

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

Public Viewing – Hamburg Road

The Commissioners met at 9:00 a.m. to view Hamburg Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Jeff Baird, David Saum, Troy Schooley, Ed Schooley, Bryan Bigham, Austin Doner, Donna Richardson, Carolyn Bigham, Paula Saum, Doug Saum, and Matt Saum.

Review

The Commissioners met at 9:39 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Spencer Remoquillo, Ron Osgood, Ray Stemen, Chief Perrigo, Michael Kaper, Dennis Keller, Mayor Tammy Drobina, Jeff Porter, Tony Vogel, Todd McCullough, Jon Kochis, AJ Lacefield, Scot Zody, Aunie Cordle, Holly Mattei, and Branden Meyer.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of resolutions.

There was a resolution to rescind the creation of a new fund for special elections as the County Auditor is recommending an alternate process through the settlement.

There was a resolution to approve the renewal of a IV-D (federal section relating to Child Support) contract for an administrative hearing officer.

For the Engineer, there were resolutions to declare an Amanda bridge project a necessity and to approve a sign project.

There was a resolution to approve right of entry for Gannett Fleming Engineers and Architects in connection with the Buckeye Lake State Park dam repairs. The right of entry is temporary and expires on November 25.

There was a resolution to approve an assessment for a sewer connection. There was a resolution to approve contract with Downing Construction for the Tussing Road WRF Screen System Improvements.

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

There was a resolution to approve a change order for the parking project. The change order does not change the costs but allows for repairs instead of striping and sealing as originally projected.

There was a resolution to approve the 2016 holiday schedule as discussed in review last week.

There were financial resolutions to approve, such as resolutions for:

- Appropriations for a special revenue fund for the Sheriff,
- Memo expenditures for an Engineer's projects,
- The movement of funds by operation of law for the protectives services levy, and
- Updating the accounting for the VOCA grant fund.

There are no bills or then and now certifications to approve.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. There are budget hearings continuing this week. The Commissioners are appreciative of the cooperation and collaboration.

c. Jail and Public Safety Facility Update

Granger has been tweeting its progress, which Rachel Elsea retweets.

We continue to connect about ways to share the construction site link for ongoing awareness.

The parking at the King's site continues to be helpful for employee parking.

We are working with the City of Lancaster to determine when capacity fees are due; as we anticipated these fees to be due near the end of the project or in 2017.

Bennett and Williams representatives are onsite during excavation.

d. Liberty Center Roof

The bid opening for the Liberty Center roof was conducted on November 6. The low bidder was Cotheman and Company, Inc. at \$278,785. We are proceeding with the notice of award and contract, preparing a resolution for the Board of Commissioners to review on Thursday.

e. Clarence E. Miller Building Proposals

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

At 1:30 today (Tuesday, November 10), there is an executive session to review proposals of the sale of real estate.

f. Customer Service Training

The review packet contained a flyer for the November 18th training. We are opening this up to other political subdivisions so that public employees can attend if they so desire. The training is to be held at Liberty Center.

g. 2016 Dates for Review

We have a calendar of 2016 special dates ready for review. The calendar was in the review packet.

Judges and other elected officials have indicated they appreciate knowing of the dates in this fashion.

Mr. Davis noted that with Christmas on a Sunday they offices would be closed a half day on the 23rd and observe Christmas on the 26th. This will allow for the same amount of time off as has been approved in previous years.

h. Draft WIOA Related Resolution

As discussed in Workforce Investment Board settings, there is a draft resolution ready for review to name Fairfield County as the fiscal and administrative agent for the Workforce Investment Area 20. This draft was in the review packet. The chief elected officials of each county will review this matter on November 17th.

i. Bravos

Congratulations to **Branden Meyer, Clerk of Courts**, for his customer service efforts in accepting online payments. There is a press release in the review packet to report on these accomplishments.

Thank you to **Rachel Elsea and AJ Lacefield** for quickly working together to remove a lien on a title of a business owner who had paid off her economic development loan. Thank you to **Josh Horacek** for quickly providing advice on this matter.

Thank you to **Jason Dolin and Jon Kochis** for joining in on a meeting with the Airport Board members and the County Administrator to discuss contracting options.

**Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015**

- Old Business

- a. Buckeye Lake State Park Dam

The resolution for the right of entry for Gannett was proposed for a vote on Tuesday, November 10.

Gannett sent correspondence about surveys they plan to conduct.

There was a meeting of the advisory committee held yesterday. Representatives from all three counties as well as a Commissioner from each county were in attendance. Ms. Mattei, Mr. Markwood, and Mr. Lacefield attended as well. The committee will help with the administration of the \$300,000 grant. Ms. Mattei is working on an additional project to secure additional grant funds. There is a breakfast on December 1st to discuss future development.

Ms. Mattei thanked Mr. Lacefield for his help on the project.

