

**Regular Meeting #51 - 2014
Fairfield County Commissioners' Office
December 2, 2014**

Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Michael Kaper, Chief Perrigo, Mary Beth Lane, Jeff Barron, Jeff Porter, Tony Vogel, Ray Stemen, Dennis Keller, Aunie Cordle, Ed Laramée, and Branden Meyer.

- Legal Update

Mr. Dolin stated he would not be able to attend the meeting on Thursday due to the State Prosecutors Conference.

- Administration and Budget Updates/Carri's List

- a. Highlights of Resolutions for the Voting Agenda

Ms. Brown reported that the Board of Commissioner appointments for the Meals on Wheels Board were proposed for approval. Last week, Anna Tobin indicated that an orientation was planned for December 3 for new board members. These appointees will be able to attend that orientation if approved on December 2.

Ms. Brown interviewed the two candidates and recommends their appointments. (There were three candidates, but one withdrew thinking that a January appointment directly by Meals on Wheels would be a better opportunity for her.) Each of the candidates, Ms. Laura Holton and Ms. Patty Ciripompa, has extensive experience in adult protective services and community services. Each has strong experiences in direct services, financial planning, leadership, and communication skills. Each has a passion for service and is committed to attending meetings being strong participants. Each is open to updating the Commission on a quarterly or as needed basis. Resolutions for the appointments were proposed. The back-up documentation includes the candidates' resumes and the rubrics used during the interviews.

The Clerk of Courts Title surplus transfer to the general fund was proposed for approval. Ms. Brown thanked Branden Meyer, Clerk of Courts, for his collaborative spirit and to the whole Clerk of Courts team for their strong customer service skills, which directly influences the availability of the surplus.

Ms. Brown went on to report that there were multiple financial transactions, such as interest payments, memo expenditures,

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appropriations from unappropriated funds (for special revenue funds) and account to account transfers of appropriations. There was the traditional process for the payment of bills.

b. Public Safety Facility/Jail Update and Financing

David Conley and Ms. Brown met on November 26. They are in the process of information gathering, fact finding, and investigating the debt issuance to come. Right now, given the favorable interest rates from the perspective of a borrower, the concept of issuing bonds in December and a note in March is favorable. This would allow for the data from the bid opening to inform the decision.

Further, we do expect to receive information from Moody's regarding the rating report soon.

Mr. Davis stated that the Commissioners were aware when going to New York that Moody's treats retirement exposure for Ohio governments in a way that would be discouraging to the county with regards to OPERS and STRAS. This is not something to be concerned about, as it is a perspective Moody's has for all Ohio counties.

Mr. Davis reported that the inmate count is currently at 158. This is too dramatic of a decrease to ignore. Mr. Davis suggested it would be helpful to the Commissioners to have a committee formed to analyze the reasons for the drastic decrease. He asked that the committee include a representative from the Commissioners, Sheriff's Office, and Judiciary. This is important for future planning. He wondered if there was a correlation between the bed count and unemployment.

Chief Perrigo agreed that studying the issue would be good and offered to also check with other counties to see if they are experiencing the same decreases.

Mr. Dolin suggested looking at those held after trials as they may be transferred to the state system much faster than previously transferred. He mentioned that Lt. Churchill said there was an organization that keeps data for the county.

Mr. Davis and Mr. Levacy thought the Scrap Unit also likely played a role in the numbers.

Mr. Clark asked if the community control numbers contributed to the decrease in jail population.

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Chief Perrigo replied that while it used to, the numbers were actually lower this year.

Mr. Davis asked Chief Perrigo to head the committee and asked how much time he needed.

Chief Perrigo replied that he had a meeting on December 19th that would be very helpful and asked for at least until the end of the year.

Mr. Davis stated this was not regarding the budget nor should the Commissioners adjust the budget due to the lower numbers, rather it is just a means to trying to learn why the numbers have been so low. Chief Perrigo should take the time that is needed and involve those he believes would be best to involve.

c. December 4 Roundtable

A draft agenda for the December 4th Roundtable was included in the review packet. Guest speaker Anthony Huey will be attending.

The meeting is at The Liberty Center. It will begin at 8:30 a.m. There is a regular meeting scheduled following the roundtable at 10:30 a.m.

d. Holiday Open House

The review packet contained a flyer for the Holiday Open House on December 18th.

There is a survey monkey for RSVPs by December 16th.

e. County Employees Serving as Election Workers

Ms. Bloom reported to Ms. Brown that there were several county workers serving on the November 4 Election Day. The Commission sent a note of encouragement to these employees who are stepping up to the plate for civic duty. The employees were: Shauna Elam, Susie Shaudt, Melissa Bennett, Jeff Camechis, Sabrina Chabot, Annette Mash, and Jay Mattlin.

Mr. Levacy stated there was room for growth in this program and that the involvement was great.

Mr. Davis stated that he thought the broader efforts in terms of recruitment were effective as well.

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attending a Board of Commissioners meeting adds to the employee's knowledge about county government overall. Ms. Brown commended the JFS leadership team for their efforts in employee development.

c. Year-to-Date Energy Performance Report

Currently savings are \$46,000 for the year. This is \$2,000 above projected savings.

Mr. Levacy asked how long Dynamix will monitor this.

Mr. Keller stated the contract required monitoring for one year.

d. Letter from Ohio History Connection re: Amendments and Extension of Programmatic Agreement for Section 106 Project Reviews for HUD-funded Programs

e. DSA Notice for Fair Housing Program

- Issues Bin
- Open Items

a. 2015 Budget

Mr. Davis stated he had follow up meetings with the Prosecutor and Auditor and would follow up when he had an update.

