

Regular Meeting #51 - 2023
Fairfield County Commissioners' Office
November 7, 2023

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present: County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Clerk Rochelle Menningen, Communications & Information Coordinator Bennett Niceswanger, Budget Director Bart Hampson, Sergeant Reed, Chief Nicholas Snider, Lieutenant Matthew Poffenbarger, Chief Tod Chaney, Commander Greg Annis, Judge Terre Vandervoort, Prosecutor Kyle Witt, Cody Tatum, Dr. Brian Varney, Engineer Jeremiah Upp, Recorder Lisa McKenzie, Auditor Carri Brown, Assistant Prosecuting Attorney Austin Lines, Assistant Prosecuting Attorney Steven Darnell, Utilities Director Tony Vogel, Economic and Workforce Development Director Rick Szabrak, EMA and Facilities Director Jon Kochis, IT Director Dan Neeley, JFS Director Corey Clark, ADAMH Executive Director Marcy Fields, Deputy Director of Protective Services Sarah Fortner, Social Services Supervisor Elyssa Wanosik, Sheriff's Deputy Marty Norris, Deputy Director of JFS Heather O'Keefe, Protective Services Assistant Stacey Bergstrom, Social Service Supervisor Leah Miller, FCFC Manager Tiffany Wilson, JFS Budget Director Josh Crawford, Interim RPC Director Holly Mattei, Andrea Spires, Jo Price, and Sherry Pymmer.

Attending virtually: Beth Cotrell, Park Russell, Jeanie Wears, Michael Kaper, Tony Howard, Tony Vogel, Sara Madenwald, Toni Ashton, Deb, Becky, Belinda Nebbergall, Stacy Hicks, Greg Forquer, Tiffany Daniels, Arika Farrer, Abby King, Connie Vargo, Jacqueline Howard, Jennifer Morgan, Britney Lee, Shanda Wyrick, Jacqui Pazaropolous, and Lori Hawk.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance and spoke about the schedule for the day.

Signing Event for Protective Services Community Collaboration

Director of Child Protective Services, Sarah Fortner, spoke about the Memorandum of Understanding (MOU) for the Protective Services collaboration and outlined that the duties of those involved are to refer, prosecute, and investigate child abuse and neglect. She added that the MOU gives a platform to protect the most vulnerable population and that it takes a unified and collaborative approach.

Commissioner Davis spoke about the significance of Child Protective Services and stated that the Commission deeply cares about the issue.

Ms. Fortner introduced many of the individuals involved in the MOU, including Corey Clark, Sgt. Reed, Chief Snyder, Chief Cheney, Judge Vandervoort, Cody Tatum, and Coroner Varney.

Judge Vandervoort spoke about the strain and stress on a person when dealing with these types of cases. She also spoke about Handle with Care and the handle with Care app.

Harcum House Director, Cody Tatum, stated it is critically important for the children that there is accountability for the offenders so that the children can heal.

Commissioner Davis spoke about celebrating the collaboration and about the statistics for the children that are in these situations.

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Commissioner Levacy said that the team tackles some of the most difficult situations possible and stated his appreciation for those working for better outcomes. He also spoke about the Christmas provided for these kids through the efforts of the team.

Commissioner Fix stated he wished we never had to have these conversations and that we never had a child in these situations. He expressed his appreciation for the Protective Services Community Collaboration.

The Protective Services MOU to Address Child Abuse and Neglect was signed by JFS Director, Corey Clark, Protective Services Deputy Director, Sarah Fortner, Sheriff Alex Lape, Chief Deputy Jared Collins, Sgt. Jeffrey Reed, Lancaster Chief of Police, Nicholas Snyder, Lt. Matthew Poffenbarger, Pickerington Chief of Police Tod Cheney, Commander Greg Annis, Juvenile Court Judge Terre Vandervoort, County Prosecutor, Kyle Witt, Fairfield Area Humane Society Director Corey Schoonover, Harcum House Director Cody Tatum, and County Coroner, Dr. Brian Varney.

Update - STARLight

Marcy Fields provided a PowerPoint presentation that is provided in the minutes. She introduced Ohio Guidestone staff and spoke about the ADAMH board and its mandate. She added that ADMAH has 14 Network of Care Agencies. Ms. Fields spoke about the STARLight Center, its inception, its purpose, and its staffing. She stated that the facility is for individuals 18 years of age and older.

Commissioner Davis asked if admittance to the STARLight Center was always voluntary.

Ms. Fields stated admittance to the STARLight Center is always voluntary and continued by speaking about the neighborhood before the construction and the property the facility was built on. She spoke about additional plans for the property to enhance the property and the lot given to them by the county. She also spoke about the timeline and added that the center will open in early 2024.

The Commissioner thanked Ms. Fields and spoke about the outcome of the vision and the great aesthetics of the STARLight Center.

Public Comments

Sherry Pymmer of Walnut Township offered her concerns for solar farms and submitted additional pages of petitions against industrial solar energy.

Legal Update

Steven Darnell introduced the newest legal intern in the Prosecutor's Office, Joan Darnell. Intern at the Prosecutor's Office.

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County Administration Update

Week in Review

American Rescue Plan Update

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.9M has been appropriated, \$17M expended, \$3.7M encumbered or obligated.

Deputy Administrator Porter stated that the county has completed 53% of ARP funded projects and anticipates timely completion of the remaining projects.

Lancaster-Fairfield Community Action Application for Community Services Block Grant

Community Action is in the process of finalizing their application for the next two years of their Community Services Block Grant (CSBG). This funding is specific to Community Action Agencies and equivalents and is used for filling local needs by supporting programs that wouldn't otherwise be feasible and to support agency capacity. As part of their application process, they are required to notify local public officials of the application and to make the plan and budget available for review.

The main programs that this grant supports are the food pantry, emergency shelter, linkages with community partners and case management in their Social Services department, and capacity building and administrative support for the agency.

CCAOSC Electric Aggregation Program

Deputy Administrator Porter shared an update on the program.

Commissioner Davis stated he had a productive meeting with South Central Power over ways that South Central and the County can improve their partnership.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 34 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution establishing the Board of Commissioners' meeting dates for 2024.
- A resolution establishing a new fund and budget for the Healthy Aging Grant.
- A resolution authorizing the capitalization and designation of assets for depreciation purposes.
- A resolution authorizing the County Engineer, per ORC 5547.03, to remove obstructions from 6160 Lithopolis-Winchester Rd., Canal Winchester
- Eight resolutions from the County Engineer's Office for the viewings and hearings of roads, culverts, and bridges on November 28th.
- A resolution for approval a lease for 227 E. Main St. with the Ohio Department of Administrative Services.

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Engineer Upp stated that an individual applied for permits and did not qualify for the permits for safety reasons. The property owner went forward with making the improvements despite not having approval.

Commissioner Davis asked what the window of time would be to remove the obstructions and that all appropriate measures be taken to avoid a difficult situation.

Administrator Cordle stated the Engineer could remove the obstructions on November 14, 2023, if the property owner had not yet removed the obstructions.

Commissioner Fix was hopeful that the property owner would remove the obstructions without need for intervention.

Engineer Upp stated that it typically does not come to this point, but they are prepared to handle the situation as required.

Budget Review

- Budget Director, Bart Hampson, stated that level 4 access will end November 27th.

Calendar Review/Invitations Received

- County Parks Open House, November 7, 2023, 11:00 a.m., 9270 Pickerington Rd., Pickerington
- Elected Officials and Department Heads Roundtable, November 7, 2023, 1:00 p.m., Fairfield Center, 12933 Stonecreek Dr., Pickerington
- Regional Planning Commission Meeting, November 7, 2023, 5:30 p.m., Fairfield County Records Center, 138 E. Chestnut St., Lancaster
- CCAO Agricultural and Rural Affairs Committee, November 8, 2023, 9:00 a.m., Virtual
- Walnut Township Land Use Plan Meeting, November 8, 2023, 7:00 p.m., Walnut Township Trustees, 11420 Millersport Rd. NE, Millersport
- Village of Thurston Land Use Plan Meeting, November 9, 2023, 5:00 p.m., Thurston Village Office, 2215 Main St., Thurston
- Hocking Township Land Use Plan Meeting, November 9, 2023, 6:30 p.m., Hocking Township Fire Department, 1175 Cincinnati Zanesville Rd. SW, Lancaster
- City of Lancaster Board of Zoning Appeals Meeting, November 13, 2023, 2:00 p.m., Lancaster City Hall, 1897 Room, 104 E. Main St., Lancaster, BZA Case No. 684, Special Exception and Variance, 1663 E. Main St., Parcel Number 0534005700
- Big Brothers Big Sisters, The Big Book Nook, Ribbon Cutting and Open House, November 16, 2023, 4:00 p.m., 604 W. Fifth Ave., Lancaster
- Stuff-a-Trolley 2023, Food Pantry Food Drive, November 16-December 6, 2023
- Fairfield County 2023 Economic Update, December 7, 2023, Breakfast Starting at 8:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd., Lancaster

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Correspondence

Items Requiring Response

Informational Items

- Petition for a Type II Expedited Annexation, 8.9+/- Acres in Greenfield Township to the City of Lancaster
- Lancaster-Fairfield Community Action Agency Notice of Submission of Application to the Office of Community Assistance for the 2024-2025 Community Services Block Grant
- Lancaster-Fairfield Community Action Agency Letter, November 2, 2023, Regarding CHIP Mortgage Loan Payoff
- Lancaster Eagle-Gazette, by Jeff Barron, November 2, 2023, "County Budget Director Bart Hampson Says Third Quarter Revenues are Strong"
- Lancaster Eagle-Gazette, by Jeff Barron, November 3, 2023, "County Commissioner Jeff Fix is Spreading the Word About the Proposed Land Use Plan"
- CCAOSC Electric Aggregation Program 2023 Update; Fairfield County Estimated Electric Savings and Estimated 2024 Electric Budget
- Letters from County Residents Regarding Industrial Solar Projects
- Memo from Dr. Carri Brown, County Auditor, November 1, 2023, Subjects: Real Estate Abstracts Filed with the Department of Taxation; Revenue for the General Fund; Capital Asset Policy; and Enterprise Resource Planning
- From the Office of the County Auditor, the "Wins of the Week"
- Auditor's Ledger: News from the County Auditor's Office, November 2023
- The ADAMH Star, Volume 3, Issue 5, An e-newsletter of the Fairfield County ADAMH Board
- Newsletter from the Decorative Arts Center of Ohio, Reese-Peters House

Old Business

Commissioner Fix stated he continues to meet with townships and villages regarding the Land Use Plan. He was encouraged by the Berne Township meeting the previous night.

Administrator Cordle commended Jennifer Morgan, President of RPC, for stepping into her role and assisting in the process.

New Business

Commissioner Fix stated that today is election day and thanked all the people who are brave enough to put their names on the ballot.

Engineer Upp stated his office is very busy at this time.

Recorder McKenzie stated the foot traffic has increased at the Records Office.

Auditor Brown stated she would be conducting a presentation later in the day. She added that the state had also approved the Real Estate summit for 2024 and finished by showing the City of Lancaster on the front cover of *Ohio Magazine Best Hometowns*.

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Regular (Voting) Meeting

The Commissioners continued to their Regular Voting Meeting in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present: County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Clerk Rochelle Menningen, Communications & Information Coordinator Bennett Niceswanger, Budget Director Bart Hampson, Engineer Jeremiah Upp, Recorder Lisa McKenzie, Auditor Carri Brown, Assistant Prosecuting Attorney Austin Lines, Assistant Prosecuting Attorney Steven Darnell, Utilities Director Tony Vogel, Economic and Workforce Development Director Rick Szabrak, EMA and Facilities Director Jon Kochis, IT Director Dan Neeley, JFS Director Corey Clark, ADAMH Executive Director Marcy Fields, Sheriff's Deputy Marty Norris, Deputy Director of JFS Heather O'Keefe, FCFC Manager Tiffany Wilson, JFS Budget Director Josh Crawford, Interim RPC Director Holly Mattei, Andrea Spires, Jo Price, and Sherry Pymer.

Attending virtually: Beth Cotrell, Park Russell, Tony Vogel, Sara Madenwald, Toni Ashton, Belinda Nebbergall, Stacy Hicks, Greg Forquer, Tiffany Daniels, Arika Farrer, Connie Vargo, Jacqueline Howard, Jennifer Morgan, Britney Lee, Jacqui Pazaropolous, and Lori Hawk.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

Fairfield County offices will be closed Friday, November 10, 2023, in observance of Veterans' Day and there will be an addition of a resolution and two resolutions will be amended from the floor.

Approval of Minutes for October 31, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, October 31, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Budget Hearing Minutes for October 31, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Budget Hearing Minutes for the Tuesday, October 31, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Board of Commissioners

Clerk Menningen announced that resolution 2023-11.07.a had been amended to remove the November 19, 2024, meeting date.

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution as amended from the Board of Commissioners:

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- 2023-11.07.a A Resolution Authorizing the Approval and Establishment of the Fairfield County Board of Commissioners' 2024 Review Session and Regular Meeting Dates, and Special Meeting Dates.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- 2023-11.07.b A resolution to authorize the establishment of a new fund and 2023 Budget for the Healthy Aging Grant.
- 2023-11.07.c A resolution authorizing the approval to extend the repayment date of 3 advance of funds – 1. Fund #3011 FAA grant sub fund #8272 2. Fund#3011 FAA FY2022 sub fund #8303 3. Fund #3034 Airport ODOT FY2022 sub fund #8302 - Commissioners' Office
- 2023-11.07.d A resolution authorizing the approval of repayment of an advance to the General Fund – Fund #3011, sub fund 8303 for the FY2022 FAA Grant Fund.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Auditor - Finance

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Finance:

- 2023-11.07.e A resolution to approve the capitalization threshold and designation of useful lives for depreciation as of January 1, 2023, and going forward.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Clerk of Courts – Title Division

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Clerk of Courts – Title Division:

- 2023-11.07.f A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division
- 2023-11.07.g A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Court of Common Pleas

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

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2023-11.07.h A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas ATP Court Grant sub fund 8335

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Emergency Management Agency

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Emergency Management Agency:

2023-11.07.i A resolution to request for appropriations for receipts for EMA Hazardous Materials Emergency Preparedness Grant Program 2091(8281)

2023-11.07.j A resolution to appropriate from unappropriated in a major expenditure object category for EMA 2707 (8300), Emergency Management Performance Grant

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Engineer

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2023-11.07.k RESOLUTION AUTHORIZING THE FAIRFIELD COUNTY ENGINEER THE AUTHORITY TO REMOVE OBSTRUCTIONS OR INTERFERENCE FROM 6160 LITHOPOLIS-WINCHESTER ROAD, CANAL WINCHESTER, OHIO 43110

2023-11.07.l A Resolution to set a Commissioners' viewing date of November 28, 2023 at 4:25 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Refugee Road, Violet Township, Fairfield County, Ohio.

2023-11.07.m A Resolution to set a Commissioners' viewing date of November 28, 2023 at 2:50 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Fosnaugh School Road, Clearcreek Township, Fairfield County, Ohio.

2023-11.07.n A Resolution to set a Commissioners' viewing date of November 28, 2023 at 3:55 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Violet Township, Fairfield County, Ohio.

2023-11.07.o A Resolution to set a Commissioners' viewing date of November 28, 2023 at 3:30 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Liberty Township, Fairfield County, Ohio.

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- 2023-11.07.p A Resolution to set a Commissioners' viewing date of November 28, 2023 at 2:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Schwilk Road, Berne Township, Fairfield County, Ohio.
- 2023-11.07.q A Resolution to set a Commissioners' viewing date of November 28, 2023 at 1:15 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio.
- 2023-11.07.r A Resolution to set a Commissioners' viewing date of November 28, 2023 at 1:40 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Bauman Hill Road, Berne Township, Fairfield County, Ohio.
- 2023-11.07.s A Resolution to set a Commissioners' viewing date of November 28, 2023 at 1:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio.
- 2023-11.07.t A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies
- 2023-11.07.u A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies
- 2023-11.07.v A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Facilities

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Facilities:

- 2023-11.07.w A Resolution Authorizing the Approval of a Lease and Memorandum of Lease with the Ohio Department of Administrative Services for space at 227 E. Main Street

Commissioner Davis stated that he is related to an employee of the Ohio Department of Administrative Services (DAS) and asked legal counsel if there was a conflict of interest if he were to vote on the resolution. Assistant Prosecutor Darnell asked questions related to the position of the relative and stated that there was no conflict of interest as the relatives employment was separate from that of DAS's real estate and lease division.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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Approval of a Resolution from Fairfield County Family and Children First Council

Clerk Menningen stated the resolution contains a wrong amount and would need amended to the correct the amount to \$59,967.00.

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution as amended from Fairfield County Family and Children First Council:

2023-11.07.x A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

2023-11.07.y A Resolution of an Agreement between the Public Children Services Association of Ohio and Fairfield County Job & Family Services, Fairfield County Protective Services Division

2023-11.07.z A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

2023-11.07.aa A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018

2023-11.07.bb A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2072 Fairfield County Job and Family Services - PCSA

2023-11.07.cc A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

2023-11.07.dd A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

2023-11.07.ee A resolution authorizing the approval of repayment of an advance to the General Fund from Fund 2503 Police Revolving.

2023-11.07.ff A resolution approving an account-to-account transfer into a major expenditure object category.

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2023-11.07.gg A resolution authorizing the approval to extend the repayment date of an advance of funds – Fund #2593 Concealed Handgun.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-11.07.hh A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Board of Commissioners

Clerk Menningen added resolution 2023-11.07.ii.

Administrator Cordle stated that the health insurance costs came in far over the expected amount and a transfer of funds was necessary.

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Board of Commissioners:

2023-11.07.ii A resolution to appropriate from unappropriated funds in a major expense object category for the Self-Funded Insurance Fund# 5376.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Adjournment

With no further business, on the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:18 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, November 14, 2023.



A G E N D A

B O A R D O F C O M M I S S I O N E R S

Commissioners:
Steven A. Davis
Jeffrey M. Fix
David L. Levacy

County Administrator
Aundrea N. Cordle

Deputy County Administrator
Jeffrey D. Porter

Clerk
Rochelle Menningen

Tuesday, November 7, 2023
9:00 a.m.

1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions, and to provide a time for county leadership to connect about matters of county business.*

2. Welcome

3. Signing Event for Protective Services Community Collaboration

Corey Clark, Heather O'Keefe, Sarah Fortner, Stacey Bergstrom, Elyssa Wanosik, and Leah Miller

4. Update, Starlight

Marcy Fields

5. Public Comment

6. Legal Update

7. County Administration Update

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Calendar Review/ Invitations Received
 - i. County Parks Open House, November 7, 2023, 11:00 a.m., 9270 Pickerington Rd., Pickerington
 - ii. Elected Officials and Department Heads Roundtable, November 7, 2023, 1:00 p.m., Fairfield Center, 12933 Stonecreek Dr., Pickerington
 - iii. Regional Planning Commission Meeting, November 7, 2023, 5:30 p.m., Fairfield County Records Center, 138 E. Chestnut St., Lancaster
 - iv. CCAO Agricultural and Rural Affairs Committee, November 8, 2023, 9:00 a.m., Virtual
 - v. Walnut Township Land Use Plan Meeting, November 8, 2023, 7:00 p.m., Walnut Township Trustees, 11420 Millersport Rd. NE, Millersport
 - vi. Village of Thurston Land Use Plan Meeting, November 9, 2023, 5:00 p.m., Thurston Village Office, 2215 Main St., Thurston
 - vii. Hocking Township Land Use Plan Meeting, November 9, 2023, 6:30 p.m., Hocking Township Fire Department, 1175 Cincinnati Zanesville Rd. SW, Lancaster

S E R V E • C O N N E C T • P R O T E C T



AGENDA

BOARD OF COMMISSIONERS

Commissioners:
Steven A. Davis
Jeffrey M. Fix
David L. Levacy

County Administrator
Aundrea N. Cordle

Deputy County Administrator
Jeffrey D. Porter

Clerk
Rochelle Menningen

- viii. City of Lancaster Board of Zoning Appeals Meeting,
November 13, 2023, 2:00 p.m., Lancaster City Hall,
1897 Room, 104 E. Main St., Lancaster, BZA Case No. 684,
Special Exception and Variance, 1663 E. Main St.,
Parcel Number 0534005700

- ix. Big Brothers Big Sisters, The Big Book Nook, Ribbon Cutting and
Open House, November 16, 2023, 4:00 p.m., 604 W. Fifth Ave.,
Lancaster

- x. Stuff-a-Trolley 2023, Food Pantry Food Drive, November 16-December 6, 2023

- xi. Fairfield County 2023 Economic Update, December 7, 2023, Breakfast Starting at
8:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd., Lancaster

e. Correspondence

- i. Petition for a Type II Expedited Annexation, 8.9+/- Acres in Greenfield Township to
the City of Lancaster
- ii. Lancaster-Fairfield Community Action Agency Notice of Submission of Application
to the Office of Community Assistance for the 2024-2025 Community Services
Block Grant
- iii. Lancaster-Fairfield Community Action Agency Letter, November 2, 2023,
Regarding CHIP Mortgage Loan Payoff
- iv. *Lancaster Eagle-Gazette*, by Jeff Barron, November 2, 2023, "County Budget
Director Bart Hampson Says Third Quarter Revenues are Strong"
- v. *Lancaster Eagle-Gazette*, by Jeff Barron, November 3, 2023, "County
Commissioner Jeff Fix is Spreading the Word About the Proposed Land Use Plan"
- vi. CCAOSC Electric Aggregation Program 2023 Update; Fairfield County Estimated
Electric Savings and Estimated 2024 Electric Budget
- vii. Letters from County Residents Regarding Industrial Solar Projects
- viii. Memo from Dr. Carri Brown, County Auditor, November 1, 2023,
Subjects: Real Estate Abstracts Filed with the Department of Taxation; Revenue for
the General Fund; Capital Asset Policy; and Enterprise Resource Planning
- ix. From the Office of the County Auditor, the "Wins of the Week"
- x. *Auditor's Ledger: News from the County Auditor's Office*, November 2023
- xi. *The ADAMH Star*, Volume 3, Issue 5, An e-newsletter of the Fairfield County
ADAMH Board
- xii. Newsletter from the Decorative Arts Center of Ohio, Reese-Peters House

8. Old Business

9. New Business

SERVE • CONNECT • PROTECT



A G E N D A

B O A R D O F C O M M I S S I O N E R S

Commissioners:

Steven A. Davis
Jeffrey M. Fix
David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

10. Regular (Voting) Meeting

11. Adjourn

**12. Elected Officials and Department Heads Roundtable, 1:00 – 4:00 p.m.,
Fairfield Center**

S E R V E • C O N N E C T • P R O T E C T

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.3.2023.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$28,856,696.60 has been appropriated, \$17,017,213.31 expended, \$3,724,839.43 encumbered or obligated.

12Project/Category		As of 11/3/23 Appropriations	As of 11/3/23 Expenditure	As of 11/3/23 Obligation
Public Health				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	66,362.57	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,478,288.29	3,252,460.31	213,371.79
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	60,565.00	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,655,582.09	1,343,466.70	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	302,778.33	197,387.38	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
Subtotal Public Health		6,545,664.47	5,896,016.13	213,371.79
Negative Economic Impacts				
R210a	Emergency Assistance for Non-Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non-Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	610,000.00	0.00

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.3.2023.

