Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Tony Vogel, Todd McCullough, Chris Wagner, Chief Lape, Tom Lininger, Jon Kochis, Joshua Horacek, Aunie Cordle, Jeff Porter, Jeff Barron, Jim Bahnsen, Dave Burgei, Dennis Keller, Ray Stemen, Rick Szabrak, Jon Slater, and Branden Meyer.

Welcome

Mr. Levacy wished everyone a happy Thanksgiving.

- <u>Legal Update</u> (none)
- Administration and Budget Update/Carri's List
 - a. Announcements

November 26 – Opiate Task Force Meeting

November 28, 29 – Thanksgiving Holiday – Offices are Closed

December 10 - Holiday Open House

December 24 – Close at Noon

December 25 – Christmas Holiday

b. Highlights of Resolutions

Dr. Brown highlighted 41 resolutions planned for the voting meeting.

We proposed approval of a change order with Gutknecht for work at 108 N. High.

The Engineer proposed approval of a drawing for resurfacing 33 A and a change order for resurfacing.

We proposed renewal of the contract with the City of Lancaster and the Board of Commissioners for criminal prosecution services (and an ongoing grant match).

We proposed the renewal of the ServiceMaster contract, as forecasted following the bidding process.

JFS proposed approval of a contract for protective placement in network and a renewal of an agreement with Northwoods.

We, along with Community Action, proposed a resolution authorizing the subordination of a Community Housing Improvement Program mortgage in accordance with grant terms and conditions.

There were financial and grant related resolutions to approve, such as:

- Planning for the conversion of internal debt to external debt for the Airport for accounting reasons; these notes are a renewal of a previous note issue and in a reduced principal amount;
- Appropriations from unappropriated funds for the self-funded insurance fund, Juvenile Court, the Lodging Tax fund; FCFACF, Utilities, Commissioners (annexation expenses), DR Court, WIOA, EMA (including

a fund to fund transfer) and the Dog Adoption Center and Shelter (12 resolutions);

- Reduction of appropriations for the Clerk of Courts Title;
- Repayment of an advance by Juvenile Court;
- A WIOA reimbursement by operation of law;
- Four resolutions for fund to fund transfers and memo transactions for DD;
- Account to account transfers of appropriations for general fund vacation pay-outs, GIS, Juvenile Court, the Prosecutor, Human Resources, Soil and Water, the Sheriff, and the Clerk of Court (12 resolutions); and
- The payment of bills.

In queue, there were several resolutions. For example, JFS will be proposing approval of three IV-D contracts (for child support hearing officers) and three agreements for non-emergency transportation. Common Pleas Court will be proposing approval of the renewal of the agreement with Sentinel for electronic monitoring. We expect additional financial resolutions, as well.

c. Administrative, Program, and Budget Update

Administrative & Program Updates

Administrative Approvals

The review packet contained a list of administrative approvals. No questions were posed.

Recruitment and Retention Committee Update

Dr. Brown and members of the recruitment and retention work group reported they have continued to review the concept of providing incentives for long-time employees.

We know the Fairfield County Commissioners adopted a compensation plan and schedule for Commissioners' Department employees effective February 28, 2017. We also know that pay range assignments and salary ranges have been consistently aligned with the market, and procedures are in place for the compensation plan.

We have had ongoing discussion about efforts arising from the strategic plan of Fairfield County and the 20 evidence-based recommendations (passed in 2018) in support of:

- a positive organizational culture, communications and employee involvement;
- financial rewards;
- performance assessment;
- career development; and
- work-life balance.

In multiple venues, the Board of Commissioners and leaders continued to accept input and feedback for ongoing evaluation of recruitment and retention strategies. Input and feedback (received during the "Time with the Commission" forums and in other communication forums from employees, non-committee members) did show a need to improve incentives for those who have attained longevity, such as longevity of 25 years or more, compared to those who are beginning their careers in Fairfield County.

The work group accepted this input and feedback and continued to review options, finding evidence in the market of compensation based on long-time public service and further determined budgetary ability to provide such nominal, annual compensation, given the rarity of employees who attain 25 years of public service.

A nominal payment is favored over an additional week of vacation or other compensated absence, based on management review of operational need. (\$40 per year for 25 years of service as a one-time payment is suggested. This falls below what a week of vacation would be valued as for tenured employees and is 33% lower than examples, which are repeated annually as opposed to one-time payments.)

Department heads and committee members are supportive of this effort to honor the long-time service of employees.

We know Fairfield County leaders desire to honor the contributions to the public mission from long-time employees who bring unique knowledge, skills, efficiency, and experience to county service provision.

We also understand and propose a procedure can be implemented with a one-time process administratively, followed with inclusion in the annual policy manual going forward.

The work group proposed a one-time payment at the attainment of the 25th year, consistent with market and industry. \$1000, or \$40 per year at the 25th anniversary. We are aware of about 30 employees affected under the compensation plan of Fairfield County, as a political subdivision, in 2019 (with a retroactive, catch up procedure) and 6 such employees reaching 25 years of public service in 2020.

Dr. Brown reported she would work with departments on procedures and budgeting aspects if the Commission favors this approach.

It will be accomplished on a one-time basis, with the catch-up procedure in 2019.

We know there are two other political subdivisions that follow the county compensation plan, and we have reached out to them already for initial feedback, and it was positive as they have heard similar feedback from long-time employees as well (as far as not having a specific incentive for them.) For departments paid by contract, the appointing authority would take decisions and evaluate their circumstances.

