.75 M annually (a flat estimate over time)

**Regular Meeting #5: - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

- Interest income of \$1 M annually, based on current market conditions
- \$1,366,130 of shared local governmental funds from the state
- A transfer of \$1,000,000 from the Clerk of Courts Certificate of Title Fund

Overall, the 2019 revenues are expected to exceed \$44.9 M. The carryover cash balance of 2018, available in 2019, is expected to exceed \$11.5 M. Carryover cash is required for planned expenditures and future projections.

Carryover cash dips below the cash balance policy target in 2021, if all current factors remain as expected. Dr. Brown reported this was the second year this matter has been reported in this way during a budget presentation, given the ongoing discussions about the MCO issue and loss of those revenues.

The county website includes the full general fund budget as well as multiple reports about county finances. Please visit <https://www.co.fairfield.oh.us/>

In January, we will honor distinguished presenters and partners for their work with the budget hearing presentations and processes.

Mr. Davis reported on the CCAO Winter Conference he attended. He was able to speak briefly with Governor-elect DeWine regarding the local government funds and is hopeful that will improve for the county. At the conference, they also discussed the implementation of the internet sales tax. Further, he hopes Commissioner-elect Fix is able to utilize his relationship with Franklin County Commissioner O'Grady to come to a quick resolution on the Franklin County litigation. Despite all of these unknowns, the Commission hopes to remain on the right side of the playing field by expecting the worst, but hoping for the best. He thanked Dr. Brown and the rest of the staff of their work on the budget. He also thanked Mr. Porter for all his work on the health insurance plan for the county.

d. BRAVOs

Thank you to the County Auditor's Finance Department for extending their December 3 deadline for 2018 purchase orders to December 4 to accommodate the Board of Elections needs, and from what we understand, a need with the Major Crimes Unit. Thank you to Meagen Bowland with the Finance Department for her excellent internal customer service in helping with a pay-in from Meals on Wheels (who has just one more payment to reimburse the county for a correction previously made).

Bravo to Amy Brown-Thompson for her sense of urgency in solving issues with the Secretary of State's agreement for the purchase of voting equipment.

Thanks to everyone who is working hard at the Ohio Means Job center in Fairfield County. On Friday, a man with construction skills (who was homeless and without transportation) was connected with an employer who hired him on the spot and provided transportation (a vehicle) to be used for work. This is an exception case of everyone being at the right place at the right time, knowledgeable about how to act to improve lives.

Bravo to FCFACF Council and Juvenile Court for collaborating to develop a job-sharing arrangement to benefit the public and an employee who is right for the shared position. The arrangement is expected to go through September 2020.

Thank you to Rick Szabrak, Economic and Workforce Development Director, for attending the Violet Township community meeting about the township's plans for a community center. Thank you, also, for Mr. Szabrak's leadership with the 33

**Regular Meeting # - 2018  
Fairfield County Commissioners' Office  
December 11, 2018**

Alliance annual meeting; a positive article was in the Eagle Gazette about the economic outlook for Fairfield County.

Bravo to Todd McCullough for being elected as an officer for the Ohio County Dog Warden association.

Bravo to Kristi Burre, JFS Deputy Director – Protective Services, for presenting at the CCAO Winter Conference. Thanks to many others (Commissioner Davis, Dennis Keller, Todd McCullough, Tony Vogel, Don Rector, and others) who attended the conference and brought back information to share.

Mr. Davis stated that Ms. Burre did a great job on the panel at CCAO. He thought she was powerful and persuasive.

Thank you to Tammy Smith and Mike Eaton for their work in helping to prepare Commissioner-elect Fix's office.

Dr. Brown also thanked Shelby Stevens who has interned worked with the EMA office.

**Meeting with Kellie Sharp**

The Commissioners met at 9:42 a.m. with Kellie Sharp regarding the WIOA Board vacancy. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Staci Knisley, Dennis Keller, Jeff Porter, Chief Lape, Jeff Fix, David Miller, Rick Szabrak, Corey Clark, Loudan Klein, Aunie Cordle, Dave Burgei, Jim Bahnsen, Jon Slater, Jon Kochis, Ray Stemen, Tish Enright, Sarah Garren, Rachel Briggs, Nick Boone, Mark Conrad, Kellie Sharp, Ed Laramée, Jeremiah Upp, Dennis Schwallie, Jan Hanley, and Brett Riffle.

Mr. Szabrak stated that they would like Ms. Sharp to fill the vacancy of Kim Kirchgessner who is retiring at the end of the year.

