

**Regular Meeting #53 - 2018
Fairfield County Commissioners' Office
November 27, 2018**

Public Viewing – Waterloo Alley Vacation Petition

The Commissioners met at 8:00 a.m. for a Public Viewing for the Waterloo Alley Vacation Petition. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present was Jeff Camechis.

The Commissioners and Mr. Camechis viewed the alley petitioned to be vacated.

Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Tony Vogel, Todd McCullough, Dave Burgei, Chief Lape, Jeff Fix, Joshua Horacek, Amy Brown-Thompson, Loudan Klein, Jeff Camechis, Jon Kochis, Michael Kaper, Jim Bahnsen, Mark Conrad, Jeff Barron, David Miller, Lisa Notestone, Aunie Cordle, David Uhl, Jon Slater, Ray Stemen, and Branden Meyer.

- Welcome
- Legal Update

Mr. Horacek did not have a legal update.

- New Business

Introduction of County Building Maps with Dave Burgei

The GIS Department is working on webpages that will show all county buildings and provide information about history and services within those buildings. We reviewed the new tool, which is through an ArcGIS portal not yet available to all but soon available for onboarding and other functions.

Mr. Davis was encouraged by the presentation and would like to see the final version prior to it being made available to the public. He asked if it could also be used for new employee onboarding.

Mr. Burgei replied that employee onboarding was not an original intended use for the program, but through collaboration, the use arose as a good potential for the program. Once the application is public it can be pushed out however needed.

Mr. Conrad thought it would be a good resource for schools' local government units.

- Administration and Budget Update/Carri's List

a. Announcements

On December 11, we will have swearing in ceremonies and the annual "sweets and treats" celebration. (No public dollars are used for the event.)

Offices are closed on December 24 and December 25 in honor of Christmas.

Offices are closed on January 1 for New Year's Day.

b. Highlights of Resolutions

Dr. Brown highlighted the 26 resolutions in queue for the voting meeting, with one additional resolution anticipated to be added to the voting agenda following a public hearing.

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We proposed the appointment of Dan Neeley to the Law Library Board based on a recommendation for additional technical capacity for the board and based on Mr. Neeley's professionalism and willingness to serve.

Jon Slater, County Auditor, proposed approval of his travel for 2019.

We proposed the approval of a contract for professional services with VPL architects for the Baldwin project, the Facilities and Emergency Management Center.

The Sheriff proposed the purchase of a gun by a retiring officer as has been historical practice for law enforcement.

The County Engineer proposed a state study for an adjustment to the speed limit on Wilson Road.

We proposed approval of a change order with the Shelly Company relating to CDBG.

The Utilities Department proposed the approval of land leases for farming of excess land held by the county for wellhead protection or for wellfield expansion in the future.

There were financial resolutions to approve, such as:

- Account to account transfers of appropriations to properly classify expenditures for the Clerk of Courts, the Law Library, the Coroner, the Commissioners (Facilities and Capital Outlay), the Sheriff, and 911 Wireless;
- An advance for the ODOT grant relating to the airport;
- Appropriations from unappropriated funds for the Engineer (two resolutions), JFS, Juvenile Court, and Prosecutor (non-general fund appropriations);
- Fund to fund transfers of appropriations for DD, with appropriations from unappropriated funds (two resolutions) and Utilities (two resolutions, with appropriations from unappropriated funds in one circumstance);
- A status report and draw for CDBG; and
- The payment of bills.

Following the public hearing about a vacation on Waterloo Road, we will add a resolution to the voting agenda for the day.

Mr. Davis thanked everyone for rescheduling the viewing and hearing for Waterloo Alley. He looks favorably on the petition.

Dr. Brown reported that in queue, there are several resolutions for the approval of contracts for JFS (transportation and protective placement related).

c. Administrative Approvals & Budget Update

Administrative Approvals

The review packet contained a list of administrative approvals for the week. No questions were posed.

Dr. Brown reported all Commission department employees have taken the required training for 2018. Employees have received at least one formal evaluation (or in some cases, will receive such an evaluation), with many receiving an interim evaluation as well.