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Project/Category		As of 11/3/23 Appropriations	As of 11/3/23 Expenditure	As of 11/3/23 Obligation
R210e	ADAMH/LSS Housing Projects	3,000,000.00	0.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	18,278.01	18,278.01	0.00
R29a	Emergency Assistance Business Planning	160,178.00	146,829.87	13,348.13
R213a	Support for Agriculture and the Growing Community	45,000.00	35,000.00	10,000.00
R213b	Technical Assistance for Townships & Others	400,000.00	211,854.84	37,423.16
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	102,000.00	71,240.00	25,460.00
Subtotal Negative Economic Impacts		5,455,452.01	2,213,198.72	86,231.29
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
Subtotal Services Disproportionately Impacted Communities		39,554.00	39,554.00	0.00
Premium Pay				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
Subtotal Premium Pay		27,907.72	27,907.72	0.00
Infrastructure				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	598,480.00	33,190.54	456,050.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	0.00	750,000.00
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	1,038,515.50	800,318.61	143,786.39

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.3.2023.

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Project/Category		As of 11/3/23 Appropriations	As of 11/3/23 Expenditure	As of 11/3/23 Obligation
R511b	Drinking Water: Transmission/Distribution, Airport	102,000.00	0.00	38,950.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	1,900,000.00	0.00	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	0.00	613,000.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	834,000.00	0.00	659,000.00
R516a	Broadband, "Last Mile" Projects	500,000.00	0.00	0.00
Subtotal Infrastructure		6,875,890.50	1,373,404.15	2,660,786.39
Revenue Loss				
R61a	SaaS and Technological Equipment	370,646.50	230,825.32	139,821.18
R61b	Recorder Document Scanning	400,000.00	337,984.72	62,015.28
R61c	Clerk of Courts Case Management	375,000.00	308,341.85	66,658.15
R61d	MARCS Tower Project	520,000.00	481,278.50	38,721.50
R61e	Dispatch Consoles	560,000.00	543,820.85	16,179.15
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,692,375.73	2,154,159.03	347,749.37
R61h	Community School Attendance Program	501,137.00	126,618.70	6,086.75
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	200,000.00	153,878.38	46,121.62
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 11.3.2023.

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Project/Category		As of 11/3/23 Appropriations	As of 11/3/23 Expenditure	As of 11/3/23 Obligation
R61l	Auditor Historical Records Scanning	0.00	0.00	0.00
R61m	Engineer's Radios	80,000.00	80,000.00	0.00
R61n	Auditor Printers	5,000.00	0.00	4,357.66
R61o	Auditor Copiers	12,000.00	0.00	11,983.30
R517a	Beavers Field Utilities	49,900.00	20,896.18	24,756.00
Revenue Loss		9,499,812.08	7,171,556.38	764,449.96
Administration				
R71a	Administrative Expenses	412,415.82	295,576.21	0.00
Subtotal Administration		412,415.82	295,576.21	0.00
Grand Total		\$28,856,696.60	\$17,017,213.31	\$3,724,839.43

ADMINISTRATIVE AUTHORITY ITEMS
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
OCTOBER 30, 2023 TO November 05, 2023

Fairfield County Commissioners

- AA.10.30-2023.a An Administrative Approval for the application of funding for the Ohio Department of Development for the 2023 Energy Efficiency Program for various buildings. [Commissioners]
- AA.10.30-2023.b An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$75,000 per invoice [Commissioners]
- AA.10.31-2023.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]

Fairfield County Veterans Services

- AA.10.31-2023.b An Administrative Approval for the transfer of a vehicle for Fairfield County Veterans Service Commission [Veterans Services]



**CITY OF LANCASTER
BOARD OF ZONING APPEALS
City Hall
104 E. Main St.
Lancaster, Ohio 43130
(740) 681-5017**

Legal Ad

Notice is hereby given that on **November 13, 2023, at 2:00 PM**, in the 1897 Room on the second floor of City Hall, 104 East Main St., the City of Lancaster Zoning Board of Appeals will hold a public hearing on the following request(s):

BZA Case No. 682

Mr. Dan Singer, of 222 S. Broad St., Lancaster, has applied for a use variance for property he owns at 205 Water St. also known as parcel numbers 0535067300, 0535067500, and 0535067510. The property is zoned CBD: Central Business District. Mr. Singer wishes to lease this property to Iser Equipment, LLC, a seller of new garbage collection truck bodies and hoists. Planning & Zoning Code Chapter 1125 Use Tables does not permit automotive type uses in the Central Business District.

BZA Case No. 683

Amanda & Jerrod Myers, of 131 N. High St., have applied for area variances for the property at the same address, also known as parcel number 0535831500. This property is zoned RT: Residential Transitional. The Myer's wish to install a patio at the rear of the property Planning & Zoning Code Section 1129.05(d) only allows forty-five percent of the lot can be covered with buildings and accessory uses. Code Section 1147.05 only allows for a fence or wall to be a maximum of eight feet tall. A portion of the barrier is proposed to be approximately eleven feet above finish grade.



**CITY OF LANCASTER
BOARD OF ZONING APPEALS
City Hall
104 E. Main St.
Lancaster, Ohio 43130
(740) 681-5017**

BZA Case No. 684

Robert Chordar, of T.C. Architects, Akron, Ohio, has applied for a special exception and area variance for the property located at 1663 E. Main St., also known as parcel number 0534005700. The property is zoned CG: Commercial General. The Fairfield County ADAMH Board wishes to create a rooming house for the homeless at this location. Planning & Zoning Code Section 1133.03(c) (E) requires a special exception be granted for this use. Code Section 1133.03(d) will require an area variance for the reduced front setback from the street.

Respectfully submitted,

Peter Vail, Zoning Administrator



The Mentor Center

JOIN US FOR AN
OPEN HOUSE
16, NOVEMBER, 23
THU 4:00 PM
604 W. FIFTH AVE,
LANCASTER



The Big Book Nook



IT TAKES LITTLE TO BE BIG

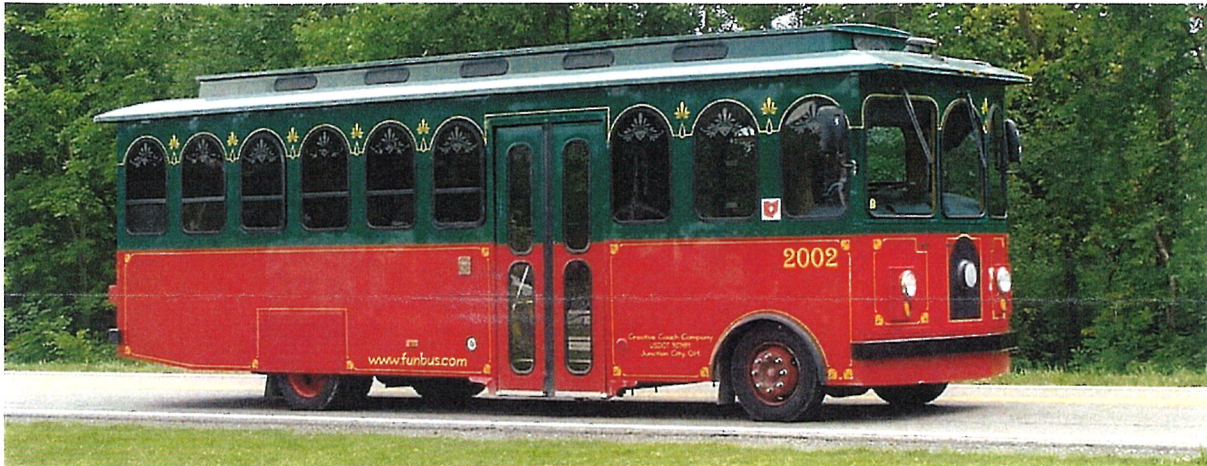
I am so excited to share we have moved locations and changed our name! We are now Big Brothers Big Sisters of Southeastern Ohio and located at **604 West Fifth Avenue** (the old General Sherman building). We are proud to announce the creation of **The Mentor Center**. The Center will allow us to provide more youth with mentorship, educational programming, and fun in a safe environment! The creation of a Mentor Center has been a goal for over 6 years and it is finally here. We are so proud to share the hard work of volunteers, staff, and our board with the public. Phase one of construction has begun and we hope you will join in our excitement as each phase is completed. This will be an amazing opportunity for the youth in our community.

In addition, we have the Grand Opening of The Big Book Nook. It is our new social enterprise. A group of committed volunteers collect new and gently used books, puzzles, and games (etc), these items are then sold and 100% of the money raised is donated to BBBS! How cool is that?

I wanted to invite you to our open house on November 16th, 4-6 p.m. Ribbon Cutting at 4p.m.

Stuff-A-Trolley 2023

December 7th 2023



Lancaster-Fairfield Community Action Agency (LFCAA) and Fun Bus Adventures are collaborating on a food drive to stuff a trolley to help supplement the Community Action Food Pantry this year. The campaign runs **November 16th through December 6th** for food collection at organizations with the pick-up by our staff on December 7th. If your organization is willing & able to participate, email ttownsend@faircaa.org by November 22nd so we can schedule your location for pick-up.

THANK YOU for your support!



2023 FAIRFIELD COUNTY ECONOMIC UPDATE

When:

Thursday, Dec. 7

Registration, Breakfast, Networking

8:30 to 9 a.m.

Presentations

9 to 10:30 a.m.

Where:

Fairfield County Workforce Center

4465 Coonpath Road, Lancaster

REGISTER HERE

GUEST SPEAKERS:

Tony Burkart, Google

Economic Development Center of Expertise

Kenny McDonald, Columbus Partnership

President/CEO

Fairfield County and the surrounding region continue to experience tremendous amounts of growth and investment. Learn how entities such

as Google are leading the charge, and hear from Columbus Partnership on how these investments will impact communities across Central Ohio.

Registration Closes Thursday, Nov. 30 at 5 p.m.

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Board President
Michael Oatney

Executive Director
Clinton Davis

October 27, 2023

Fairfield County Commissioners
210 E. Main St.
Lancaster, Ohio 43130

Dear Commissioners,

The Lancaster-Fairfield Community Action Agency is submitting an application to the Office of Community Assistance for the 2024-2025 Community Services Block Grant. This letter is to inform you that a copy of the proposed program plan and budget is being made available to you for review and comment.

Should you have any questions, please do not hesitate to call me.

Respectfully,

Clinton Davis
Executive Director



11/07/2023

1743 East Main Street • P.O. Box 768 • Lancaster, Ohio 43130
Phone: (740) 653-4146 • Fax: (740) 653-4462
www.faircaa.org • www.fairfieldrecycles.org



027

LFCAA Community Services Block Grant Program Summaries

Domain CSBG Allocation Summary

Linkages	\$75,716
Agency Capacity Building	\$91,282
Civic Engagement and Community	\$48,710
Education and Cognitive Development	\$0
Employment	\$0
Health and Social/Behavioral Development	\$211,763
Housing	\$12,449
Income and Asset Building Services	\$0
Services Supporting Multiple Domains	\$49,214
Other	\$0
<u>Unallocated</u>	<u>\$9,300</u>

Linkages Domain

Describe how your agency plans to develop linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act:

Program Name: LFCAA

Program Narrative: At the foundation of Community Action is our commitment to help provide crisis intervention for the low-income population of Fairfield County. Every client coming to the Agency for any type of service will meet with a case manager or another staff member. While interacting with the clients the staff members will ensure the client is aware of all other Agency programs. If clients are eligible for a service they were not aware of, the staff member will begin the process of filling out applications and/or giving the client additional information about the program. Should the Agency not have a service the client needs, then the staff member will give the client a referral to an agency that would be able to assist them. Staff will work closely with partners to implement initiatives and provide services to our clients.

CSBG Funds Use: CSBG funds will be used for staff wage and fringe, supplies, equipment, space costs, audit costs, local travel and other direct costs.

***Approximate CSBG Domain Funding:** \$75,716

Agency Capacity Building Domain

Program Name: LFCAA Management Team

Program Narrative: Every year the management team reviews the Community Needs Assessment and Strategic Plan. This normally takes place at the beginning of the year and is then presented to the Board of Directors in May or July. Every month the management team collects data and reports it to funders and the Board of Directors.

CSBG Funds Use: CSBG funds will be used for staff wage and fringe, supplies, equipment, space costs, audit costs, legal services, local travel, conferences/training, and other direct costs.

***Approximate CSBG Domain Funding:** \$91,282

Community Needs Assessment: The Agency is currently conducting their three-year Community Needs Assessment and anticipate bringing it to the Board in January for approval. Annual updates will be conducted in 2025 and 2026.

Data Management & Reporting: Staff collect program data on a monthly basis. The Board of Directors are given program updates every other month beginning in January. In March, the Board will receive their year-end ROMA update to review how the programs had done meeting their ROMA goals. The State and federal governments receive monthly reports for some programs and quarterly reports for other programs. In September, the Agency's Annual Report will be released reporting program success and Agency highlights of the previous year.

Strategic Planning: In 2023, staff completed the Strategic Planning process with OCATO and anticipate bringing the 2023-2025 Strategic Plan to the Board for approval in November 2023. Beginning in 2024, the Board will receive regular updates on the progress made toward achieving the goals set in the Strategic Plan.

Civic Engagement and Community Domain

Program Name: Civic and Community Engagement

Program Narrative: The board of directors shall consist of fifteen (15) members. Each member shall be elected to represent one of the following sectors: the public sector, the low-income sector, or the private sector. They will meet every other month to review agency financials, grant proposals, personnel (if applicable) and governance performance standard documents (if applicable). The responsibility of the Policy Council is to provide for the direction of the Head Start program, including program design and operation, and long and short term planning goals and objectives, taking into account the annual community-wide strategic planning and needs assessment and self-assessment as outlined in the Head Start Performance Standards and the Head Start Act. As members of the Board of Directors and Policy Council, members are in a unique position to advocate for the Agency through community partner meetings or additional boards they may sit on. Funding will provide the space for the groups to meet, the staff costs and supplies to prepare for the meetings and the travel costs to send members to trainings.

CSBG Funds Use: CSBG funds will be used for staff wage and fringe, supplies, equipment, space costs, audit costs, board meetings, board liability and other direct costs.

***Approximate CSBG Domain Funding:** \$48,710

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
6a. The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	Target Enrollment		6c. Tripartite Board Membership	21	19
	43	41			
	Target Achieved		6z. Other: Policy Council	22	22
	43	41			

* Family National Performance Indicator (FNPI)

Education and Cognitive Development Domain

Program Name: Kindergarten Transition

Program Narrative: Head Start children participate in activities to gain the skills necessary to transition to Kindergarten. Assessments are conducted three times during the school year to ensure the child is improving. Teachers use activities to strengthen the children's skills in language, cognition, physical development, approaches to learning, and social and emotional development.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
2b. The number of children (0 to 5) who demonstrated skills for school readiness.	Target Enrollment		2b. Head Start	100	100
	100	100			
	Target Achieved				
	100	100			

Program Name: Parent Involvement

Program Narrative: Parent Involvement is a key aspect of the Early Childhood Programs. Parents are encouraged to volunteer in their child's classroom and to serve on committees and councils to assist in planning program operations and activities.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
2e. The number of parent/caregivers who improved their home environments	Target Enrollment		2w. Parenting Supports (may be a part of the early childhood programs identified above)	565	565
	565	565			
	Target Achieved				
	555	555			

Program Name: Early Childhood Education

Program Narrative: Head Start, Early Head Start, Help Me Grow, and Ohio ECE are programs providing quality early childhood education services to children and families. Early Head Start provides services to children birth to age 3 and pregnant women in a home based setting. The Head Start program provides school readiness opportunities to children age 3-5 years in a preschool center-based and home-based setting. Head Start and Early Head Start are both federally funded for five years and in 2023 the Agency will be submitting a non-competitive five-year grant.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
2c. The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills	Target Enrollment		2a. Early Head Start	112	112
	973	973			
	Target Achieved		2b. Head Start	180	180

	965	965	2c. Other Early-Childhood (0-5 yr. old) Education	639	639
2c1. Early Childhood Education (ages 0-5)	Target Enrollment		2a. Early Head Start	112	112
	973	973			
	Target Achieved		2b. Head Start	180	180
	965	965	2c. Other Early-Childhood (0-5 yr. old) Education	639	639

Employment Domain

Program Name: Recycling Center Economic Development

Program Narrative: The recycling center is a processing facility where recyclables are received, processed, baled and loaded onto semi-trucks which are sent to various markets to be recycled into new products. Grant money from the CFLP solid waste district funds certain portions of equipment and labor to process the recyclables. Money from the sale of these recyclables also contributes to the funding of this program. The recycling program provides opportunities for older youth and adults to learn new skills and employment that will help them to become more self-sufficient.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
1d. The number of unemployed adults who obtained and maintained employment for at least 180 days	Target Enrollment		1b. On-the-job and other work experience	4	2
	4	2			
	Target Achieved		1h. Coaching	4	2
	4	2	1q. Employment Supplies	4	2

Program Name: Emergency Shelter

Program Narrative: Four efficiency apartments house families with children that have no other identified housing options. Case managers work extensively with clients on a variety of employment services, including assisting in job searches, resume development, and interview skills.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
1b. The number of unemployed adults who obtained employment (up to a living wage)	Target Enrollment		1h. Coaching	4	4
	6	6	1j. Resume Development	4	4
	Target Achieved		1l. Job Referrals	4	4
	4	4	1p. Interactions with Employers	4	4
1e. The number of unemployed adults who obtained employment (with a living wage or higher)	Target Enrollment		1h. Coaching	4	4
	6	6	1j. Resume Development	4	4
	Target Achieved		1l. Job Referrals	4	4
	4	4	1p. Interactions with Employers	4	4

Health and Social/Behavioral Development

Program Name: EHS Medical

Program Narrative: As part of the Early Head Start program, children receive immunizations, physicals and vision screenings in preparation of entering Head Start.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
5b. The number of individuals who demonstrated improved physical health and well-being	Target Enrollment		5a. Immunizations	80	80
	150	150	5b. Physicals	75	75
	Target Achieved		5d. Vision Screening	140	140
	140	140	5dd. Child Dental Screenings/Exams	80	80

Program Name: HS Medical

Program Narrative: As part of the Head Start program, children receive immunizations, physicals, vision screenings, and dental screenings in preparation of entering Kindergarten.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
5b. The number of individuals who demonstrated improved physical health and well-being	Target Enrollment		5a. Immunizations	55	55
	275	275	5b. Physicals	135	135
	Target Achieved		5d. Vision Screening	115	115
	250	250	5dd. Child Dental Screenings/Exams	110	110

Program Name: HMG Medical

Program Narrative: As part of the Help Me Grow program, children receive developmental delay screenings and evaluations to determine eligibility for Part C disability services.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
5b. The number of individuals who demonstrated improved physical health and well-being	Target Enrollment		5c. Developmental Delay Screening	225	225
	300	300			
	Target Achieved				
	290	290			

Program Name: ECP Family Skills

Program Narrative: Families enrolled in the Early Childhood Programs engage in family partnership agreements to improve family dynamics.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
5d. The number of individuals who improved skills related to the adult role of parents/caregiver	Target Enrollment		5kk. Family Mentoring Sessions	500	500
	500	500			
	Target Achieved				
	475	475			

Program Name: Teens with Tots

Program Narrative: The program offers support and help to those teenage parents or expectant parents who are in school and planning to graduate. The Teens with Tots Program looks at issues, problems and hurdles teenage parents face and develops goals and provides education, and other services to overcome these issues by utilizing the Parents As Teachers Curriculum.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
5d. The number of individuals who improved skills related to the adult role of parents/caregiver	Target Enrollment		5kk. Family Mentoring Sessions	25	25
	25	25			
	Target Achieved				
	25	25			

Program Name: Emergency Food

Program Narrative: One emergency food order provided per household during the calendar month. A food order can feed a family three meals per day for 3 days. Free fresh produce is also provided daily. Household items and emergency clothing assistance is provided on an as-needed basis.

CSBG Funds Use: CSBG funds will be used for staff costs, consultants/contracts, audit costs, travel costs, space costs, supplies/equipment and other direct costs. These costs provide the space for the Choice Food Pantry, pay the Pantries Coordinator to provide these serves and cover other costs associated with implementing a food pantry.

***Approximate CSBG Domain Funding:** \$227,736

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
5b. The number of individuals who demonstrated improved physical health and well-being	Target Enrollment		5jj. Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	7500	7500
	7500	7500			
	Target Achieved		5nn. Kits/boxes	150	150
	7500	7500	5z. Other – Emergency Clothing Assistance	50	50

Program Name: OACAA Diaper Program

Program Narrative: The Diaper Distribution Pilot also connects families to economic mobility and family support services such as job training, educational support, Early Head Start, housing services, and more.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
5b. The number of individuals who demonstrated improved physical health and well-being	Target Enrollment		5z. Other – Diaper Distribution	100	100
	100	100			
	Target Achieved				
	100	100			

Program Name: Homeless Youth Program

Program Narrative: ODH Homeless Youth provides housing and support services to homeless youth ages 14 to 24 and/or pregnant youth age 24 or younger in Fairfield, Licking, Knox, Holmes, Coshocton, and potentially Muskingum counties.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

Approximate 2025 Demand Funding: \$0					
*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
5c. The number of individuals who demonstrated improved mental and behavioral health and wellbeing	Target Enrollment		5II. Life Skills Coaching Sessions	25	25
	25	25			
	Target Achieved				
	25	25			

Housing Domain

Program Name: Emergency Shelter

Program Narrative: Four efficiency apartments house families with children that have no other identified housing options. Case managers work extensively with clients on a variety of employment services, including assisting in job searches, resume development, and interview skills.

CSBG Funds Use: CSBG funds will be used for security deposit assistance for shelter residents, supplies, equipment, audit costs, and other direct costs.

