

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Spencer Remoquillo, Josh Messerly, AJ Lacefield, Scott Zody, Dennis Keller, Todd McCullough, Corey Clark, Jon Kochis, David Miller, Jeff Porter, Ray Stemen, Aunie Cordle, Jamie Cassidy, Stephanie Caudill, Sarah Deible, Ruth Hoch, Amy Holland, Marea Jones, Sharleen Karns, Leah Miller, Beth Zody, Jim Bahnsen, Glenn McIntyre, Branden Meyer, Ron Osgood, Mayor Drobina, Chief Perrigo, Mary Beth Lane, Jon Slater, and Holly Mattei.

Ms. Brown welcomed the JFS Leadership Development Team who attended the review and voting agenda meetings to further their experiences with county government. She thanked all employees of JFS for making leadership development a priority, and she highlighted the services provided by JFS employees.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of resolutions. We had a resolution to draw awareness to the priority of customer service and the exceptional examples of customer service. A list of exceptional services (and the people who provided the services) was available with the resolution and will be emailed to all elected officials and department heads, as discussed earlier this year at the leadership conference.

There was a resolution to declare the Haaf Farms Project a necessity and to approve an advance associated with the project. The County Auditor and County Engineer have been working on this project, and an advance is an action that can be taken, as discussed last week in review.

There was a resolution to approve a contract amendment for architect services relating to a janitorial closet that the Sheriff's Office is recommending. This did not change the overall cost of the construction, but there was a minor change to the design services (7% of the design cost and fewer than \$6,000). This minor amendment needed to be considered quickly to keep the project on track due to the impact the design of the janitorial closet will have on the plumbing.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

There was a resolution to approve an amendment to the Reality House lease for Job and Family Services, and such amendment had been approved to form by the County Prosecutor.

There was a resolution to approve conditional acceptance of the public improvements for Storage One/ Spring Creek Business Complex Subdivision with the exception of the required sidewalks and to approve an extension to the time frame for completing the required sidewalks per the development agreement executed on October 28, 2014 by and between the Board of Commissioners and Storage One, as recommended and approved by the Regional Planning Commission.

There was a resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of August 15, 2015 through September 15, 2015. This is a traditional process for placing the items on the tax duplicate.

There were two resolutions from Economic Development to approve a revolving loan fund loan and a disbursement, as approved by the revolving loan fund committee.

There was a resolution to approve the 2016 appropriation measure, which was discussed within the budget update.

There were multiple financial resolutions to approve, such as:

- Account to account transfers of appropriations to properly classify expenditures for Common Pleas Court, the Safe Havens Grant project, the Sheriff's Office (two grant projects), the Prosecutor's Office, the Coroner, Juvenile/Probate Court (multiple special revenue funds), the Engineer, the County Auditor and IT;
- A fund to fund transfer for the Engineer as approved for accounting structure by the County Auditor;
- The repayment of an advance for the AIMS project;
- The extension of the repayment of advances for AIMS, an Airport grant, and Safe Havens;
- A grant match from the Airport operating fund;
- Appropriations from unappropriated funds for the Law Library and reductions in appropriations for an Engineer's project;
- Memo expenditures for the Engineers projects (and a change order for a project); and
- The traditional bill list and "then and now" related approvals.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

b. Administrative Approvals & Budget Update

The review packet will contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and there were none.

Ms. Brown reported that after meeting with representatives of the County Auditor's Office, we have confirmed that the prospective billing process of workers compensation for 2016 is sufficiently budgeted. Further, in January of 2017, the plan is to pay for the annual amount of 2017.

Mr. Davis stated the proposed budget was around \$44.4 million with an estimated \$41.9 million in revenues. The Commission continues to use a .95 factor for the "spenddown" of the budget. Due to the spenddown, the budget will be out of balance in comparing one year of revenues and expenditures by a few hundred thousand dollars, but this is nothing to be concerned about. The budget hearings turned out well. The draft shows a 3% increase for the prosecutor's office. This is not what was requested by accounted for a 2% increase for all employee salaries currently in the office. The Commission was cooperative with the courts' requests as they have the utmost respect for the judiciary and also know that the judiciary can order their own budgets. Some dependent agencies are struggling with projections, and the Commissioners have offered suggestions to be helpful.

Mr. Levacy and Mr. Kiger agreed with Mr. Davis' comments.

Ms. Brown went on to note the draft general fund budget reflected the priorities of public safety. In total, the general fund expenditure budget for 2016 is \$44.4 million, a *decrease* over the current budget. The reason for the decrease is \$3.4 million was allocated to the jail and public safety facility in 2015, while \$1 million is planned for the project in 2016.