An administrative approval is in draft form to implement the one-time payment, and the new procedure will be placed in the policy manual with the compensation plan procedures if the Commission favored this approach.

There are so few employees attaining 25 years of public service. With that, the Commissioners can provide personal notification of thanks for their service.

HR will work with payroll officers to outline procedures, as needed.

The work group is now seeking guidance on taking the next steps, which will be an administrative approval and then inclusion in the policy manual.

Most departments are now following the compensation plan and policies and procedures connected with it. As of November 25, 2019, all county departments (of those in our reporting entity) follow the compensation plan except for: Auditor, ADAMH, Coroner, and the Board of Elections. Of these, the ADAMH Board has indicated they are working toward following the plan (and complete policy manual) for 2020, and Board action is expected to be taken.

The County Auditor is considering following the compensation plan but has not indicated the office would so at this point. There are some separate political subdivisions who do follow the plan (and policy manual), such as RPC and the Soil and Water. The Engineer, DD, and Sheriff have negotiated contracts for compensation. Generally, the county policies are followed otherwise for non-unionized personnel. MCJDC and the Board of Health are separate political subdivisions who have their own policies.

In addition to this incentive for long-time employees, other topics under review with the committee include flexibility, teleworking, wellness awareness, and communications.

Mr. Fix asked if service from other entities was recognized.

Dr. Brown replied all public service for employees was recognized.

Mr. Davis stated that the board passed the original 20 recommendations without challenge or changes. Following that approval, the Board was then approached by individuals with at least 25 years of service who did not feel like they were included. After being approached by someone in a kind manner, Mr. Davis changed his attitude, and he believes this latest recommendation should be treated just like the other twenty recommendations.

Mr. Porter stated this was a way to recognize longevity and was in line with other entities.

Mr. Levacy voiced his support.

Motion to Approve the Recruitment and Retention Committee's recommendation to allow for a one-time \$1,000 pay for county employees in the compensation plan with 25 years of service.

On the motion of Jeff Fix and second of Steve Davis, the Board voted to approve the Recruitment and Retention Committee's recommendation to allow for a one-time \$1,000 pay for county employees in the compensation plan with 25 years of service.

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Dr. Brown stated that they would move forward in an expeditious manner for the payment to be made in December.

Policy Manual Updates

Dr. Brown went on to state the policy manual is continually evaluated for updates and clarification. Mr. Porter and others review the policy manual for clarifications and for updates based on changes in legislation or guidance from state officials, too. For example, we have added the public records policy to the manual based on the recommendation of the State Auditor. We are also working on clarifications for cell phone reimbursement, the inclusion of the aspirational document to Live the Code (discussed during the Leadership Conference), and a minor adjustment to policy for sick leave severance (increasing the payment for an employee who passes away while employed to 50% up to 60 days, instead of 25% up to 30 days, or a variation of this suggestion presented in the electronic idea box by Jen Dickerson of the County Auditor's Office . Dr. Brown added potential change to the sick leave pay-out at death is aligned with the being a caring organization, and there was precedence for being a caring organization in other policy statements, such as with bereavement leave policy. There are few changes to the policy manual suggested for 2020. The target for the formal update is February 2020. If anyone has additional suggestions, please reach out to Jeff Porter, HR and Risk Management Director.

Input and Feedback for ODOT

With a work group, Dr. Brown provided input and feedback to ODOT regarding an evaluation matrix for the US 33 and Pickerington area interchange project. A copy of the letter was in the review packet.

Letters to Congressman Balderson and Congressman Stivers

Along with Aunie Cordle, Carri Brown sent letters to Rep. Balderson and Rep. Stivers in support of federal legislation. The main components of the legislation, which we requested co-sponsorship from Rep. Balderson, are: 1. Assistance to waiver counties with any loss of federal reimbursement; 2. One-time funding to support readiness and implementation (Ohio is estimated to receive \$18.2M); and 3. Delay in the 50/50 reimbursement requirement on well-supported prevention programs to 2024 (instead of 2021). The Commissioners, Ms. Cordle, and Dr. Brown discussed the issue.

Mr. Davis added he originally looked favorably on the new state government leadership, but recent events and interpretations, such as the interpretations surrounding the indigent defense fees and opioid litigation, have shown the state does not trust local governments and wants more money spent than the local governments are given. He asked Ms. Cordle to keep an eye on this circumstance happening relating to JFS funding relating to the state support of children and families in the state budget.

Ms. Cordle replied she'd keep an eye on it and that her discussions with the ODJFS Director and Ms. Burre have her cautiously optimistic.

Foster Care Forum - Pataskala, Ohio

On November 21, Carri Brown and Aunie Cordle attended the foster care forum in Pataskala. The purpose of the event was for the state and advisory council to receive information from foster parents about their experiences in an effort to evaluation tasks for transformation.

Common themes included the need to have transition plans for foster parents, to improve guardian ad litem services, to have support for childcare services, and to focus on the child as the center of all decisions.

Fairfield County was mentioned several times in a positive light for practices and efforts to support foster parents.

The group viewed the following video: http://www.ohiochannel.org/video/11-22-2019-jfs-adoption-awareness-video

Budget Update

We will continue to monitor revenues and expenditures. Performance assessments are due November 30 (unless negotiated otherwise).

The projected date to pass the appropriation measure is December 10, with a backup date of December 17.

d. November 21st Roundtable

The Board of County Commissioners hosted an elected officials and department head roundtable meeting on November 21 at 8:30 a.m. in the hearing room. Construction, social enterprises, budget matters, and planning items for 2020 were reviewed. The collaboration in Fairfield County was celebrated.

