

**Regular Meeting #55 - 2023  
Fairfield County Commissioners' Office  
November 28, 2023**

**Review Meeting**

The Commissioners met at 7:00 p.m. at the Berne Township Fire Department located at 5872 Sugar Grove Road SE, Sugar Grove, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Steve Davis, Dave Levacy, and Jeff Fix. County staff present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Daniel Neeley; EMA and Facilities Director, Jon Kochis; Utilities Director, Tony Vogel; County Engineer, Jeremiah Upp; Clerk of Courts, Branden Meyer; Facilities and EMA Director, Bev Hoskinson; and Settlements Analyst, Amanda Rawlins. Also Present: Sherry Pymmer, Bev Hoskinson, Amanda Rollins, Mark Poff, Sonya Poff, Joe Palmer, Francis Martin, Barb Martin, Cindy Lyttle, Ray Stemen, Judy Stemen, Erica Gantner, Ryan Holstein, Tracy Freeman, Peggy Portier, and Joe Palmer.

**Welcome**

Commissioner Davis opened the meeting by welcoming everyone in attendance, and briefly summarized the agenda for the night and the reason for conducting evening Commission meetings throughout the county.

Beverly Hoskinson introduced herself and the new Systems Analyst, Amanda Rollins.

Ms. Rollins spoke about her work experience including her experience with the State of Ohio.

**Public Comments**

Ray Stemen of Lancaster began with a prayer and offered his opinions on Bill Gates purchasing agricultural land and the COVID-19 vaccine.

Judy Stemen of Lancaster stated she was confused by the terminology used in the resolution titles.

**Hearings to Determine the Necessity for Establishing or Altering Identified Public Roads, Paths, and Culverts**

The Commissioners met at 7:15 p.m. at the Berne Township Fire Department located at 5872 Sugar Grove Road SE, Sugar Grove, OH. Commissioner Davis called the hearing to order, and the following Commissioners were present: Steve Davis, Dave Levacy, and Jeff Fix.

**Hearing: Mt. Zwingli Rd. Culvert CR88-1.729**

Engineer Upp stated the proposed change is for a culvert replacement which might need extended outward.

Public Comment: None

The hearing Closed at 7:17 p.m.

**Hearing: Mt. Zwingli Rd. Culvert CR88-2.366**

Engineer Upp stated the proposed change is also for a culvert replacement which might require the pipe to be extended outward and additional grading.

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Public Comment: None

The hearing Closed at 7:18 p.m.

**Hearing: Bauman Rd. Culvert CR53-4.440**

Engineer Upp stated the proposed change is to replace a culvert where they might need to obtain an additional right-of-way.

Public Comment: None

The hearing closed at 7:19 p.m.

**Hearing: Schwilk Rd. Culvert CR51-0.832**

Engineer Upp stated the proposed change is to replace a culvert which has safety improvements in the area.

Public Comment: None

The hearing closed 7:20 p.m.

**Hearing: Fosnaugh School Rd. Culvert CR4-2.181**

Engineer Upp stated the proposed change is to replace a culvert with not much room in the right-of-way and may require the construction area to be moved outward.

Public Comment: None

The hearing closed at 7:21 p.m.

**Hearings for Basil-Western Rd. Culvert CR13-5.380 and Basil-Western Rd. (CR13) PID 3.000 Road Improvements**

Engineer Upp stated the proposed changes are regarding a sizeable culvert that needs to be replaced and a road improvement that might require additional rights-of-way.

Commissioner Davis stated there was a lot of interest from people regarding these projects. He added that the Engineer's Office is getting input from the public and that there are not completed drawings for the projects.

Peggy Portier of Pickerington encouraged the County to take into consideration pedestrian facilities.

Gerald Eisner of Violet Township asked who would pay for the proposed improvements.

Commissioner Davis stated the state, the county, and the developers will all contribute and that the county would be repaid for most of its contributions.

Commissioner Fix stated that there is an agreement between the state, Violet Township, Canal Winchester, and the County, and the majority would be paid back with contributions from the State of Ohio, and a developer.

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Sara Owens of Amanda-Northern Rd. asked if the widening would go from Kingy's Pizza to Amanda Northern Road and eventually narrow back to a two-lane road.

Engineer Upp stated that the project will go to basically east of Amanda Northern and that there are preliminary plans for future phases for the corridor.

Ms. Owens stated that her house is close to the road and asked which side of the existing road would be widened.

Sonya Poff was concerned about the proximity of the project to her home and added that the speed down Basil-Western is a concern and that she would like to see the speed through the area reduced. She asked if there would be a follow up public hearing on the matter.

Commissioner Davis stated this hearing is the only required hearing on the matter. However, when there are matters that have a lot of public interest, the Commission has historically held additional hearings, and that he envisions multiple opportunities for engagement

Engineer Upp stated his office would be in contact with the property owners throughout the entire process.

Ms. Poff asked if the project would take place at the same time as the Pickerington Road project.

Engineer Upp stated that there is a chance the projects would overlap slightly but that the County is working with ODOT on the timing. He added that the Pickerington Road project still needs to be finalized and is slated to be built in 2025.

Chuck Wild spoke about the profile of the road and the issue of speed. He spoke about concerns regarding his drive entrance, the curb cut, and the electric gate for his business. He added that there is a huge problem with the traffic at King's Crossings and that utilities, fiber, and poles on both sides of the roads would add challenges for the project.

Engineer Upp stated they plan to add pedestrian facilities to increase safety in the area.

Commissioner Fix stated that he has been a big proponent of a roundabout in that area as vehicles struggle with the road's current angle. He added that the Engineer's office is committed to doing the project the right way.

Commissioner Levacy stated he sympathizes with the property owners in the area but is confident the improvements will increase safety for the residents and travelers.

The hearing Closed: 7:45 p.m.

**Hearing: Refugee Rd. (CR7) Multi-Use Path (sections 2, 3, 4, 26R, & 28R)**

Engineer Upp stated the Transportation Improvement District received a sizeable grant to be used on pedestrian facilities and that it has not been determined which side of the road the path would be located. He added that the Transportation Improvement District (TID) received a grant for \$1.2M to build a path on Refugee Road.

Ms. Portier encouraged the Commissioners to consider future growth and needs and added that she is in favor of the path being located on the north side of the road. She also asked that the south side get a sidewalk to accommodate heavy foot traffic. She added that pedestrian facilities are greatly needed.

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Mr. Eisner spoke about his property on the north side of Refugee Rd and the trees that would need to be removed if the path were to be on that side of the road. He spoke about the number of students he would watch walk across his yard and added that he and the church located behind his property provided a path for the students to get to the school.

Engineer Upp stated his office is in the process of selecting a consultant for the project and that he believes the design process will last until the end of next year.

Mr. Eisner stated he did not believe the library which is being built in the area would cause increased traffic.

Commissioner Fix stated that the work being done will be completed so that it does not need torn out in twenty to thirty years.

Engineer Upp stated the Engineer's Office is committed to looking into alternatives that are minimally invasive. He thanked everyone at the meeting for being courteous.

Commissioner Davis stated that he anticipates that the Engineer's office and Commissioners' office will facilitate additional public engagement.

Commissioner Fix commented that he sees people every day on Refugee Road walking in the ditches and on the roads to get to the businesses in the area. He added that it is a dangerous section of road and that he would like to improve pedestrian safety. He also stated that he is grateful to the TID for the work they are doing.

Commissioner Levacy added that he believes safety should be the top priority and that he believes the TID, and the Engineer have developed sophisticated plans to improve traffic and safety on and along the roadways in the county.

The hearing closed at 8:01 p.m.

**ADAMH Board Interview – Cindy Lyttle**

Ms. Lyttle introduced herself to the Commissioners and briefly summarized her professional career and added that she has lived in Fairfield County her entire life. She added that she has a personal interest in ADAMH due to a late uncle who founded the Recovery Center, and her mother and additional family members who benefited from support services. She stated that she also benefited from support services and believes recovery is possible and wants to assist others struggling with alcohol, drug, and mental health issues. Ms. Lyttle further stated that she wants to help the thirteen agencies that are under the ADAMH umbrella. She added that she loves making memories with her family reading, volunteering, traveling in an RV, and that she is retired.

Commissioner Davis thanked Ms. Lyttle for talking about her own personal struggles and mentioned that the 50<sup>th</sup> anniversary of the opening of the Recovery Center was that very day.

Commissioner Fix thanked Ms. Lyttle and the other applicants for their willingness to serve. He asked what Ms. Lyttle believes to be the biggest challenge of the ADAMH board.

Ms. Lyttle stated she believes the biggest struggle is spreading the word about the services offered by the ADAMH Board.



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Commissioner Levacy stated that this year will mark his twelfth year as a commissioner and recalled when the county had difficulties filling board seats and added that the county has been fortunate to have strong candidates in recent years.

Ms. Lyttle stated that she is committed to devoting the time needed to serve on the ADAMH board.

**ADAMH Board Interview – Erica Gantner**

Ms. Gantner introduced herself and spoke about her interest in serving her community locally after having previously served in Haiti. She added that she is a psychiatric nurse practitioner and that she can work with patients and know the resources they need, and advocate for them. She added that everyone knows someone with mental health and addiction issues and spoke about her compassion for people.

Commissioner Davis was moved by the powerful candidates and encouraged applicants to seek service on other boards and agencies if they are not selected. He asked Ms. Gantner about her work in Haiti.

Ms. Gantner spoke about installing rain catchers in Haiti and providing nursing services, starting in 2009. She added that they installed rain catchers on houses so that they would not have to walk for hours for water.

Commissioner Davis recalled his personal experience teaching the English language in Japan and added he has been moved by the struggles of people in different countries. He added that there will be two more vacancies coming up in July of 2024 on the ADAMH board.

Commissioner Levacy asked if Erica would be able to commit to the time requirements of being an ADAMH Board member.

Ms. Gantner stated she is fortunate to have a flexible schedule with her job.

Commissioner Fix asked if Ms. Gantner had served on any previous boards and what the biggest challenge, she sees the board facing in the coming years.

Ms. Gantner stated she had no previous board experience, but believes the biggest challenge is destigmatizing addiction and mental health issues in the community.

**ADAMH Board Interview – Ryan Holstine**

Mr. Holstine introduced himself to the Commissioners and explained his personal experiences with his family who suffered from addiction and mental health issues. He stated that he lives in Pickerington with his children and graduated from Capital University and has a background in psychology and criminology. He added that he has seen successful recovery stories but has fears as a parent that his children might face the same struggles and added that he is grateful that there are solutions and services available. He stated that he believes services can be expanded upon and spoke about access to care.

Commissioner Davis stated he has been a commissioner for 13 years and emphasized that the Commissioners are deeply committed to the ADAMH Board and their services.

Commissioner Fix stated that he was on Pickerington City Council when he started getting calls about heroin in Pickerington schools. He added that he is on the OneOhio recovery board and asked Mr. Holstine what he believes is the biggest challenge for the ADAMH Board.

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Mr. Holstein stated he believes there are struggles in getting funding for those suffering from addiction and mental health issues. He added that there are too many areas in rural America that don't have the resources to provide adequate services and access to care and that he would like to pursue options to get funding to improve services.

Commissioner Fix stated that one of the challenges the OneOhio Board has discussed is drug changes and asked Mr. Holstein where he sees opportunities to put emphasis on intervention.

Mr. Holstein replied that he doesn't believe it is the sole responsibility of the ADAMH Board to provide information on intervention, but that he thinks it's important for the board to play a part. He added he is initiating conversations with his own children to start their education early and that he encourages other parents to start similar conversations. Mr. Holstein spoke about DARE being an optional five week program.

Commissioner Levacy thanked Mr. Holstein and asked if he had the time to commit to the board.

Mr. Holstein stated he makes time for everything he does and is sure to give his commitments his full attention. Mr. Holstein spoke about modeling to his kids the importance of volunteering and being involved.

**ADAMH Board Interview – Tracy Freeman**

Ms. Freeman introduced herself to the Commissioners and touched on her career in public service. She stated that she has personal experience with people who have suffered from mental health issues and that she believes these issues impact those with the actual issues, as well as those around them. She added that some people don't have access to services and added that she wants to serve on the ADAMH Board because she knows the impact that addiction and mental health issues have on families. Ms. Freeman also added that she is involved in a support group in Pickerington for family members of affected individuals and that she would like to see more resources available to the families and friends. She added that she is recently retired and spent 25 years as a registered lobbyist and that it is important to dedicate yourself to something where you can make a difference. Ms. Freeman stated that 2 out of every 10 people become addicts and spoke about the pain that comes from experiencing addiction in your children and the difficulties in treatment options for people under 18. She also stated that she wants to be on the ADAMH board because she understands the impact of addiction and mental health issues on families. She said she would like to have an information package and a liaison for families to help answer questions. She also spoke about project FORT.

Commissioner Davis thanked Tracy for her commitment to service.

Ms. Freeman added that she volunteers for Meals on Wheels.

Commissioner Fix spoke about the powerful candidates and the importance of Project FORT. He also spoke about how personal the topic is for everyone and expressed his gratefulness to all the applicants.

Commissioner Levacy asked if Ms. Freeman could commit to the time requirements of the ADAMH Board.

Ms. Freeman stated she is retired and would like to commit her time to the ADAMH Board.

ADAMH Board Chair, Joe Palmer, stated he is impressed by each candidate and would be honored to serve with any of them.

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Commissioner Fix stated there were issues in the past with the ADAMH Board and that Joe Palmer, as well as others, had done great work to lead the ADAMH Board.

Commissioner Davis was moved by the candidate's willingness to serve and stated the Commissioners have increased support of the ADAMH Board in recent years. He spoke about the power of the personal testimonies given and about having security at the meetings to provide a safe environment for conducting business and for providing comments.

**Legal Update**

There was no legal update.

**County Administration Update**

- The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise noted.

**Week in Review**

*2024 Budget*

The 2024 Budget is anticipated to be on the voting agenda for the December 5 meeting.

*Last Meeting of the Year*

December 12 will be the last Commission meeting of the year.

*Reorganization Meeting and First Meeting of 2024*

January 8 at 9:00 will be the 2024 Reorganization Meeting of the Commission with the first Regular Meeting to be held on January 9 at 9:00.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

*Resolution Review*

There are 29 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution to approve the Expedited Type II Annexation of 8.9 acres from Greenfield Township to the City of Lancaster.
- A resolution to authorize the use of ARP funding for ADA ramps for the Village of Bremen.
- A resolution to approve to rescind resolution 2023-11.21.m. This resolution approved a fund-to-fund transfer from EMA fund 2090 to EMA fund 2707. After further review by the Auditor's Office, it was determined that the necessary funds to transfer were not available.
- A resolution to authorize the County Administrator to sign an agreement for the replacement of the Courthouse roof with Roof Connect.

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- A resolution to approve a MOU for a service agreement between JFS, CPS, the SO, the Lancaster and Pickerington Police Departments, Fairfield County Juvenile Court, Fairfield County Prosecutor's Office, the Area Humane Society, the Harcum House, and the Coroner's Office, regarding interviews of children who are the subject of abuse or neglect.

**Budget Review**

- Budget Director, Bart Hampson, stated he is on schedule to finalize the 2024 budget by next week's meeting.

**Calendar Review/Invitations Received**

- Columbus Metropolitan Club Forum, "Is Snob Zoning America's New Redlining?", November 29, 2023, 11:30 a.m., The Ellis, 777 N. 4th St., Columbus
- Land Use Plan Presentation to the Farm Bureau, November 29, 2023, 7:30 p.m., Fairfield County Fairgrounds, Ricketts Hall, 157 E. Fair Ave., Lancaster
- Economic Development 411, December 1, 2023, 8:00 a.m., Hyatt Regency, 350 N. High St., Columbus

**Correspondence**

*Informational Items*

- Memo, Dr. Carri Brown, County Auditor, November 21, 2023, Subjects: GIS Fun Facts; Internal Control Update; Board of Revision Update; and Revenue Estimates
- ii. "Wins of the Week!", Dr. Carri Brown, County Auditor
- iii. Email from Sara Madenwald, of Greenex Solar, Regarding Eastern Cottontail Solar Project
- iv. Email from a County Resident Regarding Industrial Solar Projects
- v. Meals on Wheels Grant Approval Package
- vi. Meals on Wheels 2022 State Audit
- vii. Newsletter, Fairfield County E-News Updates, November 27, 2023
- viii. Email, Fairfield County Health Department Update, November 27, 2023

**Old Business**

Commissioner Davis had the opportunity to meet with staff to improve security at the County Jail and added that he anticipates receiving estimates and renderings for the project in about a month.

Commissioner Levacy spoke about Thanksgiving and the people and things which make him feel thankful.

Commissioner Fix stated he continues to conduct Land Use Plan meetings with the townships and villages and anticipates a bigger turnout from the farming community at the coming meetings.

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**New Business**

Clerk of Courts Branden Meyer was encouraged by the quality of the candidates who applied for the ADAMH Board.

Treasurer Jim Bahnsen was very moved by the stories from the candidates for the ADAMH Board and added he will also be attending an upcoming meeting for the County Treasurers Association of Ohio.

Engineer Upp recalled personal experiences and thanked the candidates for their willingness to serve.

ADAMH Board Chair Joe Palmer thanked those in the room who shared their stories and added that everyone in the room was doing the work of the ADAMH board by sharing stories that help break down stigmas.

**Regular (Voting) Meeting**

The Commissioners met at 7:00 p.m. at the Berne Township Fire Department located at 5872 Sugar Grove Road SE, Sugar Grove, OH. Commissioner Davis called the meeting to order and the following Commissioners were present: Steve Davis, Dave Levacy, and Jeff Fix. County staff present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Daniel Neeley; EMA and Facilities Director, Jon Kochis; Utilities Director, Tony Vogel; County Engineer, Jeremiah Upp; Clerk of Courts, Branden Meyer; Facilities and EMA Director, Bev Hoskinson; and Settlements Analyst, Amanda Rawlins. Also Present: Sherry Pymmer, Bev Hoskinson, Amanda Rollins, Mark Poff, Sonya Poff, Joe Palmer, Francis Martin, Barb Martin, Cindy Lyttle, Ray Stemen, Judy Stemen, Erica Gantner, Ryan Holstein, Tracy Freeman, Peggy Portier, and Joe Palmer.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

**Announcements**

Clerk Menningen announced that the next meeting will return to the normal meeting location and time.

**Approval of Minutes for November 21, 2023**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, November 21, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Board of Commissioners**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

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- 2023-11.28.a      A resolution to approve the annexation of 8.9 +/- acres from Greenfield Township to the City of Lancaster, Expedited Type II Annexation, pursuant to ORC 709.023, Agent for the petitioner, Elizabeth A. Seedorf.
- 2023-11.28.b      A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the Village of Bremen ADA Ramps

Elizabeth Seedorf, agent for the petitioner, thanked the candidates for their stories. She also thanked the Commissioners' staff for their help in the process and added she was available for questions.

Commissioner Davis stated the annexation has been subject to much discussion, but the Commission had been briefed.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Fairfield County Auditor - Finance**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Auditor - Finance:

- 2023-11.28.c      A Resolution to approve to Rescind Resolution # 2023-11.21.m - The Fund to Fund.
- 2023-11.28.d      Appropriate from unappropriated in a major expenditure object category for county Auditor, Fund 2423 Reese Peters Hotel Tax

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Fairfield County Board of Developmental Disabilities**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Board of Developmental Disabilities:

- 2023-11.28.e      A resolution authorizing a fund to fund transfer BD Developmental Disabilities Fund # 2060 to FCBDD Capital Improvements Fund # 3698
- 2023-11.28.f      A resolution authorizing a fund to fund transfer –Fairfield DD Fund # 2060 to FCBDD Reserve Fund # 2560 - Fairfield County Board of DD

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from the Fairfield County Court of Common Pleas**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

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2023-11.28.g      A resolution to appropriate from unappropriated to reduce funds in a major expenditure object category Fairfield County Common Pleas Backlog Reduction Grant.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from Fairfield County Emergency Management Agency**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Emergency Management Agency:

2023-11.28.h      A resolution authorizing the approval to extend the due date for repayments on an advance for EMA Fund 2708 State Homeland Security Grant Fund

2023-11.28.i      A resolution authorizing the approval of partial repayment of an advance to the General Fund from EMA 2890 Hazardous Materials Emergency Grant Fund.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2023-11.28.j      A resolution to approve a Change Order for the 2023 Microsurfacing Project.

2023-11.28.k      A resolution to approve a Change Order for the FAI-CR16/31/37/40/68 Resurfacing Project.

2023-11.28.l      A resolution to approve a Change Order for the HOC-08, FAI-CR61-1.392 Christmas Rock Road over Arney Run Bridge Replacement Project.

2023-11.28.m      A Resolution to Approve an LPA Federal Project Agreement with ODOT for installation of signs along designated routes for shared use routes for biking.

Engineer Upp stated the first three resolutions complete the end-of-year change order process. The last resolution relates to a grant his office received for the installation of signs.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from Fairfield County Facilities**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Facilities:

2023-11.28.n      A Resolution Authorizing the County Administrator to sign an Agreement for the Replacement of the Courthouse Roof with Roof Connect.

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Administrator Cordle stated the roof on the Historic Courthouse must be replaced.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from Fairfield County Family and Children First Council**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Family and Children First Council:

2023-11.28.o      A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2023-11.28.p      A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

2023-11.28.q      A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

2023-11.28.r      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

2023-11.28.s      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

2023-11.28.t      A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

2023-11.28.u      A resolution authorizing the approval of a Memorandum of Understanding by and between Fairfield County Job & Family Services, Protective Services Division, The Fairfield County Sheriff's Office, The Lancaster Police Department, The Pickerington Police Department, The Fairfield County Juvenile Court, The Fairfield County Prosecutor's Office, The Fairfield Area Humane Society, The Harcum House, and The Fairfield County Coroner's Office.

2023-11.28.v      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Advantage Family Outreach and Foster Care.

2023-11.28.w      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Circle of Peace, LLC.



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- 2023-11.28.x      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Devereux Advanced Behavioral Health
- 2023-11.28.y      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Keys to Success Group Home
- 2023-11.28.z      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Millcreek of Arkansas Behavioral Health.
- 2023-11.28.aa      A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Res-Care Ohio Inc. dba StepStone Family & Youth Services.

JFS Finance Director, Josh Crawford, stated the resolutions are to make sure JFS has sufficient appropriations for the remainder of the year.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from Lancaster-Fairfield Community Action Agency**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Lancaster-Fairfield Community Action Agency:

- 2023-11.28.bb      Approval and signature needed to reprogram funds within the 2023 CFLP grant to properly allocate expenses for the end of the year.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

- 2023-11.28.cc      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Adjournment**

With no further business, on the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to adjourn at 9:30 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, December 5, 2023, in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH.

Motion by: Jeff fix    Seconded by: Dave Levacy  
that the November 28, 2023, minutes were approved by the following vote:

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YEAS: Jeff Fix, Dave Levacy, and Steve Davis  
ABSTENTIONS: None

NAYS: None

\*Approved on December 5, 2023

  
Steven Davis  
Commissioner

Dave Levacy  
Commissioner

Jeff Fix  
Commissioner

Rochelle Menning  
Rochelle Menning, Clerk



# AGENDA

## BOARD OF COMMISSIONERS

### Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

### County Administrator

Aundrea N. Cordle

### Deputy County Administrator

Jeffrey D. Porter

### Clerk

Rochelle Menningen

**Tuesday, November 28, 2023, 7:00 p.m.**

**Berne Township Fire Department**

**5872 Sugar Grove Rd. SE**

**Sugar Grove, Ohio 43155**

### 1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions, and to provide a time for county leadership to connect about matters of county business.*

### 2. Welcome

### 3. Public Comments

Purpose of Public Comments: *This is a time for voters and taxpayers (members of the public) to provide comments. There is a time limit of 3 minutes. While this is a time for comments to be provided, it is not a time for questions and answers. The Commission has a full agenda of county business.*

### 4. ADAMH Board Interview, Cindy Lyttle, 7:00 p.m.

### 5. ADAMH Board Interview, Erica Gantner, 7:10 p.m.

### 6. Hearing to Determine the Necessity for Establishing or Altering Identified Public Roads, Paths, and Culverts, 7:15 p.m.

- a. Mt. Zwingli Rd. Culvert CR88-1.729
- b. Mt. Zwingli Rd. Culvert CR88-2.366
- c. Bauman Rd. Culvert CR53-4.440
- d. Schwilk Rd. Culvert CR51-0.832
- e. Fosnaugh School Rd. Culvert CR4-2.181
- f. Basil Western Rd. Culvert CR13-5.380
- g. Basil-Western Rd. (CR13) PID 3.000 Road Improvements
- h. Refugee Rd. (CR7) Multi-Use Path (sections 2, 3, 4, 26R, & 28R)

### 7. ADAMH Board Interview, Ryan Holstine, 7:20 p.m.

### 8. ADAMH Board Interview, Tracy Freeman, 7:30 p.m.

### 9. Legal Update

SERVE • CONNECT • PROTECT



# A G E N D A

## BOARD OF COMMISSIONERS

### Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

### County Administrator

Aundrea N. Cordle

### Deputy County Administrator

Jeffrey D. Porter

### Clerk

Rochelle Menningen

## 10. County Administration Update

- i. Week in Review
- j. Highlights of Resolutions
- k. Budget Review
- l. Recognitions/Thank-Yous
- m. Calendar Review/ Invitations Received
  - i. Columbus Metropolitan Club Forum, “Is Snob Zoning America’s New Redlining?”, November 29, 2023, 11:30 a.m., The Ellis, 777 N. 4<sup>th</sup> St., Columbus
  - ii. Land Use Plan Presentation to the Farm Bureau, November 29, 2023, 7:30 p.m., Fairfield County Fairgrounds, Ricketts Hall, 157 E. Fair Ave., Lancaster
  - iii. Economic Development 411, December 1, 2023, 8:00 a.m., Hyatt Regency, 350 N. High St., Columbus
- n. Correspondence
  - i. Memo, Dr. Carri Brown, County Auditor, November 21, 2023, Subjects: GIS Fun Facts; Internal Control Update; Board of Revision Update; and Revenue Estimates
  - ii. Wins of the Week!, Dr. Carri Brown, County Auditor
  - iii. Email from Sara Madenwald, of Greenex Solar, Regarding Eastern Cottontail Solar Project
  - iv. Email from a County Resident Regarding Industrial Solar Projects
  - v. Meals on Wheels Grant Approval Package
  - vi. Meals on Wheels 2022 State Audit
  - vii. Newsletter, *Fairfield County E-News Updates*, November 27, 2023
  - viii. Email, Fairfield County Health Department Update, November 27, 2023

## 11. Old Business

## 12. New Business

## 13. Regular (Voting) Meeting

## 14. Adjourn

S E R V E • C O N N E C T • P R O T E C T

**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.22.2023.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds \$28,703,538.37 has been appropriated, \$17,447,689.50 expended \$6,337,166.46 encumbered or obligated.

12Project/Category		As of 11/22/23 Appropriations	As of 11/22/23 Expenditure	As of 11/22/23 Obligation
<b>Public Health</b>				
R00a	Public HealthPP			
R00a	Public HealthMedical Expenses			
R000	Public HealthCOVID Medical Costs County Health Program			
R00a	Public HealthVaccination Clinic and Related Expenses			
R000	Public HealthCapital Improvements and Public Facilities of the County			
R00c	Public HealthCapital Improvements for Air QualityImprovements			
R00d	Public HealthCapital Improvements for Health EquipmentMobile Mortuary			
R00e	Public HealthCapital Improvements for Sheriff's Cruiser to Respond to Increased Violence			
R00a	Professional County Publications of HealthCounty Board of Health			
R000	Public HealthCreation of a County Health Assessment Committee			
R00a	Public SafetyPayroll Support			
R000	Public HealthPayroll Support			
R00c	Other Public Sector Payroll Support			
R000a	Mental and Behavioral Health			
<b>Subtotal Public Health</b>				
<b>Negative Economic Impacts</b>				
R000a	Emergency Assistance for Poor ProOrationsa Subra of the City of Lancaster			
R0000	Emergency Assistance for Poor ProIsSubra of the LiHouse			
R000c	Salvage or			
R000d	Adia for oua			

**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.22.2023.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds \$28,703,538.37 has been appropriated, \$17,447,689.50 expended \$6,337,166.46 encumbered or obligated.

Project/Category		As of 11/22/23 Appropriations	As of 11/22/23 Expenditure	As of 11/22/23 Obligation
Room	Domestic Violence Crisis Projects			
Room	Support for Tourist Support for the Fairfield County Fair			
Room	Cost to Tourist Hospitality			
Room	Perceived Assistance Business Plan			
Room	Support for Agriculture and the Pro-Local Community			
Room	Economic Assistance for Counties and Others			
Room	Contracts for Services to Support Resident Superiority of the Pandemic			
<b>Subtotal Negative Economic Impacts</b>				
Room	Crisis Support for the County Strategic Plan			
<b>Subtotal Services Disproportionately Impacted Communities</b>				
<b>Premium Pay</b>				
Room	Premium Pay for Premium Pay for Perceived Major Economic Orders			
<b>Subtotal Premium Pay</b>				
<b>Infrastructure</b>				
Room	Clean Water Centralized Collection and Conveyance Program			
Room	Clean Water Centralized Collection and Conveyance Program			
Room	Clean Water Stormwater			
Room	Drought Water Distribution Infrastructure Program			

**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.22.2023.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds \$28,703,538.37 has been appropriated, \$17,447,689.50 expended \$6,337,166.46 encumbered or obligated.

Project/Category		As of 11/22/23 Appropriations	As of 11/22/23 Expenditure	As of 11/22/23 Obligation
Road	Drinking Water Wastewater Distribution			
Road	Drinking Water Wastewater Distribution Wetland			
Road	Drinking Water Wastewater Distribution Solid Waste			
Road	Drinking Water Wastewater Distribution Pleasantville			
Road	Road and Local Mile Projects			
<b>Subtotal Infrastructure</b>				
<b>Revenue Loss</b>				
Road	SaaS and Technological Equipment			
Road	Recorder Document Scanning			
Road	Clerk of Court Case Management			
Road	MRCIS Server Project			
Road	Dispatch Consoles			
Road	Fairfield Center Purchase			
Road	Fairfield Center Renovation			
Road	Community School Redesign Program			
Road	Forced Center Expansion			
Road	Starro			
Road	Old and Doll Parks Initiative Library			

**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.22.2023.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds \$28,703,538.37 has been appropriated, \$17,447,689.50 expended \$6,337,166.46 encumbered or obligated.

Project/Category		As of 11/22/23 Appropriations	As of 11/22/23 Expenditure	As of 11/22/23 Obligation
R61l	Auditor Historical Records Scanner	100000	100000	100000
R61m	Police Officers Radios	10000000	10000000	10000000
R61n	Auditor Printers	10000000	10000000	10000000
R61o	Auditor Copiers	10000000	10000000	10000000
R517a	Leavers Field Utilities	10000000	10000000	10000000
Revenue Loss		1000000000	1000000000	1000000000
Administration				
R61a	Administrative Expenses	1000000000	1000000000	1000000000
Subtotal Administration		1000000000	1000000000	1000000000
Grand Total		\$28,703,538.37	\$17,447,689.50	\$6,337,166.46



ADMINISTRATIVE AUTHORITY ITEMS  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
NOVEMBER 20, 2023 TO November 26, 2023

Fairfield County Commissioners

- AA.11.21-2023.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.11.21-2023.b An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$75,000 per invoice [Commissioners]
- AA.11.21-2023.e An Administrative Approval of a ARP sub-grant for emergency assistance to Fairfield County Alcohol, Drug Addiction, and Mental Health to address homelessness and provide support for persons with behavioral health challenges as a response to the COVID-19 public health emergency and its negative economic effects. [Commissioners]
- AA.11.24-2023.a An Administrative Approval for the payment for debt payments due December 1, 2023 [Commissioners]

Fairfield County Job and Family Services

- AA.11.21-2023.c An Administrative Approval regarding a Subgrant Agreement between Wood County Department of Job and Family Services and Fairfield County Department of Job and Family Services. [JFS]

Fairfield County Utilities Department

- AA.11.21-2023.d An Administrative Approval for the Customer Service Agreement with Rumpke of Ohio, Inc., and Fairfield County Utilities [Utilities]

To: Fairfield County Commissioners & Staff  
From: Dr. Carri Brown, County Auditor  
Date: November 21, 2023  
Subjects: GIS Fun Facts; Internal Control Update; Board of Revision Update; and Revenue Estimates.

### **GIS Fun Facts**

*GIS stands for Geographic Information Systems.* This field of study began in the 1960's. GIS/Mapping:

- maintains over 72,000 parcels and almost 9,000 road segments
- manages 500 layers of information
- maintains over 800 tax maps
- hosts 26 different years of aerial photography ranging from 1938 – 2022
- evaluates and approves over 10,000 legal descriptions annually
- files 20,000 survey records
- helps produce the Engineer's highway map, the Soil & Water Conservation District plat directory, and the Sheriff's E911 technical files

### **Internal Control Update**

The internal control manual for the county was updated in 2022 for the first time in about a decade. The manual has been updated in 2023, although the updates are relatively minor. *All relevant materials are in one place based on input from department heads and officials using the manual.* The beginning of the manual has a master listing of what is included in the manual. The manual still includes key sections on:

- Segregation of duties as an internal control aspect,
- Ethics, fraud management, and related party transactions,
- Cell phone reimbursement policy with links to the county policy manual,
- Proper public purpose,
- A summary of uniform taxability and meal reimbursements, and
- Notations about the capitalization threshold of \$10,000, as of January 2023.

Depreciation schedules were updated in November of 2023, as well. If there are any questions about internal control, please contact Bev Hoskinson at 652-7042.

### **Board of Revision Update**

*A complaint for the current tax year must be received by the County Auditor on or before March 31 of the following tax year.* A counter-complaint must be filed within 30 days after receipt of notice from the Auditor that an original complaint was filed. BOR representatives and delegates will receive updates about legislation and procedures. The reorganizational meeting will be held on January 8<sup>th</sup> at 10 am.

### **Revenue Estimates – Follow up to Verbal Update on 11.21.2023**

*Current estimated revenues of the general fund are \$63.8 M, of which 96% has been received to date. The sales tax estimate for 2023 is \$29.4 M. Actual receipts for 2023 for sales tax are \$27.1 M. December deposits will increase the percentage collected.*

*In 2024, we will continue to monitor and adjust. The 2024 sales tax estimate has been increased to \$30 M, bringing the total general fund estimate to \$64 M.*

### ***Wins of the Week!***

The week began with the best celebration of all - a new baby boy! Congratulations to Bev Hoskinson and family on the arrival of Oliver, Bev's first grandbaby. Mom and baby are doing very well.

During our all-team meeting, we talked about the Winter conference and all that was learned.

We have designed a communication plan for outreach about required municipality income tax withholdings as adjusted for teleworking in post-pandemic times.

**We also reviewed our records to plan for the distribution of funds to area food pantries. We quickly did our part to do all that we could to make sure the funds are available in time for their use during the holiday season.**

Performance evaluation interviews continue to progress very well. Thanks for your flexibility and dedication to this important task.

This week, Carri met with library leaders to help them plan for future allocations. These preparatory meetings are helpful to the conduct of the Budget Commission meetings.

Thanks to everyone for working hard to prepare year-end schedules and to send good reminders about deadlines.

Bravo to Julie White at the conveyance desk for going the extra mile to help a resident understand more about the process for a quit claim deed.

We were so pleased to welcome Amanda Rollins to the team this week. Amanda is eager to begin her role as a Settlements and Administration Analyst. Thanks to Angel Horn for training Amanda and for examining new processes in the Settlements and Administration area. Thanks, also, to Amanda and Angel for reaching out to fiscal officers in townships in order to support them in their roles.

We are preparing for several in-services throughout 2024. Topics from the team include stress relief, wellness, trauma informed care, communication skills, and creative thinking. Thanks for the input from the staff.

Thanks to Randy Carter for a holiday appropriate Map of the Month. The map features Christmas traditions around the world.

Thanks to Crystal Walker and Linda O'Toole for their preparation for the BOR reorganization.

Thanks to Dave Burgei and Robin Balthaser for representing the office on December 18<sup>th</sup>.

**This week we received thank you cards from Veterans who appreciated our support of the honor flight and our lighting of the building, as well as the lighting of the home of Dr. Carri Brown. We all were so very pleased to participate in showing our gratitude for Veterans - on Veterans Day – and we will continue to do so every day.**

**Happy Thanksgiving! We are so grateful to live in a country that is founded on gratitude for our blessings.**

**From:** Sara Madenwald <[Sara.Madenwald@geenexsolar.com](mailto:Sara.Madenwald@geenexsolar.com)>  
**Sent:** Thursday, November 9, 2023 5:09 PM  
**To:** Cordle, Aundrea N <[aundrea.cordle@fairfieldcountyohio.gov](mailto:aundrea.cordle@fairfieldcountyohio.gov)>  
**Subject:** [E] Notification: Eastern Cottontail Solar Project Field Work

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good Afternoon, Aunie,

We hope this message finds you well!

We are writing to inform you that beginning next week, our Eastern Cottontail Solar Project will commence a variety of field work studies on private property signed into our project. This is necessary to ensure the project is compliant with both federal- and state-level requirements. Work is expected to last roughly through mid-December; however, a small-sized crew will only be working intermittently throughout given the nature of testing.

While no formal notification is required to be provided, we want to continue remaining transparent about our project and ensure you are aware of the work, should any members of your constituency inquire.

If any members of the public have additional questions, please direct them to Lori Thieken, Local Project Representative working out of our Baltimore office. We've attached her electronic business card with contact details.

We also ask that you please pass this message on to Commissioners Davis, Levacy, and Fix.

Thank you,  
Eastern Cottontail Solar Project

[E] sola



Tim Kneisley <rcfs0790@gmail.com>

To [Contact Web](#)

[Reply](#)

[Reply All](#)

[Forward](#)



Tue 11/21/2023 3:18 PM

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Industrial solar systems are large solar plants that cover a lot of space and generate a lot of electricity. They are designed for factories, warehouses, and large corporations. As an industry leader, these types of businesses may contribute greatly to climate change because of greenhouse gas emissions.Feb 27, 2023  
Additionally, solar cells contain hazardous materials like lead and arsenic that must be disposed of properly when the panels are no longer in use. As such, it's important to research the production process of any solar panel company before investing in its products.

What are the disadvantages of solar

Drawbacks of Using Solar Paint. Currently, the biggest challenge with solar paint is its limited efficiency, which hovers around 3-11%. This means that even if a 7% efficient solar paint was taken and applied to a surface or building, only 7% of the available energy would be harnessed.Feb 27, 2023

EDF Energy Reviews

1.2 Rating 450 Reviews

4 %

of reviewers recommend EDF Energy

Company Reviews! look thim up do your job commissioner  
thank tim



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Amanda Senior Citizens  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$200.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$200.00 to be allocated to the Amanda Senior Citizens for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Baltimore Senior Citizens  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$150.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$150.00 to be allocated to the Baltimore Senior Citizens for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith", positioned above a horizontal line.

Doug Smith, Treasurer, Board of Trustees





DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Bremen Senior Citizens  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$650.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$650.00 to be allocated to the Bremen Senior Citizens for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith", positioned above a horizontal line.

Doug Smith, Treasurer, Board of Trustees





DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Canal Winchester Senior Citizens Club  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$325.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$325.00 to be allocated to the Canal Winchester Senior Citizens Club for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Fairfield Beach Senior Citizens  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$700.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$700.00 to be allocated to the Fairfield Beach Senior Citizens for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith", written over a horizontal line.

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Millersport Senior Citizens Association  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$600.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$600.00 to be allocated to the Millersport Senior Citizens Association for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Pleasantville Sociables  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$850.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$850.00 to be allocated to the Pleasantville Sociables for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read 'Doug Smith'.

---

Doug Smith, Treasurer, Board of Trustees





DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
FROM: Rushville Senior Citizens  
PURPOSE: Continuation of Senior Group's Activities for 2024  
**AMOUNT APPROVED: \$675.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$675.00 to be allocated to the Rushville Senior Citizens for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Central Ohio Area Agency on Aging  
PURPOSE: Volunteer Guardian Program in Fairfield County  
**AMOUNT APPROVED: \$10,000.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$10,000.00 to be allocated to the Central Ohio Area Agency on Aging for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Lancaster-Fairfield Community Action Agency  
PURPOSE: Administration and Provision Services to seniors in Fairfield County  
**AMOUNT APPROVED: \$10,000.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$10,000.00 to be allocated to the Lancaster-Fairfield Community Action Agency for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Guardianship Service Board  
PURPOSE: Guardianship Services for Older Adults  
**AMOUNT APPROVED: \$64,000.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$64,000.00 to be allocated to Guardianship Service Board for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees





DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Information & Referral of Fairfield County dba Fairfield County 211  
PURPOSE: Provision of Older Adult Information and Referral Services  
**AMOUNT APPROVED: \$15,000.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$15,000.00 to be allocated to Information & Referral of Fairfield County for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Olivedale Senior Center  
City of Lancaster Parks and Recreation  
PURPOSE: Operation and Maintenance of Olivedale Senior Center  
**AMOUNT APPROVED: \$3,900.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$3,900.00 to be allocated to the Olivedale Senior Center, City of Lancaster Parks and Recreation for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Lancaster Public Transit  
PURPOSE: Transportation Program for seniors in Fairfield County  
**AMOUNT APPROVED: \$56,250.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$56,250.00 to be allocated to Lancaster Public Transit for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Pickerington Senior Citizen's Center Inc.  
PURPOSE: To supplement for the price of monthly luncheon meats.  
**AMOUNT APPROVED: \$1,200.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$1,200.00 to be allocated to Pickerington Senior Citizen's Center Inc. for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees





DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: Samaritan Center for Adult Day Care  
The Salvation Army  
PURPOSE: To purchase computer tablets for client use.

**AMOUNT APPROVED: \$2,000.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$2,000.00 to be allocated to The Salvation Army Adult Day Care for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith", written over a horizontal line.

Doug Smith, Treasurer, Board of Trustees



DATE: November 20, 2023  
TO: The Fairfield County Commissioners  
RE: Levy Grant Request for 2024  
FROM: United Way of Fairfield County  
PURPOSE: Tax Assistance Program  
**AMOUNT APPROVED: \$3,500.00**

A quorum of members was in attendance at the November 16, 2023 meeting of the Board of Trustees of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

As recommended by the Grant Review Committee, the Board of Trustees of Meals on Wheels-OAAFC voted to approve a grant, to be funded by the MOW Senior Services Levy, in the amount of \$3,500.00 to be allocated to United Way of Fairfield County for the purposes stated in the attached grant proposal for the year 2024. Please do not pay out the grant funds until after 02/01/2024.

The action of the Board of Trustees is hereby certified by

A handwritten signature in blue ink, appearing to read "Doug Smith".

---

Doug Smith, Treasurer, Board of Trustees

Outreach Grant Committee Meeting  
Wednesday, November 8, 2023 4:00pm  
Meals on Wheels Dining Room

Present: Chair: Jeff Wagner, Dale Dixon, Christa Moody, Helen Harding, Donna Fox-Moore, Corey Clark, and Anna Tobin.

Total funds to allocate for the 2024 Grant cycle are \$170,000. The meeting began at 4pm with the discussion of Senior Club Grant applications, comments, carryover, and activity of the clubs. There was discussion that the Canal Winchester Senior Center should transition to a community grant application next year as they operate very different from the other small senior clubs from across the county and have very healthy financials. The group took note that many of the senior club budget reports had smaller carryovers from previous years and are meeting more frequently. It was also noted that each club would have activities for September-November which would utilize their reported balances. The grant committee recommends the allocation of \$25 per member for Amanda, Baltimore, Bremen, Fairfield Beach, Millersport, Pleasantville, and Rushville. The grant committee will allot \$325 to Canal Winchester taking note that their attendance is very low and they have a very large budget. Total senior club grants equal \$4150. Motion to approve by Donna Fox-Moore. Second, Dale Dixon. Motion approved unanimously by the committee.

The grant committee moved to discuss the community grant applications and the distribution of the remaining \$165,850.

It was noted that the Pickerington Senior Center's application was not clear and did not support a request of \$12,000. There was no signed statement from their Board. In lieu of denying their request, the committee discussed previous year's request for funding meat to serve at the monthly luncheons totaling \$1,200 for the year and approved this amount. The United Way Tax Service application requested \$10,000. The committee discussed the program's financials, other funding sources, and relevance. The committee chose to keep funding level at 2022 level of \$3,500.

The other grant discussions included: Olivedale Senior Center requesting \$3,400 with a \$500 contribution from the Olivedale Senior Club membership to support their 80<sup>th</sup> birthday celebration costing \$3,900. The committee chose to fund the entirety of the cost at \$3,900. The following requests were fully funded; COAAA/Volunteer Guardian-\$10,000; Fairfield 211-\$15,000; Lancaster-Fairfield Community Action/Emergency food/hygiene supplies-\$10,000; Salvation Army/equipment for socialization activities-\$2,000. Totaling \$45,600 leaving a balance of \$120,250 to allocate.

Spirited conversation was held regarding Lancaster Public Transit \$48,250 request and the Guardianship Service Board \$86,600 request. Keeping in mind the need for reliable transportation service, the documented need, and the fact that the grant would gain matching funds, the group voted to allocate \$56,250 to Lancaster Public Transit which provided an additional \$8,000 for this service to help meet the documented demand of senior riders. The remaining \$64,000 (\$44,000 original request, plus \$20,000) was approved to partially fund the \$86,600 request from the Guardianship Service Board. It was noted that the financials did not add up to the requested amount and the group chose to fund only the deficit reported on their financials which totaled \$23,055.

Total grant allocation to community groups of \$165,850. Motion to approve by Dale Dixon. Second by Christa Moody. Motion approved unanimously by the committee.

Full board approval will be requested at the November 16 board meeting. Meeting adjourned at 6:00pm.

Submitted by: Anna Tobin with approval of the Committee.

**Meals on Wheels Older Adult Alternatives of Fairfield County  
Board of Trustees Meeting Minutes  
November 16, 2023**

**Call to Order**

**Trustees present:** Dale Dixon, Jeff Wagner, Donna Fox-Moore, Vicki Tauer, Corey Clark, Margie Donnell, Christa Moody, Howard Sniderman; Jennifer Sitterley, Lara Wright, Doug Smith

**Trustees Excused:** Kari James, Scott Mueller, Helen Harding, Ben Hill

**Staff present:** Anna Tobin, Linda McDonald, Amber Goines

**Staff Excused:** Sarah Arledge

A quorum was confirmed and the meeting commenced at 3:30 p.m. with the Pledge of Allegiance.

Introduction of guest Katie Iles, Human Resources Director of Fairfield Homes, Trustee candidate

**Exhibit 1, Presentation of Agenda:** No changes were presented.

**Exhibit 2, Approval of Minutes**

Motion to approve October meeting minutes was placed by Jennifer Sitterley; second on the motion was placed by Christa Moody; the minutes were approved as presented.

**Exhibit 3, Treasurer's Financial report, Anna Tobin presenting for Sarah Arledge**

The financial report was presented to all board members for review in advance of the meeting. Anna provided highlights.

- Cash flow was positive; 83% of budget has been expended; 98% of anticipated revenue has been collected.
- Trending slightly higher are salaries; high utility bills have affected occupancy costs; fleet expenses up; due to more volunteers are requesting mileage, that line item is trending higher.
- Year-to-date overall financial position is greatly improved in comparison to last year.
- Statistics on meals served and account balances were review.

Motion to approve the financial report was placed by Lara Wright and second on the motion was placed by Jeff Wagner; the report was unanimously approved.

**Directors' Reports**

**Exhibit 4, Executive Director's Report, Anna Tobin**

Anna Tobin presented highlights from the written report that was provided to the Board.

- Utility marking for parking lot has been conducted.
- Receptionist with 14 years of service in the agency was interviewed for the position of activity coordinator and was determined to be the best candidate for this position; applications have been received for the vacancy for receptionist, and one was in-house; also working on hiring care coordinator.
- Staff evaluations will take place in December.
- We are waiting to hear results on a few grant applications. Fairfield County Foundation approved the grant application for the replacement of the generator.
- Thank you for support of the levy campaign was extended.
- Business After Hours event to celebrate MOW 50<sup>th</sup> Anniversary was held on Nov. 14 and was well attended. Thank you to Christa Moody for the outstanding arrangements for this event.
- Senator LaRe advised on the opportunity for state Community Impact Allocations for Capital Improvements. Planned is a request for funding for installation of a sprinkler system and elevator.
- Annual compliance review of the National Caregiver Support Program resulted in no findings. Thanks to the staff for ensuring all files are in proper order and for operating the program according to high standards.
- Form 990 was filed. We are waiting on release of agency audit by the State Auditor.



- Anna Tobin will be meeting with the Executive Committee to review proposed changes to the personnel manual.

#### **Exhibit 5, Nutrition Services Report, Director Amber Goines**

Written report was provided to the Board. Amber Goines provided highlights.

- Food waste – \$848.51; credit for dented cans \$615.88.
- Vehicle repairs and maintenance expense - \$13,927.49.
- Two walk-in freezers needed to be repaired for a total cost of \$2,547.21.
- There was one new client for Food 4 Paws; 35 total clients were served.
- Other stats were included in the packet.

#### **Exhibit 6, Administrative Services Report, Anna Tobin presenting for Sarah Arledge**

Written report was provided to the Board. Anna provided highlights.

- The contract with Veterans Services for meals for veterans has resulted in \$45,000 in additional revenue.
- Sarah is continuing to prepare for ServTrack CXM updates; timeframe for transition is planned for March 2024.
- 33 home repairs/modifications have been provided.

#### **Exhibit 7, Aging Services Report, Director of Aging Services Linda McDonald**

Linda McDonald presented updates and highlights from the written report that was provided to the Board.

- 25 seniors received free furnace checks, thanks to Fairfield Heating & Cooling.
- On Oct 18<sup>th</sup>, Builders Club at Thomas Ewing School decorated Thanksgiving bags for seniors.
- 80 cards were made to honor veterans; Terry Higgins presented the cards to veterans on Nov 2 and 9.
- Fairfield Medical Center residents visited the agency on Nov 3; they were informed about all the MOW services and were provided tour of the building.
- Medicare upon enrollment closes Dec 2; we have been assisting many clients.
- Trees will be put up again at Tru North, with tags on trees listing gifts to give to seniors.
- Older Adult Network will be providing 200 holiday bags to be delivered to seniors.

#### **Old Business**

#### **Exhibit 10, Community Grant Outreach Committee Report, Jeff Wagner, Committee Chair**

The Grants Committee met on November 8, 4 p.m., to review evaluations of applications utilizing prescribed scoring tools. As a result of the review and discussion, the committee recommended that the Canal Winchester Senior Center next year be moved to the community grant process to be consistent with practice followed for Pickerington Senior Center and Olivedale. For other senior clubs, it was agreed to restore the per-participant grant to the pre-pandemic level with a total of \$4,150 going to the clubs.

The Center for Independence pulled its application from community grants, and the Olivedale request was greatly reduced given that MOW no longer burdens its facility with occupancy costs at the Center. This balance of funding was allocated to Guardianship Services Board and Lancaster Fairfield Public Transit to help meet financial and service gaps that were identified in the applications.

Jennifer Sitterley spoke to the enormous value of the Guardianship Services program and the great need for this program in our community.

Motion to accept the committee's recommendations was placed by Howard Sniderman; the motion was unanimously approved. Ben Hill and Helen Harding who were unable to attend the meeting had advised of their support in advance.

#### **Nominating Committee Slate of Officers - Margie Donnell, Committee Chair**

Margie advised of the strengths and experience that Katie Iles can bring to the board to fill a vacancy.

For 2024, the committee proposed: Jeff Wagner, President; Doug Smith, Vice President; Donna Fox-Moore, Treasurer; Jennifer Sitterly, Secretary; Dale Dixon to serve an additional year on the board as Past President; continuing service Scott Mueller until another person is identified; appointment of Katie Iles to the board as Howard Sniderman is resigning from the board.

The committee continues to be active in recruiting excellent candidates to serve. Thanks was extended for submitting surveys; the committee is reviewing these.

Formal vote will be taken in December on the Committee's recommendations.

## **New Business**

### **Exhibit 11, Provider Contracts – Anna Tobin**

Contracts follow the calendar year; line 55000 in budget with a total of \$170,000. Exhibit 11 detailed each provider and proposed contract amount.

Motion to approve the Provider Contracts for 2024 was placed by Christa Moody and second on the motion was placed by Jennifer Sitterley; Provider Contracts were unanimously approved.

### **Ratification of Form 990 Finance and Executive Committee Approval – Dale Dixon, President**

Tax return Form 990 was presented to the board in advance for review, as approved by the Finance and Executive Committees.

Motion to ratify the Finance and Executive Committees' approval of the Form 990 was placed by Jennifer Sitterley; second on the motion was placed by Howard Sniderman; the action was unanimously approved.

## **Committee Reports and Other Discussion**

Dale Dixon presented information about a client's slip-and-fall incident at the front door of the agency, which resulted in an injury. Dale explained how the agency's insurance provides coverage and how medical payments work with Medicare-covered individuals. The client tripped on a rug that was placed by the vendor that morning and a ripple in the rug was observed that could have caused the client to trip; therefore, the vendor's liability is under review. The family of the injured client has secured representation.

Karen Sanner provided information to share with the board about the Levy Committee financial status. The next report is due by December 15<sup>th</sup>. Campaign expenses were \$5,217.86, leaving an unexpended balance of \$4,832.14.

## **Executive Session**

- No Executive Session

## **Adjournment**

- Motion to adjourn was placed by Christa Moody; second was placed by Margie Donnell. The meeting adjourned at 4:25 p.m.

**Minutes recorded and respectfully submitted by Donna Fox-Moore.**

**Signature: *Donna Fox-Moore***

**Date submitted: November 17, 2023**

## CERTIFICATION OF RESOURCES

FUND	UNENCUMBERED CASH	REVENUES	CERTIFICATION	APPOPRIATIONS	AVL UNAPPROP. CERT
SUB					
2617 OLDER ADULT SERVICES LEVY					
0000 UNDEFINED					
ESTIMATED:	.00	3,489,054.00	3,489,054.00	3,489,054.00	.00
REVISED:	2,606,420.74	3,564,054.00	6,170,474.74	3,505,554.00	2,664,920.74
TOTALS ESTIMATED:	.00	3,489,054.00	3,489,054.00	3,489,054.00	.00
REVISED:	2,606,420.74	3,564,054.00	6,170,474.74	3,505,554.00	2,664,920.74

\*\* END OF REPORT - Generated by Sarah Clagg \*\*



## 2024 GRANTS SUMMARY

Senior Club/Group Name	2023	2024	Members				25.00	Amount	
	Approved Grant	Approved Grant	2023 Active Confirmed	2024 Active Confirmed	Committee Approved	Full Board Approved	per active member	Requested on Proposal	
Amanda	\$100	\$200		8	\$200	\$200	\$200		
Baltimore	\$100	\$150	8	6	\$150	\$150	\$150		
Bremen	\$350	\$650	28	26	\$650	\$650	\$650		
Canal Winchester Seniors	\$275	\$325	22	42	\$325	\$325	\$325		No attndnt record
Fairfield Beach	\$325	\$700	26	28	\$700	\$700	\$700		
Millersport	\$300	\$600	24	24	\$600	\$600	\$600		
Pleasantville	\$375	\$850	30	34	\$850	\$850	\$850		
Rushville	\$325	\$675	26	27	\$675	\$675	\$675		
<b>TOTAL</b>	\$2,150	\$4,150			\$4,150	\$4,150	\$4,150	\$0	<b>TOTAL REQUESTED</b>
<b>OTHER GRANTS</b>					Committee Approved	Full Board Approved		Requested by Grantee	
C.O.A.A.A.	\$10,000	\$10,000			\$10,000	\$10,000		\$10,000	
Guardianship Service Board of Fairfield County	\$44,000	\$64,000			\$64,000	\$64,000		\$86,600	
Information & Referral	\$10,000	\$15,000			\$15,000	\$15,000		\$15,000	
Lancaster-Fairfield Community Action	\$10,000	\$10,000			\$10,000	\$10,000		\$10,000	
Lancaster Parks - Olivedale	\$40,000	\$3,900			\$3,900	\$3,900		\$3,400	
Lancaster Public Transit	\$48,250	\$56,250			\$56,250	\$56,250		\$48,250	
Pickerington Senior Center	\$0	\$1,200			\$1,200	\$1,200		\$12,000	
Salvation Army	\$2,200	\$2,000			\$2,000	\$2,000		\$2,000	
United Way of Fairfield County	\$3,500	\$3,500			\$3,500	\$3,500		\$10,000	
<b>OTHER TOTAL</b>	\$167,950	\$165,850			\$165,850	\$165,850		\$197,250	
<b>GRAND TOTAL</b>	\$170,100	\$170,000			\$170,000	\$170,000		\$197,250	<b>TOTAL REQUESTED</b>

### COLOR CODES:

BLUE - Dollar amount requested on Grant Proposal

RED - Suggested &/or calculation-based Grant Awards

Purple-Approved by the Full Board

2023 Grant Funds Budgeted:	\$170,000
Approved Total	\$170,000

2024 Grant Summary Form

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Amanda Senior Citizens **SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
24.00	7 complete copies + original submitted	
24.00	Cover Sheet complete and application signed.	
21.00	Completed financial report through August of grant year	
24.00	Complete membership roster	
25.00	Most current attendance log	
25.00	Completeness of grant	
25.00	Overall quality of the grant application	
26.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 194.00 Average 32.33	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Baltimore Senior Citizens **SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
24.00	7 complete copies + original submitted	
23.00	Cover Sheet complete and application signed.	
23.00	Completed financial report through August of grant year	
24.00	Complete membership roster	
20.00	Most current attendance log	
23.00	Completeness of grant	
22.00	Overall quality of the grant application	
25.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 184.00 Average 30.67	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015



# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Bremen Senior Citizens **SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
25.00	7 complete copies + original submitted	
25.00	Cover Sheet complete and application signed.	
26.00	Completed financial report through August of grant year	
26.00	Complete membership roster	
26.00	Most current attendance log	
26.00	Completeness of grant	
27.00	Overall quality of the grant application	
26.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 207.00 Average 34.50	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015

**MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM**APPLICANT: Canal Winchester Senior Citizens Club**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
25.00	7 complete copies + original submitted	
25.00	Cover Sheet complete and application signed.	
19.00	Completed financial report through August of grant year	
24.00	Complete membership roster	
24.00	Most current attendance log	
22.00	Completeness of grant	
24.00	Overall quality of the grant application	
18.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 181.00 Average 30.17	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015



**MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM**APPLICANT: Fairfield Beach Senior Citizens **SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
26.00	7 complete copies + original submitted	
25.00	Cover Sheet complete and application signed.	
25.00	Completed financial report through August of grant year	
26.00	Complete membership roster	
25.00	Most current attendance log	
25.00	Completeness of grant	
25.00	Overall quality of the grant application	
27.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 204.00 Average 34.00	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Millersport Senior Citizens Association **SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
25.00	7 complete copies + original submitted	
25.00	Cover Sheet complete and application signed.	
25.00	Completed financial report through August of grant year	
26.00	Complete membership roster	
26.00	Most current attendance log	
26.00	Completeness of grant	
25.00	Overall quality of the grant application	
26.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 204.00 Average 34.00	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Pleasantville Senior Citizens **SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
25.00	7 complete copies + original submitted	
23.00	Cover Sheet complete and application signed.	
21.00	Completed financial report through August of grant year	
26.00	Complete membership roster	
25.00	Most current attendance log	
27.00	Completeness of grant	
25.00	Overall quality of the grant application	
26.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 198.00 Average 33.00	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Rushville Senior Citizens **SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
21.00	7 complete copies + original submitted	
21.00	Cover Sheet complete and application signed.	
17.00	Completed financial report through August of grant year	
22.00	Complete membership roster	
22.00	Most current attendance log	
22.00	Completeness of grant	
21.00	Overall quality of the grant application	
21.00	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 167.00 Average 27.83	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / updated 11/10/2015



# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Central Ohio Area Agency on Aging

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
26	Original plus 7 complete copies of application sent?	
26	Face Sheet: completely filled out and signed?	
28	One page history of the organization including past & current services provided to older adults.	
28	A detailed, concise description of the service program needing funding.	
28	Names & qualifications of the person(s) who will supervise the services.	
28	Narrative on how they plan to implement the service program with the timetable.	
25	Clear definition of their unit-of-service.	
28	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?	
27	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?	
25	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?	
23	Explanation of their plans for ensuring the services will continue if/when levy funding ends.	
26	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?	
26	If services are part of a larger program is this explained to your satisfaction?	
26	Percentage of other funding as compared to levy funding explained to your satisfaction?	
27	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?	
26	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?	
21	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?	
26	Completeness of the grant application	
29	Overall quality (professionalism) of the grant application.	
29	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 528  Average 88.00	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations  4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Lancaster-Fairfield Community Action Agency

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
26	Original plus 7 complete copies of application sent?	
26	Face Sheet: completely filled out and signed?	
25	One page history of the organization including past & current services provided to older adults.	
24	A detailed, concise description of the service program needing funding.	
25	Names & qualifications of the person(s) who will supervise the services.	
24	Narrative on how they plan to implement the service program with the timetable.	
22	Clear definition of their unit-of-service.	
24	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?	
24	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?	
25	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?	
25	Explanation of their plans for ensuring the services will continue if/when levy funding ends.	
27	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?	
24	If services are part of a larger program is this explained to your satisfaction?	
25	Percentage of other funding as compared to levy funding explained to your satisfaction?	
27	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?	
26	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?	
22	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?	
26	Completeness of the grant application	
25	Overall quality (professionalism) of the grant application.	
22	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 494 Average 82.33	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form



# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: [Information & Referral of Fairfield Co.-211](#)

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES	
26	Original plus 7 complete copies of application sent?		
26	Face Sheet: completely filled out and signed?		
26	One page history of the organization including past & current services provided to older adults.		
26	A detailed, concise description of the service program needing funding.		
26	Names & qualifications of the person(s) who will supervise the services.		
26	Narrative on how they plan to implement the service program with the timetable.		
27	Clear definition of their unit-of-service.		
26	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?		
26	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?		
23	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?		
23	Explanation of their plans for ensuring the services will continue if/when levy funding ends.		
27	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?		
27	If services are part of a larger program is this explained to your satisfaction?		
27	Percentage of other funding as compared to levy funding explained to your satisfaction?		
27	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?		
26	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?		
25	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?		
28	Completeness of the grant application		
27	Overall quality (professionalism) of the grant application.		
26	Is this request one the voters would want or expect MOW-OAAFC to approve?		
Total 521 Average 86.83	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional		

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form



# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Guardianship Service Board

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
26	Original plus 7 complete copies of application sent?	
24	Face Sheet: completely filled out and signed?	
26	One page history of the organization including past & current services provided to older adults.	
22	A detailed, concise description of the service program needing funding.	
26	Names & qualifications of the person(s) who will supervise the services.	
28	Narrative on how they plan to implement the service program with the timetable.	
21	Clear definition of their unit-of-service.	
27	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?	
24	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?	
25	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?	
24	Explanation of their plans for ensuring the services will continue if/when levy funding ends.	
21	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?	
22	If services are part of a larger program is this explained to your satisfaction?	
21	Percentage of other funding as compared to levy funding explained to your satisfaction?	
24	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?	
26	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?	
25	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?	
25	Completeness of the grant application	
26	Overall quality (professionalism) of the grant application.	
27	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 490	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language?	
Average 81.67	1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Lancaster Public Transit

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
26	Original plus 7 complete copies of application sent?	
26	Face Sheet: completely filled out and signed?	
26	One page history of the organization including past & current services provided to older adults.	
25	A detailed, concise description of the service program needing funding.	
26	Names & qualifications of the person(s) who will supervise the services.	
24	Narrative on how they plan to implement the service program with the timetable.	
26	Clear definition of their unit-of-service.	
26	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?	
25	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?	
25	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?	
25	Explanation of their plans for ensuring the services will continue if/when levy funding ends.	
26	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?	
25	If services are part of a larger program is this explained to your satisfaction?	
27	Percentage of other funding as compared to levy funding explained to your satisfaction?	
26	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?	
26	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?	
24	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?	
27	Completeness of the grant application	
28	Overall quality (professionalism) of the grant application.	
29	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 518	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language?	
Average 86.33	1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form



# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: Lancaster Parks - Olivedale Senior Center

**SUMMARY**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
26	Original plus 7 complete copies of application sent?	
26	Face Sheet: completely filled out and signed?	
26	One page history of the organization including past & current services provided to older adults.	
27	A detailed, concise description of the service program needing funding.	
27	Names & qualifications of the person(s) who will supervise the services.	
28	Narrative on how they plan to implement the service program with the timetable.	
23	Clear definition of their unit-of-service.	
24	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?	
23	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?	
23	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?	
26	Explanation of their plans for ensuring the services will continue if/when levy funding ends.	
27	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?	
25	If services are part of a larger program is this explained to your satisfaction?	
27	Percentage of other funding as compared to levy funding explained to your satisfaction?	
24	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?	
26	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?	
20	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?	
25	Completeness of the grant application	
25	Overall quality (professionalism) of the grant application.	
25	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 503  Average 83.83	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: The Salvation Army-SAMS Center-Adult Day Care

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES
26	Original plus 7 complete copies of application sent?	
26	Face Sheet: completely filled out and signed?	
21	One page history of the organization including past & current services provided to older adults.	
24	A detailed, concise description of the service program needing funding.	
26	Names & qualifications of the person(s) who will supervise the services.	
22	Narrative on how they plan to implement the service program with the timetable.	
24	Clear definition of their unit-of-service.	
22	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?	
22	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?	
22	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?	
22	Explanation of their plans for ensuring the services will continue if/when levy funding ends.	
24	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?	
23	If services are part of a larger program is this explained to your satisfaction?	
23	Percentage of other funding as compared to levy funding explained to your satisfaction?	
23	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?	
22	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?	
19	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?	
25	Completeness of the grant application	
24	Overall quality (professionalism) of the grant application.	
24	Is this request one the voters would want or expect MOW-OAAFC to approve?	
Total 464 Average 77.33	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional	

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form



# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: The United Way Fairfield Co.-Tax Assistance Program

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES	
26	Original plus 7 complete copies of application sent?		
26	Face Sheet: completely filled out and signed?		
24	One page history of the organization including past & current services provided to older adults.		
22	A detailed, concise description of the service program needing funding.		
24	Names & qualifications of the person(s) who will supervise the services.		
25	Narrative on how they plan to implement the service program with the timetable.		
24	Clear definition of their unit-of-service.		
25	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?		
25	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?		
23	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?		
22	Explanation of their plans for ensuring the services will continue if/when levy funding ends.		
24	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?		
23	If services are part of a larger program is this explained to your satisfaction?		
23	Percentage of other funding as compared to levy funding explained to your satisfaction?		
25	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?		
23	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?		
21	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?		
25	Completeness of the grant application		
25	Overall quality (professionalism) of the grant application.		
23	Is this request one the voters would want or expect MOW-OAAFC to approve?		
Total 478	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language?		
Average 79.67	1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional		

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form

# MOW-OAAFC LEVY GRANT APPLICATION CRITERIA REVIEW FORM

APPLICANT: [The Pickerington Senior Center](#)

**SUMMARY SCORE**

Score each question from 1 to 5, with 1 being the lowest and 5 the highest score. (see note near bottom of page)

SCORE	APPLICATION CRITERIA	REVIEWERS NOTES	
23	Original plus 7 complete copies of application sent?		
21	Face Sheet: completely filled out and signed?		
23	One page history of the organization including past & current services provided to older adults.		
19	A detailed, concise description of the service program needing funding.		
23	Names & qualifications of the person(s) who will supervise the services.		
17	Narrative on how they plan to implement the service program with the timetable.		
15	Clear definition of their unit-of-service.		
13	How many clients do they plan to serve during one year? Are these existing clients or new older adults they plan to seek out for services?		
13	How many units-of-service to they plan to provide to these clients during one year? Documentation of needs clearly explained?		
14	How they plan to evaluate the program's effectiveness? Will their plan allow for objective outcome evaluation?		
12	Explanation of their plans for ensuring the services will continue if/when levy funding ends.		
17	Service program budget. Comprehensive? Easily understood? Address all logical revenues and costs?		
15	If services are part of a larger program is this explained to your satisfaction?		
16	Percentage of other funding as compared to levy funding explained to your satisfaction?		
18	Did grant applicant provide a current financial statement and agency operating budget? Was explanatory information provided as appropriate to facilitate your understanding?		
17	Is a statement from the applicants governing body authorizing this grant request included in the application? Does the governing body agree to complete the service program if funded?		
15	Did grant applicant provide any additional supporting documentation or information as it relates to this request for funding?		
13	Completeness of the grant application		
16	Overall quality (professionalism) of the grant application.		
15	Is this request one the voters would want or expect MOW-OAAFC to approve?		
Total 335 Average 55.83	Utilizing the 1 - 5 scoring scale, how closely does this grant application follow the Ballot Language? 1 = Unacceptable      2 = Below Expectations      3 = Meets Expectations 4 = Above Expectations      5 = Exceptional		

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Levy Grants / Grant Ap Score Form



# Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

1515 Cedar Hill Road

Lancaster, OH 43130

740-681-5050

## 2024 Senior Groups - Grant Proposal Coversheet

Please print or type the information requested below.

Complete the coversheet, and sign the application before submitting.

Return the original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

### I. General Information

Organization Name <b>AMANDA SENIOR CITIZENS</b>	Federal I.D. # <b>31-422-5037</b>	
Address (where your meetings are held) <b>MEMBERS HOMES AND RESTAURANTS</b>	Person supervising the program/activities <b>SHIRLEY THORNTON</b>	
Project Supervisor Home Address <b>SHIRLEY THORNTON P.O. Box 1203 315 Oak St. AMANDA, Ohio 43102-0303</b>	Phone Number <b>740-503-7069</b>	Fax Number <b>N/A</b>
	Email Address <b>HAIRBRUSH49@aol.com</b>	
Please List the Governing Body for your group: <b>The governing body is our officers listed to the right</b>	President <b>SHIRLEY THORNTON</b>	Vice-President <b>LINDA SLAYPOOL</b>
	Secretary <b>DIANNE SEIFERT</b>	Treasurer <b>JOYCE ANN BLOSSEE</b>

### II. Service Project Information

Year your senior group was organized: <b>1973</b>	Total number of members who are Fairfield County residents and age 60 or older <b>8</b>
	Number of members age 75 or older <b>3</b>

Brief Summary of Services, Programs, or Activities that will be provided if request is approved.

No meeting in April due to Easter  
Been meeting in homes and  
restaurants due to small number in  
group but two new members  
joined our group.

We provide socialization by  
playing "bingo" and support to local  
food pantry in our area.

October mtg is restaurant in Laurelville,  
then go to Apple House in Laurelville & then go  
to Hillside Mkt. in Adelphi. November -  
December mtg. Undecided at the moment.



Organization Name: Amanda Senior Citizens

Please attach the following information in the order listed:

1. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth.
2. Provide the groups most current attendance log.
3. Provide your complete budget for the current year including account balances using the enclosed financial report form.

Grant Applications are accepted during the month of September only. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all senior group grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the original grant application plus seven (7) copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm September 30, or by 3 pm the last business day before September 30. Proposals received after this date will not be considered. Postmarks do not waive this requirement.

I certify that the above information is true to the best of my knowledge.

Signature: Shirley A. Thornton Print name: Shirley A. Thornton  
Title: President Date: 9-25-23

*This form must be signed by the organization's president.*

Levy Grants / Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18

# Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## 2024 Senior Groups - Grant Proposal Coversheet

Please print or type the information requested below.

Complete the coversheet, and sign the application before submitting.

Return the original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

### I. General Information

Organization Name	Federal I.D. #
Baltimore Senior Citizens	23-7420800
Address (where your meetings are held)	Person supervising the program/activities
700 S. Main Street Baltimore, Ohio 43105	Brenda Hanna
Project Supervisor Home Address	Phone Number Fax Number
207 S. Park Dr.	740-438-4445 N/A
Baltimore, Ohio 43105	Email Address
	bhanna24@yahoo.com
Please List the Governing Body for your group:	President Brenda Hanna Vice-President Secretary Mary Hoshor Treasurer Barb Pettit

### II. Service Project Information

Year your senior group was organized: 2	Total number of members who are Fairfield County residents and age 60 or older 2
	Number of members age 75 or older 5
Brief Summary of Services, Programs, or Activities that will be provided if request is approved.	
Fees for the building where we hold our meetings, entertainment, trips, food brought in from restaurants or going to eat out at a restaurant and guest speakers.	

Organization Name: Baltimore Senior Citizens

Please attach the following information in the order listed:

1. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth.
2. Provide the groups most current attendance log.
3. Provide your complete budget for the current year including account balances using the enclosed financial report form.

Grant Applications are accepted during the month of September only. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all senior group grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the original grant application plus seven (7) copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm September 30, or by 3 pm the last business day before September 30. Proposals received after this date will not be considered. Postmarks do not waive this requirement.

I certify that the above information is true to the best of my knowledge.

Signature: Brenda Hanna Print name: Brenda Hanna

Title: President Date: 9/30/23

*This form must be signed by the organization's president.*

Levy Grants / Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18

# ***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road

Lancaster, OH 43130

740-681-5050

## **2024 Senior Groups - Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet, and sign the application before submitting.

Return the original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

### **I. General Information**

Organization Name <b>Bremen Senior Citizens</b>		Federal I.D. # <b>23-7422126</b>	
Address (where your meetings are held) <b>161 Carter St Bremen OH 43107</b>		Person supervising the program/activities <b>Mona Borah</b>	
Project Supervisor Home Address <b>8460 Pleasantview Rd Bremen OH 43107</b>		Phone Number <b>740-438-9092</b>	Fax Number
		Email Address <b>bremenseniorecitizens@gmail.com</b>	
Please List the Governing Body for your group: Trustees: Earl Lehman Lundy Drake		President <b>Mona Borah</b> Vice-President Secretary <b>Mona Borah</b> Treasurer <b>Debra Miller</b>	

### **II. Service Project Information**

Year your senior group was organized: <u>1974</u>	Total number of members who are Fairfield County residents and age 60 or older <u>19</u>
	Number of members age 75 or older <u>20</u>
Brief Summary of Services, Programs, or Activities that will be provided if request is approved.  If approved BSC will continue to provide a meeting place for seniors who wish to participate in the fellowship and programming provided at our monthly meetings. BSC will provide the meat and drinks required for each potluck lunch. BSC will provide entertainment, as available, each meeting. BSC will plan and offer a field trip each year at the member's expense. BSC will plan an annual outing to a local eatery at the expense of BSC. BSC's goal is to provide and opportunity for good food, good fellowship, good fun and entertainment as well as educational opportunities.	

Organization Name: Bremen Senior Citizens

Please attach the following information in the order listed:

1. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth.
2. Provide the groups most current attendance log.
3. Provide your complete budget for the current year including account balances using the enclosed financial report form.

Grant Applications are accepted during the month of September only. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all senior group grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the original grant application plus seven (7) copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm September 30, or by 3 pm the last business day before September 30. Proposals received after this date will not be considered. Postmarks do not waive this requirement.

I certify that the above information is true to the best of my knowledge.

Signature: Mona S. Borah Print name: Mona S. Borah

Title: Pres. Date 09-26-23

*This form must be signed by the organization's president.*

Levy Grants / Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18



# ***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road

Lancaster, OH 43130

740-681-5050

## **2024 Senior Groups - Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and sign the application before submitting.

Return the original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

### **I. General Information**

Organization Name: <b>Canal Winchester Senior Citizens Club</b>		Federal I.D. #: <b>35-2190414</b>
Address: <b>45 E Waterloo Street</b> <b>Canal Winchester OH 43110</b>		Person supervising the program/activities: <b>Theresa Stewart</b>
Project Supervisor Home Address: <b>45 E Waterloo Street</b>		Phone Number: <b>614.837.8276</b> Fax Number: <b>NA</b>
		Email Address: <b>Does not have an official group email address, emails may be sent to the president at tgs45_@yahoo.com</b>
Please List the Governing Body for your group: President: <b>Theresa Stewart</b> Vice President: <b>Tracy Weiland</b> Secretary: <b>Deb Crawford</b> Treasurer: <b>JoAnne Greene</b>		Trustee: <b>Virginia Kosch</b> Trustee: <b>Pat DeWitt</b> Trustee: <b>Kathy Klise</b>

### **II. Service Project Information**

Year your senior group was organized: **1977**

Total number of members who are Fairfield County residents and age 60 or older: **38 Members FA County Only. In total we have 236 members in our Senior Citizens Club.**

*\*We do have additional FA County residents that attend/participate in activities, but they have not signed up to become a club member.*

Number of members aged 75 or older: **29 Members FA County Only**

Brief Summary of Services, Programs, or Activities that will be provided if request is approved.

**Funding provided through this grant is used to support club members in ways that affect their personal and social well-being, as well as physical health. Weekly congregate meals are prepared and enjoyed within the context of "community and connection," which provides a nutritious meal but also vital social connections. It also includes a monthly "Soup Kitchen" meal that is organized and carried out by Canal Winchester Human Services. This grant is to support the cost of the Tuesday weekly congregate meal. Other activities the Senior Club carries out are monthly bingo, weekly card and domino games, chair volleyball, arts, and crafts.**

Please attach the following information in the order listed:

1. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth. **See Attached**
2. Provide the groups most current attendance log. **See Attached**
3. Provide your complete budget for the current year including account balances using the enclosed financial report form. **See page 3**

Grant Applications are accepted during the month of September only. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all senior group grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the original grant application plus seven (7) copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm September 30, or by 3 pm the last business day before September 30. Proposals received after this date will not be considered. Postmarks do not waive this requirement.

I certify that the above information is true to the best of my knowledge.

Signature: Theresa Stewart

Print name: Theresa Stewart

Title: President

Date 9-28-2023

*This form must be signed by the organization's president.*

Levy Grants / Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18

# Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## 2024 Senior Groups - Grant Proposal Coversheet

Please print or type the information requested below.  
Complete the coversheet, and sign the application before submitting.  
Return the original copy plus seven (7) additional copies to:  
Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

### I. General Information

Organization Name	Federal I.D. #
Fairfield Beach Seniors	314148768
Address (where your meetings are held) 2557 Canal Dr. Millersport, Ohio 43076	Person supervising the program/activities Carol Kitzmiller
Project Supervisor Home Address 12126 6 <sup>th</sup> Ave. Millersport, Ohio 43076	Phone Number 740-467-2234
	Fax Number
	Email Address ckitz62@aol.com
Please List the Governing Body for your group: Chaplin - Ken Keener Sunshine - Carol Kitzmiller	President Carol Kitzmiller Vice-President Richard Neff Secretary Ruthanne Hammel Treasurer Drenille Keener

### II. Service Project Information

Year your senior group was organized: in the 1970's	Total number of members who are Fairfield County residents and age 60 or older 29
	Number of members age 75 or older 21
Brief Summary of Services, Programs, or Activities that will be provided if request is approved.	
<p><b>This funding would provide us with the means to do the following:</b></p> <ul style="list-style-type: none"><li>• Pay rent for use of the meeting place and utilities for our monthly meeting.</li><li>• Buy meat for our potluck meal.</li><li>• Enable us to eat out for holidays.</li><li>• Pay for transportation of any trips we might take.</li><li>• Pay for speakers or entertainment at our meetings.</li><li>• Pay for postage and cards sent for birthdays, anniversaries, get-well, and sympathy.</li><li>• Also, it would pay for door prizes and miscellaneous items such as cups, napkins, plates, coffee, and tea.</li></ul>	

Organization Name: Fairfield Beach Seniors

Please attach the following information in the order listed:

1. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth.
2. Provide the groups most current attendance log.
3. Provide your complete budget for the current year including account balances using the enclosed financial report form.

Grant Applications are accepted during the month of September only. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all senior group grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

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I certify that the above information is true to the best of my knowledge.

Signature: Carol Kitzmiller

Print name: Carol Kitzmiller

Title: President

Date: 9/18/23

*This form must be signed by the organization's president.*

Levy Grants Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18

***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

**2024 Senior Groups - Grant Proposal Coversheet**

Please print or type the information requested below.  
Complete the coversheet, and sign the application before submitting.  
Return the original copy plus seven (7) additional copies to:  
Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

**I. General Information**

Organization Name		Federal I.D. #
Millersport Senior Citizens Association		31-1058046
Address (where your meetings are held) Millersport Lions Club House 2905 Chautauqua Blvd., Millersport		Person supervising the program/activities Edwin H. Otte, President
Project Supervisor Home Address		Phone Number                      Fax Number 614-619-2438                      740-469-1704
2625 East Park Street Millersport, OH 43046		Email Address EDWINOTTE@AOL.COM
Please List the Governing Body for your group:		President Ed Otte Vice-President Carol Kitzmiller <i>RICHARD NEFF</i> Secretary Ruthanne Hammel Treasurer Debbie Gant

**II. Service Project Information**

Year your senior group was organized: 1975 January 30	Total number of members who are Fairfield County residents and age 60 or older      7
	Number of members age 75 or older      19



Brief Summary of Services, Programs, or Activities that will be provided if request is approved.

In February we welcomed guest, Kim Radulmich, Superintendent of the Walnut Township Schools. She is promoting interaction of the Millersport Elementary, Middle and High School students with our Seniors at our meetings.

- 22 high school students from Gayla Randolph's Sign Language class joined us to play Bingo and cards in March.
- The Art Class from Millersport High came with all the supplies and direction for each Senior to paint a beach landscape in April.
- Third and fourth graders visited with their favorite board games and members enjoyed playing Go Fish and Head Bands in May.

Millersport EMT visits to provide blood pressure readings

Guest speakers: Leslie from Meals on Wheels-Older Adult Alternatives – April.

Deputy Tiffany Hedrick and Deputy David Maple from the Fairfield County Sheriff's Office promoting the Community Response Unit. We will be doing their Fraud Awareness workshop.

Trip: July 21<sup>st</sup> to Der Dutchman in Walnut Creek for lunch followed by visits to Hershberger Farm Market, and Kiem Hardware.

Donations: Financial support for the Annual White Christmas project of Walnut Township local school district and Millersport Fire Dept.

Donation of \$20/person to local churches and/or local organizations as memorials for deceased members.  
Support of the Sweet Corn Festival.

Organization Name: \_\_\_\_\_

**Please attach the following information in the order listed:**

1. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth.
2. Provide the groups most current attendance log.
3. Provide your complete budget for the current year including account balances using the enclosed financial report form.

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The Board of Trustees of MOW-OAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the original grant application plus seven (7) copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm September 30, or by 3 pm the last business day before September 30. Proposals received after this date will not be considered. Postmarks do not waive this requirement.

I certify that the above information is true to the best of my knowledge.

Signature: Edwin H. Oth Print name: Edwin H. Oth  
Title: President Date: 9-19-2023

*This form must be signed by the organization's president.*

Levy Grants / Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18

# Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## 2024 Senior Groups - Grant Proposal Coversheet

Please print or type the information requested below.  
Complete the coversheet, and sign the application before submitting.  
Return the original copy plus seven (7) additional copies to:  
Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

### I. General Information

Organization Name <b>Pleasantville Sociables</b>	Federal I.D. #
Address (where your meetings are held) <b>209 Columbus St Pleasantville OH 43148</b>	Person supervising the program/activities <b>Mildred Laughrey</b>
Project Supervisor Home Address <b>8140 Elm St Lot 50 Box 147 Thurston OH 43157</b>	Phone Number <del>Fax Number</del> <b>740 862 4259</b>
Please List the Governing Body for your group:	Email Address <b>President Millie Laughrey Vice-President Janet Harvey Secretary Charlotte Myers Treasurer Carol Wattz</b>

### II. Service Project Information

Year your senior group was organized: <b>1985</b>	Total number of members who are Fairfield County residents and age 60 or older <b>6</b>
	Number of members age 75 or older <b>30</b>

Brief Summary of Services, Programs, or Activities that will be provided if request is approved.

- ① We meet the 4th Wed. of the month are meeting are  
carry in some meeting we buy Pizza or a Meat entree
- ② Our biggest expense is our Thanksgiving and  
Christmas. Thanksgiving is catered and Christmas  
is at Her Deutchman in Logan Thanksgiving \$300  
X-mas \$500 most of the members attend these  
events.
- ③ Our club takes 7 trips a year
- |         |                       |    |          |
|---------|-----------------------|----|----------|
| 4-18-23 | Hocking Hills Lodge   | 16 | attended |
| 5-16-23 | Dresden Basket Co.    | 16 | "        |
| 6-30-23 | Velvet Lee Cream      | 13 | "        |
| 7-18-23 | Columbus Westboard Co | 11 | "        |
| 8-15-23 | Conn's Potato chip    | 9  | "        |
| 9-12-23 | Zenaville Paddle Boat | 23 | "        |
| 10-2-23 | Jack Pine Laminelle   |    |          |
- We pay drivers for the trips \$10 @
- ④ Also we donate to Pleasantville School 100

Organization Name: \_\_\_\_\_

Please attach the following information in the order listed:

1. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth.
2. Provide the groups most current attendance log.
3. Provide your complete budget for the current year including account balances using the enclosed financial report form.

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Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

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The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

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Please mail or deliver the original grant application plus seven (7) copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm September 30, or by 3 pm the last business day before September 30. Proposals received after this date will not be considered. Postmarks do not waive this requirement.

I certify that the above information is true to the best of my knowledge.

Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Title: Richard L. Gray Date 9/27/21

*This form must be signed by the organization's president.*

Levy Grants / Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18

# ***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## **2024 Senior Groups - Grant Proposal Coversheet**

Please print or type the information requested below.  
Complete the coversheet, and sign the application before submitting.  
Return the original copy plus seven (7) additional copies to:  
Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130

### **I. General Information**

Organization Name Rushville Senior Citizens		Federal I.D. #
Address (where your meetings are held) Rushville Union Lions Club 2960 Logan-Thornville Road, N.E. Rushville, Ohio 43150		Person supervising the program/activities  Cindy Hill
Project Supervisor Home Address 8680 Pleasantville Rd. N.E.. Rushville, Ohio 43150		Phone Number                      Fax Number 740-536-7148
		Email Address
Please List the Governing Body for your group: Trustees: Nancy Baker                      (1 year)                      2023 Charlotte Beyer                      (2 years)                      2024 Jim Newell                      (3 years)                      2025		President                      Cindy Hill Vice-President                      David Hill Secretary                      Marilene Culp Treasurer                      Marilene Culp

### **II. Service Project Information**

Year your senior group was Organized: <u>1975</u>	Total number of members who are Fairfield County residents and age 60 or older <u>30</u>
Number of members age 75 or older <u>25</u>	
Brief Summary of Services, Programs, or Activities that will be provided if request is approved. Services to be provided for older adults, if funding is approved, will be for these existing programs which include monthly meat and drink purchases, eating out, rent for meeting facility, yearly programs, membership cards, entertainment and speakers for monthly meetings, game prizes, bingo prizes, door prizes, birthday cards, get well cards, postage for mailings, checks, treats for Christmas, Valentine's Day, Easter, Halloween and other special occasions.	



Organization Name: Rushville Senior Citizens

Please attach the following information in the order listed:

1. *For new groups only*, provide a brief history of your organization, including programs and activities for older adults in Fairfield County. (please provide this information on a separate sheet of paper)
2. Provide a current roster of members that includes full names, complete home addresses, including townships, phone numbers, and dates-of-birth.
3. Provide the groups most current attendance log.
4. Provide your complete budget for the current year including account balances using the enclosed financial report form.

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Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

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The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

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Please mail or deliver the original grant application plus seven (7) copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm September 30, or by 3 pm the last business day before September 30. Proposals received after this date will not be considered. Postmarks do not waive this requirement.

I certify that the above information is true to the best of my knowledge.

Signature: Cindy Hill Print name: Cindy Hill  
Title: President Date: September 28, 2023

*This form must be signed by the organization's president.*

Levy Grants / Proposal-Sr. Clubs  
Revised 11/10/2015  
9/18/18

# *Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.*

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## **Community Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and the other sections of the grant application.

Return the completed original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**

Please follow the guidelines on the next page on completing the grant application.

### **I. General Information**

Organization Name Central Ohio Area Agency on Aging		Federal I.D. # 31-6400223
Address 3776 South High Street Columbus, OH 43207	Chief Executive Officer Katie White	
	Project Director Wendy Hux, LSW	
Project Address 3776 South High Street Columbus, OH 43207	Phone Number	Fax Number
	614-645-1928 (Phone and fax)	
Project Director's Email Address whux@coaaa.org		

### **II. Service Project Information**

Amount Requested 10,000	Time Period of Service Project	
	From 1/1/2024	To 12/31/2024
Brief Summary of Services that will be provided if request is approved.  Funds will be used to provide support and staffing to continue the Fairfield County Volunteer Guardian Program. Recruitment, screening and training will be conducted for local volunteers. Technical assistance and assessment of local referrals for guardianships are also provided by the program. These services increase the local pool of volunteers willing to serve as court-appointed guardians for Fairfield County individuals and are supported by matching funds from the Central Ohio Area Agency on Aging.		

**III. Members of the Governing Board or Policymaking Body** (Indicate any members who are also paid staff.)  
(Attach a separate list if more convenient for you.)

See attached sheet

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
3. The names and qualifications of the persons who will supervise these services.
4. How you plan to implement these services, and your timetable. Definition of the program's unit-of-service.
5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program note the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

Grant Applications are accepted during the month of September. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all community grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

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Please mail or deliver the completed original copy plus seven (7) additional copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm on September 30 or 3:00pm of the last business day prior to September 30.  
(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: [Handwritten Signature]

Print name: Katie M. White

Title: Administrator

Date: 9/23/2023

*This form must be signed by the chief executive officer.*

**REQUEST TO AMEND SUBMITTED PROPOSAL*****Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

**Community Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and the other sections of the grant application.

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Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**  
Please follow the guidelines on the next page on completing the grant application.

**I. General Information**

Organization Name Fairfield County Guardianship Service Board		Federal I.D. #31-6400066
Address 224 East Main Street, Room 308 Lancaster, OH 43130	Chief Executive Officer Joseph Nixon, Board Chairman	
	Project Director Janet Stout	
Project Address 224 East Main Street, Room 308 Lancaster, OH 43130	Phone Number 740-918-2788	Fax Number 740-957-9143
	Project Director's Email Address janet.stout@fairfieldcountyohio.gov	

**II. Service Project Information**

Amount Requested <del>\$44,000</del> \$86,600	Time Period of Service Project From January 1, 2024 To December 31, 2024
--	---

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date

10-12-23

*This form must be signed by the chief executive officer.*



# ***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

**COPY**

## **Community Grant Proposal Coversheet**

Please print or type the information requested below.

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Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

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Please follow the guidelines on the next page on completing the grant application.

### **I. General Information**

Organization Name Fairfield County Guardianship Service Board		Federal I.D. #31-6400066
Address 224 East Main Street, Room 308 Lancaster, OH 43130	Chief Executive Officer Joseph Nixon, Board Chairman	
	Project Director Janet Stout	
Project Address 224 East Main Street, Room 308 Lancaster, OH 43130	Phone Number 740-918-2788	Fax Number 740-957-9143
	Project Director's Email Address janet.stout@fairfieldcountyohio.gov	

### **II. Service Project Information**

Amount Requested \$44,000	Time Period of Service Project From January 1, 2024 To December 31, 2024
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Brief Summary of Services that will be provided if request is approved.

The Fairfield County Guardianship Service Board is projected to provide guardian services to 140 incompetent adult residents of Fairfield County in 2024. Of these 140, an estimated 61 will be 60 years or older. *Each ward will receive nearly 6 times the contact hours than under the previous attorney guardian model.* These guardian services provided by the GSB include making all medical, residential, comfort, safety, social, and end-of-life decisions.

The services will be funded by a pooled funding model including equal financial participation (\$86,600 each) between the Board of Developmental Disabilities, the ADAMH Board, and Fairfield Medical Center; (\$61,100) from Fairfield County Commissioners; as well as equal financial participation (\$44,000 each) between Fairfield County Probate Court, and per this grant request, Meals on Wheels Older Adult Alternatives of Fairfield County.

The levy language for Meals on Wheels-Older Adult Alternatives speaks to its goal to provide "supportive services to older adult residents" including "aging services." The provision of decision-making and community collaboration by the Guardianship Service Board on behalf of incompetent older (60+) indigent Fairfield County residents is a basic building block in aging services which must be present to enable all other county services for this population to build upon. The GSB statistics currently demonstrate that 55% of the wards are victims of alleged abuse/neglect/exploitation and that without the GSB, these vulnerable adults are prevented from utilizing their own resources to obtain safety and independence.

Each individual client is assigned a guardian case manager who communicates with medical and mental health providers, direct care staff, and other supports such as Meals on Wheels, Central Ohio Area Agency on Aging/PASSPORT, representative payees, Job and Family Services, Social Security Administration and home care agencies. The case manager meets with the client on a regular basis to establish a relationship and to address any urgent needs. *This collaborative effort ensures the safety of the client, provides for their basic needs, and assists them with activities of daily living. Our goal is to allow the adult to live life to the fullest in the least restrictive environment.*

**III. Members of the Governing Board or Policymaking Body** (Indicate any members who are also paid staff.)  
(Attach a separate list if more convenient for you.)

- A. Joseph Nixon – Sitterly, Vandervoort and Nixon Ltd, Probate Court appointment
- B. Cynthia Hillberry—Fairfield County Board of DD, Board of Disabilities appointment
- C. Tori Ivan—Mental Health America of Ohio, ADAMH Board appointment

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
3. The names and qualifications of the persons who will supervise these services.
4. How you plan to implement these services, and your timetable. Definition of the program's unit-of-service.
5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program note the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

Grant Applications are accepted during the month of September. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all community grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the completed original copy plus seven (7) additional copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm on September 30 or 3:00pm of the last business day prior to September 30.  
(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

*This form must be signed by the chief executive officer.*

Levy Grants / Cover Sheet  
Revised 7/18/2019



- 1 – Provide a one-page history of your organization, including past and present programs and activities for older adults in Fairfield County. (please type)
  - A. Fairfield County Probate Court, along with Probate Courts throughout Ohio, continue to experience immense growth in the filing of indigent guardianships for incompetent adults, who lack funds to pay for a guardian and have no safe family or kinship support to serve as guardian. These individuals are often victims of caregiver neglect, self-neglect, and financial exploitation. These individuals cannot make daily living decisions as to medical care, medication maintenance, and other daily living matters. The growth observed by Fairfield County Probate Court in indigent guardianships needing attorney guardians has grown by 338%, with cases increasing from 39 cases in 2014 to 132 currently (*as of second quarter 2023*). This intense growth is the result of several factors, the two most significant being the outfall from the opioid crisis which has destroyed family structure around these individuals, as well as the aging population of individuals 60 years and over. By 2025, more than 25 percent of Ohioans will be age 60 or older, according to the April 10, 2023, issue of the *Dayton Daily News*, which quoted Robert Graham, senior research scholar and associate director of the Scripps Gerontology Center at Miami (Ohio) University.
  - B. The Guardianship Service Board (GSB) formation process began in 2018 when the Fairfield County Probate Court, in consultation with Franklin County's GSB, began laying out a pathway for a best practice solution.
  - C. The Guardianship Service Board Work Group was formed by the Court consisting of community stakeholders, including Meals on Wheels and Adult Protective Services, to discuss the issues and solutions concerning this vulnerable segment of the Fairfield County community. The first work session was held on October 16, 2018, to delve into the pros and cons of the GSB model. Overwhelmingly, the consensus from community partners and local probate attorneys at this work session was that the GSB would be a sustainable effective solution to the issues surrounding these vulnerable individuals. The work group agreed that the model should be set up for the capacity of 100 cases and that funding requests should reflect this level of service. *The GSB has exceeded that capacity, with a current caseload of 132 individuals (as of second quarter 2023). Since its inception, the GSB has served as guardian of person for a total of 217 individuals.*
  - D. The GSB model was found to be a pooled funding solution wherein the Court could ensure a sustainable and affordable community solution stabilizing costs while simultaneously increasing and enhancing services to our most vulnerable community members. A pooled funding approach makes sense, just as it does in Franklin County, since these individuals are served by multiple agencies and are within the demographics of many of our funders at any given time. Please see Attachment 4.
  - E. HB 595 became effective March 22, 2019, empowering all Ohio counties to adopt a GSB model like Franklin County's GSB with pooled funding partners. Franklin County does not use a unit of service but rather a pooled funding model structured through MOU's with funding partners.
  - F. In April 2019, an introductory letter was sent by the Court to county service providers whose service population was represented in the GSB model. The funding for 2020 was put into place and cases began to transfer to the GSB by the end of 2019. The GSB began with one Coordinator and two Case Managers. Due to the increase in caseload size and complexity of cases, a third Case Manager was added on August 31, 2021, and a fourth joined the GSB team on January 17, 2023.
  - G. The GSB currently has 132 cases with approximately 4 new referrals received per month. For purposes of this grant application, the Court will report on statistics as of June 30, 2023, as the grant is due before the end of the third quarter.



# ***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## **Community Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and the other sections of the grant application.

Return the completed original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**

Please follow the guidelines on the next page on completing the grant application.

### **I. General Information**

Organization Name		Federal I.D. #	
Information & Referral Services of Fairfield County/Fairfield County 2-1-1		51-0152391	
Address  108 W. Main Street, Suite C Lancaster, Ohio 43130	Chief Executive Officer – Executive Director Jeannette Curtis		
	Project Director Jeannette Curtis		
Project Address  Same as above	Phone Number 740.687.0501	Fax Number 740.689.9827	
	Project Director's Email Address jcurtis@fairfieldcounty211.org		

### **II. Service Project Information**

Amount Requested \$15,000	Time Period of Service Project	
	From 1/1/2024	To 12/31/2024
<p>Brief Summary of Services that will be provided if request is approved.</p> <p>Fairfield County 211 is requesting grant funding from Meals on Wheels-Older Adult Alternatives for the provision of older adult information and referral services, supportive services, crisis services and wrap around services. These services include referrals for food, financial assistance, housing assistance and other requested services. The services also include crisis line support for older adults.</p> <p>In 2022, 2-1-1 made 10,344 contacts with individuals aged 60 and older. We served 1,393 unduplicated, older adult clients in 2022. In 2022 we made 290 direct referrals to Meals on Wheels. We are able to offer extensive screening for our callers to make sure that the agency receives calls from older adults that they can potentially assist.</p> <p>In 2009, Information &amp; Referral of Fairfield County became a designated 211 Call Center, the 21<sup>st</sup> in Ohio and the capacity of the agency continues to grow. Fairfield County by Inform USA (formerly AIRS). Inform USA delineates specific standards related to older adults. The funding requested from MOW/OAA will help continue services and develop the capacity of the agency to address the needs of older adults in a more comprehensive and collaborative manner.</p>		

**III. Members of the Governing Board or Policymaking Body** (Indicate any members who are also paid staff.)  
(Attach a separate list if more convenient for you.)

See Attached

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
3. The names and qualifications of the persons who will supervise these services.
4. How you plan to implement these services, and your timetable. Definition of the program's unit-of-service.
5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program note the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

Grant Applications are accepted during the month of September. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all community grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the completed original copy plus seven (7) additional copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm on September 30 or 3:00pm of the last business day prior to September 30.  
(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: [Signature] Print name: Jeannette N. Curtis

Title: Executive Director Date: 9/21/2023

*This form must be signed by the chief executive officer.*

**Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.**

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

**Community Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and the other sections of the grant application.

Return the completed original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**  
Please follow the guidelines on the next page on completing the grant application.

**I. General Information**

Organization Name		Federal I.D. #	
Lancaster-Fairfield Community Action Agency		31.6060695	
Address 1743 East Main Street PO Box 768 Lancaster, Ohio 43130		Chief Executive Officer Clinton Davis	
		Project Director Linda Wilson	
Project Address 1743 East Main Street PO Box 768 Lancaster, Ohio 43130		Phone Number	Fax Number
		740-653-4146	740-653-4462
		Project Director's Email Address <a href="mailto:lwilson@faircaa.org">lwilson@faircaa.org</a>	

**II. Service Project Information**

Amount Requested \$10,000	Time Period of Service Project From January 1, 2024 To December 31, 2024
<p>Brief Summary of Services that will be provided if request is approved.</p> <p>Lancaster-Fairfield Community Action Agency (LFCAA) is proposing to provide services to older adults through the administration and provision of emergency food and hygiene items. Each request will be customized to meet the individual needs at LFCAA's food pantry, as many seniors have specific dietary restrictions and health challenges or conditions. Items offered will include milk, meat, bread, soup, pasta, fresh fruits/vegetables, cereal, eggs, and other necessary food items as needed/available and toiletries. Delivery services are available when necessary for those who are unable to pick up items at the agency and also to the low-income, senior/disabled properties including Pershing House and Livingston Arms. Also throughout the holiday seasons, the Agency offers Christmas food boxes for seniors, Easter hams and Thanksgiving turkeys. Though emergency food is the primary objective of the food pantry, by seeking assistance at our agency, seniors are provided the opportunity to access many other services they may need to remain self-sufficient. (See agency description of services in Section 1.)</p>	



**III. Members of the Governing Board or Policymaking Body** (Indicate any members who are also paid staff.)  
(Attach a separate list if more convenient for you.)

Please see attached list of Governing Board Members.

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
3. The names and qualifications of the persons who will supervise these services.
4. How you plan to implement these services, and your timetable. Definition of the program's unit-of-service.
5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program note the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

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The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the completed original copy plus seven (7) additional copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm on September 30 or 3:00pm of the last business day prior to September 30.  
(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: Randall Hunt

Print name: Randall Hunt

Title: Deputy/Housing Director

Date: 9/27/2023

*This form must be signed by the chief executive officer.*

Levy Grants / Cover Sheet  
Revised 7/18/2019



# ***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## **Community Grant Proposal Coversheet**

Please print or type the information requested below.  
Complete the coversheet and the other sections of the grant application.  
Return the completed original copy plus seven (7) additional copies to:  
Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**  
Please follow the guidelines on the next page on completing the grant application.

### **I. General Information**

Organization Name <b>Olivedale Senior Center</b>	Federal I.D. # <b>23-7365327</b>
Address <b>253 Boving Road Lancaster, OH 43130</b>	Chief Executive Officer <b>Steve Gayfield, Superintendent of Parks</b>
	Project Director <b>Carla Young, Olivedale Park Supervisor</b>
Project Address <b>253 Boving Road Lancaster, OH 43130</b>	Phone Number                      Fax Number <b>(740) 687-6655 x1600    (740) 681-5020</b>
	Project Director's Email Address <b>carla@olivedale.com</b>

### **II. Service Project Information**

Amount Requested <b>\$3,400</b>	Time Period of Service Project From <b>01/01/2024</b> To <b>12/31/2024</b>
Brief Summary of Services that will be provided if request is approved.  <b>On behalf of Olivedale Senior Center, a non-profit organization dedicated to enhancing the lives of adults aged 60 and over in our community, we are requesting funding for food costs, golf cart rental and entertainment for the 80+ Birthday Party held annually for our members 80 years and older.</b>	

**III. Members of the Governing Board or Policymaking Body** (Indicate any members who are also paid staff.)  
(Attach a separate list if more convenient for you.)

Charles Elsea, President Park Board  
Carrie James, Board Member  
Robert Lovell, Board Member

Steve Gayfield, Superintendent Parks  
14 Member Olivedale Senior Citizens Board

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
3. The names and qualifications of the persons who will supervise these services.
4. How you plan to implement these services, and your timetable. Definition of the program's unit-of-service.
5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program note the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

Grant Applications are accepted during the month of September. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all community grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER**

**ADULT RESIDENTS (AGED 60 AND**

**OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the completed original copy plus seven (7) additional copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm on September 30 or 3:00pm of the last business day prior to September 30.  
(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: \_\_\_\_\_

Print name: Steve Gayfield

Title: Superintendent, City of Lancaster Parks & Recreation

Date: 9/27/2023

*This form must be signed by the chief executive officer.*

Levy Grants / Cover Sheet  
Revised 7/18/2019

# ***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## **Community Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and the other sections of the grant application.

Return the completed original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**

Please follow the guidelines on the next page on completing the grant application.

### **I. General Information**

Organization Name Lancaster Fairfield Public Transit		Federal I.D. # 31-6400230	
Address 746 Lawrence St Lancaster Ohio 43130		Chief Executive Officer David L. Scheffler, Mayor	
		Project Director Chasilyn Carter, Director	
Project Address 746 Lawrence St Lancaster Ohio 43130		Phone Number 740.681.5086	Fax Number 740.681.5088
		Project Director's Email Address ccarter@ci.lancaster.oh.us	

### **II. Service Project Information**

Amount Requested \$48,250.00	Time Period of Service Project From 1/1/2024 To 12/31/2024
Brief Summary of Services that will be provided if request is approved.  MOW-OAA grant funds will be used as local match for State and Federal dollars (a 50/50 match) to Lancaster – Fairfield Public Transit to provide public transportation throughout all of Fairfield County and to ensure the availability of safe, accessible, and affordable transportation to all individuals ages 60 and over throughout the county. Thanks to the past support, we have continued to increase our capacity to provide this service throughout the county since 2010.	



**III. Members of the Governing Board or Policymaking Body (Indicate any members who are also paid staff.)**  
(Attach a separate list if more convenient for you.)

Lancaster City Council (Exhibit A)  
David L. Scheffler, Mayor, City of Lancaster  
Paul Martin, Service Safety Director, City of Lancaster  
Chasilyn Carter, Director, LFPT  
Alex Ewers, Rural program Coordinator, Office of Transit, ODOT  
Chuck Dyer, Administrator, Office of Transit, ODOT

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
3. The names and qualifications of the persons who will supervise these services.
4. How you plan to implement these services, and your timetable. Definition of the program's unit-of-service.
5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program notes the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

Grant Applications are accepted during the month of September. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all community grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the completed original copy plus seven (7) additional copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm on September 30 or 3:00pm of the last business day prior to September 30.  
(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: Chasilyn Carter Print name: Chasilyn Carter  
Title: Director of Transit Date: 9/27/23

*This form must be signed by the chief executive officer.*



# *Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.*

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## **Community Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and the other sections of the grant application.

Return the completed original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**

Please follow the guidelines on the next page on completing the grant application.

### **I. General Information**

Organization Name Pickerington Senior Center	Federal I.D. # 31-090064
Address 150 Hereford Drive Pickerington, OH 43147	Chief Executive Officer Annabelle Marion, President <del>Board of Trustees</del> Project Director
Project Address 150 Hereford Drive Pickerington, OH 43147	Phone Number 614-837-3020 Fax Number 614-833-6471 Project Director's Email Address

### **II. Service Project Information**

Amount Requested \$12,000	Time Period of Service Project From Jan. 1, 2024 To Dec. 31, 2024
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Brief Summary of Services that will be provided if request is approved.

Th Pickerington Senior Center provides regular activities, health series, special sessions and referral services outlined below.

#### **PHYSICAL HEALTH PROGRAMS**

Provides facilities for life screening tests bya visiting professionalstaff; makes available blood pressure checks. Exercise equipment and a self check blood pressure equipment is available at all times.

The Center provides facilites for other visiting health professionals such as podiatrists.

Also provides facilities for strength training, aerobics and dancing.

#### **Social PROGRAMS**

Monthly luncheons provide social interaction as the monthly luncheon where all members can share their expertise in cooking.

The luncheon is followed by a variety of programs, which range from updates of government programs to reports by the county sheriff's office to entertainment by musicians. The entertainment is paid for by the Center.

## INTERACTION WITH THE COMMUNITY

The Center provides facilities for a polling place for local, state and national elections, provides facilities for service organizations. It also is the phone center to schedule a bus sponsored by MRDD for use by the handicapped. The Center provides the facility for aerobic sessions sponsored by the City of Pickerington, which is open to the public. The Chamber of Commerce has their monthly luncheon meetings at the Center, Red Cross Emergency Center, provides housing for a start-up church and a meeting place for service organizations.

## REFERRAL SERVICES

These services are provided not only to members but also to the public. They include providing information to find different governmental services. These include Medicare, Medicaid, contacts for Meal-on-Wheels services, Service Organizations, Adult Day Care Options, Jobs, and Family Services, Energy Assistance and crime prevention programs referrals for transportation for all members.

**III. Members of the Governing Board or Policymaking Body** (Indicate any members who are also paid staff.)  
(Attach a separate list if more convenient for you.)

Annabelle Marion	Jeanne Carroll	Patricia Carroll
Linwood Connell	Ed Drobina	Karen Edwards
Larry Frazee	Ray Knight	Vickie Witten

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
3. The names and qualifications of the persons who will supervise these services.
4. How you plan to implement these services, and your timetable. Definition of the program's unit-of-service.
5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program note the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

Grant Applications are accepted during the month of September. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all community grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

Please mail or deliver the completed original copy plus seven (7) additional copies to Meals on Wheels-Older Adult Alternatives of Fairfield County, 1515 Cedar Hill Road, Lancaster, OH 43130 by the deadline of 3:00pm on September 30 or 3:00pm of the last business day prior to September 30.  
(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: Annabelle Marion Print name: Annabelle Marion  
Title: President of the Board Date: 9-28-23

*This form must be signed by the chief executive officer.*

***Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.***

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

**Community Grant Proposal Coversheet**

Please print or type the information requested below.

Complete the coversheet and the other sections of the grant application.

Return the completed original copy plus seven (7) additional copies to:

Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

**Note: The submission of this form alone does not constitute a completed application. All pages of this proposal must be completed prior to consideration by the review team.**

Please follow the guidelines on the next page on completing the grant application.

**I. General Information**

Organization Name The Salvation Army		Federal I.D. # 13-5562351
Address 228 W. Hubert Ave. Lancaster, Ohio 43130	Corporate Principal Address: 440 West Nyack Road West Nyack, NY 10994	Chief Executive Officer/Authorized Signatory Michael J. Southwick
		Project Director Kelley Bauman, LSW
Project Address 228 W. Hubert Ave. Lancaster, Ohio 43130		Phone Number 740-687-1921
		Fax Number 740-687-1928
		Project Director's Email Address Kelley, Bauman@use.salvationarmy.org

**II. Service Project Information**

Amount Requested \$2,000.00	Time Period of Service Project From January 2024 To Ongoing
Brief Summary of Services that will be provided if request is approved.  The Salvation Army-Samaritan Center for Adult Care will use the grant dollars to purchase a number of activity items to enhance the physical and cognitive opportunities for clients while they attend our program.  As the participants interests change and evolve, we would like to offer more variety in the activity program. In addition, as we become more person-centered, we see the need for items that will support our participants in multiple levels of ability and skill.	



**III. Members of the Governing Board or Policymaking Body (Indicate any members who are also paid staff.)**  
(Attach a separate list if more convenient for you.)

See attached list

On separate sheets, please attach the following information in the order listed:

1. A one-page history of your organization, including past and present programs and activities for older adults in Fairfield County.
2. A detailed description of the older adult service program needing levy funding. Existing or new? Please explain criteria or methods used to determine the need.
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5. How you will evaluate the effectiveness of these services? How many older adults will benefit from the service program? State projections of the number of older adults to be served and the unit-of-service goals per person.
6. Describe your plans for ensuring the continuation of the service program when the levy funding ends.
7. Provide the budget for this program. If part of a larger program notes the percentage and dollar amount you expect to receive from all funding sources.
8. Provide a copy of your current financial statement and the operating budget of the organization.
9. Provide a statement from the Agency governing body authorizing this request and agreeing to complete the services if funded.

Grant Applications are accepted during the month of September. The Review Team will review all applications within 45 days of the end of the month.

Applicants may be asked to meet with the Review Team to present more information and/or clarify issues.

Applicants may request a meeting with the review team to provide additional information within the 45-day review window.

A standardized criteria form will be utilized in reviewing all community grant proposals.

The Board of Trustees of MOW-OAAFC will vote on the proposals as recommended by the review team at the regular meeting scheduled in November. Proposals may be tabled to allow for additional information gathering and the vote delayed until the next regularly scheduled meeting of the Board of Trustees.

All grants are funded by the Fairfield County Senior Services Levy, and accordingly grant funds may be used **SOLELY FOR SUPPORTING SERVICES FOR OLDER ADULT RESIDENTS (AGED 60 AND OLDER)**. Pursuant to Ohio Law, no grant funds may be used for permanent improvements, meaning the acquisition of any property, asset, or improvement with an estimated life or usefulness of five years or more, including land and interests therein, and reconstructions, enlargements, and extensions thereof having an estimated life or usefulness of five years or more.

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(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: Ashlee K. Cartwright Print name: Ashlee K. Cartwright

Title: Associate General Counsel Date 09/22/2023

*This form must be signed by the chief executive officer.*

Levy Grants / Cover Sheet  
Revised 7/18/2019

# Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.

1515 Cedar Hill Road  
Lancaster, OH 43130  
740-681-5050

## Community Grant Proposal Coversheet

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Complete the coversheet and the other sections of the grant application.

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Meals on Wheels-OAAFC, 1515 Cedar Hill Road, Lancaster, Ohio 43130.

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Please follow the guidelines on the next page on completing the grant application.

### I. General Information

Organization Name United Way of Fairfield County		Federal I.D. # 31-0644804
Address 115 S Broad St PO Box 2299 Lancaster, OH, 43130	Chief Executive Officer Christine Simmons	
	Project Director Sheila Jacobs, Tax Program Specialist	
Project Address 115 S Broad St, PO Box 2299 Lancaster, OH, 43130	Phone Number 740-653-0643	Fax Number
	Project Director's Email Address SJacobs@uwayfairfieldco.org	

### II. Service Project Information

Amount Requested \$10,000	Time Period of Service Project	
	From 1/1/2024	To 12/31/2024
Brief Summary of Services that will be provided if request is approved.  The United Way of Fairfield County (UWFC) has provided free tax preparation through the Volunteer Income Tax Assistance (VITA) program since January 2007. The purpose of this program is to increase financial stability in the community. The program allows UWFC to assist families in our community to file Federal and State taxes for income eligible households (income guidelines change each year per IRS). The program began with two trained volunteers for the initial season.  In 2012, UWFC added the Tax Counseling for the Elderly (TCE) program. <b>The TCE program allows individuals who are 60+ to have their taxes prepared for free</b> , regardless of income. Although, in accordance with IRS guidelines, there are limitations and certain types of returns cannot be prepared by our site. The TCE program has continued to grow and has doubled the number of clients served since it began.  The tax program would not be possible without the two part-time paid staff who are our site coordinators and tax program trainers. An IRS TCE grant does not cover any salaries; therefore, we are respectfully requesting \$10,000 from MOW-OAAFC to help cover the cost of the two part-time site coordinators.		

**III. Members of the Governing Board or Policymaking Body** (Indicate any members who are also paid staff.)  
(Attach a separate list if more convenient for you.) UWFC is governed by the following volunteer Board:

**Officers:** Keith Kumler (President), Gail Chrisley (Treasurer), Robin Rhodes-Harris (Secretary), Jeffrey Porter (Past President)

**Trustees:** Gareth Boyd, Theresa Byers, Nathan Hale, Rick Lemonds, Paul Moentmann, John Pekar, JD Postage, Evan Saunders, Becky Schaade

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(Proposals postmarked after this date will not be considered for funding.)

I certify that the above information is true to the best of my knowledge.

Signature: Christine Simmons


Print name: Christine Simmons

Title: Chief Executive Officer

Date: 9-27-2023

*This form must be signed by the chief executive officer.*



 Meals on Wheels  
1515 Cedar Hill Rd  
Lancaster, OH 43130

RECEIVED

NOV 27 2023

Fairfield County  
Commissioners



Commissioner's Office



MEALS ON WHEELS – OLDER ADULT ALTERNATIVES  
OF FAIRFIELD COUNTY, INC.  
FAIRFIELD COUNTY  
REGULAR AUDIT  
FOR THE YEAR ENDED DECEMBER 30, 2022



Millhuff-Stang, CPA, Inc.  
8841 Ohio River Road / Wheelersburg, Ohio 45694 / Phone: 740.876.8548  
45 West Second Street, Suite D / Chillicothe, Ohio 45601 / Phone: 740.851.4978  
Fax: 888.876.8549  
[natalie@millhuffstangcpa.com](mailto:natalie@millhuffstangcpa.com) / [roush@millhuffstangcpa.com](mailto:roush@millhuffstangcpa.com)  
[www.millhuffstangcpa.com](http://www.millhuffstangcpa.com)



88 East Broad Street  
Columbus, Ohio 43215  
IPARReport@ohioauditor.gov  
(800) 282-0370

Board of Directors  
Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc.  
1515 Cedar Hill Road  
Lancaster, Ohio 43130

We have reviewed the *Independent Auditor's Report* of Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc., Fairfield County, prepared by Millhuff-Stang, CPA, Inc., for the audit period January 1, 2022 through December 31, 2022. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Meals on Wheels-Older Adult Alternatives of Fairfield County, Inc. is responsible for compliance with these laws and regulations.

Keith Faber  
Auditor of State  
Columbus, Ohio

November 08, 2023

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**Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc.**

*Table of Contents*

*For the Year Ended December 31, 2022*

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**Independent Auditor's Report**

Board of Directors  
Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc.  
1515 Cedar Hill Road  
Lancaster, Ohio 43130

**Report on the Audit of the Financial Statements**

***Opinion***

We have audited the financial statements of Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc., Fairfield County, Ohio (the Organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc., Fairfield County, Ohio as of December 31, 2022 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Emphasis of Matter***

As discussed in note 15 to the financial statements, the financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Organization. We did not modify our opinion regarding this matter.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the financial statements are issued.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

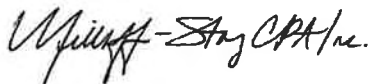
In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 11, 2023, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



Millhuff-Stang, CPA, Inc.  
Chillicothe, Ohio

July 11, 2023

**MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2022**

**ASSETS**

**CURRENT ASSETS**

Cash and cash equivalents	\$ 1,752,496
Tax levy receivable	48,203
Accounts receivable	55,644
Inventory	64,259
Prepaid expenses	26,656
Other assets	5,833
<b>TOTAL CURRENT ASSETS</b>	<u>1,953,091</u>

**PROPERTY AND EQUIPMENT - NET**

1,806,792

**OTHER ASSETS**

Investments	<u>326,424</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 4,086,307</u></u>

**LIABILITIES AND NET ASSETS**

**CURRENT LIABILITIES**

Accounts payable	\$ 56,561
Levy accounts payable	47,322
Accrued salaries	32,770
Compensated absences	91,396
<b>TOTAL CURRENT LIABILITIES</b>	<u>228,049</u>

**NET ASSETS**

Without donor restrictions	3,834,777
With donor restrictions	23,481
<b>TOTAL NET ASSETS</b>	<u><u>3,858,258</u></u>

**TOTAL LIABILITIES AND NET ASSETS** \$ 4,086,307

See accompanying notes to the financial statements.



**MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC.**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2022**

	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b>REVENUES, GAINS, AND OTHER SUPPORT</b>			
Levy revenue	\$ 2,961,540	\$ -	\$ 2,961,540
Grants	41,134	66,862	107,996
Contributions of financial assets	219,882	8,105	227,987
Contract revenue	931,038	-	931,038
Capital campaign	-	6,200	6,200
Miscellaneous	27,194	-	27,194
Contributions of non-financial assets	50,882	-	50,882
Gain/(loss) on investments, net	(48,421)	(2,316)	(50,737)
Interest	16,089	-	16,089
Gain on sale of capital assets	1,000	-	1,000
Support provided by expiring time and purpose restrictions	220,006	(220,006)	-
<b>TOTAL REVENUES, GAINS, AND SUPPORT</b>	<b>4,420,344</b>	<b>(141,155)</b>	<b>4,279,189</b>
<b>EXPENSES</b>			
Program services:			
Nutrition services division	2,779,050	-	2,779,050
Aging services division	902,375	-	902,375
Service provider contracts	91,076	-	91,076
Community outreach	170,000	-	170,000
Total program services	3,942,501	-	3,942,501
Management and general	97,452	-	97,452
Fundraising	21,987	-	21,987
<b>TOTAL EXPENSES</b>	<b>4,061,940</b>	<b>-</b>	<b>4,061,940</b>
<b>LOSSES</b>			
Loss on sale of assets	140,660	-	140,660
<b>TOTAL EXPENSES AND LOSSES</b>	<b>4,202,600</b>	<b>-</b>	<b>4,202,600</b>
<b>CHANGE IN NET ASSETS</b>	<b>217,744</b>	<b>(141,155)</b>	<b>76,589</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<b>3,617,033</b>	<b>164,636</b>	<b>3,781,669</b>
<b>NET ASSETS, END OF YEAR</b>	<b>\$ 3,834,777</b>	<b>\$ 23,481</b>	<b>\$ 3,858,258</b>

See accompanying notes to the financial statements.

**MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**For the Year Ended December 31, 2022**

	Nutrition Services Division	Aging Services Division	Service Provider Contracts	Community Outreach	Total Program	Management and General	Fundraising	Total
Payroll	\$ 975,894	\$ 437,867	\$ -	\$ -	\$ 1,413,761	\$ 66,008	\$ 14,947	\$ 1,494,716
Payroll tax expense	91,719	30,573	-	-	122,292	6,436	-	128,728
Professional fees	82,691	27,564	-	-	110,255	5,803	-	116,058
Raw food and related supplies	953,664	-	-	-	953,664	-	5,703	959,367
Office supplies	16,911	5,637	-	-	22,548	1,187	1,219	24,954
Telephone	6,546	2,182	-	-	8,728	459	-	9,187
Occupancy	60,784	20,261	-	-	81,045	4,266	-	85,311
Rental/maintenance equipment	29,678	9,893	-	-	39,571	-	-	39,571
Printing and publications	8,908	2,969	-	-	11,877	625	118	12,620
Vehicle expense	83,460	27,820	-	-	111,280	-	-	111,280
Conference, training and meetings	5,772	1,924	-	-	7,696	405	-	8,101
Insurance	174,753	58,251	-	-	233,004	12,263	-	245,267
Licenses	2,911	970	-	-	3,881	-	-	3,881
In-kind services	38,162	12,721	-	-	50,883	-	-	50,883
Contractual services	-	-	91,076	-	91,076	-	-	91,076
Specific assistance	25,936	189,989	-	-	215,925	-	-	215,925
Grants	-	-	-	170,000	170,000	-	-	170,000
Miscellaneous	15,260	5,087	-	-	20,347	-	-	20,347
County Auditor's levy expense	36,089	12,030	-	-	48,119	-	-	48,119
	<u>2,609,138</u>	<u>845,738</u>	<u>91,076</u>	<u>170,000</u>	<u>3,715,952</u>	<u>97,452</u>	<u>21,987</u>	<u>3,835,391</u>
Depreciation	169,912	56,637	-	-	226,549	-	-	226,549
<b>TOTAL</b>	<b>\$ 2,779,050</b>	<b>\$ 902,375</b>	<b>\$ 91,076</b>	<b>\$ 170,000</b>	<b>\$ 3,942,501</b>	<b>\$ 97,452</b>	<b>\$ 21,987</b>	<b>\$ 4,061,940</b>

See accompanying notes to the financial statements.

**MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC.**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended December 31, 2022**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Change in net assets	\$ 76,589
<b>Adjustments to reconcile change in net assets to net cash provided by operating activities</b>	
Depreciation	226,549
(Gain)/loss on sale of capital asset	139,660
Unrealized (gain)/loss on investments	57,143
<b>(Increase) decrease in operating assets</b>	
Tax levy receivable	(33,614)
Accounts receivable	(7,498)
Grants receivable	48,621
Inventory	24,779
Prepaid expenses	1,447
Other assets	84
<b>Increase (decrease) in operating liabilities</b>	
Accounts payable	(39,488)
Levy accounts payable	34,942
Accrued salaries	11,795
Compensated absences	9,398
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>550,407</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchase of property, plant and equipment	(335,792)
Interest reinvested	(3,185)
Investment contributions	(220,778)
Realized gains	<u>(6,406)</u>
<b>NET CASH (USED) BY INVESTING ACTIVITIES</b>	<u>(566,161)</u>
<b>CHANGE IN CASH AND CASH EQUIVALENTS</b>	(15,754)
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>1,768,250</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>\$ 1,752,496</u></u>

See accompanying notes to the financial statements.

**Meals on Wheels-Older Adults Alternative of Fairfield County, Inc.**

*Notes to the Financial Statements  
For the Year Ended December 31, 2022*

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**Note 1 – Description of the Organization**

Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. (the Organization) is a nonprofit organization that provides meals, transportation and other services for the elderly. The Organization's services are limited to Fairfield County. The Organization is supported primarily through federal and state grants and monies received from the collection of a tax levy for the purposes of providing senior services to Fairfield County Seniors.

**Note 2 – Summary of Significant Accounting Policies**

The Organization prepares its financial statements in accordance with generally accepted accounting principles promulgated in the United States of America (U.S. GAAP) for not-for-profit entities. The significant accounting and reporting policies used by the Organization are described subsequently to enhance the usefulness and understandability of the financial statements.

**Basis of Accounting**

The Organization prepares its financial statements using the accrual basis of accounting and accounting principles generally accepted in the United States of America.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Net Assets**

The financial statements report net assets and changes in net assets in two classes that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

Net assets without donor restrictions – Net assets without donor restrictions are resources available to support operations. The only limits on the use of these net assets are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net assets with donor restrictions – Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; the Organization must continue to use the resources in accordance with the donor's instructions.

An organization's unspent contributions are included in this class if the donor limited their use.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. Net assets restricted for acquisition of buildings or equipment (or less commonly, the contribution of those assets directly) are reported as net assets with donor restrictions until the specified asset is placed in service by the Organization, unless the donor provides more specific directions about the period of its use.

Net assets with donor restrictions are further discussed in note 12.



**Meals on Wheels-Older Adults Alternative of Fairfield County, Inc.**

*Notes to the Financial Statements  
For the Year Ended December 31, 2022*

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**Classification of Transactions**

All revenues and net gains are reported as increases in net assets without donor restrictions in the statement of activities unless the donor specified the use of the related resources for a particular purpose or in a future period. All expenses and net losses other than losses on endowment investments are reported as decreases in net assets without donor restrictions. Net gains on endowment investments increase net assets with donor restrictions, and net losses on endowment investments reduce that net asset class. The Organization had no endowments.

**Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

**Accounts Receivable**

Accounts receivable are shown at their net realizable value. Uncollectible accounts are charged to operations during the period in which they are determined to be uncollectible. Management believes that the direct write-off method closely approximates the reserve method of accounting for uncollectible accounts and believes that a reserve for bad debts is not required at December 31, 2022. There was no bad debt expense or write-offs for the year ended December 31, 2022.

**Prepaid Expenses**

Payments made to vendors for services that will benefit periods beyond December 31, 2022 are recorded as prepaid expenses using the consumption method. A current asset for the prepaid amount is recorded at the time of purchase and an expense is reported in the fiscal year in which the services are consumed.

**Property and Equipment**

Property and equipment are recorded at cost and depreciated over their estimated useful lives ranging from 3 to 40 years by the straight-line method. Repairs and maintenance are charged to operations when incurred and additions and improvements are capitalized. The Organization capitalized assets with costs exceeding \$1,000 and useful lives in excess of one year through March 10, 2020. For additions and improvement recognized on or after March 11, 2020, the Organization capitalizes assets with costs exceeding \$5,000 and useful lives in excess of one year.

**Contributions**

Contributions of cash and other assets, including unconditional promises to give, are recognized as contributions of financial assets when received. All contributions are reported as increases in net assets without donor restrictions unless use of the contributed assets is specifically restricted by the donor. Amounts received that are restricted by the donor to use in future periods or for specific purposes are reported as increases in net assets with donor restrictions. Unconditional promises with payments due in future years have an implied restriction to be used in the year the payment is due, and therefore are reported as restricted until the payment is due, unless the contribution is clearly intended to support activities of the current fiscal year. Conditional promises, such as matching grants, are not recognized until they become unconditional, that is, until all conditions on which they depend are substantially met.

Donations of real property, services and other non-financial assets are recorded as contributions of non-financial assets and reported at their estimated fair value at the date of the gift. Such donations are reported as support without donor restrictions unless the donor has restricted the donated asset for a specific purpose.

**Grant Revenue**

Grant revenue is recognized when the qualifying costs are incurred for cost-reimbursement grants or contracts or when a unit of service is provided for performance grants. Grant revenue from federal agencies is subject to independent audit under the Office of Management and Budget's audit requirements for federal awards and review by grantor agencies. The review could result in the disallowance of expenditures under the terms of the grant or reductions of

**Meals on Wheels-Older Adults Alternative of Fairfield County, Inc.**

*Notes to the Financial Statements  
For the Year Ended December 31, 2022*

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future grant funds. Based on prior experience, the Organization's management believes that costs ultimately disallowed, if any, would not materially affect the financial position of the Organization.

**Concentration of Credit Risk**

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash and cash equivalents and accounts receivable. The Organization maintains cash and cash equivalents with various financial institutions to limit exposure with any one financial institution. The Organization's receivables present virtually no risk of collection since they are due from government agencies and generally received prior to the date of the accountants' report.

**Fair Value of Financial Instruments**

The carrying value of the Organization's financial instruments, including cash, cash equivalents, accounts receivable, accounts payable and short-term debt approximates fair value due to their short-term maturities.

**Expense Recognition and Allocation**

The cost of providing the Organization's programs and other activities is summarized on a functional basis in the statement of activities and statement of functional expenses. Expenses that can be identified with a specific program or support service are charged directly to that program or support service. Costs common to multiple functions have been allocated among the various functions benefited using a reasonable allocation method that is consistently applied, as follows:

- Salaries and wages, benefits and payroll taxes are allocated based on activity reports prepared by key personnel.
- In-kind contributions, county levy fees, and depreciation are allocated based on allocation percentages prepared by key personnel.
- Other expenses are allocated based on usage, typically by number of clients served.

General and administrative expenses include those costs that are not directly identifiable with any specific program, but which provide for the overall support and direction of the Organization.

**Income Tax Status**

The Organization is a not-for-profit organization classified as an other-than-private foundation and is exempt from income taxes under Internal Revenue Section 501(c)(3). Accordingly, no provision for federal income tax has been made in the accompanying financial statements. The Organization is subject to tax on income from any unrelated business.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) if the Organization has taken an uncertain tax position that more likely than not would be sustained upon examination by the Internal Revenue Service. The Organization has analyzed the tax positions taken by the Organization, and has concluded that as of December 31, 2022, there are no uncertain positions taken or expected to be taken that would require recognition (or asset) or disclosure in the financial statements. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Organization believes it is no longer subject to income tax examinations for years prior to 2018.

**Meals on Wheels-Older Adults Alternative of Fairfield County, Inc.**

*Notes to the Financial Statements  
For the Year Ended December 31, 2022*

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**Note 3 – Liquidity and Availability**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of December 31, 2022 are:

Financial assets:	
Cash and cash equivalents	\$1,752,496
Tax levy receivable	48,203
Accounts receivable	55,644
Investments	326,424
Total financial assets	<u>2,182,767</u>
Less financial assets held to meet donor-imposed restrictions:	
Purpose-restricted net assets (Note 12)	<u>(23,481)</u>
Amount available for general expenditures within one year	<u>\$2,159,286</u>

The above table reflects donor-restricted funds as unavailable because the Organization must spend these resources in accordance with donor agreements. Note 12 provides more information about those funds.

**Note 4 – Tax Levy Receivable**

Fairfield County has a senior services tax levy for which services are provided by and through Meals on Wheels. In 2013, the County renewed their tax levy at 0.5 mills for each one dollar of valuation, which is equal to five cents (\$.05) for every \$100 of real property valuation. The levy was renewed in November 2018 with an increase of 0.3 mills for each dollar of valuation. Collections on the new levy began in 2019. The purpose of the levy is to provide services for older adult residents (aged 60 and older), including, but not limited to: home delivered meals, congregate site meals and activities, nutrition education, nutrition counseling, caregiver relief and support services, minor home repairs, transportation, and other senior citizens services.

The Organization recognizes as a receivable the difference between what was appropriated by the County for the levy and what has been released to Meals on Wheels for payment of expenditures.

As of December 31, 2022, the Organization has unappropriated funds at the County in the amount of \$2,606,421.

**Note 5 – Fair Value Measurements**

The Organization reports fair value measures of its assets and liabilities using a three-level hierarchy that prioritizes the inputs used to measure fair value. This hierarchy, established by GAAP, requires that entities maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The asset or liability's measurement within the fair value hierarchy is based on the lowest level of input that is significant to the measurement. The three levels of inputs used to measure fair value are as follows:

Level 1 – Quoted prices for identical assets or liabilities in active markets to which the Organization has access at the measurement date.

Level 2 – Inputs other than quoted prices included in level 1 that are observable for the asset or liability, either directly or indirectly. Level 2 inputs include:

- quoted prices for similar assets or liabilities in active market;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- observable inputs other than quoted prices for the asset or liability; and
- inputs that are derived principally from, or corroborated by, observable market data by correlation or other means.

Level 3 – Unobservable inputs for the asset or liability. Unobservable inputs should be used to measure the fair value if observable inputs are not available.

**Meals on Wheels-Older Adults Alternative of Fairfield County, Inc.**

*Notes to the Financial Statements  
For the Year Ended December 31, 2022*

**Note 6 – Investments**

In 2017, Meals on Wheels established a fund with the Fairfield County Foundation. The investments are held in a pool of assets held by the Foundation for the benefit of various organizations.

An allocation of types of investments held by the Fairfield County Foundation, percentages held in each type, and approximate dollar amounts invested in each type at December 31, 2022 follows:

	Fair Value	Percentage
Corporate bonds	\$27,224	8.34
Stocks	54,284	16.63
Government Agencies	1,077	.33
Partnerships	1,501	0.46
Certificates of deposit	914	0.28
Mutual funds	214,820	65.81
Money market	26,604	8.15
Total	<u>\$326,424</u>	<u>100.00</u>

All investments are valued using Level 1 inputs.

**Note 7 – Inventory**

Inventory consists of food, beverages and supplies and is priced at cost on the first-in first-out basis.

**Note 8 – Property and Equipment**

Property and equipment consist of the following:

	Balance 12/31/21	Additions	Disposals	Balance 12/31/22
Land	\$20,600	\$-	\$-	\$20,600
Construction in process	-	234,038	-	234,038
Office equipment	260,769	-	(4,569)	256,200
Kitchen equipment	434,324	33,635	-	467,959
Vehicles	1,109,446	58,141	(19,391)	1,148,196
Buildings and improvements	1,458,113	-	(154,891)	1,303,222
	<u>3,283,252</u>	<u>325,814</u>	<u>(178,851)</u>	<u>3,430,215</u>
Accumulated Depreciation by Class:				
Office equipment	(167,762)	(15,145)	4,568	(178,339)
Kitchen equipment	(325,034)	(53,687)	-	(378,721)
Vehicles	(807,444)	(107,722)	19,391	(895,775)
Buildings and improvements	(134,825)	(49,995)	14,232	(170,588)
Total Accumulated Depreciation	<u>(1,435,065)</u>	<u>(226,549)</u>	<u>38,191</u>	<u>(1,623,423)</u>
<b>NET PROPERTY AND EQUIPMENT</b>	<u><u>\$1,848,187</u></u>	<u><u>\$99,265</u></u>	<u><u>(\$140,660)</u></u>	<u><u>\$1,806,792</u></u>



**Meals on Wheels-Older Adults Alternative of Fairfield County, Inc.**

*Notes to the Financial Statements  
For the Year Ended December 31, 2022*

**Note 9 – Compensated Absences**

Regular full-time employees and regular part-time employees (regularly working 15 hours or more per week) are eligible to accrue vacation and sick time credit on a bi-weekly basis beginning on the first day of work. The chart below indicates the maximum vacation accruals for employees based on years of service per 80 hours worked. Part-time employees regularly scheduled to work 15 hours or more per week earn vacation time on a pro rata basis according to the number of hours they work and the number of years of service. Sick time accrues at a rate of 4.62 every regular, bi-weekly pay period for hours actually worked and continue to accrue without limit. Upon termination, an employee is paid for accrued but unused vacation credit. Upon resignation or retirement from active service and after at least 5 years of service, an employee may elect to be paid for their accrued sick leave balance up to a maximum of 240 hours of pay. Compensated absences as of December 31, 2022 was \$91,396.

Years of service	Yearly Accrual And Maximum Accrual	Accrued per 80 hours worked
Less than 8 yrs.	96 hours	3.6923
8-19 years	144 hours	5.5390
20+ years	192 hours	7.3850

**Note 10– Grants**

Grants are made to the Organization by various local organizations and government agencies. Some of these grants are restricted as to use and are therefore reported as donor-restricted revenues.

**Note 11– Contributions**

Donations are received from recipients of services and the general public. The donations of financial assets received for the year ended December 31, 2022 totaled \$227,987.

The Organization benefits from personal services provided by a substantial number of volunteers. Those volunteers have donated significant amounts of time and services in the Organization's program operations and in its fundraising campaigns. However, the majority of the contributed services do not meet the criteria for recognition in financial statements. GAAP allow recognition of contributed services only if (a) the services create or enhance nonfinancial assets, or (b) the services would have been purchased if not provided by contribution require specialized skills, and are provided by individuals possessing those skills. Donated salaries and contributions with an estimated fair value of \$50,883 met those criteria and are included in contributions of nonfinancial assets revenue in the statement of activities. The donated services in the amounts of \$38,162 and \$12,721 were utilized during the year by the Nutrition Services Division and the Aging Services Division, respectively. The Organization estimates the fair value of these services utilizing estimates of hourly wages that would be paid for similar services in the United States.

**Note 12 – Net Assets With Donor Restrictions**

At December 31, 2022, net assets with donor restrictions are available for the following purpose:

Purpose restrictions, available for spending:	
Building Renovation Project	\$14,299
Home Repair Program	750
Pet Program	3,177
Older Adult Network	5,255
Total purpose-restricted net assets	23,481
Total net assets with donor restrictions	\$23,481

**Meals on Wheels-Older Adults Alternative of Fairfield County, Inc.**

*Notes to the Financial Statements  
For the Year Ended December 31, 2022*

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**Note 13 – Line of Credit and Loan**

The Organization has an unsecured line of credit established at the Vinton County National Bank. The maximum limit of credit is \$150,000 with an adjustable interest rate equal to the prevailing national rate as published in the Wall Street Journal. The outstanding balance as of December 31, 2022 was \$-0-.

**Note 14 – Subsequent Events**

The Organization's management has performed an analysis for the activities and transactions subsequent to December 31, 2022 to determine the need for any adjustments or disclosures within the financial statements. Management has performed the analysis through July 11, 2023. The Organization has placed a levy request on the November 7<sup>th</sup> ballot which will be a replacement of the current 0.8 mill levy that is due to expire in 2023, last collected in 2024, and paid out in 2025.

**Note 15 – COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June 2021 while the national state of emergency ended in April 2023. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Organization. The impact on the Organization's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

During 2022, the Organization received \$34,476 of COVID funding all of which was sub-granted from other governments.

**Note 16 – Adoption of New Accounting Pronouncements**

In September 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update 2020-07, Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets, which increases the transparency of contributed nonfinancial assets through enhancements to presentation and disclosure. The Organization adopted the new standard and it impacted the presentation of contribution revenue. Contributions that meet the criteria of nonfinancial assets are now shown separately on the financial statements from the contributions of cash and other financial assets. A note has also been added to disclose certain information about the nonfinancial asset contributions.

In February 2016, the FASB issued ASU No. 2016-02, Leases, which supersedes the current lease requirements in ASC 840. The new standard requires the recognition of certain lease assets and liabilities for leases that were previously classified as operating leases based on the provisions of the contract. It establishes a single model for lease accounting based on the foundation principle that leases are financings of the right to use an underlying asset. The Organization adopted the new standard and there was no effect on the financial statements.