- New Business

- a. Capital Project Bill

Ms. Brown reported that information was received regarding the Capital Projects Bill. Aside from Buckeye Lake they were looking at additional projects including the Keller Market, road improvements, and ADA compliance issues at the Decorative Arts Center. The deadline for applications is November 23rd. She and Ms. Mattei will meet on November 18th to finalize the submission.

Mr. Davis told Ms. Brown and Ms. Mattei to act on the assumption that they have the Commissioners' support as to not delay the application.

Commissioner Davis stated at 9:54 a.m. that the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, November 10, 2015 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Aunie Cordle, Dennis Keller, Holly Mattei, Scott Zody, Jeff Porter, Branden Meyer, Ray Stemen, Jon Kochis,

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

Joshua Horacek, Ron Osgood, Tony Vogel, Todd McCullough, Michael Kaper, Jon Slater, Mayor Tammy Drobina, and Chief Perrigo.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if there were any announcements.

Mr. Ray Stemen of 2444 West Point Road in Lancaster said he had three points and stressed that everyone contact their Congressman and Senators regarding the following. The first point was that Congressman McCoy has introduced legislation that would stop the UN from allowing Syrian refugees to enter the US. These refugees are not primary women and children but hardened men fighters. The second issue is that a New Orleans Appeals Court has ruled that President Obama's Immigration Plan is not legal. Mr. Stemen stated this was good news. The third point was that President Obama must be impeached before his term ends. Congress can stop him, but doesn't appear to want to.

Approval of Minutes for Tuesday, November 3, 2015 and Thursday, November 5, 2015.

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, November 3, 2015 and Thursday, November 5, 2015 Regular Meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to approve to rescind Resolution # 2015-09.29.b, establishment of a new special revenue fund 2814 called "Special Elections" – Fairfield County Board of Elections; see resolution 2015-11.10.a.

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioner's Office resolutions:

- 2015-11.10.b A resolution to approve the Holiday Schedule for 2016.
[Commissioners]
- 2015-11.10.c A resolution to approve a Right of Entry with Gannett Fleming in
relationship to the Buckeye Lake State Park Dam Project.
[Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2015-11.10.d A Resolution to Approve an LPA Federal Project Agreement with
ODOT for a Sign Upgrade Project [Engineer]
- 2015-11.10.e A resolution to request for appropriations for additional
unanticipated receipts for a memo receipt and memo expense for
fund 3445 MAD-33 Bridge Replacement Project [Engineer]
- 2015-11.10.f A Resolution to Declare the AMA-11 Amanda Northern Road
Bridge Replacement Project a Necessity. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2015-11.10.g A resolution to approve a memo receipt and memo expenditure for
Fairfield County Job & Family Services' Children Services Fund
and Protective Service Levy Fund, respectively [JFS]

**Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015**

2015-11.10.h A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Attorney Jeffrey Feyko [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Prosecutor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Prosecutor's Office resolution to amend the certificate, approve additional appropriations by appropriating from unappropriated into a major expense object categories for Fund 2784 Sub-Fund 8070, VOCA GY15/16 – Prosecutor Victim Assistance; see resolution 2015-11.10.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Regional Planning Commission Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution authorizing the approval of Change Order #2 for the 2015 County Parking Lot Project; see resolution 2015-11.10.j.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2015-11.10.k A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2709 Edward Byrne JAG FY14 [Sheriff]

2015-11.10.l A resolution authorizing an account to account transfer Fund 2503 [Sheriff]

Discussion: Chief Perrigo stated that the grant money would be used to buy vests for the deputies.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015**

Approval of the Utilities Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities Office resolutions:

- | | |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 2015-11.10.m | A Resolution For the Assessment of Sewer Connection on Property Tax. [Utilities] |
| 2015-11.10.n | A resolution to approve the contract award for the Tussing Road WRF Screen System Improvements; Utilities Fund 5044 Sewer [Utilities] |

Discussion: Mr. Vogel stated that the first resolution was for an assessment for a costumer to tap into services. The second resolution was for a contract on Tussing Road.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea stated the next Regular Meeting is scheduled for Thursday, November 12, 2015 at 9:55 a.m.

At 10:09 a.m. Commissioner Davis stated the Commission would take a brief recess followed by the continuation of Review.

Review continued

The Commissioners met at 10:23 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, Ray Stemen, Ed Laramee, Mayor Tammy Drobina, Jon Slater, Dennis Keller, Michael Kaper, Todd McCullough, and Aunie Cordle.

- **New Business Continued**

- b. **HAS Lease**

Mr. Kochis stated ta the airport does not anticipate needing any changes to the current HAS lease until the building is paid off in 2019.

Ms. Elsea will update the current lease to a 4-year term and send it to Mr. Kochis who will forward it to the HAS for review.

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

Mr. Kochis added that the airport board would be paying for the HAS hangar door repairs. This is expected to cost \$7,000.