Ms. Sharp has been employed at FMC since 1990. She received information on the board from Mr. Szabrak and is looking forward to contributing to the board.

Mr. Davis stated that Ms. Sharp came highly recommended.

Mr. Levacy thanked her for her willingness to serve and noted how important this board was to Fairfield County.

**Meeting with Dennis Schwallie re: Airport Note Renewal**

The Commissioners met at 9:47 a.m. with Dennis Schwallie regarding the airport note renewal. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Staci Knisley, Dennis Keller, Jeff Porter, Chief Lape, Jeff Fix, David Miller, Rick Szabrak, Corey Clark, Loudan Klein, Aunie Cordle, Dave Burgei, Jim Bahnsen, Jon Slater, Jon Kochis, Ray Stemen, Tish Enright, Sarah Garren, Rachel Briggs, Nick Boone, Mark Conrad, Ed Laramée, Jeremiah Upp, Dennis Schwallie, Jan Hanley, and Brett Riffle.

Ms. Schwallie informed the Commissioners they would be considering the airport note renewal in the regular meeting for \$865,000 at 2.2% interest through the County Treasurer. This is a bit earlier than last year's note and will close at the beginning of next year. They should be back on the normal schedule for 2020.

Mr. Davis stated the Commission is incredibly fortunate to have Mr. Schwallie for their bond services.

**Regular Meeting #5 - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

- Old Business
- New Business
- General Correspondence Received
  - a. CFLP 3<sup>rd</sup> Qtr. Recycling Drop Off Report and October 26<sup>th</sup> Minutes
- Calendar Review/Invitations Received
  - a. MORPC Presentation for Insight 2050 Academy. January 23<sup>rd</sup>
    - 1. Commissioner-Elect Fix will attend
- FYI
  - a. The jail population is 254.

Mr. Davis mentioned that at the CCAO conference several counties were discussion their impending need to build a larger jail and that Wachtel &McAnally and Granger presented at the conference.
  - b. ADAMH Press Release – Law Enforcement Officer CIT Training Graduation
  - c. Violet Township Zoning Notices
  - d. Ohio Justice Alliance for Community Corrections Winter 2018/2019 Newsletter
- Open Items

Mr. Davis stated at 9:56 a.m. that the Commission would be in recess until 10:00 a.m.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 11, 2018 beginning at 10:03 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeff Fix, Joshua Horacek, Amy Brown-Thompson, Dennis Keller, Jeff Porter, Jeremiah Upp, Aunie Cordle, Loudan Klein, Rick Szabrak, Dennis Schwallie, Ray Stemen, Ed Laramée, Jeff Camechis, Corey Clark, Tish Enright, Sarah Garren, Rachel Briggs, Nick Boone, David Miller, Dave Burgei, Chief Lape, Mark Conrad, Jon Kochis, Jane Hanely, Brett Riffle, and Jon Slater.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster wished everyone a Merry Christmas and blessed New Year. He encouraged everyone to pray for both local and national leadership.

**Regular Meeting #5 - 2018  
Fairfield County Commissioners' Office  
December 11, 2018**

**Approval of Minutes for Tuesday, December 4, 2018.**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, December 4, 2018, Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Auditor's Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

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| 2018-12.11.a | A resolution to approve the transfer of unexpended fund balance in various Special Revenue funds to General Fund. [Auditor- Finance]   |
| 2018-12.11.b | A resolution to approve the transfer of unexpended fund balance in Special Revenue funds 2802 and 2803 to General Fund. [Auditor- Finance]   |
| 2018-12.11.c | A resolution to appropriate from unappropriated in a major expenditure object category JFS, Fund Numbers 2771, 2789, and 2801 and approve a reimbursement of BWC refunds to fund 2018 Public Assistance as a memo expenditure to funds 2771, 2789, and 2801 – JFS [Auditor- Finance] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Commissioners Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