***Approximate CSBG Domain Funding:** \$12,449

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4a. The number of households experiencing homelessness who obtained safe temporary shelter	Target Enrollment		4m. Temporary Housing Placement	10	10
	10	10			
	Target Achieved				
	10	10			
4b. The number of households who obtained safe and affordable housing	Target Enrollment		4d. Deposit Payments	6	6
	10	10	4g. Landlord Mediations	10	10
	Target Achieved		4p. Rental Counseling	10	10
	8	8			

Program Name: Housing Rehab/Resale

Program Narrative: Through a partnership with the Fairfield County Land Bank, the Agency obtains ownership of abandoned/foreclosed properties to rehabilitate and resell to low-income first time homebuyers.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lean, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4q. Home Repairs (e.g. structural, appliance, heating systems, etc.)	1	1
	1	1			
	Target Achieved				
	1	1			

Program Name: Homeless Youth Program

Program Narrative: ODH Homeless Youth provides housing and support services to homeless youth ages 14 to 24 and/or pregnant youth age 24 or younger in Fairfield, Licking, Knox, Holmes, Coshocton, and potentially Muskingum counties.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
	Target Enrollment			25	25

4a. The number of households experiencing homelessness who obtained safe temporary shelter	25	25	4m. Temporary Housing Placement		
	Target Achieved				
	25	25			
4b. The number of households who obtained safe and affordable housing	Target Enrollment		4g. Landlord Mediations	25	25
	25	25			
	Target Achieved		4p. Rental Counseling	25	25
	25	25			

Program Name: CHIP

Program Narrative: The Community Housing Impact and Preservation Program (CHIP) provides funding aimed at strengthening neighborhoods through community collaboration. CHIP funding is utilized to provide affordable housing for low- to moderate-income individuals, as well as to complete needed housing infrastructure improvements.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4q. Home Repairs (e.g. structural, appliance, heating systems, etc.)	10	10
	10	10			
	Target Achieved				
	10	10			

Program Name: HWAP

Program Narrative: The Ohio Home Weatherization Assistance Program (HWAP) is a no-cost energy assistance program designed to increase the energy efficiency and the health and safety of homes occupied by income eligible residents of Fairfield County. The program is for owner or renter occupied homes whose annual household income is at or below 200% of the federal poverty guidelines.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4t. Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	50	40
	50	40			
	Target Achieved				
	45	35			

Program Name: HWAP Enhancement

Program Narrative: HWAP-Enhancement serves households who are at or below 200% of the federal poverty guidelines, who have been or would be deferred, may be eligible to receive an energy audit and have energy conservation measures completed to help the household save in utility costs and usage. Every household is

provided energy conservation education. Allowable repairs include furnace repairs or replacements, electrical repairs or replacements, ventilation measures and minor roof repairs.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lean, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4q. Home Repairs (e.g. structural, appliance, heating systems, etc.)	45	38
	45	38			
	Target Achieved				
	40	33			

Program Name: HWAP Weatherization Readiness

Program Narrative: HWAP Weatherization Readiness serves households who are at or below 200 percent of the Federal Poverty Guidelines, who have been or would be deferred, and need structural and health and safety issues.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lean, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4q. Home Repairs (e.g. structural, appliance, heating systems, etc.)	6	6
	6	6			
	Target Achieved				
	6	6			

Program Name: HWAP-BIL

Program Narrative: The Home Weatherization Assistance Program (HWAP)-BIL is a no-cost energy assistance program designed to increase the energy efficiency and the health and safety of homes occupied by income eligible residents of Fairfield County. The program is for owner or renter occupied homes whose annual household income is at or below 200% of the federal poverty guidelines.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4t. Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	50	50
	50	50			
	Target Achieved				
	45	45			

Program Name: Warm Choice

Program Narrative: Warm Choice is a free weatherization and energy education program for residential customers who utilize Columbia Gas of Ohio as their main heating source. The objective of the program is to help customers reduce energy consumption and energy costs.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4t. Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	10	10
	10	10			
	Target Achieved				
	8	8			

Program Name: EPP

Program Narrative: EPP is designed to improve the electric efficiency of low-income households who participate in or are eligible for Percentage of Income Payment Plan Plus (PIPP Plus) by performing in-home audits and installing appropriate electric energy efficiency measures.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4t. Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	78	78
	78	78			
	Target Achieved				
	73	73			

Program Name: Housing Assistance Grant

Program Narrative: The Housing Assistance Grant provide home repair services, down payment assistance and home buyer counseling. Those who qualify must be a homeowner, live in Fairfield County and have a household income at or below 50% of MSA Median Guidelines. The program is capable of doing emergency type home repairs (electrical repairs, furnace installation....) or minor home modifications (handicapped shower, wheelchair ramp....).

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4q. Home Repairs (e.g. structural, appliance, heating systems, etc.)	24	24
	24	24			
	Target Achieved		4r. Independent-living home improvements (e.g., ramps, tub and shower grab bars, handicap accessible modifications, etc.)	24	24
	20	20			

Program Name: Housing Preservation Grant

Program Narrative: The Housing Preservation Grant will be used to provide home repair services in Fairfield County excluding the City of Lancaster and the City of Pickerington.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4q. Home Repairs (e.g. structural, appliance, heating systems, etc.)	10	10
	10	10			
	Target Achieved		4r. Independent-living home improvements (e.g., ramps, tub and shower grab bars, handicap accessible modifications, etc.)	10	10
	8	8			

Program Name: Passport

Program Narrative: The Passport Program is a home modification program that is funded by Central Ohio Area Agency on Aging (COAAA). Customers are already pre-approved for Passport by Area Agency on Aging (COAAA). To be eligible, a person must be 60 years of age or older, meet financial requirements and have qualifying functional impairments. Some of the home modifications that can be done through this program are (handrails, wheelchair ramps, bathroom modifications, etc.).

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lean, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4r. Independent-living home improvements (e.g., ramps, tub and shower grab bars, handicap accessible modifications, etc.)	6	6
	6	6			
	Target Achieved				
	6	6			

Program Name: COAAA ARPA

Program Narrative: The COAAA ARPA program is a home modification program that is funded by Central Ohio Area Agency on Aging (COAAA). The objective of the program is to help seniors maintain their independence by providing them with home modifications including ramps and bathroom modifications.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
	Target Enrollment			6	0

4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	6	0	4r. Independent-living home improvements (e.g., ramps, tub and shower grab bars, handicap accessible modifications, etc.)		
	Target Achieved				
	6	0			

Program Name: Lead Hazard Abatement Program

Program Narrative: The Lead Hazard Abatement program provides home repair services and lead hazard abatement in Fairfield County excluding the City of Lancaster and the City of Pickerington, for families with children under the age of six.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4s. Healthy Homes Services (e.g., reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	6	6
	6	6			
	Target Achieved		4z. Other – Lead Hazard Abatement	6	6
	6	6			

Program Name: ODOD Lead Safe Ohio Grant

Program Narrative: The ODOD Lead Safe Ohio Grant program provides home repair services and lead hazard abatement in Fairfield County, excluding the City of Lancaster and the City of Pickerington.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction of elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	Target Enrollment		4s. Healthy Homes Services (e.g., reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	10	10
	10	10			
	Target Achieved				
	10	10			

Program Name: Rent Assistance Programs

Program Narrative: The rent assistance programs comprise of the following programs offered at LFCAA: HOPWA, HCRP and EFSP. Housing Opportunity for persons with AIDS (HOPWA): In partnership with Columbus Public Health and Equitas Health, LFCAA provides housing assistance through a monthly rental subsidy and supportive services for Fairfield County residents and families, as well as those residing in the Columbus Metropolitan TGA, living with HIV/AIDS through the Housing Opportunities for Persons with Aids program. Homeless Crisis Response Program (HCRP) Households that are currently homeless, or are facing immanent homelessness with no other viable options may be eligible for assistance. Eligible assistance includes rent, deposit, utility payments, moving expense, and case management. Emergency Food and Shelter (EFSP): This

program offers up to three months of rental assistance to customers who are late/behind on their rent, or moving into new housing.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
4b. The number of households who obtained safe and affordable housing	Target Enrollment		4c. Rent Payments (RRH)	25	25
	25	25	4d. Deposit Payments (RRH)	25	25
	Target Achieved		4g. Landlord Mediations	25	25
	25	25			
4e. The number of households who avoided eviction	Target Enrollment		4c. Rent Payments (HP)	40	40
	40	40	4f. Eviction Counseling	40	40
	Target Achieved		4g. Landlord Mediations	40	40
	40	40			

Program Name: HEAP

Program Narrative: The Home Energy Assistance Program (HEAP) can provide a one-time direct credit towards eligible households main heating source, regardless of status, beginning July 1 through June 30 of any given year.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4i. Utility Payments (LIHEAP-includes Emergency Utility Payments)	2400	2400
	2400	2400			
	Target Achieved				
	2400	2400			

Program Name: HEAP – Winter Crisis Program

Program Narrative: The Winter Crisis Program assists eligible households that are disconnected, have a pending disconnect notice, need to establish a new service or transfer service, have 25% or less propane, fuel oil, kerosene or wood, or are in need of a furnace repair. The program begins November 1 and ends March 31.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4i. Utility Payments (LIHEAP-includes Emergency Utility Payments)	700	700
	700	700			
	Target Achieved				

	700	700			
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Program Name: HEAP – Summer Crisis Program

Program Narrative: Beginning July 1 through August 31, LFCAA administers the Summer Crisis Program for income eligible clients age 60 and older, or with a statement from a Doctor documenting a medical condition that creates a need for electric service, an air conditioner, a fan, and/or air conditioner repair.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4i. Utility Payments (LIHEAP-includes Emergency Utility Payments)	400	400
	400	400			
	Target Achieved				
	400	400			

Program Name: LIHWAP

Program Narrative: LIHWAP assistance includes one-time payments for water and wastewater arrears.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4k. Utility Arrears Payments	30	30
	30	30			
	Target Achieved				
	30	30			

Program Name: PIPP

Program Narrative: Percentage of Income Payment Plan (PIPP Plus) can enroll households with a regulated utility provider in a monthly payment plan based on the households' income.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
4h. The number of households with improved energy efficiency and/or energy burden reduction in their homes	Target Enrollment		4l. Level Billing Assistance	1500	1500
	1500	1500			
	Target Achieved				
	1500	1500			

Income and Asset Building Services

Program Name: Supportive Housing and Residential Property Services

Program Narrative: Supportive Housing Projects include Rutherford House, for homeless families in which at least one family member is experiencing a disability, and Pearl House, for homeless families where at least one member is in substance abuse or alcohol recovery. Residential property service coordination includes Livingston Arms, Pershing House, Pleasantville Commons, Hopewell Cottages, New Hunterwood and Pleasant View. Case managers work extensively with clients on a variety of employment services, including assisting in job searches, resume development, and interview skills.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target Year 1 Year 2		Services	Target Year 1 Year 2	
3c. The number of individuals who opened a savings account or IDA	Target Enrollment		3m. Saving Accounts/IDAs and other asset building programs	4	4
	4	4			
	Target Achieved				
	4	4			
3h. The number of individuals engaged with the Community Action Agency who report improved financial well-being	Target Enrollment		3c. Financial Management Programs	40	40
	40	40	3g. Child Support Payments	4	4
			3h. Health Insurance	4	4
			3i. Social Security/SSI Payments	4	4
			3j. Veteran's Benefits	1	1
	Target Achieved		3k. TANF Benefits	4	4
	30	30	3l. SNAP	12	12

Program Name: Emergency Shelter

Program Narrative: Four efficiency apartments house families with children that have no other identified housing options. Case managers work extensively with clients on a variety of employment services, including assisting in job searches, resume development, and interview skills.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

*FNPI	Target		Services	Target	
	Year 1	Year 2		Year 1	Year 2
3c. The number of individuals who opened a savings account or IDA	Target Enrollment		3m. Saving Accounts/IDAs and other asset building programs	6	6
	10	10			
	Target Achieved				
	6	6			

3h. The number of individuals engaged with the Community Action Agency who report improved financial well-being	Target Enrollment		3c. Financial Management Programs	10	10
			3g. Child Support Payments	4	4
	10	10	3h. Health Insurance	4	4
			3i. Social Security/SSI Payments	4	4
	Target Achieved		3j. Veteran's Benefits	1	1
			3k. TANF Benefits	4	4
	6	6	3l. SNAP	6	6

Services Supporting Multiple Domains

Program Name: LFCAA

Program Narrative: At the foundation of Community Action is our commitment to help provide crisis intervention for the low-income population of Fairfield County. Every client coming to the Agency for any type of service will meet with a case manager or another staff member. While interacting with the clients the staff members will ensure the client is aware of all other Agency programs. If clients are eligible for a service they were not aware of, the staff member will begin the process of filling out applications and/or giving the client additional information about the program. Should the Agency not have a service the client needs, then the staff member will give the client a referral to an agency that would be able to assist them. Staff will work closely with partners to implement initiatives and provide services to our clients.

CSBG Funds Use: CSBG funds will be used for staff wage and fringe, supplies, equipment, space costs, audit costs and other direct costs.

***Approximate CSBG Domain Funding:** \$49,214

Services	Target Year 1	Target Year 2
7a. Case Management	5000	5000
7b. Eligibility Determinations	5000	5000
7c. Referrals	1000	1000

Program Name: Car Repair Program

Program Narrative: This program will allow for minor vehicle repairs to enable client vehicles to be road safe.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

Services	Target Year 1	Target Year 2
7d. Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	0	25

Other

Program Name: CACFP

Program Narrative: Through the Child and Adult Care Food Program, the Early Childhood Programs is able to provide meals to Head Start students at our Amanda, Tarhe and Sanderson centers. Also at the Sanderson center we are able to provide meals to Lancaster City School preschoolers.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

Activity/Services: Meals are provided to Head Start students at our Amanda, Tarhe and Sanderson centers. Also at the Sanderson center we are able to provide meals to Lancaster City School preschoolers.

Program Name: Sanderson Early Childhood Center

Program Narrative: An early childhood center collaborative between LFCAA and Lancaster City Schools.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

Activity/Services: The Sanderson Early Childhood Cooperative currently houses six Head Start classrooms, an Ohio Early Childhood Education room and Lancaster City Preschool classrooms. The Head Start program provides school readiness opportunities to children age 3-5 years in a preschool center-based and home-based setting. The children will be reported with the Head Start program in the Education and Cognitive Development domain.

Program Name: Recycling Center

Program Narrative: Lancaster-Fairfield Community Action Agency began its recycling program in 1980 as a pilot project that provided a training ground for teaching job skills. The Recycling program and center became self-supporting after five years, focusing on the buy-back of marketable recyclables. In May of 2006, a new recycling center was built to be used for the collection/processing of recyclable that are shipped to various markets and made into new products. Currently, the recycling center consists of a buyback program, document destruction, commercial/institutional recycling, has 25 drop off satellite locations and countywide education. Our goal is to conserve natural resources and divert waste from going into the landfills while providing employment opportunities and job training.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

Activity/Services: Currently, the recycling center consists of a buyback program, document destruction, commercial/institutional recycling, has 25 drop off satellite locations and countywide education.

Program Name: Recycling Center Education

Program Narrative: The Recycling and Litter Prevention Program is an educational series of activities and events that reaches youth and adults in Fairfield County. This program is intended to demonstrate how to reduce waste, reuse old items, recycle materials, and become more environmentally friendly. The Recycling and Litter Prevention Program uses a variety of materials and resources within the county that help residents of all ages take part in hands on activities that promote cooperative, holistic learning. Some of these activities include the creation of edible landfills, community clean up days, Earth camp, outreach events and workshops. This program strives to implement recycling education and services in local schools, government offices, businesses and industries through contact with teachers and administrators.

CSBG Funds Use: N/A

***Approximate CSBG Domain Funding:** \$0

Activity/Services: The Recycling and Litter Prevention Program is an educational series of activities and events that reaches youth and adults in Fairfield County. The Recycling and Litter Prevention Program uses a variety of materials and resources within the county that help residents of all ages take part in hands on activities that promote cooperative, holistic learning. Some of these activities include the creation of edible landfills, community clean up days, Earth camp, outreach events and workshops.

Target Year 1	Target Year 2
3850	3850



Board President
Michael Oatney

Executive Director
Clinton Davis

November 2, 2023

To: Fairfield County Commissioners

From: Randall Hunt, Deputy Director / Housing Director
Lancaster-Fairfield Community Action Agency

Regarding: CHIP Mortgage Loan Payoff – Micah and Lindsay Lusher

Micah and Lindsay Lusher received a Program Year 2016 CHIP loan for Rehab Construction for their property located at 313 North Main Street, Sugar Grove, Ohio 43155. This was a forgivable loan over five years with a loan deferred amount. The terms of the forgivable loan have been met. The deferred loan amount, due upon the sale of the property is \$5,993.75

Please deposit the attached check in the amount of \$5,993.75 in the CHIP, HOME Program Income Account.



11/07/2023

1743 East Main Street • P.O. Box 768 • Lancaster, Ohio 43130
Phone: (740) 653-4146 • Fax: (740) 653-4462
www.faircaa.org • www.fairfieldrecycles.org



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County budget director Bart Hampson says third quarter revenues are strong



Jeff Barron

Lancaster Eagle-Gazette

Published November 2, 2023

LANCASTER – The Fairfield County commissioners got an update Tuesday about the county's third quarter finances from county budget director Bart Hampson.

"The forecast continues to show strong revenue throughout 2023 while expenses are coming in lower than planned," Hampson said.

Third quarter revenue is at \$53.8 million and was \$6.8 million, or 14% higher than last year's third quarter. Additionally, property tax revenue is up \$2.7 million and sales tax revenue is up \$800,000 from the third quarter of 2022.

Expenditures for the third quarter are at \$43.8 million.

Commissioner Dave Levacy said those numbers are pretty much in line with what they were estimated to be.

In other business:

- The county applied for a \$250,000 Ohio Department of Development grant to improve energy efficiency at the Fairfield County Workforce Center in Carroll and the Fairfield County Job and Family Services building here. The money would go toward installing LED lighting at the JFS building and improving the heating and air conditioning system at the workforce center.
- Commissioner Jeff Fix said he is continuing to visit various local officials in the county informing them about the proposed county land use plan.
- County treasurer James Bahnsen said the county is working with Urban Restoration to help the company apply for state money for the demolition portion of its renovation of the former Essex building at 219 N. Columbus St.

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County commissioner Jeff Fix is spreading the word about the proposed land use plan



Jeff Barron

Lancaster Eagle-Gazette

Published November 3, 2023

LANCASTER – Much of the public balked when the Fairfield County commissioners introduced a proposed land use plan several weeks ago.

"I think it's human nature that people fear the unknown," Commissioner Jeff Fix said. "And they don't like change. Those two things are really in play when you have a conversation about growth that's coming your way. They don't know what that's going to look like and how that's going to impact them."

The county wants to update its 2018 comprehensive development plan, which is where the current plan came from. The county is working with a company called Planning NEXT on the new plan. Fix previously said trying to figure out where to place housing, industry, retail and more is the purpose of the plan. He said local villages and townships can use the plan however they see fit and that nothing is forced on them.

The county commissioners wanted to approve and implement the plan a few weeks ago. But because of the public's pushback, they have delayed it until maybe sometime next year.

At a September public meeting, Liberty Township resident Kelly McCully said the county needs more community feedback on the plan. Others expressed similar concerns.

Since then, Fix has been meeting with township trustees and others in local government, along with members of the public. He said some people are coming around more to the idea of a plan.

"We're on a mission to go see all 13 townships and all 11 villages," Fix said. "We're maybe a third of the way through that process. But it's been a really positive experience. We're out hearing from the township trustees, village councils and their constituents about what they want to see in the future of their particular part of the county."

He said the meetings have brought good conversations about the county's anticipated growth and how the various municipalities can plan for that growth, along with protecting taxpayers and as much land as possible.

"We're making progress," Fix said.

He said the county did not spread word about the goals of the plan enough to the public at first.

"We didn't engage with each township," Fix said. "Some of the townships participated in our steering committee, but not all of them did. And some of our villages participated, but not all of them did. If you've got one township trustee who gives a five-minute report at a township meeting that people aren't attending, the word's really not getting out as to what we're doing."

Therefore, the Fix invites the public to the meetings he's now conducting. He said if 50 people attend the meeting, the county can tell the story of the land use plan in a way it resonates.

"When we walk people through the idea that change is coming whether we like it or not, and the best thing we can do is to prepare for it, protect the taxpayers and protect the land, they understand better," Fix said. "So the fear of the unknown kind of goes away. And I think people are more accepting that if change is going to happen, let's use to our advantage and not let it happen to us."

The plan is available to review at www.co.fairfield.oh.us/rpc.

jbarron@gannett.com

740-681-4340

Twitter: @JeffDBarron

Fairfield County
Est. Electric Savings

Utility	No. of Active Accounts	Total Estimated Annual Usage (kWh)	CCAO Program Participation (Bill Periods)
AEP Ohio - Ohio Power	37	8,011,000	May 2015 - Current

Est. May 2015 - September 2015 Savings*	\$10,900	Est. October 2019 - September 2020 Savings	\$20,600
Est. October 2015 - September 2016 Savings	(\$7,300)	Est. October 2020 - September 2021 Savings	\$10,500
Est. October 2016 - September 2017 Savings	(\$15,800)	Est. October 2021 - September 2022 Savings	\$102,000
Est. October 2017 - September 2018 Savings	\$0	Est. October 2022 - September 2023 Savings	\$321,600
Est. October 2018 - September 2019 Savings	\$20,400		
EST. TOTAL PROGRAM SAVINGS		\$462,900	

Notes:	
All numbers are rounded as they are estimated.	
Values are based on historic usage information from available utility data, available supplier data, and/or previous County RFPs.	
Values are based on the contract rate(s) during the noted time periods, including any price adjustments and any pass-through cost components, such as capacity.	
Savings are based on the estimated applicable utility Standard Service Offer (SSO), also referred to as the price-to-compare (PTC), by rate code for the noted time periods.	
The utility SSO rates are the default prices available to accounts purchasing their electricity directly through the local utility (non-shopping customers).	
Estimates include approximate load added or dropped during each contract term.	
Estimates only include contracts executed within the CCAOSC Electric Program and exclude any time period where a contract may not have existed.	
*Denotes partial year savings.	



CCAOSC Electric Aggregation Program 2023 Update

Fairfield County

Program Information

Participating Communities

Villages: Baltimore, Millersport, Rushville
Townships: Pleasant, Richland, Walnut

Utility Area(s)	AEP Ohio
Supplier	Dynegy
Price (\$/kWh)	\$0.0519
Contract Term (Bill Months)	January 2022 – December 2024

September 2022 – August 2023

Average Residential Meter Enrollment	Total Residential Meter Usage (kWh)	Average Commercial Meter Enrollment	Total Commercial Meter Usage (kWh)
1,989	24,425,000	322	4,224,000

Total Est. Residential Savings	Total Est. Commercial Savings
\$722,000	\$124,000

Est. Savings per Residential Meter	Est. Savings per Commercial Meter
\$363	\$384

Total Est. Savings (Sept. 2022 – Aug. 2023)	Total Est. Savings Since Program Inception
\$846,000	\$971,000

All meter count and usage values are based on information reported by the Program Supplier and are reflective of the communities actively participating in the program for the time periods noted. All savings values reflect a comparison to the estimated utility prices-to-compare for the same time periods and applicable utility rate codes. Information is reflective of contracts executed within the CCAOSC Electric Aggregation Program only. All values are rounded.

FAIRFIELD COUNTY**Est. 2024 Electric Budget**

2024 Total Estimated Usage (kWh)	2024 Total Estimated Generation Costs	2024 Total Estimated Distribution Costs	2024 Total Estimated Electricity Costs (kWh)	2024 Total Estimated Unit Costs (kWh)
8,011,000	\$472,000	\$540,000	\$1,012,000	\$0.126

Notes:

All costs are based upon historic account information from previous County RFP's, current and past suppliers, and available utility data.

Actual usage and demand will vary based upon several factors including but not limited to weather, facility operations, energy management & efficiency efforts, etc.

Estimated usage includes approximate load added and/or deleted during the current contract term.

Est. Generation costs are based upon current contract rate(s) and include est. capacity costs for capacity pass-through agreements

Capacity costs are estimated using known PLCs and auction results as of 02/28/2023. Costs will vary based on final auction results and future PLC values.

For contracts expiring during calendar year 2024, future generation costs are estimated based upon recent RFP results for various counties and current market conditions.

Contracts set to renew in 2024 may see higher generation costs due to increases in the wholesale electric market.

Updated budget projections can be provided once a renewal agreement is executed to better estimate these future costs.

Est. Distribution costs are based upon utility tariff rates as of 06/27/2023 for each rate code.

Utility tariff rates and riders are updated periodically and can vary substantially, therefore actual distribution costs will vary.

Est. Distribution costs are based upon historic and/or estimated demand.

All values are rounded as they are estimated.

David Levacy, Commissioner
Jeff Fix, Commissioner
Steve Davis, Commissioner
210 East Main Street, Room 301
Lancaster, Ohio 43130

Dear Commissioners,

As a resident of Fairfield County, I am writing in support of the Eastern Cottontail Solar project. I believe this project is important for our county, our region, and the State of Ohio.

Eastern Cottontail Solar would bring benefits to local schools, county, township, and other critical county services. In this way, Eastern Cottontail would not only support my job, but it would support my community. The project creates opportunities for local businesses in Fairfield County and positively impact our way of life.

Ohio has always been on the forefront of energy innovation, and to maintain this we must continue to encourage energy development in our state. We import 25 percent of the energy we use, and every day we are losing more Ohio-based energy. There is a real need for new energy sources.

