

Regular Meeting #54 - 2016
Fairfield County Commissioners' Office
November 17, 2016

Elected Officials/Department Heads Roundtable

The Commissioners met at 8:30 a.m. for the Elected Officials/Department Heads Roundtable. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Park Russell, Aunie Cordle, Todd McCullough, Ann Hammond, Amy Presnell, Michael Kaper, Joshua Horacek, Randy Carter, Jeff Camechis, Branden Meyer, Chief Perrigo, Shannon Carter, Jerry Isles, Spencer Remoquillo, Rhonda Meyers, Lisa Notestone, Kelly Turben, Jessica Murphy, Jeff Porter, Cassie Strickler, Tony Vogel, Sheriff Phalen, Amy Boyer, Lisa McKenzie, Rick Szabrak, Judge Berens, Judge Vandervoort, Jill Boone, and Loudon Klein.

- Welcome/Announcements

Commissioner Levacy welcomed everyone and wished them a happy and safe holiday season.

- Human Resources/Health Benefits Plan

Mr. Porter provided a brief update on Human Resources. He reviewed the 2016 HR statistics. There are 952 employees. The Administrative Courthouse has been appraised for reproduction value at \$26,000,000. The new benefits program is valued at \$14,600,000 with the largest liability claim value at \$1,167,000. There were 41 workers comp claims and 2 lost time accident over 7 days offs. There were 8 ransomware cyber-attacks on counties in Ohio in 2016.

Next year will be very active with the development of a county-wide compensation plan. They will attempt to integrate their mission in all they do. They will centralize onboarding and benefit selections while continuing to focus on regulatory compliance through the use of technology for efficiency.

CORSA renewal is taking place now. The full discount was received this year. Thank you to the Sheriff's Office for completing the safe driving courses. Workers Compensation rates for 2018 have been released and will be communicated to all departments.

Preparation for the health benefits plan continues. Open enrollment has concluded and the information has been uploaded to the carriers. The wellness clinic is progressing with a nurse practitioner has been hired; Katie Marcus will be at the November 22nd meeting to meet everyone. Information will be provided to all employees.

The overtime rule does take effect on December 1st and any changes made after January 20th will be communicated as needed.

Ms. Brown thanked everyone for their help with open enrollment.

- Protective Services Holiday Donation Drive

Ms. Cordle directed everyone to the Holiday Donation Drive flier found in the roundtable packet. The donation drive has been held for over ten years now to help children and elderly. Families and children can be adopted, or donations can be made. Without the community coming together to do this, these individuals would have a much different holiday. Every little donation helps. A giving tree will be located on the first floor of the administrative courthouse. Last year they were able to provide for roughly 450 individuals.

- Department Updates

- a. Veterans Services – Park Russell

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Veterans Services had a good year with their move and stand down event.

b. Juvenile/Probate Court – Judge Vandervoort

The reporting center is being fully implemented with 12 kids at Stanberry. The detention numbers are staying around 3 as opposed to 20. They are keeping the youth busy. They are planning an April 2017 Juvenile Justice Summit where policy holders will come together to develop a 5 year plan.

c. Sheriff – Sheriff Phalen

The Sheriff's Office is investigating two suspicious deaths. They are working with Columbus Police Department and are hopeful to have some conclusion in the next few months. The Community Watch program puts in hundreds of hours without an expense to the county each year. They do a great job. Sheriff Phalen thanked Dennis and Chief for doing a great job.

d. Facilities – Dennis Keller

The jail project is going very well. Construction is 60% complete, and the 2ns key milestone has been reached (completing roof). They are "dried in" and will have temporary heat, which means the weather should not affect work this winter. The building is on schedule to be occupied June 15th. A tour of the facility will be held today at 3:00 p.m. at the site.

The department just completed a paving project including the Liberty Center, Humane Society, and Tussing Road locations. New doors were installed at the Dog Adoption Center and Shelter, and renovations were made to the HR offices. They are currently remodeling the hallways at the Hall of Justice.

e. Common Pleas – Judge Berens

Common Pleas court hosted the Stepping Up initiative recently. This is an initiative that was spearheaded in Ohio by Justice Stratton. The focus is to address individuals going through the criminal justice system who have mental illness. The purpose is to better treat the individuals to focus on other alternatives other than incarceration. They have decided to try to put together a mental health supervision docket to better focus energies on treating those with mental illness when such individuals are deemed competent. A few probation officers will be specially trained in addressing those with mental health problems.

f. JFS – Aunie Cordle

Ms. Cordle highlighted the article in the newsletter regarding helping Carnival employees find new employment. Mr. Szabrak is working with local employers to try to connect individuals with new jobs.