In 2020, for roundtables (except Feb.6th) will begin at 8 am.

The 2020 schedule has been organized. Thanks to Rachel Elsea for her proactive approach to the calendar.

e. BRAVOs

Congratulations to Commissioner Fix for being named citizen of the year by the Builders Industry Association.

Thanks to the multiple leaders and participants of the annexation hearing for the professional conduct of the hearing.

Old Business

a. Annexation Petition – 76.877+/- acres from Greenfield Township into the City of Lancaster

The Commissioners will be in receipt of the transcript within about two weeks of the hearing and are targeting December 17th for a decision.

The "necessary parties" of the hearing before the County Commissioners were the petitioners, City of Lancaster, and Greenfield Township. Greenfield Township representatives did not attend the hearing.

The hearing was a public hearing, and several members of the public attended. The purpose of hearing before the County Commissioners was to review testimony about the annexation petition, as opposed to zoning matters.

We did receive positive feedback about the professional conduct of the hearing.

Mr. Levacy thanked Mr. Davis for leading the hearing.

Mr. Davis asked Mr. Horacek for the methods the Commissioners can deliberate.

Mr. Horacek replied that since the hearing is quasi-judicial, the Commissioners can deliberate outside of a regular meeting (and not in executive session). Once the transcript is available, they can deliberate and let Mr. Horacek know how they'd like to proceed.

Mr. Davis asked Mr. Horacek to begin the finding of facts as the timeline is tight.

b. Update on November 20th Meeting with the Lancaster Historic Commission

On November 20, 2019, Carri Brown and Dennis Keller, along with stakeholders, had an informational meeting about the concept of a patriotic mural on the Amstutz building. The Lancaster Historic Commission was open to the idea, and we will continue on the journey of this exploration. We will review the information about guidelines for murals, which the Lancaster Historic Commission indicated they would consider a variance if needed.

c. City of Lancaster Light Pole Request

We know that the City of Lancaster is willing to provide the labor yet is seeking County payment of materials and lighting. There appears to be favor of the lights matching as LED lights. Dr. Brown stated it would be good to continue considering this for the 2020 budget.

Mr. Davis asked who owned the original light poles.

Mr. Keller replied that the county contributed the money for the poles.

Mr. Vogel clarified that the county owned the poles, but they were hit by an uninsured driver which is why the county did not pursue or receive a settlement.

Mr. Davis stated so long as ownership of the lights was clear, he thought the changes to the block would be consistent with the overall look and in the best interest of the county. He looks forward to the area looking finished and proceeding with the project.

Mr. Levacy agreed.

Mr. Keller stated he would like to see the county purchase the poles and donate them to the city with an agreement in place for the City to be responsible for the maintenance and replacements in the future.

Mr. Fix asked what the cost of the project would be.

Dr. Brown replied it would be no more than \$16,000 and noted she would proceed administratively, seeking a memo of understanding along with the implementation of the project.

d. Court Appointed Attorney Fees

Mr. Davis stated he spoke with Mr. Elsea regarding the proposal. The sub-committee met on November 21st. Mr. Elsea asked to meet with the full Board of Commissioners. He believes the bar association wants to meet with all three Commissioners to say they'd like discussions to continue. Mr. Davis believes the bar association was not terribly pleased with Mr. Davis due to the nature of his presentation.

- New Business (none)
- General Correspondence Received (none)
- Calendar Review/Invitations Received
 - a. Save the Date Ohio Attorney General's Inaugural Human Trafficking Summit Thursday, January 9th at the Greater Columbus Convention Center

FYI

- a. Jail Population 297
- b. Pickerington Creek (and others) Names approved by the US Board of Geographic Names
- c. Holiday Open House December 20th
- d. Stuff-A-Bus Campaign Now through December 11th
- e. DD November 2019 Newsletter (in the newsletter folder)

Open Items

Mr. Bahnsen thanked the Auditor's Office and Dave Burgei for moving their records from Drew Shoe to the Records Center.

Mr. Slater replied there are a few cabinets at Drew Shoe that do not meet the storage specifications at the Records Center, and they are looking at alternatives.

Dr. Brown stated she would send email to ensure that all circumstances like this, requested following the earlier planning, could be addressed at once.

Meeting with Dennis Schwallie

The Commissioners met at 9:45 a.m. discuss the airport renewal notes with Dennis Schwallie. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Tony Vogel, Todd McCullough, Chris Wagner, Chief Lape, Tom Lininger, Jon Kochis, Joshua Horacek, Aunie Cordle, Jeff Porter, Jeff Barron, Jim Bahnsen, Dave Burgei, Dennis Keller, Ray Stemen, Rick Szabrak, Jon Slater, Dennis Schwallie, and Branden Meyer.

Mr. Schwallie stated there was a resolution for approval authorizing the issuance of not to exceed \$825,000 of notes to renew notes previously issued to pay part of the cost of acquiring, constructing and equipping airport facilities at the Fairfield County Airport. This note will no longer be issued internally. Michael Baird will begin preparation for early next year. The amount is reduced as they are paying this down each year. Closing paperwork can be expected in January.