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based  
on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards***

**Independent Auditor's Report**

Board of Directors  
Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc.  
1515 Cedar Hill Road  
Lancaster, Ohio 43130

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc., Fairfield County, Ohio (the Organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated July 11, 2023, wherein we noted that the financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Organization.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

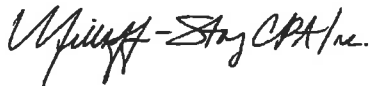
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Millhuff-Stang, CPA, Inc.  
Chillicothe, Ohio

July 11, 2023



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# OHIO AUDITOR OF STATE KEITH FABER



## MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY

### FAIRFIELD COUNTY

#### AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 11/21/2023**

88 East Broad Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)



## County Spotlight

### THE IMPORTANCE OF AGRICULTURE: FEATURING MCCLURE FARMS

Did you know: Agriculture is the top industry in Fairfield County? Actually, it's the top industry in Ohio. Commissioner Steve Davis had the opportunity to speak with Fairfield County Farmer Robert McClure with McClure Farms to discuss harvest and the role the commissioners play in the agriculture community. Thank you, Robert McClure and McClure Farms for sharing your story.



## FAIRFIELD COUNTY JUVENILE COURT

We are excited to spotlight one of our county agencies – the Fairfield County Juvenile Court. The Juvenile Court's mission is to achieve balanced attention to the protection of the community, imposition of accountability and the development of skills and competencies needed to improve family functioning. Research shows that the use of detention increases a youth's likelihood of recidivism and negatively affects future employment opportunities. The Juvenile Court utilizes detention as a **short-term sanction** when the youth is a danger to themselves and the community, or when they are at risk of absconding. The Juvenile Court currently has **fewer than 30 youth on Probation, compared to nearly 600 10 years ago**. See additional statistics below.



Fairfield County established a Guardianship Service Board (GSB) in 2019, becoming the second such program in Ohio. A GSB serves as a Guardian of Person to make decisions that are in the best interest of individuals who are not competent to make decisions for themselves and have no other safe or appropriate family or friends to serve as guardian. Juvenile and Probate Court Judge Terre Vandervoort recognized the benefits of establishing a GSB, taking Fairfield County from an attorney-based to a social services-based model for guardianships.

Additionally, Fairfield County Juvenile Court made a commitment in 2021 to become a Juvenile Detention Alternative Initiative (JDAI) court and began implementing JDAI practices last year. Most recently, JDAI committees and workgroups (comprised of representatives from the court, government departments, schools, law enforcement, mental health agencies, etc.) are excited about these three initiatives: School Threat Assessment and Response Protocol, Handle with Care and Fairfield County Attendance Advisory Group.

Commissioner Levacy recently hosted a Wheel of Fortune at the Juvenile Court. Youth who participate in Reporting Services play Wheel of Fortune on rotating Thursdays. The main role of the guest host is to be themselves – engaging, kind-hearted community members who want to see at-risk youth gain positive resources, skills and connections they need to experience improved outcomes in their daily lives.

You can learn more about the Fairfield County Juvenile Court [here](#).

- Fairfield County placed **67 youth in the Multi-County Juvenile Detention Center (MCJDC) in 2022, compared to 341 in 2014**.
- The total number of detention bed days for Fairfield County juveniles was **1,648 in 2022, compared to 6,132 in 2013**.
- Fairfield County's average daily number of youth in MCJDC was **4.52 in 2022, compared to 16.8 in 2013**.
- Approximately **85%** of Fairfield County youth who have completed Diversion do not recidivate within 12 months.
- An estimated **80%** of youth referred to the Court go through Diversion.

## THE IMPORTANCE OF THE FAIRFIELD COUNTY FAIR

Commissioner David Levacy was recently featured in the County Commissioners Association of Ohio Magazine! See a snippet from Commissioner Levacy's feature below, and read the full article [here](#).



*"It is evident that the residents of Fairfield County take great pride in the history of their fairgrounds. Fairfield County Commissioner David Levacy explained that the county commissioners play a supportive role and stressed the importance of engaging with the community. "We also have a lot of nonprofits here, which I think is very important, because this gives them an opportunity for fundraising and raising awareness," said Levacy. . ."*

## NATIONAL ADOPTION DAY

On Saturday, November 18, Fairfield County Protective Service was able to finalize two adoptions in celebration of National Adoption Day! Working in collaboration with Magistrate Sitzmann, Judge Vandervoort and the team at Fairfield County Juvenile Court, as well as Attorney James Linehan, both Chelsea and Sasha have now found their forever families! Adoption Day always one of the best days of the year.



## Community Corner

### BIG BROTHERS BIG SISTERS: COMMUNITY CARE DAY

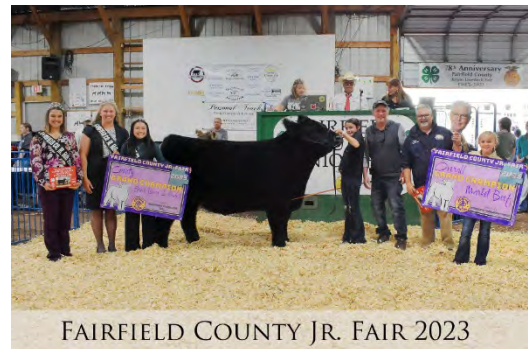
Fairfield County Job and Family Services volunteered at Big Brothers, Big Sisters of Fairfield County during Community Care Day! Big Brothers, Big Sisters does wonderful things for the children in our community through their mentorship programs. Their facility recently moved and rebranded. They are now Big Brothers Big Sisters of Southeastern Ohio and located at 604 West Fifth Avenue (the old General Sherman building). Learn more on their website [here](#).





## COMMISSIONERS PURCHASE GRAND CHAMPION STEER

What a proud moment at the Fairfield County Fair! Our commissioners stepped up to support our young livestock exhibitors, becoming the highest bidders for the Grand Champion steer. Here's to a bright future for local agriculture and the outstanding youth who make it thrive!



FAIRFIELD COUNTY JR. FAIR 2023

## ON WITH AUNIE: CLINT DAVIS, LANCASTER-FAIRFIELD COMMUNITY ACTION

Have you watched our *On with Aunie* series? *On with Aunie* is our newest video series, where County Administrator Aundrea (Aunie) Cordle interviews community members. Join us for episode 4 as we chat with Clint Davis, Executive Director of Lancaster-Fairfield Community Action Agency. Discover the true spirit of the holiday season as we explore ways to give back to our community and where to find help when needed. Watch the video by clicking the image below. If you have questions or are interested in donating, please [visit Community Action's website](#).



**Fairfield Forward**

## COMPREHENSIVE PLAN

We want to take a moment to thank our community for their feedback thus far on the comprehensive plan. After listening to thoughts and opinions throughout the county, we've decided to take a step back and meet with the villages and townships individually. This will allow us to garner feedback directly from those impacted, and address any concerns proactively. We recently met with Berne Township and are looking forward to meeting with the additional villages and townships. You can view the full comprehensive plan [here](#).



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## AMERICAN RESCUE PLAN

Fairfield County received \$30.6 million from the American Rescue Plan to help recover, repay, restore, and rebuild from the coronavirus pandemic. 70 total ARP projects are either completed or planned for in the coming years. 53% of those 70 projects are completed. Projects were aligned with the County Strategic Plan as we work to address the impact from COVID-19. Major projects include, but are not limited to:

### Fairfield Center

Purchase and renovation of former Ohio University Pickerington property to allow for expanded Sheriff substation, Clerk of Courts Title office and office space for various county operations in the northwest area of the county.

### Funding Provided to Various Non-Profits

Non-profits include Habitat for Humanity, Salvation Army, The Lighthouse and the United Way. The goal was to address housing, adult daycare, emergency shelter and childhood literacy; all of which experienced significant impacts due to COVID-19.

### Significant Support for Improving Housing

Improvements have been made by investing in the ADAMH Venture Place project. The Venture Place project will provide permanent housing for those experiencing homelessness. Venture Place will provide 24 units with wrap-around services to ensure a successful transition. The project will also increase bed availability at the Lutheran Social Services homeless shelter and provide additional beds for veterans housing.

### Improved Water and Sewer Services

Funding was provided to projects in Baltimore, Pleasantville and in the Walnut Creek Sewer district to improve infrastructure, run new water lines and increase sewer capacity.

### Increased Service to Citizens

Fairfield County is receiving increased service by funding technology upgrades throughout county operations. Thus far, the county has funded MARCS radios and towers to allow for unified emergency response and improved communications among various agencies, provided

funding to upgrade case management systems at county courts and digitized various records to allow the public increased access.

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## THE SALVATION ARMY - SAMARITAN CENTER

The Salvation Army does wonderful things in our community - including adult day services, appropriately called the Samaritan Center. The commissioners recently granted federal funds to the Samaritan Center. The funds will allow the program to continue running to support seniors in our community. You can [visit the Salvation Army website](#) or watch the video below to learn more today.



---

## ROAD CLOSURES AND UPCOMING PROJECTS

Stay up-to-date on the latest road closures and upcoming projects on the Engineer's page using the link below.

[Engineer Page](#)

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## WORKFORCE STUDY

Read the Area 20 Strategic Workforce Analysis and Economy Recovery Plan below.

[Workforce Analysis](#)

## Important Dates & Events

Mark your calendars for these important dates in the county!

**Budget Hearings** - Budget hearings were recently concluded.

**Evening Meeting** - 7 p.m. on November 28 at the Berne Township Fire Department

Commissioner Meeting - 9 a.m. on Tuesday, December 12 (last anticipated meeting of the year)

## Office Closures

December 22 - County Offices Close at Noon

December 25 - Christmas

## Your County Commissioners



[Steve Davis](#)



[David L. Levacy](#)



[Jeff Fix](#)

# SERVE. CONNECT. PROTECT.



Fairfield County Commissioners | 210 E. Main Street, Lancaster, OH 43130

[Unsubscribe rochelle.menningen@fairfieldcountyohio.gov](mailto:unsubscribe.rochelle.menningen@fairfieldcountyohio.gov)

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*Correction: Our next DAC meeting is scheduled for Thursday, March 28<sup>th</sup> at 7pm at the County Records Center.*



### **Fairfield County Health Department Update**

#### *Happy Thanksgiving!*

I have enjoyed visiting many of the townships and villages with Commissioner Fix to discuss the proposed county land use plan update. It has been great getting out and visiting with you. I'm always happy to come to a meeting anytime you want a public health perspective on local issues. There is no need to wait until you see me at a meeting to bring up any issue or ask a question; I can always be reached at 740-652-2858 or [joe.ebel@fairfieldcountyohio.gov](mailto:joe.ebel@fairfieldcountyohio.gov).

Hopefully, you got a chance to stop by our booth at the Fair last month. We had a lot of positive interactions with visitors.

In an effort to be more available to residents in different parts of the county, the Board of Health held their November meeting at the County's 11050 Tussing Road facility in Pickerington where we hold WIC clinics weekly on Wednesday and Friday. We have also begun offering immunizations for children and adults at this office.

As 2023 wraps up, we are working on updating our 2024 budget to reflect current grants and funding levels. State law requires the Board to approve a budget in February, 10 months before the new fiscal year starts, so we will be working soon on preparing the 2025 budget for adoption in February of 2024.

The Fairfield County Health Department's 2024 Fee Schedule proposal has had two public readings and effected food service facilities have been sent notification prior to the November reading of the fees. The fees will have their final reading at the December 13<sup>th</sup> Board of Health meeting at 4pm at the Fairfield County Health Department offices located at 1550 Sheridan Drive, Suite 100, Lancaster.

The only the fees in bold are changing. Most food fees dropped in 2023 due to lingering impacts of the pandemic. The Board of Health worked to avoid fee increases during the pandemic. The 2024 fees largely restore pre-pandemic fee levels.



11/28/2023



### Staff Training Day

We held our staff training day on October 30<sup>th</sup> at Wagnalls Memorial in Lithopolis. Speakers presented information on fiscal policies, Stop the Bleed training, Health Equity, and our Strategic Plan update. We ended the day with a tour of Rock Mill provided by Fairfield County Park District staff.

This year we also held training classes for CPR and Self Defense.

### District Advisory Council Updates

Thanks to everyone who came to the August DAC meeting at our office and got to see our new WIC office space!

Our next DAC meeting is scheduled for March 28<sup>th</sup> at 7pm at the County Records Center.

We will have the regular board of health seat up for renewal or replacement and we will be appointing a new doctor to the Board of Health.

Dr. Aebi, who served as our medical director for nearly 30 years, is retiring at the end of this year. Dr. Steven Kapetansky, our current physician on the Board of Health, has been chosen to be the new medical director. This will create a vacancy on the Board for a doctor that will also need to be filled at our March DAC meeting.

Have a safe and happy holiday season!


Joe Ebel



**R. Joseph (Joe) Ebel REHS, MS, MBA**  
Health Commissioner  
Fairfield County Health Department

 614.885.1234  [jo.ebel@fairfieldcountyoio.gov](mailto:jo.ebel@fairfieldcountyoio.gov)

 [www.fairfieldhealth.org](http://www.fairfieldhealth.org)

 1000 S. Erie Dr., Suite 100, Lancaster, Ohio 43090





# Fairfield County Board Member Application

Name of Board: Fairfield County ADAMH Board

Circle One: New Appointment Reappointment

Name: Cindy K. Lytle Date of Birth: 5/19/1968

Address: 8214 Meadowmoore Blvd. Pickerington, OH 43147

Phone: (614) 325-2621 E-Mail Address: cindy\_519@msn.com

How long have you been a resident of Fairfield County: 55 years

Occupation: retired Employer: Former retail manager / Community Business Development Manager

Highest Level of Education Completed (please circle one):

High School - Associates Degree - Bachelor's Degree - Graduate School

Have you ever served on a board before: Yes - No

If yes, please indicate the board(s) previously or currently serving on:

\_\_\_\_\_  
\_\_\_\_\_

Are you related to any Elected Official, Department Head, or County employee: Yes - No

If yes, please indicate who:

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a criminal offense: Yes - No

(A conviction will not necessarily prohibit you from an appointment. Each conviction will be judged on its own merits with respect to time, circumstance, and seriousness based on the board appointment for which you are applying.)

If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

Please state your reasons for wanting to serve on the board (additional space is provided on the second page). Please highlight specialized interested or experiences that you feel make you qualified to serve.

I grew up in Lancaster, and have lived in Pickerington since 1988.  
I was a retail manager, corporate trainer, and CBDM for over 30 years,  
prior to my retirement. I enjoy volunteering, and helping to



## Fairfield County Board Member Application

make our community stronger. Personally, I believe the mission and vision of ADAMH are important. Several of my family members have benefited from the provided resources. I personally am a recovering alcoholic whose sobriety is greatly enhanced by helping others. My Uncle, Dan Davis, started the Fairfield County Board of Alcoholism back in 1973. I am very interested in perpetuating my uncle's legacy, and helping to give back freely what has freely been given to me and my family.

### Community Organization Affiliations: (past and present)

- Komen Columbus Race For The Cure
- Pickerington Area Chamber of Commerce and Women's Leadership Coalition
- Beta Sigma Phi - Tau Psi Chapter
- Central Ohio Pro Chapter of Society of Professional Journalists
- JDRF Central Ohio
- Volunteer positions For Lancaster, Pickerington, Groveport and Cambridge Schools
- Volunteer positions For Gladden Community House / Mid-Ohio Food Bank

Your signature acknowledges that the information which appears on this form and true and factual to the best of your knowledge.

Cindy K. Lytle  
Signature

11/1/2023

Date

Thank you for your interest in serving. Please return the completed form to:

The Fairfield County Commissioners  
Attn: Bennett Niceswanger, Asst. Clerk  
210 East Main Street, Room 301  
Lancaster, Ohio 43130

or email the completed form to [bennett.niceswanger@fairfieldcountyohio.gov](mailto:bennett.niceswanger@fairfieldcountyohio.gov).

If you have any questions, please contact Bennett Niceswanger at the email address listed above or at (740) 652-7090.



## Fairfield County Board Member Application

Name of Board: ADAMH

Circle One: New Appointment Reappointment

Name: Erica Gantner

Date of Birth: 3/19/91

Address: 1610 Coonpath Rd. NW Lancaster, OH 43130

Phone: 614-370-2294

E-Mail Address: ericablackburn2@gmail.com

How long have you been a resident of Fairfield County: 5 years

Occupation: psychiatric nurse practitioner

Employer: RiverVista Hospital & Ohio Psychiatric Services

Highest Level of Education Completed (please circle one):

High School – Associates Degree – Bachelor's Degree – Graduate School

Have you ever served on a board before: Yes – No

If yes, please indicate the board(s) previously or currently serving on:

Are you related to any Elected Official, Department Head, or County employee: Yes – No

If yes, please indicate who:

Have you ever been convicted of a criminal offense: Yes – No

(A conviction will not necessarily prohibit you from an appointment. Each conviction will be judged on its own merits with respect to time, circumstance, and seriousness based on the board appointment for which you are applying.)

If yes, please explain:

Please state your reasons for wanting to serve on the board (additional space is provided on the second page). Please highlight specialized interested or experiences that you feel make you qualified to serve.

I am looking to serve my community and make access to healthcare a possibility for everyone.

Mental health has played a large role in my professional life, along with my personal life. I have been in the healthcare field for over ten years. I have extensive experience working in




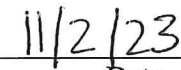


## Fairfield County Board Member Application

emergency medicine see people from the community who are in acute crisis due to their mental health state and/or substance use. In 2020 I began serving as a psychiatric nurse practitioner. Since this time I have been working at RiverVista, an inpatient psychiatric in Columbus. In 2022 I began working outpatient in Lancaster at Ohio Psychiatric Services. Being able to see the inpatient and outpatient side of patient care has made me aware of the multiple disparities that are currently limiting access to high quality care for people within the community. Not only have I seen limitations from the role of a provider, but I have also seen the struggles as a family member. Services can be limited, expense, difficult to find or have long waiting periods. By being a member of this board I hope to highlight the struggles that are currently present and help find solutions that work for everyone. Additionally I strive to be part of the change in the way people view mental health and break down the stigma that has been present for so long.

Your signature acknowledges that the information which appears on this form and true and factual to the best of your knowledge.

  
Signature

  
Date

Thank you for your interest in serving. Please return the completed form to:

The Fairfield County Commissioners  
Attn: Bennett Niceswanger, Asst. Clerk  
210 East Main Street, Room 301  
Lancaster, Ohio 43130

or email the completed form to [bennett.niceswanger@fairfieldcountyohio.gov](mailto:bennett.niceswanger@fairfieldcountyohio.gov).

If you have any questions, please contact Bennett Niceswanger at the email address listed above or at (740) 652-7090.



## Fairfield County Board Member Application

Name of Board: ADAMH Board

Circle One: New Appointment Reappointment

Name: Ryan Holstine

Date of Birth: 7-9-84

Address: 8647 Birch Brook Loop, Pickerington, OH 43147

Phone: 614-256-5815

E-Mail Address: RS HOLSTINE@GMAIL.COM

How long have you been a resident of Fairfield County: 16 years

Occupation: Project Manager

Employer: Abercrombie & Fitch

Highest Level of Education Completed (please circle one):

High School — Associates Degree — Bachelor's Degree — Graduate School

Have you ever served on a board before: Yes — No

If yes, please indicate the board(s) previously or currently serving on:

\_\_\_\_\_  
\_\_\_\_\_

Are you related to any Elected Official, Department Head, or County employee: Yes — No

If yes, please indicate who:

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a criminal offense: Yes — No

(A conviction will not necessarily prohibit you from an appointment. Each conviction will be judged on its own merits with respect to time, circumstance, and seriousness based on the board appointment for which you are applying.)

If yes, please explain:

\_\_\_\_\_

Please state your reasons for wanting to serve on the board (additional space is provided on the second page). Please highlight specialized interested or experiences that you feel make you qualified to serve.

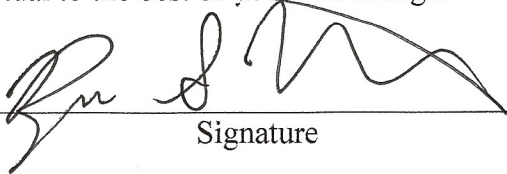
I have many reasons for wanting to serve on the ADAMH Board. The easy answers are that my undergraduate degrees are in Psychology and Criminology and I always planned on working



## Fairfield County Board Member Application

in the mental health field. I am also extremely involved in Pickerington/Violet Township through various committees and organizations in my church and kids schools and sports. All of those are really surface level answers. In reality, mental health and addiction issues are very prevalent in my family. 5 years ago, I experienced first hand the challenges of finding an inpatient treatment center for my younger sister that was in the middle of a heroin addiction and also 7 months pregnant. No facility would take her in, even if they had space. I worked the phones for days and contacted dozens of treatment centers before I found one that would admit her. Finding help, shouldn't be that hard. My sister is clean and sober now. My nephew had some developmental delays but is now thriving. That wouldn't have been possible without treatment and recovery options. This is now a passion of mine to help find and socialize treatment options. I want to help those who need it the most.

Your signature acknowledges that the information which appears on this form and true and factual to the best of your knowledge.

  
Signature

11-7-23

Date

Thank you for your interest in serving. Please return the completed form to:

The Fairfield County Commissioners  
Attn: Bennett Niceswanger, Asst. Clerk  
210 East Main Street, Room 301  
Lancaster, Ohio 43130

or email the completed form to [bennett.niceswanger@fairfieldcountyohio.gov](mailto:bennett.niceswanger@fairfieldcountyohio.gov).

If you have any questions, please contact Bennett Niceswanger at the email address listed above or at (740) 652-7090.





# Fairfield County Board Member Application

Name of Board: ADAMH OF FAIRFIELD COUNTY

Circle One: New Appointment Reappointment

Name: TRACY FREEMAN Date of Birth: 11/23/1962

Address: 13250 SHEFFIELD DR. PICKERINGTON, OH 43147

Phone: 614-286-9394 E-Mail Address: inspiringoutcomes@outlook.com

How long have you been a resident of Fairfield County: 24 years

Occupation: CONSULTANT - RETIRED Employer: SELF-EMPLOYED

Highest Level of Education Completed (please circle one):

High School Associates Degree Bachelor s Degree Graduate School

Have you ever served on a board before: Yes - No

If yes, please indicate the board(s) previously or currently serving on:

PUBLIC BENEFITS ADVISORY BOARD (STATE OF OHIO)  
OHIO ENVIRONMENTAL EDUCATION FUND (STATE OF OHIO)

Are you related to any Elected Official, Department Head, or County employee: Yes - No

If yes, please indicate who:

Have you ever been convicted of a criminal offense: Yes - No

(A conviction will not necessarily prohibit you from an appointment. Each conviction will be judged on its own merits with respect to time, circumstance, and seriousness based on the board appointment for which you are applying.)

If yes, please explain:

Please state your reasons for wanting to serve on the board (additional space is provided on the second page). Please highlight specialized interested or experiences that you feel make you qualified to serve.

I have both personal and professional experience with addiction and mental health. My mother and sister live with mental health challenges and my



## Fairfield County Board Member Application

middle son (25M) is in recovery from heroin, featurably cocaine and kratom. Close family members also struggle with alcohol-related SUDs. While none of us ever want to face these challenges, many of us do. How can I take these frightening experiences and help others, as well as advise and help direct local govt. funding/programs to be most effective? - By volunteering in a local 12 step group and also applying for my county ADAMH board.

I am a retired legislative consultant and have considerable expertise in federal and state government policy and advocacy. My desire is to bring my work experience and my personal journeys to improve the lives of Fairfield County residents.

Your signature acknowledges that the information which appears on this form and true and factual to the best of your knowledge.

Tracy S. Freeman

Signature

11-3-2023

Date

Thank you for your interest in serving. Please return the completed form to:

The Fairfield County Commissioners  
Attn: Bennett Niceswanger, Asst. Clerk  
210 East Main Street, Room 301  
Lancaster, Ohio 43130

or email the completed form to [bennett.niceswanger@fairfieldcountyohio.gov](mailto:bennett.niceswanger@fairfieldcountyohio.gov).

If you have any questions, please contact Bennett Niceswanger at the email address listed above or at (740) 652-7090.



REGULAR MEETING #55  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
NOVEMBER 28, 2023

AGENDA FOR TUESDAY, NOVEMBER 28, 2023

- 7:00 PM            Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for November 21, 2023
- Commissioners
- 2023-11.28.a      A resolution to approve the annexation of 8.9 +/- acres from Greenfield Township to the City of Lancaster, Expedited Type II Annexation, pursuant to ORC 709.023, Agent for the petitioner, Elizabeth A. Seedorf. [Commissioners]
- 2023-11.28.b      A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the Village of Bremen ADA Ramps [Commissioners]
- Fairfield County Auditor- Finance
- 2023-11.28.c      A Resolution to approve to Rescind Resolution # 2023-11.21.m - The Fund to Fund. [Auditor- Finance]
- 2023-11.28.d      Appropriate from unappropriated in a major expenditure object category for county Auditor, Fund 2423 Reese Peters Hotel Tax [Auditor- Finance]
- Fairfield County Board of Developmental Disabilities
- 2023-11.28.e      A resolution authorizing a fund to fund transfer BD Developmental Disabilities Fund # 2060 to FCBDD Capital Improvements Fund # 3698 [Fairfield County Board of DD] [Board of Developmental Disabilities]
- 2023-11.28.f      A resolution authorizing a fund to fund transfer –Fairfield DD Fund # 2060 to FCBDD Reserve Fund # 2560 - Fairfield County Board of DD [Board of Developmental Disabilities]
- Fairfield County Court of Common Pleas
- 2023-11.28.g      A resolution to appropriate from unappropriated to reduce funds in a major expenditure object category Fairfield County Common Pleas Backlog Reduction Grant. [Common Pleas Court]

Fairfield County Emergency Management Agency

2023-11.28.h A resolution authorizing the approval to extend the due date for repayments on an advance for EMA Fund 2708 State Homeland Security Grant Fund [EMA]

2023-11.28.i A resolution authorizing the approval of partial repayment of an advance to the General Fund from EMA 2890 Hazardous Materials Emergency Grant Fund. [EMA]

Fairfield County Engineer

2023-11.28.j A resolution to approve a Change Order for the 2023 Microsurfacing Project. [Engineer]

2023-11.28.k A resolution to approve a Change Order for the FAI-CR16/31/37/40/68 Resurfacing Project. [Engineer]

2023-11.28.l A resolution to approve a Change Order for the HOC-08, FAI-CR61-1.392 Christmas Rock Road over Arney Run Bridge Replacement Project. [Engineer]

2023-11.28.m A Resolution to Approve an LPA Federal Project Agreement with ODOT for installation of signs along designated routes for shared use routes for biking. [Engineer]

Fairfield County Facilities

2023-11.28.n A Resolution Authorizing the County Administrator to sign an Agreement for the Replacement of the Courthouse Roof with Roof Connect. [Facilities]

Fairfield County Family and Children First Council

2023-11.28.o A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council [Family and Children First Council]

Fairfield County Job and Family Services

2023-11.28.p A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]

2023-11.28.q A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]

2023-11.28.r A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2023-11.28.s A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2023-11.28.t A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services [JFS]

- 2023-11.28.u A resolution authorizing the approval of a Memorandum of Understanding by and between Fairfield County Job & Family Services, Protective Services Division, The Fairfield County Sheriff's Office, The Lancaster Police Department, The Pickerington Police Department, The Fairfield County Juvenile Court, The Fairfield County Prosecutor's Office, The Fairfield Area Humane Society, The Harcum House, and The Fairfield County Coroner's Office. [JFS]
- 2023-11.28.v A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Advantage Family Outreach and Foster Care. [JFS]
- 2023-11.28.w A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Circle of Peace, LLC. [JFS]
- 2023-11.28.x A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Devereux Advanced Behavioral Health [JFS]
- 2023-11.28.y A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Keys to Success Group Home [JFS]
- 2023-11.28.z A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Millcreek of Arkansas Behavioral Health. [JFS]
- 2023-11.28.aa A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Res-Care Ohio Inc. dba StepStone Family & Youth Services. [JFS]
- Lancaster-Fairfield Community Action Agency
- 2023-11.28.bb Approval and signature needed to reprogram funds within the 2023 CFLP grant to properly allocate expenses for the end of the year. [Community Action]
- Payment of Bills
- 2023-11.28.cc A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]
- The next Regular Meeting is scheduled for December 5, 2023, 9:00 a.m.
- Adjourn

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

**Review Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present: County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Clerk Rochelle Menningen, Communications & Information Coordinator Bennett Niceswanger, Budget Director Bart Hampson, JFS Director Corey Clark, Utilities Director Tony Vogel, Chief Civil Prosecutor Amy Brown-Thompson, Assistant Prosecutor Steven Darnel, Assistant Prosecutor Austin Lines, County Auditor Dr. Carri Brown, Recorder Lisa McKenzie, Engineer Jeremiah Upp, FCFC Manager Tiffany Wilson, JFS Deputy Director Heather O'Keefe, JFS Finance Director Josh Crawford, IT Director Daniel Neeley, Deputy Marty Norris, RPC Planner Joshua Hillberry, Economic and Workforce Development Director Rick Szabrak, EMA and Facilities Director Jon Kochis, Chief Deputy Jared Collins, Prosecutor Kyle Witt, Frank Martin, Andrea Spires, and Sherry Pymer.

Attending virtually: Jim Bahnsen, Lisa Thomas, Greg Forquer, Michael Kaper, Jeff Barron, Toni Ashton, Marcy Fields, Deb, Lori Hawk, Jessica Murphy, Jeanie Wears, Ashley Arter, Britney Lee, Tony Vogel, Lynette Barnhart, Abby King, and Jacqui Pazaropoulos.

**Welcome**

Commissioner Davis opened the meeting by welcoming everyone in attendance and stated that the Listen & Learn with the Park District was being rescheduled due to an illness.

**Public Comments**

Sherry Pymer of Walnut Township spoke about a news article that addressed climate change and provided the article to the Commissioners for the minutes. She also spoke about Ohio landowners and land that is slated for a solar project in Madison County.

**Legal Update**

None.

**County Administration Update**

- The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise noted.

**Week in Review**

*August NACo Leadership Academy Graduates from Ohio*

We would like to acknowledge and congratulate the August NACo Leadership Academy graduates from Ohio. They join over 10,000 graduates and current participants from across the country benefitting from the 12-week online program enabling existing and emerging county leaders to achieve their highest potential.

Adam Sedlacko, Workforce Specialist, Fairfield County  
Alison Woodside, Behavior Support Assistant, Fairfield County  
Casie Burke, Kinship Supervisor, Fairfield County  
Emily Jones, Intake Team Lead, Fairfield County  
Jennifer Adkinson, Professional Development Coordinator, Fairfield County  
Miranda Gray, Program Coordinator, Fairfield County

Regular Meeting #54 - 2023 – November 21, 2023

- 1 -

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

Mitsi Niceswanger, General Manager, Fairfield County  
Sarah Thimmes, Speech Therapist, Fairfield County  
Tiffany Booze, Individual Support Coordinator, Fairfield County  
Tyler Fisher, Child Support Attorney, Fairfield County

*Healthy Aging Grants*

Fairfield County is receiving over 350,000 in Healthy Aging Grant funding from the State. Job and Family Services is coordinating the application process. Heather O'Keefe will be sending out information to Family and Children First Council to share with providers that might be interested in applying along with Meals on Wheels and Center for Independence who had previously expressed interest.

*Holiday Lunch*

County employees are invited to join the Commissioners and County Administration on December 12 from 11-1 here on the 3<sup>rd</sup> floor of the Historic Courthouse

*Job and Family Services Holiday Donation Drive*

The County Administration team has adopted a 14-year-old young man and a 1 year old little girl. We have gift sign-up sheets if anyone is interested in joining in on the donations.

Individuals or groups can provide individual gifts, adopt a child or elderly adult, or make monetary donations. Donations are due to JFS by December 13.

*Engineer Viewings*

Scheduled for next Tuesday afternoon from 1-4:40.

*Evening Commission Meeting*

Next Tuesday evening at 7:00 at the Berne Township Fire Department. We will have a public hearing for the viewings as well as ADAMH interviews for board vacancies.

*National Adoption Day*

On Saturday, November 18th, Fairfield County Protective Service was able to finalize two adoptions in celebration of National Adoption Day! Working in collaboration with Magistrate Sitzmann, Judge Vandervoort, and the team at Fairfield County Juvenile Court, as well as Attorney James Linehan, both Chelsea and Sasha have now found their forever families! It is always one of the best days of the year and thank you to everyone who makes it happen!

*Liberty Center Solar Array*

Director Kochis stated the solar array at the Liberty Center is online and generating energy.

Commissioner Davis met with South Central Power and Buckeye Power about the energy rates of Fairfield County buildings.



**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

*Resolution Review*

There are 32 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution authorizing American Electric Power the use of a public easement from the Ohio Department of Natural Resources to bore around Whetstone Island to the Cory Gregory Island property.
- A resolution authorizing the repayment of an advance from the Brownfield Remediation Grant Fund to the General Fund.
- A resolution designating Park National Bank as the depository for Fairfield County's public funds. This would be an agreement between the Commissioners, County Treasurer, and Park National.
- A resolution to appropriate funds to pay Licking County for the Lateral A Ditch.
- A resolution from the County Auditor providing for start-up cash in the amount of \$124.00 each for two cash change drawers. The Auditor is requesting approval of the drawers and the adoption of the Auditor's Office policy which is in accordance with Bulletin 2020-006, Cash Collections, from the Ohio Auditor of State.
- A resolution to approve the purchase of brine by the Engineer's Office.
- A resolution to approve the execution of an agreement for legal services between the Board of Commissioners, the County Prosecutor, and the Fairfield County Park District Board of Park Commissioners.

**Budget Review**

Budget Director, Bart Hampson, spoke about sales tax projections prior to the County Administration Update and added that the projections are slightly higher than anticipated. He also added that the remainder of 2023 is estimated to be over by \$1.2M.

Dr Brown spoke about sales tax estimates and added that she believes the 2024 sales tax revenues will be slightly higher than estimated.

Commissioner Davis asked about the estimates and asked if everyone felt confident that the budget resolution would be ready for December 5<sup>th</sup>. He added that a usage assumption percentage rate would not be applied to the budget analysis since it would not be necessary for 2024 and stated that the 2024 budget looks very good. Commissioner Davis stated that he had the opportunity to meet with Mr. Kochis regarding the solar array at the one stop.

Mr. Kochis added that the solar array is online and is at 39-40 kilowatts per hour, which is great for this time of year.

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

Commissioner Davis stated he met with South Central Power and Buckeye Power and added that the plan is to get paid for the power that is not used and is sent to the grid. He also stated that the plan is to monitor the site, understand the data, and understand the return on investment (ROI). He added that the ROI percentages will change if the cost of electricity increases.

**Calendar Review/Invitations Received**

- The Calendar Review and Invitations Received were provided by Rochelle Menningen.
  - Clearcreek Township Land Use Plan Meeting, November 21, 2023, 6:00 p.m., 11060 Main St., Stoutsville
  - 2023 Fairfield County Economic Update, December 7, 2023, 8:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd, Lancaster
  - Retirement Celebration to Honor Mayor David Scheffler, December 22, 2023, from 2:00 – 4:00 p.m., City Hall Conference Room, 104 E. Main St., Lancaster
  - Ohio University BSN – Joyce N. Herrold, M.D. Nursing Program Celebration, December 5, 2023, 5:00 p.m., Brasee Hall, 4th Floor, Ohio University Lancaster, 1570 Granville Pk., Lancaster
  - Meet Ohio University's 23rd President, Dr. Lori Stewart Gonzalez, December 1, 2023, from 10:00 – 11:00 a.m., Raymond S. Wilkes Art Gallery, Ohio University Lancaster, 1570 Granville Pk., Lancaster

**Correspondence**

- Correspondence received was provided by Rochelle Menningen

*Items Requiring Response*

*Informational Items*

- Letter from the Ohio Department of Natural Resources Regarding an Industrial Minerals Mining Permit Application, dated November 13, 2023
- Press Release from the Office of the County Auditor, Dr. Carri Brown, November 14, 2023, "Fairfield County Auditor Celebrates GIS Day"
- Memo from Dr. Carri Brown, County Auditor, November 14, 2023, Subjects "The Effect of Development on Assessed Valuation; Request of the Soil and Water Conservation District; and Update on the New Electronic Process for the Pre-Approval of Legal Descriptions"
- Fairfield County Municipal Court, Criminal/Traffic Division Fees Collected Report, October 2023
- Letter from South Central Power Company, ConnectSCP, Regarding Internet Services
- *Eastern Cottontail Solar Project "State of Solar"*, November 2023, Newsletter
- Email from Eastern Cottontail Solar Project Regarding Field Work Studies
- Lancaster Fairfield County Chamber of Commerce *Chamber Networker Weekly* E-Newsletter, November 17, 2023
- Letter from the Decorative Arts Center of Ohio, October 23, 2023
- *Fairfield County Heritage Quarterly*, Fall 2023

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
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- November 2023 *Imagine* Newsletter, by the Fairfield County Board of Developmental Disabilities

**Old Business**

Commissioner Davis spoke about a meeting regarding indigent defense funds.

Commissioner Levacy stated that he missed the previous meeting because he was at a State Workforce Board meeting with the Governor. He added that the meeting was about workforce childcare and added that it costs \$9000 to \$11,000 per year per child for childcare and that this makes it hard for many who wish to work. He added that there was talk about grant funding to alleviate some of those costs and added that there is a lack of childcare facilities in the state. He also added that he was with the governor when the tragic news came in regarding the bus accident on Interstate 70 and added his condolences for all involved.

Mr. Szabrak said labor force rates for females is lower because they often must stay home with the kids. He added that the four major issues for the workforce are training, housing, transportation, and childcare.

Commissioner Davis spoke about rumors regarding his health and added that he had arthritis when he became a commissioner 13 years earlier and continues to have arthritis, and that it does not affect his ability to serve as a commissioner. He also stated his intention to run for reelection in 2024.

Recorder McKenzie attended a conference for the County Recorders Association of Ohio where they discussed legislation to have records accessible online. She added that many of the county recorders spoke about the relationships between their elected officials and stated that she appreciates the great relationship between the elected officials in Fairfield County.

Jeremiah Upp echoed the Recorder's sentiments and thanked Ms. Cordle for her efforts regarding Licking County and the Lateral A Ditch.

Dr. Brown stated she attended the County Auditor's conference and added that Attorney General Yost spoke on the settlement with Dollar General and was appreciative of the county auditors for supplying data to prove Dollar General was falsely advertising products. Dr. Brown added that her office is working on a new module that will help with grant reporting and that changes are being implemented from the State regarding municipal income tax withholdings. She also added that Bev Hoskinson welcomed her first grandchild.

Mr. Vogel stated that many people have reached out to him regarding water and sewer services following the land use plan meetings.

Commissioner Fix added that his appreciation for Mr. Vogel has continued to grow as they attend the meetings.

Commissioner Levacy stated his appreciation for the work of Commissioner Fix on the land use plan.

Mr. Neeley stated that the project to deploy multi factor authentication is nearly complete and thanked everyone involved.

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

**New Business**

Commissioner Levacy spoke about Thanksgiving and stated he is thankful he lives in Fairfield County with the great people who live and work in the county.

Commissioner Fix spoke about continuing the land use plan meetings.

Mr. Porter wished everyone a happy Thanksgiving and stated that a new wellness challenge would begin after the holiday.

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present: County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Clerk Rochelle Menningen, Communications & Information Coordinator Bennett Niceswanger, Budget Director Bart Hampson, JFS Director Corey Clark, Utilities Director Tony Vogel, Chief Civil Prosecutor Amy Brown-Thompson, Assistant Prosecutor Steven Darnel, Assistant Prosecutor Austin Lines, County Auditor Dr. Carri Brown, Recorder Lisa McKenzie, Engineer Jeremiah Upp, FCFC Manager Tiffany Wilson, JFS Deputy Director Heather O'Keefe, JFS Finance Director Josh Crawford, IT Director Daniel Neeley, Deputy Marty Norris, RPC Planner Joshua Hillberry, Economic and Workforce Development Director Rick Szabrak, EMA and Facilities Director Jon Kochis, Chief Deputy Jared Collins, Prosecutor Kyle Witt, Frank Martin, Andrea Spires, and Sherry Pymer.

Attending virtually: Jim Bahnsen, Lisa Thomas, Greg Forquer, Michael Kaper, Jeff Barron, Toni Ashton, Marcy Fields, Deb, Lori Hawk, Jessica Murphy, Jeanie Wears, Ashley Arter, Britney Lee, Tony Vogel, Lynette Barnhart, Abby King, and Jacqui Pazaropoulos.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

**Announcements**

Ms. Menningen announced that the schedule for the November 28, 2023, viewings was contained in the Commissioners' binders and would also be on the November 27<sup>th</sup> weekly schedule. She also announced that Fairfield County offices would be closed November 23<sup>rd</sup> and 24<sup>th</sup> in observance of Thanksgiving.

**Approval of Minutes for November 14, 2023**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, November 14, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Board of Commissioners**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

- |              |  |
|--------------|--|
| 2023-11.21.a | A resolution authorizing the use of a public easement by American Electric Power (AEP) Ohio  |
| 2023-11.21.b | A resolution authorizing the approval of repayment of an advance to the General Fund from Brownfield Remediation grant fund# 2894.   |
| 2023-11.21.c | A resolution regarding an agreement for deposit of public funds with Park National Bank.   |
| 2023-11.21.d | A resolution to appropriate from unappropriated funds in a major category expense for contractual services for Fund# 2055 Lateral A Ditch Fund.  |
| 2023-11.21.e | A resolution authorizing to Appropriate from Unappropriated into a major expenditure category to the General Fund# 1001 and a fund to fund transfer from General Fund# 1001 to the Capital Improvement Fund# 3435. |
| 2023-11.21.f | A resolution to appropriate from unappropriated funds in a major expense object category for the ARPA fund# 2876.  |
| 2023-11.21.g | A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 2876, American Rescue Plan   |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from the Fairfield County Auditor - Finance**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Finance:

- |              |                                       |
|--------------|---------------------------------------|
| 2023-11.21.h | Cash Change Drawer for County Auditor |
|--------------|---------------------------------------|

Auditor Brown stated the resolution normalizes the process for making change.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from the Fairfield County Auditor – Real Estate**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor – Real Estate:

- |              |   |
|--------------|---|
| 2023-11.21.i | A resolution authorizing a memo expense memo receipt for reimbursement of agency share of ArcGIS Online License fees for fund 2022 – REA Department |
|--------------|---|

Auditor Brown stated the resolution allows for properly expensing the licensing fees for GIS.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Fairfield County Board of Elections**

Regular Meeting #54 - 2023 – November 21, 2023

- 7 -



**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Board of Elections:

- 2023-11.21.j      A resolution to authorize funding made available to Fairfield County Board of Election for costs incurred in conducting the August 8, 2023, Special Election Additional Reimbursement as appropriated by Am. Sub. H.B 33 of the 135th General Assembly and appropriate from unappropriated
- 2023-11.21.k      A resolution authorizing a memo expense memo receipt for the Fairfield County Board of Elections

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from the Fairfield County Domestic Relations Court**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Domestic Relations Court:

- 2023-11.21.l      A resolution to appropriate from unappropriated in a major expenditure object category for Fund 2848 – Justice for Families

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from Fairfield County Emergency Management Agency**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Emergency Management Agency:

- 2023-11.21.m      A resolution authorizing a fund-to-fund transfer from EMA fund 2090 to 2707.
- 2023-11.21.n      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 2707(8260) Emergency Management Performance Grant

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

- 2023-11.21.o      A resolution to approve an agreement for the purchasing of brine.
- 2023-11.21.p      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

- 2023-11.21.q      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies
- 2023-11.21.r      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for Pubworks software and training

Engineer Upp stated that two expenditures are for salt and grit and that his office saved enough from last year to save on costs for this year. He added that grit is a small stone to mix with the salt to increase traction.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- 2023-11.21.s      A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS
- 2023-11.21.t      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from the Fairfield County Juvenile & Probate Court**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Juvenile & Probate Court:

- 2023-11.21.u      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 1001 General Fund Juvenile Court
- 2023-11.21.v      A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Juvenile Court Fund #2630, Special Projects
- 2023-11.21.w      A Resolution to Appropriate from Unappropriated and an Account to Account Transfer in a Major Expenditure Object Category for Guardianship Services Board; Fund #2859
- 2023-11.21.x      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund #2882 Annie E. Casey
- 2023-11.21.y      A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category – Fund # 1001 General Fund – Probate Court

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

**Approval of a Resolution from the Fairfield County Prosecutor**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Prosecutor:

2023-11.21.z            A resolution to approve the execution of an agreement for legal services between the Fairfield County Board of County Commissioners jointly with the Fairfield County Prosecuting Attorney and the Fairfield County Park District Board of Park Commissioners.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from the Fairfield County Sheriff**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Sheriff:

2023-11.21.aa            A resolution approving an account to account transfer Fund 1001

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from the Fairfield County Soil and Water Conservation District**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Soil and Water Conservation District:

2023-11.21.bb            A resolution approving an account to account transfer

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of a Resolution from Fairfield County Utilities**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

2023-11.21.cc            A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Utilities; 5046, Fairfield Water

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of Resolutions from South Central Major Crimes Unit**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from South Central Major Crimes Unit:

2023-11.21.dd            A resolution to appropriate from unappropriated in the Recovery Ohio Grant fund 78786424 Sub-fund 8336, request for an advance

**Regular Meeting #54 - 2023**  
**Fairfield County Commissioners' Office**  
**November 21, 2023**

2023-11.21.ee      A resolution to adjust appropriations by increasing and decreasing major object categories in the 2023 JAG Grant 78782923 SF 8311

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-11.21.ff      A resolution authorizing the approval of payment of invoices for departments that need the Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Executive Session**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to move to executive session to discuss imminent or pending court action at 10:06 a.m.

Commissioner Davis asked that the following be included: the Board of Commissioners, County Prosecutors, the County Administrator, the Deputy County Administrator, Clerks to the Board of Commissioners, representatives from the Sheriff's Office, and outside legal counsel.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to leave executive session at 10:42 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Adjournment**

With no further business, on the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to adjourn at 10:42 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for 7:00 p.m. on Tuesday, November 28, 2023, at the Berne Township Fire Department in Sugar Grove.