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| 2018-12.11.d | A resolution approving the 2019 annual appropriation measure, the county budget [Commissioners]   |
| 2018-12.11.e | A resolution authorizing the disposal of Fairfield County surplus property by internet auction for Calendar Year 2019 [Commissioners]   |
| 2018-12.11.f | A Resolution to approve a partnership agreement to continue the energy aggregation and purchasing program with Palmer Energy, as part of the County Commissioners Association of Ohio program [Commissioners] |
| 2018-12.11.g | A resolution authorizing the approval of repayment of an advance to the General Fund – Fund # 3011 FY16 FAA sub fund 8135 [Commissioners]   |
| 2018-12.11.h | A resolution to approve a fund to fund transfer for the Further of Justice Appropriation for the County Prosecutor – Fairfield County Commissioners [Commissioners]   |
| 2018-12.11.i | A resolution approving the bond of Dr. Brian Varney for the Office of Fairfield County Coroner (term ending January 3, 2021). [Commissioners]   |
| 2018-12.11.j | A resolution to approve the Further of Justice (FOJ) appropriation for the County Sheriff - fund to fund transfer – Fairfield County Commissioners [Commissioners]  |

**Regular Meeting #5 - 2018  
Fairfield County Commissioners' Office  
December 11, 2018**

- 2018-12.11.k A resolution authorizing the issuance of \$865,000 of notes to renew notes previously issued to pay part of the cost of acquiring, constructing and equipping airport facilities at the Fairfield county airport [Commissioners]
- 2018-12.11.l A resolution authorizing the approval to extend the repayment date of 4 advance of funds – Fund #2788 FY2016 CDBG Allocation – Fund#2730 PY2016 CHIP/CDBG – Fund# 2731 PY2016 CHIP/HOME – Fund# 2731 FY2016 CHIP/HOME [Commissioners]
- 2018-12.11.m A resolution to sign host site agreements for 2019, 2020 and 2021 required by CFLP Solid Waste district in order to continue drop off recycling locations and make host site payments for those hosting recycling drop off sites for use by Fairfield County residents. [Commissioners]
- 2018-12.11.n A resolution to sign host site agreement for 2019, 2020 and 2021 required by CFLP Solid Waste district in order to continue drop off recycling locations and make host site payments for those hosting recycling drop off sites for use by Fairfield County residents. [Commissioners]

Discussion: Dr. Brown stated the budget appropriation measure would be posted on the website and a packet of information was also available if attendees wished to have more information. Mr. Davis thanked Dr. Brown and the staff for all of their work.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Economic Development Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Economic Development resolution to appoint Mr. Jason Saul to the Fairfield County Revolving Loan Fund Loan Review Committee; see resolution 2018-12.04.u.

Discussion: Mr. Davis thought Ms. Sharp was very impressive and will be a great board member.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Emergency Management Agency Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2018-12.11.p A resolution authorizing the approval to extend the due date for repayments on an advance for EMA Fund 2707 Emergency Management Performance Grant (Subfund 8127) [EMA]
- 2018-12.11.q A resolution authorizing the approval of repayment of an advance to the General Fund from EMA 2091 Subfund 8129 Hazardous Materials Emergency Planning Grant Fund. [EMA]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

**Regular Meeting #56 - 2018  
Fairfield County Commissioners' Office  
December 11, 2018**

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| 2018-12.11.r  | A resolution to approve a Change Order for the West Buckeye Lake Drainage Improvement Project. [Engineer]  |
| 2018-12.11.s  | A Resolution to Approve an LPA Federal Project Agreement with ODOT for Memorial Drive (CR33A) and Election House Road (CR40) Intersection Improvement Project. [Engineer]                            |
| 2018-12.11.t  | A resolution to approve an Equipment Rental Agreement with Company Wrench, LTD. [Engineer]   |
| 2018-12.11.u  | An emergency resolution to approve the closure of Old Logan Road for Columbia Gas to make repairs to deteriorated 30" gas line [Engineer]  |
| 2018-12.11.v  | A resolution to approve an Equipment Rental Agreement with Taylor Rental. [Engineer]   |
| 2018-12.11.w  | A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 2018 CEAO Safety Study Project [Engineer]                          |
| 2018-12.11.x  | A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions 11/15/18 [Engineer] |
| 2018-12.11.y  | A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 2018 Ball Banking Study PID 106861 [Engineer]                      |
| 2018-12.11.z  | A resolution to approve an Agreement with the Ohio Environmental Protection Agency. [Engineer]   |
| 2018-12.11.aa | A resolution to approve an Addendum to the Road Usage Agreement between Fairfield County and Ohio Power Company, a unit of AEP. [Engineer]   |
| 2018-12.11.bb | A resolution to approve a Change Order for the WAL-24, FAI-TR238-4.688 Leonard Road over a Tributary to Walnut Creek Bridge Replacement Project. [Engineer]  |
| 2018-12.11.cc | A Resolution to Authorize the Use of Force Account by the Fairfield County Engineer. [Engineer]  |