Executive Session to discuss Pending Litigation

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session regarding pending litigation at 9:45 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, and Branden Meyer.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and the second of Dave Levacy, the Board voted to exit Executive Session at 10:02 a.m.

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Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

Review Continued

The Commissioners met at 10:02 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, and Branden Meyer

Commissioner Kiger stated at 10:02 a.m. that the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 2, 2014 beginning at 10:06 a.m., with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Mary Beth Lane, Todd McCullough, Jeff Porter, Jason Dolin, Branden Meyer, Aunie Cordle, Michael Kaper, Ed Laramée, Jeff Barron, Chief Perrigo, Ray Stemen, Jeff Camechis, and Dennis Keller.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements.

Mr. Porter introduced Michael Kaper the new Senior Chief Deputy Treasurer and Land Bank Director.

The Commissioners and those in attendance welcomed Mr. Kaper.

Public Comments

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments. There were no public comments.

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Approval of Minutes for Tuesday, November 25, 2014

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, November 25, 2014.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Auditor's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

2014-12.02.a A resolution to appropriate from unappropriated from major expenditure object categories and correct expenditures General Fund 1001 to Fairfield Board of Developmental Disabilities fund 2060, Alcohol, Drug Addiction and Mental Health fund 2066, Older Adult Services Levy fund 2617, Bridges, Culverts, and County Road Levy fund 2362 and Child and Adult Protective Services fund 2758 [Auditor- Finance]

2014-12.02.b A resolution approving an account to account transfer Auditor fund #1001 [Auditor- Admin]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Clerk of Courts - Title Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Title resolution to approve to declare a surplus for the Clerk of Courts Title fund # 2326, appropriate from unappropriated, and a fund to fund transfer from Clerk of Courts Title Fund# 2326 to the General Fund #1001 – Fairfield County Clerk of Courts; see resolution 2014-12.02.c.

Discussion: The Commissioners reiterated their appreciation for the cooperation with the Clerk of Courts.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

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| 2014-12.02.d | A resolution approving the appointments of Ms. Patricia Ciripompa and Ms. Laura Holton to the Meals on Wheels – Older Adult Alternatives of Fairfield County Board of Directors. [Commissioners] |
| 2014-12.02.e | A resolution authorizing the disposal of Fairfield County surplus property by internet auction for Calendar Year 2015 [Commissioners] |
| 2014-12.02.f | A resolution authorizing the approval of a request for payment and status of funds report for the FY2013 CDBG Formula Funds, Drawdown for \$9,022 – Fairfield County Commissioners [Commissioners] |
| 2014-12.02.g | A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners [Commissioners] |
| 2014-12.02.h | A resolution to approve a Release Agreement between Ms. Marlanna Hughes (Claimant) and the Fairfield County Board of Commissioners. [Commissioners] |
| 2014-12.02.i | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners] |

Discussion: Ms. Brown stated that she highly recommends both appointees for the Meals on Wheels Board. They are highly qualified, and Ms. Brown appreciates their willingness to serve. Ms. Cordle added that they'd do a great job.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Court of Common Pleas Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Court of Common Pleas resolutions:

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| 2014-12.02.j | A resolution approving an account to account transfer for Reimbursement - COMMON PLEAS COURT [Common Pleas Court] |
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2014-12.02.k A resolution authorizing the purchase of a 2008 Dodge Durango 4WD 4DR SXT [Common Pleas Court - Community Control Department][\$6,893.00]

2014-12.02.l A resolution to appropriate from unappropriated into a major expense category for Fund #2422 for the Special Projects Fund. [Common Pleas Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2014-12.02.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580 Subdivision Inspection fund for refunds to developers of Peyton Ridge and Haaf Farms S5 [Engineer]

2014-12.02.n A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for fuel and safety supplies [Engineer]

2014-12.02.o A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 Subdivision Inspections for Peyton Ridge, Cook's Pond Estates, Saddlebrook S2 P1, Haaf Farm S5 and Sagamore Pond [Engineer]

2014-12.02.p A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580 Subdivision Inspection for services performed at Meadowmoore Section 3, Phase 3 [Engineer]

2014-12.02.q A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for work completed in various subdivisions [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve Sheriff's Office resolution approving an account to account transfer; see resolution 2014-12.02.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2014-12.02.s

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Commissioner Kiger stated at 10:15 that the Commission would be in recess followed by the continuation of review.

Review Continued

The Commissioners met at 10:46 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Barron, Ray Stemen, Jason Dolin, and Branden Meyer.

Mr. Davis asked that the Commission stay in session in case they receive the initial ratings report from Moody's at which point they will have two hours to provide feedback. He asked that one Commissioner and Ms. Brown be authorized to respond to Moody's.

Commissioners Levacy and Kiger agreed to have Mr. Davis work with Ms. Brown in any responses needed. At 10:48 a.m. the Commissioners recessed pending information received from Moody's.

Review Continued

The Commissioners met at 11:43 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, and Jim Bahnsen.

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Mr. Davis reported they received the preliminary report. There were a few minor changes to be made, but the report was as expected with the retention of an Aa2 rating despite the upcoming acquisition of significant debt service. There were several kind references to the county's management in the report. Ms. Brown stated they were now using a structured ratings process that considers the county's policies which means that the county will need to continue to update its policy statements.

Mr. Davis stated that the 2012 rating did mention OPERS and STRS liability and reported on the strength of the county management. A final report is expected later after the minor suggestions for factual changes are offered. The Commissioners endorsed Ms. Brown to work with Mr. Conley in responding to Moody's.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn 11:47 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, December 4, 2014 at 10:30 a.m.

Motion by:

Seconded by:

that the December 2, 2014, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on December 9, 2014

		
Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner


Rachel Elsea, Clerk