**A resolution to approve the annexation of 8.9 +/- acres from Greenfield Township to the City of Lancaster, Expedited Type II Annexation, pursuant to ORC 709.023, Agent for the petitioner, Elizabeth A. Seedorf.**

**WHEREAS,** a petition for annexation of 8.9 +/- acres, more or less, from Greenfield Township into the City of Lancaster was filed with the Fairfield County Board of Commissioners on October 31, 2023, under the expedited process outlined in Section 709.023 of the Revised Code; and

**WHEREAS,** a legal description and survey of the property to be annexed is attached hereto and incorporated herein; and

**WHEREAS,**

(1) The petition for annexation meets all the requirements set forth in, and was filed in the manner provided in, section 709.023 of the Revised Code; and

(2) The persons who signed the petition are owners of the real estate located in the territory proposed for the annexation and constitute all the owners of real estate in that territory; and

(3) The territory proposed for annexation does not exceed five hundred acres; and

(4) The territory proposed for annexation shares a contiguous boundary with the municipal corporation to which annexation is proposed for a continuous length of at least five percent of the perimeter of the territory proposed for annexation; and

(5) The annexation will not create an unincorporated area of the township that is surrounded by the territory proposed for annexation; and

(6) If a street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem, the municipal corporation which annexation is proposed will assume the maintenance of that street or highway or to otherwise correct the problem. As used in this paragraph, "street" or "highway" has the same meaning in section 4511.01 of the Revised Code; and

**A resolution to approve the annexation of 8.9 +/- acres from Greenfield Township to the City of Lancaster, Expedited Type II Annexation, pursuant to ORC 709.023, Agent for the petitioner, Elizabeth A. Seedorf.**

**WHEREAS**, Revised Code Section 709.023(D) states that if no consent or objection is provided within twenty-five days of notice of the filing of the petition by the municipality or township of the territory of the proposed annexation, it is presumed to be consent.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board of Commissioners finds that the petition is a valid petition to annex and that it meets all the requirements set forth in and was filed in a manner provided in ORC 709.023.

**Section 2.** Pursuant to ORC 709.023, the Board of Commissioners hereby grants the petition to annex 8.9 acres, more or less, of Greenfield Township into the City of Lancaster, Ohio.

**Section 3.** That the Clerk of the Board of Commissioners is instructed to deliver a certified copy of the entire record of the annexation proceedings, including the Board resolution, the petition, the map, and all other papers of the file relating to the annexation proceedings to the Clerk of Greenfield Township, Fairfield County, Ohio.

Prepared by: Rochelle Menningen

RECEIVED

OCT 31 2023

Fairfield County  
Commissioners

**PETITION FOR ANNEXATION  
TO THE CITY OF LANCASTER, OHIO  
OF 8.9+/-ACRES, MORE OR LESS, IN  
GREENFIELD TOWNSHIP, FAIRFIELD COUNTY, OHIO**

Now comes the undersigned, petitioner in the premises and being the sole owner of a certain area as hereinafter described, consisting of 8.9+/-acres, more or less, in Greenfield Township, Fairfield County, Ohio, which is contiguous and adjacent to the City of Lancaster, Ohio, according to the statutes of the State of Ohio. Said area is situated in the Township of Greenfield, County of Fairfield, and State of Ohio; and an accurate legal description of the perimeter is attached hereto and made a part hereof as Exhibit "A" and an accurate map of the territory proposed for annexation is attached hereto and made a part hereof as Exhibit "B".

This petition is for an Expedited II annexation, under Sections 709.021 and 709.023 of the Ohio Revised Code.

Elizabeth Seedorf, Esq., of 52 East Gay Street, Columbus, Ohio 43215, is the person to act as agent for the undersigned petitioner(s) as required by Section 709.02 of the Ohio Revised Code. Said agent is hereby authorized to make any amendment and/or deletion which is in her absolute and complete discretion necessary or proper under the circumstances then existing, and in particular to make such amendment in order to correct any discrepancy or mistake noted by the County Engineer in his/her examination of the petition and plat. Said amendment shall be made by the presentation of an amended plat and description to the Board of County Commissioners on, or after the date set for hearing on this petition.

The total number of owners in the territory sought to be annexed is one, and the one owner signed this annexation petition. The person(s) who signed this petition are the only owners of the real estate located within the territory proposed for annexation and constitutes all of the owners of the real estate in that territory. This petition may be signed in parts.

**WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.**

Name	Address	Lot No. or Acreage	Date Signed
JB 2750, LLC	511 SW Port St. Lucie Blvd	8.9+/- acres	October 30, 2023
By: <i>[Signature]</i>	Port St. Lucie, FL	34953	
Print Name: John A. Groza			
Title: <i>MM</i>			

Part 1 of 1

# Exhibit A

## PROPOSED ANNEXATION OF 8.9 ACRES +/- FROM GREENFIELD TOWNSHIP TO CITY OF LANCASTER

RECEIVED

OCT 31 2023

Fairfield County  
Commissioners

Situated in the State of Ohio, County of Fairfield, Township of Greenfield, Section 27, Township 15, Range 19, and being part of that 9.06 acre tract of land as conveyed to JB 2750, LLC, of record in Official Record 1670, Page 1426 and being PID 0140100400 and more particularly described as follows:

**Beginning** at the southeasterly corner of Reserve "B" of a subdivision entitled "General Sherman Junior High School", of record in Plat Cabinet 3, Slot 46, being a point in the westerly line of a subdivision entitled River Valley Highlands Section 4, Phase 3, of record in Plat Cabinet 1, Slot 190 and being a point in the existing City of Lancaster Corporation Line, of record in Official Record 1463, Page 34, Ordinance Number 25\_07, Resolution Number 6.12.19.B and of record in Dedication Record 6, Page 211, Ordinance Number 09\_92, Resolution Number 91.12.17.D;

Thence, South 0°00'00" East, with said existing City of Lancaster Corporation line, the westerly line of said River Valley Highlands Section 4, Phase 3 and with the westerly line of a subdivision entitled Hubbard Industrial Park, of record in Plat Cabinet 1, Slot 170, and with the westerly line of a 4.8034 acre tract, as conveyed to SCF RC Funding III, LLC, of record in Official Record 1739, Page 3947, a distance of 1627.93 feet to a point in the northerly right of way line of North Columbus Street;

Thence, North 75°00'00" West with said northerly right of way line, a distance of 198.99 feet to a point in the easterly line of a 1.117 acre tract as conveyed to Coughlin Properties of Lancaster, LLC, of record in Instrument Number 202100028733;

Thence, with the easterly line of said 1.117 acre tract and the perimeter of an 11.769 acre tract as conveyed to Coughlin Properties of Lancaster, LLC, of record in Instrument Number 202100028733, the following courses:

North 0°00'00" East, a distance of 851.78 feet to a corner of said 11.769 acre tract;

North 89°30'00" West, a distance of 110.04 feet to a corner of said 11.769 acre tract;

North 0°00'00" East, a distance of 723.69 feet to the northeasterly corner of said 11.769 acre tract and being a point in the southerly line of Lot 1 of said "General Sherman Junior High School", and being a point in said existing City of Lancaster Corporation Line;

Thence, South 89°59'59" East, with said Existing City of Lancaster Corporation Line and the southerly line of said Lot 1, a distance of 302.25 feet to the **Point of Beginning** and containing 8.9 acres of land more or less, the total perimeter of this proposed annexation is 3814.68 feet of which 1930.18 are contiguous with the City of Lancaster giving 51% contiguity;

Subject to all covenants, conditions, restrictions, reservations, and easements contained in any instrument of recording pertaining to the above described tract of land

This description was prepared from existing record information and is for annexation purpose only.

CESO Inc



Jeffrey A. Miller, PS  
Registered Surveyor No. 7211

Date



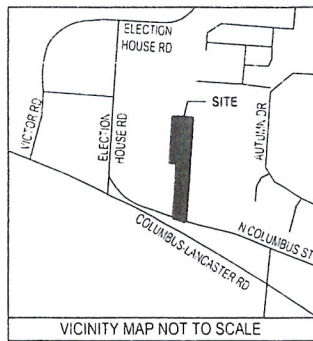


# Exhibit B

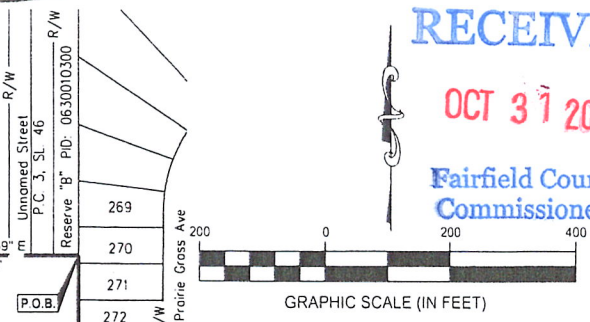
RECEIVED

OCT 31 2023

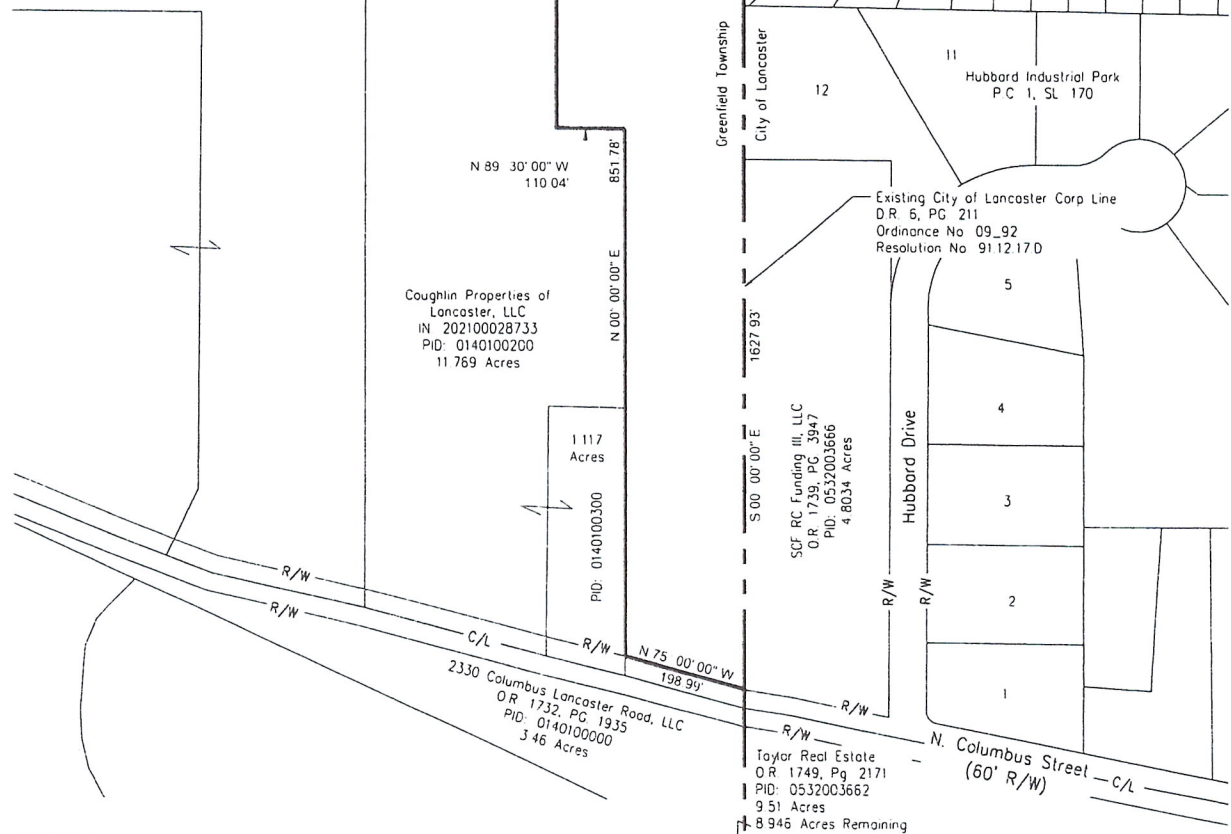
Fairfield County Commissioners



General Sherman  
Junior High School  
P.C. 3, SL 46  
Lot 1  
PID: 0630010100  
Existing City of Lancaster Corp Line  
O.R. 1463, Pg. 34  
Ordinance No. 25\_07  
Resolution No. 06.12.19 B



Bob-Boyd Company II  
DB 604, PG 239  
PID: 0140098200  
13.71 acres



## CONTIGUITY NOTE

The total perimeter of annexation area is 3814.68 feet, of which 1930.18 feet are contiguous with the City of Lancaster, giving 51% contiguity.

This exhibit was prepared from record information from the Fairfield County Engineer, Recorder and Auditor, and is not intended for the transfer of real property.



JEFFREY A. MILLER, OHIO P.S. NO. 7211

DATE

LEGEND	
	Exist City of Lancaster Corp Line
	Exist Parcel Line
	Prop. Annexation Corp Line
	Prop. Area to be Annexed (8.9± ACRES)

<p>Drawing Title</p> <p>1</p> <p>11/28/2023</p>	<p>Project Number 762826</p> <p>Scale 1" = 200'</p> <p>Drawn By ABP</p> <p>Checked By ALB</p> <p>Date 7/14/2023</p> <p>Issue</p> <p><b>Proposed Annexation of 8.9± Acres From Greenfield Township To the City of Lancaster</b></p> <p><b>8.9± ACRES</b></p> <p>State of Ohio, Fairfield County, Greenfield Township Section 27, Township 15, Range 19</p> <p>© 2023 CESO, INC</p>	<p>165</p>
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RECEIVED

OCT 31 2023

Fairfield County  
Commissioners

**List of Surrounding Property Owners:**

2330 Columbus Lancaster Road LLC  
Parcel No. 0140100000  
777 W Orange Road  
Delaware, Ohio 43015

Tammy S. Bukky  
Parcel No. 0532252200  
2704 Hardwood Avenue  
Lancaster, Ohio 43130

Coughlin Properties of Lancaster LLC  
Parcel No. 0140100300 and 0140100200  
P.O. Box 1474  
Pataskala, Ohio 43062

Michael Hubbard  
Parcel No. 0532223500  
1188 Stone Run Court  
Lancaster, Ohio 43130

Board of Education Lancaster City Schools  
Parcel No. 0630010100 and 0630010300  
345 E. Mulberry Street  
Lancaster, Ohio 43130

Taylor Real Estate LTD  
c/o Milt Taylor  
Parcel No. 0532003662  
1164 Stone Run Court  
Lancaster, Ohio 43130

Todd R. Strobe  
Parcel No. 0532251600  
2731 Prairie Grass Avenue  
Lancaster, Ohio 43130

SCF RC Funding III LLC  
c/o 84 Lumber Co  
Parcel No. 0532003666  
1019 Rt. 519  
Eighty Four, Pennsylvania 15330

Bo B. Olsen and Kristin J. Surv  
Parcel No. 0532251700  
2728 Hardwood Avenue  
Lancaster, Ohio 43130

David M. Keaton and Crystal K. Keaton  
Parcel No. 0532252300  
2698 Hardwood Avenue  
Lancaster, Ohio 43130

FKH SFR C1 LP  
c/o First Key Homes LLC  
Parcel No. 0532251800  
1850 Parkway Place Suite 900  
Marietta, Georgia 30067

Joseph B. Weidner and Teresa L. Surv  
Parcel No. 0532251900  
2716 Hardwood Avenue  
Lancaster, Ohio 43130

Mark E. Bohach and Arlene Surv  
Parcel No. 0532252000  
2712 Hardwood Avenue  
Lancaster, Ohio 43130

Scot A. McGinty and Michele L. Surv  
Parcel No. 0532252100  
2708 Hardwood Avenue  
Lancaster, Ohio 43130

## MEMORANDUM

**TO:** Rochelle Mennigen  
Clerk of Fairfield County Commissioners  
210 E. Main Street  
Lancaster, Ohio 43130

**FROM:** Elizabeth Seedorf

**DATE:** November 2, 2023

**RE:** Annexation of 8.9+/- Acres from Greenfield Township to the City of Lancaster

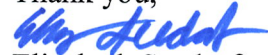
---

Rochelle:

Enclosed are proof of service affidavits for notices served on the City of Lancaster, Greenfield Township and the surrounding owners for the above-referenced annexation.

Let me know if you have any questions.

Thank you,



Elizabeth Seedorf

Email: [eseedorf@vorys.com](mailto:eseedorf@vorys.com)

Phone: 614-464-6363

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NOV 06 2023

Fairfield County  
Commissioners

**PROOF OF SERVICE BY AFFIDAVIT**

STATE OF OHIO

COUNTY OF FRANKLIN, ss:

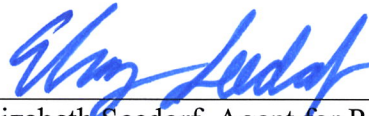
ELIZABETH SEEDORF, being first duly cautioned and sworn, deposes and says as follows:

1. That affiant is the Agent for Petitioner in the proposed annexation of 8.9 +/- acres in Greenfield Township, Fairfield County, Ohio, to the City of Lancaster, Ohio.

2. That pursuant to Section 709.023(B) if the Ohio Revised Code, the attached Notice of Filing of Petition for Annexation, together with the petition, the legal description of the 8.9 +/- acres and the plat therefor, was served upon the Fiscal Officer of the Board of Township Trustees of Greenfield Township.

3. That such personal service was made by the undersigned on the 2<sup>nd</sup> day of November 2023, being within five (5) days of the filing of the petition for annexation with the Board of County Commissioners of Fairfield County, Ohio.

Further affiant sayeth not.



Elizabeth Seedorf, Agent for Petitioner  
52 East Gay Street  
Columbus, Ohio 43215  
Telephone: 614-464-6363

Sworn to or affirmed and subscribed before me by Elizabeth Seedorf this 2<sup>nd</sup> day of October, 2023.



JENNIFER MEHAFFIE  
Notary Public, State of Ohio  
My Commission Expires  
12-11-2027



Notary Public, State of Ohio

Jennifer Mehaffie

Print Name

Affix Seal

Commission Expiration: 12/11/2027

**NOTICE OF FILING OF PETITION FOR ANNEXATION**

RECEIVED

NOV 06 2023

Fairfield County  
Commissioners

To: Fiscal Officer of the Board of Township Trustees of Greenfield Township  
4663 Carroll-Cemetery Rd. NW  
Carroll, Ohio 43112

**Re: Proposed annexation of 8.9 +/- acres in Greenfield Township, Fairfield County, Ohio to the City of Lancaster, Ohio.**

In accordance with Section 709.023(B) of the Ohio Revised Code, notice is hereby given that a petition for annexation to the City of Lancaster, Ohio, for 8.9 +/- acres, more or less, in Greenfield Township, Fairfield County, Ohio, was filed with the Board of County Commissioners of Fairfield County, Ohio, on the 31 day of October, 2023. Attached hereto and made a part hereof is the petition for annexation to which the legal description of the 8.9 +/- acres and the plat therefore are attached.

Date: 11/2/23



Elizabeth Seedorf, Agent for Petitioner  
52 East Gay Street  
Columbus, Ohio 43215  
Telephone: 614-464-6363

Received by Greenfield Township this 2nd day of November, 2023.

Signature: Dawn R. Wyne

Name: DAWN R. WYNE



RECEIVED

NOV 06 2023

Fairfield County  
Commissioners

**PROOF OF SERVICE BY AFFIDAVIT**

**STATE OF OHIO**

**COUNTY OF FRANKLIN, ss:**

ELIZABETH SEEDORF, being first duly cautioned and sworn, deposes and says as follows:

1. That affiant is the Agent for Petitioner in the proposed annexation of 8.9 +/- acres in Greenfield Township, Fairfield County, Ohio, to the City of Lancaster, Ohio.

2. That pursuant to Section 709.023(B) if the Ohio Revised Code, affiant served upon the Clerk of the City of Lancaster, Ohio, the attached Notice of Filing of Petition for Annexation, together with the petition, the legal description of the 8.9 +/- acres and the plat therefor, at the City Clerk's address set forth on such Notice.

3. That such personal service was made by the undersigned on the 31 day of October, 2023, being within five (5) days of the filing of the petition for annexation with the Board of County Commissioners of Fairfield County, Ohio.

Further affiant sayeth not.



NICKLAUS J. REIS, Attorney At Law  
NOTARY PUBLIC - STATE OF OHIO  
My commission has no expiration date  
Sec. 147.03 R.C.

Elizabeth Seedorf, Agent for Petitioner  
52 East Gay Street  
Columbus, Ohio 43215  
Telephone: 614-464-6363

Sworn to or affirmed and subscribed before me by Elizabeth Seedorf this 31<sup>st</sup> day of October, 2023.

Notary Public, State of Ohio

NICKLAUS J. REIS

Print Name

Affix Seal

Commission Expiration: N/A



**NOTICE OF FILING OF PETITION FOR ANNEXATION**

RECEIVED

NOV 06 2023

Fairfield County  
Commissioners

To: Teresa Sandy  
Clerk of the Council of the City of Lancaster  
104 E. Main Street  
Lancaster, Ohio 43130

**Re: Proposed annexation of 8.9 +/- acres in Greenfield Township, Fairfield County, Ohio to the City of Lancaster, Ohio.**

In accordance with Section 709.023(B) of the Ohio Revised Code, notice is hereby given that a petition for annexation to the City of Lancaster, Ohio, for 8.9+/- acres, more or less, in Greenfield Township, Fairfield County, Ohio, was filed with the Board of County Commissioners of Fairfield County, Ohio, on the 31 day of October 2023. Attached hereto and made a part hereof is the petition for annexation to which the legal description of the 8.9+/- acres and the plat therefore are attached.

Date:

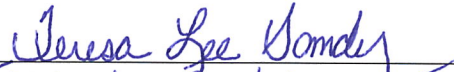
10/31/23



Elizabeth Seedorf, Agent for Petitioner  
52 East Gay Street  
Columbus, Ohio 43215  
Telephone: 614-464-6363

Received by City of Lancaster this 31<sup>st</sup> day of October, 2023.

Signature:



Name:

Teresa Lee Sandy

RECEIVED

NOV 06 2023

Fairfield County  
Commissioners

**PROOF OF SERVICE BY AFFIDAVIT**

STATE OF OHIO

COUNTY OF FRANKLIN, ss:

ELIZABETH SEEDORF, being first duly cautioned and sworn, deposes and says as follows:

1. That affiant is the Agent for Petitioner in the proposed annexation of 8.9 +/- acres in Greenfield Township, Fairfield County, Ohio, to the City of Lancaster, Ohio.

2. That pursuant to Section 709.023(B) of the Ohio Revised Code, affiant served by U.S. mail, postage prepaid, upon the List of Adjacent Property Owners attached as Exhibit A, the attached Notice of Filing of Petition for Annexation, together with the petition, the legal description of the 8.9 +/- acres and the plat therefore, at the addresses set forth on Exhibit A.

3. That such service was made by the undersigned on the 31 day of October 2023, being within five (5) days of the filing of the petition for annexation with the Board of County Commissioners of Fairfield County, Ohio.

Further affiant sayeth not.



NICKLAUS J. REIS, Attorney At Law  
NOTARY PUBLIC - STATE OF OHIO  
My commission has no expiration date  
Sec. 147.03 R.C.

Elizabeth Seedorf, Agent for Petitioner  
52 East Gay Street  
Columbus, Ohio 43215  
Telephone: 614-464-6363

Sworn to or affirmed and subscribed before me by Elizabeth Seedorf this 31<sup>st</sup> day of October, 2023.

Notary Public, State of Ohio

NICKLAUS J. REIS

Print Name

Affix Seal

Commission Expiration: N/A

RECEIVED

NOV 06 2023

Fairfield County  
Commissioners

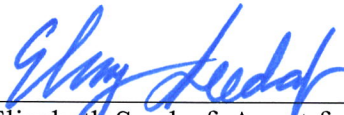
**NOTICE OF FILING OF PETITION FOR ANNEXATION**

**To: Owners Of Property Adjacent To The Territory  
Proposed For Annexation Or Adjacent To A Road  
That Is Adjacent To That Territory And Located Directly  
Across The Road From That Territory**

**Re: Proposed annexation of 8.9+/- acres in Greenfield Township, Fairfield County,  
Ohio to the City of Lancaster, Ohio.**

In accordance with Section 709.023(B) of the Ohio Revised Code, notice is hereby given that a petition for annexation to the City of Lancaster, Ohio, for 8.9+/-, more or less, in Greenfield Township, Fairfield County, Ohio, was filed with the Board of County Commissioners of Fairfield County, Ohio, on the 31 day of October, 2023. Attached hereto and made a part hereof is the petition for annexation to which the legal description of the 8.9+/- acres and the plat therefore are attached.

Date: 10/31/23

  
Elizabeth Seedorf, Agent for Petitioners  
52 East Gay Street  
Columbus, Ohio 43215  
Telephone: 614-464-6363

# Exhibit A

RECEIVED

NOV 06 2023

Fairfield County  
Commissioners

## List of Surrounding Property Owners:

2330 Columbus Lancaster Road LLC  
Parcel No. 0140100000  
777 W Orange Road  
Delaware, Ohio 43015

Tammy S. Bukky  
Parcel No. 0532252200  
2704 Hardwood Avenue  
Lancaster, Ohio 43130

Coughlin Properties of Lancaster LLC  
Parcel No. 0140100300 and 0140100200  
P.O. Box 1474  
Pataskala, Ohio 43062

Michael Hubbard  
Parcel No. 0532223500  
1188 Stone Run Court  
Lancaster, Ohio 43130

Board of Education Lancaster City Schools  
Parcel No. 0630010100 and 0630010300  
345 E. Mulberry Street  
Lancaster, Ohio 43130

Taylor Real Estate LTD  
c/o Milt Taylor  
Parcel No. 0532003662  
1164 Stone Run Court  
Lancaster, Ohio 43130

Todd R. Strope  
Parcel No. 0532251600  
2731 Prairie Grass Avenue  
Lancaster, Ohio 43130

SCF RC Funding III LLC  
c/o 84 Lumber Co  
Parcel No. 0532003666  
1019 Rt. 519  
Eighty Four, Pennsylvania 15330

Bo B. Olsen and Kristin J. Surv  
Parcel No. 0532251700  
2728 Hardwood Avenue  
Lancaster, Ohio 43130

David M. Keaton and Crystal K. Keaton  
Parcel No. 0532252300  
2698 Hardwood Avenue  
Lancaster, Ohio 43130

FKH SFR C1 LP  
c/o First Key Homes LLC  
Parcel No. 0532251800  
1850 Parkway Place Suite 900  
Marietta, Georgia 30067

Joseph B. Weidner and Teresa L. Surv  
Parcel No. 0532251900  
2716 Hardwood Avenue  
Lancaster, Ohio 43130

Mark E. Bohach and Arlene Surv  
Parcel No. 0532252000  
2712 Hardwood Avenue  
Lancaster, Ohio 43130

Scot A. McGinty and Michele L. Surv  
Parcel No. 0532252100  
2708 Hardwood Avenue  
Lancaster, Ohio 43130

RECEIVED

OCT 31 2023

Fairfield County

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND-NOT A WHITE BACKGROUND

Vorys-Sater Seymour and Pease LLP  
52 East Gay Street  
Columbus, OH 43215

PNC Bank N.A., 070

56-389/412

10/04/2023  
10396239

Amount  
125.00

PAY One Hundred Twenty-Five and 00/100 Dollar(s) ONLY

PAY TO THE ORDER OF

Fairfield County Board of County Commissioners  
210 E Main Street #301  
Lancaster, OH 43130



Authorized Signature

THE BACK OF THIS DOCUMENT HAS AN ARTIFICIAL WATERMARK-HOLD AT AN ANGLE TO VIEW

⑈ 10396239⑈ ⑆041203895⑆ 4239714206⑈

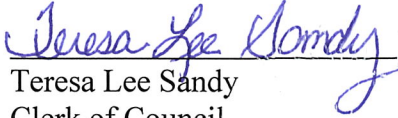




**CITY OF LANCASTER, OHIO**  
Office of the Law Director & City Prosecutor  
Stephanie L. Hall

CERTIFICATION

The Undersigned, Teresa Lee Sandy, being Clerk of Council and Keeper of the Records of the City of Lancaster, Fairfield County, Ohio hereby certifies that the attached documents are true and correct copies of annexation documents pursuant to the requirements of the Ohio Revised Code.

  
\_\_\_\_\_  
Teresa Lee Sandy  
Clerk of Council  
Keeper of the Records  
Law Director's Office

**RECEIVED**

**NOV 14 2023**

**Fairfield County  
Commissioners**

Date 11/14/23

Annexations/Metro Development Certification 2023

TEMPORARY RESOLUTION NO. 106-23

PERMANENT RESOLUTION NO. 112-23

A RESOLUTION TO REPEAL AND REPLACE PERMANENT RESOLUTION 99-23 PASSED BY CITY COUNCIL ON SEPTEMBER 25, 2023, AND TO RESTATE THE SERVICES TO BE PROVIDED BY THE MUNICIPAL CORPORATION TO ANNEXED TERRITORY OF METRO DEVELOPMENT FOR THE EXPEDITED TYPE 2 ANNEXATION OF PARCEL NUMBER 0140100400, CONSISTING OF 8.9 +/- ACRES IN GREENFIELD TOWNSHIP, AND TO DECLARE AN EMERGENCY

WHEREAS, Metro Development ("Petitioner") has notified the City of its intention to file a Petition for Expedited Type 2 Annexation for parcel number 0140100400, including 8.9 +/- acres currently in Greenfield Township, with the Fairfield County Board of County Commissioners ("BCC") on or about October 16, 2023; and

WHEREAS, pursuant to the Ohio Revised Code, the City has twenty (20) days after the Petition is filed with the BCC to adopt a statement of services indicating what utilities and other services will be provided to the territory to be annexed;

WHEREAS, Petitioner and the City have negotiated a Pre-Annexation Agreement that sets forth the terms and conditions necessary for the City to provide services to the newly annexed territory; now, therefore,

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO

SECTION 1. That existing Permanent Resolution 99-23, passed by City Council on September 25, 2023, be repealed, and replaced in its entirety.

SECTION 2. That the City intends to provide the following services to the Petitioner's property in Greenfield Township as described in attached Exhibit A for the 8.9 +/- acres, for which a Petition for an Expedited Type 2 Annexation will be pending before the BCC imminently; conditioned, however, upon the annexation being successfully completed and all specific terms and conditions of the Pre-Annexation Agreement being satisfied: Water, Sanitary Sewer, Natural Gas, Stormwater, Sanitation, Police, and Fire/EMS.

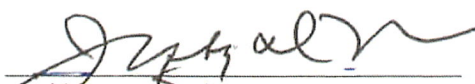
SECTION 3. That the Petitioners shall ensure that future development within the area proposed for annexation will not result in the main City utility line capacities being exceeded.

SECTION 4. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that this resolution must be enacted to meet the annexation timeline imposed by the Ohio Revised Code for an Expedited Type 2 Annexation; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: 11/13/23 after 2<sup>nd</sup> reading. Vote: Yeas 9 Nays 0

Date Approved: 11/13/23

Clerk: Jessica Lee Vandy

  
President of Council

Offered by:

Kurt M. Gut

Second by:

Mary R. Tener

Requested by Law Committee

Mayor

David L. Scheffer



**PROPOSED ANNEXATION OF 8.9 ACRES +/-  
FROM GREENFIELD TOWNSHIP  
TO CITY OF LANCASTER**

Situated in the State of Ohio, County of Fairfield, Township of Greenfield, Section 27, Township 15, Range 19, and being part of that 9.06 acre tract of land as conveyed to JB 2750, LLC, of record in Official Record 1670, Page 1426 and being PID 0140100400 and more particularly described as follows:

**Beginning** at the southeasterly corner of Reserve "B" of a subdivision entitled "General Sherman Junior High School", of record in Plat Cabinet 3, Slot 46, being a point in the westerly line of a subdivision entitled River Valley Highlands Section 4, Phase 3, of record in Plat Cabinet 1, Slot 190 and being a point in the existing City of Lancaster Corporation Line, of record in Official Record 1463, Page 34, Ordinance Number 25\_07, Resolution Number 6.12.19.B and of record in Dedication Record 6, Page 211, Ordinance Number 09\_92, Resolution Number 91.12.17.D;

Thence, South 0°00'00" East, with said existing City of Lancaster Corporation line, the westerly line of said River Valley Highlands Section 4, Phase 3 and with the westerly line of a subdivision entitled Hubbard Industrial Park, of record in Plat Cabinet 1, Slot 170, and with the westerly line of a 4.8034 acre tract, as conveyed to SCF RC Funding III, LLC, of record in Official Record 1739, Page 3947, a distance of 1627.93 feet to a point in the northerly right of way line of North Columbus Street;

Thence, North 75°00'00" West with said northerly right of way line, a distance of 198.99 feet to a point in the easterly line of a 1.117 acre tract as conveyed to Coughlin Properties of Lancaster, LLC, of record in Instrument Number 202100028733;

Thence, with the easterly line of said 1.117 acre tract and the perimeter of an 11.769 acre tract as conveyed to Coughlin Properties of Lancaster, LLC, of record in Instrument Number 202100028733, the following courses:

North 0°00'00" East, a distance of 851.78 feet to a corner of said 11.769 acre tract;

North 89°30'00" West, a distance of 110.04 feet to a corner of said 11.769 acre tract;

North 0°00'00" East, a distance of 723.69 feet to the northeasterly corner of said 11.769 acre tract and being a point in the southerly line of Lot 1 of said "General Sherman Junior High School", and being a point in said existing City of Lancaster Corporation Line;

Thence, South 89°59'59" East, with said Existing City of Lancaster Corporation Line and the southerly line of said Lot 1, a distance of 302.25 feet to the **Point of Beginning** and containing 8.9 acres of land more or less, the total perimeter of this proposed annexation is 3814.68 feet of which 1930.18 are contiguous with the City of Lancaster giving 51% contiguity;

Subject to all covenants, conditions, restrictions, reservations, and easements contained in any instrument of recording pertaining to the above described tract of land.

This description was prepared from existing record information and is for annexation purpose only.

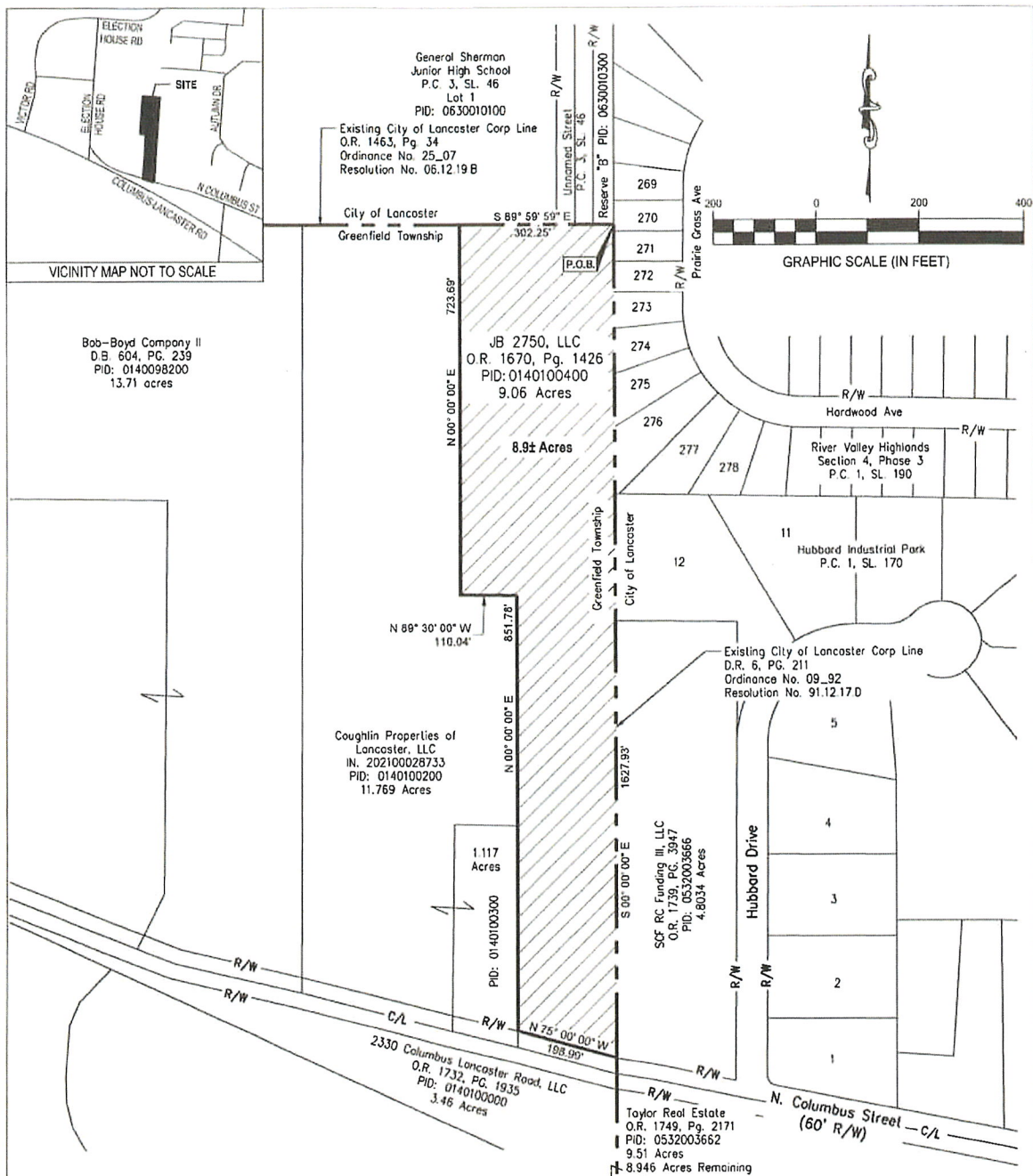
CESO Inc

Jeffrey A. Miller, PS  
Registered Surveyor No. 7211

Date





**CONTIGUITY NOTE:**

The total perimeter of annexation area is 3814.68 feet, of which 1930.18 feet are contiguous with the City of Lancaster, giving 51% contiguity.

This exhibit was prepared from record information from the Fairfield County Engineer, Recorder and Auditor, and is not intended for the transfer of real property.

JEFFREY A. MILLER, OHIO P.S. NO. 7211

DATE

**LEGEND**

- Exist, City of Lancaster Corp. Line
- Exist, Parcel Line
- Prop. Annexation Corp. Line
- Prop. Area to be Annexed (8.9± ACRES)

Drawing Title:

Project Number: 762826

Scale: 1" = 200'

Drawn By: ABP

Checked By: ALB

Date: 7/14/2023

Issue:

**Proposed Annexation of 8.9± Acres  
From Greenfield Township  
To the City of Lancaster**

**8.9± ACRES**

State of Ohio, Fairfield County, Greenfield Township  
Section 27, Township 15, Range 19

© 2023 CESO, INC.



**CESO**  
WWW.CESODIG.COM



TEMPORARY ORDINANCE NO. 39-23

PERMANENT ORDINANCE NO. 27-23

AN ORDINANCE TO ACCEPT A PETITION FOR THE ANNEXATION OF 8.9 +/- ACRES IN GREENFIELD TOWNSHIP, TO CONSENT TO ANNEXATION, AND TO DECLARE AN EMERGENCY

WHEREAS, pursuant to Ohio Revised Code ("ORC") Sections 709.021 and 709.023, on October 31, 2023, the City of Lancaster received Petitioner's Expedited Type II Petition for Annexation of 8.9 +/- acres from Greenfield Township to the City of Lancaster; and

WHEREAS, Petitioner and the City have negotiated a Pre-Annexation Agreement which authorizes the City to receive and approve zoning and other development plans, subject to final acceptance of the annexation; and

WHEREAS, the City wishes to accept the Petition for Annexation and consent to the annexation pursuant to ORC Section 709.023(D); now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO

SECTION 1. That the City of Lancaster hereby accepts a Petition for Expedited Type II Annexation of 8.9 +/- acres herein described in Exhibit A, and consents to the annexation thereof.

SECTION 2. That the City Law Director is hereby authorized to proceed with annexation proceedings on behalf of the City for the 8.9 +/- acres described in Exhibit A, as an Expedited Type II annexation pursuant to ORC Sections 709.021 and 709.023.

SECTION 3. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Municipality and its inhabitants and for the further reason that this ordinance is necessary to further economic development and remediate the City's acute housing shortage; wherefore, this ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: 11/13/23 after 1st reading. Vote: Yeas 9 Nays 0

Approved: 11/13/23

Clerk: Teresa L. Sandy

Offered by: David Scheffler

Second by: David Scheffler

Requested by Economic Development Committee

David Scheffler  
President of Council

David Scheffler  
Mayor

I, Teresa L. Sandy, Clerk of Council do hereby certify that on \_\_\_\_\_, 2023 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

\_\_\_\_\_  
Clerk of Council

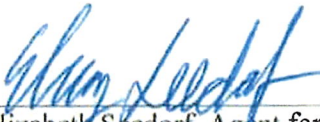
**NOTICE OF FILING OF PETITION FOR ANNEXATION**

To: Teresa Sandy  
Clerk of the Council of the City of Lancaster  
104 E. Main Street  
Lancaster, Ohio 43130

**Re: Proposed annexation of 8.9 +/- acres in Greenfield Township, Fairfield County, Ohio to the City of Lancaster, Ohio.**

In accordance with Section 709.023(B) of the Ohio Revised Code, notice is hereby given that a petition for annexation to the City of Lancaster, Ohio, for 8.9+/- acres, more or less, in Greenfield Township, Fairfield County, Ohio, was filed with the Board of County Commissioners of Fairfield County, Ohio, on the 31 day of October 2023. Attached hereto and made a part hereof is the petition for annexation to which the legal description of the 8.9+/- acres and the plat therefore are attached.

Date: 10-31-23

  
Elizabeth Seedorf, Agent for Petitioner  
52 East Gay Street  
Columbus, Ohio 43215  
Telephone: 614-464-6363

Received by City of Lancaster this 31<sup>st</sup> day of October, 2023. @ 10:44 a.m

Signature: Teresa Lee Sandy  
Name: Teresa Lee Sandy

RECEIVED

OCT 31 2023

Fairfield County  
Commissioners

**PETITION FOR ANNEXATION  
TO THE CITY OF LANCASTER, OHIO  
OF 8.9+/-ACRES, MORE OR LESS, IN  
GREENFIELD TOWNSHIP, FAIRFIELD COUNTY, OHIO**

Now comes the undersigned, petitioner in the premises and being the sole owner of a certain area as hereinafter described, consisting of 8.9+/-acres, more or less, in Greenfield Township, Fairfield County, Ohio, which is contiguous and adjacent to the City of Lancaster, Ohio, according to the statutes of the State of Ohio. Said area is situated in the Township of Greenfield, County of Fairfield, and State of Ohio; and an accurate legal description of the perimeter is attached hereto and made a part hereof as Exhibit "A" and an accurate map of the territory proposed for annexation is attached hereto and made a part hereof as Exhibit "B".

This petition is for an Expedited II annexation, under Sections 709.021 and 709.023 of the Ohio Revised Code.

Elizabeth Seedorf, Esq., of 52 East Gay Street, Columbus, Ohio 43215, is the person to act as agent for the undersigned petitioner(s) as required by Section 709.02 of the Ohio Revised Code. Said agent is hereby authorized to make any amendment and/or deletion which is in her absolute and complete discretion necessary or proper under the circumstances then existing, and in particular to make such amendment in order to correct any discrepancy or mistake noted by the County Engineer in his/her examination of the petition and plat. Said amendment shall be made by the presentation of an amended plat and description to the Board of County Commissioners on, or after the date set for hearing on this petition.

The total number of owners in the territory sought to be annexed is one, and the one owner signed this annexation petition. The person(s) who signed this petition are the only owners of the real estate located within the territory proposed for annexation and constitutes all of the owners of the real estate in that territory. This petition may be signed in parts.

**WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.**

Name	Address	Lot No. or Acreage	Date Signed
JB 2750, LLC	511 SW PART ST. LUCIE BLVD	8.9+/- acres	October 30, 2023
By: <u>John A. Greza</u>	Part ST. LUCIE, FL 34953		
Print Name: <u>John A. Greza</u>			
Title: <u>MM</u>			

Part 1 of 1



Exhibit A

PROPOSED ANNEXATION OF 8.9 ACRES +/-  
FROM GREENFIELD TOWNSHIP  
TO CITY OF LANCASTER

RECEIVED

DEC 31 2023

Fairfield County  
Commissioners

Situated in the State of Ohio, County of Fairfield, Township of Greenfield, Section 27, Township 15, Range 19, and being part of that 9.06 acre tract of land as conveyed to JB 2750, LLC, of record in Official Record 1670, Page 1426 and being PID 0140100400 and more particularly described as follows:

**Beginning** at the southeasterly corner of Reserve "B" of a subdivision entitled "General Sherman Junior High School", of record in Plat Cabinet 3, Slot 46, being a point in the westerly line of a subdivision entitled River Valley Highlands Section 4, Phase 3, of record in Plat Cabinet 1, Slot 190 and being a point in the existing City of Lancaster Corporation Line, of record in Official Record 1463, Page 34, Ordinance Number 25\_07, Resolution Number 6 12.19.B and of record in Dedication Record 6, Page 211, Ordinance Number 09\_92, Resolution Number 91 12 17.D;

Thence, South 0°00'00" East, with said existing City of Lancaster Corporation line, the westerly line of said River Valley Highlands Section 4, Phase 3 and with the westerly line of a subdivision entitled Hubbard Industrial Park, of record in Plat Cabinet 1, Slot 170, and with the westerly line of a 4.8034 acre tract, as conveyed to SCF RC Funding III, LLC, of record in Official Record 1739, Page 3947, a distance of 1627.93 feet to a point in the northerly right of way line of North Columbus Street;

Thence, North 75°00'00" West with said northerly right of way line, a distance of 198.99 feet to a point in the easterly line of a 1.117 acre tract as conveyed to Coughlin Properties of Lancaster, LLC, of record in Instrument Number 202100028733;

Thence, with the easterly line of said 1.117 acre tract and the perimeter of an 11.769 acre tract as conveyed to Coughlin Properties of Lancaster, LLC, of record in Instrument Number 202100028733, the following courses:

North 0°00'00" East, a distance of 851.78 feet to a corner of said 11.769 acre tract;

North 89°30'00" West, a distance of 110.04 feet to a corner of said 11.769 acre tract;

North 0°00'00" East, a distance of 723.69 feet to the northeasterly corner of said 11.769 acre tract and being a point in the southerly line of Lot 1 of said "General Sherman Junior High School", and being a point in said existing City of Lancaster Corporation Line;

Thence, South 89°59'59" East, with said Existing City of Lancaster Corporation Line and the southerly line of said Lot 1, a distance of 302.25 feet to the **Point of Beginning** and containing 8.9 acres of land more or less, the total perimeter of this proposed annexation is 3814.68 feet of which 1930.18 are contiguous with the City of Lancaster giving 51% contiguity;

Subject to all covenants, conditions, restrictions, reservations, and easements contained in any instrument of recording pertaining to the above described tract of land.

