

**Regular Meeting #57 - 2015**  
**Fairfield County Commissioners' Office**  
**December 1, 2015**

**Review**

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Spencer Remoquillo, Ray Stemen, Tony Vogel, Jon Kochis, Chief Perrigo, Joe Morris, Mayor Tammy Drobina, Scott Zody, Jeff Porter, and Branden Meyer.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Highlights of Resolutions/Proclamations

Ms. Brown highlighted the resolutions for the voting agenda.

To be added to the voting agenda was a resolution to approve the application packet for the Major Crimes Unit grant.

There was a resolution to renew the City of Lancaster contract for services with the Law Director. The renewal is for one year and includes the same terms as the prior year.

There was contract for services with Bennett and Williams to investigate the Baldwin Building prior to the county purchase of the building. This investigation is to supplement that information that has been provided. It was originally reported that there was a phase II report available, and that is not the case. The source of the funds to pay for the investigation is the previous transfer of funds from the Certificate of Title fund.

There was a resolution relating to the transition of the Building Department administrative duties to the Regional Planning Commission with signatory authority to the County Administrator in increments of \$10,000.

There was a resolution to reappoint Mr. Glen Burns to the Airport Board. He has confirmed his desire to continue serving and has been an asset to the board.

There was a resolution presented by Regional Planning Commission for conditional acceptance of Spring Creek 2.2, as approved by RPC.

There was a contract to approve for temporary services for JFS.

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There was a procedure to approve for using an internet auction service for surplus property.

There were financial resolutions to approve, such as reimbursements to the PA fund from the WIA and Protective Services Levy funds; a drawdown for the HOME grant; transfers of appropriations for Common Pleas Court and the Sheriff; and appropriations from unappropriated funds for the Engineer and Commissioners (for a special revenue funds).

There was an resolution to add on authorizing the Commissioners to sign the MCU pre-award conditions forms.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and there were none.

The placeholder for the 2016 budget is approaching \$45 million, with an approximate \$10 carryover. This is in line with the information presented to Moody's. The target passage date for the 2016 budget is December 8<sup>th</sup> with December 15<sup>th</sup> also available.

c. Jail and Public Safety Facility Update

Mr. Keller holds regular meetings with Granger, and there were no problems to report. The project is right on track, with cranes moving into the construction site on Monday. Drilling of caissons is the next step.

d. Bravos

Thanks to **Staci Knisley** for quickly gathering information relating to the 2016 budget projections and for covering the office administrative duties on Wednesday before Thanksgiving.

Thanks to **Scott Zody and the Finance Team** for the December 3<sup>rd</sup> administrative approval check run.

Thanks to **Amy McCoy, Pam Barkley, and Annette Smith** for their teamwork during a time of transition for JFS Finance.

- Old Business

- a. Buckeye Lake State Park Dam – Commissioner Levacy was attending a meeting about the development today.

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- New Business

- a. WIOA Meeting Update

There was a WIOA related meeting on Monday with all partners in attendance. There will be two resolutions proposed for the reorganization meeting. The first resolution will name Fairfield County as administrative and fiscal agents on specific dates, and the second resolution will appoint Commissioner Levacy to the Chief Elected Officials Advisory Board.

- b. Pilot Security Program at the Courthouse

Mr. Davis stated that while he appreciates the security coverage, the Commissioners will reconsider this as the year draws to a close. He asked anyone with concerns to let the Commissioners' office know.

- c. Visitation Grant Application – December 2015

There is a potential visitation grant application. Ms. Brown asked that the Commissioners authorize her to sign the application as to not delay the submission.

**Motion to Authorize Carri Brown to sign the Visitation Center Grant Application**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to authorize Carri Brown to sign the Visitation Center Grant Application being prepared in December 2015.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Mike Kiger

Absent: Dave Levacy

- General Correspondence Received

- a. Letter from Dave Fey re: CEM Building

A letter was received from Mr. Fey expressing his appreciation for the Commissioners slowing down the decision on the CEM building.

- b. Regional Planning Commission Packets

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- Calendar Review/Invitations Received

- a. Dog Shelter Community Appreciation Week – November 30<sup>th</sup> through December 5<sup>th</sup>.

Mr. Davis will attend the Yappy-Hour. Mr. McCullough added that they would be offering tours and announcing Friday's event on Wednesday. Ms. Brown indicated that she would visit the shelter today.

- FYI

- a. Holiday Open House – December 15<sup>th</sup>

The review packet contained an announcement flier for the **Holiday Open House for all employees (December 15, 11:30 am – 1 pm)**. We hope everyone can attend. The leadership team and the commissioners will have lunch on December 8 at 11:30 am. No public dollars are used for the celebrations.

- b. OSU Extension Newsletter

- c. 2016 Special Dates were included in the review packet for planning purposes

- Issues Bin (none)

- Open Issues

- a. Lancaster Bond Note

Mr. Bahnsen provided an update on the loan to the City of Lancaster (he has already updated the Investment Advisory Board). They will be executing the bond note on December 22<sup>nd</sup>. Dennis Schwallie has reviewed the terms and made a few adjustments. The bond note will be for \$1.8 million at 1% interest. This is a good deal for both the county and the city. Mr. Bahnsen believes this is a good partnership.

- b. Bravo to Todd McCullough and the Dog Shelter

Mr. Kiger applauded Mr. McCullough and his team for setting up the Community Appreciation week. He added that it brings attention to the dogs at the shelter who are still looking for homes.

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Commissioner Davis stated at 9:17 a.m. that the Commission would be in recess until the Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, November 24, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Tony Vogel, Todd McCullough, Jason Dolin, Branden Meyer, Jim Bahnsen, Spencer Remoquillo, Ray Stemen, Chief Perrigo, Tim Morris, Eric McCrady, Holly Mattei, and Jon Slater.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

Ms. Elsea stated there would be one resolution added on for the Major Crimes Unit.