A project like Eastern Cottontail would bring significant local jobs to our region. The construction, and long-term operation and maintenance jobs are essential to the health of our economy and livelihood of our families.

I look forward to having a world class clean energy project in our community and hope I can count on you for your support.

Thank you,

Brandon Wilson

239 Dean Ave. Lancaster

David Levacy, Commissioner
Jeff Fix, Commissioner
Steve Davis, Commissioner
210 East Main Street, Room 301
Lancaster, Ohio 43130

Dear Commissioners,

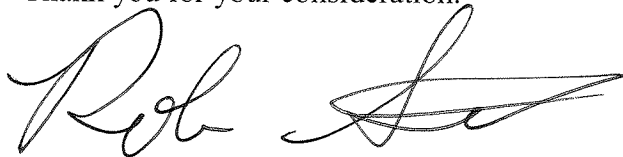
As a resident of Fairfield County, I am writing in support of the Eastern Cottontail Solar project. I know how important it is to hear from local residents on matters that impact our community.

There is a skyrocketing demand for renewable energy in the state of Ohio and I look forward to helping meet this demand, while providing for my family. As someone who works in the energy industry, the development of these projects ensures the production of reliable energy in Ohio continues to be strong. Our energy supply should be diverse and provide opportunities for our workforce. Utility-scale solar meets that demand.

By being at the forefront of the changing energy landscape, our workers get a front-row seat to the constantly improving, low-impact nature of these projects. Eastern Cottontail Solar will create good-paying jobs for our workers that significantly contribute to our schools, township, county, and other important local services.

I am pleased to see a company commit to using local workers and pay good wages. I hope I can count on your support to make sure this happens.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Rob Davis". The signature is fluid and cursive, with a large initial "R" and a stylized "D".

1547 Scenic Valley Place
Lancaster Ohio 43130

David Levacy, Commissioner
Jeff Fix, Commissioner
Steve Davis, Commissioner
210 East Main Street, Room 301
Lancaster, Ohio 43130

Dear Commissioners,

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A project like Eastern Cottontail would bring significant local jobs to our region. The construction, and long-term operation and maintenance jobs are essential to the health of our economy and livelihood of our families.

I look forward to having a world class clean energy project in our community and hope I can count on you for your support.

Thank you,


1346 Snake Rd. SW

To: Fairfield County Commissioners & Staff
From: Dr. Carri Brown, County Auditor
Date: November 1, 2023
Subjects: Real Estate Abstracts Filed with the Department of Taxation; Revenue for the General Fund; Capital Asset Policy; and Enterprise Resource Planning

- **Fairfield County's abstracts of values regarding Real Property, Exempt Property, and Current Agricultural Use Valuation have been filed with the Department of Taxation.** The Department of Taxation will review the values and ultimately approve the abstracts. Our timely filing using electronic methods will ensure the ability for the Department of Taxation to promptly review and approve our abstracts in preparation for calculating tax reduction factors.
- **The 2023 revenue estimate for the general fund is \$62.6 M, and about 92% has been collected as of the end of October.** Sales tax is tracking ahead of estimates, while reimbursements for attorney fees and certain charges for services are tracking behind estimates. Property taxes and investment income are on target.

As forecasted, following the Investment Advisory Committee meeting of October 31, the 2024 revenue estimate was increased by \$1.4 M for investment income, for a total of \$6.4 M for investment income. The total revenue estimate of the general fund for 2024 is now \$62.9 M.

Annual investment earnings of 2023 are estimated at \$6.1 M. Formal estimates for investment income are aligned with the County Treasurer's recommendations.

- **Also as forecasted, we will be proposing a resolution to document capital asset policy to align with Government Accounting Standards Board provisions and local practices.** For example, vehicle depreciation is now a range of 5-8 years, instead of 4 years. The capitalization threshold is \$10,000.
- **Stay tuned for new information about reporting options in Enterprise Resource Planning.** The good news is that within our existing budget, we are able to offer new options for reporting in 2024. There will be training about the new reporting module which will increase efficiencies for grant recipients, departmental reporting, and IT. Thanks to Bev Hoskinson for finalizing the approach and for leveraging the option to include training for departments at no additional charge.

We are extraordinarily excited about the abstract being approved by the state already – we are told it was the first in the state to have been approved. In years past, the approvals might have come at the end of the year. The data we provided was justified and well organized, and the quality control resulted in the earliest approval ever. This matters because this will give us the ability to develop additional quality control measures in the next several weeks prior to the creation of tax bills.



Carri L. Brown, PhD, MBA, CGFM
Fairfield County Auditor

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💻 <https://www.co.fairfield.oh.us/auditor/>
✉ carri.brown@fairfieldcountyohio.gov
📍 108 N. High St., Lancaster, Ohio 43130



Wins of the Week!

The week began with a *celebration of team birthdays and work anniversaries* in October.

During the all-team meeting we also prepped for the *filing of the abstract* and discussed pending litigation, as well as several data management processes. Throughout the week, there have been several open, honest conversations that have helped us plan for the future. Thanks for your mission-focused approach, even as we continue to change and adopt new practices.

Directors met after the all-team meeting to follow up on plans for November, which include the *November 8th Making Numbers Count seminar and the November 15th as GIS Day*. Thanks to the Board of County Commissioners for the two proclamations to honor the accounting and GIS professionals.

We are excited about the reporting changes within CRMS and will be adding some additional functionalities to Enterprise Resource Planning. These changes might seem minor, but they are of great support to those who have federal reporting requirements. **Thanks to the Commissioners for their collaboration.** We are so excited to also implement a **new reporting module** with our enterprise resource planning, allowing for efficiencies with reporting and with IT.

Carri attended a *County Auditors' Association Meeting* on Monday to review pending legislation. There continues to be attention on property tax reform.

We submitted the *second tech cred grant report* and will receive reimbursement for training to be paid into the general fund.

Carri met with officials of *Lancaster City Schools* to share thoughts about the economy, valuations, and legislation in order to help them prepare long-term budgets. We will continue to meet with officials of multiple entities to provide support and analyses. **During the conversation, we also shared information about the GIS department and the educational tools available, and they were thrilled with this information.**

We celebrated National Ohio Day on November 2! Thanks to Rachel Elsea for sharing some trivia and history with a fun quiz.

An *all-access meeting* was conducted this week to promote an improved sense of welcoming within Downtown Lancaster for people with all abilities. There will be opportunities for greater connections with DD. *A new self-assessment tool was developed to support the private and public sector.*

We conducted a *reappraisal meeting for the sexennial update* – **and the tax abstract for 2024 was filed in such a good way that it was approved immediately by the state. This is affirmation of the good quality control of the REA team - the data was justifiable and well organized. Because of this hard work, we are on to the next steps in record time.**

This week, we celebrated the *continuing education and recertifications*. Thanks to Josh Harper, Robin Balthaser, Greg Forquer, and Linda O'Toole.

Month-end activities closed as expected – and there is attention being given to helping those who are having trouble with monitoring their cash balances.

We prepared a letter and summary of MCJDC activity for the annual update to all county auditors and MCJDC officials. The summaries were provided on November 3. Fairfield County serves as the Fiscal Agent for the MCJDC which is an effort that support the county in its contracting with the joint venture. **During the meeting on November 3, we celebrated the retirement of Bruce Simons who was one of the founding Board of Trustee members. November 3 was his last Trustees meeting, and we celebrated his service.**

With Finance, we also *finalized the arrangement with Local Government Services* and the Auditor of State for 2023.

The *monthly newsletter* was published – and it was content-rich. **The Maps of the Month were timely as there was a lot of interest in the borders of wards and precincts.**

We celebrated *Bev Anders' retirement on Halloween* – and we also celebrated Halloween together. The Payroll Department won the award for the best costumes!

We also had some news with *personnel*:

- *Sarah Quinn* is going back to her roots with Developmental Disabilities and has accepted a position with the Fairfield County Board of DD. We are very proud of Sarah for the work she has accomplished with us, and we wish her all the best with DD. May she and the agency continue to thrive and serve with their awesome mission. Sarah's last day with us will be November 17 – and the good news is that she will only be a phone call away.
- *Amanda Rollins* will be joining us as a Settlements and Administration Analyst on November 13. Amanda most recently served as a Business Process Analyst with the state of Ohio. She has more than 10 years of experience as an analyst and software developer. Amanda has a Bachelor of Science Degree from DeVry University and a Master of Business Administration from Ohio Dominican University. In addition, she has lean belt/six sigma training. Amanda is a community volunteer, having served most recently for a dog shelter and Habitat for Humanity. She is a goal-driven analyst and is eager to begin her career with Fairfield County.

On Thursday, Carri and her husband received a Coronet Award from the Fairfield County Heritage Association. The Brown Home will be on the Spring Heritage Tour in 2024, just like 108 N. High was on the tour this year!

Carri Brown, Jen Dickerson, and Michelle Wright attended the *Athena Banquet in Pickerington*.

Rachel Elsea passed out *dictionaries during her lunch to third graders* as part of a Rotary project this week. The students were so happy to receive the dictionaries – books to hold in their hands!

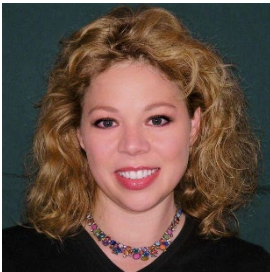
We received a nice thank you note from the *Southeastern Correctional Institute* for our volunteer work and educational outreach to support *fathers upon reentry to society*.

Together, we have been enjoying the *OSU Extension Wellness* encouragement – gratitude is an emotion of great power!

We are *thankful for the positive, collaborative spirit* in Fairfield County.

AUDITOR'S LEDGER:

News from the County Auditor's Office



From the Desk of County Auditor Carri Brown

It's hard to believe that the holiday season is quickly approaching and our days will soon be getting shorter. Don't miss the opportunity to enjoy the beautiful fall foliage we've been blessed with this year and keep an eye out for all the creative scarecrows on the Fairfield County Scarecrow Trail!

In this edition of *Auditor's Ledger*, we are sharing our 2023 Year in Review document, featuring an article from our BOR Administrator, Linda O'Toole, Esq., about the Board of Revisions process, and introducing Making Numbers Count: a new in-service for individuals who support the financial and payroll processes of the county.

In November, we celebrate National Accounting Month and honor our local Veterans for their service and sacrifice. We're sharing a new map of the month for November, as well as a couple previous maps that seem to get a lot of interest this time of year. Next month, you'll have the opportunity to vote on your favorite map! Finally, we are sharing some photos that capture the good times had at the Fairfield County Fair.

If you missed a previous issue of our newsletter, you will find all of them posted online. We encourage you to visit our websites for ongoing updates and important information:

- [General County Auditor Information](#)
- [Real Estate Assessment Information](#)

Kindest regards,

A handwritten signature in blue ink that reads "Carri L. Brown".

Carri Brown, PhD, MBA, CGFM

County Auditor

News From the Auditor's Office

Year In Review

Last year, the Fairfield County Auditor's Office released its first Year in Review report highlighting key projects and services provided throughout the year. We are excited to release that latest Year in Review document, with updated data for 2023.

This document allows the public to see the many roles the Auditor's Office has in county government from the assessment of property, to serving as the Chief Financial Officer, to administering various state programs.

View the [2023 Year In Review](#).



Board of Revision

The Fairfield County Board of Revision (BOR) reviewed and decided 117 BOR cases this year in a record-setting timeframe. The BOR began hearing cases pertaining to the 2022 tax year on April 2, 2023 and concluded the hearing season on May 31, 2023. The team did all of this while adjusting to statutory changes, which specifically affected case filings by Boards of Education.

Read the full article

Making Numbers Count Financial Inservice

The Auditor's Finance Office is pleased to announce ***Making Numbers Count Financial Inservice*** for all individuals who support the financial and payroll processes of the county. This event will take place on November 8th. The Inservice will cover year-end reminders as well as internal control manual updates. Awards of Excellence will be announced and presented to county financial staff. We are excited to share valuable updates and information intended to support those who are responsible for financial reporting, accounts payable, and payroll functions.

GIS Day

GIS Day is an annual event celebrating geographic information systems-based technologies. GIS Day is November 15 this year!

Check out the [GIS Day Story Map](#) to learn more about the Fairfield County GIS Department and how you can get involved.

Fairfield County Board of Commissioners

A Proclamation Recognizing
November 15, 2023, as Geographic Information Systems Day

WHEREAS, it is the pleasant responsibility of the Fairfield County Commissioners to recognize people, organizations, and occasions of outstanding achievement and significance; and

WHEREAS, geographic information systems (GIS) technology allows us to see and model complex relationships and patterns to develop good responses and services; and

WHEREAS, there is a need to promote GIS awareness, education, and technical training so that we can use this rapidly developing technology to its full potential; and

WHEREAS, Fairfield County acknowledges those that have chosen GIS as their profession or as part of their discipline to improve the lives of our citizens; and

WHEREAS, having a day of GIS activities open to citizens and government leaders will help promote STEM education and inspire others to a higher calling to use technology for good; and

WHEREAS, Fairfield County is committed to utilizing GIS to inform decision making and better serve its residents; and make useful geographic information open and easily available to the public as a platform for innovation supporting public safety, real estate assessment, utilities, mapping, surveying, planning, and more.

NOW THEREFORE, the Fairfield County Board of Commissioners, does hereby formally declare its respect and recognition of:

November 15, 2023, as GIS Day

We call upon everyone in Fairfield County to observe this day to increase recognition, respect, and support for accounting and finance professionals.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of the County of Fairfield to be affixed to this Proclamation on the 31st Day of October in the Year of Our Lord, Two Thousand and Twenty-Three.


Steven A. Davis, David L. Levisy, Jeffrey M. Fix
Commissioner Commissioner Commissioner

Community Connections



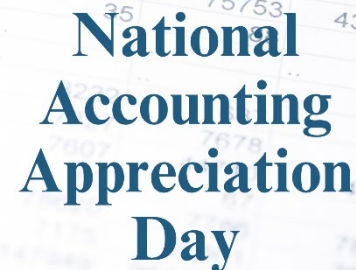
Follow Your Auditor's Office On
Social Media!

Did you know we have over 3,000 followers across our four social media platforms? If you're not one of those 3,000, you should join and follow!

- [LinkedIn](#)
- [Facebook](#)
- [Instagram](#)
- [Twitter](#)
- [YouTube](#)

Accounting Day

November is National Accounting Month and November 12th is National Accounting Appreciation Day this year. The Commissioners recognized more than 50 Fairfield County financial and accounting staff, as well as all community stakeholders who serve in accounting roles, during the October 31st Commission meeting.

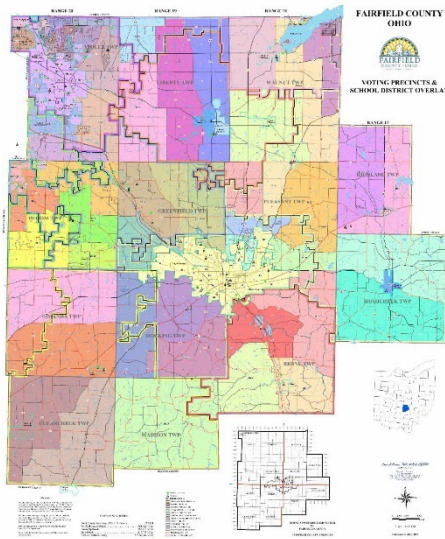


**National
Accounting
Appreciation
Day**

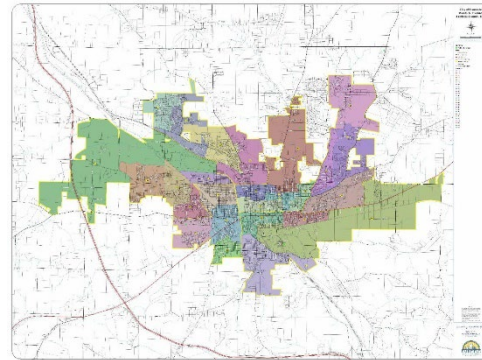


Map of the Month - November

November 7th is Election Day so it's only fitting that the Map of the Month features precincts throughout Fairfield County. This month we have a precinct map of Fairfield County as well as a map of the City of Lancaster. If you are not sure where your polling location is, you can use the Board of Election's Polling Location Search feature found [here](#).



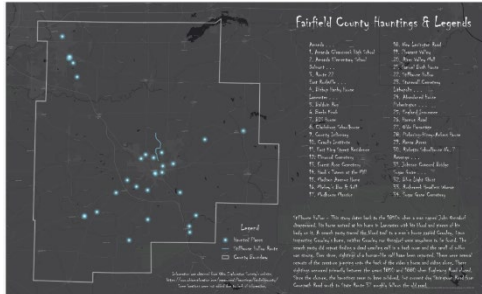
The map of Fairfield County precincts also includes an overlay of school districts. View a more detailed and zoomable version of the map [here](#).



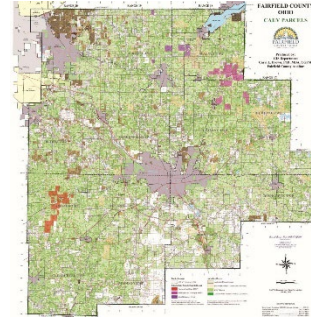
The City of Lancaster map includes the six wards of the city and their precincts. The zoomable version of the map can be found [here](#).

Maps of Interest

Our maps of the month are quite popular, and we often hear from community members asking about them. Below are links to two past maps that we get frequent requests for, and you can find all of the maps by visiting [our website](#).



[The Haunted sites in Fairfield County](#)



[CAUV Parcels & Proposed Solar Projects](#)

Vote for your favorite!

Next month's newsletter will have a link to vote for your favorite Map of the Month for 2023.

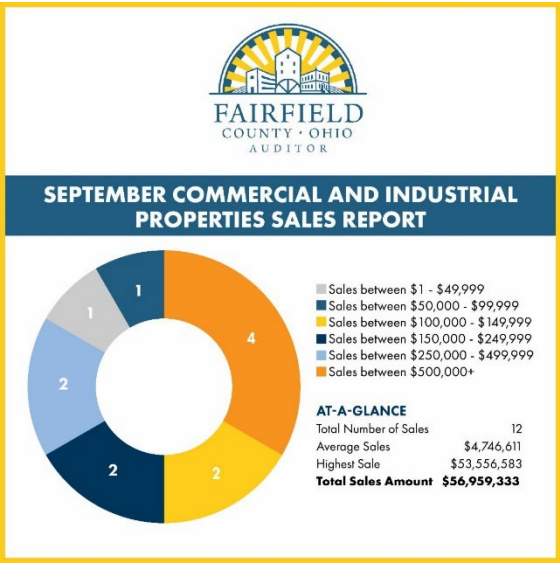
Happy Veterans Day

In honor of Veterans Day, we would like to take this opportunity to recognize our community's veterans for their selfless service to our country. We hope you feel deeply appreciated for your service and the impact you have made on so many lives. Thank you, veterans!

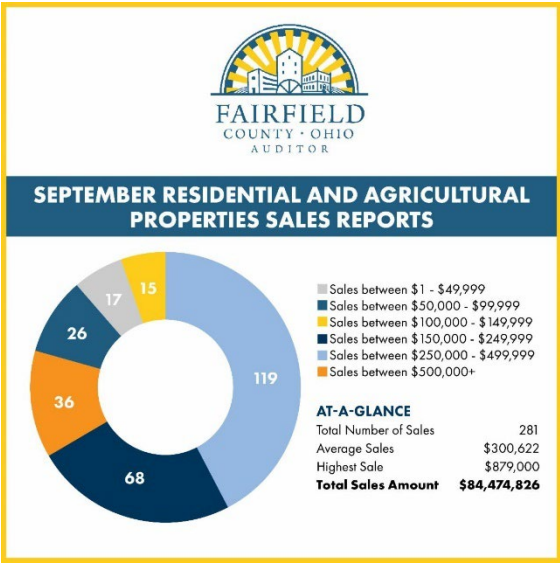


Did You Know?

The graphs below represent Commercial/Industrial and Residential/Agricultural Property Sales in Fairfield County during the month of September. The highest September Commercial/Industrial Sale was \$56,959,333. The highest Residential/Agricultural Sale was \$84,474,826. There were 12 Commercial/Industrial Sales and 281 Residential/Agricultural Sales.



Commercial and Industrial Properties Sales Report



Residential and Agricultural Properties Sales Reports

Get to Know Our Team

Trail of Scarecrows

Time is running out to vote for your favorite scarecrow in Fairfield County. While there are a lot of great creations, we think our Pink Lady is the best and hope you vote for her!

[VOTE NOW!](#)



Our team had a great time at the Fairfield County Fair this year!



Keller Barber, a student of FCBDD Forest Rose, winning his class.



Owen, in peewee showmanship and doing it solo without a mentor.





Happy Birthday!

Carter – October 1
 Randy – October 3
 Jen D – October 6
 Lori K – October 15
 Linda – October 21
 Crystal – October 21



Resources



Public Records Requests

The mode, median, and average response time for public records requests to the County Auditor's Office is within one day. If you have a request, please contact Rachel Elsea at rachel.elsea@fairfieldcountyohio.gov.

Frequently Used Forms

Most of the County Auditor forms can be found on our website. Special thanks go out to Angel Horn, Deputy Auditor, for updating our vendor forms.

November Dates of Interest

- Nov. 7 – Election Day
- Nov. 10 – Offices Closed in Honor of Veterans Day
- Nov. 11 – Veterans Day
- Nov. 23 & 24 – Offices Closed for Thanksgiving Holiday

SAVE THE DATE

GIS Day – Nov. 15

VOLUME 3, ISSUE 5

THE ADAMH STAR

An newsletter of the Fairfield County ADAMH Board



Our Mission: To partner with communities to create opportunities and encourage participation in quality mental health and/or addiction prevention, treatment, wellness, and recovery services and supports.

STARLIGHT CENTER EXPECTED TO OPEN THIS DECEMBER



So many happenings within our community and the StarLight Center is one of them! The opening was expected to be earlier this summer, but there have been delays due to many variables. It is now in its final stages of completion and community members can begin utilizing crisis services there early next year. The building must be complete before required certifications can be obtained, but once received, The StarLight Center will be open for individuals seeking help.

The facility is for adults who are struggling with an immediate and urgent mental health or substance use concern that is not able to be resolved through outpatient services and yet not severe enough to require hospitalization. Services are voluntary to individuals needing treatment and will be provided by Ohio Guidestone - one of the Fairfield ADAMH Board's current network of care agencies.

An announcement to attend a community open house will be made once the building is complete.



WHAT'S IN THIS ISSUE

STARLIGHT CENTER UPDATES 1

FAIRFIELD COUNTY FAIR
HIGHLIGHTS 2

HAPPENINGS AND EVENTS 2

ADAMH BOARD UPDATE 2

HUNGER ACTION MONTH 2

OACBHA MINI GRANT 2



Join Us For A Timeless Winter Wonderland at DACO

Step into a holiday wonderland at the Decorative Arts Center of Ohio and celebrate a Christmas of craftsmanship and creativity spanning more than five centuries.

Guests will explore a treasure trove of rare finds, cherished childhood memories and enchanting decorations created by families and gifted artists in this special holiday exhibition that **opens November 24** and runs through December 31.

A Homemade, Handmade and Artist-Made Christmas exhibition will include extremely rare ornaments and artifacts, including a page extracted from a Bible dated 1420. The hand-scribed page depicts the story of the three wise men who followed a star from the East to Bethlehem in search of the newborn king.