This description was prepared from existing record information and is for annexation purpose only

CESO Inc



*Jeffrey A. Miller* 7-18-23  
Jeffrey A. Miller, PS Date  
Registered Surveyor No. 7211



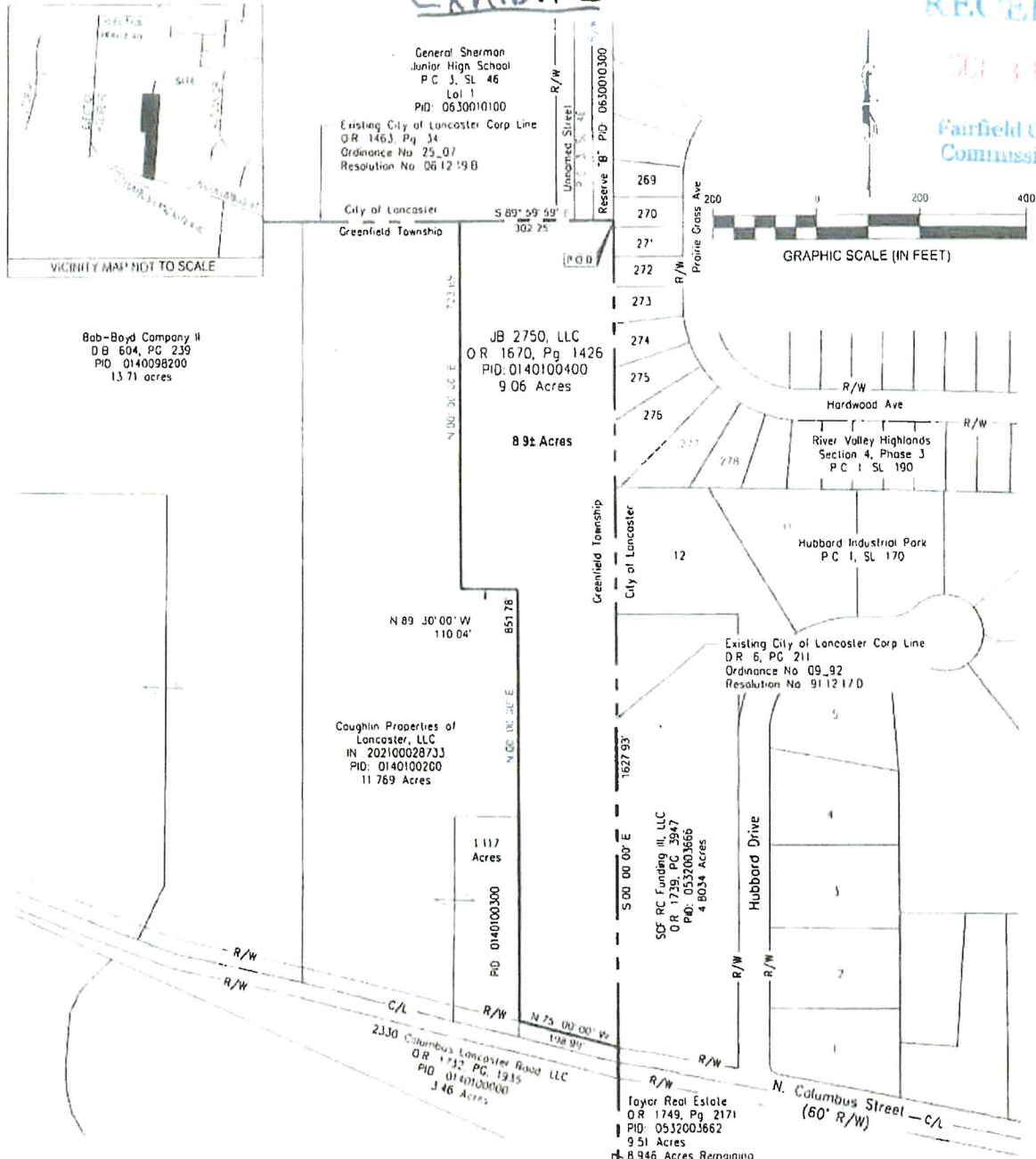
762826-METRO-HUBBARD-ANNEX-8.9 AC DESC.docx  
7/14/2023

# Exhibit B

RECEIVED

2023 3 1 2023

Fairfield County  
Commissioner



## CONTIGUITY NOTE

The total perimeter of annexation area is 3814.68 feet, of which 1930.18 feet are contiguous with the City of Lancaster, giving 51% contiguity.

This exhibit was prepared from record information from the Fairfield County Engineer, Recorder, and Auditor, and is not intended for the transfer of real property.

## LEGEND

- Existing City of Lancaster Corp Line
- Existing Parcel Line
- Prop. Annexation Corp Line
- Prop. Area to be Annexed (8.9± ACRES)

JEFFREY A. MILLER OHIO P.S. NO. 7211

DATE

<p>Drawing Title</p> <p><b>1</b></p>	Project Number	762826	<p>Proposed Annexation of 8.9± Acres From Greenfield Township To the City of Lancaster</p> <p><b>8.9± ACRES</b></p> <p>State of Ohio, Fairfield County Greenfield Township Section 27, Township 15, Range 19</p> <p>2023 28 50 11A</p>
	Scale	1" = 200'	
	Drawn By	ABP	
	Checked By	ALB	
	Date	7/14/2023	
	Issue		





RECEIVED

OCT 31 2023

Fairfield County  
Commissioner

List of Surrounding Property Owners:

2330 Columbus Lancaster Road LLC  
Parcel No. 0140100000  
777 W Orange Road  
Delaware, Ohio 43015

Coughlin Properties of Lancaster LLC  
Parcel No. 0140100300 and 0140100200  
P.O. Box 1474  
Pataskala, Ohio 43062

Board of Education Lancaster City Schools  
Parcel No. 0630010100 and 0630010300  
345 E. Mulberry Street  
Lancaster, Ohio 43130

Todd R. Strobe  
Parcel No. 0532251600  
2731 Prairie Grass Avenue  
Lancaster, Ohio 43130

Bo B. Olsen and Kristin J. Surv  
Parcel No. 0532251700  
2728 Hardwood Avenue  
Lancaster, Ohio 43130

FKH SFR C1 LP  
c/o First Key Homes LLC  
Parcel No. 0532251800  
1850 Parkway Place Suite 900  
Marietta, Georgia 30067

Joseph B. Weidner and Teresa L. Surv  
Parcel No. 0532251900  
2716 Hardwood Avenue  
Lancaster, Ohio 43130

Mark E. Bohach and Arlene Surv  
Parcel No. 0532252000  
2712 Hardwood Avenue  
Lancaster, Ohio 43130

Scot A. McGinty and Michele L. Surv  
Parcel No. 0532252100  
2708 Hardwood Avenue  
Lancaster, Ohio 43130

Tammy S. Bukky  
Parcel No. 0532252200  
2704 Hardwood Avenue  
Lancaster, Ohio 43130

Michael Hubbard  
Parcel No. 0532223500  
1188 Stone Run Court  
Lancaster, Ohio 43130

Taylor Real Estate LTD  
c/o Milt Taylor  
Parcel No. 0532003662  
1164 Stone Run Court  
Lancaster, Ohio 43130

SCF RC Funding III LLC  
c/o 84 Lumber Co  
Parcel No. 0532003666  
1019 Rt. 519  
Eighty Four, Pennsylvania 15330

David M. Keaton and Crystal K. Keaton  
Parcel No. 0532252300  
2698 Hardwood Avenue  
Lancaster, Ohio 43130

TEMPORARY ORDINANCE NO. 41-23

PERMANENT ORDINANCE NO. 28-23

AN ORDINANCE PURSUANT TO OHIO REVISED CODE 709.023(C) TO PROVIDE BUFFER FOR INCOMPATIBLE LAND USE SUBJECT TO PASSAGE OF THE ANNEXATION OF 8.9 +/- ACRES IN GREENFIELD TOWNSHIP, AND TO DECLARE AN EMERGENCY

WHEREAS, the City of Lancaster has received a copy of the Expedited Type II Petition to annex 8.9 +/- acres from Greenfield Township to the City of Lancaster; and

WHEREAS, the territory that is proposed to be annexed is currently subject to Greenfield Township zoning; and

WHEREAS, Ohio Revised Code 709.023(C) requires that the City adopt an ordinance that states "if the territory is annexed and becomes subject to zoning by the municipal corporation and that municipal zoning permits uses in the annexed territory that the municipal corporation determines are clearly incompatible with the uses permitted under current county or township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the legislative authority of the municipal corporation will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township"; and

WHEREAS, the City has yet to pass an ordinance to establish the zoning for newly annexed territory; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO

SECTION 1. That if the 8.9 +/- acre territory is annexed and becomes subject to zoning by the City of Lancaster and the City's zoning permits uses in the annexed territory that the City determines are clearly incompatible with the uses permitted under current township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the legislative authority of the City will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township.

SECTION 2. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Municipality and its inhabitants and for the further reason that this ordinance is necessary to further economic development and remediate the City's acute housing shortage; wherefore, this ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: 11/13/23 after 1<sup>ST</sup> reading. Vote: Yeas 9 Nays 0

Approved: 11/13/23

Clerk: Jessica Lee Handy

Offered by: Ray P. Rice

Second by: Chris Johnson

Requested by Economic Development Committee

Jayal M.  
President of Council

David L. Schepke  
Mayor

## **PUBLIC NOTICE**

### **Viewing and Hearings to determine the need to establish or alter public roads, multi-use paths, and culverts.**

The Fairfield County Board of Commissioners will hold a public hearing to determine the necessity for establishing or altering identified public roads, paths, and culverts. The viewings and hearings will be on November 28, 2023. The Hearings will be at 7:15 p.m. at the Berne Twp Fire Department, 5872 Sugar Grove Rd., SE, Sugar Grove, OH 43155. The viewings, and their locations, are as listed below:

- 1:00 p.m. - Mt. Zwingli Rd. culvert CR88-1.729 (Rushcreek Twp sections 28, 29, 32, & 33 over a Tributary of Raccoons Run, between Pleasant View Rd. and Bremen Rd.), meet at 2650 Zwingli Rd.;
- 1:15 p.m. - Mt. Zwingli Rd. culvert CR88-2.366 (Rushcreek Twp sections 28/29 over a Tributary of Raccoons Run, between Pleasant View Rd., and Bremen Rd.), meet at the lot approximately 200' north of the driveway of 2025 Mt. Zwingli Rd.;
- 1:40 p.m. - Bauman Rd. culvert CR53-4.440 (Berne Twp sections 13 & 24 over a Tributary of Raccoon Run, between West Point Rd. and Lake Rd.), meet at 5768 Bauman Hill Rd.;
- 2:00 p.m. - Schwilk Rd. culvert CR51-0.832 (Berne Twp sections 2 & 3 over a Tributary of Raccoon Run, between Duffy Rd. and Lancaster New-Lexington Rd.), meet at 795 Schwilk Rd.;
- 2:50 p.m. - Fosnaugh School Rd. culvert CR4-2.181 (sections 5 & 6 over a Tributary of Salt Creek, between Wyandotte Rd. and Cincinnati-Zanesville Rd.), meet at 6850 Fosnaugh School Rd.;
- 3:30 p.m. - Basil Western Rd. culvert CR13-5.380 (Liberty Twp sections 19 & 30 over a Tributary of walnut creek, between Havensport Rd. and Stoudertown Rd.), meet at 5065 Basil-Western Rd.;
- 3:55 p.m. - Basil-Western Rd. (CR13) PID 3.000 to establish necessary right-of-way for road improvements (sections 26, 27, & 28, between Kings Crossing and Pickerington Rd.), meet at 7515 Hill Rd. NW;
- 4:25 p.m. - Refugee Rd. (CR7) multi-use path (sections 2, 3, 4, 26R, & 28R, between Woodstock Ave. and Pickerington Rd.), meet at 7800 Refugee Rd.

Any questions should be directed to the Fairfield County Engineer's Office at 740-652-2300.



## BOARD OF COMMISSIONERS

### Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

### County Administrator

Aundrea N. Cordle

### Deputy County Administrator

Jeffrey D. Porter

### Clerk

Rochelle Menningen

November 9, 2023

Dear Property Owner:

Pursuant to Fairfield County Board of Commissioners' resolutions 2023-11.07.l, 2023-11.07.m, 2023-11.07.n, 2023-11.07.o, 2023-11.07.p, 2023.11.7.q, 2023-11.7.r, and 2023-11.07.s, the Board of Commissioners will be holding viewings of a public road, public path, and culverts that the Fairfield County Engineer's Office has determined a necessity to establish, alter, or widen.

The viewings to determine the necessity to establish, alter, or widen, the following public road, path, and culverts, will be on Tuesday, November 28, 2023, at the following times and locations:

1:00 p.m. - Mt. Zwingli Rd. culvert CR88-1.729 (Rushcreek Twp sections 28, 29, 32, & 33 over a Tributary of Raccoons Run, between Pleasant View Rd. and Bremen Rd.), meet at 2650 Zwingli Rd.;

1:15 p.m. - Mt. Zwingli Rd. culvert CR88-2.366 (Rushcreek Twp sections 28/29 over a Tributary of Raccoons Run, between Pleasant View Rd., and Bremen Rd.), meet at the lot approximately 200' north of the driveway of 2025 Mt. Zwingli Rd.;

1:40 p.m. - Bauman Rd. culvert CR53-4.440 (Berne Twp sections 13 & 24 over a Tributary of Raccoon Run, between West Point Rd. and Lake Rd.), meet at 5768 Bauman Hill Rd.;

2:00 p.m. - Schwilk Rd. culvert CR51-0.832 (Berne Twp sections 2 & 3 over a Tributary of Raccoon Run, between Duffy Rd. and Lancaster New-Lexington Rd.), meet at 795 Schwilk Rd.;

2:50 p.m. - Fosnaugh School Rd. culvert CR4-2.181 (sections 5 & 6 over a Tributary of Salt Creek, between Wyandotte Rd. and Cincinnati-Zanesville Rd.), meet at 6850 Fosnaugh School Rd.;

3:30 p.m. - Basil Western Rd. culvert CR13-5.380 (Liberty Twp sections 19 & 30 over a Tributary of walnut creek, between Havensport Rd. and Stoudertown Rd.), meet at 5065 Basil-Western Rd.;

3:55 p.m. - Basil-Western Rd. (CR13) PID 3.000 to establish necessary right-of-way for road improvements (sections 26, 27, & 28, between Kings Crossing and Pickerington Rd.), meet at 7515 Hill Rd. NW;

4:25 p.m. - Refugee Rd. (CR7) multi-use path (sections 2, 3, 4, 26R, & 28R, between Woodstock Ave. and Pickerington Rd.), meet at 7800 Refugee Rd.



## BOARD OF COMMISSIONERS

### Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

### County Administrator

Aundrea N. Cordle

### Deputy County Administrator

Jeffrey D. Porter

### Clerk

Rochelle Menningen

The Public hearing to determine the necessity to establish, alter, or widen the above public road, path, and culverts is Tuesday, November 28, 2023, 7:15 p.m., Berne Township Fire Department, 5872 Sugar Grove Rd. SE, Sugar Grove, OH 43155.

You are being notified of this hearing as an abutting or adjacent property owner and are invited to make comments regarding the proposed alterations at this hearing.

Should you have any questions please contact the Engineer's Office at (740) 652-2300.

Sincerely,

Rochelle Menningen, Clerk  
Fairfield County Board of Commissioners

cc: Fairfield County Engineer  
Property Owners  
Berne Township Trustees  
Liberty Township Trustees  
Rushville Township Trustees  
Violet Township Trustees  
ODNR/Real Estate Section



Resolution No. 2023-11.28.a

A resolution to approve the annexation of 8.9 +/- acres from Greenfield Township to the City of Lancaster, Expedited Type II Annexation, pursuant to ORC 709.023, Agent for the petitioner, Elizabeth A. Seedorf.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the Village of Bremen ADA Ramps**

**WHEREAS**, Fairfield County has received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds;

**WHEREAS**, Fairfield County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury;

**WHEREAS**, on April 20, 2021, Fairfield County set up a special revenue fund to receive the funds and account for the use of the funds (with special revenue fund #2876);

**WHEREAS**, on April 1, 2022, the U.S. Treasury issued its final rule;

**WHEREAS**, uses of the fiscal recovery fund can be to:

- Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
- Allow for the standard allowance of up to \$10,000,000 million dollars for the provision of government services; or
- Make necessary investments in water, sewer, or broadband infrastructure.

**WHEREAS**, the Fairfield County Commissioners through resolution on January 25, 2022 authorized the election of the standard for up to \$10,000,000 for revenue loss; and

**A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the Village of Bremen ADA Ramps**

**WHEREAS**, the proposed project is to assist the Village of Bremen in installing ADA ramps within the Village. The ramps will provide a safe level area for wheelchairs to maneuver for Village curbs. The use of the standard allowance for this project is a direct provision of government services.

**WHEREAS**, project number R61p has been assigned to this project;

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO, THAT:**

---

**Section 1.** The Board of County Commissioners approves the use of ARP fiscal recovery funds as a response to the Coronavirus public health emergency and as part of the provision of government services to assist the Village of Bremen in installing ADA ramps. Installing ADA ramps is consistent with the allowable use noted in the recitals above and in the U.S. Department of Treasury guidance.

**Section 2.** The Board of County Commissioners requests the County Auditor approve appropriations for fund #2876, as follows in major categories of expenditures:

\$ 26,954.00          Contract Services for 12287600

**Section 3.** The Deputy County Administrator will develop documentation, monitoring, oversight, and reporting procedures for the subgrant payment to the Village of Bremen.

**Section 4.** The Board of County Commissioners authorizes County Administrator to sign the subgrant agreement for \$26,954.00 as an administrative approval once the encumbrance is available.

**For County Auditor Use Only:**

**Section 1.**

Update the following appropriations:

\$ 26,954.00

12287600 530100 R61p Pass-Through Contract  
Services

Resolution No. 2023-11.28.b

A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the Village of Bremen ADA Ramps

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A Resolution to approve to Rescind Resolution # 2023-11.21.m -  
The Fund to Fund.**

**WHEREAS**, the Auditor Finance department asked that Resolution  
# 2023-11.21.m to be Rescinded due to not having any budget.

---

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY  
COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of County Commissioners  
approves to Rescind Resolution # 2023-11.21.m

Prepared by: Lori Hampshire  
cc: Angel Horn  
& Christy Noland

2023-11.21.m

NO Budget

**A resolution authorizing a fund to fund transfer from EMA fund 2090 to 2707. [EMA]**

**WHEREAS**, funds are needed in fund 2707 to match grant funds for the Emergency Management Performance Grant Fund from the EMA fund 2090; and

**WHEREAS**, it is necessary to transfer the cash to meet obligations.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the transfer of funds in the amount of \$30,000.00 is hereby authorized as follows:

From: 12209035 700000 Transfers Out  
To: 12270723 439100 Transfers In

NO Budget .

Prepared by: Christy Noland

**Resolution No. 2023-11.21.m**

**A resolution authorizing a fund to fund transfer from EMA fund 2090 to 2707.**

(Fairfield County Emergency Management Agency)

Upon the motion of Commissioner Jeffrey M. Fix, seconded by Commissioner David L. Levacy, this resolution has been Adopted:

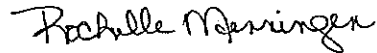
Voting:

Steven A. Davis, President	Aye
David L. Levacy, Vice President	Aye
Jeffrey M. Fix	Aye

Board of County Commissioners  
Fairfield County, Ohio

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



Rochelle Menningen  
Board of County Commissioners  
Fairfield County, Ohio

Signature Page

Resolution No. 2023-11.28.c

A Resolution to approve to Rescind Resolution # 2023-11.21.m - The Fund to Fund.

(Fairfield County Auditor- Finance)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for County Auditor, Fund 2423 Reese Peters Hotel Motel Tax**

**WHEREAS**, additional appropriations are needed in the major expenditure object category for 2423, Reese Peters Hotel Motel Tax; and

**WHEREAS**, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$10,646.00    10242300 – Other Expenses

---

**For Auditor’s Office Use Only:**

10242300-590000        \$10,646.00

Prepared by: Angela Horn



Signature Page

Resolution No. 2023-11.28.d

Appropriate from unappropriated in a major expenditure object category for county Auditor, Fund 2423 Reese Peters Hotel Tax

(Fairfield County Auditor- Finance)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing a fund to fund transfer BD Developmental Disabilities Fund # 2060 to FCBDD Capital Improvements Fund # 3698 [Fairfield County Board of DD]**

**WHEREAS,** The Fairfield County Board of Developmental Disabilities set aside \$100,000 for future capital improvements, and

**WHEREAS,** The Fairfield County Board of Developmental Disabilities would like to move those funds into the Capital Improvement Fund (3698).

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

**Section 1.** That the Board requests The Fairfield County Commissioners to transfer \$100,000.00 from fund 2060 (Board of DD) to fund 3698 (FCBDD-Capital Improvements).

From: 52000000 700000 Transfers Out  
To: 52369800 439100 Transfers In

---

***For Auditor's Office Use Only:***

Prepared by: Beth Seifert  
cc: FCBDD



**Resolution # 2023-11-\_\_**

**November 21, 2023**

IN THE MATTER OF FUND TRANSFERS

**WHEREAS**, the Board budgeted a transfer amount of \$ 100,000 from the General Fund to the Capital Improvement fund in 2023,

**NOW THEREFORE,**

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

**Section 1:** That the Board authorizes the transfer of \$ 100,000.00 from 52000000 700000 (General Fund - Transfers) to 52369800 439100 (Capital Imp. Fund – Transfers In). This amount is being set aside for future capital improvements based on our replacement schedule.

Motion by:

Seconded by:

YEAS:

NAYS:

ABSTENTIONS:

ADOPTED:

I certify that this is a true and correct copy of Resolution #2023-11-\_\_.

---

Elizabeth Burwell, Board Secretary

Resolution No. 2023-11.28.e

A resolution authorizing a fund to fund transfer BD Developmental Disabilities Fund # 2060 to FCBDD Capital Improvements Fund # 3698 [Fairfield County Board of DD]

(Fairfield County Board of Developmental Disabilities )

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing a fund to fund transfer –Fairfield DD Fund # 2060 to FCBDD Reserve Fund # 2560 - Fairfield County Board of DD**

**WHEREAS,** the Fairfield County Board of Developmental Disabilities wishes to set aside \$174,976.44 for future waiver match obligations; and

**WHEREAS,** the Fairfield County Board of Developmental Disabilities budgeted a transfer of funds to the Reserve fund in the 2023 budget.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board requests The Fairfield County Commissioners to transfer \$ 174,976.44 from fund 2060 (Board of DD) to fund 2560 (FCBDD-Medicaid Reserve):

From: 52000000 700000 Transfers  
To: 52256000 439100 Transfer In

Prepared by: Beth Seifert  
cc: FCBDD





**Resolution # 2023-11-\_\_**

**November 21, 2023**

IN THE MATTER OF FUND TRANSFERS FUND 2560

**WHEREAS,** the Board wishes to set aside funds for future waiver match obligations, and

**WHEREAS,** the Board budgeted a transfer amount of \$ 1,000,000 from the General Fund to the Medicaid Reserve fund in 2023,

**WHEREAS,** Ohio Revised Code allows for a reserve balance to equal forty percent of the prior year expenditures,

**WHEREAS,** We are recommending a transfer of \$ 174,976.44

**NOW THEREFORE,**

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

**Section 1:** That the Board authorizes the transfer of \$ 174,976.44 from 52000000 700000 (General Fund - Transfers) to 52256000 439100 (Medicaid Reserve Fund – Transfers In).

Motion by:

Seconded by:

YEAS:

NAYS:

ABSTENTIONS:

ADOPTED:

I certify that this is a true and correct copy of Resolution #2023-11-\_\_.

---

Elizabeth Burwell, Board Secretary

Signature Page

Resolution No. 2023-11.28.f

A resolution authorizing a fund to fund transfer –Fairfield DD Fund # 2060 to FCBDD Reserve Fund # 2560 - Fairfield County Board of DD

(Fairfield County Board of Developmental Disabilities )

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to appropriate from unappropriated to reduce funds in a major expenditure object category Fairfield County Common Pleas Backlog Reduction Grant.**

**WHEREAS**, additional appropriations were not received in the year 2023 for fund 2899 Common Pleas Court Backlog Reduction Grant;

**WHEREAS**, appropriate from unappropriated reductions will allow proper accounting in the major expenditure object category in order to spend all the grant monies received within the Grant Fiscal Year 2023.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

**Section 1.** The Fairfield County Board of Commissioners appropriate from unappropriated to reduce the following category:

13289900	Personal Services	\$29,949.62
13289900	Fringe Benefits	\$11,060.97

---

**For Auditor's Office Use Only:**

<b>13289900 511010</b>	<b>(\$29,949.62)</b>	<b>Salary, Employees</b>
<b>13289900 521000</b>	<b>(\$6,433.78)</b>	<b>Health Insurance</b>
<b>13289900 521100</b>	<b>(\$17.70)</b>	<b>Life Insurance</b>
<b>13289900 522000</b>	<b>(\$416.47)</b>	<b>Medicare</b>
<b>13289900 523000</b>	<b>( \$4193.02)</b>	<b>Retirement-OPERS</b>

Prepared by: Brian Wolfe



Department of  
Public Safety

Mike DeWine, Governor  
Jon Husted, Lt. Governor

Thomas J. Stickrath, Director  
Nicole M. Dehner, Executive Director



## SUBGRANT AWARD AGREEMENT

**Subgrant Number: 2022-AR-CCB-1113**

**Title: Fairfield County CP GEN Backlog Project**

In accordance with the provisions of the American Rescue Plan Act of 2021, Public Law 117-2, 135 Stat. 223, Section 9901 Coronavirus State and Local Fiscal Recovery Funds funded through the U.S. Department of the Treasury and Section 217.10 Community Violence Intervention - First Responder Program of the Am. Sub. H.B. No. 169 of the 134th Ohio General Assembly, enacted December 23, 2021, the Ohio Office of Criminal Justice Services (OCJS), as the duly authorized State Agency, hereby approves the project application submitted as complying with the requirements of the fiscal year indicated in the subgrant number above and awards to the foregoing Subgrantee a subgrant as follows:

Subgrantee:	Fairfield County Board of Commissioners		
Implementing Agency:	Common Pleas Court General Division		
Award Periods:	08/01/2022 to 06/30/2024		
Closeout Deadline:	08/29/2024		
Award Amounts:	OCJS Funds:	\$147,201.47	100%
	Cash Match:	\$0.00	
	Inkind Match:	\$0.00	
	Project Total:	\$147,201.47	100%

The terms set forth in the 'Responsibility for Claims' section of the OCJS Standard Federal Subgrant Conditions Handbook are subject to Ohio law, including section 3345.15 of the Ohio Revised Code and the Ohio Constitution. As a result, those terms may not apply to subgrant recipients who are political subdivisions of the state, and do not apply to state instrumentalities.

This Subgrant is subject to the statements as set forth in the approved Programmatic and Budget Application submitted and approved revisions thereto, as well as the OCJS Standard Federal Subgrant Conditions and Special Conditions to this Subgrant, which are attached hereto and hereby included by reference herein. The Subgrant is also bound by all applicable federal guidelines, as referenced in the Standard Conditions. Revisions to this Subgrant Award Agreement must be approved in writing by OCJS.

The Subgrant shall become effective as of the award date, for the period indicated, upon return to OCJS of this Subgrant Award Agreement executed on the behalf of the Subgrantee's and Implementing Agency's authorized official in the space provided below.

Nicole M. Dehner, Executive Director  
Ohio Office of Criminal Justice Services

11/30/22

Award Date

The Subgrantee agrees to serve as the official subrecipient of the award, agrees to provide the required match as indicated above, and assumes overall responsibility for compliance with the terms and conditions of the award. I hereby accept this Subgrant on behalf of the Subgrantee.

The Implementing Agency agrees to comply with the terms and conditions of the award. I hereby accept this Subgrant on behalf of the Implementing Agency.

12/15/2022

County Administrator

Date

Fairfield County Board of Commissioners

Court Administrator

Date

Common Pleas Court General Division

### Mission Statement

11/28/2023  
to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

Signature Page

Resolution No. 2023-11.28.g

A resolution to appropriate from unappropriated to reduce funds in a major expenditure object category Fairfield County Common Pleas Backlog Reduction Grant.

(Fairfield County Court of Common Pleas)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A resolution authorizing the approval to extend the due date for repayments on an advance for EMA Fund 2708 State Homeland Security Grant Fund**

**WHEREAS,** Funds were advanced in Resolution 2023-01.10.v for \$69,462.00; and

**WHEREAS,** the EMA has plans to make the grant purchases in 2024;

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Extend the due date for the payback of the advance to December 15, 2024 for Fund 2708 in the amount of \$69,462.00

Prepared by: Christy Noland  
cc: Commissioners – Christina Foster

Resolution No. 2023-11.28.h

A resolution authorizing the approval to extend the due date for repayments on an advance for EMA Fund 2708 State Homeland Security Grant Fund

(Fairfield County Emergency Management Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing the approval of partial repayment of an advance to the General Fund from EMA 2890 Hazardous Materials Emergency Grant Fund. [EMA]**

**WHEREAS**, the Emergency Management Agency Fund for the Hazardous Materials Emergency Planning Grant 2890 received a cash advance; and

**WHEREAS**, an advance was approved on Resolution 2023-01.10.u of \$21,680.00; and

**WHEREAS**, the monies have been collected and deposited to make a partial repayment to the General Fund; and

**WHEREAS**, an extension of the advance balance is requested due to the grant not being completed, to be repaid by 9/30/2024;

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** Request that the Fairfield County Auditor repay the following advance of \$18,960.00:

FROM: 2890 090001 HMEP23 Grant Fund

TO: 1001 223000 General Fund Advances In

**Section 2.** Request that the advance be paid back to the General Fund, no later than September 30, 2024.

Prepared by: Christy Noland  
cc: Christina Foster, Commissioners

Resolution No. 2023-11.28.i

A resolution authorizing the approval of partial repayment of an advance to the General Fund from EMA 2890 Hazardous Materials Emergency Grant Fund.

(Fairfield County Emergency Management Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a Change Order for the 2023 Microsurfacing Project.**

**WHEREAS,** on June 6, 2023, this Board of Commissioners awarded the Contract Bid for the 2023 Microsurfacing Project to Strawser Construction, Inc. for a Bid of \$354,186.86, and

**WHEREAS,** actual quantities of items used to complete this project differ from the quantities estimated in the Contract documents, as shown on the attached Change Order, and

**WHEREAS,** the County Engineer is requesting approval of Change Order Number One to reflect actual quantities used to date on this project, which will decrease the Contract price from \$354,186.86 to \$349,538.24.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to approve and does hereby sign this Resolution and the attached Change Order Number One, to decrease the Contract price by \$4,648.62, making the revised cost of the 2023 Microsurfacing Project \$349,538.24.

**SECTION 2:** that the Clerk of this Board return the signed copy of this Resolution and the signed Change Order to the County Engineer for further processing.

Prepared by: Cheryl Downour  
cc: Engineer's Office



# OFFICE OF THE COUNTY ENGINEER

FAIRFIELD COUNTY, OHIO

## CHANGE ORDER

Change Order No.: 1 Change Order Date: 11/13/2023

Contract For 2023 MICROSURFACING PROJECT

Contractor: STRAWSER CONSTRUCTION, INC.

You are hereby requested to comply with the following changes from the contract plans and specifications:

### Description of Changes:

1. Quantities reflect actual amounts used during construction.

### Quantity and Cost Changes:

ITEM #	QUANTITY	UNIT	DESCRIPTION	UNIT \$	Decrease In Price	Increase In Price
421	-812	SQ YD	MICROSURFACING, SURFACE COURSE, AS PER PLAN	\$4.29	-\$3,483.48	\$0.00
614	-0.310	MILE	WORK ZONE CENTER LINE, CLASS II	\$550.00	-\$170.50	\$0.00
642	-0.320	Mile	CENTER LINE, TYPE 1	\$1,570.00	-\$502.40	\$0.00
642	-0.560	Mile	EDGE LINE, 4 INCH, TYPE 1	\$879.00	-\$492.24	\$0.00

TOTALS: -\$4,648.62 \$0.00

Net Change in Contract Price: -\$4,648.62

The sum of (\$4,648.62) is hereby subtracted to the original contract price of \$354,186.86 making the current contract price: \$349,538.24

The time provided for completion is UNCHANGED by NO working days.  
This is the final change order and no further requests for payment will be made.  
This document will become a supplement to the contract and all provisions of the contract apply hereto.

*E. M. Ly*  
Recommended - Co. Engr.  
Date: 11/20/23

*Ryan N. High*  
Strawser Construction Inc.  
Date: 11-14-23

Approved: \_\_\_\_\_

Fairfield County Commissioners

Date: \_\_\_\_\_

Resolution No. 2023-11.28.j

A resolution to approve a Change Order for the 2023 Microsurfacing Project.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a Change Order for the FAI-CR16/31/37/40/68 Resurfacing Project.**

**WHEREAS,** on May 23, 2023, this Board of Commissioners awarded the Contract Bid for the FAI-CR16/31/37/40/68 Resurfacing Project to Kokosing Construction Company, Inc. for a Bid of \$1,647,121.74, and

**WHEREAS,** actual quantities of items used to complete this project differ from the quantities estimated in the Contract documents, as shown on the attached Change Order, and

**WHEREAS,** the County Engineer is requesting approval of Change Order Number One to reflect actual quantities used to date on this project, which will decrease the Contract price from \$1,647,121.74 to \$1,546,453.06.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to approve and does hereby sign this Resolution and the attached Change Order Number One, to decrease the Contract price by \$100,668.68, making the revised cost of the FAI-CR16/31/37/40/68 Resurfacing Project \$1,546,453.06.

**SECTION 2:** that the Clerk of this Board return the signed copy of this Resolution and the signed Change Order to the County Engineer for further processing.

Prepared by: Cheryl Downour  
cc: Engineer's Office

# OFFICE OF THE COUNTY ENGINEER

## FAIRFIELD COUNTY, OHIO

### CHANGE ORDER

Change Order No.: 1 AND FINAL

Change Order Date: 11/20/2023

Contract For Fairfield County Engineer

FAI-CR16/31/37/40/68  
RESURFACING PROJECT

Contractor: KOKOSING CONSTRUCTION COMPANY, INC.

You are hereby requested to comply with the following changes from the contract plans and specifications:

#### Description of Changes:

1. Quantities reflect actual amounts used during construction.

#### Quantity and Cost Changes:

REF #	ITEM #	QUANTITY	UNIT	DESCRIPTION	UNIT \$	Decrease In Price	Increase In Price
1	202	54	SY	WEARING COURSE REMOVED	\$9.00	\$0.00	\$486.00
2	253	-1524.89	SY	PAVEMENT REPAIR, AS PER PLAN	\$48.00	-\$73,194.72	\$0.00
4	407	505	GALLON	NON-TRACKING TACK COAT	\$2.00	\$0.00	\$1,010.00
5	441	-43.08	CY	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449) PG 64-22	\$177.00	-\$7,625.16	\$0.00
6	441	-35.72	CY	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449) PG 70-22M	\$190.00	-\$6,786.80	\$0.00
7	617	-133.16	CY	COMPACTED AGGREGATE	\$75.00	-\$9,987.00	\$0.00
8	690	-3200	SY	SPECIAL - ASPHALT REJUVENATING AGENT	\$1.15	-\$3,680.00	\$0.00
12	644	-5	FT	STOP BAR	\$11.20	-\$56.00	\$0.00
13	644	-1	EACH	RAILROAD SYMBOL MARKING	\$835.00	-\$835.00	\$0.00

TOTALS: -\$102,164.68 \$1,496.00

Net Change in Contract Price: -\$100,668.68

The sum of -\$100,668.68 is hereby **subtracted from** the original contract price of \$1,647,121.74 making the current contract price: \$1,546,453.06

The time provided for completion is UNCHANGED by NO calendar days.  
This is the final change order and no further requests for payment will be made.  
This document will become a supplement to the contract and all provisions of the contract apply hereto.

*Bart A. Moody*  
Recommended - Co. Engr. Dep. Engr.

Date: 11/20/23

Bart A. Moody

Digitally signed by Bart A. Moody  
DN: cn=Bart A. Moody, ou=County of Fairfield, ou=113 Highway  
Division, mail=113 Highway@fairfieldcounty.com, c=US  
Company, Inc.; DC=Kokosing, DC=OH  
Reason: I am approving this document  
Date: 2023.11.20 15:23:41 -0500

Kokosing Construction Company, Inc.

Date: 11/20/23

Fairfield County Commissioners

Date: \_\_\_\_\_

Signature Page

Resolution No. 2023-11.28.k

A resolution to approve a Change Order for the FAI -CR16/31/37/40/68 Resurfacing Project.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A resolution to approve a Change Order for the HOC-08, FAI-CR61-1.392 Christmas Rock Road over Arney Run Bridge Replacement Project.**

**WHEREAS,** on May 9, 2023, this Board of Commissioners awarded the Contract Bid for the HOC-08, FAI-CR61-1.392 Christmas Rock Road over Arney Run Bridge Replacement Project to US Bridge for a Bid of \$170,898.98, and

**WHEREAS,** actual quantities of items used to complete this project differ from the quantities estimated in the Contract documents, as shown on the attached Change Order, and

**WHEREAS,** the County Engineer is requesting approval of Change Order Number One to reflect actual quantities used to date on this project, which will decrease the Contract price from \$170,898.98 to \$164,107.98.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to approve and does hereby sign this Resolution and the attached Change Order Number One, to decrease the Contract price by \$6,791.00, making the revised cost of the HOC-08, FAI-CR61-1.392 Christmas Rock Road over Arney Run Bridge Replacement Project \$164,107.98.

**SECTION 2:** that the Clerk of this Board return the signed copy of this Resolution and the signed Change Order to the County Engineer for further processing.

Prepared by: Cheryl Downour  
cc: Engineer's Office

## OFFICE OF THE COUNTY ENGINEER

FAIRFIELD COUNTY, OHIO

## CHANGE ORDER

Change Order No 1

Change Order Date:

Contract For

HOC-08, FAI-CR61-1.392  
 CHRISTMAS ROCK ROAD OVER ARNEY RUN  
 BRIDGE REPLACEMENT PROJECT

Contractor:

You are hereby requested to comply with the following changes from the contract plans and specifications:

## Description of Changes:

1. Ref.#2 1/2" ELASTOMERIC BEARING PAD. Non- performed per Engineer,

## Quantity and Cost Changes:

REF #	ITEM #	QUANTITY	UNIT	DESCRIPTION	UNIT \$	Decrease In Price	Increase In Price
2	516	-14	EA	1/2" ELASTOMERIC BEARING PAD	\$485.07	-\$6,791.00	\$0.00
						\$0.00	\$0.00
TOTALS:						-\$6,791.00	\$0.00

Net Change in Contract Price:

-\$6,791.00

The sum of -\$6,791.00 is hereby subtracted from the original contract price of \$170,898.98  
 making the current contract price: \$164,107.98

The time provided for completion is UNCHANGED by NO calendar days.

This is the final change order and no further requests for payment will be made.

This document will become a supplement to the contract and all provisions of the contract apply hereto.



Recommended - Co. Engr./Dep. Engr.

Date: 11-20-23


  
U.S. Bridge.

Date: 11/20/23

Fairfield County Commissioners

Date: \_\_\_\_\_

Signature Page

Resolution No. 2023-11.28.I

A resolution to approve a Change Order for the HOC-08, FAI -CR61-1.392 Christmas Rock Road over Arney Run Bridge Replacement Project.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution to Approve an LPA Federal Project Agreement with ODOT for installation of signs along designated routes for shared use routes for biking.**

**WHEREAS**, an estimated \$19,289.00 in federal funding has been allocated for the installation of signs along designated routes for shared use routes for biking (PID 119937) through the Ohio Department of Transportation, and

**WHEREAS**, the LPA Federal Project Agreement must be signed by the President of this Board of Commissioners for the project to proceed.

---

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** that this Board of Commissioners resolves to instruct the President of this Board of Commissioners to sign the LPA Federal Project Agreement for the installation of signs along designated routes for shared use routes for biking, (PID 119937).

**SECTION 2:** that this Board of Commissioners further states that the County Engineer is hereby empowered on behalf of the County to enter into agreements/contracts to complete the installation of signs along designated routes for shared use routes for biking (PID 119937).

**SECTION 2:** that the Clerk of this Board furnish the County Engineer with a signed copy of this Resolution and the signed LPA Federal Project Agreement.

Prepared by: Cheryl Downour  
cc: Engineering Office

## LPA PURCHASE AGREEMENT

**THIS AGREEMENT** is made by and between the State of Ohio, Department of Transportation, hereinafter referred to as ODOT, 1980 West Broad Street, Columbus, Ohio 43223 and Fairfield County Engineer, hereinafter referred to as the LPA, 3026 West Fair Avenue, Lancaster, Ohio 43130.

### 1. PURPOSE

- 1.1 Section 5501.03(A)(3) of the Ohio Revised Code provides that ODOT may coordinate its activities and enter into contracts with other appropriate public authorities as necessary to carry out its duties, powers and functions, provided the administration of such projects is performed in accordance with all applicable Federal and State laws and regulations with oversight by ODOT.
- 1.2 **Installation of signs along designated routes for shared-use routes for biking**, (hereinafter referred to as the PROJECT) is a transportation activity eligible to receive Federal funding.
- 1.3 The purpose of this Agreement is to set forth requirements associated with the State funds available for the PROJECT and to establish the responsibilities for the local administration of the PROJECT.

### 2. LEGAL REFERENCES

- 2.1 This Agreement is established pursuant to Section 5501.03(A)(3) of the Ohio Revised Code and all applicable federal, state, and local laws and regulations.

### 3. FUNDING

- 3.1 The total cost for the PROJECT is estimated to be \$19,289.00. ODOT shall provide to the LPA one hundred (100) percent of the eligible costs, up to a maximum of \$19,289.00 in Federal funds. This maximum amount reflects the funding limit for the PROJECT set by the applicable Program Manager.
- 3.2 This Agreement operates on a reimbursement basis only. The costs must first be incurred by the LPA. Costs claimed for reimbursement are to be true costs incurred in executing the PROJECT and are to be eligible, allowable allocable, reasonable, necessary, and consistent. Final determination of cost eligibility shall rest with ODOT. The LPA has the option of using direct payment information as required in Attachment 2 of this Agreement, if applicable.
- 3.3 Invoices for reimbursement may be submitted on a quarterly basis, unless other arrangements have been agreed upon by the parties. All invoices must include detailed expenditures and documentation as required by ODOT. For reporting purposes, quarters are defined as ending with the last day of the following months: December, March, June, and September.
- 3.4 All invoices shall be paid within thirty (30) days following receipt. If any invoice is not acceptable, the time for prompt payment is suspended. ODOT will either promptly provide the LPA with a clear statement regarding any specific cost ineligibility, or inform the LPA of any invoice deficiencies that must be eliminated prior to acceptance, processing, or payment by ODOT. If such notification is sent, the required payment date shall be thirty (30) days after receipt of the corrected invoice.



- 3.6 Within thirty (30) days after completion of all work under this Agreement, the LPA shall submit to ODOT a detailed final bill, based on work order accounting covering the actual costs of work performed, and showing where accounts may be audited.
- 3.7 All billing shall conform to ODOT Specifications for Consultant Services requirements and procedures. Any reimbursable travel-related expenses shall be paid in accordance with the requirements and rates as set forth in Rule 126-1-02 of the Ohio Administrative Code, as updated from time to time.
- 3.8 Request for payment or reimbursement to the LPA and copies of all final reports shall be submitted to:

Fairfield County Engineer
3026 West Fair Avenue
Lancaster, Ohio 43130

- 3.9 Reimbursement to the LPA shall be submitted to:

District 5 Capital Programs Administrator
Ohio Department of Transportation
9600 Jacksontown Road
Jacksontown, Ohio 43030

#### 4. OBLIGATIONS OF THE LPA

- 4.1 The LPA shall submit to ODOT a copy of all contracts and procurements with any one vendor or consultant in excess of a combined total of \$50,000. All such contracts and procurements shall be subject to the same laws, regulations, and policies that govern this agreement.
- 4.2 The LPA shall review all invoices for the scoped services to ensure accuracy in both amount and in relation to the progress made. The LPA shall submit to ODOT a written request for reimbursement of the Federal share of the expenses involved, according to the cost sharing provisions of this Agreement, attaching copies of all source documentation associated with pending invoices or costs in accordance with the Funding Section noted above.

#### 5. TERMINATION PROVISIONS

- 5.1 This Agreement and obligation of the parties herein may be terminated by either party with thirty days written notice to the other party. In the event of termination, the LPA shall cease work, terminate all subcontracts relating to such terminated activities, take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish all data results, reports, and other materials describing all work under this contract, including without limitation, results accomplished, conclusions resulting therefrom, and such other matters as ODOT may require.
- 5.2 In the event of termination, the LPA shall be entitled to compensation, upon submission of a proper invoice, for the work performed prior to receipt of notice of termination, less any funds previously paid by or on behalf of ODOT. ODOT shall not be liable for any further claims, and the claims submitted by the LPA shall not exceed the total amount of consideration stated in this agreement. In the event of termination, any payments made by ODOT in which services have not been rendered by the LPA shall be returned to ODOT.

5.3 If in the event that any dispute arises between ODOT and the LPA concerning interpretation of, or performance pursuant to this Agreement, such dispute shall be resolved solely and finally by the Director of Transportation.

6. GENERAL PROVISIONS

6.1 This Agreement and any attachments constitute the entire Agreement between the parties. All prior discussions and understandings between the parties are suspended by this Agreement. Neither this contract nor any rights, duties or obligation described herein, shall be assigned by either party hereto without the prior express written consent of the other party. Any change to the provisions of this agreement must be made in a written amendment executed by both parties.

6.2 The LPA shall be audited in accordance with the Ohio Revised Code. If the audit is not conducted by ODOT, ODOT shall receive a copy of the Auditor's report within 30 days after receipt by the LPA.

6.3 This Agreement shall be construed and interpreted and the rights of the parties determined in accordance with the laws of the State of Ohio.

6.4 It is expressly understood by the parties that none of the rights, duties, and obligations described in this Agreement shall be binding on either party until all statutory provisions under the Ohio Revised Code, including but not limited to Section 126.07, have been complied with and until such time as all necessary funds are made available to the State.

6.5 Any person executing this Agreement in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year last written below.

**LPA: Fairfield County**

**STATE OF OHIO  
OHIO DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Jack Marchbanks  
Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachment 1****PROJECT BUDGET – SOURCES AND USES OF FUNDS**

SOURCES USES	LPA FUNDS			STATE FUNDS			TOTAL
	Amount	%	SAC	Amount	%	SAC	
PRELIMINARY DEVELOPMENT							
FINAL DESIGN, CONSTRUCTION PLANS & SPECIFICATIONS							
ACQUISITION OF RIGHT OF WAY & UTILITY RELOCATION							
PROJECT MATERIAL/INSTALL COSTS				\$19,289.00	100	4HJ7	\$19,289.00
TOTALS				\$19,289.00			\$19,289.00

## Attachment 2

### DIRECT PAYMENT OF CONTRACTOR

At the direction of the LPA and upon approval of ODOT, payments for work performed under the terms of the Agreement by the LPA's contractor shall be paid directly to the contractor in the pro-rata share of Federal/State participation. The invoice package shall be prepared by the LPA as previously defined in this Agreement, and shall indicate that the payment is to be made to the contractor. In addition, the invoice must state the contractor's name, mailing address and OAKS Vendor ID. Separate invoices shall be submitted for payments that are to be made to the contractor and those that are to be made to the LPA.