Executive Session - Pending Litigation

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss pending litigation at 9:47 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, and representatives from the Prosecutor's Office.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Jeff Fix and second of Steve Davis, the Board voted to exit Executive Session at 10:01 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Review (continued)

The Commissioners met at 10:01 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Josh Horacek, and Tom Lininger.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, November 26, 2019 beginning at 10:04 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Tom Lininger, Joshua Horacek, Branden Meyer, Jeremiah Upp, Dennis Keller, Aunie Cordle, Jeff Porter, Ray Stemen, Jon Kochis, Tony Vogel, Todd McCullough, Jim Bahnsen, Dennis Schwallie, Chief Lape, Rick Szabrak, and Mark Conrad.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Thursday, November 21, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Thursday, November 21, 2019 Regular Meeting.

Discussion: Mr. Davis noted that Dr. Brown mentioned in the review meeting that the Commission planned to move roundtables to 8:00 a.m. next year (as a general pattern). He asked that there be balance between the time allowed for the information the Commission presents along with the departmental updates so that the update portion of the meeting is not as pressed for time.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Auditor's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

2019-11.26.a	A resolution to appropriate from unappropriated in a major category expense for the Fund #2423, Auditor – County Lodging Tax [Auditor-Admin]
2019-11.26.b	A resolution to reduce appropriations in a major expenditure object category. Clerk of courts title Fund #2326 [Auditor- Finance]
2019-11.26.c	A resolution approving an account to account transfer into a major expenditure object category. GIS fund 2443 [Auditor- Admin]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Clerk of Court Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Clerk of Courts resolutions:

2019-11.26.d	A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division [Clerk of Courts-Legal]
2019-11.26.e	A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division [Clerk of Courts-Legal]
2019-11.26.f	A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division [Clerk of Courts-Legal]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Commissioners Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolutions:

2019-11.26.g	A resolution approving a contract with the City of Lancaster and the Board of Commissioners, for Criminal Prosecution Services [Commissioners]
2019-11.26.h	A resolution to appropriate from unappropriated funds in a major category expense for Fund# 2543, Annexation Proceedings – Fairfield County Commissioners [Commissioners]
2019-11.26.i	A resolution authorizing the issuance of not to exceed \$825,000 of notes to renew notes previously issued to pay part of the cost of acquiring, constructing and equipping airport facilities at the Fairfield County Airport [Commissioners]
2019-11.26.j	A resolution approving account to account transfers in a major object expense category – Fund#1001– Commissioners/Human Resources [Commissioners]
2019-11.26.k	A resolution approving an account to account transfer in major object expense categories for General Fund# 1001 – Fairfield County Commissioners [Commissioners]
2019-11.26.1	A resolution to appropriate from unappropriated funds in a major category expense for the Self-Funded Insurance Fund# 5376 – Fairfield County Commissioners [Commissioners]
2019-11.26.m	A resolution authorizing the subordination of the Community Housing Improvement Program (CHIP for Marla Cox [Community Action]

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Board of Developmental Disabilities Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Board of Developmental Disabilities resolutions:

2019-11.26.n	A resolution to approve a reimbursement for share of costs for utilities at the Coonpath Road facility fund# 2060 - Fairfield County Board of Developmental Disabilities [Board of Developmental Disabilities]
2019-11.26.o	A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category & authorizing a fund to fund transfer [Fairfield County Board of DD] [Board of Developmental Disabilities]
2019-11.26.p	A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category & authorizing a fund to fund transfer [Fairfield County Board of DD] [Board of Developmental Disabilities]
2019-11.26.q	A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category & authorizing a fund to fund transfer [Fairfield County Board of DD] [Board of Developmental Disabilities]

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Dog Shelter Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Dog Shelter resolution to appropriate from unappropriated in major expenditure object categories for the Fairfield County Dog Shelter, #2002; see resolution 2019-11.26.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Economic Development Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Economic Development resolutions:

2019-11.26.t A resolution to approve to appropriate from unappropriated into a major

expense category for Fund # 7831, WIOA 20/21 [Economic & Workforce

Development]

2019-11.26.s A resolution to approve the reimbursement of expenses incurred by Board

of County Commissioners Economic Development Department, the administrative and fiscal agent for the Workforce Innovation and Opportunity Act Area 20/21 for administering the program as a memo expenditure for fund 7831 Workforce Innovation OPP Act 20/21

[Economic & Workforce Development]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Emergency Management Agency Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

2019-11.26.u A resolution to appropriate from unappropriated in a major expenditure

object category EMA 2707 (Subfund 8183) Emergency Management

Performance Grant Fund [EMA]

2019-11.26.v A resolution to request for appropriations for receipts for EMA Special

Revenue Fund 2090 [EMA]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2019-11.26.w A Resolution to Approve the Construction Drawings for the FAI-CR33A-

0.000 Resurfacing Project. [Engineer]

2019-11.26.x A resolution to approve a Change Order for the FAI-

CR2/12/16/22/36/58/TR475 Resurfacing Project. [Engineer]

Discussion: Mr. Upp stated a \$2 million grant was received from ODOT to help pave the portion of 33A from the city limits to the bypass. The increase in the motor vehicle fees is bridging the gap. This repaying project should allow for another 15-20 years of usage.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Facilities Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Facilities resolutions:

2019-11.26.y A Resolution for Approval of Change Order No. 5 to the Contract between

the Gutknecht Construction Company and the Fairfield County

Commissioners [Facilities]

2019-11.26.z A resolution authorizing the Approval of a Contract to ServiceMaster

Facility Services by George, for Janitorial Services at Various County

Buildings [Facilities]

Discussion: Mr. Keller stated that the Service Master Contract included seven county buildings (some new additions). It was a two-year contract and some of the scope of work was updated. Service Master was the only bidder.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated funds in a major category expense for the Fund #7521, subfund #8170; see resolution 2019-11.26.aa