Discussion: Dr. Brown noted the West Buckeye Lake change order was for a reduction, which is not seen often. Mr. Upp added that there are a few more punch-list items to complete. Mr. Levacy is impressed with the project cooperation. Dr. Brown added the project would be complete by the grant terms and conditions by April 2019.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Family, Adult, and Children First Council Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated in a major expenditure object category, Family, Adult, and Children First Council Fund 7521, Children's Committee Fund; see resolution 2018-12.11.dd

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Regular Meeting #! - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

**Approval of the Human Resources Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Human Resources resolution authorizing the approval of an agreement with Delta Dental of Ohio for dental insurance for Fairfield County Employees; see resolution 2018-12.11.ee.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Job & Family Services Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Job & Family Services resolutions:

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| 2018-12.11.ff | A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]  |
| 2018-12.11.gg | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018 [JFS]   |
| 2018-12.11.hh | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]   |
| 2018-12.11.ii | A resolution regarding Network Placement and Related Services Agreement between Marie's House of Hope, Inc., and Job and Family Services, Child Protective Services Department [JFS]                                   |
| 2018-12.11.jj | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]   |
| 2018-12.11.kk | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]   |
| 2018-12.11.ll | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 [JFS]   |
| 2018-12.11.mm | A resolution regarding Network Placement and Related Services Agreement between Specialized Alternatives for Families and Youth of Ohio, Inc., and Job and Family Services, Child Protective Services Department [JFS] |

Discussion: Mr. Davis stated that Ms. Cordle should be incredibly proud of her management team and the service they provide.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Juvenile/Probate Court Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

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| 2018-12.11.nn | A resolution approving an account to account transfer [#1001 Probate Court Fund] [Juvenile/Probate Court]                           |
| 2018-12.11.oo | A resolution authorizing the purchase of a 2018 Ford Fusion Vehicle from Byers Middletown Ford with the State Of Ohio Department of |

**Regular Meeting # - 2018  
Fairfield County Commissioners' Office  
December 11, 2018**

Administrative Services state competitive bidding process, for use by the Fairfield County Juvenile/Probate Courts. [\$18, 424.50] [Juvenile/Probate Court]

2018-12.11.pp A resolution authorizing the use of a Visa Credit Card between Fairfield National Bank and the Juvenile and Probate Court for allowable purposes. [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Major Crimes Unit Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

2018-12.11.qq A resolution authorizing the purchase of a 2019 Dodge Grand Caravan GT Wagon. [Major Crimes Unit] [\$25,000.00] [Sheriff - Major Crimes Unit]

2018-12.11.rr A resolution authorizing the purchase of a 2017 GMC Terrains SLT AWD [Major Crimes Unit] [\$4,745.00] [Sheriff - Major Crimes Unit]

Discussion: Mr. Davis stated that in his discussions with Governor-elect DeWine, Mr. DeWine spoke strongly of his favorable view of organizations such as the Major Crimes Unit.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Regional Planning Commission Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2018-12.11.ss A resolution to approve the Heron Crossing Section 3 Final Plat [Regional Planning Commission]

2018-12.11.tt A resolution to approve Conditional Acceptance of the Heron Crossing Section 2 Subdivision [Regional Planning] [Regional Planning Commission]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2018-12.11.uu A resolution approving an account to account transfer Fund 1001 [Sheriff]

2018-12.11.vv A resolution authorizing an account to account transfer Fund 2503 [Sheriff]

2018-12.11.ww A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2027 Weights (Rd&Brdg) [Sheriff]

2018-12.11.xx A resolution authorizing an account to account transfer Fund 2503 [Sheriff]

**Regular Meeting #5 - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

2018-12.11.yy            A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2593 Concealed Handgun License [Sheriff]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Utilities Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities Office resolutions:

2018-12.11.zz            A resolution approving an account to account transfer and authorizing a Fund to Fund transfer. [Utilities] [Utilities]

2018-12.11.aaa           A resolution to authorize the disposal of obsolete vehicles within the Fairfield County Utilities' Office by public auction. [Utilities]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Payment of Bills**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-12.11.bbb.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Commissioners and Board of Elections Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners and Board of Elections resolutions:

2018-12.11.ccc           A resolution to approve a voting system agreement by and between Dominion Voting Systems, Inc., and the Fairfield County Commissioners [Board of Elections]