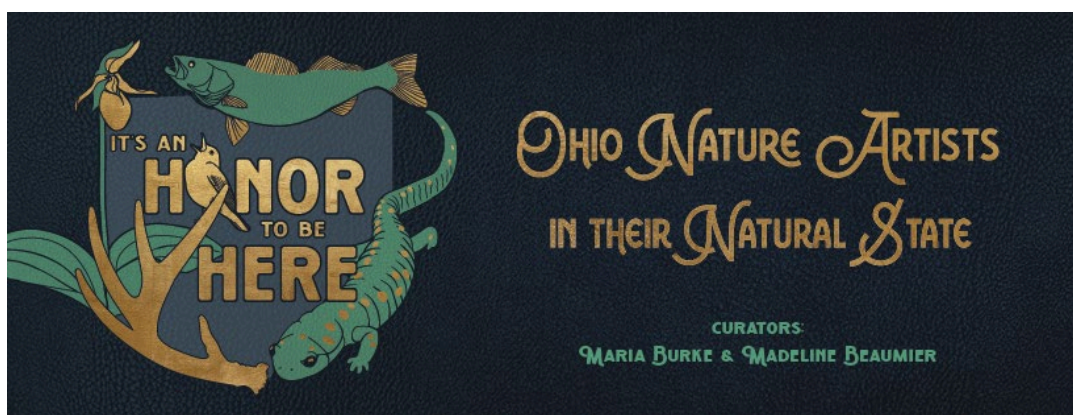
Curated by Dr. George and Jeanne Johnson, this year's holiday display offers a unique perspective on the evolution of Christmas decorations. Visitors can expect a nostalgic experience as they peruse the ornaments and decor items painstakingly crafted by families, talented artists and skilled artisans, each with a story to tell.

Mark your calendars! Dr. Johnson will hold a special curator talk and tour December 10 at 1:00 pm and 3:00 pm. These are sure to be popular events, so make sure you register in advance!

REGISTER FOR THE DEC. 10, 1:00 PM CURATOR TALK

REGISTER FOR THE DEC. 10, 3:00 PM CURATOR TALK

MORE ABOUT THIS YEAR'S CHRISTMAS EXHIBITION



It's an Honor to Be Here Celebrates Ohio Artists and State's Diverse Landscape

Exploring the eclectic backgrounds and relationships between artists and the natural world, *It's an Honor to Be Here: Ohio Nature Artists in Their Natural State* runs through December 31 at the Decorative Arts Center of Ohio.

This unique exhibition inspires curiosity and respect for nature throughout Ohio and the talented artists who dedicate their craft to interpreting it. Curated by Maria Burke and Madeline Beaumier, this exhibit features a wide variety of mediums, from traditional painting to taxidermy, paper sculpture, video and fiber arts.

All artwork featured in the exhibition is by Ohio artists and represents all of Ohio's natural regions - from the Lake Plains to the eastern Appalachian Plateau, the western Till Plains and the southern Bluegrass Region.

This exhibition has been made possible in part by the Payne Fund; [Ohio Humanities](#), a nonprofit organization that shares stories to spark conversations and inspire ideas; and the National Endowment for the Humanities: Democracy demands wisdom. Any views, findings, conclusions or recommendations expressed in this exhibition do not necessarily represent those of Ohio Humanities or the National Endowment for the Humanities.



Polypores
Amy Casey

Upcoming Exhibition Programming:

Life Drawing: From Live Avian Ambassadors

Learn the unique techniques used by contemporary naturalist artists to capture lifelike expressions of native birds. Explore the relationship between anatomy and art as you delve into the underlying shapes and forms that bring these art pieces to life with the help of instructors Maria Burke and guest avian models. Bring your choice of drawing or painting medium.

When: Friday, November 3, 6:00-8:00 pm

Where: Mambourg Nature Center, 5531 Cincinnati-Zanesville Road NE, Lancaster

Cost: Free; Registration required at education@fairfieldcountyparks.org

Flower Powered Flower Making

Immerse yourself in the enchantment of crafting larger-than-life floral masterpieces using the versatile medium of EVA foam, taught by instructors Maria Burke and Madeline Beaumier. Let your imagination run wild as you select from the classic rose or other seasonally-themed flora. All supplies are provided. Ages 12-adult.

When: Saturday, November 4, 1:00-3:00 pm

Where: Decorative Arts Center of Ohio

Cost: \$30/\$27 member

[Register Here](#)



Running concurrently with *It's an Honor to Be Here: Ohio Nature Artists in Their Natural State* is *Duck Decoys of Ohio: An Artform for Conservation*, in the Decorative Arts Center of Ohio's Lower Gallery.

Curated by Maria Burke, the exhibition explores the rich history of decoy art in the state of Ohio and its influence on wildlife conservation. The exhibition features representative pieces by Ohio artists who established the decoy artform and sustained it over time, including Bob Franta, Bob Furia, Jack Cleary, Joe Wooster, Adam Hartung, William "Bill" T. Enright and Frank James Noe.



Ceramic Ornaments and Gifts

When: Thursdays, November 30 and December 7, 6:30-8:00pm

Ages: 10-adult

Cost: \$30/\$25 member

Instructor: Peg Mahler

Details: Embark on a creative journey in our festive holiday ornament-making class where you'll have the opportunity to design and craft exquisite ornaments that will beautifully adorn your own holiday décor or make cherished gifts for your loved ones.

[Register here](#)

Putz Houses

When: Saturday, December 2, 1:00-3:00pm

Ages: 12-adult

Cost: \$25/\$20 member

Instructors: Lisa Schorr and Dallas Gossett

Details: Immerse yourself in this cherished holiday tradition at DACO, where you can participate in the magical experience of crafting your very own putz house. Unleash your creativity as you bring to life a miniature world of wonder, perfect for treasuring or sharing with loved ones.

[Register here](#)

Kids & Clay

When: Saturday, December 9, 12:00-1:00pm

Ages: 5-8

Cost: \$10/\$8 member

Instructors: Lisa Schorr and Dallas Gossett

Details: Join us for a hands-on workshop where young creatives will sculpt beautiful holiday ornaments from self-drying clay. At the end of the session, each artist will walk away with a minimum of four unique and personalized ornaments.

[Register here](#)

Message
from the
Executive
Director



Dear Friends of DACO,

I hope you had a fun and safe Halloween! It was great seeing everyone who stopped by the Decorative Arts Center of Ohio for a treat during the annual Downtown Lancaster Trick-or-Treat!

The beginning of November brings with it a sense of anticipation and gratitude. As the days grow shorter and the air turns crisper (as we quickly discovered this past week), it's a time when we gather with family and friends to celebrate and reflect on the many blessings in our lives.

We're excited to invite you to join us this holiday season for our annual holiday display. Dr George and Jeanne Johnson have once again curated a stellar display that celebrates craftsmanship and originality in Christmas decorations across five centuries.

In *A Homemade, Handmade and Artist-Made Christmas* exhibition, you'll have the opportunity to explore the festively-decorated Reese-Peters House parlors, filled with rare ornaments and other decorations intricately crafted by families, artists and skilled artisans. Mark your calendars for a special curator talk and tour by Dr. Johnson on December 10 at [1:00 pm](#) and [3:00 pm](#).

Don't miss our fantastic lineup of classes and events for the holiday season as well, including [ceramic ornament](#), [Putz House](#) and [clay ornament](#) classes. *A Homemade, Handmade and Artist-Made Christmas* opens November 24 and runs through December 31.

While you're here, be sure to visit our other exhibitions, *It's an Honor to Be Here: Ohio Nature Artists in Their Natural State* and *Duck Decoys of Ohio: An Artform for Conservation*, both of which run through December 31 as well.

Finally, as we quickly approach the end of 2023, you may be planning your [end-of-year giving](#). Please keep us in mind as we continue to plan programming that enriches the human experience through the arts with inspiration, passion and imagination!

Truly,
Jason Crabill

Fairfield County ADAMH presents STARLight Center



LIGHTING THE JOURNEY
to Stabilization, Treatment And Recovery

History and Background

- What is the ADAMH Board?
- What is the STARLight Center?
- Why the STARLight Center?

Fairfield County Alcohol Drug Addiction and Mental Health Services Board

- County level public agency for Behavioral Health.
- Authorized by Ohio Revised Code 340.
- 14-member volunteer Board.
- Agency of 12 staff
- ADAMH or MHRS boards mandate:
 - Plan
 - Fund
 - Evaluate
- Unique to Ohio.

Fairfield ADAMH system

- 14 Network of Care agencies, just added MOW.
 - Fund programs to cover prenatal through older adults.
- Additional vendors for important services such as inpatient hospitalization.
- Services to the community: Awareness, Training and Education to the community.
 - Over 60 trainings and educational events a year.
 - Facilitate or participate in coalitions and meetings for the benefit and progress of Fairfield County Behavioral Health Services.
- Mental Health First Aid and QPR Training available to community members and groups.
- Funding from:
 - Federal grants and allocations
 - State grants and allocations
 - Local levy

Why the STARLight Center?

2018 and 2019

- Needs Assessment, Community Focus Groups identified Crisis Stabilization as a gap and ranked it high on the list of service priorities.
- In a “Sequential Intercept Mapping” process, as part of the Stepping Up project with Law Enforcement, Court system, community social services, and community stakeholders, crisis stabilization was identified as a need and priority.
- Fairfield County’s continuum of care had/has a gap between outpatient and inpatient services. Persons needing more than outpatient must go out of county.
- A levy promise was made to the community for what would be STARLight Center.
- Levy passes and the search for an appropriate location begins!
- County Administration key to identifying property on Locust street.

What is the STARLight Center?

- Short term, voluntary treatment center for Fairfield County adults in Crisis.
- STARLight will offer a welcoming and warm environment staffed 24/7 with behavioral healthcare professionals.
- Our current Network of Care provider, OhioGuidestone, will provide the services. 20-30 new positions will be hired to staff Starlight.
- Will offer supportive mental health and substance use treatment to adults needing more intense services than outpatient but not needing inpatient/hospital treatment.
- Goal is to intervene and stabilize before a hospital level of care is necessary and link to local services to continue Recovery upon discharge.
- This resource is for Fairfield County residents and operations will be funded by insurance such as Medicaid and the ADAMH board.

The STARLight Center commitment

- Fairfield County ADAMH is using existing funds, capital grant from OHMAS and SOR grant from OHMAS to construct and furnish Starlight Center.
- Operations will be funded by insurance such as Medicaid and the ADAMH board. This will be a continuing funding responsibility for Fairfield County ADAMH.
- Fairfield County ADAMH will continue to build out our Crisis Continuum of Care.
- Fairfield County ADAMH is committed to using the rest of the property surrounding Starlight Center to further benefit the neighborhood.



LIGHTING THE JOURNEY
to Stabilization, Treatment And Recovery





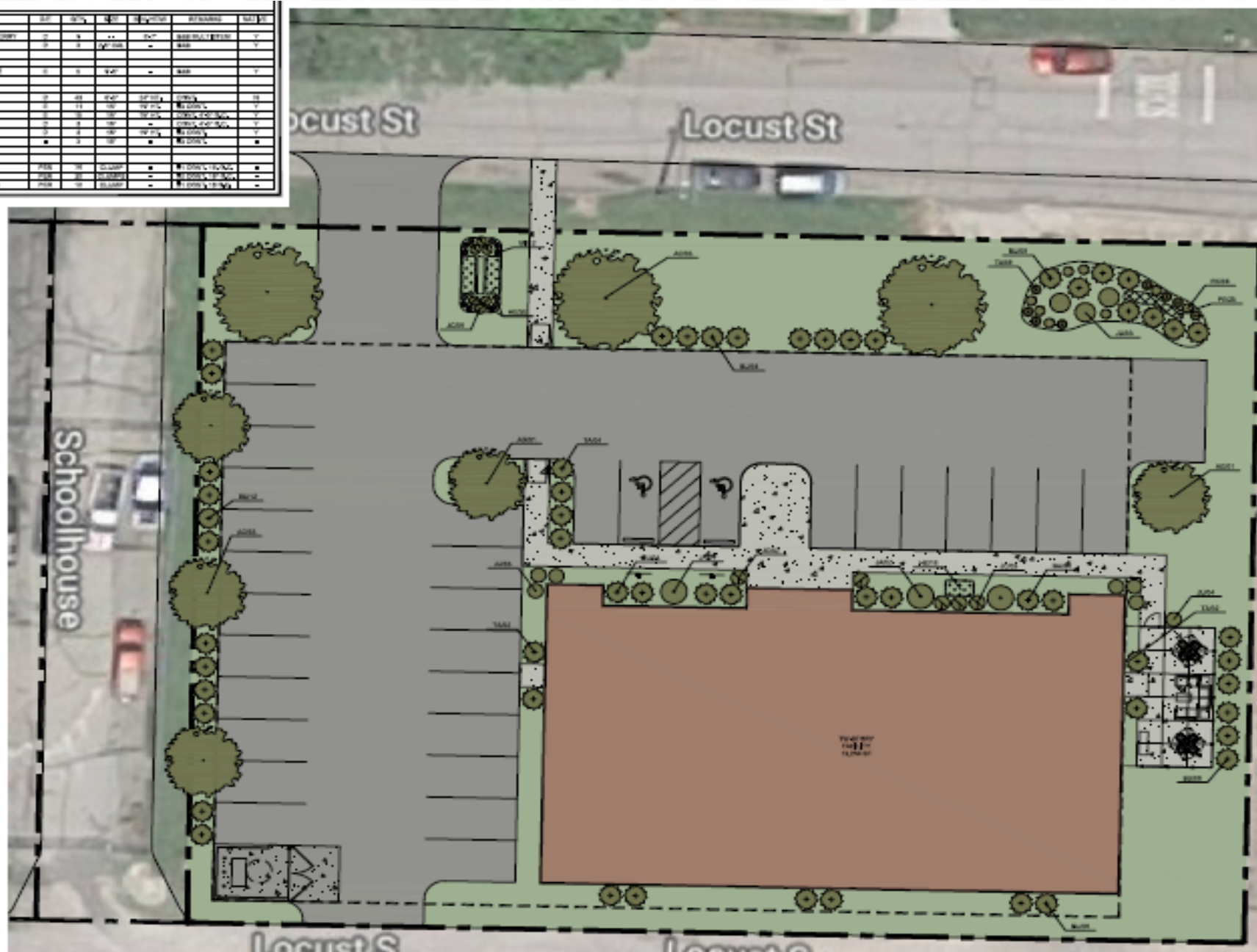
Before Construction

Planning for the location and construction





	2017	2018	2019	2020	2021	2022	2023
2017-2022	2	4	6	8	10	12	14
2023-2028	3	5	7	9	11	13	15
2029-2034	4	6	8	10	12	14	16
2035-2040	5	7	9	11	13	15	17
2041-2046	6	8	10	12	14	16	18
2047-2052	7	9	11	13	15	17	19
2053-2058	8	10	12	14	16	18	20
2059-2064	9	11	13	15	17	19	21
2065-2070	10	12	14	16	18	20	22
2071-2076	11	13	15	17	19	21	23
2077-2082	12	14	16	18	20	22	24
2083-2088	13	15	17	19	21	23	25
2089-2094	14	16	18	20	22	24	26
2095-2100	15	17	19	21	23	25	27
2101-2106	16	18	20	22	24	26	28
2107-2112	17	19	21	23	25	27	29
2113-2118	18	20	22	24	26	28	30
2119-2124	19	21	23	25	27	29	31
2125-2130	20	22	24	26	28	30	32
2131-2136	21	23	25	27	29	31	33
2137-2142	22	24	26	28	30	32	34
2143-2148	23	25	27	29	31	33	35
2149-2154	24	26	28	30	32	34	36
2155-2160	25	27	29	31	33	35	37
2161-2166	26	28	30	32	34	36	38
2167-2172	27	29	31	33	35	37	39
2173-2178	28	30	32	34	36	38	40
2179-2184	29	31	33	35	37	39	41
2185-2190	30	32	34	36	38	40	42
2191-2196	31	33	35	37	39	41	43
2197-2202	32	34	36	38	40	42	44
2203-2208	33	35	37	39	41	43	45
2209-2214	34	36	38	40	42	44	46
2215-2220	35	37	39	41	43	45	47
2221-2226	36	38	40	42	44	46	48
2227-2232	37	39	41	43	45	47	49
2233-2238	38	40	42	44	46	48	50
2239-2244	39	41	43	45	47	49	51
2245-2250	40	42	44	46	48	50	52
2251-2256	41	43	45	47	49	51	53
2257-2262	42	44	46	48	50	52	54
2263-2268	43	45	47	49	51	53	55
2269-2274	44	46	48	50	52	54	56
2275-2280	45	47	49	51	53	55	57
2281-2286	46	48	50	52	54	56	58
2287-2292	47	49	51	53	55	57	59
2293-2298	48	50	52	54	56	58	60
2299-2304	49	51	53	55	57	59	61
2305-2310	50	52	54	56	58	60	62
2311-2316	51	53	55	57	59	61	63
2317-2322	52	54	56	58	60	62	64
2323-2328	53	55	57	59	61	63	65
2329-2334	54	56	58	60	62	64	66
2335-2340	55	57	59	61	63	65	67
2341-2346	56	58	60	62	64	66	68
2347-2352	57	59	61	63	65	67	69
2353-2358	58	60	62	64	66	68	70
2359-2364	59	61	63	65	67	69	71
2365-2370	60	62	64	66	68	70	72
2371-2376	61	63	65	67	69	71	73
2377-2382	62	64	66	68	70	72	74
2383-2388	63	65	67	69	71	73	75
2389-2394	64	66	68	70	72	74	76
2395-2400	65	67	69	71	73	75	77
2401-2406	66	68	70	72	74	76	78
2407-2412	67	69	71	73	75	77	79
2413-2418	68	70	72	74	76	78	80
2419-2424	69	71	73	75	77	79	81
2425-2430	70	72	74	76	78	80	82
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2437-2442	72	74	76	78	80	82	84
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2539-2544	89	91	93	95	97	99	101
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2599-2604	99	101	103	105	107	109	111
2605-2610	100	102	104	106	108	110	112
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2635-2640	105	107	109	111	113	115	117
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2719-2724	119	121	123	125	127	129	131
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2785-2790	130	132	134	136	138	140	142
2791-2796	131	133	135	137	139	141	143
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2809-2814	134	136	138	140	142	144	146
2815-2820	135	137	139	141	143	145	147
2821-2826	136	138	140	142	144	146	148
2827-2832	137	139	141	143	145	147	149
2833-2838	138	140	142	144	146	148	150
2839-2844	139	141	143	145	147	149	151
2845-2850	140	142	144	146	148	150	152
2851-2856	141	143	145	147	149	151	153
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2875-2880	145	147	149	151	153	155	157
2881-2886	146	148	150	152	154	156	158
2887-2892	147	149	151	153	155	157	159
2893-2898	148	150	152	154	156	158	160
2899-2904	149	151	153	155	157	159	161
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2911-2916	151	153	155	157	159	161	163
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3001-3006	166	168	170	172	174	176	178
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3013-3018	168	170	172	174	176	178	180
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3031-3036	171	173	175	177	179	181	183
3037-3042	172	174	176	178	180	182	184
3043-3048	173	175	177	179	181	183	185
3049-3054	174	176	178	180	182	184	186
3055-3060	175	177	179	181	183	185	187
3061-3066	176	178	180	182	184	186	188
3067-3072	177						







11/07/2023

092

Current status

How things look now!





LIGHTING THE JOURNEY
to Stabilization, Treatment And Recovery



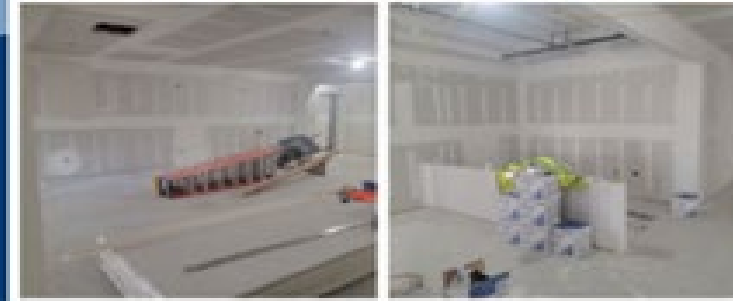




LIGHTING THE JOURNEY
to Stabilization, Treatment And Recovery

Committed to the health and well-being of every member of the community and pledges to extend exceptional resources and care to those in need of immediate support.

We pledge to offer healing in a superior facility, operated by superior staff, while remaining cognizant of our neighbors, our stakeholders, and the families of those who are healing.



Timeline- now what?

- OhioGuidestone has staff hired for SUD and has been training and preparing, now hiring staff for Mental Health floor.
- OhioGuidestone and ADAMH program staff working on operational details with consultation from RI International, thanks to OHMAS grant for implementation.
- Advisory Committee for community and stakeholder feedback meeting monthly.
- Construction should be completed mid-December 2023.
- Plan to open doors and host ribbon-cutting for STARLight in early 2024!
- Services will begin!

Questions?

Thank you!!

Marcy Fields, LISW-S

Executive Director

Fairfield County ADAMH Board

108 W. Main St., Suite A

Lancaster, Ohio 43130

740.654.0829 x304

mfields@ohiopps.org

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Tracy Thomas, LCDC III, RN

Residential Manager, SUD Services | OhioGuidestone

111 S. Broad St, Ste. 209 Lancaster, Ohio 43130

T 614-273-5108 **M** 614-273-5108 **F** 740-277-7433

E tracy.thomas@OhioGuidestone.org **W** <https://OhioGuidestone.org>





- Student artists will learn and apply the fundamentals of creating art in a studio setting in this [Elementary Painting Fundamentals](#) class November 5, 12, 19 and 26. This youth class will give students a solid foundation for future creative endeavors.
- Enter the captivating world of linoleum block printing beginning November 5 in this [Master Class](#) taught by acclaimed artist Steve Spicer of Circleville.
- Designed for individuals who are toward the beginning of their watercolor journey, [Watercolor 101](#) explores the basics of painting using this medium beginning November 15.
- Continue to improve your [watercolor skills](#) by learning about composition, color, and painting techniques in this fun Wednesday class that begins November 15.
- Learn about the [fundamentals of drawing](#) in this class that enhances students' observational skills and visual perception. Class begins December 3.
- Learn how to communicate through art and develop painting techniques at a four-week [Studio Night](#) for students in grades 6-12, beginning December 4.

“The essence of all beautiful art, all great art, is gratitude.”

– Friedrich Nietzsche, philosopher



Our Contact Information

Decorative Arts Center of Ohio
145 East Main Street
Lancaster, OH 43130
740-681-1423
<http://decartsohio.org>

[Unsubscribe](#) | [Manage email preferences](#)

DECORATIVE
ARTS
CENTER
OF OHIO
Reese-Peters House


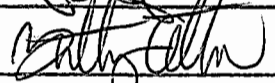
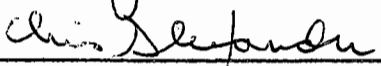

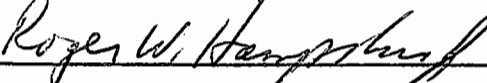
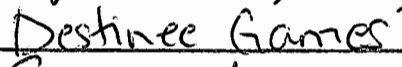

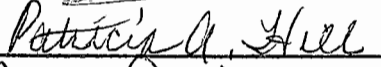
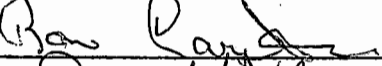
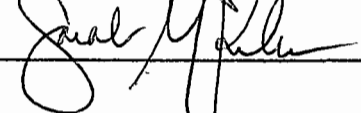
Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

Petition Summary:	The Eastern Cottontail Solar project is being proposed for construction in our predominantly agricultural and recreational region of Fairfield County, Ohio. We are asking you to sign this petition if you would like to preserve and protect green spaces in Fairfield County, Ohio from utility-scale solar plants.
Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to develop or receive a certificate to develop a utility-scale solar plant (major utility facility) for the proposed Eastern Cottontail Solar project.

Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Carolyn Suebner	3800 Geiger Rd NE	Millersport	Fairfield	9/1/23
2. Bruce Jones	3800 Geiger Rd NE	Millersport	Fairfield	9/1/23
3. Terry Dargatz	13093 Elm Rd NE	Thornville	Fairfield	9/1/23
4. Bethany Dotch	13093 Elm Rd	Thornville	Fairfield	9-1-23
5. Laurel Rodenburg	6770 Thoreau Ln	Baltimore	Fairfield	9-1-23
6. Marcy Rodenburg	6770 Thoreau Ln	Baltimore	Fairfield	9-1-23
7. [Signature]	110 N. Basil St	Baltimore	Fairfield	9/1/23
8. Lori Fort	5133 Julian Rd	Amanda	Fairfield	9/1/23
9. Jeri Daves	3099 North St NE	Millersport	Fairfield	9/1/23
10. Tim Davis	3099 North St NE	Millersport	Fairfield	9/1/23

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Petition Summary:	The Eastern Cottontail Solar project is being proposed for construction in our predominantly agricultural and recreational region of Fairfield County, Ohio. We are asking you to sign this petition if you would like to preserve and protect green spaces in Fairfield County, Ohio from utility-scale solar plants.
Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to develop or receive a certificate to develop a utility-scale solar plant (major utility facility) for the proposed Eastern Cottontail Solar project.

Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	5276 Bickel Church Rd NW.	Baltimore	Fairfield	8/31/23
2. 	3094 Blackick-Eastern	Baltimore	Fairfield	8/31/23
3. 	11899 Lancaster St.	Millersport	Fairfield	8/31/23
4. 	11845 Lancaster St.	Millersport	Fairfield	8/31/23
5. 	2550 McDonald Rd SW	Lancaster	Fairfield	8/31/23
6. 	5545 Circle North Rd NE	Thornville	Fairfield	8/31/23
7. 	11528 Summerland beach Rd	Millersport	Fairfield	9/1/23
8. 	145 N. Pershing Dr.	Lancaster, OH	FAIRFIELD	9/1/23
9. 	7540 Littleport Rd	CARROLL, OHIO	FAIRFIELD	9/1/23
10. 	3104 Geiger Rd NE	Millersport	Fairfield	9/1/23

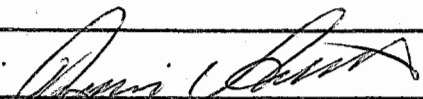
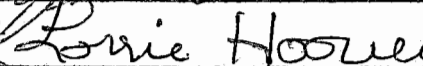


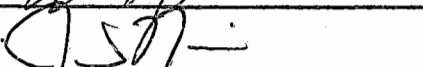
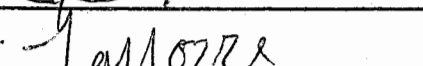
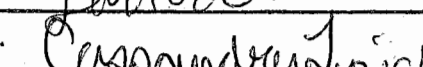
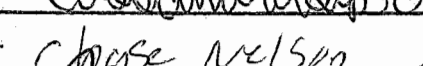
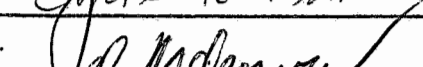
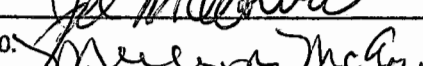
Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

Petition Summary:	The Eastern Cottontail Solar project is being proposed for construction in our predominantly agricultural and recreational region of Fairfield County, Ohio. We are asking you to sign this petition if you would like to preserve and protect green spaces in Fairfield County, Ohio from utility-scale solar plants.
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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Linda Goodman	4048 Old Mill Rd	Lancaster	Fairfield	9-1
2. Craig Goodman	4048 Old Mill Rd	Lancaster	"	9-1
3. Kristina M. Read	6849 Thoreau Lane	Baltimore	Fairfield	9-1
4. Mark Jacobson	12926 HEIMBERGER RD	BALTIMORE	FAIRFIELD	9-1
5. Carl Kennedy	11201 Terry	Pickerington	Fairfield	9-1-23
6. David Hoge	12162 Buckeye Point	Millersport	Fairfield	9/1/23
7. Curt Futer	11749 Broad St	Millersport	Fairfield	9-1-23
8. Richard Sager	13050 SNYDER CHURCH RD	BALTIMORE, OHIO	Fairfield	9-1-23
9. Janet Sager	13050 SNYDER CHURCH RD	Baltimore, OHIO	Fairfield	9-1-23
10. Melissa Vandewinter	5328 Orchid Dr	Thornville, OH	Fairfield	9-1-23

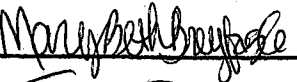

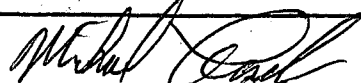
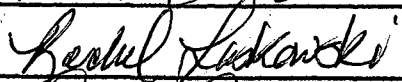
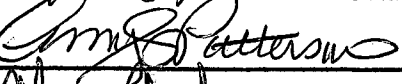
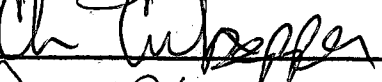
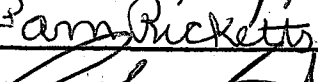

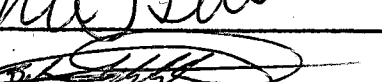
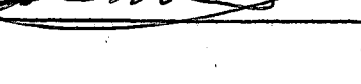
Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	5328 Orchid Dr.	Thornville/Walnut	Fairfield	9/1/23
2. 	2729 Terrace St	Millersport	Fairfield	9/1/23
3. 	347 Blacklick	Millersport	"	9/1/23
4. 	11900 Summerland beach rd ne	Millersport	Fairfield	9/1/23
5. 	12175 Appleidge Ct.	Pickerington	Fairfield	9/1/23
6. 	12100 9th Ave	Millersport OH	Fairfield	9/1/23
7. 	3491 Blacklick Rd NW	BALTIMORE	Fairfield	9/1/23
8. 	11550 Forest Lane Ave.	Pickerington	Fairfield	9/1/23
9. 	5731 Bish Rd NW	CARROLL	Fairfield	9/1/23
10. 	"	"	"	"

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	7544 Dover Ridge Ct Blacklick ^{off} ₄₃₀₀	Blacklick	Franklin	9/1/2023
2. 	7544 Dover Ridge Ct.	Blacklick	Franklin	7/1/2023
3. 	6849 Thoreau Lane	Baltimore	Fairfield	9-1-23
4. 	12926 Henniker Rd	Baltimore	Fairfield	9-1-23
5. 	6848 Thornville Rd	Rushville	Fairfield	9/1/23
6. 	12595 Cherry Lane	Millersport	Fairfield	9-1-23
7. 	2705 Chautauque	Millersport	Fairfield	9-1-23
8. 	1080 Mt Zion Rd SW	Lancaster	Fairfield	9-1-23
9. 	1080 Mt. Zion Rd SW	Lancaster	Fairfield	9-1-23
10. 	3610 RICHLAND RD	PLEASANTVILLE	FAIRFIELD	9.1.23

CAPZiherb@gmail.com


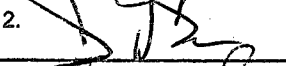
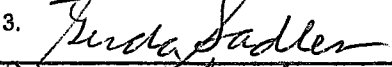
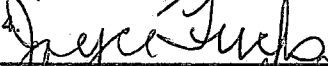

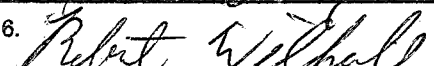
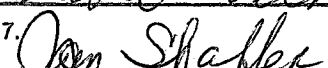
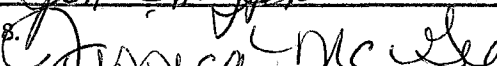

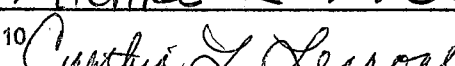
Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. David Miller	9417 STOUTER TOWN RD	BALTIMORE	FAIRFIELD	9-1-23
2. [Signature]	485 Kelley Ln	Licking/Navasota	Licking	9-1-23
3. [Signature]	485 Kelley Ln	Licking/Navasota	Licking	9-1-23
4. [Signature]	8815 Oakshire Dr	Pickerington	Fairfield	9/1/23
5. Kelly Binger	11826 Broad St	Millersport	Fairfield	9/1/23
6. [Signature]	11826 Broad St	Millersport	Fairfield	9/1/23
7. [Signature]	17505 Broad St	Lancaster	Fairfield	9-1-23
8. [Signature]	131 Highland Ridge Dr	Violet	Fairfield	9/1/23
9. Crystal Gehring	3083 Highland Pl Dr	Violet	Fairfield	9/1/23
10. Russ Heubach	13427 SNYDER CHURCH RD	BALTIMORE	FAIRFIELD	9/1/23

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	2751 Summit St.	Millersport	Fairfield	8/30/23
2. 	410 Serenapines Dr.	Pickerington	Fairfield	8-30-23
3. 	410 Serenapines Dr.	Pickerington	Fairfield	8-30-23
4. 	5415 Lepidolane	Deublin	Franklin	8/31/23
5. 	3021 Meantime Rd	Cats	Kennelton	8/31/23
6. 	4982 Decker Ave	Tharville	Fairfield	8/31/23
7. 	4982 Decker Ave	Tharville	Fairfield	8/31/23
8. 	3301 Canal Rd NE	Millersport	Fairfield	8/31/23
9. 	3301 Canal Rd, N.E.	Millersport	Fairfield	8/31/23
10. 	2835 County Line Rd NE	Rushville	Fairfield	8/31/23


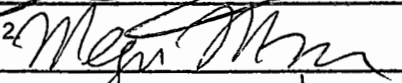
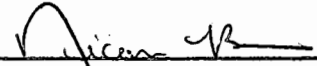
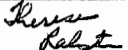

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. <i>William J. Pearson</i>	2835 Countyline Rd NE	Rushville	Fairfield	8/31/2023
2. <i>Donald L. ...</i>	163 Cedar Dr	Pickerington	Fairfield	8/31/23
3. <i>Cheryl Schmae</i>	163 Cedar Dr.	Pickerington	Fairfield	8/31/23
4. <i>Randy Zey</i>	11191 Forest Lane Ave	Pickerington	Fairfield	8/31/23
5. <i>John ...</i>	4611 Geiger Rd	Walnut	Fairfield	8/31/23
6. <i>DeAnn Atwood</i>	4611 Geiger Rd	Walnut	Fairfield	8/31/23
7. <i>Edward J. ...</i>	6213 CROWN-2ND RD	RICHLAND	"	"
8. <i>Vickie Linehan</i>	4925 Sugar Grove Rd	Berne	Fairfield	8/3/23
9. <i>Richard Linehan</i>	4925 Sugar Grove Rd	Berne	Fairfield	8/31/23
10. <i>Judith J. Turner</i>	1575 Stone Glen Dr	Lancaster	Fairfield	8/31/23

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	1792 Blacklick Rd NW	Baltimore OH	Fairfield	8-31-23
2. 	1792 Blacklick Rd NW	Baltimore OH	Fairfield	8-31-23
3. Matthew Shammie	11415 Forest Lane Ave	Pickerington	Fairfield	8/31/23
4. 	12320 Shellbark Rd	Thomson OH	Fairfield	8/31/23
5. Brenda Easley	13671 Wagon Rd	Pickerington OH	Fairfield	8/31/23
6. Ryan Easley	13671 WAGON RD	PICKERINGTON OH	Fairfield	8/31/23
7. THERESA RALSTON 	2585 CHANTANQUA PL	MILLERSPORT, OH	FAIRFIELD	8/31/23
8. TIM RALSTON 	12076 8TH AVE	MILLERSPORT, OH	FAIRFIELD	8-31-23
9. Randall Easley	5395 Beaver Rd NE	Thomville, OH	Fairfield	8-31-23
10. JEFF HERBOLTZHEIMER	13415 HEIMBERGER RD NW	BALTIMORE, OH	FAIRFIELD	8-31-23

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Trevor Butterworth	3727 S. BANK RD.	MILLERSPORT	FAIRFIELD	8/3/23
2. [Signature]	12552 W Bank Dr	Millersport	Fairfield	8/31/23
3. G. Davis	12576 Lake Rd	Millersport	Fairfield	8/31/23
4. [Signature]	1120 Heimbarger Rd	Bach.	Fairfield	8/31/23
5. [Signature]	303 N. Main St	Pleasantville	Fairfield	8/3/23
6. [Signature]	12061 8 th AVE	MILLERSPORT	FAIRFIELD	8/31/23
7. [Signature]	1410 [unclear] Rd	placerville	Fairfield	8/3/23
8. [Signature]	6195 Hansley Rd	Sugar Grove	Fairfield	8/31/23
9. [Signature]	11480 Windbridge Dr	Pickerington	Fairfield	8/31/23
10. [Signature]	11550 Forest Lane Ave	Pickerington	Fairfield	8/31/23


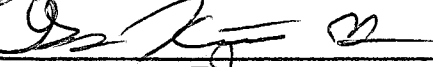




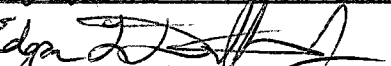

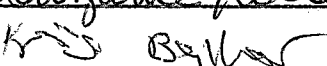
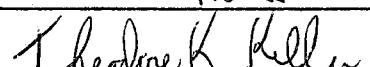
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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Christina Pettit	11900 Summerland Beach Rd	Millersport OH	Fairfield	8/31/23
2. <i>[Signature]</i>	11900 Summerland Beach Rd	Millersport Ohio	Fairfield	8/31/23
3. Peter Nelson	11550 Forest Lane Ave	Pickerington, Ohio	Fairfield	8/31/23
4. Chalmer Styers	15 Licking View Dr Apt A	Heath Ohio	Licking	8-31-23
5. William L. Patterson	5262 Blacklick Eastern Rd. N.W.	Baltimore, Ohio	Fairfield	8-31-23
6. <i>[Signature]</i>	12100 9th Ave Millersport OH	Millersport OH	Fairfield	8/31/23
7. Regina Markle	12100 9th Ave	Millersport OH	Fairfield	8/31/23
8. Ross Lebold	12700 W BASIL DR NE	MILLERSPORT OH	FAIRFIELD	8-31-23
9. Aleta Burnside	12100 Basil Rd	Baltimore, OH	Fairfield	8-31-23
10. <i>[Signature]</i>	12100 Basil Rd	Baltimore	Fairfield	8/31/23

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	2741 Terrace St	Millersport	Fairfield	8/30/23
2. 	201 N Main St	Pleasantville	Fairfield	8-30-23
3. 	1611 Jewett Rd.	Powell	Delaware	8.30.23
4. 	4345 N. BANK	Millersport	Fairfield	8.30.23
5. 	3108 Maple Ave	Millersport	Fairfield	8/30/23
6. 	8001 DUNCAN PLAINS RD	ALEXANDRIA	Licking	8/30/23
7. 	3920 Blacklick Eastern Rd NW	Baltimore OH	Fairfield	8/30/23
8. 	10675 Deep Cut Rd	Millersport, OH	Fairfield	8/30/23
9. 	703 Hopewell Rd	Thornville OH	Perry	8/30
10. 	10675 Deep Cut Rd	Millersport OH	Fairfield	8/30/23

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

Petition Summary:	The Eastern Cottontail Solar project is being proposed for construction in our predominantly agricultural and recreational region of Fairfield County, Ohio. We are asking you to sign this petition if you would like to preserve and protect green spaces in Fairfield County, Ohio from utility-scale solar plants.
Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to develop or receive a certificate to develop a utility-scale solar plant (major utility facility) for the proposed Eastern Cottontail Solar project.

Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. <i>Joan Braker</i>	440 N. Ewing St	Lanc	Fairfield	8-30
2. <i>Chris Fosh</i>	4176 FRMAE Rd NE	LANCASTER	FAIRFIELD	8/30/23
3. <i>Mike Simmons</i>	300 Blacklick Eastern Rd	Millersport	Fairfield	8/30/23
4. <i>Rebecca Marshall</i>	6165 Lake Rd NE	Millersport	Fairfield	8/30/23
5. <i>Alison BARRICK</i>	8189 Lake Rd NE	Millersport	Fairfield	8/30/23
6. <i>ERIC TROYER</i>	8189 LAKE RD	"	"	"
7. <i>Beth Smith</i>	10068 Bright	Millersport	Fairfield	8/30/23
8. <i>Doug Arramth</i>	12595 Saratoga Lane	Pickerington	Fairfield	8/30/23
9. <i>[Signature]</i>	2555 E. PARK ST.	MILLERSPORT	FAIRFIELD	8/30/23
10. <i>[Signature]</i>	8165 LAKE RD NE	MILLERSPORT	FAIRFIELD	8/30/23

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1. <i>Judy Ostman</i>	8006 Kingfisher ^{Pickerington} Ln ⁴³¹⁴⁷	Pickerington ^{Violet}	Fairfield	8/30/2023
2. <i>Christine Steinhilber</i>	2874 Blacklick Eastern AVE 43046	Millersport	Fairfield	8/30/23
3. <i>Mr. Ehm</i>	2874 Blacklick Eastern Rd NE	MILLERSPORT	FAIRFIELD	8/30/23
4. <i>[Signature]</i>	4730 Basil Western Rd NW	Baltimore	Fairfield	8-30-23
5. <i>Vicki Shaffer</i>	4730 Basil Western Rd NW	Baltimore	Fairfield	8/30/23
6. <i>Jack Schumacher</i>	8460 Winchester Rd	Carroll	Fairfield	8-30-23
7. <i>Rebecca Schumacher</i>	8460 Winchester Rd	Carroll	Fairfield	8-30-23
8. <i>Thane Johnson</i>	2946 FRANCHER CT	LANCASTER	FAIRFIELD	8/30/23
9. <i>Kenny Dicker</i>	1920 Inlandpark Blvd	LANCASTER	FAIRFIELD	8/30/23
10. <i>Jackie Jordan</i>	95-C N. 40th 43055	NEWARK	Licking	8/30/23

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1. Smith	1010 Blacklick Rd NE	Millersport	Fairfield	9/2/23
2. Brads	2025 FIPY	Licking	Heath	9/2/23
3. Donna Pauer ^{9/2/23}	255 Hacco Blvd	Eschwege	Franklin	
4. Greg M. Gump M. Hume	350 Orchard View Dr.	Lancaster	Fairfield	09/02/23
5. Connie Borth	322 E. Wheeling St.	Lancaster	Fairfield	09/02/23
6. Jim Malone	3025 Valley View Rd. S.E.	Lancaster	Fairfield	09-02-23
7. Marilyn Kesica	1520 Sheridan Dr	Lancaster	Fairfield	9/02/2023
8. Dina Fisher	1146 Woodedge Circle	Heath	Licking	9/2/23
9. KEEGAN MASON	207 High St.	Guttenbury	Delaware	9/2/23
10. Steven White	11846 State RT. 201	Thornville OH	Peru	9-2-23


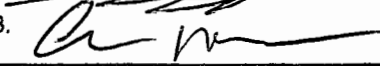


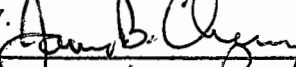

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1. <i>Wendy Wolf Brooks</i>	2288 Stemen Rd NW	Baltimore	Fairfield	9/2/23
2. <i>Michael Richard</i>	434 E Main St Newark OH	Newark	Licking	9/2/23
3. <i>[Signature]</i>	934 N. Main St Newark	Newark	Licking	9/2/23
4. <i>[Signature]</i>	5936 WINGFORD RD SOMERSET	SOMERSET	Perry	9-2-23
5. <i>Villan Penn</i>	5067 Astoria Ave	Columbus	Franklin	9-2-23
6. <i>Misty Merrill</i>	4045 Basil Western Rd	Baltimore	Fairfield	9/2/23
7. <i>Nicholas Merrill</i>	4045 Basil Western Rd NW	Baltimore	Fairfield	9-2-2023
8. <i>Glenn D Moore</i>	11275 Twp Rd 81	Pleasantville	Perry	9-2-2023
9. <i>Duane Moore</i>	11275 Twp Rd 81	Pleasantville	Perry	9-2-2023
10. <i>Bernadette</i>	7274 Donovan Dr.	Blacklick	Franklin	9-2-2023

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Jacqueline Huston	133 Trumont Dr	Baltimore	Fairfield	9.1
2. 	3815 OAKSIDE DR.	PIDGENTON	FAIRFIELD	09/01/23
3. 	12280 SNIPPER CIRCLE	BALTIMORE	FAIRFIELD	9/14/23
4. 	12280 SNIPPER CHURCH RD	Baltimore	Fairfield	9/14/23
5. Nicholas	104 North Main St	Pleasantville	Fairfield	9/11/23
6. 	2260 Aug Rd	Burb.	↓	9/2/23
7. 	3943 N Bank	Millersport	Fairfield	9/2/23
8. Nate Primm	7376 Daugherty Dr.	Reynoldsburg	Franklin	9/2/23
9. Terry Hossley	2020 W Sixth Ave	LANCASTER	FAIRFIELD	9/2/23
10. 	3175 SAVAGE HILL RD	LANCASTER	FAIRFIELD	9/2/23

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1. Mishi Kaufman	3175 Savage Hill Rd.	Lancaster, Ohio	Fairfield	9-2-23
2. Chris Tramm	378 Grinnell Pickering Ln.	Pickering	Fairfield	9-2-23
3. Jeff Schelling	2605 Chautauqua Blvd.	Millersport	Fairfield	9-2-23
4. Sarah Bell	1820 Shoshone Drive	Lancaster,	Fairfield	9/2/23
5. David Kolm	1820 Shoshone drive	Lancaster	Fairfield	9/2/23
6. Stuart Wells	1659 TIKI LN	LANCASTER	Fairfield	9/2/23
7. Linda Wells	1659 B TIKI LN.	Lancaster	Fairfield	9/2/23
8. Shannon William	5300 Dreamer St.	Columbus	Franklin	9/2/23
9. Cathy Foltson	12076 8 th Ave	Millersport	Fairfield	9/2/23
10. [Signature]	937 Hazle AVE	Licking Heath	Licking	9/2/23

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1. Anne McCorr	7326 Lancaster - Thornville	Pleasantville	Fairfield	9/2/23
* 2. Connie Miller	173 Reddingham Vlg L.	Newark	Licking	9-2-23
3. Shirley Griffith	146 " " "	Newark	"	9-2-23
4. Mike Griffin	146 "	Newark	"	9-2-23
5. Susan McQuinn	924 Tomidon Ct	Pickerington	Fairfield	9/2/23
6. Jim W. Azz	10359 S. CROSSET	PICKERINGTON	FAIRFIELD	9/2/23
7. U. Day Whitaker	11841 Summerland Beach Rd	Millersport	Fairfield	9/2/23
8. M. A. Wallen	2748 Blacklick East Rd NE	Millersport	Fairfield	9/2/23
9. Anne Prickett	511 E. Water St	Baltimore	"	9/2/23
10. Victoria Kosal	1125 Railroad St	Baltimore	Fairfield	9/2/23