- General Correspondence Received

- a. Notice re: Liquor Permit Renewal Objections from Dept. of Commerce

- Calendar Review/Invitations Received

- a. Community Action Planning & Finance Committee Meeting – Thursday, November 12th at 11:30 a.m.
 - 1. Mr. Kiger will attend.
 - b. Ohio 52nd Civil Support Team Response Exercise – Tuesday, November 17th from 9:00 a.m. to 4:00 p.m. at the Fair Grounds
 - 1. Mr. Kochis will be at the training all day.
 - c. Fairfield County TID Meeting – Tuesday, November 17th at 11:00 a.m.
 - d. Pickerington Chamber Lunch – Thursday, November 19th at 11:30 a.m.
 - e. Protective Services Adoption Celebration Event – Saturday, November 21st from 11:00 a.m. to 1:00 p.m. at the Liberty Center
 - 1. Mr. Levacy will attend.

- FYI

- a. Land Bank Meeting Tuesday at 2:30 p.m.
 - b. Clerk of Courts Press Release re: Online and Over the Phone Payments
 - c. Customer Service Training – November 18th
 - d. Planning for 2016 contract w/Fairfield Industries for JobFusion

In response to the suggestion of having volunteer greeters at the Courthouse, the option of partnering with DD to have a JobFusion individual work as a greeter is being explored. This is a great partnership for the county and will hopefully inspire others in the community to work with JobFusion.

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

e. Roundtable – November 19th – Draft agenda will be sent this week via email

f. Happy Veterans Day – Offices Closed on Wednesday

- Issues Bin (none)
- Open Issues

a. Casino Report

The Commissioners have hit their budgeted amount almost exactly.

b. Auditor's Office Update

Mr. Slater reported that some of his staff would be attending the Auditor's Conference next week. Mr. Kaper and Mr. Horacek will be presenting information on the Land Bank at the conference. Additionally, the Ohio MUNIS Support Group met at the DD Regional Office and Square 7 catered the lunch.

Executive Session to discuss the Potential Sale of Real Property

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the Potential Sale of Real Property at 10:33 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Dennis Keller, and Josh Horacek.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 10:55 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Review continued

The Commissioners met at 10:55 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, and Dennis Keller.

Commissioner Davis stated the Commission would be in recess until the 11 a.m. public hearing.

Public Hearing – Hamburg Road

The Commissioners met at 11:01 a.m. to discuss the potential bridge replacement on Hamburg Road. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Baird, and Dennis Keller.

Mr. Davis opened the hearing and asked Mr. Baird to provide a project overview.

Mr. Baird stated that the project was for a culvert replacement as the current structure is in advanced deterioration. The new culvert will be longer and wider to meet current standards. This will require additional right of way. The project is slated for 2016 or 2017 at the latest.

There were no comments in opposition to or support of the proposed culvert replacement. There were also no questions from the public.

Mr. Kiger asked if the project would interfere with a school year and if there would be a detour for the buses.

Mr. Baird replied that they would just interfere with one school year. The road is not busy enough to qualify for a posted routed detour but the public would be notified in advance. Additionally, the project should only take one week.

The hearing was closed at 11:04 a.m.

Commissioner Davis stated the Commission would be in recess until the 1:30 p.m. executive session.

Review continued

The Commissioners met at 1:33 p.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, and Dennis Keller.

The Commission received several requests from Columbia Pipeline for permission to survey right of way in relation to the G-line abandonment. Columbia Pipeline provides track numbers, not parcel numbers.

**Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015**

Motion to have Mr. Keller review and execute survey permissions received on Tuesday, November 9th from Columbia Pipeline.

On the motion of Steve Davis and second of Dave Levacy, the Board voted to have Mr. Keller review and execute survey permissions received on Tuesday, November 9th from Columbia Pipeline.

Discussion: Mr. Davis added that the survey permission was not a big deal and that Columbia could go other avenues to do the survey without the County's permission.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Executive Session to discuss the Potential Sale of Real Property

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the Potential Sale of Real Property at 1:35 p.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Dennis Keller, and Josh Horacek.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to exit Executive Session at 1:59 p.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Review continued

The Commissioners met at 1:59 p.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, and Dennis Keller.

Mr. Davis asked Mr. Keller to identify the contingencies listed in the proposals and provide the Commissioners with a bulleted sort list. Mr. Keller will also set up 15 minute presentations for Thursday with the bidding companies. Ms. Elsea will issue a press release and invite a member of the Land Bank and Port Authority to attend.

Adjournment

Regular Meeting #52 - 2015
Fairfield County Commissioners' Office
November 10, 2015

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 2:01 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Thursday, November 12, 2015, at 9:55 a.m.

Motion by:

Seconded by:

that the November 10, 2015, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on November 17, 2015

 _____ Steven A. Davis Commissioner	 _____ Dave Levacy Commissioner	 _____ Mike Kiger Commissioner
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Rachel A. Elsea, Clerk