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

2019-11.26.bb A resolution regarding Network Placement and Related Services

Agreement between The Bair Foundation and Job and Family Services,

Child Protective Services Department [JFS]

2019-11.26.cc A resolution regarding a Software Support Agreement between

Northwoods Consulting Partners, Inc. and Job & Family Services [JFS]

Discussion: Ms. Cordle stated the Northwoods contract was for electronic document imaging started by Dr. Brown. This is expected to be the last contract as the state is taking over electronic document imaging. Commissioner Levacy commended JFS for being a leader in this process. Ms. Cordle stated that JFS had very few records to be stored at the Records Center based on their electronic document imaging.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Juvenile/Probate Court Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

2019-11.26.dd A resolution authorizing the approval of repayment of an advance to the

General Fund from Fund #2856 Child Abuse & Neglect Discretionary

Fund (QIC) [JUVENILE COURT] [Juvenile/Probate Court]

2019-11.26.ee	A resolution approving an account to account transfer [Juvenile Court to Probate Court] [Juvenile/Probate Court]
2019-11.26.ff	A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2036 Department of Youth Services (reclaim) [Juvenile/Probate Court]
2019-11.26.gg	A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2036 Department of Youth Services (reclaim) [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Prosecutor's Office Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Prosecutor's Office resolution approving an account to account transfer, 2120 Prosecutor Victim Witness; see resolution 2019-11.26.hh.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Sheriff's Office Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2019-11.26.ii	A resolution authorizing an account to account transfer Fund 2394 CFLP Litter Enforcement Personal Services [Sheriff]
2019-11.26.jj	A resolution authorizing an account to account transfer Fund 2394 CFLP Litter Enforcement Reimbursement [Sheriff]
2019-11.26.kk	A resolution approving an account to account transfer Fund 1001 [Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Soil & Water Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Soil & Water resolution approving an account to account transfer; see resolution 2019-11.26.ll.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Utilities' Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities resolutions:

2019-11.26.mm	A resolution to appropriate from unappropriated in a major expenditure
	object category Utilities Fund 5046 Water Admin [Utilities]

A resolution to appropriate from unappropriated in a major expenditure 2019-11.26.nn object category Utilities Fund 5842 Greenfield Sewer [Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2019-11.56.00.

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Additional Review

Mr. Davis asked about the meeting schedule for January as there is a chance, he will not be available on January 13th. The office will monitor the scheduling issues.

Mr. Davis asked Mr. Horacek if the Commission should remain in session for the Opiate Task Force meeting, they will all be attending at 4:00 p.m.

Mr. Horacek advised, if they planned on discussing county business, they should remain in session.

Dr. Brown will take care of the minutes for that portion of the meeting as Ms. Elsea is unable to attend.

Dr. Brown reported she met with Mr. Upp in between meetings. Mr. Upp was supportive of the supplemental pay for employees with 25 years of public service.

ADAMH Update

The Commissioners met at 10:28 a.m. to continue the ADAMH Update. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Rhonda Myers, Branden Meyer, Joshua Horacek, Tom Lininger, Dennis Keller, Aunie Cordle, Jon Kochis, Tony Vogel, Todd McCullough, Ed Laramee, Michael Briskey, and Rick Szabrak.

Ms. Myers reported that the ADAMH budget is balanced. The information presented last week was in the form that the ADAMH Board views their budget. They have changed the format to look like the county's budgeting process. It is anticipated there will be \$71,000 in funding remaining at the end of 2019. Ms. Myers reviewed the attached presentation.

Mr. Fix asked what the carryover was at the end of the last fiscal year (June 30, 2019).

Ms. Myers replied they would be carrying over \$71,000 from 2019.

Mr. Fix asked what the total carryover was.

Mr. Briskey reported it was currently \$5.5 million with \$2.5 million of that in reserves (restricted for various reasons) and \$3 million in unrestricted funds. He added that there is expected to be an additional \$500,000 added to the carryover in 2020 with 2021-2024 using roughly \$350,000 of the carryover each year.

Ms. Myers added it was not a precise science as they anticipate the state funding but cannot anticipate the federal funding. The board will need to evaluate agencies and their services to decide upon the best programs and see if there are duplicate services provided.

Mr. Briskey added that the state funds are included in the budget, but the federal funds are not as they always come, but lag behind.

Mr. Fix stated the board appears to be in good fiscal standing and will be at the end of 2024.

Mr. Briskey replied that they should be even stronger by that point.

Mr. Fix stated that it seemed the questions from last week had been addressed and expressed his respect for the ADAMH Board.

Dr. Brown quested if the carryover cash number of \$5.5 million was correct in terms of actual cash on hand.

Mr. Briskey replied that it was as he reconciles with MUNIS every month.

Ms. Myers asked for input from the Commission on what they would like to see.

Mr. Fix replied he attended the joint meetings with the service providers and ADAMH Board and believes increases in transparency will help the providers greatly in knowing what decisions are made and the reasons behind those decisions.

Ms. Myers stated they were thinking about having another joint board meeting.

Mr. Fix thought that would be helpful for the providers and new board members.

Dr. Brown returned from checking the carryover balance and stated the definitions may be different in terms of what is restricted (encumbered) and unrestricted, and she will show Mr. Briskey what screens she is viewing. The difference may be related to allocations (how they are defined) and encumbrances (if this is restriction). Mr. Briskey discussed the ADAMH budget and restricted verses unrestricted cash in terms of the board's operations.

Mr. Fix thanked Ms. Myers and Mr. Briskey for coming back and clarifying the questions.