Mr. Szabrak added that Kroger and Giant Eagle have confirmed they will be in attendance at the Rapid Response event and will be hiring before the holidays. Human Resources will help out with resume skills as well. There are 200 individuals between the three stores who will be served with Rapid Response efforts.

g. Dog Adoption Center and Shelter – Todd McCullough

The Dog Adoption Center and Shelter is getting ready to enter the dog licensing season. They are on sale from Dec 21 to January 31st. Thank you to the Auditor's Office for their hard work with the process.

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There are several events coming up, including an event with an adoption special in which gift cards are collected in lieu of fees and donated to the Protective Services Holiday Donation Drive.

h. Treasurer – Michael Kaper

The delinquency rates have decreased significantly. A lot of this is through work with the third party collection agency. They anticipated continuing decreasing that number in cooperation with the prosecutor's office and would like to start focusing on properties that do not involve home owners. The Land Bank expects to acquire several of these properties. So far the Land Bank has acquired 26 properties and continues to demolish additional properties to improve property values. Mr. Horacek added the Land Bank should be getting 11 vacant properties in Fairfield Beach as well. A third of the properties in Fairfield Beach are tax delinquent.

Investments continue to have positive return yields.

i. IT – Randy Carter

Cyber security is a hot topic right now. IT has partnered with Homeland Security and CORSA to scan their systems. They have been able to patch software as needed and will continue to address them.

j. Engineer – Jeff Camechis

Summer paving and bridge projects are done, and planning for next year is starting. They are working with GIS to make sure the maps are updated. They are preparing for winter.

k. OSU Extension – Jerry Isles & Shannon Carter

The 2016 highlights are in the packet for review. The Ohio Department of Health has put out new requirements for food safety protection for Food Safety Managers. OSU Extension will put on an on-line course that will be discounted, as compared to the in person courses.

l. Clerk of Courts – Branden Meyer

Thank you to the facilities department for their help after the flood. The state of Ohio is launching a new title processing system on January 2nd. This will be newer and more advanced. Title volume is up by about 30,000 from last year. The attorney general debt collection is getting a new portal. MAPSYS document imaging is being used to scan non-court records. They continue to work on the Records Center with facilities and IT.

Ms. Brown stated that surveying for the Baldwin building is happening in 2016.

The signage at the Hall of Justice is complete and looks great. Jill Boone will be serving as magistrate for Common Pleas Court.

m. Utilities – Tony Vogel

Thank you to RPC for their help with the paving project. The Allen Road water line is in and service is starting. DD will be online in a few weeks. The project will extend to the city of Pickerington and tie in with their lines. They currently have four subdivisions going in and hope to be in by winter. This is 300+ homes.

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n. Economic Development – Rick Szabrak

Fairfield County is the second fastest growing county in the second largest area in the west. The elevator pitch was included in the newsletter. The Columbus region continues to grow, and Fairfield County continues to push “why Fairfield County over other surrounding counties.” More and more employment is seen from people in the Athens area coming to Lancaster, as it is now quicker to travel the 33 route.

WIOA is partnering with Franklin County to create regional workforce strategies.

Combustion Brewery will be opening in the Spring. Funds will be released in the upcoming weeks. Manufacturing Day last month was a great program for students, and feedback was great. Other school districts have asked to be included next year.

o. Regional Planning Commission – Loudon Klein

Development is very busy. The land use plan is currently being updated after 14 years. They are currently working on the community input survey. This will serve as a policy document for development decisions for the unincorporated areas in Fairfield County. Information can be found on the RPC site.

Ms. Brown thanked Loudon and Holly Mattei and all of RPC for their assistance with the building department. There is new software about to be put in place for the building department.

p. Jon Kochis – EMA

EMA is finishing up their four year hazard mitigation update. It was last updated in 2011, with 24 projects submitted for consideration. This year, they are already at 36 projects. Thank you to RPC, GIS, and Soil and Water for their help on this plan.

The Airport will have an open house on December 12th from 4:00 p.m. to 6:00 p.m.

q. Amy Boyer – Soil and Water

Soil and Water is getting lots of calls about manure smells on the west side of town. There is no regulation on this, and it shouldn't last too long. It is noticed due to the warmer weather. Soil and Water had a display at the fair this year. The website is being updated and should be on-line by January 1st.

r. Recorder – Lisa McKenzie

Mr. Wood and Ms. McKenzie just returned from the Recorder's Association annual conference. Branding was discussed, and they were happy to share Fairfield County's branding as no other county at their table knew what their county branding was. It was a neat thing to share with everyone.

Ms. Brown reminded everyone of the visual style guide is available for use.

