

**Regular Meeting #51 - 2016  
Fairfield County Commissioners' Office  
November 8, 2016**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Tony Vogel, Todd McCullough, Aunie Cordle, Jeff Porter, Chief Perrigo, Dennis Keller, Ray Stemen, Jon Kochis, Rick Szabrak, and Kyle Witt.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for approval.

Following interviews conducted for the vacancy with the Board of Developmental Disabilities, there was a resolution proposed to appoint Ms. Liz Burwell, who has a passion to serve and offers a good fit for the codified requirements.

HR/Risk Management proposed the approval of the contract with United HealthCare Optum for the Employee Assistance Program in 2017.

The Utilities Department proposed the approval of an amendment to the Wellington Park development agreement with Davidson Phillips and Schottenstein. The changes relate to dates for completion and an adjustment for tap fee credits.

RPC in collaboration with the County Commissioners proposed the appointments of the current President and Vice President of the Board of Commissioners to the Central Ohio Rural Transportation Planning Organization (CORPO) with the Economic Development Director and RPC Director serving as alternates; each designation is by name.

There were financial resolutions to approve, such as:

- A movement of funds by operation of law, with CPS reimbursing the PA fund;
- A memo receipt for a refund of BWC (processed by the County Auditor's Office);
- A repayment of an advance for an EMA grant;
- Account to account transfers of appropriations to properly classify expenditures for the Common Pleas Court, the Sheriff (two resolutions for the Sheriff), Economic Development (RLF fund), and the Dog Adoption Center and Shelter;
- Appropriations from unappropriated funds for the County Engineer and the County Sheriff;
- The payment of bills/and or then and now type transactions, if any, in accordance with county policy and procedures.

- b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown paused to see if there were any questions, and none were posed.

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Voluntary budget hearings with the County Commissioners have been going well. The cooperation and information are much appreciated.

This coming Thursday, there are budget hearings for the Veteran Services Commission, Board of Elections, OSU Extension, Engineer, and the County Clerk of Courts. There is a follow-up session with the County Auditor planned.

Given the importance of the issue surrounding the sales tax and Medicaid managed care organizations, we are setting up meetings with our legislators and representatives of CCAO. There is a meeting scheduled on November 22.

c. Jail & Public Safety Facility

The project continues to be on schedule and on budget.

The most recent report on the jail population showed the population was 212.

Dennis Keller highlighted pictures showing the progress.

The facility is roofed in, and the gas line was laid last week which will allow for temporary heat in the winter. They are also working on the sally port and the Sheriff's office.

d. Bravos

- Thank you to *Corey Clark*, JFS Deputy Director Workforce Development. Corey Clark is leading the Rapid Response effort for Carnival Foods, and he has some good, collaborative ideas to serve our citizens. We are working hard to be as helpful as possible. Thank you to *Rick Szabrak, Jeff Porter, and other senior leaders* who are stepping up to meet the needs in preparing a creative, effective Rapid Response effort.
- Thank you to *Laura Holton*, JFS Deputy Director Community Services, for mobilizing efforts at JFS to implement a project to distribute food assistance in accordance with the Prevention, Retention, and Contingency Plan. We are collectively dedicated to service for children and families.

Mr. Levacy stated he couldn't remember a time when there weren't bravos. He stated this was a very good thing.

- Old Business (none)

- New Business

- a. Dog Shelter Events

Mr. McCullough highlighted upcoming events at the Dog Shelter. The week of December 1<sup>st</sup> through 4<sup>th</sup> will be an adoption special where the fees can be paid in gift cards that will be donated to the CPS Holiday Drive. December 3<sup>rd</sup> will be a Meet and Greet with Snoopy, and December 28<sup>th</sup> will be a "Paint a Pup" event at the Dog Shelter with Two Broke Artists. The cost of that event is \$25 per person.

Mr. Levacy complimented Mr. McCullough for looking outside the Dog Shelter in helping CPS.