**Public Comment**

Commissioner Davis asked if there were any announcements.

Mr. Ray Stemen of 2444 West Point Road in Lancaster encouraged everyone to write or call their representatives in Washington, DC, as communication with them means a lot. He mentioned a note from Col. West that said the world was close to World War IV and that what Russia and Turkey work out will make a difference. Mr. Stemen went on to say the environmental meetings currently being held in Paris have been disputed by many major scientists.

**Approval of Minutes for Tuesday, November 24, 2015.**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, November 24, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

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**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioner's Office resolutions:

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|--------------|---|
| 2015-12.01.a | A resolution approving a contract with the City of Lancaster and the Board of Commissioners, for Criminal Prosecution Services [Commissioners]                                    |
| 2015-12.01.b | A resolution authorizing the disposal of Fairfield County surplus property by internet auction for Calendar Year 2016 [Commissioners]   |
| 2015-12.01.c | A resolution to appropriate from unappropriated into a major expense category for fund # 2736, Subfund# 8088 – FY2015 CFLP Grant – Fairfield County Commissioners [Commissioners] |
| 2015-12.01.d | A resolution to replace resolution 2015-08.11.j to authorize the County Administrator to sign Service Agreements with Toole & Associates, LLC. [Commissioners]                    |
| 2015-12.01.e | A resolution authorizing the approval of a request for payment and status of funds report–FY2014 Home Funds – Drawdown for \$18,435 [Commissioners]                               |
| 2015-12.01.f | A resolution approving the reappointment of Dr. Glenn Burns to the Fairfield County Airport Authority Board. [Commissioners]  |

Discussion: Mr. Kiger stated that Dr. Burns was a valued member of the Airport Board and that he was glad to see he was interested in serving an additional term.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Court of Common Pleas Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Court of Common Pleas resolution approving an account to account transfer in a major object expense category – Fairfield County Common Pleas Court; see resolution 2015-12.01.g

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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**Approval of JFS Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

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|--------------|---|
| 2015-12.01.h | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]            |
| 2015-12.01.i | A resolution regarding an Amendment for Purchase of Service Contract between Daily Staffing Services d.b.a. i-Force and Job & Family Services [JFS] |
| 2015-12.01.j | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 [JFS]            |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024 – Motor Vehicle for employee reimbursements; see resolution 2015-12.01.k.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Facilities Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution authorizing the approval of a contract between Bennett & Williams Environmental Consultants, Inc. and the Fairfield County Commissioners; see resolution 2015-12.01.l.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Regional Planning Commission Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to

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approve Conditional Acceptance of the Spring Creek Section 2, Phase 2 Subdivision;  
see resolution 2015-12.01.m.

Discussion: Mr. Kiger thanked Ms. Mattei for inviting the MORPC Director to present at the Rotary meeting on Monday. Ms. Mattei added that the resolution presented was for conditional acceptance of a subdivision. RPC approved the subdivision when it was still unincorporated, but it has since been annexed in to Pickerington. The county still services the water and sewer for this section.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution approving an account to account transfer Fund 1001; see resolution 2015-12.01.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Major Crimes Unit Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution authorizing the Fairfield County Commissioners to sign the Fairfield-Hocking Major Crimes Unit Pre-Ward Conditions Forms; see resolution 2015-12.01.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea stated the next Regular Meeting is scheduled for Thursday, December 8, 2015 at 10:08 a.m.

At 10:18 a.m. Commissioner Davis stated the Commission would take a brief recess followed by the continuation of review.

**Review continued**

The Commissioners met at 10:14 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Mayor Tammy Drobina, Ray Stemen, Jon Slater, Jim Bahnsen, Holly Mattei, and Branden Meyer.



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**Buckeye Lake State Park**

Mr. Levacy provided an update from the meeting at Buckeye Lake Yacht Club earlier in the morning. At the meeting, Tom Johnson from Perry County provided an update on the capital grant process. Yaromi Steiner, an Easton developer, spoke about development opportunities at Buckeye Lake (i.e. a roller coaster or amusement park type development). There were about 55 in attendance. All surrounding counties were represented. The next meeting will be in January, and they hope to have more in attendance. There is about \$5,000,000 in grant opportunities with five different projects.

Regional Planning is helping with the grant applications for the street scape improvements and bike path connection (from Millersport to the existing path in Licking County). Perry County is working on land acquisition for parking. There is a pier extension project that another developer is working on, and there is a project for canal wall rehabilitation.

Mr. Levacy thanked Ms. Mattie for her help and expertise.

Ms. Brown asked who the proposed grantees were for the grant projects.

Ms. Mattei stated that she was not sure. Buckeye Lake is supposed to be its own entity so it may be ODNR or ODOT. She will ask Mr. Johnson what who he plans on naming the grantee on the application cover letter.

Mr. Slater asked if having a lake authority like Grand Lake Saint Mary's would help.

Mr. Levacy replied that it would, but they were not to that point yet.

**Haaf Farms Resolution Proposed for December 8**

Ms. Brown stated that there was a resolution for an advance scheduled for next week's voting agenda for Haaf Farms. The Engineer and Auditor will speak to this at the meeting. The county is able to process such an advance.

**Adjournment**

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 10:23 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Thursday, December 8, 2015, at 10:00 a.m.

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Motion by:

Seconded by:





that the December 1, 2015, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on December 8, 2015

 _____ Steven A. Davis Commissioner	 _____ Dave Levacy Commissioner	 _____ Mike Kiger Commissioner
 _____ Rachel A. Elsea, Clerk		