

Regular Meeting #57 - 2016
Fairfield County Commissioners' Office
December 6, 2016

Review

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Chief Perrigo, Joshua Horacek, Spencer Remoquillo, Aunie Cordle, Corey Clark, Lisa Notestone, Ray Stemen, Patrick O'Malia, Michael Kaper, Jim Bahnsen, Jason Dolin, Dennis Keller, Mary Beth Lane, Josh Messerly, Branden Meyer, Jeff Porter, Holly Mattei, Kyle Witt, Terri Clark, Jackie Davis, Danielle DiMatteo, Jennifer Donnell, Beck Gierhart, Beth Kehrer, Brooke Lowe, Leigh Anne McDermitt, Terah Murdock, Heather Shields, Sarah Snyder, Mindy VanBibber, and Carrie Williams.

- **Announcements**

Thank you to the JFS leadership team for supporting leadership development. Members of the leadership development program were at the Commissioners' meetings on December 6. Members of the leadership development team are Terri Clark, Jackie Davis, Daniele DiMatteo, Jennifer Donnell, Becky Gierhart, Beth Kehrer, Brooke Lowe, Leigh Anne McDermitt, Terah Murdock, Heather Shields, Sarah Snyder, Mindy Van Bibber, and Carrie Williams. We encourage these leaders to continue to participate in the leadership development processes and to ask questions about county business anytime.

We will have a public meeting today relating to Franklin County issued debt for the Diley Ridge Medical Center. Attorneys from Dinsmore, including Glenn Pratt, will be available, as will officials from Diley Ridge Medical Center. There are codified requirements for a hearing and a resolution based on how a portion of the project is within Fairfield County. This debt is not conduit debt for Fairfield County and is not on the financial records of Fairfield County.

- **Legal Update**

Mr. Dolin stated he did not have a legal update.

- **Administration and Budget Update/Carri's List**

- a. **Highlights of Resolutions**

There was a resolution for the Franklin County related debt, of which a portion of the project is within Fairfield County. Representatives from Diley Ridge Medical Center and Dinsmore were available to answer any questions. Attorney Glenn Pratt, a colleague of Attorney Schwallie, was present from Dinsmore.

There was a resolution to approve the ESC lease at Liberty.

There was a resolution for the CFLP related contract for recycling services.

The Engineer proposed the approval of a change order for a pavement markings project, a change order for an Amanda bridge project, and a road usage agreement with Columbia Gas Transmission.

JFS proposed the approval of the renewal of two IV-D contracts with the County Sheriff, for child support services and security services.

We proposed a resolution for Toole and Associates to conduct building department inspections, including how Baltimore inspections. Baltimore is joining the County Building Department processes (with RPC administration) of the county. At a future date, we will invite leaders from

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Baltimore to attend a meeting and discuss this venture which is expected to increase efficiency for the village and for the builders.

There were financial resolutions to approve, such as:

- The approval of the 2017 annual appropriation measure;
- Account to account transfers of appropriations for the County Auditor (REA), the Clerk of Courts (Title), Sheriff (two resolutions), Juvenile and Probate Court, Economic Development, Veteran Services, JFS, and IT;
- Appropriations from unappropriated funds for the Engineer (four resolutions) and for the Major Crimes Unit (one resolution);
- Fund to fund transfers of appropriations for the Engineer;
- A reduction of appropriations for the fuel fund of the Airport; and
- The payment of bills/and or then and now type transactions, if any, in accordance with county policy and procedures.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. There were no questions posed.

Ms. Brown provided a presentation and budget update for the all funds appropriation measure. (Please see attached.) There was also a press release ready to communicate about the 2017 budget.

The sales tax rates in Ohio counties were also reviewed.

Finally, the median and mode response time for public records requests is one day, which means that nearly all requests are met on the same day that they are made.

Mr. Davis asked what the revenue estimate was for the GRF.

Ms. Brown replied that it was \$42.5 million with holding revenues flat (although they do expect a slight increase).

Mr. Davis stated that the last several years the Commissioners have planned on 95% of the budget being expended. This year, due to the Managed Care Organization sales tax, they are looking at a \$750,000 shortfall within revenues. This is why they met with State Senator Balderson and State Representative Schaffer. While this problem exists because of the state, the Commissioners will not rely on the state to solve the problem and will start looking at their own solutions.

c. Jail & Public Safety Facility

The project continues to be on schedule and on budget.

The most recent monitoring results were received, and there were no problems to report.

The most recent report on the jail population shows the population is 230.

Mr. Keller provided a few photos of the third flood maintenance area as well as the steel soffits in the prisoner areas.

Mr. Davis stated that while the location has been debated (and would've been debated no matter which location was selected), the county has failed every jail inspection in the last 25 years. The state does not take action on

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a failing report until asked by a state legislator. The Prosecutor had warned the county several times of the possibility of a federal order to fix the facilities. Fortunately neither of those things happened, and this Commission should be commended for finally moving forward after 25 years of not building a needed facility.