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s. Auditor – Lisa Notestone

The financial year end calendar has been emailed to everyone. The carry over purchase order lists are due December 16th. If you know the amounts, let the County Auditor's Office know of these amounts as soon as possible. An accounts payable check run for the Commissioners is December 15th and due December 12th. If you have any bills that are due earlier in January, try to pre-pay them in December if your budget allows.

Ms. Brown thanked the auditor's office for their work on the carryover purchase orders as a few years ago this was a large project to correct. Appropriations of 2016 can be carried forward with proper contracting and documentation.

- ADAMH Board Presentation

Ms. Myers provided information on mental health and substance abuse disorder training opportunities through ADAMH. They offer an 8 hour class called Mental Health First Aid. There is a class for adult intervention and another for youth intervention. These classes are free of charge. All Juvenile staff has been trained as well as the Juvenile Detention Center. Ms. Myers passed out information regarding these classes.

Ms. Myers did an exercise that is done at both courses regarding hallucinations. The group discussed the exercise.

Mr. Levacy added that mental health is an issue that needs everyone's attention.

Ms. Brown asked if the in-service could be tailored for those who would need to make a referral and perhaps could not work in an 8 hour training.

Ms. Myers replied that they could certainly make adjustments.

Ms. Myers also reviewed the Harold Rogers Prescription Medication Grant and distributed 2017 calendars.

- Helpful Hints from IT

Mr. Carter reviewed the attachments in the packet including data on SPAM and tips to prevent phishing attacks. If you have a suspicious email, please contact IT prior to clicking a link. IT will increase education in the future. There will be additional tests conducted.

- Budget /County Administration Highlights

Ms. Brown stated that NACO has prepared a document on Doing More with Less that is available for review. This may be helpful for grant narratives.

On November 22nd there will be a meeting with state legislators to discuss the Medicaid Managed Care Organization and Sales Tax issue. All are welcome to attend.

The General Fund Budget and all funds budget will be passed on December 6th.

December 13th will be a swearing in ceremony for those who wish to attend. This is prior to the Holiday Open House (of which the treats are purchased with private donations).

December 20th will be the last Commissioners' Meeting for 2016.

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The 2017 State of the County Address will be held on April 25th at Crossroads on Fair Avenue.

- Rapid Fire News
 - a. 2016 & 2017 Special Dates
 - b. Records Center Update
 - c. Ethics Training
 - d. Review of Packet & Checklist

Ms. Brown reviewed the resolutions that would be on the voting agenda at 10:00 a.m. She also reminded everyone about the 3:00 p.m. tour at the public safety facility site.

The checklist asked for everyone to provide their table of organization. This can be sent in any way it is tracked or kept. Please send this to HR.

Mr. Camechis stated that signal heads will be changed at Carroll today so expect delays.

Commissioner Levacy stated at 9:48 a.m. that the Commission would take a brief recess prior to the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, November 17, 2016 beginning at 10:03 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Todd McCullough, Jeff Camechis, Rick Szabrak, Joshua Horacek, Dennis Keller, and Jon Kachis.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no comments.

Approval of the Commissioners' Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolutions to appropriate from unappropriated in a major expenditure object category for the Fairfield County Airport, Fund #2800; see resolution 2016-11.17.a.

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the DR Court Resolution

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the DR Court resolution to appropriate from unappropriated in a major expenditure object category for Fund 2379 – Computer Legal Research; see resolution 2016-11.17.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Economic Development Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Economic Development resolution to approve certain expenditures in connection with the Workforce Innovation and Opportunity Act (WIOA) Board business meetings and training; see resolution 2016-11.17.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|--|
| 2016-11.17.d | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for payouts due to retirement [Engineer] |
| 2016-11.17.e | A resolution to approve a Change Order for the HOC-28, FAI-TR160-2.302 Duncan Road Bridge Replacement Project. [Engineer] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Human Resources Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution authorizing the approval of an addendum to its contract with the County Risk Sharing Authoring for changes to insurance coverage for the Fairfield County Courthouse; see resolution 2016-11.17.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution approving an account to account transfer Fund 2018 Public Assistance; see resolution 2016-11.17.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, November 22, 2016, at 10:00 a.m.

Adjournment

With no further business, on the motion of Steve Davis and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:06 a.m.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger and Dave Levacy

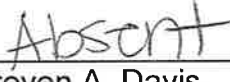



The next regular meeting for the Board of Commissioners is scheduled for Tuesday,
November 22, 2016, at 10:00 a.m.

Motion by: Seconded by:

that the November 17, 2016, minutes were approved by the following vote:

YEAS: NAYS: None
ABSTENTIONS: None

*Approved on November 22, 2016

 _____	 _____	 _____
Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner
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Rachel Elsea, Clerk		