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Dr. Brown stated she enjoyed an additional tour of the Records Center construction on November 21. The project is coming along swimmingly. You can see how the future space will be in place. The project is on time and within its budget. There will be space for records for departments who will follow the Records Center policies and procedures; there will be a training space for about 60 participants; there will be space for a small office (Human Resources and Risk Management), as well as a yet to be identified space for cubicles.

In addition, there will be a space to display historical records. The Fairfield County website includes a FAQ document about the Records Center and the Facilities and Emergency Management Center. The bidding for the Facilities and Emergency Management Center will be conducted in December.

Budget Update

Casino revenues, conveyance fees, and sales tax revenues were reviewed. All sources are on track to exceed projections; sales tax revenues are about 1.1% below last year (based on the MCO issue, as previously discussed) but are already ahead of the County Auditor projection with another month to go. No changes were recommended for the projections.

The all funds budget will be proposed for the voting agenda of December 4. We are still seeking information relating to the elections equipment purchase. We have the most recent information in the projection right now.

Dr. Brown reported Jane Hanley, BOE Director, requested the proposed equipment budget be reduced to \$1.7 M, noting that she believed there was no need to appropriate at the county level for the state portion of the expenditure. We have made this change in the drafts while we continue to evaluate the matter. It is possible a memo receipt and memo expenditure would need to be made in 2019 for the state portion of the purchase. Again, we await more information.

Mr. Davis stated that if you look at the last 15 years of sales tax history you see that Fairfield County does not dip as low or raise as high as the national sales tax averages. Sales tax receipts are down 1% this year because of the MCO Sales Tax loss. Had this loss not happened, they would be up a few percentage points consistent with the historical trends.

Mr. Davis went on to thank Dr. Brown and Ms. Knisley for their work on the budget. He also spoke about the recent EG article that referenced the Board of Elections mentioning the less desired machines require a hand count. He stated that neither of the machines required a hand count and that the cheaper, paper option is an optical scan. The more expensive electronic option is what is currently in the budget while they wait for additional information.

d. Roundtable Debriefing

There was a roundtable meeting on November 15th. Partners were recognized, and all had an opportunity to provide updates. The 20 recommendations from the recruitment and retention committee were reviewed, and strategic plans for 2019 were outlined.

Dates to hold for 2019 were shared. (The 2019 dates were also in the review packet, as a correction was made.) It was agreed to continue the roundtable meetings as they are useful to all in attendance.

Mr. Davis is a fan of the roundtables and finds them useful for networking.

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e. BRAVOs

Bravo to JFS staff for their exceptional customer service efforts. In a recent survey, 97% of customers stated the service they received was excellent or good. In addition, Bravo to the Clerk of Courts for implementing a similar survey where all comments were positive, 100%.

Congratulations to Ginny Grilli with the Juvenile Court and the grant committee, as well as our partner, TeenWorks, Inc. (Angela Harris), on a recent grant award of \$8000 from the Fairfield Foundation for the operation of the Subsidized Youth Employment Program.

Thank you to the maintenance staff for the holiday decorations placed in buildings.

Thank you to Rachel Elsea for the planning for the Thanksgiving Tree of Gratitude.

Thanks to DD employees who are contributing \$11,000 collectively to the United Way campaign this year.

Bravo to everyone who participated in the Stuff a Bus campaign.

Mr. Davis applauded JFS for the staff as he can sense the staff's passion for adoption. He is not sure how they recruit and retain such wonderful employees.

Mr. Levacy thought the JFS survey results were wonderful.

Dr. Brown reported the annual customer service resolution would be on the agenda next week and invited people to offer examples of exceptional behavior if they had not already done so.

Mr. Levacy stated it is very important to treat anyone who visits the county as a customer.

- Old Business

- a. Meals on Wheels Update/Board Appointments

Dr. Brown reported the Meals on Wheels levy budget was updated from the previous meeting with the Board of Commissioners. The update was based on new information provided. Previously, it was communicated that MOW salaries were to increase 3%, and they increased 5% for 2019 based on market analysis and approval of the MOW Board. The salary line was adjusted and corrected for the 2019 projection.

Mr. Davis stated that starting in 2019 the Commission will have a more thorough process for board appointments. He stated he is not impressed with many of the boards the Commissioners appoint members to. This week he will be involved in interviews for board appointments not yet open. He wants the Commission to be proud of their appointments.

- New Business (continued)

- a. Introduction of County Building Maps with Dave Burgei

Mr. Kochis stated he would like to add floor plans to show office locations.

Mr. Fix suggested including villages and townships as well.

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Mr. Burgei replied that GIS has a great relationship with the local cities, villages, and townships. Violet Township is already participating in the workgroup and they hope to add others as well. They also coordinate with the state frequently.

- General Correspondence Received (none)
- Calendar Review/Invitations Received
 - a. CCAO Annual Business Meeting – December 10th at 9:45 a.m.
- FYI
 - a. The jail population is 244 including a female population of 57.
 - b. Stuff-A-Bus Campaign – Now through December 12th
 - c. Press Release from Lancaster-Fairfield County Transit
 - d. DACO Events at the Reese Peters House
- Open Items

Mr. Davis stated at 9:50 a.m. that the Commission would be in recess until 10:00 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, November 27, 2018 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeff Fix, Joshua Horacek, Amy Brown-Thompson, Aunie Cordle, Dennis Keller, Jim Bahnsen, Chief Lape, Jon Kochis, Lisa Notestone, Jeff Camechis, Mark Conrad, Todd McCullough, David Miller, Tony Vogel, Branden Meyer, Ray Stemen, Jeff Barron, Rick Szabrak, David Uhl, and Jason Saul.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Thursday, November 15, 2018.

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Thursday, November 15, 2018 Regular Meetings.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

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Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office resolution granting Fairfield County Auditor Jon Slater Permission to Attend; see resolution 2018-11.27.a.

Discussion: Ms. Elsea noted Section 1 of the resolution should read "2019" not "2018."

Motion to Amend the Auditor's Office Resolution

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to amend Section 1 of the Auditor's Office resolution to read "2019."

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Dave Levacy
Absent: Mike Kiger

Roll call vote of the amended motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Clerk of Courts - Title Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Title resolution approving an account to account transfer in a major object expense category; see resolution 2018-11.27.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Commissioners Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- | | |
|--------------|---|
| 2018-11.27.c | A resolution approving the appointment of Mr. Dan Neeley to the Fairfield County Law Library Resources Board. [Commissioners] |
| 2018-11.27.d | A resolution authorizing the approval of an Advance from the General Fund to the FY2018 ODOT grant fund# 3034 sub fund 8186 - Fairfield County Commissioners' Office [Commissioners] |
| 2018-11.27.e | A resolution approving an account to account transfer in a major object expense category for the 911 Wireless Fund# 2683 – Fairfield County Commissioners [Commissioners] |
| 2018-11.27.f | A resolution authorizing approval of Change Order #1 for the Fairfield County CDBG – Walnut Township Fairfield Beach FY 2016 project – Fairfield County Commissioners [Commissioners] |
| 2018-11.27.g | A resolution approving an account to account transfer into a major expense category for Facilities – Fairfield County Commissioners [Commissioners] |
| 2018-11.27.h | A resolution authorizing the approval of a request for payment and status of funds report for the FY2016 CDBG Allocation - \$ 281,028 [Commissioners] |

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2018-11.27.i A resolution approving an account to account transfer into a major expense object category for capital outlay - Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Coroner's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Coroner's Office resolution approving an account to account transfer of appropriations for proper classification of expenditures for unanticipated autopsies; see resolution 2018-11.27.j.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Board of Developmental Disabilities Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Economic Development resolutions:

2018-11.27.k A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category & authorizing a fund to fund transfer [Fairfield County Board of DD]

2018-11.27.l A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category & authorizing a fund to fund transfer [Fairfield County Board of DD]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2018-11.27.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for purchasing employees' county issued jackets and shirts [Engineer]

2018-11.27.n A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for training, overtime and leave payouts [Engineer]

2018-11.27.o A resolution to revise prima facie speed limit for Wilson Road (CR45) [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Facilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities resolution to approve a contract between VPL Architects, Inc. and the Fairfield County Commissioners; see resolution 2018-11.27.p.