Mr. Kiger stated that brick and limestone were up on Wheeling Street for those interested in seeing it.

Mr. Keller added that the office like windows covering the inmate windows would be installed in the next few months.

d. **Bravos**

The Commissioners' Office accomplishments summary document for 2016 was reviewed. Thank you to everyone for their hard work in protecting, serving, and connecting. Next week, there will be a resolution to recognize the organizational value of exceptional customer service.

Thank you to Dennis Keller for his work in designing the improvements at the Hall of Justice in the hallway. We talked with Judge Berens, and he is pleased. In addition, thank you to Dennis Keller for managing the landscaping contract with the Government Services Center.

Congratulations to Jon Slater for being elected as vice president of the County Auditors Association of Ohio.

Bravo to Cassie Strickler for her work in the HR Department. Leaders from DD recently mentioned how helpful she has been, and many others have commented on her good customer service skills.

- Old Business

- a. Short-term and Long-term Disability Plan for 2017/Benefit Plan update

Mr. Porter reported that despite not meeting the 40% enrollment requirement Guardian has informed the county they will provide the short and long-term disability coverage. He handed out copies of the employee brochure for the wellness center. Every employee will receive a copy. They are in the final process of approving contracts, and paychecks will soon reflect a breakdown of the benefits deducted. He thanked the Auditor and IT for their cooperation in this effort. He also thanked the Commissioners for all their work.

Mr. Levacy thanked Mr. Porter for everything he'd done.

- New Business (none)

- General Correspondence Received

- a. Meals on Wheels 2017 Grant Award Application

The MOW grant applications were received on December 5th. These will be on the voting agenda for next week.

- b. CFLP Meeting Minutes from October 28th

- c. CFLP Recycling Drop-Off 3rd Quarter Report

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- Calendar Review/Invitations Received
 - a. Medill Elementary School Dedication – Wednesday, January 4th at 4:30 p.m. at 1160 Sheridan Drive, Lancaster
 - 1. Commissioner Levacy will attend
 - b. Pickerington Chamber Lunch – Thursday, December 15th
 - 1. Commissioners Levacy and Kiger will attend.
- FYI
 - a. Swearing In Ceremony – December 13th
 - b. Commissioners Holiday Open House – Tuesday, December 13th from 11:30 a.m. to 1:00 p.m.
 - c. 2017 Special Dates and Holiday Schedule
 - d. Stuff-A-Bus Campaign
 - e. Thank you from AC Extreme 4H Club
 - f. Thank you from Jenny Ruff
 - g. OSU Extension Through the Vine Winter 2016 (in newsletter folder)
 - h. Customer Service Resolution

This resolution will be on next week.

- Issues Bin (none)
- Open Items (none)

Public Hearing Regarding Diley Ridge Conduit Debt

The Commissioners met at 9:32 a.m. to discuss the Diley Ridge Conduit Debt. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Chief Perrigo, Joshua Horacek, Spencer Remoquillo, Aunie Cordle, Corey Clark, Lisa Notestone, Ray Stemen, Patrick O'Malia, Michael Kaper, Jim Bahnsen, Jason Dolin, Dennis Keller, Mary Beth Lane, Josh Messerly, Branden Meyer, Jeff Porter, Holly Mattei, Kyle Witt, Terri Clark, Jackie Davis, Danielle DiMatteo, Jennifer Donnell, Beck Gierhart, Beth Kehrer, Brooke Lowe, Leigh Anne McDermitt, Terah Murdock, Heather Shields, Sarah Snyder, Mindy VanBibber, Steve Snyder, Glen Pratt, and Carrie Williams.

Mr. Levacy opened the hearing.

Mr. Pratt thanked the Commissioners for the opportunity to meet. Mount Carmel and its health system are planning annual financing. A component of that is refunding Series 2010 bonds issued by Franklin County. There is an agreement in place which allows Franklin County to issue debt for the Diley Ridge facility in Fairfield County. The paperwork is not expected to be completed until 2017. This is strictly refinancing and not a new project. Depending on the economy, there is a chance that none of the assets will be refinanced. This will not show up on any Fairfield County financial statements, rather Fairfield County will just be allowing Franklin County to issue the debt.

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Mr. Levacy asked if there were any comments in opposition to the issuance.

There were no public comments.

The public hearing was closed at 9:36 a.m.