Review (continued)

The Commissioners met at 10:25 a.m. to continue review. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Rhonda Myers, Branden Meyer, Joshua Horacek, Tom Lininger, Dennis Keller, Aunie Cordle, Jon Kochis, Tony Vogel, Todd McCullough, Ed Laramee, Michael Briskey, and Rick Szabrak.

Mr. Davis recognized that it was not normal to recess for the Opiate Task Force meeting and thanked Dr. Brown for attending the meeting. He does not expect any decisions to be made.

Commissioner Levacy stated at 10:55 a.m. that the Commission would be in recess until the 4:00 p.m. Opiate Task Force meeting.

Meeting with the Opiate Task Force

The Commissioners met at 4:00 p.m. to continue review at the Opiate Task Force Meeting. The meeting was held at the offices of the ADAMH Board. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Todd McCullough, Rick Szabrak, Rhonda Myers, Toni Ashton, Josh (intern for ADAMH), Will Tolly, Amanda Wattenberg, Kathy Henderson, Janet Crabtree, Scott Duff, Donna Fox-Moore, Tiffany Nash, Bailey (a nursing student shadowing Tiffany Nash), Ann Probasco, Cathy Ely, Mayor Dave Scheffler, and Marie Ward.

Commissioner Davis thanked the members of the Opiate Task Force for having a meeting in which the Commission could provide some information and share the latest news regarding opioid litigation where the county is part of multidistrict litigation, commonly referred to as MDL.

Commissioner Davis summarized some of the recent improvements accomplished by the Commissioners and staff, including improvements at the Dog Adoption Center and Shelter (he thanked Todd McCullough) and with the connections of economic and workforce development (he thanked Rick Szabrak). He stated that the Commissioners have been leaders in how they have taken action to solve problems, of which one major problem related to the need for a new jail. The new jail not only solved problems relating to physical space and the costs associated

with old, dilapidated jails (formerly in multiple locations), but the new jail provided opportunity for the Sheriff to pass jail inspections for the first time in years. He provided additional examples of how the Commission desired to be proactive and was able to manage issues well.

Commissioner Davis went on to inform the group of how he and the Commissioners wanted to ensure the Opiate Task Force had the most recent information available about the MDL. The purpose of participating in the MDL was to ensure the pharmaceutical industry took responsibility for its part in the opioid epidemic. Commissioner Davis recently had opportunity to attend meetings with Governor DeWine, Attorney General Yost, and others who had opinions about how the litigation and potential settlements should transpire.

Initially, the county had hopes to inspire change in behavior with the litigation. It was always understood that the MDL would be complex and would take time. Recently, though, there has been effort on the part of the state to encourage two sets of litigants (the state and the counties/cities) to come together in an effort to pursue a common path, as opposed to two separate paths. Settlement discussions could come to fruition. The defendants will want to finalize the claims as much as possible with any settlement discussions, and Commissioner Davis explained how this would be desirous for a defendant and could be helpful to the counties, cities, villages, and the state, collectively.

While there were discussions that had the counties and cities obtaining 15% of a settlement (potentially a large settlement), those discussions were now about the counties and cities obtaining 30%, with a state Foundation (a "super board") obtaining 55%, and the state receiving the remaining 15%. He indicated that we had received this information from attorneys representing the county. In response, the county had indicated they received the information and had no feedback on the proposed percentages. He went on to state that in his opinion, a deal was better than no deal in this situation.

The Statewide Foundation Board composition that has been initially discussed includes health and human services experts, legislators, representatives for metropolitan regions, and representatives from non-metropolitan regions. In draft form, there will be 18 regions, and Fairfield County is included in a region with other counties near Franklin and to the north and west of us; we are not part of the Appalachian area. The state is putting forth a lot of effort to try to obtain cooperation from local governments.

A lot of thought has gone into how the Foundation Board should be developed. Commissioner Davis stated that during conversations, there was a suggestion that the state use the existing ADAMH Boards for this purpose. That suggestion brought forth a great deal of discontentment from the cities because the ADAMH Boards were county entities, and the cities felt left out. He went on to indicate that while the state was giving thought to the creation of a Foundation, the state was also behaving in a paternalistic manner, demonstrating a low confidence level in how local governments would use any settlement funds. He then stated that he began the discussion this evening with some examples of capabilities to show that he disagreed with the paternalistic approach because Fairfield County has shown capabilities in solving complex problems and would have a sophisticated approach in addressing the litigation or any settlements, as well.

Commissioner Davis went on to state that while the discussion at present was about opioid litigation, he was aware of how the epidemic was as much (or more) about meth addiction as it was about opioid addiction in terms of addressing community needs overall. He gave the state credit for their understanding of the theory of nuisance. All of the potential settlement proceeds will need to be used for abatement of the opioid epidemic and related purposes.

Commissioner Davis stated he preferred to have no strings attached to a settlement, but he understood the practical nature of agreeing to work together with the state and other local governments. He stated he could see how in the future there could be potential of Fairfield County agencies applying for and competing for grants provided by the envisioned Foundation. He thought that Fairfield County would fare well in this type of competition based on the collaboration demonstrated in the past. He cautioned everyone that this information was very fresh and could change. He also stated no one should be thinking about a windfall when thinking about settlements.

Mayor Scheffler likened the case to that of the tobacco settlement case, which was not a good example of abatement in the end.

Tiffany Nash stated that she believed Fairfield County was ready to be competitive in any grant process.

Commissioner Davis suggested that any plans relating to prevention programs, treatment, and crisis stabilization be given an additional look in terms of collaboration.