When ODOT uses Federal funds to make payment to the contractor, all such payments are considered to be expenditures of Federal funds received and also expended by the LPA (sub recipient). Accordingly, the LPA is responsible for tracking the receipts and payments and reporting the payments Federal (Receipts) Expenditures on the Schedule of Expenditures of Federal Awards (SEFA). An LPA that fails to report these funds accurately and timely may be required to restate the SEFA to comply with Federal reporting requirements.

We (INSERT NAME OF LPA) request that all payments for the Federal/State share of the construction costs of this Agreement performed by (CONTRACTOR'S NAME) be paid directly to (CONTRACTOR'S NAME).

VENDOR Name:	Error! Reference source not found.
Oaks Vendor ID:	0000000000
Mailing Address:	Error! Reference source not found.
	Error! Reference source not found.
LPA signature:	

LPA Name:	Error! Reference source not found.
Oaks Vendor ID:	0000000000
Mailing Address:	Error! Reference source not found.
	Error! Reference source not found.
ODOT Approval signature:	

## ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by Ohio Revised Code 9.17, and the applicable sections as outlined on this form, by selecting the applicable boxes below.

- A. ☐ Goods and/or Services in excess of \$75,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$75,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☐ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$75,000
  2. ☐ State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  3. ☐ ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  4. ☐ Professional Services (See the list of exempted occupations/services under R.C. 307.86)
  5. ☐ Emergency (Follow procedure under ORC 307.86(A))
  6. ☐ Sole Source (attach documentation as to why contract is sole source)
  7. ☐ Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☐ Agreement not subject to Sections A-F (explain): \_\_\_\_\_
- H. ☐ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☐ No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  2. ☐ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  3. ☐ Obtained 3 quotes for purchases under \$75,000 (as applicable)
  4. ☐ Purchase Order is included with Agreement

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***



Prosecutor's Approval Page

Resolution No.

A Resolution to Approve an LPA Federal Project Agreement with ODOT for installation of signs along designated routes for shared use routes for biking.

(Fairfield County Engineer)

Approved as to form on 11/21/2023 3:38:00 PM by Austin Lines,

Resolution No. 2023-11.28.m

A Resolution to Approve an LPA Federal Project Agreement with ODOT for installation of signs along designated routes for shared use routes for biking.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A Resolution Authorizing the County Administrator to sign an Agreement for the Replacement of the Courthouse Roof with Roof Connect.**

**WHEREAS,** The Board of County Commissioners Courthouse is in need of roof replacement. The building has original metal elements from 1871 that are deteriorating beyond repair; and

**WHEREAS,** the County desires to use the Equalis Cooperative Purchasing Agreement as a method to procure these services per the Master Agreement with Equalis; and

**WHEREAS,** Equalis has procured Roof Connect for the purposes of roof replacement services; and

**WHEREAS,** the Facilities Manager and County Administrator have reviewed the proposals from Roof Connect in the amount of \$694,368 and

**WHEREAS,** funds have been placed in the capital projects fund for the specific purpose of Rehabilitation of Roofs, and a purchase order encumbering the funds for the services has been acquired; and

**WHEREAS,** the agreement with Roof Connect, for Roofing services, as attached, has been approved to form by the County Prosecutor, and

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**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** The Board of County Commissioners authorizes the County Administrator to sign documents related to this roof repair.

**Section 2.** The Clerk of the Board of Commissioners will provide a signed reproduction copy to Roof Connect, for their record.

**Date: 11/08/2023**

**Fairfield County Courthouse (Lancaster, OH) Main Roof**  
**210 E Main St**  
**Lancaster, OH 43130**

**Bid #: BID-36441**

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**Melanie Leneghan**  
melanie.leneghan@roofconnect.com

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*The proposed prices are based on current material and energy costs, current production schedule and all noted assumptions made herein. Some of these factors are very volatile and represent significant factors that influence the proposed prices.*

## SCOPE OF WORK

### Base Bid:

- Supply full adhered PVC roofing membrane system
- Manufacturer's warranty

### Safety and Project Preparation:

- Perform a pre-bid site visit to determine on-site logistics and safety requirements
- Furnish proposed construction schedule if needed
- Furnish and install proper safety equipment
- Furnish and install barrier lines to identified areas associated with ground related roofing activities

### System Application:

- Furnish prevailing manufacturer material to install a Sarnafil 60mil reinforced full adhered PVC roofing system in standard color with a manufacturer's 20-year warranty
- Colors available are white reflective granular and black
- 1/8" polyso due will be removed on existing standing seam polyso lap polyso on top and all mechanically attached full adhered PVC included
- Gutters to be retained with PVC membrane and tied into existing drains
- Top flat roof area to have 1/2" coverboard installed over existing roofing membrane adhered PVC
- Miscellaneous wood blocking and plywood sheathing included as required along with the cause edge metal and bottom underlayment flat roof area in a standard color
- Precast scaffolding around the entire perimeter of the courthouse included
- Remove all roof-related trash and debris

*\*Note: If lead gray, patina, copper brown, or evergreen are chosen, only a 20-year warranty will convey, and these are only available in 60-mil. The cost would be the same.*

### Miscellaneous

- All roof details will be performed to ensure water-tightness during protection
- On site will be cleaned daily during the protection and after completion of protection

### Warranty

- Once final inspection is performed and final payment is received provide a 20-year manufacturer warranty
- Roofing Contractor or assign warranty

**BASE BID TOTAL: \$679,318.00 Accepted: ☐**  
**BONDS TOTAL: \$15,050.00 Accepted: ☐**

See all terms and conditions in exclusions





### Material Substitution:

If the event of a specified material or equipment becomes unavailable either temporarily or permanently after the contract is executed, provided that such availability is a result of factors beyond Contractor's control, then in the event of temporary unavailability, the contract time shall be extended to reflect the duration of the time the contractor is delayed in the unavailability and in the case of permanent unavailability the contractor shall be excused from providing said material or equipment and allowed to provide an available substitute. If the event of an available substitute is provided to the contractor under this provision, an increase in the cost of the originally specified material and equipment and the substitute shall be paid to the Order of the Contractor.

**Due to current shipping and trucking volatility experienced nationwide, if there is an increase in the actual cost of shipping and/or trucking materials in excess of 5% subsequent to the making of this Agreement, the price set forth in this Agreement shall be increased without the need for a written change order or amendment to the Agreement to reflect the price increase and additional direct cost to the Contractor. Contractor will submit written documentation of the increased costs to Customer upon request; however, Customer acknowledges that any additional costs associated with shipping and/or trucking charges under this Agreement is the sole responsibility of Customer, and Contractor shall not be held liable or responsible for same.**

## Warranty Extension Program

You have made the investment and now have a new roof system. The time to ensure the life of this asset is proper maintenance and the completion of all repairs on a regular basis or when the need for maintenance is first noticed.

RoofConnect has developed an asset management program to help you complete this very important task. Our program evaluates your roof for maintenance and potential repair issues and then creates a customized program with prescribed steps for maintenance and repairs. Customer Service Specialists will be assigned as your primary contact for repairs and we will provide our services to allow for future and planned work for the future.

This investment is more than just a roof; it is one of our largest investments. Our business has and provides peace of mind knowing your building's contents are protected. With RoofConnect's asset management program, you can take comfort in knowing the serviceable life of your roof asset will be extended and will provide a safe space for employees and customers.

- Annual roof system inspection
- Report & analysis
- 4 hours onsite maintenance repairs
- Extension of warranty term\*

<p><input type="checkbox"/> Yes, I would like a 25% extension of my warranty term by enrolling in RoofConnect's Annual Preventative Maintenance Program... \$_____ per square foot including annual charge.</p> <p><input type="checkbox"/> No, I do not want to enroll in a program to maintain my roof and extend my warranty term.</p> <p>Signature: _____</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
<p>Arrangement Program Price Options</p>	<p>Annual fee of \$_____ per year for ____ years</p> <p>or</p> <p>One-time fee up to \$_____</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

## ACCEPTANCE

I, the undersigned representative of Fairfield County, hereby accept the above proposal submitted as follows: Price is valid for 60 days due to material volatility.

Proposed Item	Price	Accepted
Base Bid		<input type="checkbox"/>
Goods – Base Bid		<input type="checkbox"/>
Materials		<input type="checkbox"/>
Goods – Materials		<input type="checkbox"/>
Materials		<input type="checkbox"/>
Arranged Insurance Program	per annual	<input type="checkbox"/>

CCPCCC hereby understands Customer hereby accepts this Proposal Contract and agrees to be bound by all the terms and conditions and documents incorporated herein. All of a bid contract shall constitute the entire contract upon execution of this Contract. Customer and RoofConnect shall not be bound by any additional or different terms and conditions set forth in the Customer's purchase order or any other agreement between Customer and RoofConnect are expressly rejected. RoofConnect shall not be bound upon RoofConnect's modification of this Proposal Contract including the terms and conditions and documents incorporated herein unless in writing signed by both parties and it is expressly stated that it is intended to modify this Proposal Contract and its terms and conditions or documents incorporated herein.

### ACCEPTED BY:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved Contract Amount: \$ \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

## PROJECT AGREEMENT TERMS AND CONDITIONS

**Nature of Work.** The construction services will be performed by a roofing contractor member of RoofConnect (hereinafter referred to as the "Roofing Contractor") who is qualified and licensed to perform the construction work and services referenced in this Proposal/Contract. The Roofing Contractor shall furnish the labor and material to perform the Work described herein and/or in the referenced contract documents. Neither RoofConnect nor the Roofing Contractor provide design, engineering or architectural services. It is Customer's responsibility to retain a licensed architect or engineer to determine proper design and code compliance, including a determination as to whether and what type of a vapor or air retarder is needed. If plans, specifications or other design documents have been furnished by Customer, Customer warrants that they are sufficient and conform to all applicable laws and building codes. Customer or its licensed architect or engineer is responsible for any loss, damage or expense due to defects in plans or specifications or building code violations, unless such damage results from a deviation by Roofing Contractor from what is specified. Customer is responsible for any losses due to condensation, moisture migration from the building interior or other building components, location or size of roof drains, adequacy of drainage, ponding on the roof, structural conditions or the properties of the roof deck or substrate on which the Roofing Contractor's roofing Work is installed.

**Deck.** Customer warrants that structures on which the Roofing Contractor is to work are in sound condition and capable of withstanding roof construction, equipment and operations. Commencement of roof installation indicates only that the surface of the roof deck appears satisfactory to attach roofing materials and that no visible defects were apparent. Customer and/or its designers and other contractors are responsible for the structural sufficiency, quality of construction (including compliance with FMG criteria), undulations, fastening and moisture content of the roof deck. Customer is responsible to test or assess moisture content of the roof deck or substrate.

**Asbestos and Toxic Materials.** This Proposal/Contract is based on not coming into contact with asbestos-containing or toxic materials ("ACM"). Customer is responsible for expenses, claims or damages arising out of the presence, disturbance or removal of ACM. The Contract Price shall be increased for additional expenses resulting from the presence of ACM. Customer shall indemnify RoofConnect and Roofing Contractor from and against any liability, damages, losses, claims, demands or citations arising out of the presence of ACM.

**Payment.** Unless stated otherwise on the face of this Proposal/Contract, within ten (10) days of substantial completion of the Work, Customer shall pay RoofConnect the Contract Price plus any additional charges for changed or extra work. If completion of the Work extends beyond one month, Customer shall make monthly progress payments to RoofConnect by the fifth (5th) day of the month for the value of Work completed during the preceding month, plus the value of materials suitably stored for the project. All sums not paid when due shall earn interest at the rate of 1% per month (12% per year). RoofConnect shall be entitled to recover from Customer all costs of collection incurred by RoofConnect, including attorneys' fees, resulting from Customer's failure to make proper payment when due. Customer's acceptance of the Work and payment from Customer is not dependent upon criteria promulgated by Factory Mutual Global, including wind uplift testing. Customer acknowledges that RoofConnect is not an insurance adjuster and that RoofConnect cannot and will not negotiate directly with Customer's insurance carriers on Customer's behalf. Customer shall be solely responsible for payment in full to RoofConnect and any reimbursement to Customer by an insurance carrier shall be Customer's sole responsibility to negotiate and resolve.

**Right to Stop Work.** The failure of Customer to make proper payment when due shall, in addition to all other rights, constitute a material breach of contract and shall entitle RoofConnect, at its discretion, to direct Roofing Contractor to suspend all Work and shipments, including furnishing warranty, until full payment is made. The time period to perform the Work shall be extended for a period equal to the period during which the Work was suspended, and the Contract Price shall be increased by the amount of reasonable costs of shut-down, delay and start-up.

**Insurance.** RoofConnect shall require its Roofing Contractor to carry workers' compensation and commercial general liability insurance. Upon request by Customer, RoofConnect will furnish to Customer a Certificate of Insurance showing the Roofing Contractor's insurance coverage. Customer shall purchase and maintain builder's risk and property insurance sufficient to cover the total value of the entire Project on a replacement cost basis, including labor and materials furnished, covering fire, extended coverage, malicious mischief, vandalism and theft on the premises to protect against loss or damage to material and partially completed Work until the job is completed and accepted. Moneys owed to RoofConnect shall not be withheld by reason of any damage or claim that is covered by liability, property or builder's risk insurance.

**Additional Insured.** If Customer requires that Customer or others be listed as additional insureds on the liability insurance policy, Customer agrees that the naming of Customer or others as additional insureds is intended to apply to claims made against the additional insured only to the extent the claim is due to the negligence of the Roofing Contractor and it does not apply to or make the insurer liable for claims that are due to the fault of the additional insured.

**Clean-up; Interior Protection.** Customer acknowledges that re-roofing of an existing building may cause disturbance, dust, debris or fireproofing to fall into the interior depending on existing building conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Customer shall be responsible for clean-up, disturbance, damage or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold harmless RoofConnect and Roofing Contractor from claims of tenants who were not so notified and did not provide protection. Unless otherwise specified on the face of this Proposal/Contract, Customer shall provide all trash dumpsters for disposal of roofing materials during performance of the Work.

**Deck Repairs and Unforeseen Conditions.** Any work required to replace rotten or missing wood or deteriorated decking to make the deck suitable for roof installation shall be done on a labor and material or unit price basis as an extra unless specifically included in the Scope of Work. Deck repairs or replacement shall be performed as needed to provide an adequate substrate for the roofing materials. Unforeseen conditions that may affect the Work will be reported to Customer and authorization requested prior to permanent repairs being performed.

**Schedule.** Any dates provided in this Proposal/Contract for commencement and progress of the Work are estimated and subject to change. RoofConnect will promptly notify Customer of any changes in the date of commencement or estimated date of completion of the Work.

**Damages and Delays/Force Majeure.** Customer shall coordinate the Project so that the Project proceeds in an orderly and customary manner and so as to avoid newly installed roofing being used as a surface for on-going construction work. If others damage the Work, including damage to temporary tie-ins and punctures, cuts and tears in the roof membrane or flashings, Customer agrees to backcharge those causing the damage. Any repairing of the same will be charged as an extra on a time and materials basis, and the time for performance shall be extended for a time sufficient to make such repairs. For damage or delay caused by circumstances beyond the control of the parties, including but not limited to acts of God, pandemics, epidemics, quarantines, accidents, unavoidable casualties, snow, ice dams, fire, adverse weather, vandalism, regulation, strikes, jurisdictional disputes, disruption in supply chains, failure or delay of transportation, shortage of or inability to obtain materials or equipment or labor and delays caused by others, the time for performance of the Work shall be extended and the Contract Price shall be increased for additional costs of performing the Work due to such circumstance(s).

**Roof Projections.** The Work includes flashing roof projections that are in place prior to installation of roofing or shown on the architectural plans provided by Customer. Penetrations not shown on the plans provided by Customer prior to submittal of this Proposal/Contract or required after installation of roofing shall be considered an order for extra work, and the Contract Price shall be increased based on time and material rates for additional expenses resulting from additional penetrations.

**Changes in the Work and Extra Work.** Customer shall be entitled to request in writing extra or changed work that is not part of the original Scope of Work, and the total Contract Price shall be adjusted accordingly. Customer shall not give orders for work that is required to be performed at that time and then refuse to make payment on the grounds that a Change Order was not executed at the time the work was performed or Customer's representative was not authorized to order the change. This Proposal/Contract is based upon all Work being performed during regular working hours. Extra charges will be made for overtime and Work performed outside of regular working hours, if required by Customer.

**Wind Loads or Uplift Pressures.** Design Professional is responsible to design the Work to be in compliance with applicable codes and regulations and to specify or show the work that is to be performed, including calculation or verification of wind-load design. To the extent minimum wind loads or uplift pressures are required, the Contract Price is based solely on manufacturer's printed test results. No representations are made regarding wind uplift capacity.

**Tolerances.** All labor and materials shall be furnished in accordance with normal industry standards and industry tolerances for uniformity, color, variation, thickness, size, weight, finish and texture. Specified quantities are intended to represent an average over the entire roof area.

**Fumes and Emissions.** Customer acknowledges that odors and emissions from roofing products will be released as part of the roofing operations. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Some people are more sensitive to these emissions than others. Customer shall hold RoofConnect and Roofing Contractor harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.

**Material Cost Escalation.** Steel products, asphalt, polyisocyanurate and other roofing products are sometimes subject to unusual price volatility due to conditions that are beyond the control of the parties. If there is an increase in these or other roofing products between the date of this Proposal/Contract and the time when the Work is to be performed, the Contract Price may be increased to reflect the additional cost, upon submittal of written documentation and advance notice.

**Backcharges.** No backcharges or claims for payment of services rendered or materials and equipment furnished by Customer shall be valid unless previously authorized in writing by RoofConnect and unless written notice is given to RoofConnect within five (5) days of the event, act or omission which is the basis of the backcharge.



**Roof Top Safety.** Customer warrants there will be no live power lines on or near the roof servicing the building where the Work will be performed and that Customer will turn off any such power supplies to avoid an electrocution risk. Customer will indemnify Roofing Contractor and RoofConnect from personal injury and other claims and expenses if Customer fails to turn-off power so as to avoid injury resulting from the presence of concealed electrical conduit and live electrical power. Customer is responsible for costs of repair or damages, including disruption of service, resulting from damage to undisclosed or concealed electrical or other utility lines. Customer shall shut down roof located electronic equipment that emits or receives radio frequency waves while the Work is being performed on the roof so that workers will not be subject to radio frequency waves or electromagnetic radiation while working on the roof and shall indemnify and hold harmless RoofConnect and Roofing Contractor from any personal injury claims resulting from a failure by Customer to do so. Except for workers performing the Work, Customer is responsible for the safety of persons or entities whom Customer allows or authorizes to be on the roof. Customer agrees to and shall indemnify and hold Roofing Contractor and RoofConnect harmless, including attorneys' fees, from claims for personal injury by persons or entities whom Customer has allowed or authorized to be on the roof.

**Conduit and Materials Attached to Deck.** The Contract Price is based upon there not being electrical conduit, cables, wires or other materials embedded within the roof assembly or attached directly to the underside or topside of the roof deck upon which the new roof will be installed. Customer is responsible for all loss and damage caused by conduit, wires, cables, pipes, fireproofing or any objects attached to the underside of the roof decking which could be damaged during installation of the new roof system or repairs.

**Availability of Site.** Customer shall provide direct access to the work site for the passage of trucks and materials and direct access to the roof. The raising, disconnection, re-connection, or relocation of any mechanical equipment on the roof that may be necessary to perform the roofing work shall be performed by others or treated as an extra. The Work shall not be required to begin until underlying areas are ready and acceptable to receive the Work and sufficient areas of roof deck are clear and available and free from snow, water or debris to allow for continuous full operation. The expense of any extra trips to and from the job as a result of the job not being ready for the Work after Customer has provided notice to proceed will be charged as an extra. Customer shall provide at the worksite sufficient storage room for all materials and reasonable use of such facilities as scaffolding, elevators, and such other equipment as may be available for handling materials. Customer shall permit the use of driveways and paved areas leading to or adjacent to the worksite for equipment without liability occasioned by such use. Customer shall supply at the worksite for performance of the Work: water, power, site security, and clear access to work area.

**Warranty.** A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this Proposal/Contract. It is expressly agreed that in the event of alleged defects in the materials furnished, Customer shall have recourse only against the manufacturer of such material. The Roofing Contractor's workmanship warranty, which shall warrant the workmanship for a period of 12 months from completion of the Work, shall be furnished to the Customer. The workmanship warranty will not extend to conditions, leaks or damages caused by (1) abuse, misuse, vandalism, lack of maintenance, accident or negligence in maintaining the roof by Customer or others; (2) lightning, hail, windstorm, hurricane, earthquake, thermal shock or other acts of God; (3) other building components, including solar equipment, building movement, cracking, settlement, deflection of roof deck, dry rot, deterioration of walls, water entry through masonry or other building components, vapor condensation from below, and defects in the materials used as a base under the roof; (4) faulty vents, equipment supports, and other penetrations of the roof work and edge conditions, unless such items were included in the Work; (5) installation, service or maintenance of roof top equipment, solar equipment, plant media, overburden or traffic of any nature on the roof by Customer or others; (6) acts or omissions of Customer or others; (7) movement of metal work; (8) ponding of water; (9) discharge of oils, greases, solvents or chemicals; (10) damage caused by termites, insects, birds or animals; (11) penetration of the roofing from beneath by nails or other fasteners; (12) ice dams; or (13) blockage of roof drains or gutters. If, during the term of the workmanship warranty, the subject property is exposed to tornadoes, hurricanes, or earthquakes, the warranty will be void and cancelled. **ALL IMPLIED WARRANTIES AND SPECIFICALLY THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED.**

**Existing Conditions.** Customer is responsible for leakage through the existing roof or other portions of the building that have not yet been reroofed by Roofing Contractor.

**Mold.** Customer agrees to act promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly including prompt notice to RoofConnect if Customer believes there are roof leaks. Repairs to deficient workmanship shall be made promptly after RoofConnect receives written notice of leaks. Customer is responsible for monitoring any leak areas and for indoor air quality. Customer shall hold harmless and indemnify RoofConnect and Roofing Contractor from claims due to indoor air quality and resulting from a failure by Customer to maintain the building in a manner to avoid growth of mold.

**Material References.** Technical specifications (i.e., R-value, ASTM or UL compliance) of materials used are represented as such by the material manufacturers. RoofConnect and its Roofing Contractor are not responsible for verifying such technical specifications.

**Oil-canning.** Metal roofing and wall panels, especially lengthy flat-span sheet-metal panels, often will exhibit waviness, commonly referred to as "oil-canning." The degree of oil-canning and the appearance of the panels will vary depending on factor such as the length and color of the panels, alloy, gauge, galvanizing process, substrate condition, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by the roofing work performed. The type of metal roofing or wall panels specified can affect the degree of oil-canning. Oil-canning shall not be grounds to withhold payment or reject panels of the type specified.

**Specific Exclusions.** Unless specifically included in the Scope of Work on the face of this Proposal/Contract, the following items are expressly excluded from the Work: (1) bonds of any kind; (2) costs for permits and third-party inspections; (3) overtime, after-hours work, and work on any legally recognized holiday; (4) LEED Certification or any other type of green building certification; (5) repair of any damaged landscaping and repair or painting of other property; (6) abatement of asbestos and any other hazardous material; (7) labor and materials not specifically described on the face of this Proposal/Contract; and (8) security services.

**Dispute Resolution.** If a dispute arises between the parties with respect to any matters or questions arising out of or relating to this Contract or the breach thereof, the parties will seek to mediate the dispute. If mediation is unsuccessful, arbitration shall be administered by and conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association unless the parties mutually agree otherwise. Customer agrees to the joinder of any third parties, including Roofing Contractor, in the arbitration proceeding at the request of RoofConnect. The location of such arbitration shall be Little Rock, Arkansas or such other location as agreed by the parties. This agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in any court having jurisdiction thereof. Any legal claim against RoofConnect must be initiated no later than two (2) years after completion of the Work. Collection matters may be processed through litigation or arbitration at the discretion of RoofConnect.

**Governing Law.** This Contract/Proposal shall be governed by the laws of the State of Arkansas.

**Limitation of Liability.** ROOFCONNECT SHALL NOT IN ANY CIRCUMSTANCE, INCLUDING, BUT NOT LIMITED TO, BREACH OF CONTRACT, BREACH OF WARRANTY, TORT CLAIMS (INCLUDING NEGLIGENCE) OR OTHER GROUNDS, BE LIABLE FOR PUNITIVE, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, SUCH AS LOST PROFITS, LOSS OF REVENUE, BUSINESS INTERRUPTION, LOSS OF PRODUCT OR PRODUCTION AND SIMILAR LOSSES. TO THE FULLEST EXTENT PERMITTED BY LAW, ROOFCONNECT'S LIABILITY FOR DAMAGES ARISING OUT OF THIS PROPOSAL/CONTRACT AND/OR THE WORK, WHETHER SUCH DAMAGES ARE BASED ON BREACH OF CONTRACT, BREACH OF WARRANTY, TORTS (INCLUDING NEGLIGENCE) OR OTHER GROUNDS, SHALL NOT EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) OR THE CONTRACT PRICE, WHICHEVER IS LESS. Customer acknowledges and agrees that any advice or other assistance furnished by RoofConnect regarding any labor, equipment, goods, materials, or systems, whether or not furnished hereunder, is provided solely in RoofConnect's capacity as manager of a network of roofing contractors and shall not be construed as advice or assistance of a professional consultant, engineer or designer; therefore, RoofConnect shall have no liability to Customer or others with respect to any such advice or assistance.

**Status of RoofConnect.** It is understood by the parties that RoofConnect itself is not a licensed construction contractor and will not itself perform the construction services referenced in this Proposal/Contract. RoofConnect provides a network of leading professional roofing contractors operating throughout the United States. The construction services will be performed by a Roofing Contractor member of RoofConnect who is qualified and licensed to perform the construction work and services referenced in this Proposal/Contract.

**Entire Agreement.** This Proposal/Contract, including these Terms and Conditions and documents specifically listed as Contract Documents on the Proposal/Contract, constitutes the entire agreement between the parties with respect to the subject matter herein.

The National Roofing Contractors Association (NRCA) performed a study comparing three roof maintenance philosophies and their impact on roof life. Their findings showed the following:

Maintenance Type	Average Life Span
Unmaintained	10 to 14 years
Maintained	14 to 20 years
Managed	20 to 35 years

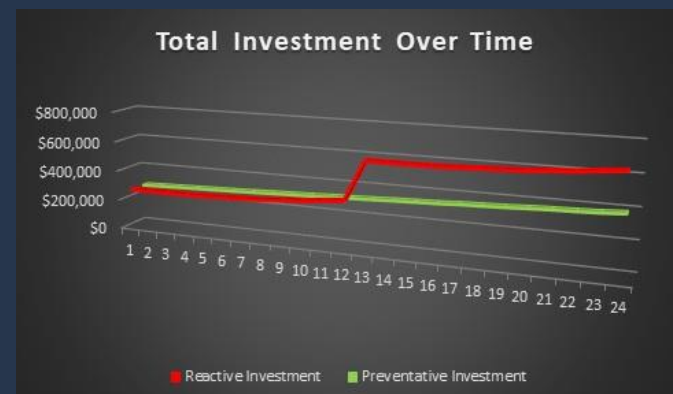
## ROOFING TOTAL COST OF OWNERSHIP REACTIVE VS. PREVENTATIVE MAINTENANCE

IN GENERAL, MAINTENANCE FALLS INTO TWO CATEGORIES: REACTIVE OR PREVENTATIVE.

**REACTIVE MAINTENANCE** focuses on repairing an asset once failure occurs. **PREVENTATIVE MAINTENANCE**, however, focuses on avoiding repairs and asset failure through preventative and predictive methods.

### THE BENEFITS OF PREVENTATIVE MAINTENANCE

Preventative maintenance is a management strategy to provide and maintain serviceable roofing assets. It is a multi-year planned strategy to select most effective treatments to preserve your roof, to impede their future deterioration and to maintain or to improve their functional condition while maintaining a safe and dry building interior.



A study on repair costs was performed by the country's largest roofing manufacturer. They found the average cost to maintain a roof as part of an asset management program to be \$0.04 per square foot. The average cost of repairs performed on a reactive basis was four times as much at \$0.16 per square foot! While these studies can provide an idea of the costs associated with reactive repairs, they did not include the hidden costs resulting from the need for roof repair. These include damage to insulation (loss of energy efficiency), deck degradation (structural concerns), damage to ceiling tiles, business disruptions, product loss, and slip & fall litigation.

### TOTAL COST OF OWNERSHIP

Choosing to pursue a preventative maintenance plan can save you money and extend the life of your roof. In the example in Figure 2, a case study was performed, comparing total cost of ownership when a preventative maintenance plan is enacted versus the cost of maintaining your roof asset reactively.

**THE PREVENTATIVE MAINTENANCE PLAN NOT ONLY EXTENDS THE LIFE OF YOUR ROOF BUT SAVES YOU 43% OF THE TOTAL COST PER YEAR!**

11/28/2023

REACTIVE MAINTENANCE		PREVENTATIVE MAINTENANCE	
Roof Installation Cost	\$265,000.00	Roof Installation Cost	\$265,000.00
		PM Cost (annual inspection/maintenance)	\$85,000.00
Leak Service	\$48,000.00	Leak Service	\$10,000.00
Repair Cost	<u>\$15,000.00</u>	Repair Cost	<u>\$15,000.00</u>
Total Cost Roof #1	\$328,000.00	Total Cost	\$375,000.00
Life of Roof (years)	12	Life of Roof (years)	24
Re-roof Installation Cost	\$265,000.00		
Leak Service	\$48,000.00		
Repair Cost	<u>\$15,000.00</u>		
Total Cost of Roof #2	\$328,000.00		
Total Cost Over 24 Years	\$656,000.00	Total Cost Over 24 Years	\$375,000.00
Total Cost of Ownership (per year)	<u>\$23,333.00</u>	Total Cost of Ownership (per year)	<u>\$15,625.00</u>

Resolution No. 2023-11.28.n

A Resolution Authorizing the County Administrator to sign an Agreement for the Replacement of the Courthouse Roof with Roof Connect.

(Fairfield County Facilities)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council**

**WHEREAS,** the Fairfield County Commissioners advanced money into the Family, Children First Council fund 7521 to cover operational expenses until grant reimbursements were received and;

**WHEREAS,** monies have been collected and deposited to make a portion of the repayment to the Fairfield County Commissioners;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

**Section 1a.** Request that the Fairfield County Auditor repay the following advance in the amount of \$.04:

DEBIT:        8297 090001 Help Me Grow EI ARPA Grant Advances Out –  
                    Partial Repayment of Advance \$.04 (Fund 7521)

CREDIT:     1001 223000 General Fund Advances In - \$.04

Prepared by: Josh Crawford, Deputy Director on behalf of FCFC

Resolution No. 2023-11.28.o

A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS**

**WHEREAS**, appropriate from unappropriated into major expense categories of Contractual Services for org# 12207207 is necessary for the expenses; and

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**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** Request that the Fairfield County Commissioners appropriate from Unappropriated funds in the amount of: \$1,100,000.00 for the 12207207 major expense object category for Contractual services.

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***For Auditor's Office Use Only:***

***Section 1.***

*12207207 - 900000 - \$1,100,000.00 Special Reporting*

Prepared by: *Annette Mash-Smith , Fiscal Specialist*

Resolution No. 2023-11.28.p

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS**

**WHEREAS**, appropriate from unappropriated into major expense categories of Contractual Services for org# 12207207 is necessary for the expenses; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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**Section 1.** Request that the Fairfield County Commissioners appropriate from Unappropriated funds in the amount of: \$1,100,000.00 for the 12207207 major expense object category for Contractual services.

---

***For Auditor's Office Use Only:***

***Section 1.***

*12207207 - 900000 - \$1,100,000.00 Special Reporting*

Prepared by: *Annette Mash-Smith , Fiscal Specialist*

Resolution No. 2023-11.28.q

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018**

**WHEREAS,** Fairfield County Job & Family Services and the Fairfield County Children Services Agency merged operations effective October 1, 1995, and

**WHEREAS,** Fairfield County Job & Family Services expended funds and expects to expend funds from the public assistance fund for costs attributable to the Children Services division of Job and Family Services, and

**WHEREAS,** the Children Services division has received funds to cover these costs and such funds have been deposited in the children services fund (2072) as required, and

**WHEREAS,** it is necessary for the public assistance fund (2018) to recover costs from the children services fund (2072),

**NOW THEREFORE,**

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**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS,  
COUNTY OF FAIRFIELD, STATE OF OHIO:**

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Section 1. That the Fairfield County Auditor reflect the following memo receipt:

12201807-434007 REIMCS (Reimbursement from Children Services)

\$ 510,683.31

This amount represents costs owed to the PA fund.

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the Children Services division.

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018**

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12207207 900000 reimburse Public Assistance

Amount: \$ 510,683.31

***Subject to final quarterly reconciliation from ODJFS***

*Prepared by: Josh Crawford, Deputy Director of JFS Finance*

*Cc: JFS Finance*



LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
<b>Adult Protective Service JFSCAAPS</b>								
	JFSSSF24 - GRF	JFSA776		510050	498.82	0.00	0.00	498.82
		JFSSAS700	JFSSAS723	426053	(57.31)	0.00	0.00	(57.31)
		JFSSAS700	JFSSAS723	501001	22,944.99	0.00	0.00	22,944.99
		JFSSAS700	JFSSAS723	510050	47.76	0.00	0.00	47.76
		JFSSAS700	JFSSAS723	521092	1,220.80	0.00	0.00	1,220.80
				<b>Total:</b>	<b>24,655.06</b>	<b>0.00</b>	<b>0.00</b>	<b>24,655.06</b>
<b>Benefit Bridge TANF Admin JFSCABTA</b>								
	JFSCF23 - 3V60	JFSSAI105	JFSSAI124	426053	(29.70)	0.00	0.00	(29.70)
		JFSSAI105	JFSSAI124	501001	9,585.48	0.00	0.00	9,585.48
		JFSSAI105	JFSSAI124	510050	9.28	0.00	0.00	9.28
		JFSSAI105	JFSSAI124	521092	180.02	0.00	0.00	180.02
				<b>Total:</b>	<b>9,745.08</b>	<b>0.00</b>	<b>0.00</b>	<b>9,745.08</b>
<b>Benefit Bridge TANF Reg JFSCABTR</b>								
	JFSCF23 - 3V60	JFSA660		510050	1,287.70	0.00	0.00	1,287.70
		JFSA661		510050	3,108.29	0.00	0.00	3,108.29
		JFSA662		510050	692.85	0.00	0.00	692.85
		JFSA663		510050	13,450.02	0.00	0.00	13,450.02
		JFSA667		510050	1,000.00	0.00	0.00	1,000.00
		JFSA669		510050	1,758.61	0.00	0.00	1,758.61
		JFSSAI105	JFSSAI125	426053	(9.90)	0.00	0.00	(9.90)
		JFSSAI105	JFSSAI125	501001	3,195.16	0.00	0.00	3,195.16
		JFSSAI105	JFSSAI125	510050	3.09	0.00	0.00	3.09
		JFSSAI105	JFSSAI125	521092	60.01	0.00	0.00	60.01
				<b>Total:</b>	<b>24,545.83</b>	<b>0.00</b>	<b>0.00</b>	<b>24,545.83</b>
<b>CCMEP TANF Reg - CDJFS Lead JFSCACMP</b>								
	JFSCF23 - 3V60	JFSA403		510050	6,326.38	0.00	0.00	6,326.38
		JFSA404		510050	22,510.55	0.00	0.00	22,510.55
				<b>Total:</b>	<b>28,836.93</b>	<b>0.00</b>	<b>0.00</b>	<b>28,836.93</b>
	JFSCF24 - 3V60	JFSA404		203300	955.00	0.00	0.00	955.00
		JFSA404		203310	6,828.20	0.00	0.00	6,828.20
		JFSA404		510050	7,370.00	0.00	0.00	7,370.00
		JFSSAI106	JFSSAI120	426053	(19.81)	0.00	0.00	(19.81)
		JFSSAI106	JFSSAI120	501001	6,390.31	0.00	0.00	6,390.31
		JFSSAI106	JFSSAI120	510050	6.19	0.00	0.00	6.19
		JFSSAI106	JFSSAI120	521092	120.02	0.00	0.00	120.02

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
Total:					21,649.91	0.00	0.00	21,649.91
<u>Child Care Administration JFSCAADM</u>								
JFSCCD24 - 3H70		JFSSAI500	JFSSAI503	426053	(94.07)	0.00	0.00	(94.07)
		JFSSAI500	JFSSAI503	501001	30,355.94	0.00	0.00	30,355.94
		JFSSAI500	JFSSAI503	510050	29.40	0.00	0.00	29.40
		JFSSAI500	JFSSAI503	521092	570.14	0.00	0.00	570.14
Total:					30,861.41	0.00	0.00	30,861.41
<u>Child Care Collections JFSCACCR</u>								
JFSCCD24 - 3H70		JFSFA940		452525	(190.48)	0.00	0.00	(190.48)
Total:					(190.48)	0.00	0.00	(190.48)
<u>Child Care Non-Admin JFSCACCA</u>								
JFSCCD24 - 3H70		JFSSAI500	JFSSAI500	426053	(29.70)	0.00	0.00	(29.70)
		JFSSAI500	JFSSAI500	501001	9,585.48	0.00	0.00	9,585.48
		JFSSAI500	JFSSAI500	510050	9.28	0.00	0.00	9.28
		JFSSAI500	JFSSAI500	521092	180.02	0.00	0.00	180.02
		JFSSAI500	JFSSAI501	426053	(14.86)	0.00	0.00	(14.86)
		JFSSAI500	JFSSAI501	501001	4,794.68	0.00	0.00	4,794.68
		JFSSAI500	JFSSAI501	510050	4.64	0.00	0.00	4.64
		JFSSAI500	JFSSAI501	521092	90.06	0.00	0.00	90.06
Total:					14,619.60	0.00	0.00	14,619.60
<u>Child Welfare Services JFSCACWS</u>								
JFSSSF24 - GRF		JFSSAS760	JFSSAS753	426053	(36.83)	0.00	0.00	(36.83)
		JFSSAS760	JFSSAS753	501001	14,747.78	0.00	0.00	14,747.78
		JFSSAS760	JFSSAS753	510050	30.69	0.00	0.00	30.69
		JFSSAS760	JFSSAS753	521092	784.67	0.00	0.00	784.67
		JFSSAS760	JFSSAS761	426053	(364.28)	0.00	0.00	(364.28)
		JFSSAS760	JFSSAS761	501001	145,851.72	0.00	0.00	145,851.72
		JFSSAS760	JFSSAS761	510050	303.58	0.00	0.00	303.58
		JFSSAS760	JFSSAS761	521092	7,760.16	0.00	0.00	7,760.16
		JFSSAS760	JFSSAS764	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS764	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS764	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS764	521092	174.41	0.00	0.00	174.41
		JFSSAS760	JFSSAS769	426053	(548.48)	0.00	0.00	(548.48)
		JFSSAS760	JFSSAS769	501001	219,600.87	0.00	0.00	219,600.87
		JFSSAS760	JFSSAS769	510050	457.03	0.00	0.00	457.03
		JFSSAS760	JFSSAS769	521092	11,684.03	0.00	0.00	11,684.03

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
	JFSSSF24 - GRF	JFSSAS760	JFSSAS770	426053	(69.58)	0.00	0.00	(69.58)
		JFSSAS760	JFSSAS770	501001	27,859.20	0.00	0.00	27,859.20
		JFSSAS760	JFSSAS770	510050	57.98	0.00	0.00	57.98
		JFSSAS760	JFSSAS770	521092	1,482.27	0.00	0.00	1,482.27
		JFSSAS760	JFSSAS771	426053	(40.93)	0.00	0.00	(40.93)
		JFSSAS760	JFSSAS771	501001	16,389.28	0.00	0.00	16,389.28
		JFSSAS760	JFSSAS771	510050	34.12	0.00	0.00	34.12
		JFSSAS760	JFSSAS771	521092	872.00	0.00	0.00	872.00
		JFSSAS760	JFSSAS774	426053	(12.27)	0.00	0.00	(12.27)
		JFSSAS760	JFSSAS774	501001	4,914.21	0.00	0.00	4,914.21
		JFSSAS760	JFSSAS774	510050	10.23	0.00	0.00	10.23
		JFSSAS760	JFSSAS774	521092	261.47	0.00	0.00	261.47
		JFSSAS760	JFSSAS778	426053	(24.56)	0.00	0.00	(24.56)
		JFSSAS760	JFSSAS778	501001	9,833.56	0.00	0.00	9,833.56
		JFSSAS760	JFSSAS778	510050	20.47	0.00	0.00	20.47
		JFSSAS760	JFSSAS778	521092	523.21	0.00	0.00	523.21
		JFSSAS760	JFSSAS780	426053	(12.27)	0.00	0.00	(12.27)
		JFSSAS760	JFSSAS780	501001	4,914.21	0.00	0.00	4,914.21
		JFSSAS760	JFSSAS780	510050	10.23	0.00	0.00	10.23
		JFSSAS760	JFSSAS780	521092	261.47	0.00	0.00	261.47
		JFSSAS760	JFSSAS781	426053	(28.65)	0.00	0.00	(28.65)
		JFSSAS760	JFSSAS781	501001	11,469.92	0.00	0.00	11,469.92
		JFSSAS760	JFSSAS781	510050	23.88	0.00	0.00	23.88
		JFSSAS760	JFSSAS781	521092	610.26	0.00	0.00	610.26
		JFSSAS760	JFSSAS784	426053	(49.12)	0.00	0.00	(49.12)
		JFSSAS760	JFSSAS784	501001	19,667.14	0.00	0.00	19,667.14
		JFSSAS760	JFSSAS784	510050	40.93	0.00	0.00	40.93
		JFSSAS760	JFSSAS784	521092	1,046.40	0.00	0.00	1,046.40
		JFSSAS760	JFSSAS787	426053	(4.08)	0.00	0.00	(4.08)
		JFSSAS760	JFSSAS787	501001	1,636.36	0.00	0.00	1,636.36
		JFSSAS760	JFSSAS787	510050	3.41	0.00	0.00	3.41
		JFSSAS760	JFSSAS787	521092	87.06	0.00	0.00	87.06
		JFSSAS760	JFSSAS798	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS798	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS798	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS798	521092	174.41	0.00	0.00	174.41

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October	November	December	Total
					(Prelim Approved)			
JFSSSF24 - GRF		JFSSAS760	JFSSAS799	426053	(4.09)	0.00	0.00	(4.09)
		JFSSAS760	JFSSAS799	501001	1,636.36	0.00	0.00	1,636.36
		JFSSAS760	JFSSAS799	510050	3.41	0.00	0.00	3.41
		JFSSAS760	JFSSAS799	521092	87.06	0.00	0.00	87.06
				Total:	510,683.31	0.00	0.00	510,683.31
CSEA Transfer JFSCACSX								
JFSOLS24 - GRF		JFSFA050		426053	(406.88)	0.00	0.00	(406.88)
		JFSFA050		501001	13,216.75	0.00	0.00	13,216.75
		JFSFA050		510050	138.02	0.00	0.00	138.02
		JFSFA050		521092	1,139.89	0.00	0.00	1,139.89
				Total:	14,087.78	0.00	0.00	14,087.78
FAET - 100% JFSCAFST								
JFSCF124 - 3840		JFSSAI300	JFSSAI308	426053	(9.90)	0.00	0.00	(9.90)
		JFSSAI300	JFSSAI308	501001	3,195.16	0.00	0.00	3,195.16
		JFSSAI300	JFSSAI308	510050	3.09	0.00	0.00	3.09
		JFSSAI300	JFSSAI308	521092	60.01	0.00	0.00	60.01
				Total:	3,248.36	0.00	0.00	3,248.36
Food Assistance Earnings JFSCAFSE								
JFSSSF24 - 5B60		JFSFA163		471000	(20,622.41)	0.00	0.00	(20,622.41)
				Total:	(20,622.41)	0.00	0.00	(20,622.41)
Food Assistance JFSCAFSP								
JFSCFB24 - 3840		JFSSAI300	JFSSAI300	426053	(27.23)	0.00	0.00	(27.23)
		JFSSAI300	JFSSAI300	501001	8,787.66	0.00	0.00	8,787.66
		JFSSAI300	JFSSAI300	510050	8.51	0.00	0.00	8.51
		JFSSAI300	JFSSAI300	521092	165.05	0.00	0.00	165.05
		JFSSAI300	JFSSAI306	426053	(4.95)	0.00	0.00	(4.95)
		JFSSAI300	JFSSAI306	501001	1,597.59	0.00	0.00	1,597.59
		JFSSAI300	JFSSAI306	510050	1.55	0.00	0.00	1.55
		JFSSAI300	JFSSAI306	521092	30.02	0.00	0.00	30.02
				Total:	10,558.20	0.00	0.00	10,558.20
JFSOLS24 - GRF		JFSFA751		885500	8,803.88	0.00	0.00	8,803.88
				Total:	8,803.88	0.00	0.00	8,803.88
Food Assistance Refunds JFSCAFSR								
JFSSFB24B - 3840		JFSFA980		470604	(8,973.16)	0.00	0.00	(8,973.16)
				Total:	(8,973.16)	0.00	0.00	(8,973.16)
Income Maintenance JFSCASIM								
JFSFSF24 - GRF		JFSFA750		887500	(8,803.88)	0.00	0.00	(8,803.88)