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- General Correspondence Received
  - a. Leach Xpress Landowners Update
  - b. CFLP Education and Outreach 3<sup>rd</sup> Quarter Report
- Calendar Review/Invitations Received
  - a. Pickerington Chamber Lunch – Thursday, November 17<sup>th</sup> at 11:30 a.m.
    - 1. Commissioner Levacy will attend.
  - b. 411 Economic Development Update – Friday, December 2<sup>nd</sup> at 8:00 a.m. at OSU  
  
Rick Szabrak and Holly Mattei will attend. Dean Smith from OU-L will attend as well.  
  
Mr. Levacy stated that the Pickerington Economic Development Update was very informative as well.
- FYI
  - a. Roundtable and Regular Meeting on November 17<sup>th</sup>  
  
The deadline for submitting information to Ms. Elsea for the newsletter is November 9<sup>th</sup>.
  - b. 2017 Special Dates and Holiday Schedule
  - c. Happy Veterans Day
  - d. DD November 2016 Newsletter (in folder)
  - e. Commissioners Holiday Open House – December 13<sup>th</sup>
- Issues Bin
  - a. Draft resolution from County Prosecutor re: January 1, 2017 Prosecutor Appointment
- Open Items

Commissioner Levacy expressed the Commissioners' condolences to Chief Perrigo at the loss of his brother.

Mr. Levacy stated at 9:17 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, November 8, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Joshua Horacek, Elizabeth Burwell, Jon Slater, Tony Vogel, Todd McCullough, Ray Stemen, Jon Kochis, Aunie Cordle, Rick Szabrak, Dennis Keller, Holly Mattei, and Branden Meyer.

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**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Levacy asked if there were any announcements. There were no announcements.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments

**Approval of Minutes for Tuesday, November 1, 2016 and Thursday, November 3, 2016**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, November 1, 2016 and Thursday, November 3, 2016.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Auditor's Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to approve a refund as a memo expenditure for fund #7428; see resolution 2016-11.08.a.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Commissioners' Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution approving the appointment of Ms. Elizabeth Burwell to the Fairfield County Board of Developmental Disabilities; see resolution 2016-11.08.b.

Discussion: Ms. Brown welcomed Ms. Burwell and thanked her for her service and passion. Mr. Levacy stated that Ms. Burwell met the statutory requirements and thanked her for agreeing to serve.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Common Pleas Court Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Common Pleas Court resolution approving account to account transfers in major object expenses categories; 2016-11.08.c.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Dog Shelter Resolution**

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Dog Shelter resolution authorizing an account to account transfer into a major expense category; see resolution 2016-11.08.d.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Economic Development Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Economic Development resolution approving an account to account transfer in a major object expense category; see resolution 2016-11.08.e.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Emergency Management Agency Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2091 (subfund 8093) Hazardous Materials Emergency Preparedness Grant; see resolution 2016-11.08.f.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Engineer's Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- |              |  |
|--------------|--|
| 2016-11.08.g | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for clothing reimbursement per union contract [Engineer] |
| 2016-11.08.h | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for truck repairs [Engineer]                             |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Human Resources Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution authorizing the approval of an agreement with United Behavioral Health (Optum); see resolution 2016-11.08.i.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the JFS Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018; see resolution 2016-11.08.j.

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Regional Planning Commission Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to appoint members to the Central Ohio Rural Planning Organization (CORPO); see resolution 2016-11.08.k.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Sheriff's Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2016-11.08.l            A resolution authorizing an account to account transfer Fund 2027 Weights [Sheriff]
- 2016-11.08.m            A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2503 Police Revolving [Sheriff]
- 2016-11.08.n            A resolution approving an account to account transfer Fund 2812 HOPE Grant [Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Utilities Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution to approve an Amendment to the Agreement by and between Davidson Phillips Inc., Schottenstein Homes, LLC, and the Fairfield County Board of Commissioners, as approved with resolution 2016-07.26.s; see resolution 2016-11.08.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Payment of Bills Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2016-11.08.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, November 15, 2016, at 10:00 a.m.

Mr. Davis asked how reorganization would go at the beginning of next year.

Ms. Brown replied that there would be no Commissioners businesses between the last meeting on December 20<sup>th</sup> and the reorganization meeting on January 9<sup>th</sup>. The budget is on target to be passed on December 6<sup>th</sup>.

**Adjournment**