Commissioner Levacy stated at 9:37 a.m. the Commissioners would be in recess until the 10:00 a.m. meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 6, 2016 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Park Russell, Jeff Porter, Kyle Witt, Glen Pratt, Steve Snyder, Michael Kaper, Dennis Keller, Jason Dolin, Joshua Horacek, Ray Stemen, Jon Kochis, Patrick O'Malia, Corey Clark, Terri Clark, Jackie Davis, Danielle DiMatteo, Jennifer Donnell, Beck Gierhart, Beth Kehrer, Brooke Lowe, Leigh Anne McDermitt, Terah Murdock, Heather Shields, Sarah Snyder, Mindy VanBibber, Carrie Williams, Jim Bahnsen, Jeff Barron, Jon Slater, Spencer Remoquillo, Jeff Camechis, Chief Perrigo, Josh Messerly, Mary Beth Lane, Holly Mattei, Chad Reed, and Branden Meyer.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

Ms. Elsea stated there was one resolution to add.

Public Comments

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

Approval of Minutes for Tuesday, November 29, 2016

On the motion of Mike Kiger and the second of Dave Levacy the Board of Commissioners voted to approve the minutes for Tuesday, November 29, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Auditor's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

2016-12.06.a A resolution approving an account to account transfer into a major expenditure object category. Real Estate [Auditor- Admin]

2016-12.06.b A resolution approving an account to account transfer into a major expenditure object category. Information Technology [Auditor- Admin]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Clerk of Courts – Title Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Title Office resolution approving an account to account transfer in a major object expense category; see resolution 2016-12.06.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution approving the 2017 annual appropriation measure, the county budget; see resolution 2016-12.06.d.

Discussion: Ms. Brown stated there was a presentation during the review meeting outlining the budget. She thanked everyone who participated for their cooperation and collaboration. Mr. Levacy thanked everyone as well and appreciated them staying within parameters. Mr. Davis joined in expressing his appreciation. He stated that while now is not the time to panic, the Commission needs to stay focused on the MCO sales tax issue and finding a solution. Mr. Kiger thought the budget hearings went very smoothly and thanked everyone for their participation.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|--|
| 2016-12.06.e | A resolution granting applicable elected representative approval in connection with the issuance of hospital facilities revenue and refunding bonds of the County of Franklin, Ohio; and authorizing other documents in connection with the issuance of such bonds.
[Commissioners] |
| 2016-12.06.f | A resolution entering into a contract between Fairfield County and the CFLP Solid Waste District for Recycling Services for 2017.
[Commissioners] |
| 2016-12.06.g | A resolution authorizing the approval of a renewal lease agreement with the Fairfield County Education Service Center
[Commissioners] |
| 2016-12.06.h | A resolution authorizing the reduction appropriations in major expenditure object categories for fund# 5786, Airport Fuel Fund. |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Economic Development Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Economic Development resolution approving an account to account transfer in a major expenditure object category – Fund #1001, General Fund; see resolution 2016-12.06.j.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-12.06.j A resolution to approve the Road Usage Agreement between Fairfield County and Columbia Gas Transmission, LLC [Engineer]
- 2016-12.06.k A resolution to approve a Change Order for the 2016 Pavement Markings Project. [Engineer]
- 2016-12.06.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for LED stop signs [Engineer]
- 2016-12.06.m A resolution of increase appropriations, appropriate from unappropriated, account to account and fund to fund transfer for BLO-08 bridge replacement [Engineer]
- 2016-12.06.n A resolution to approve a Change Order for the AMA-11, FAI-CR16-2.878 Amanda-Northern Road over Muddy Praire Run Bridge Replacement Project [Engineer]
- 2016-12.06.o A resolution of increase appropriations, appropriate from unappropriated, account to account and fund to fund transfer for HOC-28 bridge replacement [Engineer]
- 2016-12.06.p A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for easement purchases [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2016-12.06.q A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS]
- 2016-12.06.r A resolution approving an account to account transfer Fund 2018Public Assistance [JFS]
- 2016-12.06.s A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution approving an account to account transfer [#2641 Juvenile Court Title IV-E]; see resolution 2016-12.06.t.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Regional Planning Commission Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission Resolution to approve a contract between the Fairfield County Board of Commissioners and the Village of Baltimore for Nonresidential Building Inspection Services; see resolution 2016-12.06.u.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2016-12.06.v A resolution authorizing an account to account transfer Fund 2442
Commissary [Sheriff]

2016-12.06.w A resolution approving an account to account transfer Fund 1001
[Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Motion to Leave the Regular Meeting Voting Pattern

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to leave the regular meeting voting pattern.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Mr. Davis asked to return to discussion of resolution D and apologized for neglecting to thank Ms. Brown for her work on the budget. Hiring Ms. Brown was the best decision he made since joining the Commission.

Motion to Return to the Regular Meeting Voting Pattern

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to return to the regular meeting voting pattern.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Approval of the Veterans Service Commission

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Veterans Service Commission resolution approving an account to account transfer in a major object expense category – Fund #1001, General Fund; see resolution 2016-12.06.x.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills

