Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Carl Burnett, David Miller, Linda Kauffman, Dennis Keller, Ursula LaVeck, Lisa Notestone, Ray Stemen, Tony Vogel, Brian Kuhn, and Anie Cordle.

- Legal Update

Mr. Dolin stated that he sent a mocked up letter to the airport board and copied Ms. Knisley and Mr. Davis.

Mr. Davis stated that once the Commissioners have it back he can sign it.

Ms. Knisley stated she forwarded the letter to the airport board for review.

Mr. Davis added that he would aim to sign the letter of December 17th.

- Administration and Budget Updates/Carri’s List

a. Follow up re: Meals on Wheels grants

Mr. Davis stated that the Commissioners are waiting on a letter from MOW regarding the grants line item as they budgeted $110,000 but requested around $118,000.

Ms. Brown’s report - Ms. Cindy Wells replied to the email sent by Ms. Brown requesting more information. There were no grant proposals received by the Meals on Wheels board that were not funded. Some senior citizen center requests were adjusted. Ms. Wells is going to follow up again with a letter indicated that Meals on Wheels desires its budget for grants to be what it approved for grants: $118,960, as opposed to the formerly reported amount of $110,000. Ms. Elsea is preparing a resolution for the Board of Commissioners to approve on December 17 the grants as authorized by the Meals on Wheels Board.

b. Port Authority

Mr. Davis stated that the Port Authority met last week and will be meeting again on December 18th. All three Commissioners plan on attending.

Ms. Brown’s report - The Port Authority held its first meeting on Wednesday, December 4. The Port Authority will meet again on
December 18th, at 8:00 a.m., to review by-laws and other initial formation matters. The Port Authority is considering its overarching mission and how it will operate. Its budget is under consideration, which means the Port will approach the Board of Commissioners for an allocation in the future. The Port is a separate political subdivision of the state. Financing options for various projects are being brainstormed. Ms. Brown confirmed with the Board that the main focus of the Port Authority is for its use as an economic development tool.

c. Land Bank

Mr. Davis reported that the next Land Bank meeting was scheduled for December 17th.

Ms. Brown’s report - The Land Bank’s core statutory members will meet on December 17. The purpose of that meeting will be to review and potentially approve an agreement and plan. The statutory members will consider additional board members for the Land Bank. The Board of Commissioners will approve the agreement and plan once it is approved by the Land Bank members. Treasurer Brian Kuhn, Assistant Prosecutor Jeff Porter, and Ms. Brown will meet on December 12 to prepare for the December 17 meeting.

d. Energy Aggregation

Mr. Davis stated that he provided remarks at the Trustees Dinner on Sunday night. Gail Ellinger mentioned that a possible reason for a lack of response is due to South Central Power’s reach in some townships. Mr. Davis added that the remarks went well and he informed everyone at the meeting that the Commissioners are struggling to find a means and way to be financially helpful but do have the will to be helpful.

Ms. Brown’s report - A planning session will be held at 6:30 p.m. on January 6 ahead of the Regional Planning Meeting. The interested entities are now Millersport, Walnut Township, Rushville, Richland Township, Berne Township, and Thurston. Millersport recently joined the group of interested parties. The Board of Commissioners in January will need to adopt a resolution relating to the CCAO partner, Palmer Energy. At no time does the County receive money; this is an operational agreement that will allow us to support the entities in the county wide energy aggregate. For example, the county will be able to host public meetings and provide administrative support. The eligible residents will potentially receive savings of about $100 per household annually.
e. City of Lancaster contract and grant match

Mr. Davis asked Mr. Levacy and Mr. Kiger to speak about this later in the meeting.

f. Local Government Innovation Fund – Loan Application

Mr. Davis reported that the loan application was submitted and confidence was high that it would be approved.

Ms. Brown’s report - Ms. Brown reported that she prepared the detailed loan application for the Local Government Innovation Fund and submitted it on December 8. The loan application is for $500,000. The interest free loan over ten years will further the Administrative Innovative Management System, the shared data management and imaging project for which a Local Government Innovation Grant was obtained previously. The Ohio Department of Development Services will be in touch with Ms. Brown as we work through the approval processes.

g. Budget Update, on schedule to pass December 17th

Mr. Davis stated the budget was looking good and only one hearing remained.

Ms. Knisley added that they are currently expecting $39.9 million including the $2 million for the jail. If the Lancaster Law Director is approved and amended the total would go up a bit.

Ms. Brown’s report - The last budget hearing is Thursday, December 12. We are right on target to pass the budget on Tuesday, December 17. Most of the review discussion prior to the meeting will be dedicated to a summary of the 2014 budget.

h. Meeting with Judge Clark, Clerk Clark

Mr. Davis stated that Ms. Cordle and Ms. Brown will be meeting with Judge Clark to provide him support during his time as Clerk of Courts.

Ms. Brown’s report - Today, Ms. Brown and Ms. Cordle are meeting with Clerk Clark to report on some administrative tasks that may be helpful to Judge Clark in his term as Acting Clerk of Courts. Judge Clark was eager to meet, and everyone is so very pleased with his service.
Old Business

Update relating to the Airport and Bluegrass

Mr. Davis reported that he attended the airport board meeting on Monday night to discuss issues relating to the Bluegrass Pipeline. He also met with Bluegrass on Monday who presented the requested survey information for a proposed southern route. The southern route occupies 2,700 lineal feet. Bluegrass indicated that they are now exploring a northern route, which is not a surprise; this route is significantly longer at 7,000 lineal feet. Mr. Davis told the Bluegrass representatives that the Commission is not opposed to a northern route, but that they would need a survey. He then briefed the airport. There is a concern with a northern route that pipelines would be on both sides of the runway and questions as to whether that is a good idea for the future of the airport. The airport board will meet with their engineer to discuss any concerns. The depth of the pipeline would also be an issue, but the airport could demand boring the entire length which would be more costly for Bluegrass and potentially hurt the cash the airport receives from the deal. Mr. Davis added that he did not discuss a cash deal with the airport.

Mr. Levacy stated that they could do a portion of the pipeline with boring and open cut the rest.

Mr. Davis added that the southern route has its upside due to the fewer changes that would take place while the northern route would have a greater economic impact.

Mr. Kiger stated that in the past they were interested in a northern runway.

Mr. Davis stated he told the airport board that the Commissioners would not roll over them on this issue. He added that the meeting was not contentious, but information and healthy in nature.

Customer follow-up

Mr. Kiger stated he received an email from Ms. Carol Schleich regarding Mt. Zion Road. He forwarded this to Mr. Orndorff and Mr. Ferbrache. Ms. Elsea stated they received a referral from Congressman Stivers as well. People are following up as appropriate.

New Business

a. Request from Richland Township for 5 benches and 5 tables
Mr. Kiger stated that he received a verbal request from Mr. Brad Markwood, and that Mr. Markwood would be happy with any donation.

Mr. Davis asked Mr. Keller how the inventory looked.

Mr. Keller thought they had a bit more than what Mr. Markwood had asked for.

Mr. Davis asked Mr. Keller to verify the inventory and added that he thought this was one of the larger requests the Commissioners had received. He said this would be under advisement pending receipt of a written request from Richland Township.

Mr. Keller asked where they wanted to put the tables and benches.

Mr. Kiger stated it would be for a new park.

This item will remain on the agenda.

- **General Correspondence Received**
  
  a. Fees collected in Fairfield County Municipal Court for November 2013

  b. Notice of Public Hearing from Greenfield Township

  c. COAAA Minutes from November 7th Meeting

  Mr. Davis stated that he and Ms. Cordle are still continuing their service on the ad hoc committed to find a new executive director for Meals on Wheels. They will be meeting on Tuesday night to go over the resumes and applications. It appears as though the field is broad.


  Ms. Elsea stated she would prepare a resolution for next week stating the Commissioners abide by the IRS standard mileage rates from hence forth in order to avoid having to do a resolution each year. She will communicate with the departments.

- **Calendar Review/Invitations Received**
  
  a. Pickerington Chamber Lunch – Thursday, December 19th at 12:00 p.m.

  Commissioners Kiger and Levacy will attend.
FYI

a. The Lighthouse December 2013 Newsletter

Issues Bin

a. Poll Worker Recruitment (eom February)

Mr. Davis stated that the Board of Elections continues to struggle to find poll workers. The Commissioners will take under advisement having a program for county employees.

Ms. Elsea stated that the Board of Elections is going to provide the section of the ORC that allows for employees to take administrative leave and collect poll worker pay.

Ms. Brown’s report - Carri Brown reached out to Susie Bloom for more information about the option of administrative leave for employees who work at the polls. This topic was raised during the budget hearing discussion with the Board of Elections. Ms. Bloom will be back in touch with Ms. Brown. A targeted deadline of February at the end of the month is proposed for this issue. Ms. Brown and Ms. Cordle have set a January meeting.

Re: Lancaster Law Director Contract and Grant

Mr. Levacy stated that he was aware of the latest information.

Ms. Knisley stated that the final request was for $150,000 plus a grant match of about $15,000. Ms. Elsea will draft a resolution to be on in January to consider contract approval for one year, grant match approval, and amend the budget.

Mr. Levacy stated that was all correct.

Ms. Knisley asked if it was okay for her and Ms. Elsea to proceed.

Mr. Kiger and Mr. Levacy stated it was.

Miscellaneous Business

Follow up with Board of Elections Budget

Ms. Knisley stated that the Board of Elections agreed to the 2% increase for salaries.
Mr. Davis stated he spoke with Board Member Kyle Farmer and Mr. Farmer conveyed a slightly different impression. They put 3% on the budget to make sure it was enough but they were counting and planning on the 2% that the county is doing. Mr. Farmer was not worried about this.

**Jail Property Survey**

Mr. Keller stated he received the draft survey for the jail site and he is reviewing the surveys.

Mr. Keller stated that they were currently working on the title searches and confirming easements. He gave Mr. Davis a copy of the survey.

Mr. Davis asked if there were any major concerns.

Mr. Keller stated there were a few easement issues but no real concerns.

Mr. Davis stated that there were ways to take care of the easements.

Mr. Keller agreed and said the easements are not significant or severe.

**Welcoming Clerk Clark**

Mr. Davis welcomed Clerk Clark and expressed his appreciation for his service.

Ms. Brown stated that she appreciated her time with Clerk Clark and would follow up with him. She also indicated she would follow up with Ms. Notestone and Mr. Miller on a 2013 reclassification issue.

**Bravo for help from the Recorder’s Office and Prosecutor’s Office**

Ms. Brown also commended Ms. McKenzie, Mr. Dolin, and Mr. Porter for their work in quickly gathering the deed and information needed for a title search relating to the new jail site.

Commissioner Davis stated at 9:32 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners’ Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 10, 2013 beginning at 10:04 a.m., with the following
Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Tony Vogel, Carl Burnett, Ursula LaVeck, Ray Stemen, David Miller, Jason Dolin, Dennis Keller, Ed Laramee, Paul Kemmerer, Bill Miller, Jon Slater, Holly Mattei, and Aunie Cordle.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked Ms. Elsea if there were any announcements. Ms. Elsea stated there was an item was removed from the agenda (2013-12.10.v) and that the agenda had been updated accordingly.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Paul Kemmerer of 2659 B Elder Road, Lancaster, Ohio stated he had been touring several residential server systems and health districts in Ohio. Ohio will be coming out with changes to their requirements. Sewage system failure rates are at 31% in Fairfield County. He talked and attended meetings with officials in northern Ohio and found those meetings very productive. Mr. Kemmerer stated that using GIS the area where he lives shows sewage surfacing year after year. He believes people are not educated enough to know this is happening to them. He stated that grant money is available to establish sewer systems and to educate landowners. Mr. Kemmerer believes that Fairfield County can do better in public health education. He handed Ms. Brown a packet of information on how he believed the Commissioners can reach out and educate the public. He would like to meet with Ms. Brown and Mr. Upp, if they are willing, to discuss this.

Mr. Davis thanked Mr. Kemmerer for his kind words on social media last week.

Mr. Kemmerer stated that the Commissioners have a difficult job and that he admires the work they do.

**Approval of Minutes for Tuesday, December, 3, 2013 and Thursday, December 5 2013.**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for Tuesday, December 3, 2013 and Thursday, December 5, 2013.
Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of Minutes for Friday, December 6, 2013

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for Friday, December 6, 2013

Discussion: Mr. Davis thanked his colleagues for handling the appointment of Clerk Clark on Friday as he had an out of state scheduling conflict. He wished to be at the appointment and very much supports the decision to appoint Clerk Clark.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Abstaining: Steve Davis

Approval of the Auditor’s Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor’s Office resolution authorizing Jon Slater, Fairfield County Auditor, permission to attend all conventions and meetings pertinent to the operation of the Auditor’s Office for 2014; see resolution 2013-12.10.a

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Commissioners’ Office Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners’ Office resolutions:

2013-12.10.b A resolution authorizing the approval of a request for payment and status of funds report – FY2012 CDBG Funds – Drawdown for $10,335 [Commissioners]

2013-12.10.c A resolution authorizing the disposal of Fairfield County surplus property by internet auction for Calendar Year 2014 [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis
Approval of the Community Action Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Community Action resolution to sign host site agreements for 2013, 2014, and 2015 required by CFLP Solid Waste district in order to make host site payments for those hosting recycling trailer sites for use by Fairfield County residents; see resolution 2013-12.10.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Engineer’s Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer’s Office resolutions:

2013-12.10.e  A resolution to change a bridge load rating (LIB-17). [Engineer]

2013-12.10.f  A Resolution to Approve the Construction Drawings for the MAD-33 FAI-CR24-5.22 Clearport Road Bridge Replacement Project. [Engineer]

2013-12.10.g  A Resolution to Approve the Construction Drawings for the FAI-CR71-0.93 Julian Road/Strickler Road Intersection Improvement Project. [Engineer]

2013-12.10.h  A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime payments and facility repairs to hot water heater [Engineer].