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Discussion: Mr. Keller reported this resolution was for the final design for Baldwin. They should be bidding out the project in the next few months with the process beginning in December.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Job & Family Services Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Job & Family Services resolution to approve additional appropriations by appropriating form unappropriated into a major expense object category – Fund #2702 – Children Services Fund; see resolution 2018-11.27.q.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Juvenile/Probate Court Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2641 Title IV-E Fund; see resolution 2018-11.27.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Law Library Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Law Library resolution approving an account to account transfer; see resolution 2018-11.27.s.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Prosecutor's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Prosecutor's Office resolution approving an account to account transfer and to appropriate from unappropriated in a major expenditure object category in Prosecutor Fund 2785 sub-fund 8126 State Victims Assistance Act (SVAA) Grant Year 2017/2018; see resolution 2018-11.27.t.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2018-11.27.u A resolution to approve the purchasing of a gun by a retiring officer
[Sheriff]

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2018-11.27.v A resolution authorizing an account to account transfer Fund 2394 CFLP Litter Enforcement [Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Utilities' Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities' Office resolutions:

2018-11.27.w A resolution to appropriate from unappropriated in a major expenditure object category, and fund to fund transfer - Utilities Fund 5776 Debt Service [Utilities] [Utilities]

2018-11.27.x A Resolution authorizing a Fund to Fund transfer. [Utilities] [Utilities]

2018-11.27.y Approval of Land Lease Agreements with Brenner Farms (Jason Brenner), R Miller Farms LLC (Larry Francis and Mike Miller), Brandt Family Farms (Chris Brandt, Jay Brandt and David Brandt) and Red Tail Enterprises, Inc. – (Greg Bader, Steve Bader and Randy Bader). [Utilities]

Discussion: Mr. Vogel stated resolution “y” was for approval of land lease agreements for wellfields and wellhead protection. These leases will be for farming of over 200 acres.

Mr. Davis asked about the status of the Greenfield acquisition. Mr. Vogel replied that he received an email on Monday indicating the final payment would be made after the GSWD's meeting in December. He has not seen the final audit, but the upcoming payment leads him to believe it is complete.

Mr. Davis asked for a final update regarding the amount of debt the county is assuming, assets transferred, and projected revenue stream once everything is completed. Dr. Brown stated they would update the August 2018 memo and noted everything is progressing as expected.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Payment of Bills

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-11.27.z.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Commissioner Davis stated at 10:12 a.m. that the Commission would be in recess until the 10:15 a.m. meeting with Mr. Saul.

Interview with Jason Saul re: RLF Board Vacancy

The Commissioners met at 10:15 a.m. with Jason Saul regarding his interest in filling the RLF Board Vacancy. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Saul, Jeff Fix, Aunie Cordle, Ray Stemen, Dennis Keller, Jon Slater, Chief Lape, and Jeff Camechis.

Mr. Davis thanked Mr. Saul for attending.

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Mr. Szabrak stated that Ms. Kim Sheldon with Fairfield National Bank was term limited. Fairfield National is very active in finding RLF loan participants so it makes sense to keep a Fairfield National employee on the RLF Board. The departure of Rick Ricketts from the board also left Pickerington without representation. Mr. Saul works at the Fairfield National Pickerington Branch so this appointment would fill two voids on the board. Mr. Szabrak reviewed the nine members of the RLF board.

Mr. Saul described his interest in the RLF. He has had two loans through the RLF and has been interested since Scott Reed and Kim Sheldon both served. He does a lot of lending with Fairfield National and suggests RLF loans instead of SBA loans when appropriate. He lives in Pickerington and is passionate about local development.

Mr. Levacy knows Mr. Saul and is happy he is willing to join the board.