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1. <i>William Murrell</i>	1129 Railroad St	Baltimore	Fairfield	9/2/2023
2. <i>Carolee Cox</i>	490 Camoorn	Baltimore	Fairfield	4/8/23
3. <i>Mike</i>	1535 Summerland beach	Millersport	Fairfield	9/2/23
4. <i>Lynette Murray</i>	64 Thomas Christopher Ln	Patahale	Licking	9/2/23
5. <i>Jason Murray</i>	64 Thomas Christopher Ln	Patahale	Licking	9/2/23
6. <i>Jordan Mark</i>	597 Ross Road SE	Lancaster	Fairfield	9/2/23
7. <i>Fred Sloan</i>	160 Carlee Cir S	Newark	Licking	9/2/23
8. <i>Thomas Tweedy</i>	4071 NORTH BAMR RD	MILLERSPORT	FAIRFIELD	9/2/23
9. <i>Melissa Campbell</i>	8600 Blacklick Eastern RD	Pickerington	Fairfield	9/2/23
10. <i>Ch By</i>	6253 Pickerington Rd	Carroll	Fairfield	9-2-23

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1. <i>Debra L. Ruder</i>	2710 Summit St	Millersport Walnut	Fairfield	9/2/23
2. <i>Mark Vahr</i>	2710 Summit St	millersport Walnut	Fairfield	9/2/23
3. <i>K. Whaley</i>	2605 Chautauqua Blvd	Millersport	Fairfield	9-2-23
4. <i>Neil Miller</i>	425 West Columbus St	Pickerington	Fairfield	9/2/23
5. <i>Upshur Beach</i>	12058 4th Ave	Millersport	Fairfield	9/2/23
6. <i>Shirley E. Rie</i>	12058 4th Ave	Millersport	Fairfield	9-2-23
7. <i>W. K. L.</i>	1551 Timber top St Apt 1	Lancaster	Fairfield	9-2-23
8. <i>Robert A. Rie</i>	1551 Timber top St Apt 1	Lancaster	Fairfield	9-2-23
9. <i>W. K. L.</i>	5420 Drinkle Rd	Amanda	Fairfield	9-2-23
10. <i>Roger Garver</i>	342 W HUBERT AVE	LANCASTER	FAIRFIELD	9-2-23

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1. Chad Bickley	108 Fox Glen Dr. E	Pickerington	Fairfield	6-18-23
2. Stephen K. Bickley	108 Fox Glen Dr. E	Pickerington	Fairfield	6-18-23
3. [Signature]	728 Brevard Circle	Pickerington	Fairfield	6-18-23
4. Charity Kinn	728 Brevard Circle	Pickerington	Fairfield	6/18/23
5. Tisha Munnick	113 Glades Street	Pickerington	Fairfield	6/20/23
6. [Signature]	3320 Kauffman Road	Carroll	Fairfield	6/23/23
7. [Signature]	3721 Loper Rd	Walnut township	Fairfield	6-23-23
8. Rick Parkett	511 East Water St.	Bellinose	Fairfield	6-23
9. [Signature]	7535 Poling Rd	Cumbeche	Fairfield	6/23/23
10. Kimberly Ambrose	2014 W. Mulberry	Lancaster	Fairfield	6-23-23

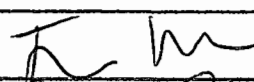

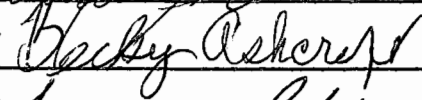

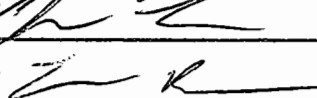
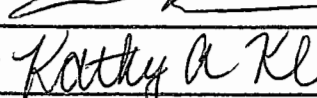
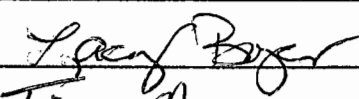
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1. <i>Sing</i>	9455 BISHOPVILLE ROAD	GLouster	MORGAN	02 SEP 23
2. <i>Deanne Yost</i>	8050 Broad St.	Thurston	Fairfield	9-2-23
3. <i>Gary Yost</i>	8050 Broad St	Thurston	Fairfield	9-2-23
4. <i>Laura Ridenour</i>	860 Clarendon St	Newark	Licking	9-2-23
5. <i>Duff Morrison</i>	13439 Chesington Ct.	Pickerington	Fairfield	9-2-23
6. <i>R. Z. M.</i>	924 Tonnies Ct	PICKERINGTON	FAIRFIELD	9-2-23
7. <i>Cynthia D Morrison</i>	13439 Chesington Ct	Pickerington	Fairfield	9-2-23
8. <i>Pat BSA</i>	101 Canal Rd. 60	Hebron	Licking	9-2-23
9. <i>Rick Cleland</i>	120 E Walnut St.	Pleasantville	Fairfield	9/2/23
10. <i>Jennifer Cleland</i>	120 E. Walnut St	Pleasantville	Fairfield	9/2/23

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1. 	1188 Lake Forest Dr. Hebron, OH 43025	Hebron, OH 43025	Licking	9/2/23
2. 	11219 Kennington Spd	Rockingham, 42149	Fairfield	9/2/23
3. 	665 Filae Cir	" "	" "	10
4. 	17826 Green Valley PR. HAT	Heath	Licking	9-2-23
5. 	270 Virginia Rushing Rd	Philo	Muske	9-2-23
6. 	418 Licking River Rd	Pataaskala, OH 43062	Licking	9-2-23
7. Kathy A Klein	100 Carlee Circle S.	Newark, OH	Licking	9-2-23
8. Robert E. A. [unclear]	2363 Running Brook Ave	Lancaster, OH 43030	Fairfield	9-2-23
9. 	6253 Rockingham Rd	Carroll, OH	Fairfield	9/2/23
10. Tina Madden	206 N. High St.	Somerset, OH	Perry	9-2-23

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1. <i>Joan C. Ritchey</i>	7485 Lancaster Newmil ^{del}	BALTIMORE	FAIRFIELD	9-23-23
2. <i>Joan E. Ritchey</i>	7485 Lancaster Newmil Road	Baltimore	Fairfield	9-23-23
3. <i>DA</i>	KRUGER TIRE	Walnut Twp	FAIRFIELD	10/17/23
4.				
5.				
6.				
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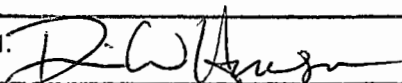
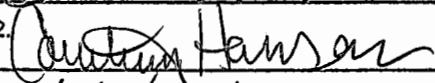
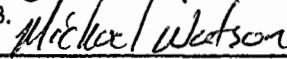
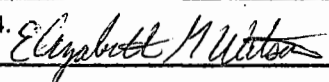
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1. Lawrence Johnson	2388 County Line Rd	Rushville	Perrey	10-11-23
2. [Signature]	8745 Ramblewood Ct.	Pickerington	Fairfield	10/11/23
3. Martha Harmon	8745 Ramblewood Ct.	Pickerington	Fairfield	10/11/23
4. Frances Johnson	2388 County Line Rd NE	Rushville	Perrey	10/12/23
5.				
6.				
7.				
8.				
9.				
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Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to develop or receive a certificate to develop a utility-scale solar plant (major utility facility) for the proposed Eastern Cottontail Solar project.			

Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	25 CARROLL EASTERN RD NW	BALTIMORE, OHIO	FAIRFIELD	10/12/23
2. 	25 CARROLL EASTERN RD NW	BALTIMORE, OHIO	FAIRFIELD	10/12/23
3. 	8554 New Salem Rd NE	Pleasantville, Ohio	Fairfield	10/12/23
4. 	8554 New Salem Rd NE	Pleasantville, OH	Fairfield	10-12-23
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Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

Petition Summary:	The Eastern Cottontail Solar project is being proposed for construction in our predominantly agricultural and recreational region of Fairfield County, Ohio. We are asking you to sign this petition if you would like to preserve and protect green spaces in Fairfield County, Ohio from utility-scale solar plants.
Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to develop utility-scale solar plants in these areas for the proposed Eastern Cottontail Solar project.

Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. David P. Carham	11301 MILLERSPORT RD NE	MILLERSPORT	FAIRFIELD	10/4/23
2. Sandra Carnal	11301 Millersport RD NE	Millersport	Fairfield	10-4-23
3. Victoria Brown	2910 Canal Rd NE	Millersport	Fairfield	10/4/23
4. John White	4055 CANAL R NE	PLEASANTVILLE	FAIRFIELD	10/4/23
5. [Signature]	7212 Brooke Blvd.	Reynoldsburg	Fairfield	10/5/23
6. Robert W. Sherburn	4236 FIELDSTONE ST	Carroll	FAIRFIELD	10/10/23
7. Rex Mettler	8913 Maher Dr	Lancaster	Fairfield	10/14/23
8. Howard Fugus		Perry Somerset	Perry	10/14/23
9. Anna Lynn	3450 Sugar Grove Rd SE	Sugar Grove	Fairfield	8/14/23
10. Cathy Armstrong	92 Lake Rd NE	Lancaster	Fairfield	10/14/23
• Deborah L. Cook	874 Third St. Lancaster	Lancaster	Fairfield	10/14/23

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to develop or receive a certificate to develop a utility-scale solar plant (major utility facility) for the proposed Eastern Cottontail Solar project.

Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. <i>[Signature]</i>	7430 Lancaster - Thornville Rd.	Pleasantville OH	Fairfield	7/23/23
2. <i>Benjamin T. Dilcher</i>	7411 Lake Rd. NE	Pleasantville OH	Fairfield	7/30/23
3. <i>JAMES Dilcher</i>	7411 LAKE Rd.	PLEASANTVILLE	FAIRFIELD	7-30-23
4. <i>DELICUS LOCKHART</i>	6839 LAKE-THORN RD	PLEASANTVILLE OH	FAIRFIELD	7-30-23
5. <i>Gregory A. Lockhart</i>	" " " "	" "	" "	7-30-23
6. <i>[Signature]</i>	3831 Musser Rd.	Pleasantville	Fairfield	7-30-23
7. <i>Kim Hornath</i>	3831 Musser Rd	Pleasantville	Fairfield	7-30-23
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Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to develop or receive a certificate to develop a utility-scale solar plant (major utility facility) for the proposed Eastern Cottontail Solar project.

Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. <i>John Hays</i>	7780 Lancaster-Thornville Rd	Pleasantville	Fairfield	7/23/23
2. <i>John Hays</i>	7549 Lancaster Thornville Rd	Pleasantville	Fairfield	7-23-23
3. <i>John Hays</i>	7549 Lancaster Thornville Rd	Pleasantville	Fairfield	7-23-23
4. <i>Laurenne G.</i>	7510 Lancaster Thornville Rd	Pleasantville	Fairfield	7-23-23
5. <i>Mailey Cromer</i>	7510 Lancaster ^{Thornville Rd}	Pleasantville OH	Fairfield	7-23-23
6. <i>Paula Bercher</i>	7500 Lanc. Thornville Rd	Pleasantville OH	Fairfield	7-23-23
7. <i>William Birden</i>	7500 Lanc. Thornville Rd NE	Pleasantville OH	Fairfield	7-23-23
8. <i>Kimberly Telow</i>	7421 Lancaster-Thornville rd.	Pleasantville Ohio	Fairfield	7-23-23
9. <i>Matthew Plus</i>	7421 Lancaster-Thornville Rd	Pleasantville Ohio	Fairfield	7/23/23
10. <i>Jason J. De</i>	7430 Lancaster Thornville Rd	Pleasantville OH	Fairfield	7/23/23

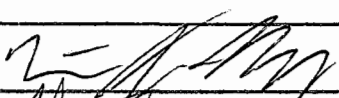
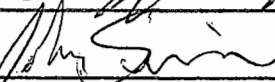
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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Dan Dore	7305 Lancaster 160	Pleasantville	Fairfield	6/27
2. Aaron A. Wymore	7270 LAKE RD.	PLEASANTVILLE	FAIRFIELD	7-12-23
3. David Moore	4076 Baltimore Somerset	Pleasantville	Fairfield	7-24-23
4. Donna Moore	4076 Baltimore Somerset Rd	Pleasantville	Fairfield	7-24-23
5. John Estes	9278 LAKE RD	Millersport	Fairfield	7/25/23
6. Sam R. Chung	9390 Lake Rd	Millersport	Fairfield	7/25/23
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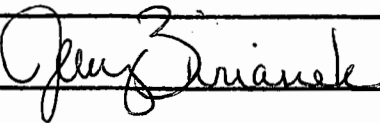
Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	7336 Lancaster-Thonville Rd	Pleasantville	Fairfield	07/19/23
2. 	4646 Baltimore Somerset	Pleasantville	Fairfield	7/28/23
3. John Foster	4678 Baltimore-Somerset Rd	Pleasantville	Fairfield	7/29/23
4. John Foster	4678 Baltimore Somerset	Pleasantville	Fairfield	7/29/23
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Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. 	7459 Lake Rd WE	Pleasantville	Fairfield	8/3
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Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Marilyn Martin	159 Twin Creek Way	Lancaster	Fairfield	8/2
2. Larry Martin	159 Twin Creek Way	Lancaster	Fairfield	8/2
3. [Signature]	307 N MAIN ST	Pleasant/Walnut	Fairfield	8/2
4. [Signature]	307 N MAIN ST	" "	"	8/2
5. [Signature]	307 N MAIN ST	Walnut	"	8/2
6. [Signature]	103 First St. P.O. Box 172	Pleasantville	Ohio ^{Millersport}	8/2
7. [Signature]	103 First St. P.O. Box 172	Pleasantville	Ohio ^{Fairfield}	8-2
8. Karl Elder	5669 Elder Rd	Pleasantville	Fairfield	8/2
9. Beverly Stum	1556 Kethwell Rd	Lakewood	Franklin	8/2
10. [Signature]	7459 Lake Rd NE	Pleasantville	Ohio ^{Fairfield}	8/3

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Mark A. Martz	128 Tremont Dr.	Baltimore	Fairfield	08/01/2023
2. Jeremy Bradshaw	4076 Baltimore Somerset Rd	Pleasantville	Fairfield	08-01-23
3. Anna D Meyer	1145 Bickel Church Rd Bath	Bath, OH	Fairfield	8/1/23
4. Mandy Meyer	1145 Bickel Ch Rd, BATH, OH	BATH, OH	Fairfield	8/1/23
5. Mr. Gohl	2865 Lettaker Rd.	Pleasantville, OH	Fairfield	8-2-23
6. [Signature]	3025 Mount Zwingli Rd SE	Bremen OH	Fairfield	8-2-23
7. [Signature]	3390 Stringtown Rd NE	Pleasantville	Fairfield	8-2-23
8. Karen A Cutcher	1615 Carroll Eastern Rd NE	Pleasantville	Fairfield	8/2/23
9. Christine Ellis	3025 Mt. Zwingli Rd SE	Bremen	Fairfield	8/2/23
10. Ray Abel	3390 Stringtown Rd.	Lancaster	Fairfield	8/2/23

Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. <i>Jim Napier</i>	2555 Leitnaker Rd.	^{Walnut} Pleasantville, OH	Fairfield	8/5/23
2. <i>Robert Napier</i>	2555 Leitnaker Rd.	^{Walnut} Pleasantville, OH	Fairfield	8/5/23
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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Charlotte Ashcraft	175 Second St	Kirkersville	Licking	9/7/23
2. Tiffany Duane	115 North Court	Sharonville	Licking	9/7/23
3. Terry Ashcraft	175 SECOND ST.	Kirkersville	LICKING	9-7-23
4. Rosemary Frischen	105 E MAIN ST	Kirkersville	LICKING	9-7-23
5. Wilbur E. Lane	179 Boylston Ave.	Newark	Licking	9-7-23
6. Lowell Stut	8389 Smith Rd Box 386	Pataaskala	Licking	9-7-23
7. Charles Murray	113 E 2nd	Hebron	Licking	9-7-23
8. Richard Ewen	67 Homestead Dr	Pickerington	Fairfield	9-7-23
9. BOB HITZ	10146 WATKINS RD. SW.	PATAASKALA	LICKING	9-7-23
10. Marsha Davis	9311 Jug St N.W.	Pataaskala	Licking	9-7-23

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Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. <i>Henry Munroe</i>	<i>200 S MAPLE ST</i>	<i>LAN. O</i>	<i>FAIRFIELD</i>	<i>9-7-23</i>
2. <i>Kathryn A Will</i>	<i>900 N Rome St. Baltimore</i>	<i>Baltimore</i>	<i>FAIRFIELD</i>	<i>9-7-23</i>
3. <i>Joan L. Anderson-Wright</i>	<i>1849 Frank Dr.</i>	<i>Lancaster,</i>	<i>Fairfield</i>	<i>9-13-23</i>
4. <i>John D. Wright</i>	<i>1849 Frank Dr.</i>	<i>LAN. OH.</i>	<i>Fairfield</i>	<i>9-13-23</i>
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Petition to: Preserve & Protect Green Spaces from Utility-Scale Solar

Petition Summary:	The Eastern Cottontail Solar project is being proposed for construction in our predominantly agricultural and recreational region of Fairfield County, Ohio. We are asking you to sign this petition if you would like to preserve and protect green spaces in Fairfield County, Ohio from utility-scale solar plants.*			
Action Petitioned For:	We, the undersigned, are concerned citizens who urge our township trustees, county commissioners, and the Ohio Power Siting Board to protect the treasured green spaces in the Buckeye Lake, Millersport, Walnut, Liberty, Pleasant, and Richland Township areas of Fairfield County, Ohio. We urge our trustees, commissioners, and the OPSB to reject any efforts to re-siting or revising a siting plan for the proposed Eastern Cottontail Solar project.			
Signature	Voting Residence Street Number and Address	City, Village or Township	County	Date of Signing
1. Nelson Keller	110 Sunset DR. NW	Hebron	LICKING	8/18/23
2. Karen Kuhl	PO Box 353	Millersport	Fairfield	8/18
3. Jay Handman	8600 Lancaster Thornville	Pleasantville	Fairfield	9/14
4. Ruben Keller	1941 Refugee ST	Millersport	Fairfield	9/20
5. J. Egan	310 N MAIN ST	Pville	Fairfield	10-21
6. J. Egan	1060 North MAIN ST	PVILLE	Fairfield	10/21
7. Tracie Atkins	313 N. Main St.	Pleasantville	Fairfield	10-21
8. Carter	6810 Lane Thornville Rd	Pleasantville	Fairfield	10-21
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REGULAR MEETING #51
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
NOVEMBER 07, 2023

AGENDA FOR TUESDAY, NOVEMBER 07, 2023

- 9:00 AM Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for October 31, 2023
- Approval of Budget Hearing Minutes for October 31, 2023
- Commissioners
- 2023-11.07.a A Resolution Authorizing the Approval and Establishment of the Fairfield County Board of Commissioners' 2024 Review Session and Regular Meeting Dates, and Special Meeting Dates. [Commissioners]
- 2023-11.07.b A resolution to authorize the establishment of a new fund and 2023 Budget for the Healthy Aging Grant. [Commissioners]
- 2023-11.07.c A resolution authorizing the approval to extend the repayment date of 3 advance of funds – 1. Fund #3011 FAA grant sub fund #8272 2. Fund#3011 FAA FY2022 sub fund #8303 3. Fund #3034 Airport ODOT FY2022 sub fund #8302 - Commissioners' Office [Commissioners]
- 2023-11.07.d A resolution authorizing the approval of repayment of an advance to the General Fund – Fund #3011, sub fund 8303 for the FY2022 FAA Grant Fund. [Commissioners]
- Fairfield County Auditor- Finance
- 2023-11.07.e A resolution to approve the capitalization threshold and designation of useful lives for depreciation as of January 1, 2023, and going forward. [Auditor- Finance]
- Fairfield County Clerk of Courts- Legal Division
- 2023-11.07.f A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division [Clerk of Courts- Legal]
- 2023-11.07.g A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division [Clerk of Courts- Title]

Fairfield County Court of Common Pleas

2023-11.07.h A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas ATP Court Grant subfund 8335. [Common Pleas Court]

Fairfield County Emergency Management Agency

2023-11.07.i A resolution to request for appropriations for receipts for EMA Hazardous Materials Emergency Preparedness Grant Program 2091(8281) [EMA]

2023-11.07.j A resolution to appropriate from unappropriated in a major expenditure object category for EMA 2707 (8300), Emergency Management Performance Grant. [EMA]

Fairfield County Engineer

2023-11.07.k RESOLUTION AUTHORIZING THE FAIRFIELD COUNTY ENGINEER THE AUTHORITY TO REMOVE OBSTRUCTIONS OR INTERFERENCE FROM 6160 LITHOPOLIS-WINCHESTER ROAD, CANAL WINCHESTER, OHIO 43110 [Engineer]

2023-11.07.l A Resolution to set a Commissioner's viewing date of November 28, 2023 at 4:25 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Refugee Road, Violet Township, Fairfield County, Ohio. [Engineer]

2023-11.07.m A Resolution to set a Commissioner's viewing date of November 28, 2023 at 2:50 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Fosnaugh School Road, Clearcreek Township, Fairfield County, Ohio. [Engineer]

2023-11.07.n A Resolution to set a Commissioner's viewing date of November 28, 2023 at 3:55 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Violet Township, Fairfield County, Ohio. [Engineer]

2023-11.07.o A Resolution to set a Commissioner's viewing date of November 28, 2023 at 3:30 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Liberty Township, Fairfield County, Ohio. [Engineer]

2023-11.07.p A Resolution to set a Commissioner's viewing date of November 28, 2023 at 2:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Schwilk Road, Berne Township, Fairfield County, Ohio. [Engineer]

2023-11.07.q A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:15 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio. [Engineer]

2023-11.07.r A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:40 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Bauman Hill Road, Berne Township, Fairfield County, Ohio. [Engineer]

2023-11.07.s	A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio. [Engineer]
2023-11.07.t	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies [Engineer]
2023-11.07.u	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies [Engineer]
2023-11.07.v	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies [Engineer]
	Fairfield County Facilities
2023-11.07.w	A Resolution Authorizing the Approval of a Lease and Memorandum of Lease with the Ohio Department of Administrative Services for space at 227 E. Main Street [Facilities]
	Fairfield County Family and Children First Council
2023-11.07.x	A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council [Family and Children First Council]
	Fairfield County Job and Family Services
2023-11.07.y	A Resolution of an Agreement between the Public Children Services Association of Ohio and Fairfield County Job & Family Services, Fairfield County Protective Services Division [JFS]
2023-11.07.z	A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services [JFS]
2023-11.07.aa	A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
2023-11.07.bb	A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2072 Fairfield County Job and Family Services - PCSA [JFS]
2023-11.07.cc	A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
2023-11.07.dd	A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]

Fairfield County Sheriff

2023-11.07. ee A resolution authorizing the approval of repayment of an advance to the General Fund from Fund 2503 Police Revolving. [Sheriff]

2023-11.07. ff A resolution approving an account-to-account transfer into a major expenditure object category. [Sheriff]

2023-11.07. gg A resolution authorizing the approval to extend the repayment date of an advance of funds – Fund #2593 Concealed Handgun. [Sheriff]

Payment of Bills

2023-11.07. hh A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

The next Regular Meeting is scheduled for November 14, 2023, 9:00 a.m.

Adjourn

Elected Officials and Department Heads Roundtable, 1:00 p.m.,
Fairfield Center, 12933 Stonecreek Dr., Pickerington

Regular Meeting #49 - 2023
Fairfield County Commissioners' Office
October 31, 2023

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy, Jeff Fix, and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Treasurer, James Bahnsen; Civil Division Chief, Amy Brown-Thompson; Assistant Prosecuting Attorney, Steven Darnell; Assistant Prosecuting Attorney, Austin Lines; Budget Director, Bart Hampson; JFS Director Corey Clark; IT Director, Dan Neeley; EMA and Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; Facilities Director, Tony Vogel; and Marty Norris Also present: Jason Grubb; Josh Crawford; Ashley Fahner; Heather O'Keefe; Dave Burgei; Sarah Fortner; Carrie Ayers; Brian Bibler; James Snyder; Vicki Tauer; Paul Tauer; Lydia Coakley; April Bolyard; Kirk Grandy; Annette Mash-Smith; Brandi Downhour; Theresa Hoyt; Susan Schaudt; Jesse McGee; Eushelyne Flores; Emma Nunemaker; Allyson Schemlzer; Stephanie Merckle-Hunt; Beth Seifert; Cathy Anderson; Teresa Ruffe; Bev Hoskinson; Alyia Heard; Sarah Quinn; Vicki Tauer; Paul Tauer; Lydia Coakley; April Bolyard; Kirk Grandy; Kristin Glasure; Jo Price; Chris Schmelzer; Ray Stemen; Judy Stemen; Stephanie Taylor; Brandy Marshall; and Andrea Spires.