**LAA23 - Fairfield County Public Assistance**

**Financial Summary by Project/Account/Agency Use by Quarter**

**SL Name:** LAA23 - Fairfield County Public Assistance

**Quarter Ending:** December 2023

**LAA23 - Fairfield County Public Assistance**

Budget Ref	Grant - Fund	Project	Agency Use	Account	October	November	December	Total
					(Prelim Approved)			
JFSFSF24 - GRF		JFSSAI300	JFSSAI300	426053	(27.23)	0.00	0.00	(27.23)
		JFSSAI300	JFSSAI300	501001	8,787.64	0.00	0.00	8,787.64
		JFSSAI300	JFSSAI300	510050	8.51	0.00	0.00	8.51
		JFSSAI300	JFSSAI300	521092	165.04	0.00	0.00	165.04
		JFSSAI300	JFSSAI306	426053	(4.95)	0.00	0.00	(4.95)
		JFSSAI300	JFSSAI306	501001	1,597.57	0.00	0.00	1,597.57
		JFSSAI300	JFSSAI306	510050	1.54	0.00	0.00	1.54
		JFSSAI300	JFSSAI306	521092	29.99	0.00	0.00	29.99
		Total:			1,754.23	0.00	0.00	1,754.23
Medicaid Income Maintenance JFSCAMIM								
MCDSMT24 - GRF		JFSFA650		887500	(12,027.38)	0.00	0.00	(12,027.38)
		JFSSAI200	JFSSAI210	426053	(5.05)	0.00	0.00	(5.05)
		JFSSAI200	JFSSAI210	501001	18,843.12	0.00	0.00	18,843.12
		JFSSAI200	JFSSAI210	521092	223.95	0.00	0.00	223.95
		JFSSAI200	JFSSAI211	426053	(12.37)	0.00	0.00	(12.37)
		JFSSAI200	JFSSAI211	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI211	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI211	521092	75.02	0.00	0.00	75.02
		JFSSAI200X	JFSSAI210X	426053	(118.61)	0.00	0.00	(118.61)
		JFSSAI200X	JFSSAI210X	501001	3,852.75	0.00	0.00	3,852.75
		JFSSAI200X	JFSSAI210X	510050	40.23	0.00	0.00	40.23
		JFSSAI200X	JFSSAI210X	521092	332.28	0.00	0.00	332.28
		JFSSAI201	JFSSAI210	426053	(73.47)	0.00	0.00	(73.47)
		JFSSAI201	JFSSAI210	501001	23,709.74	0.00	0.00	23,709.74
		JFSSAI201	JFSSAI210	510050	22.98	0.00	0.00	22.98
		JFSSAI201	JFSSAI210	521092	445.31	0.00	0.00	445.31
		JFSSAI201	JFSSAI211	426053	(2.37)	0.00	0.00	(2.37)
		JFSSAI201	JFSSAI211	501001	764.93	0.00	0.00	764.93
		JFSSAI201	JFSSAI211	510050	0.74	0.00	0.00	0.74
		JFSSAI201	JFSSAI211	521092	14.37	0.00	0.00	14.37
		JFSSAI201	JFSSAI214	426053	(1.18)	0.00	0.00	(1.18)
		JFSSAI201	JFSSAI214	501001	382.93	0.00	0.00	382.93
		JFSSAI201	JFSSAI214	510050	0.37	0.00	0.00	0.37
		JFSSAI201	JFSSAI214	521092	7.20	0.00	0.00	7.20
		Total:			40,474.28	0.00	0.00	40,474.28

**Medicaid JFSCAMDC**

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
	JFSOLS24 - GRF	JFSFA651		885500	12,027.38	0.00	0.00	12,027.38
				<b>Total:</b>	<b>12,027.38</b>	<b>0.00</b>	<b>0.00</b>	<b>12,027.38</b>
	MCDGMT24 - 3F01	JFSSAI200	JFSSAI210	426053	(15.17)	0.00	0.00	(15.17)
		JFSSAI200	JFSSAI210	501001	56,529.35	0.00	0.00	56,529.35
		JFSSAI200	JFSSAI210	521092	671.83	0.00	0.00	671.83
		JFSSAI200	JFSSAI211	426053	(12.38)	0.00	0.00	(12.38)
		JFSSAI200	JFSSAI211	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI211	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI211	521092	75.04	0.00	0.00	75.04
		JFSSAI200X	JFSSAI210X	426053	(118.61)	0.00	0.00	(118.61)
		JFSSAI200X	JFSSAI210X	501001	3,852.75	0.00	0.00	3,852.75
		JFSSAI200X	JFSSAI210X	510050	40.24	0.00	0.00	40.24
		JFSSAI200X	JFSSAI210X	521092	332.29	0.00	0.00	332.29
				<b>Total:</b>	<b>65,354.13</b>	<b>0.00</b>	<b>0.00</b>	<b>65,354.13</b>
<u>Medicaid NET Federal JFSCAMNF</u>								
	MCDGMT24 - 3F01	JFSFA850		510050	53,577.79	0.00	0.00	53,577.79
		JFSSAI200	JFSSAI217	426053	(12.38)	0.00	0.00	(12.38)
		JFSSAI200	JFSSAI217	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI217	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI217	521092	75.04	0.00	0.00	75.04
				<b>Total:</b>	<b>57,639.24</b>	<b>0.00</b>	<b>0.00</b>	<b>57,639.24</b>
	MCDGMT24 - GRF	JFSFA850		510050	53,577.78	0.00	0.00	53,577.78
		JFSSAI200	JFSSAI217	426053	(12.37)	0.00	0.00	(12.37)
		JFSSAI200	JFSSAI217	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI217	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI217	521092	75.02	0.00	0.00	75.02
				<b>Total:</b>	<b>57,639.22</b>	<b>0.00</b>	<b>0.00</b>	<b>57,639.22</b>
<u>Medicaid Refunds JFSCAMDR</u>								
	MCDGMT24 - 3F01	JFSFA985		451502	(3,475.51)	0.00	0.00	(3,475.51)
				<b>Total:</b>	<b>(3,475.51)</b>	<b>0.00</b>	<b>0.00</b>	<b>(3,475.51)</b>
<u>Medicaid Unwinding Regular JFSCAMUR</u>								
	JFSSSTFO - 5CV3	JFSSAI203	JFSSAI229	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI203	JFSSAI229	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI203	JFSSAI229	510050	1.55	0.00	0.00	1.55
		JFSSAI203	JFSSAI229	521092	30.05	0.00	0.00	30.05
				<b>Total:</b>	<b>1,626.16</b>	<b>0.00</b>	<b>0.00</b>	<b>1,626.16</b>

Non-Reimbursable Expenditures JFSCANNR



## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
	JFSOLS24 - GRF	JFSFA899		592003	(193.75)	0.00	0.00	(193.75)
		JFSFA899		426053	(7,210.39)	0.00	0.00	(7,210.39)
		JFSFA899		501001	3,985.97	0.00	0.00	3,985.97
		JFSFA899		510050	69.56	0.00	0.00	69.56
		JFSFA903		471000	(107,949.06)	0.00	0.00	(107,949.06)
				<b>Total:</b>	<b>(111,297.67)</b>	<b>0.00</b>	<b>0.00</b>	<b>(111,297.67)</b>
<u>PCSA TRANSFER TO PA JFSCAPTR</u>								
	JFSOLS24 - GRF	JFSFA905		471000	(1,097,575.93)	0.00	0.00	(1,097,575.93)
				<b>Total:</b>	<b>(1,097,575.93)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,097,575.93)</b>
<u>RMS CCMEP WIOA Youth Out Sch JFSCAYOU</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI424	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI400	JFSSAI424	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI400	JFSSAI424	510050	1.55	0.00	0.00	1.55
		JFSSAI400	JFSSAI424	521092	30.05	0.00	0.00	30.05
				<b>Total:</b>	<b>1,626.16</b>	<b>0.00</b>	<b>0.00</b>	<b>1,626.16</b>
<u>RMS Reemploy Srv Elig Assess JFSCARSP</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI489	426053	(24.75)	0.00	0.00	(24.75)
		JFSSAI400	JFSSAI489	501001	7,989.84	0.00	0.00	7,989.84
		JFSSAI400	JFSSAI489	510050	7.74	0.00	0.00	7.74
		JFSSAI400	JFSSAI489	521092	150.06	0.00	0.00	150.06
				<b>Total:</b>	<b>8,122.89</b>	<b>0.00</b>	<b>0.00</b>	<b>8,122.89</b>
<u>STATE CHILDREN HEALTH INC PROG JFSCASCH</u>								
	MCDFSH24 - 3F01	JFSSAI201	JFSSAI210	426053	(230.20)	0.00	0.00	(230.20)
		JFSSAI201	JFSSAI210	501001	74,288.56	0.00	0.00	74,288.56
		JFSSAI201	JFSSAI210	510050	71.98	0.00	0.00	71.98
		JFSSAI201	JFSSAI210	521092	1,395.25	0.00	0.00	1,395.25
		JFSSAI201	JFSSAI211	426053	(7.43)	0.00	0.00	(7.43)
		JFSSAI201	JFSSAI211	501001	2,396.68	0.00	0.00	2,396.68
		JFSSAI201	JFSSAI211	510050	2.32	0.00	0.00	2.32
		JFSSAI201	JFSSAI211	521092	45.01	0.00	0.00	45.01
		JFSSAI201	JFSSAI214	426053	(3.72)	0.00	0.00	(3.72)
		JFSSAI201	JFSSAI214	501001	1,199.79	0.00	0.00	1,199.79
		JFSSAI201	JFSSAI214	510050	1.16	0.00	0.00	1.16
		JFSSAI201	JFSSAI214	521092	22.54	0.00	0.00	22.54
				<b>Total:</b>	<b>79,181.94</b>	<b>0.00</b>	<b>0.00</b>	<b>79,181.94</b>
	MCDFSH24CV - 3F01	JFSSAI201	JFSSAI210	426053	(3.23)	0.00	0.00	(3.23)
		JFSSAI201	JFSSAI210	501001	1,039.90	0.00	0.00	1,039.90

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
MCDFSH24CV - 3F01		JFSSAI201	JFSSAI210	510050	1.01	0.00	0.00	1.01
		JFSSAI201	JFSSAI210	521092	19.53	0.00	0.00	19.53
		JFSSAI201	JFSSAI211	426053	(0.10)	0.00	0.00	(0.10)
		JFSSAI201	JFSSAI211	501001	33.55	0.00	0.00	33.55
		JFSSAI201	JFSSAI211	510050	0.03	0.00	0.00	0.03
		JFSSAI201	JFSSAI211	521092	0.63	0.00	0.00	0.63
		JFSSAI201	JFSSAI214	426053	(0.06)	0.00	0.00	(0.06)
		JFSSAI201	JFSSAI214	501001	16.80	0.00	0.00	16.80
		JFSSAI201	JFSSAI214	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI214	521092	0.31	0.00	0.00	0.31
Total:					1,108.39	0.00	0.00	1,108.39
<u>TANF ADC Collections JFSCATAC</u>								
JFSSTF24B - 3V60		JFSFA912		451502	(540.00)	0.00	0.00	(540.00)
Total:					(540.00)	0.00	0.00	(540.00)
<u>TANF Administration JFSCACC2</u>								
JFSCTF23 - 3V60		JFSFA120		510050	1,342.31	0.00	0.00	1,342.31
		JFSSAI100	JFSSAI116	426053	(89.11)	0.00	0.00	(89.11)
		JFSSAI100	JFSSAI116	501001	28,756.42	0.00	0.00	28,756.42
		JFSSAI100	JFSSAI116	510050	27.85	0.00	0.00	27.85
		JFSSAI100	JFSSAI116	521092	540.09	0.00	0.00	540.09
		JFSSAI102	JFSSAI100	426053	(54.46)	0.00	0.00	(54.46)
		JFSSAI102	JFSSAI100	501001	17,575.30	0.00	0.00	17,575.30
		JFSSAI102	JFSSAI100	510050	17.02	0.00	0.00	17.02
		JFSSAI102	JFSSAI100	521092	330.09	0.00	0.00	330.09
		JFSSAI105	JFSSAI100	426053	(9.90)	0.00	0.00	(9.90)
		JFSSAI105	JFSSAI100	501001	3,195.16	0.00	0.00	3,195.16
		JFSSAI105	JFSSAI100	510050	3.09	0.00	0.00	3.09
		JFSSAI105	JFSSAI100	521092	60.01	0.00	0.00	60.01
Total:					51,693.87	0.00	0.00	51,693.87
<u>TANF Regular JFSCATFR</u>								
JFSCTF23 - 3V60		JFSFA104		510051	33,907.88	0.00	0.00	33,907.88
		JFSFA170		510050	10,846.05	0.00	0.00	10,846.05
		JFSFA171		510050	19,023.29	0.00	0.00	19,023.29
		JFSFA172		510050	10,920.10	0.00	0.00	10,920.10
		JFSFA242		510050	3,369.20	0.00	0.00	3,369.20
		JFSFA440		510050	272.00	0.00	0.00	272.00
		JFSSAI100	JFSSAI117	426053	(34.66)	0.00	0.00	(34.66)

**LAA23 - Fairfield County Public Assistance**

**Financial Summary by Project/Account/Agency Use by Quarter**

**SL Name:** LAA23 - Fairfield County Public Assistance

**Quarter Ending:** December 2023

**LAA23 - Fairfield County Public Assistance**

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
<b>JFSCF23 - 3V60</b>								
		JFSSAI100	JFSSAI117	501001	11,184.99	0.00	0.00	11,184.99
		JFSSAI100	JFSSAI117	510050	10.83	0.00	0.00	10.83
		JFSSAI100	JFSSAI117	521092	210.07	0.00	0.00	210.07
		JFSSAI102	JFSSAI102	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI102	JFSSAI102	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI102	JFSSAI102	510050	1.55	0.00	0.00	1.55
		JFSSAI102	JFSSAI102	521092	30.05	0.00	0.00	30.05
		JFSSAI102	JFSSAI105	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI102	JFSSAI105	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI102	JFSSAI105	510050	1.55	0.00	0.00	1.55
		JFSSAI102	JFSSAI105	521092	30.05	0.00	0.00	30.05
		JFSSAI102	JFSSAI114	426053	(49.51)	0.00	0.00	(49.51)
		JFSSAI102	JFSSAI114	501001	15,975.79	0.00	0.00	15,975.79
		JFSSAI102	JFSSAI114	510050	15.47	0.00	0.00	15.47
		JFSSAI102	JFSSAI114	521092	300.06	0.00	0.00	300.06
		JFSSAI102	JFSSAI115	426053	(14.86)	0.00	0.00	(14.86)
		JFSSAI102	JFSSAI115	501001	4,794.68	0.00	0.00	4,794.68
		JFSSAI102	JFSSAI115	510050	4.64	0.00	0.00	4.64
		JFSSAI102	JFSSAI115	521092	90.06	0.00	0.00	90.06
		JFSSAS760	JFSSAS762	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS762	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS762	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS762	521092	174.41	0.00	0.00	174.41
		JFSSAS760	JFSSAS785	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS785	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS785	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS785	521092	174.41	0.00	0.00	174.41
<b>Total:</b>					<b>120,980.22</b>	<b>0.00</b>	<b>0.00</b>	<b>120,980.22</b>
<b>Title XX - Base Subsidy JFSCAXB</b>								
<b>JFSCSS24 - 3960</b>								
		JFSSAI700	JFSSAI701	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI700	JFSSAI701	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI700	JFSSAI701	510050	1.55	0.00	0.00	1.55
		JFSSAI700	JFSSAI701	521092	30.05	0.00	0.00	30.05
<b>Total:</b>					<b>1,626.16</b>	<b>0.00</b>	<b>0.00</b>	<b>1,626.16</b>
<b>WEEKLY DRAW DEPOSITS FOR PA JFSCAWKD</b>								
		JFSOLS24 - GRF	JFSFA908	470950	(2,341,610.98)	0.00	0.00	(2,341,610.98)

**LAA23 - Fairfield County Public Assistance**

**Financial Summary by Project/Account/AgencyUse by Quarter**

**SL Name:** LAA23 - Fairfield County Public Assistance

**Quarter Ending:** December 2023

**LAA23 - Fairfield County Public Assistance**

Budget Ref	Grant - Fund	Project	Agency Use	Account	October	November	December	Total
					(Prelim Approved)			
Total:					(2,341,610.98)	0.00	0.00	(2,341,610.98)
LAA23 Total:					(2,381,136.52)	0.00	0.00	(2,381,136.52)
Grand Total:					(2,381,136.52)	0.00	0.00	(2,381,136.52)

Resolution No. 2023-11.28.r

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018**

**WHEREAS,** Fairfield County Job & Family Services and the Fairfield County Children Services Agency merged operations effective October 1, 1995, and

**WHEREAS,** Fairfield County Job & Family Services expended funds and expects to expend funds from the public assistance fund for costs attributable to the Children Services division of Job and Family Services, and

**WHEREAS,** the Children Services division has received funds to cover these costs and such funds have been deposited in the children services fund (2072) as required, and

**WHEREAS,** it is necessary for the public assistance fund (2018) to recover costs from the children services fund (2072),

**NOW THEREFORE,**

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**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS,  
COUNTY OF FAIRFIELD, STATE OF OHIO:**

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Section 1. That the Fairfield County Auditor reflect the following memo receipt:

12201807-434007 REIMCS (Reimbursement from Children Services)

\$ 510,683.31

This amount represents costs owed to the PA fund.

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the Children Services division.



**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018**

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12207207 900000 reimburse Public Assistance

Amount: \$ 510,683.31

***Subject to final quarterly reconciliation from ODJFS***

*Prepared by: Josh Crawford, Deputy Director of JFS Finance*

*Cc: JFS Finance*

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
<b>Adult Protective Service JFSCAAPS</b>								
	JFSSSF24 - GRF	JFSFA776		510050	498.82	0.00	0.00	498.82
		JFSSAS700	JFSSAS723	426053	(57.31)	0.00	0.00	(57.31)
		JFSSAS700	JFSSAS723	501001	22,944.99	0.00	0.00	22,944.99
		JFSSAS700	JFSSAS723	510050	47.76	0.00	0.00	47.76
		JFSSAS700	JFSSAS723	521092	1,220.80	0.00	0.00	1,220.80
				<b>Total:</b>	<b>24,655.06</b>	<b>0.00</b>	<b>0.00</b>	<b>24,655.06</b>
<b>Benefit Bridge TANF Admin JFSCABTA</b>								
	JFSCTF23 - 3V60	JFSSAI105	JFSSAI124	426053	(29.70)	0.00	0.00	(29.70)
		JFSSAI105	JFSSAI124	501001	9,585.48	0.00	0.00	9,585.48
		JFSSAI105	JFSSAI124	510050	9.28	0.00	0.00	9.28
		JFSSAI105	JFSSAI124	521092	180.02	0.00	0.00	180.02
				<b>Total:</b>	<b>9,745.08</b>	<b>0.00</b>	<b>0.00</b>	<b>9,745.08</b>
<b>Benefit Bridge TANF Reg JFSCABTR</b>								
	JFSCTF23 - 3V60	JFSFA660		510050	1,287.70	0.00	0.00	1,287.70
		JFSFA661		510050	3,108.29	0.00	0.00	3,108.29
		JFSFA662		510050	692.85	0.00	0.00	692.85
		JFSFA663		510050	13,450.02	0.00	0.00	13,450.02
		JFSFA667		510050	1,000.00	0.00	0.00	1,000.00
		JFSFA669		510050	1,758.61	0.00	0.00	1,758.61
		JFSSAI105	JFSSAI125	426053	(9.90)	0.00	0.00	(9.90)
		JFSSAI105	JFSSAI125	501001	3,195.16	0.00	0.00	3,195.16
		JFSSAI105	JFSSAI125	510050	3.09	0.00	0.00	3.09
		JFSSAI105	JFSSAI125	521092	60.01	0.00	0.00	60.01
				<b>Total:</b>	<b>24,545.83</b>	<b>0.00</b>	<b>0.00</b>	<b>24,545.83</b>
<b>CCMEP TANF Reg - CDJFS Lead JFSCACMP</b>								
	JFSCTF23 - 3V60	JFSFA403		510050	6,326.38	0.00	0.00	6,326.38
		JFSFA404		510050	22,510.55	0.00	0.00	22,510.55
				<b>Total:</b>	<b>28,836.93</b>	<b>0.00</b>	<b>0.00</b>	<b>28,836.93</b>
	JFSCTF24 - 3V60	JFSFA404		203300	955.00	0.00	0.00	955.00
		JFSFA404		203310	6,828.20	0.00	0.00	6,828.20
		JFSFA404		510050	7,370.00	0.00	0.00	7,370.00
		JFSSAI106	JFSSAI120	426053	(19.81)	0.00	0.00	(19.81)
		JFSSAI106	JFSSAI120	501001	6,390.31	0.00	0.00	6,390.31
		JFSSAI106	JFSSAI120	510050	6.19	0.00	0.00	6.19
		JFSSAI106	JFSSAI120	521092	120.02	0.00	0.00	120.02

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

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LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
Total:					21,649.91	0.00	0.00	21,649.91
<u>Child Care Administration JFSCAADM</u>								
JFSCCD24 - 3H70		JFSSAI500	JFSSAI503	426053	(94.07)	0.00	0.00	(94.07)
		JFSSAI500	JFSSAI503	501001	30,355.94	0.00	0.00	30,355.94
		JFSSAI500	JFSSAI503	510050	29.40	0.00	0.00	29.40
		JFSSAI500	JFSSAI503	521092	570.14	0.00	0.00	570.14
Total:					30,861.41	0.00	0.00	30,861.41
<u>Child Care Collections JFSCACCR</u>								
JFSCCD24 - 3H70		JFSSA940		452525	(190.48)	0.00	0.00	(190.48)
Total:					(190.48)	0.00	0.00	(190.48)
<u>Child Care Non-Admin JFSCACCA</u>								
JFSCCD24 - 3H70		JFSSAI500	JFSSAI500	426053	(29.70)	0.00	0.00	(29.70)
		JFSSAI500	JFSSAI500	501001	9,585.48	0.00	0.00	9,585.48
		JFSSAI500	JFSSAI500	510050	9.28	0.00	0.00	9.28
		JFSSAI500	JFSSAI500	521092	180.02	0.00	0.00	180.02
		JFSSAI500	JFSSAI501	426053	(14.86)	0.00	0.00	(14.86)
		JFSSAI500	JFSSAI501	501001	4,794.68	0.00	0.00	4,794.68
		JFSSAI500	JFSSAI501	510050	4.64	0.00	0.00	4.64
		JFSSAI500	JFSSAI501	521092	90.06	0.00	0.00	90.06
Total:					14,619.60	0.00	0.00	14,619.60
<u>Child Welfare Services JFSCACWS</u>								
JFSSSF24 - GRF		JFSSAS760	JFSSAS753	426053	(36.83)	0.00	0.00	(36.83)
		JFSSAS760	JFSSAS753	501001	14,747.78	0.00	0.00	14,747.78
		JFSSAS760	JFSSAS753	510050	30.69	0.00	0.00	30.69
		JFSSAS760	JFSSAS753	521092	784.67	0.00	0.00	784.67
		JFSSAS760	JFSSAS761	426053	(364.28)	0.00	0.00	(364.28)
		JFSSAS760	JFSSAS761	501001	145,851.72	0.00	0.00	145,851.72
		JFSSAS760	JFSSAS761	510050	303.58	0.00	0.00	303.58
		JFSSAS760	JFSSAS761	521092	7,760.16	0.00	0.00	7,760.16
		JFSSAS760	JFSSAS764	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS764	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS764	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS764	521092	174.41	0.00	0.00	174.41
		JFSSAS760	JFSSAS769	426053	(548.48)	0.00	0.00	(548.48)
		JFSSAS760	JFSSAS769	501001	219,600.87	0.00	0.00	219,600.87
		JFSSAS760	JFSSAS769	510050	457.03	0.00	0.00	457.03
		JFSSAS760	JFSSAS769	521092	11,684.03	0.00	0.00	11,684.03

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

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JFSSSF24 - GRF		JFSSAS760	JFSSAS770	426053	(69.58)	0.00	0.00	(69.58)
		JFSSAS760	JFSSAS770	501001	27,859.20	0.00	0.00	27,859.20
		JFSSAS760	JFSSAS770	510050	57.98	0.00	0.00	57.98
		JFSSAS760	JFSSAS770	521092	1,482.27	0.00	0.00	1,482.27
		JFSSAS760	JFSSAS771	426053	(40.93)	0.00	0.00	(40.93)
		JFSSAS760	JFSSAS771	501001	16,389.28	0.00	0.00	16,389.28
		JFSSAS760	JFSSAS771	510050	34.12	0.00	0.00	34.12
		JFSSAS760	JFSSAS771	521092	872.00	0.00	0.00	872.00
		JFSSAS760	JFSSAS774	426053	(12.27)	0.00	0.00	(12.27)
		JFSSAS760	JFSSAS774	501001	4,914.21	0.00	0.00	4,914.21
		JFSSAS760	JFSSAS774	510050	10.23	0.00	0.00	10.23
		JFSSAS760	JFSSAS774	521092	261.47	0.00	0.00	261.47
		JFSSAS760	JFSSAS778	426053	(24.56)	0.00	0.00	(24.56)
		JFSSAS760	JFSSAS778	501001	9,833.56	0.00	0.00	9,833.56
		JFSSAS760	JFSSAS778	510050	20.47	0.00	0.00	20.47
		JFSSAS760	JFSSAS778	521092	523.21	0.00	0.00	523.21
		JFSSAS760	JFSSAS780	426053	(12.27)	0.00	0.00	(12.27)
		JFSSAS760	JFSSAS780	501001	4,914.21	0.00	0.00	4,914.21
		JFSSAS760	JFSSAS780	510050	10.23	0.00	0.00	10.23
		JFSSAS760	JFSSAS780	521092	261.47	0.00	0.00	261.47
		JFSSAS760	JFSSAS781	426053	(28.65)	0.00	0.00	(28.65)
		JFSSAS760	JFSSAS781	501001	11,469.92	0.00	0.00	11,469.92
		JFSSAS760	JFSSAS781	510050	23.88	0.00	0.00	23.88
		JFSSAS760	JFSSAS781	521092	610.26	0.00	0.00	610.26
		JFSSAS760	JFSSAS784	426053	(49.12)	0.00	0.00	(49.12)
		JFSSAS760	JFSSAS784	501001	19,667.14	0.00	0.00	19,667.14
		JFSSAS760	JFSSAS784	510050	40.93	0.00	0.00	40.93
		JFSSAS760	JFSSAS784	521092	1,046.40	0.00	0.00	1,046.40
		JFSSAS760	JFSSAS787	426053	(4.08)	0.00	0.00	(4.08)
		JFSSAS760	JFSSAS787	501001	1,636.36	0.00	0.00	1,636.36
		JFSSAS760	JFSSAS787	510050	3.41	0.00	0.00	3.41
		JFSSAS760	JFSSAS787	521092	87.06	0.00	0.00	87.06
		JFSSAS760	JFSSAS798	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS798	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS798	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS798	521092	174.41	0.00	0.00	174.41

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	<b>JFSSSF24 - GRF</b>	JFSSAS760	JFSSAS799	426053	(4.09)	0.00	0.00	(4.09)
		JFSSAS760	JFSSAS799	501001	1,636.36	0.00	0.00	1,636.36
		JFSSAS760	JFSSAS799	510050	3.41	0.00	0.00	3.41
		JFSSAS760	JFSSAS799	521092	87.06	0.00	0.00	87.06
				<b>Total:</b>	<b>510,683.31</b>	<b>0.00</b>	<b>0.00</b>	<b>510,683.31</b>
<u>CSEA Transfer JFSCACSX</u>								
	<b>JFSOLS24 - GRF</b>	JFSFA050		426053	(406.88)	0.00	0.00	(406.88)
		JFSFA050		501001	13,216.75	0.00	0.00	13,216.75
		JFSFA050		510050	138.02	0.00	0.00	138.02
		JFSFA050		521092	1,139.89	0.00	0.00	1,139.89
				<b>Total:</b>	<b>14,087.78</b>	<b>0.00</b>	<b>0.00</b>	<b>14,087.78</b>
<u>FAET - 100% JFSCAFST</u>								
	<b>JFSCF124 - 3840</b>	JFSSAI300	JFSSAI308	426053	(9.90)	0.00	0.00	(9.90)
		JFSSAI300	JFSSAI308	501001	3,195.16	0.00	0.00	3,195.16
		JFSSAI300	JFSSAI308	510050	3.09	0.00	0.00	3.09
		JFSSAI300	JFSSAI308	521092	60.01	0.00	0.00	60.01
				<b>Total:</b>	<b>3,248.36</b>	<b>0.00</b>	<b>0.00</b>	<b>3,248.36</b>
<u>Food Assistance Earnings JFSCAFSE</u>								
	<b>JFSSSF24 - 5B60</b>	JFSFA163		471000	(20,622.41)	0.00	0.00	(20,622.41)
				<b>Total:</b>	<b>(20,622.41)</b>	<b>0.00</b>	<b>0.00</b>	<b>(20,622.41)</b>
<u>Food Assistance JFSCAFSP</u>								
	<b>JFSCFB24 - 3840</b>	JFSSAI300	JFSSAI300	426053	(27.23)	0.00	0.00	(27.23)
		JFSSAI300	JFSSAI300	501001	8,787.66	0.00	0.00	8,787.66
		JFSSAI300	JFSSAI300	510050	8.51	0.00	0.00	8.51
		JFSSAI300	JFSSAI300	521092	165.05	0.00	0.00	165.05
		JFSSAI300	JFSSAI306	426053	(4.95)	0.00	0.00	(4.95)
		JFSSAI300	JFSSAI306	501001	1,597.59	0.00	0.00	1,597.59
		JFSSAI300	JFSSAI306	510050	1.55	0.00	0.00	1.55
		JFSSAI300	JFSSAI306	521092	30.02	0.00	0.00	30.02
				<b>Total:</b>	<b>10,558.20</b>	<b>0.00</b>	<b>0.00</b>	<b>10,558.20</b>
	<b>JFSOLS24 - GRF</b>	JFSFA751		885500	8,803.88	0.00	0.00	8,803.88
				<b>Total:</b>	<b>8,803.88</b>	<b>0.00</b>	<b>0.00</b>	<b>8,803.88</b>
<u>Food Assistance Refunds JFSCAFSR</u>								
	<b>JFSSFB24B - 3840</b>	JFSFA980		470604	(8,973.16)	0.00	0.00	(8,973.16)
				<b>Total:</b>	<b>(8,973.16)</b>	<b>0.00</b>	<b>0.00</b>	<b>(8,973.16)</b>
<u>Income Maintenance JFSCASIM</u>								
	<b>JFSFSF24 - GRF</b>	JFSFA750		887500	(8,803.88)	0.00	0.00	(8,803.88)

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	<b>JFSFSF24 - GRF</b>	JFSSAI300	JFSSAI300	426053	(27.23)	0.00	0.00	(27.23)
		JFSSAI300	JFSSAI300	501001	8,787.64	0.00	0.00	8,787.64
		JFSSAI300	JFSSAI300	510050	8.51	0.00	0.00	8.51
		JFSSAI300	JFSSAI300	521092	165.04	0.00	0.00	165.04
		JFSSAI300	JFSSAI306	426053	(4.95)	0.00	0.00	(4.95)
		JFSSAI300	JFSSAI306	501001	1,597.57	0.00	0.00	1,597.57
		JFSSAI300	JFSSAI306	510050	1.54	0.00	0.00	1.54
		JFSSAI300	JFSSAI306	521092	29.99	0.00	0.00	29.99
				<b>Total:</b>	<b>1,754.23</b>	<b>0.00</b>	<b>0.00</b>	<b>1,754.23</b>

Medicaid Income Maintenance JFSCAMIM

	<b>MCDSMT24 - GRF</b>	JFSFA650		887500	(12,027.38)	0.00	0.00	(12,027.38)
		JFSSAI200	JFSSAI210	426053	(5.05)	0.00	0.00	(5.05)
		JFSSAI200	JFSSAI210	501001	18,843.12	0.00	0.00	18,843.12
		JFSSAI200	JFSSAI210	521092	223.95	0.00	0.00	223.95
		JFSSAI200	JFSSAI211	426053	(12.37)	0.00	0.00	(12.37)
		JFSSAI200	JFSSAI211	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI211	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI211	521092	75.02	0.00	0.00	75.02
		JFSSAI200X	JFSSAI210X	426053	(118.61)	0.00	0.00	(118.61)
		JFSSAI200X	JFSSAI210X	501001	3,852.75	0.00	0.00	3,852.75
		JFSSAI200X	JFSSAI210X	510050	40.23	0.00	0.00	40.23
		JFSSAI200X	JFSSAI210X	521092	332.28	0.00	0.00	332.28
		JFSSAI201	JFSSAI210	426053	(73.47)	0.00	0.00	(73.47)
		JFSSAI201	JFSSAI210	501001	23,709.74	0.00	0.00	23,709.74
		JFSSAI201	JFSSAI210	510050	22.98	0.00	0.00	22.98
		JFSSAI201	JFSSAI210	521092	445.31	0.00	0.00	445.31
		JFSSAI201	JFSSAI211	426053	(2.37)	0.00	0.00	(2.37)
		JFSSAI201	JFSSAI211	501001	764.93	0.00	0.00	764.93
		JFSSAI201	JFSSAI211	510050	0.74	0.00	0.00	0.74
		JFSSAI201	JFSSAI211	521092	14.37	0.00	0.00	14.37
		JFSSAI201	JFSSAI214	426053	(1.18)	0.00	0.00	(1.18)
		JFSSAI201	JFSSAI214	501001	382.93	0.00	0.00	382.93
		JFSSAI201	JFSSAI214	510050	0.37	0.00	0.00	0.37
		JFSSAI201	JFSSAI214	521092	7.20	0.00	0.00	7.20
				<b>Total:</b>	<b>40,474.28</b>	<b>0.00</b>	<b>0.00</b>	<b>40,474.28</b>

Medicaid JFSCAMDC



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	JFSOLS24 - GRF	JFSFA651		885500	12,027.38	0.00	0.00	12,027.38
				<b>Total:</b>	<b>12,027.38</b>	<b>0.00</b>	<b>0.00</b>	<b>12,027.38</b>
	MCDGMT24 - 3F01	JFSSAI200	JFSSAI210	426053	(15.17)	0.00	0.00	(15.17)
		JFSSAI200	JFSSAI210	501001	56,529.35	0.00	0.00	56,529.35
		JFSSAI200	JFSSAI210	521092	671.83	0.00	0.00	671.83
		JFSSAI200	JFSSAI211	426053	(12.38)	0.00	0.00	(12.38)
		JFSSAI200	JFSSAI211	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI211	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI211	521092	75.04	0.00	0.00	75.04
		JFSSAI200X	JFSSAI210X	426053	(118.61)	0.00	0.00	(118.61)
		JFSSAI200X	JFSSAI210X	501001	3,852.75	0.00	0.00	3,852.75
		JFSSAI200X	JFSSAI210X	510050	40.24	0.00	0.00	40.24
		JFSSAI200X	JFSSAI210X	521092	332.29	0.00	0.00	332.29
				<b>Total:</b>	<b>65,354.13</b>	<b>0.00</b>	<b>0.00</b>	<b>65,354.13</b>
<u>Medicaid NET Federal JFSCAMNF</u>								
	MCDGMT24 - 3F01	JFSFA850		510050	53,577.79	0.00	0.00	53,577.79
		JFSSAI200	JFSSAI217	426053	(12.38)	0.00	0.00	(12.38)
		JFSSAI200	JFSSAI217	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI217	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI217	521092	75.04	0.00	0.00	75.04
				<b>Total:</b>	<b>57,639.24</b>	<b>0.00</b>	<b>0.00</b>	<b>57,639.24</b>
	MCDGMT24 - GRF	JFSFA850		510050	53,577.78	0.00	0.00	53,577.78
		JFSSAI200	JFSSAI217	426053	(12.37)	0.00	0.00	(12.37)
		JFSSAI200	JFSSAI217	501001	3,994.92	0.00	0.00	3,994.92
		JFSSAI200	JFSSAI217	510050	3.87	0.00	0.00	3.87
		JFSSAI200	JFSSAI217	521092	75.02	0.00	0.00	75.02
				<b>Total:</b>	<b>57,639.22</b>	<b>0.00</b>	<b>0.00</b>	<b>57,639.22</b>
<u>Medicaid Refunds JFSCAMDR</u>								
	MCDMP24 - 3F01	JFSFA985		451502	(3,475.51)	0.00	0.00	(3,475.51)
				<b>Total:</b>	<b>(3,475.51)</b>	<b>0.00</b>	<b>0.00</b>	<b>(3,475.51)</b>
<u>Medicaid Unwinding Regular JFSCAMUR</u>								
	JFSSSTFO - 5CV3	JFSSAI203	JFSSAI229	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI203	JFSSAI229	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI203	JFSSAI229	510050	1.55	0.00	0.00	1.55
		JFSSAI203	JFSSAI229	521092	30.05	0.00	0.00	30.05
				<b>Total:</b>	<b>1,626.16</b>	<b>0.00</b>	<b>0.00</b>	<b>1,626.16</b>

Non-Reimbursable Expenditures JFSCANNR

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<b>JFSOLS24 - GRF</b>								
		JFSFA899		592003	(193.75)	0.00	0.00	(193.75)
		JFSFA899		426053	(7,210.39)	0.00	0.00	(7,210.39)
		JFSFA899		501001	3,985.97	0.00	0.00	3,985.97
		JFSFA899		510050	69.56	0.00	0.00	69.56
		JFSFA903		471000	(107,949.06)	0.00	0.00	(107,949.06)
		<b>Total:</b>			<b>(111,297.67)</b>	<b>0.00</b>	<b>0.00</b>	<b>(111,297.67)</b>
<b>PCSA TRANSFER TO PA JFSCAPTR</b>								
	JFSOLS24 - GRF	JFSFA905		471000	(1,097,575.93)	0.00	0.00	(1,097,575.93)
		<b>Total:</b>			<b>(1,097,575.93)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,097,575.93)</b>
<b>RMS CCMEP WIOA Youth Out Sch JFSCAYOU</b>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI424	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI400	JFSSAI424	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI400	JFSSAI424	510050	1.55	0.00	0.00	1.55
		JFSSAI400	JFSSAI424	521092	30.05	0.00	0.00	30.05
		<b>Total:</b>			<b>1,626.16</b>	<b>0.00</b>	<b>0.00</b>	<b>1,626.16</b>
<b>RMS Reemploy Srv Elig Assess JFSCARSP</b>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI489	426053	(24.75)	0.00	0.00	(24.75)
		JFSSAI400	JFSSAI489	501001	7,989.84	0.00	0.00	7,989.84
		JFSSAI400	JFSSAI489	510050	7.74	0.00	0.00	7.74
		JFSSAI400	JFSSAI489	521092	150.06	0.00	0.00	150.06
		<b>Total:</b>			<b>8,122.89</b>	<b>0.00</b>	<b>0.00</b>	<b>8,122.89</b>
<b>STATE CHILDREN HEALTH INC PROG JFSCASCH</b>								
	MCDFSH24 - 3F01	JFSSAI201	JFSSAI210	426053	(230.20)	0.00	0.00	(230.20)
		JFSSAI201	JFSSAI210	501001	74,288.56	0.00	0.00	74,288.56
		JFSSAI201	JFSSAI210	510050	71.98	0.00	0.00	71.98
		JFSSAI201	JFSSAI210	521092	1,395.25	0.00	0.00	1,395.25
		JFSSAI201	JFSSAI211	426053	(7.43)	0.00	0.00	(7.43)
		JFSSAI201	JFSSAI211	501001	2,396.68	0.00	0.00	2,396.68
		JFSSAI201	JFSSAI211	510050	2.32	0.00	0.00	2.32
		JFSSAI201	JFSSAI211	521092	45.01	0.00	0.00	45.01
		JFSSAI201	JFSSAI214	426053	(3.72)	0.00	0.00	(3.72)
		JFSSAI201	JFSSAI214	501001	1,199.79	0.00	0.00	1,199.79
		JFSSAI201	JFSSAI214	510050	1.16	0.00	0.00	1.16
		JFSSAI201	JFSSAI214	521092	22.54	0.00	0.00	22.54
		<b>Total:</b>			<b>79,181.94</b>	<b>0.00</b>	<b>0.00</b>	<b>79,181.94</b>
	MCDFSH24CV - 3F01	JFSSAI201	JFSSAI210	426053	(3.23)	0.00	0.00	(3.23)
		JFSSAI201	JFSSAI210	501001	1,039.90	0.00	0.00	1,039.90

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
<b>MCDFSH24CV - 3F01</b>								
		JFSSAI201	JFSSAI210	510050	1.01	0.00	0.00	1.01
		JFSSAI201	JFSSAI210	521092	19.53	0.00	0.00	19.53
		JFSSAI201	JFSSAI211	426053	(0.10)	0.00	0.00	(0.10)
		JFSSAI201	JFSSAI211	501001	33.55	0.00	0.00	33.55
		JFSSAI201	JFSSAI211	510050	0.03	0.00	0.00	0.03
		JFSSAI201	JFSSAI211	521092	0.63	0.00	0.00	0.63
		JFSSAI201	JFSSAI214	426053	(0.06)	0.00	0.00	(0.06)
		JFSSAI201	JFSSAI214	501001	16.80	0.00	0.00	16.80
		JFSSAI201	JFSSAI214	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI214	521092	0.31	0.00	0.00	0.31
<b>Total:</b>					<b>1,108.39</b>	<b>0.00</b>	<b>0.00</b>	<b>1,108.39</b>
<b>TANF ADC Collections JFSCATAC</b>								
	<b>JFSSTF24B - 3V60</b>	JFSFA912		451502	(540.00)	0.00	0.00	(540.00)
<b>Total:</b>					<b>(540.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(540.00)</b>
<b>TANF Administration JFSCACC2</b>								
	<b>JFSCTF23 - 3V60</b>	JFSFA120		510050	1,342.31	0.00	0.00	1,342.31
		JFSSAI100	JFSSAI116	426053	(89.11)	0.00	0.00	(89.11)
		JFSSAI100	JFSSAI116	501001	28,756.42	0.00	0.00	28,756.42
		JFSSAI100	JFSSAI116	510050	27.85	0.00	0.00	27.85
		JFSSAI100	JFSSAI116	521092	540.09	0.00	0.00	540.09
		JFSSAI102	JFSSAI100	426053	(54.46)	0.00	0.00	(54.46)
		JFSSAI102	JFSSAI100	501001	17,575.30	0.00	0.00	17,575.30
		JFSSAI102	JFSSAI100	510050	17.02	0.00	0.00	17.02
		JFSSAI102	JFSSAI100	521092	330.09	0.00	0.00	330.09
		JFSSAI105	JFSSAI100	426053	(9.90)	0.00	0.00	(9.90)
		JFSSAI105	JFSSAI100	501001	3,195.16	0.00	0.00	3,195.16
		JFSSAI105	JFSSAI100	510050	3.09	0.00	0.00	3.09
		JFSSAI105	JFSSAI100	521092	60.01	0.00	0.00	60.01
<b>Total:</b>					<b>51,693.87</b>	<b>0.00</b>	<b>0.00</b>	<b>51,693.87</b>
<b>TANF Regular JFSCATFR</b>								
	<b>JFSCTF23 - 3V60</b>	JFSFA104		510051	33,907.88	0.00	0.00	33,907.88
		JFSFA170		510050	10,846.05	0.00	0.00	10,846.05
		JFSFA171		510050	19,023.29	0.00	0.00	19,023.29
		JFSFA172		510050	10,920.10	0.00	0.00	10,920.10
		JFSFA242		510050	3,369.20	0.00	0.00	3,369.20
		JFSFA440		510050	272.00	0.00	0.00	272.00
		JFSSAI100	JFSSAI117	426053	(34.66)	0.00	0.00	(34.66)

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October	November	December	Total
(Prelim Approved)								
JFSCTF23 - 3V60		JFSSAI100	JFSSAI117	501001	11,184.99	0.00	0.00	11,184.99
		JFSSAI100	JFSSAI117	510050	10.83	0.00	0.00	10.83
		JFSSAI100	JFSSAI117	521092	210.07	0.00	0.00	210.07
		JFSSAI102	JFSSAI102	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI102	JFSSAI102	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI102	JFSSAI102	510050	1.55	0.00	0.00	1.55
		JFSSAI102	JFSSAI102	521092	30.05	0.00	0.00	30.05
		JFSSAI102	JFSSAI105	426053	(4.96)	0.00	0.00	(4.96)
		JFSSAI102	JFSSAI105	501001	1,599.52	0.00	0.00	1,599.52
		JFSSAI102	JFSSAI105	510050	1.55	0.00	0.00	1.55
		JFSSAI102	JFSSAI105	521092	30.05	0.00	0.00	30.05
		JFSSAI102	JFSSAI114	426053	(49.51)	0.00	0.00	(49.51)
		JFSSAI102	JFSSAI114	501001	15,975.79	0.00	0.00	15,975.79
		JFSSAI102	JFSSAI114	510050	15.47	0.00	0.00	15.47
		JFSSAI102	JFSSAI114	521092	300.06	0.00	0.00	300.06
		JFSSAI102	JFSSAI115	426053	(14.86)	0.00	0.00	(14.86)
		JFSSAI102	JFSSAI115	501001	4,794.68	0.00	0.00	4,794.68
		JFSSAI102	JFSSAI115	510050	4.64	0.00	0.00	4.64
		JFSSAI102	JFSSAI115	521092	90.06	0.00	0.00	90.06
		JFSSAS760	JFSSAS762	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS762	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS762	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS762	521092	174.41	0.00	0.00	174.41
		JFSSAS760	JFSSAS785	426053	(8.19)	0.00	0.00	(8.19)
		JFSSAS760	JFSSAS785	501001	3,277.86	0.00	0.00	3,277.86
		JFSSAS760	JFSSAS785	510050	6.83	0.00	0.00	6.83
		JFSSAS760	JFSSAS785	521092	174.41	0.00	0.00	174.41
Total:					120,980.22	0.00	0.00	120,980.22

Title XX - Base Subsidy JFSCAXB

JFSCSS24 - 3960	JFSSAI700	JFSSAI701	426053	(4.96)	0.00	0.00	(4.96)
	JFSSAI700	JFSSAI701	501001	1,599.52	0.00	0.00	1,599.52
	JFSSAI700	JFSSAI701	510050	1.55	0.00	0.00	1.55
	JFSSAI700	JFSSAI701	521092	30.05	0.00	0.00	30.05
Total:					1,626.16	0.00	1,626.16

WEEKLY DRAW DEPOSITS FOR PA JFSCAWKD

JFSOLS24 - GRF	JFSFA908	470950	(2,341,610.98)	0.00	0.00	(2,341,610.98)
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LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: December 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	October (Prelim Approved)	November	December	Total
Total:					(2,341,610.98)	0.00	0.00	(2,341,610.98)
LAA23 Total:					(2,381,136.52)	0.00	0.00	(2,381,136.52)
Grand Total:					(2,381,136.52)	0.00	0.00	(2,381,136.52)

Resolution No. 2023-11.28.s

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



**A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services**

**WHEREAS**, FCJFS is responsible for paying the Health Department for their Birth Certificate costs; and

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**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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Section 1: That the Fairfield County Auditor reflect the following memo receipt:

71700300- 434410 Reimbursement - \$64.00

This amount represents monies owed to the Health Department for FCJFS's costs paid to the Health Department as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the Health Department for FCJFS's Birth Certificate costs

Memo expenditure as referenced in supporting documentation:

Vendor # 7482 Fairfield County Health Department

Account: 12207207-533000 Other Professional Services

Amount: \$64.00

Prepared by: Jenny Lewis, Eligibility Referral Specialist

cc: Jamie Ehorn, Fairfield County Health Department

Resolution No. 2023-11.28.t

A resolution to approve a memo exp./ memo receipt for the costs of Birth  
Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072  
Public Children's Services

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.