Looking at the general fund budget, 28.6% of expenditures are for the Sheriff's Department; approximately 19% of additional expenditures are for the Coroner, Prosecutor, and Courts.

The appropriations reflect the priority of public safety, with more than half dedicated to public safety.

For all departments, a 2% increase in salaries was suggested. Contracted step increases, as well as position alignments for law enforcement, and new employees within the courts were suggested. Total salary increases are \$ 1.1 million, just under what was experienced in 2015, which saw an increase of \$1.2 million.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

For all departments, a 6.2% increase in health insurance costs was suggested. Taking into account health insurance rate increases and employee status changes, the total increase for health insurance for the year is estimated to be \$458,814.

Beyond the 2% increase in salaries, public safety expenditures and specific positions were suggested as follows:

- An increase of \$71,000 was suggested for visitation or parenting time services as ordered through the Domestic Relations Court.
- An increase of \$60,000 was suggested to support a laboratory technician and probation officer position for the efficiency of substance abuse testing at Municipal Court.
- An increase of \$55,000 was suggested for an employee of Child Protective Services to be assigned to Domestic Relations Court.
- An increase of \$50,000 was suggested to address the need for indigent guardianship services for Probate Court.
- An increase of \$45,000 in salaries was suggested for Common Pleas Court to hire an administrator, and \$9,600 was suggested for merit increases for probation officer positions.
- An increase of \$40,000 was suggested to provide for a shared employee of Domestic Relations and Juvenile/Probate Court.
- An increase of \$10,000 was suggested to allow for part time staff of the Coroner's Office to go to full time status. An additional \$17,000 was suggested to conduct autopsies.
- An increase of \$10,000 for a vehicle, \$4,208 for salaries and \$900 for contracted services was suggested for the County Prosecutor.

Related variable expenditures connected with the salaries were also suggested in these circumstances.

Further, some departments and agencies have placeholder increases in their budgets or placeholders for specific, new expenditures. For example:

- For the Board of Elections, an expenditure of approximately \$181,729 was suggested for electronic poll books, of which such expenditure is expected to be offset by state revenues of approximately \$154,470.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

- For Veteran Services, \$73,000 was suggested for rent and utility payments for the new Veteran Services Commission location at the Greenfield Center on Columbus-Lancaster Road.
- An increase of \$50,000 was suggested for services provided by OSU Extension in partnership with Fairfield County.
- An increase of \$40,000 was suggested for the allocation of the Soil and Water Conservation District.
- For the Regional Planning Commission, \$37,000 was suggested to provide for administration of the Building Department and for a strategic land use plan.
- For the county website, \$30,000 was suggested for enhancements.
- An increase of \$27,000 was suggested to pay for banking services fees within the Treasurer's department.
- An increase of \$21,000 was suggested to align the salaries of supervisors within the Clerk of Courts Office.
- An increase of \$13,000 was suggested for the county employee tuition reimbursement program.

For 2015, the carry over cash balance is expected to reach \$10 million. Carry over cash is a balance needed for expenditures planned in the first part of the year and to plan for future expenditures.

Mr. Davis added that they are on solid ground and headed for a \$10 million carry over. This is a bit down from previous years due to the jail project.

c. Jail and Public Safety Facility Update

Mr. Keller reported that the project is on schedule and on budget.

Mr. Davis added that there was a report on file from Granger supporting the current status of no additional time or money is currently projected.

d. Facilities Operations Update

Mr. Keller reported they are proceeding with the phase II analysis with Bennett and Williams for the Baldwin building. In addition, the roof for the Liberty Center is being replaced as expected.

Juvenile Court renovations will be taking place in the next few weeks.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

Additionally, Mr. Keller attended the CCAO conference on Monday and found it very informative. CCAO pointed out Fairfield County as a great security example for Commissioners' meetings.

e. Meals on Wheels Grant Applications

On December 4, we received an envelope with grant applications relating to Meals on Wheels for 2016. Ms. Tobin sent a summary of the packet once we requested that of Meals on Wheels. The Commissioners are to vote on the applications at its next regularly scheduled meeting following the expiration of the 14-day review period, which would be December 22 (if that is not canceled) or January 12 (which will not be canceled, of course).

The Board could vote on the applications on December 15th if the Commissioners feel ready to do so. The review packet contained the summary sheet and minutes from MOW committee and Board. We have a draft resolution for the applications ready to go.

Mr. Davis stated that MOW received \$148,500 in requests and had a grant budget of \$115,000. No groups appear to be excluded. If the meeting is productive on December 15th, Mr. Davis would like that to be the last regularly scheduled meeting for the year (barring any special meetings that are needed).