2018-12.11.ddd           A resolution authorizing the participating in a sublease-purchase arrangement with the Ohio Secretary of State for the purpose of acquiring and implementing voting machines and equipment and financing certain costs thereof, a sublease-purchase agreement evidencing such arrangement, and matters related thereto. [Commissioners]

2018-12.11.eee           A resolution to request appropriations for additional unanticipated receipts and to record memo receipts and memo expenses for Board of Election Voting Equipment General Fund 1001 [Auditor- Finance]

Discussion: Mr. Davis thanked Ms. Hanely and Mr. Riffle for their work. Ms. Hanely stated they received the approval from the Secretary of State at 9:09 a.m. Approval of the resolutions will allow them to have the equipment in the office the week of January 27<sup>th</sup> and ready for the May primary. Ms. Brown-Thompson reported the indemnity and open-ended reimbursement sections were removed. She has signed the agreement to form. Dr. Brown noted the agreements are as they were expected with no increases in the maintenance or licensing fees over time and with the proper encumbrances in order.

**Regular Meeting #5 - 2018**  
**Fairfield County Commissioners' Office**  
**December 11, 2018**

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

Mr. Davis stated he enjoyed serving as President and looked forward to Mr. Levacy serving as President next year.

Mr. Levacy wished everyone a Merry Christmas and Happy New Year.

Commissioner Davis stated the Commission would be in recess until after the Open House should any additional Commission actions be needed.

### Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 12:32 p.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

The next Regular Meeting is scheduled for Tuesday, January 15, 2019 at 10:00 a.m.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
that the December 11, 2018, minutes were approved by the following vote:

YEAS:  
ABSTENTIONS: None  
\*Approved on January 15, 2019

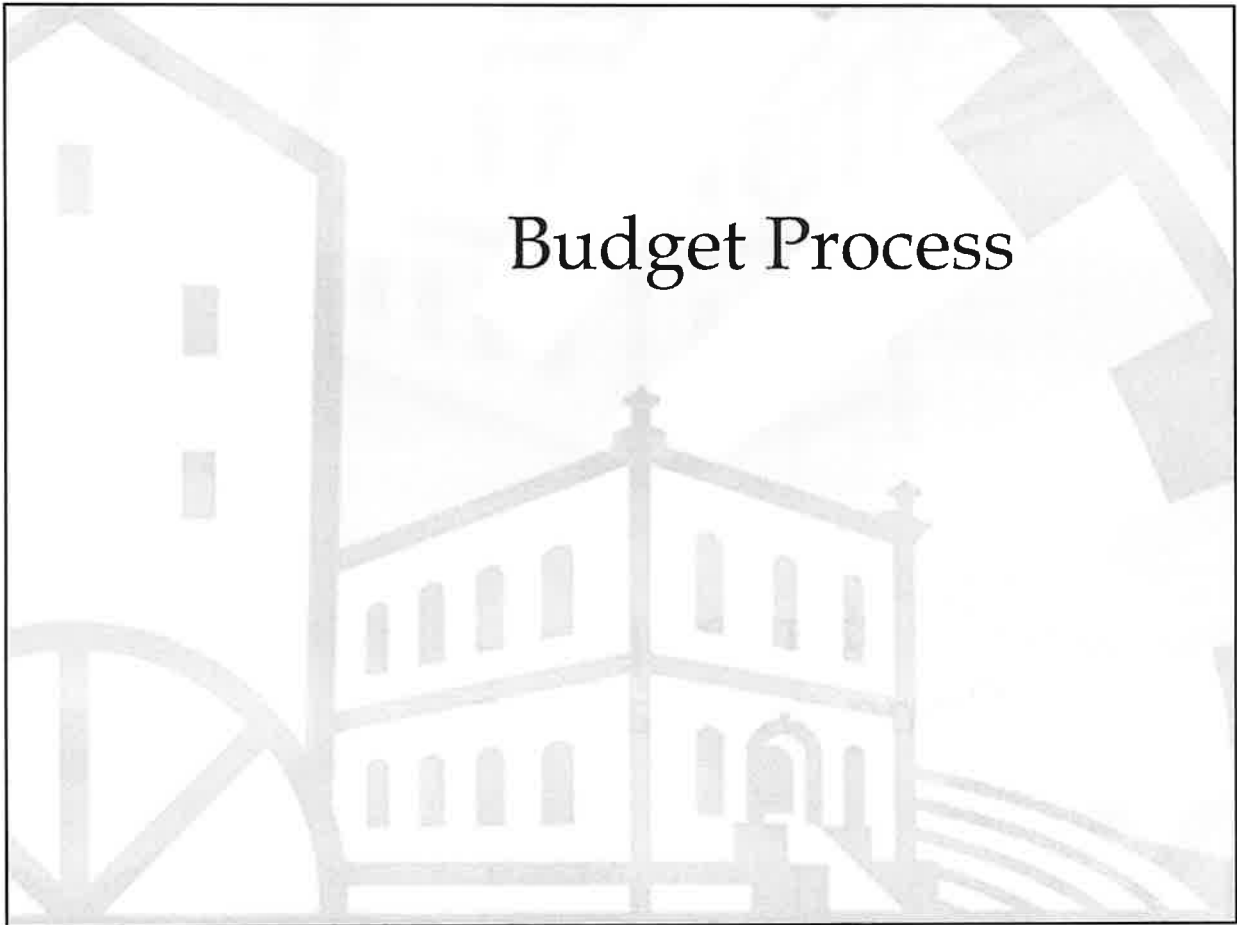
NAYS: None


Steven A. Davis  
Commissioner

Dave Levacy  
Commissioner

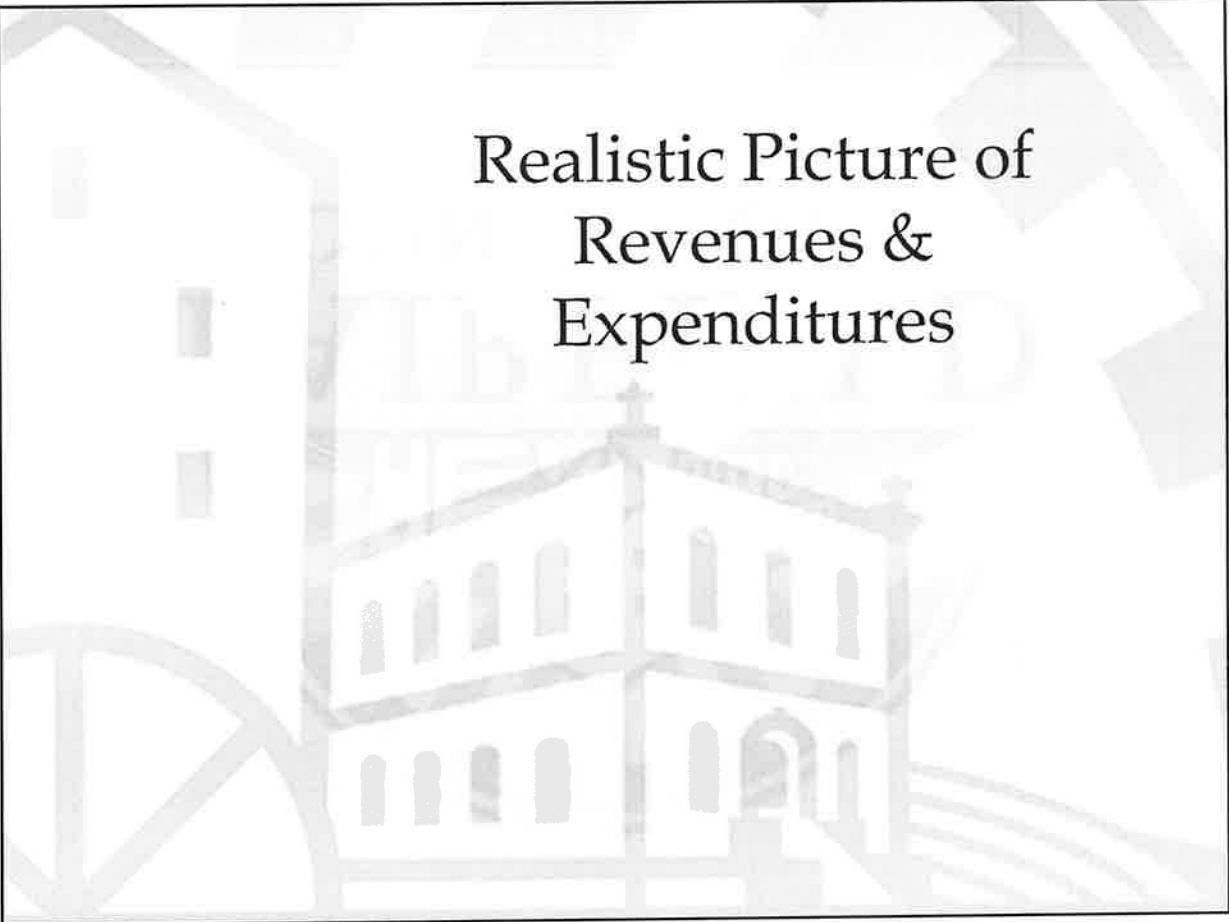
**Absent**  
Mike Kiger  
Commissioner

  
Rachel A. Elsea, Clerk



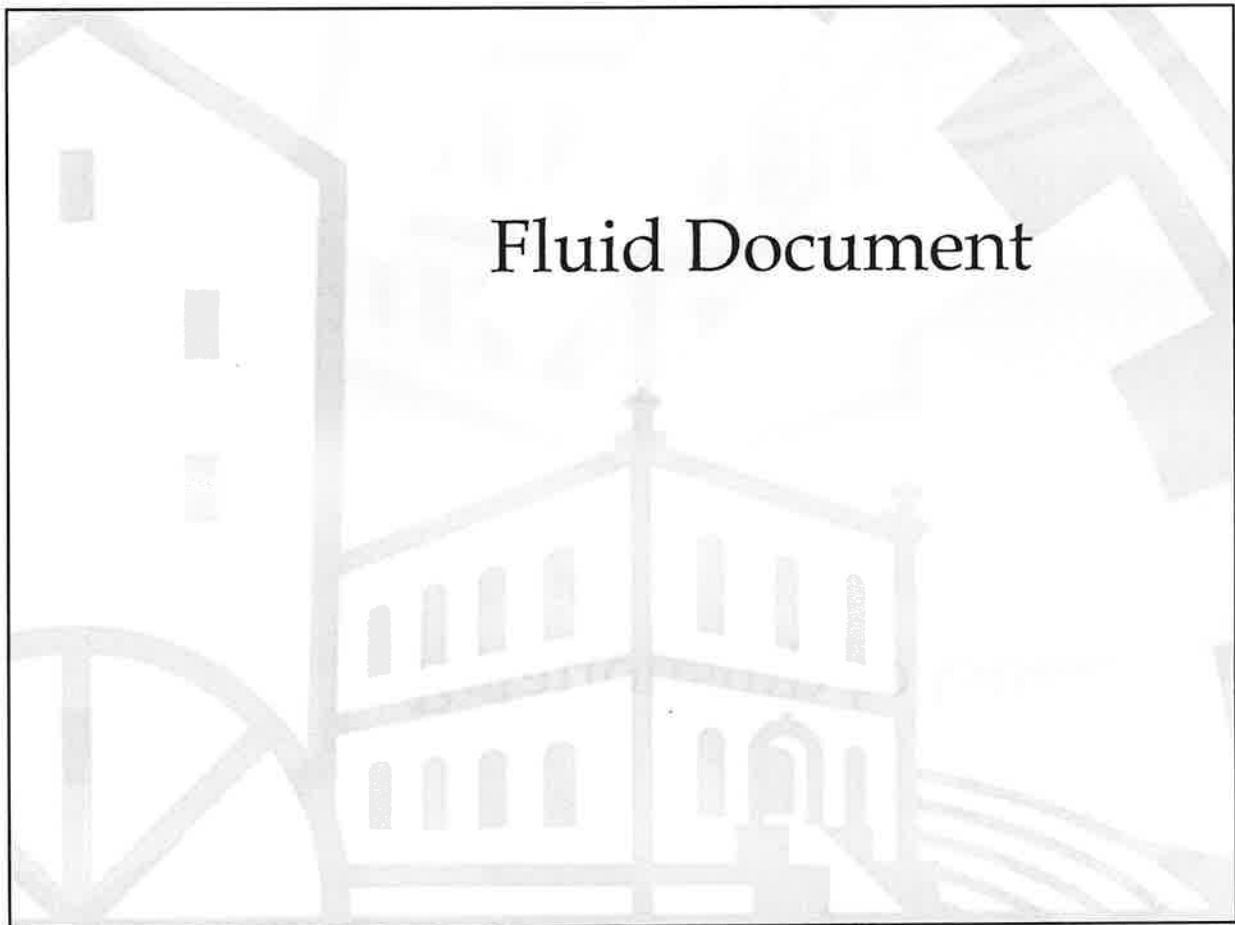


## Cooperative budget hearings



## Realistic Picture of Revenues & Expenditures





## 2019 General Fund Budget

- **\$48.4 M** as compared to current **\$49.4 M**
  - Decrease of 2%
  - One-time expenditure of elections equipment
- Adherence to parameters
  - 2% increase in salaries
  - no new employees, unless approved with justification
- Health benefit plan rates increased 5%
- Projected carryover \$11.5 M+