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

2013-12.10.i  A resolution regarding WIA AREA 20 WIB Member Approval [JFS]

2013-12.10.j  A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS]
Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Juvenile/Probate Court Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

2013-12.10.k A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2641 Title IV-E Fund [Juvenile Court]

2013-12.10.l A resolution approving an account to account transfer [Probate Court]

2013-12.10.m A resolution approving an account to account transfer [Juvenile Court]

2013-12.10.n A resolution approving an account to account transfer [Juvenile Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

**Approval of the Prosecutor’s Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Prosecutor’s Office resolutions:

2013-12.10.o A resolution to appropriate from unappropriated in a major expenditure object category Prosecutor’s Office State Victims of Crime Act Grant Fund 2785 0000 Prosecutor [Prosecutor-Victim/Witness Division]

2013-12.10.p A resolution authorizing the approval of repayment of an advance to the General Fund Prosecutor 8023 Victims of Crime Act (VOCA) Grant Fund 2013/14, Victim Assistance [Prosecutor- Victim/Witness Division]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis
Approval of the Regional Planning Commission’s Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2013-12.10.q A resolution to approve a contract with the Fairfield County Regional Planning Commission for the FY 2013 CDBG Allocation Program administrative services B-F-13-1AV-1 [Regional Planning]

2013-12.10.r A resolution to approve the appointment of Todd Edwards to the Fairfield County Regional Planning Commission [Regional Planning Commission]

2013-12.10.s A resolution to approve the reappointment of Dean LaRue to the Fairfield County Regional Planning Commission [Regional Planning Commission]

2013-12.10.t A resolution to approve the reappointment of Christian Hoffman to the Fairfield County Regional Planning Commission [Regional Planning Commission]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Utilities’ Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities’ Office resolutions:

2013-12.10.u A resolution authorizing the approval of repayment of an advance to the General Fund 2777 Home Sewage Septic Systems. [Utilities]

2013-12.10.v A resolution to authorize the Director of Fairfield County Utilities to sign service agreements and contracts as the County Representative. [Utilities]

2013-12.10.w A resolution to enter into an agreement for construction of water and sanitary sewer improvements for Hunters Ridge Development – Walker Corner LLC. [Utilities]

Discussion: Mr. Vogel stated the three resolutions were an advance to repay, a transfer, and an agreement for the area at 256 and 204, respectively. Mr. Davis asked if he received the letter from Baltimore yet. Mr. Vogel stated that he had not.
Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Veterans Services’ Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Veterans Services resolution approving compensation of Veteran Services Commissioners, as previously approved by the Veteran Services Commission; see resolution 2013-12.10.x.

Discussion: Mr. Davis stated he appreciated the rounding for budgetary purposes.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for Departments that need Board of Commissioners’ approval; see resolution 2013-12.10.y.

Discussion: Ms. Brown stated this bill list included the final payments to 3SG for data imaging services, as confirmed with the Clerk of Courts team members.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Thursday, December 5, 2013 at 10:30 a.m.

Commissioner Davis stated at 10:22 a.m. the Commission would take a seven minute recess following by the continuation of review in Commissioner Kiger’s Office.

Review Continued

The Commissioners met at 10:31 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, and Ed Laramee.

Mr. Davis stated that Mr. Laramee had delivered a casino revenue report and that the report may show revenues tracking a bit down.
Mr. Laramée stated he expected the equivalent to drop in the next three months as Cincinnati approaches their one year mark.

Mr. Davis thanked Mr. Laramée for the work.

**Executive Session to discuss Pending Litigation**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 10:33 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 10:47 a.m.

Roll call on the motion as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

**Review Continued**

The Commissioners met at 10:47 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

**Referral to Soil and Water Conservation District**

Mr. Kiger reported he referred Mr. Renner’s issue regarding the neighbor’s smelly pigs to the Soil and Water Conservation District. The staff provided some good recommendations.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn 11:04 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, December 17, 2013 at 10:00 a.m. with Review beginning at 9:00 a.m.
Motion by: Dave Levacy  Seconded by: Steven Davis

that the December 10, 2013, minutes were approved by the following vote:

YEAS: Levacy, Davis  NAYS: None
ABSTENTIONS: None

*Approved on December 17, 2013*

Steven A. Davis  Dave Levacy  Mike Kiger
Commissioner  Commissioner  Commissioner

Rachel Elsea, Clerk