Mr. Kiger and Mr. Levacy agreed.

f. Bravos

Thank you to **JFS** for their energy and enthusiasm for the Stuff A Bus Campaign for the Community Action Food Pantry.

From JFS leadership, thank you to **Julie Noyes** for helping gather information to support the hiring of a new employee into an existing position within child protective services.

From Holly Mattei, thanks go to **Theresa Haynes and Staci Knisley** for processing a CDBG pay request efficiently.

Thank you to **AJ Lacefield** for gathering information and details about a planned article for the February edition of the *Business in Focus Magazine*. AJ is coordinating the efforts of economic development professionals and business leaders about this communication piece.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

- Old Business

- a. Buckeye Lake State Park Dam

Mr. Levacy reported that the collaborative group continues to meet to address the capital grant opportunities.

Ms. Mattei added that there were six projects the collaborative group was working on. RPC was assisting with three projects (street scapes, bikeway improvements, and canal wall stabilization). They will have a great proposal for the state by the end of the year.

Mr. Davis thanked Ms. Mattei for her assistance.

- New Business

- a. Pickaway Correctional Institution Community Service Center

A media release was sent for a ribbon cutting for the Pickaway Correctional Institution Community Service Center. The "Bike Lady" is a community partner. The ribbon cutting will be held on Wednesday, December 9th at 9:30 a.m.

- Calendar Review/Invitations Received

- a. Bremen Chamber Lunch – Thursday, December 17th at 11:45 a.m.

- b. Retirement Open House for Mayor Smith – Friday, December 18th from 1:00 p.m. to 3:00 p.m.

All three Commissioners will attend. Mr. Davis noted that Mayor Smith has really grown in the position as he is now leaving as a leader.

- FYI

- a. Holiday Open House – December 15th

The review packet contained an announcement flier for the **Holiday Open House for all employees (December 15, 11:30 am – 1 pm)**. We hope everyone can attend. The leadership team and the commissioners will have lunch on December 8 at 11:30 am. No public dollars are used for the celebrations.

- b. Twig 12 Christmas Cookie Auction – December 18th

**Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015**

c. 2016 Special Dates

d. DD Newsletter

e. Casino Revenues

These revenues remain on track with estimates at \$1.75 million and collections at \$1.74 million.

f. Child Support Collections Article

Ms. Brown mentioned there was positive coverage in the media over the weekend about Fairfield County child support collections being higher than the state average. She thanked JFS for their hard work and customer service for parents.

g. Property Tax Article from the Dispatch

Mr. Zody gave the Commissioners an article regarding property tax breaks that appeared in the Dispatch a few days ago. This was just an FYI for the Commissioners. There is legislation that would make a change to the CAU values. This would impact other property class owners as well.

Mr. Davis asked Mr. Zody to let the Commissioners know if the Auditor's Office would like them to take a position on the proposed legislation.

Mr. Zody appreciated that and said he would keep them up to date on the status of the legislation.

h. Dog Shelter Events

Ms. Brown thanked Mr. McCullough and the rest of his team for their work on Community Appreciation week.

Mr. McCullough stated their adoption special on Friday resulted in the adoption of eight dogs. They collected \$280 in gift cards for Protective Services as a result of those adoptions and another \$140 as donations. They are excited and touched by the community's support.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

Mr. Davis stated that he thought the Yappy Hour on Saturday was a great event.

- Issues Bin (none)

- Open Issues

- a. Sheriff's Update

Mr. Kiger asked for an update on Deputy Campbell.

Chief Perrigo responded that Deputy Campbell had been released from the hospital and his recovery was progressing. There were several from the Sheriff's Office who attended the funeral for the other victim.

Mr. Davis asked about the current inmate count.

The current inmate count is 234.

- b. Meeting with Jackie Craiglow.

Ms. Brown noted this interview was postponed on the request of Ms. Craiglow and would be rescheduled.

Commissioner Davis stated at 9:36 a.m. that the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 8, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Spencer Remoquillo, Josh Messerly, AJ Lacefield, Scott Zody, Dennis Keller, Todd McCullough, Corey Clark, Jon Kochis, David Miller, Jeff Porter, Ray Stemen, Aunie Cordle, Jamie Cassidy, Stephanie Caudill, Sarah Deible, Ruth Hoch, Amy Holland, Marea Jones, Sharleen Karns, Leah Miller, Beth Zody, Jim Bahnsen, Glenn McIntyre, Branden Meyer, Ron Osgood, Mayor Drobina, Chief Perrigo, Mary Beth Lane, Jon Slater, and Holly Mattei.

**Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015**

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea reminded everyone they were invited to the December 15th Holiday Open House.

Public Comment

Commissioner Davis asked if there were any announcements.

There were no comments.

Approval of Minutes for Tuesday, December 1, 2015.

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, December 1, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the 2016 Fairfield County Appropriations Budget Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' resolution approving the 2016 Fairfield County Appropriations Budget; see resolution 2015-12.08.a.

Discussion: Ms. Brown reported there would be a press release and summary available after the voting pattern. Mr. Davis thanked Ms. Brown and Ms. Knisley for their preparation and details. He also thanked the elected officials, department heads, and agency officials who all participated voluntarily. The budget hearings are a good opportunity for information gathering and planning. The county is at the tipping point where expenses are higher than they hope for and are still experiencing an uptick from the recession. "Out years" are looking good.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015**

Approval of the Auditor's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

- | | |
|--------------|---|
| 2015-12.08.b | A resolution approving an account to account transfer Auditor fund #1001 [Auditor- Admin] |
| 2015-12.08.c | A resolution approving an account to account transfer Auditor fund #1001 [Auditor- Admin] |
| 2015-12.08.d | A resolution approving an account to account transfer Auditor Fund #1001 [Auditor- Admin] |

Discussion: Mr. Slater stated these resolutions were for year end processing.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioner's Office resolutions:

- | | |
|--------------|---|
| 2015-12.08.e | A resolution acknowledging "customer service" as a core value of and recognizing exemplary customer service in Fairfield County government [Commissioners] |
| 2015-12.08.f | A resolution authorizing the approval of repayment of an advance to the General Fund – Fund # 3815 AIMS/LGI - Commissioners' Office [Commissioners] |
| 2015-12.08.g | A resolution approving to Appropriate from Unappropriated into a major expense category, grant match transfer from the Airport Operations Fund - Fairfield County Airport [Commissioners] |
| 2015-12.08.h | A resolution authorizing the approval to extend two (2) repayment dates for the advance of funds– Fund # 3815 AIMS/LGI and Fund# 8031 FAA FY2012 -Commissioners' Office [Commissioners] |
| 2015-12.08.i | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of August 15, 2015 through September 15, 2015 [Commissioners] |

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

Discussion: Ms. Brown stated there was a list of employees who have received "Bravos" attached to the resolution record and would be emailed to all elected officials and department heads.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Court of Common Pleas Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Court of Common Pleas resolutions:

- 2015-12.08.j A resolution approving an account to account transfer for major object expense categories – Fairfield County Common Pleas Court [Common Pleas Court]
- 2015-12.08.k A resolution approving an account to account transfer for major object expense categories – Fairfield County Common Pleas Court [Common Pleas Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Coroner's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Coroner's Office resolutions:

- 2015-12.08.l A resolution approving an account to account transfer Coroner [Coroner]
- 2015-12.08.m A resolution approving an account to account transfer Coroner [Coroner]
- 2015-12.08.n A resolution approving an account to account transfer [Coroner]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Domestic Relations Court Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Domestic Relations Court resolutions:

**Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015**

2015-12.08.o A resolution authorizing the approval to extend repayment date for the advance of funds – Fund # 2797 Safe Havens: Supervised Visitation and Safe Exchange Grant Program. [Domestic Relations Court]

2015-12.08.p A resolution authorizing an account to account transfer for the adjustment of fringe benefits for the Fairfield County Visitation Center which provides services in accordance with the Safe Havens: Supervised Visitation and Safe Exchange Grant Program. [Domestic Relations Court] [Domestic Relations Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Economic Development Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Economic Development resolutions:

2015-12.08.q A resolution to approve the recommendation of the Fairfield County Revolving Loan Fund Loan Review Committee for a proposal to fund FIXTHEBUS LLC as an (RLF-EDA) Project. [Economic Development] [Economic Development]

2015-12.08.r A resolution authorizing the disbursement of funds from the Fairfield County Economic Development Administration Revolving Loan Fund Program RLF/EDA [Economic Development] [Economic Development]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2015-12.08.s A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Storage One [Engineer]

2015-12.08.t A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Meadowmoore Section 4 [Engineer]