Commissioner Levacy stated he was aware that Governor DeWine had preference for prevention and education programs, thinking these types of programs could make a lasting difference for the state.

Commissioner Davis explained how traditional law enforcement programs would always be important to him and other county leaders and went on to say how prevention and treatment programs were also becoming increasingly significant.

Scott Duff provided examples of how Project FORT was, instead of arresting and charging offenders, was using a specialized team to respond to each drug overdose and to provide referrals, assistance, and treatment options. He went on to summarize SB 3 and how he thought this legislation could change certain approaches.

Commissioner Davis stated that the Commission had always been supportive of the Major Crimes Unit and Project FORT, yet the concepts of enforcement remained in his thinking. He also stated that the Commission and county partners were able to operate successfully within any set of rules and would like to work with others regarding any potential work to come from the opioid litigation. He provided examples of how Dr. Brown had been helpful in a variety of programs and service areas, and he believed that together, we should be able to proceed in a good way.

Rhonda Myers stated that subcommittees of the task force have been working. There is an envisioned needs assessment for community prevention. They are thinking about needs assessment for community treatment, too. These types of needs assessment should be helpful in preparing for any settlement that would be available. She asked if there was a timeline for the settlement: Are we looking at 1-5 years?

Commissioner Davis stated that 5 years is likely too long of a period for the process, although any timeline would be a guess. He thought 2020 would be a telling year for the litigation. He thought 1-2 years was more of a reasonable timeline for some conclusion. He went on to describe how the settlement for Cuyahoga and Summit Counties was obtained on the even of trial as the evidence against the industry players was horrifying.

Dr. Ward stated that she has had a great deal of experience with grants, and one important aspect of any grant project was having well-defined logic models. She believed the needs assessments and the work of the subcommittees of the task force would be informative. She provided examples of community approaches, such as the approach with early childhood education. She advocated for community approaches that align the program activities with intended effects and commented on how the drug epidemic has impacted multiple outcomes for education and has impacted every community indicator.

Commissioner Davis asked if the group had a strong feeling which entity was best suited to lead the preparations.

Rick Szabrak stated that he has been a member of the task force since its inception and the goal was to bring together existing groups to increase awareness and strategies to address the epidemic. The task force was charged with coordinating the community efforts, and this sounded like appropriate work for the task force.

Rhonda Myers agreed and stated that the subcommittees have been active even though the leadership has not met in about 6 months. ADAMH is the backbone of the task force and its

subcommittees, particularly the prevention group which has earned new grants. She believed the task force was an appropriate body to engage with the Foundation.

Commissioner Levacy stated that as far as representing the county goes, he commended Commissioner Davis for how he had represented the county with state leaders. He stated he believed that the counties and cities were in a better position because of Commissioner Davis' participation.

Commissioner Davis responded that there was a group effort. He also reiterated how every entity had some form of anecdotal information (and many sad stories about the opioid epidemic), but he believed it was wise to think about how to come to an agreement with the state, as he believed this was helpful in the overall negotiations within the industry. He stated the information provided to the group was very fresh.

Janet Crabtree stated she believed that the multiple partners within the community would be able to come together to be supportive in an interdisciplinary approach, and others agreed.

Commissioner Davis requested that all of the task force members think about the structure or format that was best for Fairfield County to compete. Commissioner Fix offered to serve as a point of contact for the Commission as he was a member of the task force. He stated he would make sure the leadership group would convene, and he would report back to the Commission.

Several members of the group thanked Commissioner Davis and others for calling the meeting and sharing information.

Adjournment

With no further business, on the motion of Steve Davis and a second of Jeff Fix, the Board of Commissioners voted to adjourn at 5:06 p.m.

Roll call vote of the motion resulted as follows: Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, December 3, 2019 at 9:00 a.m.

Motion by:

Seconded by:

that the November 26, 2019 minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on December 3, 2019

Steven A. Davis

Commissioner

Dave Levacy
Commissioner

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Rachel Elsea, Clerk

Good Evening, All

Thank you for your patience as I clarify my presentation from this morning, with both the below information and at next Tuesday morning's meeting.

When I stated this morning that agencies understood there would be funding cuts for programs although the levy passed, I misspoke. What I intended to convey is that the Board has tried to be clear with agencies that in order to be good stewards of tax payer dollars: 1) the Board has increasingly emphasized over the last several years the importance of program outcomes, 2) that the programs purchased by the Board need to be based upon producing outcomes and other performance-based factors, and 3) which programs the Board prioritizes to be funded and for what dollar amount it is funded may change. Over time, as the Board increasingly focuses on performance metrics and ongoing prioritization and re-prioritization of programs (please see Ethics of Scarcity Discussion and Program Prioritization Proposal) agencies may experience gains/losses in programs. These concepts were discussed at the May 14, 2019 Board-to-Board Meeting. Please see below slide excerpts; the full Powerpoint deck is attached. I hope this clarification is helpful.

I anticipate the Board will undertake an effort to review the efficiency and effectiveness of all programs funded by the Board beginning with the SFY 2022 funding cycle as well as the relative priority of each program. During this process, outcomes, quality, and cost-effectiveness will likely impact whether a program will continue, be reduced, or eliminated. We believe we have communicated to the providers that outcomes and other objective measures will determine whether programs will continue to be funded in the future. It is important that we continue to emphasize that message.