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9

## 2019 Budget Highlights

- **\$447,000** - increase for the 5% increase in health insurance
- **\$300,000** - building renovations, furniture, fixtures, and equipment
- **\$300,000** - increase for 2% wage increases and negotiated increase for law enforcement



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10

## 2019 Budget Highlights

- \$135,000 – Juvenile Court operations
- \$62,000 – radio repeaters
- \$50,000 – Assistant Prosecutor dedicated to the Juvenile Division
- \$42,000 – Pre-trial Services at Common Pleas Court
- \$26,800 – Juvenile Detention operations
- \$24,694 – Elected Official salary increases, based on ORC, as of 12.5.2018



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11

## 2019 Budget Highlights

- \$20,000 – unmanned aerial vehicles for law enforcement
- \$18,000 – DR Court liaison serving as Supervisor for JFS Protective Services
- \$17,000 – Continue Municipal Court Community Services Program
- \$17,000 – Maintain Treasurer Support Staff



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12

## Priority of Law Enforcement

- Sheriff's Budget
- **\$13,868,182**
- Four additional staff for transport
- Flexibility for organizational changes
- Main priority of the budget



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13

## 2019 Revenue Projections

- Sales Tax
  - Largest general revenue source
  - MCO issue - flat in 2018
  - 2.8% increase in 2019
  - \$22 M
  - No Internet Sales Increase for Sales Tax



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14

## Sales Tax Rate

- Fairfield County's rate has not increased since January 1, 2010
- Fairfield – 6.75%
- Hocking, Licking, Perry, Ross, & Pickaway – 7.25%
- Franklin – 7.50%



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15

## Additional 2019 Revenue Projections

**UP..**

1/2% for property taxes - \$ 8.6 M

3% for conveyance - \$ 3 M

1% charges for services - \$ 5 M



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16

## 2019 Revenue Projections

- Flat casino revenues - \$ 1.75 M
- Interest income - \$1 M
- LGF - \$1,366,130
- Transfer - \$ 1 M



## Carry over cash projections

2018 \$11.5 M

2019 \$10 M

2020 \$8 M

Crossing cash balance threshold in 2021

Policy requires planning



# 2019 General Fund By the Numbers

Total general fund budget, 2018	49.4 M
Total general fund budget, 2019	48.4 M
Total number of County employees, 11.30	962
Total number of employees within the general fund, 11.30	333
Percentage increase for wages, standard	2%
Percentage increase in health benefit plan rate	5%
Average annual salary for an employee paid within the general fund	\$46,800



# 2019 General Fund By the Numbers

Sales tax revenue loss, based on the Medicaid managed care issue - **\$1.5 Million annualized**

**Revenues for 2019 are anticipated to exceed \$ 44.9 M**



## Variables Over Time Through 2021

- **No extraordinary one-time expenditures**
- No settlement re: Franklin
- Current parameters, cooperation
- Merit-based pay implementation
- 27 pays in 2020



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21

## Uncertainty

- Opioid epidemic & drug addiction impacts all departments
- State budget cuts
- Increased costs for services & health benefits (claims experience)



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22

# 2019

- Restrict additional appropriations
- Monitor expenditures & revenues
- Continue message of parameters
- Support one another



# Positive Factors

- Population Growth
- Excellent management
- Exceptional location
- Strong diversified tax base, flexibility
- Low unemployment
- Current financial health
- Cooperative approaches
- Self-supporting debt
- New construction, expansion
- Reentry focus, Diversion focus
- Community Collaboration



# Relatively Flat Allocations

2018	\$ 5,034,572
2019	\$ 5,055,400

- Grant matches for county departments
- Court related allocations
- Contracted services & other agency allocations



# All funds budget, 2019

2018 - \$198 M  
2019 - \$ 180 M



# Board of Elections Equipment Purchase - Debriefing

## *Purchase - Debriefing*

- Thank you to Amy Brown-Thompson for her work with the Secretary of State's Office
- Thank you for the multiple examples of cooperation to support the voters in Fairfield County
- There were many steps to adjust the 2018 and 2019 budget



## *Public Records Requests*

- 2015 41
- 2016 25
- 2017 53
- 2018 22
- Response time - 1 day (same day service)



# Questions?

Thank you for your time.



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