Mr. Davis thanked Mr. Saul for his willingness to serve and noted how much he enjoys hearing RLF success stories.

Mr. Szabrak stated Mr. Saul's appointment would be on the voting agenda for the next week. He noted when a board member is part of the loan process he or she will abstain from the RLF decision making process, as Ms. Sheldon did. He noted that Mr. Saul has worked on two RLF loans for Fairfield National already.

Commissioner Davis stated at 10:23 a.m. that the Commission would be in recess until the 10:30 Public Hearing.

Public Hearing – Waterloo Alley Vacation Petition

The Commissioners met at 10:31 a.m. for a Public Hearing for the Waterloo Alley Vacation Petition. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Fix, Aunie Cordle, Jeff Camechis, Jon Slater, Jeffery Peters, and Jim Bahnsen.

Mr. Davis opened the hearing and reviewed the hearing process.

Mr. Camechis reviewed the proposed vacation petition. The Engineer's Office was approached about two months ago as the water well on the property had run dry and the Health Department had run into issues with the variances as a portion of the well is in the alley. They approached the Engineer's office about the possibility of vacating the alley. Mr. Camechis helped draft a legal description and contacted other county offices for their review. There are other encroachments into the alley including the neighbor's fence.

There were no comments in favor of the petition.

Mr. Jeffrey Peters of 65 Center Street in Carrol spoke in opposition of the petition. He owns the property behind the alley and does not want this access to his property cut off. He is currently in annexation discussions with Canal Winchester. Such annexation would bring city utilities to the area in about a year. He stated the alley provides access to the wooded corner of his property. He is planning on developing the property into a resort and envisions a bike bath going through the alley.

Mr. Camechis noted the Engineer's Office has spoken to Canal Winchester regarding the potential annexation and is requesting that Hill Road be included in the annexation as the right-of-way would needed used for the utilities. He has not heard from Canal Winchester in the last month.

There was additional discussion regarding the location of the alley, access to Mr. Peter's property, and the proposed annexation.

Mr. Davis stated he thought it was hard to imagine access to a potential development through the alley between the two houses. He asked Mr. Peters to explain what he had in mind.

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Mr Peters stated he was against closing any access to his property and thought they could put a bike path in.

Mr. Davis thanked Mr. Peters for his time and courtesy.

In Mr. Camechis' closing remarks for the Engineers he noted that the alley has never been improved and that there are several obstructions in the alley that would impede improvements.

The hearing was closed at 10:44 a.m.

Approval of the Commissioners' Office Resolution

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the Commissioners' resolution approving a vacation request to vacate a part of a public road, Waterloo Alley in Violet Township; see resolution 2018-11.27.aa.

Discussion: Mr. Davis thanked Mr. Peters for his time and courtesy in answering the Commission's questions. While he understands Mr. Peter's point of view he is swayed by the lack of water to the petitioner's property. He thinks the proposed development would have adequate access despite the vacation of the alley.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Dave Levacy

Absent: Mike Kiger

Review Continued

The Commissioners met at 10:47 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Fix, Aunie Cordle, Jeff Camechis, Jon Slater, and Jim Bahnsen.

Dr. Brown provided a more detailed update on the financial aspects of the Greenfield Sewer and Water District acquisition and updated the information provided in August by memo.

She confirmed with the County Auditor's Office that they had information they needed to include the fixed assets on the financial records of the county. Information from the third-party accountant has been provided.

In April of this year, we received \$1.7 M in cash; we expect a residual cash transfer once all is finalized at the former district. Debt assumed was for the Ohio Water Development Authority loans used to finance most improvements.

For 2019, estimated receipts for the water fund of the district are \$524 K; the estimated expenses are \$478K. Similarly, for the sewer fund, estimated receipts are \$771 K; the estimated expenses are \$722 K. We will monitor the funds.

Commissioner Davis thanked Dr. Brown for the update.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:49 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

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The next Regular Meeting is scheduled for Tuesday, December 4, 2018 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the November 27, 2018, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on December 4, 2018

		Absent
Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner

Rachel Elsea
Rachel A. Elsea, Clerk