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

- 2015-12.08.u A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for subdivision inspection fees of Meadowmoore S2 P2 and Meadowmoore S4 [Engineer]
- 2015-12.08.v A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for the refund of meadowmoore Section 3, Phase 3 subdivision inspection fees to Donley Inc. [Engineer]
- 2015-12.08.w A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for subdivision inspection fees of Meadowmoore S3 P3 [Engineer]
- 2015-12.08.x A resolution to increase appropriations, appropriate from unappropriated, account to account and fund to fund transfer for MAD-33 bridge replacement [Engineer]
- 2015-12.08.y A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for final inspection fees of Violet Meadows S4 P2, Sycamore Plaza II and Toll Gate Schools and inspections of Storage One [Engineer]
- 2015-12.08.z A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for the refund of Sycamore Plaza II subdivision inspection fees to H & G LLC [Engineer]
- 2015-12.08.aa A resolution to authorize the approval of an Advance from the General Fund and to declare a failed 48" storm sewer located in the Haaf Farms Subdivision Section 3 a real and present emergency. [Engineer]
- 2015-12.08.bb A resolution to approve a Change Order for the MAD-33, FAI-CR24-5.22 Clearport Road Bridge Replacement Project. [Engineer]
- 2015-12.08.cc A resolution to decrease appropriations in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Meadowmoore Section 2 Phase 2 [Engineer]

Discussion: Mr. Upp stated that resolutions "s" through "w" were for end of the year inspections of drainage maintenance ditches. Resolution "x" was for a change order to

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

close the MAD 33 project. Resolutions "y, z, bb, and cc" were for inspection fees and resolution "aa" was for storm repair.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Facilities Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution to approve Amendment No. 3 to the contract by and between Wachtel & McNally Architects/Planners and the Fairfield County Commissioners, as approved with resolution 2014-01.28.b; see resolution 2015-12.08.dd.

Discussion: Mr. Davis asked if the resolution was for a change order to add a janitorial closet as two would be needed for the efficiency of such a large building. Mr. Keller replied that was correct.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Mike Kiger

Abstaining: Dave Levacy

Approval of JFS Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution approval of an amendment of a Lease Agreement by and between Fairfield County Job & Family Services and Fairfield Affordable Housing, Inc.; see resolution 2015-12.08.ee.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Juvenile/Probate Court Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

- | | |
|---------------|--|
| 2015-12.08.ff | A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2481 Juvenile Recovery Fund [Juvenile/Probate Court] |
| 2015-12.08.gg | A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2641 Title IV-E Fund [Juvenile/Probate Court] |

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

2015-12.08.hh A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court, #2036 Ohio Department of Youth Services Fund [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Law Library Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Law Library resolution to appropriate from unappropriated funds for the Fairfield County Law Library Resources Board (Fund 2761); see resolution 2015.12-08.ii.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Prosecutor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Prosecutor's Office resolution to appropriate from unappropriated in a major expenditure object category Fund 2784 Sub-Fund 8070 Victims of Crime Act Grant 2015/16; see resolution 2015-12.08.jj.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Regional Planning Commission Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve Conditional Acceptance of the public improvements for Storage One/ Spring Creek Business Complex Subdivision with the exception of the required sidewalks and to approve an extension to the time frame for completing the required sidewalks per the Development Agreement executed on October 28, 2014 by and between the Board of Commissioners and Storage One; see resolution 2015-12.08.kk.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolutions:

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015

2015-12.08.ll A resolution authorizing an account to account transfer Fund 2503
[Sheriff]

2015-12.08.mm A resolution authorizing an account to account transfer Fund 2593
[Sheriff]

Discussion: Chief Perrigo stated these resolutions were for end of the year clean up activities.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2015-12.08.nn A resolution to approve the payment of vouchers without
appropriate carry-over purchase orders for all Departments that are
approved by the Commissioners [Auditor- Finance]

2015-12.08.oo A resolution authorizing the approval of payment of invoices for
departments that need Board of Commissioners' approval
[Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea stated the next Regular Meeting is scheduled for Thursday, December 15, 2015 at 10:08 a.m.

At 10:16 a.m. Commissioner Davis stated the Commission would take a brief recess followed by the continuation of review.

Meeting with Patty Bratton

The Commissioners met at 10:39 a.m. to meet with Patty Bratton. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Patty Bratton, Ray Stemen, Dennis Keller, Aunie Cordle, Corey Clark, Jason Dolin, Todd McCullough, and Chad Reed.

Mr. Davis thanked Ms. Bratton for attending and stated that the Commissioners wanted to take the opportunity to recognize and thank her for her service on behalf of the County and its residents. He added that her work played a huge part in making Fairfield County a cleaner and better place.

Regular Meeting #58 - 2015
Fairfield County Commissioners' Office
December 8, 2015


Steven A. Davis
Commissioner
Dave Levacy
Commissioner
Mike Kiger
Commissioner
Rachel A. Elsea, Clerk