Many thanks, Rhonda

Slide 38

Other Determinants

- Project is Evidence Based
- Project is 1st or 2nd Year Start-Up with potential for sustainability from other funding sources in future years
- Community interest/concern with service population
- Positive public perception of project/program in the community
- Demand for service vs. capacity
- Cost per episode of care

<u>Slide 39</u>

Determinants for Allocations

- Does annualized projection of current agency/provider spending on the service warrant the same or greater amount of allocation?
- What services need to grow in the future?
- Number of Persons Served (Efficiency)
- Positive Impact on Person Served (Effectiveness)
- Service costs are in line with community/state standards

Slide 40

ADAMH Funding Considerations - Draft

- The Board must serve all County residents and ensure client choice.
- Service must fulfill need in continuum of care; including to specific populations.
- The Board purchases services/programs from OhioMHAS-certified providers; it does not fund providers.
- The Board must be good financial stewards, purchasing from efficient, effective providers.
- The Board may not subsidize Medicare/Medicaid services.
- The Board considers provider
 - operational capacity, and program quality, including Evidence-Based or data-driven service(s),
 - ability for flexible service-delivery, i.e. home-based, school-based, geographic reach, and
 - ability to generate proven results toward expected outputs; with increasing focus upon outcomes.
- When purchasing services on behalf of, or in collaboration with, another community partner the partner's preference of provider will be accommodated to the extent practicable.
- Consideration of revenue source constraints, i.e. one-time funds, state/federal qualifications, time-sensitive application.

Update to the Fairfield County Commission

November 26, 2019







Budget Balanced

■ SFY 2019

■ SFY 2020

■ SFY 2021 ■ SFY 2022

■SFY 2023

■ SFY 2024



Budget Numbers Revised

SFY 2021

All New Promised Levy Funding Budgeted

Adults Crisis
 Stabilization/Withdrawal Management

2. Youth Crisis

\$ 500,000

3. Prevention

\$ 500,000

4. Substance Use Disorder \$ 750,000 Treatment and Recovery Supports

Current Programs Continued



New Expenditures

Program	Partner(s)	New Expend	New Expenditures Since 01-01-2019	01-01-5019	
					Total
					Projected
		SFY 2019			(2019, 2020,
		(2nd Half)	SFY 2020	SFY 2021	2021)
Assisted	Probate/Juvenile				
Outpatient	Court/New				
Treatment (AOT)	Horizons	\$46,000	\$70,000	\$70,000	\$186,000
PAX Good	FC-ESC/				
Behavior Game	PAXIS Institute	\$27,860	\$27,860		\$55,720
Bed Day Rate	The Lighthouse	\$11,172	\$23,184	\$23,184	\$57,540
Guardianship	Probate/Juvenile				
Board	Court		\$33,000	\$44,000	\$77,000
	Probate/Juvenile				
RISE Program	Court		\$38,000	\$38,000	\$76,000



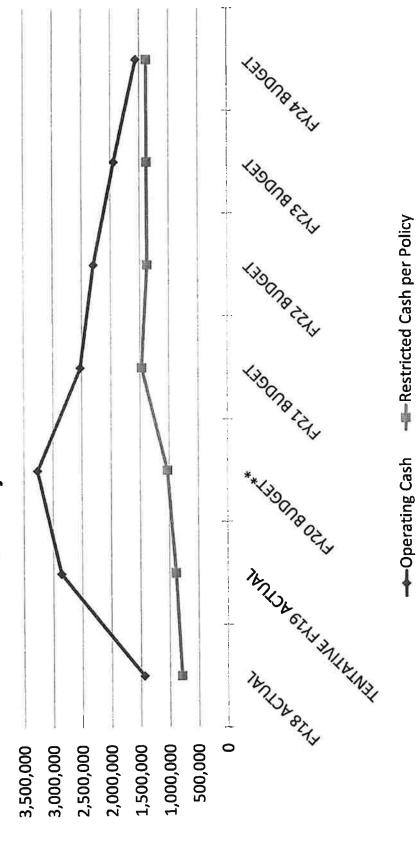
New Expenditures

191					
Program	Partner(s)	New Exper	New Expenditures Since 01-01-2019	e 01-01-2019	
					Total Projected
		SFY 2019			(2019, 2020,
		(2nd Half)	SFY 2020	SFY 2021	2021)
Community &					
School Based					
Prevention (Increase					
hourly rate to retain	The Recovery				
existing service)	Center		\$43,581	\$43,581	\$87,162
	Family Adult, &				
In-Home Based	Children First				
Therapy (IHBT) SFY	Council/New				
2019 Overpayment	Horizons	\$34,823			\$34,823
Payeeship Expansion Probate/Juvenile	Probate/Juvenile	0	Cost Estimate for	for	
for GSB	Court	SFY 2020	SFY 2020 and SFY 2021 Pending	1 Pending	
				Ü	
TOTALS	LS	\$108,683	\$223,613	\$218,765	\$574,245
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Budget Balanced

Fairfield County ADAMH Board Cash Flow Projection - FY 2019 thru FY 2024





Summary

- ADAMH Board Funded Programs
- □Continuum of Care
- □OMHAS Mandated Populations and Local Priorities
- □ADAMH Board Broad Program Goals
- ADAMH Board Funding Priorities Strategic Direction
- □Proposed Re-Prioritization
- □Timing & Pacing of Funding Change
- □Proposed Ethics of Scarcity Adaptation
- □Proposed Guiding Funding Principles



Your Input

ADAMH Board Funding Priorities Strategic Direction

□Proposed Re-Prioritization

□Timing & Pacing of Funding Change

□Proposed Ethics of Scarcity Adaptation

□Proposed Guiding Funding Principles



Thank You!



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