Attending virtually: Josh Horacek, Arika Farrer, Lori Hawk, Greg Forquer, Michael Kaper, Belinda Nebbergall, Marcy Fields, Sara Madenwald, Shelby Hunt, Connie Vargo, Jeff Barron, Stacy Hicks, Toni Ashton, James Bahnsen, Deb, Brian Wolfe, Jeanie Wears, Tiffany Daniels, Jennifer Effinger, Lynette Barnhart, Jessica Murphy, BGM, Ashley Arter, Britney Lee, and Abby King.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance and spoke about the Commission schedule following the meeting. Commissioner Davis then introduced Kristin Glasure from FAIRHOPE Hospice & Palliative Care (FAIRHOPE.)

Listen & Learn

Ms. Glasure provided the annual report for FAIRHOPE and shared the many things the agency has been doing. She added that FAIRHOPE has been providing care since 1984; and that they are in four South Central Ohio Counties, including Fairfield County and serve anyone within an hour drive. She also added that FAIRHOPE has had an office in Hocking County for 24 years and has 120 staff, many which are in Lancaster. Ms. Glasure stated that the hospice team provides end of life care and that they can step in when a physician feels a patient has 6 months or less. There is a nurse available 24 hours a day for people that have signed up for hospice and the Pickering House is a short term care for those that cannot be comfortable at home. Ms. Glasure stated that the Pickering House is a fully staffed 24/7 inpatient hospice care facility and added that hospice is not just about providing comfort from pain but also about providing spiritual needs and grief support for the family. She added that grief support is provided for thirteen months although it is not funded by Medicare, and further added that donations are used to cover the service. Ms. Glasure stated that FAIRHOPE now services four school districts and provides free care to students who have suffered a loss, and that the hospice has seen 158 students this school year already. She added that 61% of the students have lost a family member and that 39% are from an accidental death, overdose, or suicide. She closed by stating that FAIRHOPE is growing and that it works closely with Fairfield Medical Center because costs stay down at local hospitals when they provide hospice and added that their motto is "Celebrate Life Every Day."

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Commissioner Davis spoke about the difference for family members that have utilized the service versus those that did not, during end of life issues.

Ms. Glasure told a story about a young woman who had cancer and lived alone. The Pickering House provided a bed where the young woman's dog could lay because the dog was her family and having the dog near gave her peace. She added that she would be happy to give a tour of the Pickering House to anyone who has not seen the facility.

Commissioner Levacy stated that Ms. Glasure has been doing a terrific job as the Director for FAIRHOPE.

Commissioner Fix spoke about taking a tour of the Pickering House and about the exceptional grief care service.

Commissioner Davis asked Ms. Glasure to convey to her team the support that she has from the Board of Commissioners.

Third Quarter Budget Update

Bart Hampson provided a PowerPoint presentation and thanked everyone who was involved in the 2024 Budget Hearings. He also thanked Staci Knisley for all the work she does to support the Commissioners' office and every fiscal person in the county. Mr. Hampson spoke about the financial forecast, the financial trend analysis, and a financial dashboard. He continued by speaking on the 3rd quarter revenues and investment revenue. He added that the 2023 third quarter revenues were up 14% even though some revenue lines were lower than the same quarter in 2022. Mr. Hampson stated that only 5 counties in Ohio have a lower sales tax rate than Fairfield County and then spoke about the seven categories of expenses. He added that personnel services are the greatest expense, and that contract services, costs for capital projects, and investment transfers have increased over the prior year.

The Commissioners did not have questions for Mr. Hampson, but each thanked him for his work.

Public Comments

Ray Stemen of Lancaster spoke about immigrants at the United States' southern border.

Judy Stemen of Lancaster spoke about COVID-19 vaccinations.

Legal Update

No legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

American Rescue Plan Update

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.9M has been appropriated, \$16.3M expended, \$3.8M encumbered or obligated.

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ODOD Energy Grant Application

The county is applying for a \$250,000 grant for LED lighting at the Government Services building and for HVAC controls at the Workforce Center.

Mr. Kochis stated that the grant process has allowed facilities to focus on one building at a time, and that they are focusing on JFS and the energy consumption in that building. Mr. Kochis provided a PowerPoint and spoke about the consumption of electricity and added that the grant was for 250k and that some monies would be applied to the HVAC controls at the Workforce Center.

Ms. Cordle added that the process does require the county to work with a specific vendor.

Mr. Kochis stated that the Ohio Department of Development has 6 vendors that can be used.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 22 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution approving 6 proclamations for Hospice and Palliative Care Month, Meals on Wheels 50th Anniversary, Adoption Month, Accounting Appreciation Day, GIS Day, and Operation Green Light.
- A grant agreement between the Board of Commissioners and the Ohio Department of Aging for grant monies established by HB 33.
- The Board of Commissioners pay CORSA directly for liability insurance from the General Fund and agencies then reimburse the General Fund for their share of costs. There are resolutions from ADAMH, DD, and the Engineer's Office to approve these reimbursements. Likewise, there is a resolution from DD for the share of costs for Ethernet services from AT&T.
- Two resolutions to authorize the Sheriff's Office to purchase ten new vehicles

Budget Review

- Budget Director, Bart Hampson, had nothing further to report.

Calendar Review/Invitations Received

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
 - Invitation, Retirement Party for Bev Anders, October 31, 2023, 1:00 p.m. – 3:00 p.m., Administrative Courthouse, Room 206, 210 E. Main St., Lancaster
 - Operation Green Light, November 6-12, 2023, Lighting Buildings Green to Honor Veterans

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- Invitation, Meals on Wheels, 50th Anniversary Celebration, November 14, 2023, 4:30 p.m. – 6:30 p.m., Meals on Wheels Senior Services Center, 1515 Cedar Hill Rd., Lancaster
- Environmental Design Group (ODOT Contractor), US 33 Safety Study, Stakeholder Meeting, November 1, 2023, 1:00 p.m., Commissioners' Hearing Room, 210 E. Main St., Lancaster
- Rushcreek Township Land Use Plan Meeting, November 1, 2023, 6:00 p.m., Rushcreek Fire Department, 201 Marietta Dr., Bremen
- North Walnut Township Floodplain Meeting, November 2, 2023, 8:30 a.m., Commissioner's' Hearing Room, 210 E. Main St., Lancaster
- MCJDC Board of Trustees Meeting, November 3, 2023, 9:00 a.m., MCJDC, 923 Liberty Dr., Lancaster
- MCJDC Joint Board of Commissioners Meeting, November 3, 2023, 10:30 a.m., MCJDC, 923 Liberty Dr., Lancaster

Correspondence

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
 - News Release, Office of the County Auditor, October 25, 2023, "Fairfield County Auditor Releases 2023 Year in Review"
 - Memo from Dr. Carri Brown, County Auditor, October 25, 2023, Subjects: Tax Reduction Programs; Making Numbers Count; GIS Day; JEDD Meetings; Third Annual All-Team Retreat; and Requests for Map of the Month Recommendations
 - From the Office of the County Auditor, the "Wins of the Week"
 - A Letter from a County Resident Regarding Industrial Solar Projects
 - *Lancaster Eagle-Gazette*, by Jeff Barron, October 26, 2023, "Fairfield County Workforce Center Offers Seniors Driver's Education Classes"
 - Letter from the Ohio Department of Job & Family Services, October 27, 2023, Re: Fairfield County Single Audit, January 1, 2022, through December 31, 2022
 - Letter from the Federal Emergency Management Agency, October 25, 2023, Re: The Final Flood Hazard Determination for Fairfield County
 - Thank You Note to the Commissions from Stephanie Taylor, Habitat for Humanity of Southeast Ohio
 - Newsletter, Visit Fairfield County, October 27, 2023
 - Newsletter, County Commissioners Association of Ohio, Fall 2023, *County Leader*, pgs. 11-12, by Jessica Newbacher, CCAO Communications Coordinator, "Wrapping Up Fair Season in Fairfield County"

Old Business

Commissioner Davis spoke about visiting with the noon Rotary the day before and thanked the local service organization.

Commissioner Levacy thanked Commissioner Fix and county staff for working with county entities on their land use plans.

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Commissioner Fix spoke about meeting with the OneOhio Region 18 board and its new Director. He also spoke about meeting with county entities on the land use plan and stated his appreciation for the county team members who have been attending those meetings. He added that it has been very helpful to have conversations with residents about the plan.

Ms. Cordle spoke about opioid settlement funds and a meeting with ADAMH on how the funds can have the greatest impact.

New Business

Commissioner Davis stated that he will have the opportunity to speak at the CCAO winter conference.

Commissioner Levacy encouraged everyone to vote on November 7th.

Jason Grubb from the Engineer's Office thanked Bart and Staci for their assistance with the drainage maintenance districts.

Treasurer Bahnsen spoke about the Essex Building and the vision for that facility and added that the Land Bank will work with Urban Restoration on demolition funds.

Dr. Brown spoke about attending a conference on investments and spoke about her office's upcoming seminar titled "Making Numbers Count." She thanked the Commissioners' office for updates made to CRMS and added that her office will be able to pull data for Federal reporting. Dr. Brown also stated that the GIS page has been updated to include building map tours for those who might not know where county buildings are located.

Ms. Cordle spoke about the November 7th Roundtable meeting and the County Parks' Open House that same day at their new office space in Pickerington.

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy, Jeff Fix, and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Treasurer, James Bahnsen; Civil Division Chief, Amy Brown-Thompson; Assistant Prosecuting Attorney, Steven Darnell; Assistant Prosecuting Attorney, Austin Lines; Budget Director, Bart Hampson; JFS Director Corey Clark; IT Director, Dan Neeley; EMA and Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; Facilities Director, Tony Vogel; and Marty Norris. Also present: Jason Grubb; Josh Crawford; Ashley Fahner; Heather O'Keefe; Dave Burgei; Sarah Fortner; Carrie Ayers; Brian Bibler; James Snyder; Vicki Tauer; Paul Tauer; Lydia Coakley; April Bolyard; Kirk Grandy; Annette Mash-Smith; Brandi Downhour; Theresa Hoyt; Susan Schaudt; Jesse McGee; Eushelyne Flores; Emma Nunemaker; Allyson Schemlzer; Stephanie Merckle-Hunt; Beth Seifert; Cathy Anderson; Teresa Ruffe; Bev Hoskinson; Alyia Heard; Sarah Quinn; Vicki Tauer; Paul Tauer; Lydia Coakley; April Bolyard; Kirk Grandy; Kristin Glasure; Jo Price; Chris Schmelzer; Ray Stemen; Judy Stemen; Stephanie Taylor; Brandy Marshall; and Andrea Spires.

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Attending virtually: Josh Horacek, Arika Farrer, Lori Hawk, Greg Forquer, Michael Kaper, Belinda Nebbergall, Marcy Fields, Sara Madenwald, Shelby Hunt, Connie Vargo, Jeff Barron, Stacy Hicks, Toni Ashton, James Bahnsen, Deb, Brian Wolfe, Jeanie Wears, Tiffany Daniels, Jennifer Effinger, Lynette Barnhart, Jessica Murphy, BGM, Ashley Arter, Britney Lee, and Abby King.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

None.

Approval of Minutes for October 24, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, October 24, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Budget Hearing Minutes for October 24, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Budget Hearing Minutes for the Tuesday, October 24, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Board of Commissioners

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- | | |
|--------------|--|
| 2023-10.31.a | A resolution authorizing the approval of proclamations. |
| 2023-10.31.b | A resolution to approve a Grant Agreement between Fairfield County Board of Commissioners and Ohio Department of Aging. |
| 2023-10.31.c | A resolution approving an account to account transfers in a major object expense category for the Safety & Security Budget, General Fund# 1001. |
| 2023-10.31.d | A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001. |
| 2023-10.31.e | A resolution approving an account to account transfer in a major object expense category for the Commissioners' Office, General Fund# 1001. |
| 2023-10.31.f | A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865. |

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County ADAMH Board

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County ADAMH Board:

2023-10.31.g A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund #2066.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Board of Developmental Disabilities

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Board of Developmental Disabilities:

2023-10.31.h A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities.

2023-10.31.i A resolution to approve a reimbursement for share of costs for Ethernet Services paid to AT&T as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Domestic Relations Court

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Domestic Relations Court:

2023-10.31.j A resolution authorizing an account to account transfer for the adjustment of Material Supplies – Fund #2625 Special Projects Fund.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Economic and Workforce Development

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic and Workforce Development:

2023-10.31.k A resolution approving an account to account transfer in a major object expense category.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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Approval of a Resolution from the Fairfield County Engineer

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

- 2023-10.31.l A resolution to approve a reimbursement for share of costs for 2023 Liability Insurance paid to CORSA as a memo expenditure for fund 2024 – Motor Vehicle.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Family and Children First Council

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Family and Children First Council:

- 2023-10.31.m A resolution regarding an agreement between the Fairfield County Family and Children First Council and Albany Counseling Services.
- 2023-10.31.n A resolution authorizing the SFY 2024 Help Me Grow Early Intervention Contract for Services between the Fairfield County Commissioners, as administrative agent of the Fairfield County Family and Children First Council and the Lancaster-Fairfield Community Action Agency.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Juvenile & Probate Court

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Juvenile & Probate Court:

- 2023-10.31.o A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category Fund #2317.
- 2023-10.31.p A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #2036.
- 2023-10.31.q A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #2882.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

- 2023-10.31.r A resolution to approve the purchase of seven (7) marked vehicles from Chapman Ford

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2023-10.31.s A resolution to approve the purchase of three (3) unmarked vehicles from Chapman Ford

2023-10.31.t A resolution approving an account-to-account transfer into a major expenditure object category.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Utilities

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

2023-10.31.u A resolution to appropriate from unappropriated in a major expenditure object category for Utilities; 5046 & 5841, Salary, Laborers.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-10.31.v A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Adjournment

With no further business, on the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:14 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, November 7, 2023.

Budget Hearing #48 - 2023
Fairfield County Commissioners' Office
October 24, 2023

Commissioner Davis called the Budget Hearing Session to order at 1:00 p.m.

Corresponding information for the follow up Budget Hearings is included in the minutes.

Budget Hearing Follow Up, Juvenile/Probate Court, 1:00 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Judge Terre Vandervoort; and Court Administrator, LeAnna Shaeffer.

Commissioner Davis spoke about the additional \$25,000 in the proposed 2024 Budget for Guardianship.

Judge Vandervoort stated that the population is aging and the needs for those over sixty years of age do not appear to be decreasing. She added that thirty-two Guardianship cases were referred over the past year from Fairfield Medical Center (FMC) and that FMC provides the largest number of referrals. The Judge also spoke about applying for grants to assist with funding for Guardianship services.

Commissioner Levacy asked if funding from the State to keep seniors in their homes could be used for Guardianship services.

Ms. Cordle spoke about the context of the funding and allowable uses.

Commissioners Fix and Davis spoke about levy and ballot language.

Commissioner Fix stated his appreciation for the Judges' willingness to have conversations regarding levy monies and encouraged all levy involved parties to meet.

Judge Vandervoort stated that Adult Protective Services does fit within levy parameters, but funding is provided from the General Fund in lieu of using that levy funding.

Commissioner Levacy spoke about the State Elder Abuse Commission and the lack of state funding for elder services.

Judge Vandervoort stated that they do seek other grants and that there is no funding mechanism other than what they have developed.

The Commissioners stated that they support and approve the 2024 Budget request.

Budget Hearing Follow Up, OSU Extension, 1:20 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Area Leader, Shannon Carter; and Educator, Carrie Brown.

Ms. Carter briefly summarized the items which had brought the proposed budget above parameters.

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Commissioner Fix asked for clarification on OSU setting the hourly rates for extension office employees that are paid by the county.

Ms. Carter explained that the county is subject to the university's decisions on matters related to wages.

Commissioner Davis stated his intent to serve on the board that works with OSU to discuss the changes implemented by the university.

Ms. Carter stated this is the first year in twenty-seven years of working for OSU that she has seen compression equity and added that there are several OSU employees that will likely retire in the next couple years and their retirement would bring the salaries back down when new employees are hired at starting rates. She went on to touch on a new potential area leader concept that the OSU Extension is considering.

Commissioner Davis asked if Fairfield County is still one of the more supportive counties of OSU extension offices.

Ms. Carter believes Fairfield County is likely in the top five of Ohio Counties in terms of support.

Budget Hearing Follow Up, Coroner's Office, 1:40 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Coroner, Dr. Brian Varney; and Administrative Assistant, LuAnn Davidson.

Commissioner Davis spoke about the reduction of contract services for the Coroner Office's 2024 Budget and stated that the Coroner's Office Budget, with minor adjustments, would be approved.

Dr. Varney thanked the Commissioners.

Budget Hearing Follow Up, Board of Elections, 2:00 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley;

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Director, Brett Riffle; and Deputy Director, Jane Hanley.

Mr. Riffle stated the proposed increase in the budget was in part due to the push to handle ballots in house at a higher cost instead of getting a vendor to perform the service.

Commissioner Fix stated he believes it is worth the extra cost of doing ballots in house and guaranteeing the ballots are handled correctly.

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Commissioner Davis asked about the cost of the shrink wrap machine.

Deputy Director Hanely stated the machine is \$6,500 with yearly contract costs and added that the previous system required two individuals to bag and tape the ballots. She also added that the shrink wrap machine would still need to be operated by two individuals, but labor costs and time would be saved.

Commissioner Davis asked if the machine itself was large and if the office would be able to accommodate the space required.

Deputy Director Hanley stated they would have to cut out a section of counter space to allow for the shrink wrap machine.

The Commissioners were in favor of the Board of Elections' 2024 proposed budget.

Budget Hearing Follow Up, Soil & Water, 3:40 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; and Budget Clerk, and Staci Knisley.

Commissioner Fix spoke about a meeting with the Engineer's Office and the Fairfield County Soil and Water Conservation District.

The Commissioners stated approval of the Soil & Water 2024 proposed budget and the follow up meeting was cancelled.

Additional Discussion

Commissioner Davis asked Mr. Hampson for the 2024 total budget utilization estimates.

Mr. Hampson prepared estimates at the 94%, 95%, and 96% utilization rate.

Commissioner Davis explained that the budget utilization historically comes in around 94% but that he was in favor of assuming a utilization of 96% for a more conservative approach.

The Commissioners reviewed Mr. Hampson's projections of expense assumptions and spoke about maintaining the projected 95% utilization rate of budgeted expenses.

Commissioner Davis spoke about the forecasting and modeling of 2024 revenues and expenses. He added that projections show that the compression between the revenue and expense would cross in seven to eight years,

Ms. Knisely spoke about carry-over numbers and the Capital Fund.

Ms. Cordle stated that a carry-over and Capital Fund numbers would be firmed up to be presented at the December 5, 2023, Commissioners' meeting.

Adjournment

With no further business, on the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to adjourn at 2:23 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Motion by: Jeff Fix Seconded by: Dave Levacy
that the October 31, 2023, Budget Hearing minutes were approved by the following vote:

YEAS: Jeff Fix, Dave Levacy, and Steve Davis
ABSTENTIONS: None

*Approved on November 7, 2023

Steven Davis
Commissioner

Dave Levacy
Commissioner

Jeff Fix
Commissioner

Rochelle Menningen, Clerk

2023-11-07.a
A Resolution Authorizing the Approval and Establishment of the Fairfield County Board of Commissioners' 2024 Review Session and Regular Meeting Dates, and Special Meeting Dates.

WHEREAS, pursuant to Ohio Revised Code 305.06 the Board of County Commissioners desires to establish Commissioner Meeting dates.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Board of Fairfield County Commissioners approves the following as Commission Meeting dates and times:

Commissioners' Review Session and Regular Meetings: Tuesday, January 9, 2024, January 16, 2024, January 23, 2024, February 6, 2024, February 13, 2024, February 20, 2024, February 27, 2024, March 5, 2024, March 12, 2024, March 19, 2024, March 26, 2024, April 2, 2024, April 9, 2024, April 16, 2024, April 23, 2024, May 7, 2024, May 21, 2024, May 28, 2024, June 4, 2024, June 11, 2024; June 18, 2024, June 25, 2024, July 9, 2024, July 16, 2024, July 23, 2024, July 30, 2024, August 13, 2024, August 20, 2024, August 27, 2024, September 3, 2024, September 10, 2024, September 17, 2024, September 24, 2024, October 1, 2024, October 8, 2024, October 15, 2024, October 22, 2024, October 29, 2024, November 5, 2024, November 12, 2024, November 26, 2024, December 3, 2024, December 10, 2024, 9:00 a.m., 210 E. Main St., Lancaster; and

Commissioners' Review Session and Regular Meeting: Tuesday, May 14, 2024, 1:00 p.m., The Liberty Center, 951 Liberty Dr., Lancaster; and

Commissioners' Review Session and Regular Evening Meetings: Tuesday, January 30, 2024, 210 E. Main St., Lancaster; April 30, 2024, Location to be determined (TBD); August 6, 2024, Location TBD; November 19, 2024, Location TBD; 7:00 p.m.; and

Roundtable Meetings: Tuesday, April 2, 2024, Fairfield County Agricultural Center, 831 College Ave., Lancaster, OH 43130; July 16, 2024, Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll, November 5, 2024, The Fairfield Center, 12933 Stonecreek Dr., Pickerington, 1:00 p.m. – 4:00 p.m.; and

Budget Hearings: Tuesday, October 8, 2024, October 15, 2024, October 22, 2024, October 29, 2024, 11:00 a.m. – 4:00 p.m., 210 E. Main St., Lancaster; and

2023-11.07.a
A Resolution Authorizing the Approval and Establishment of the Fairfield County Board of Commissioners' 2024 Review Session and Regular Meeting Dates, and Special Meeting Dates.

Leadership Conference: Tuesday, May 14, 2024, 8:00 a.m. – 12:00 p.m., The Liberty Center, 951 Liberty Dr., Lancaster; and

State of the County: Tuesday. August 27, 2023, 11:00 a.m. – 1:00 p.m., The Liberty Center, 951 Liberty Dr., Lancaster.

Notification of the above set Commission meeting times will be posted on the website and this resolution will be emailed to the media identified in attached exhibit A.

Section 2. Any news media may request notification of all special and emergency meetings ("requesting media"). All such requests shall be directed to the Clerk of the Board, who shall provide such notification as indicated in Sections 3 and 4 of this Resolution. A list of current requesting-media is attached hereto as exhibit A.

Section 3. For Special Commission meetings, the Commission will provide at least 24 hours' notice to requesting-media via email and will post the meeting on its website and on the bulletin board on the 3rd floor of the Administrative Courthouse located at 210 East Main Street.

Section 4. For Emergency Commission meetings, the Commission will immediately notify requesting media via email and will post the meeting on its website and on the bulletin board on the 3rd floor of the Administrative Courthouse located at 210 East Main Street.

Section 5. Any person may request advance notification of all meetings at which a specific type of public business is to be discussed. All such requests shall be directed to the Clerk of the Board, who shall provide such notification as necessary.

Prepared by: Rochelle Menningen

Resolution No. 2023-11.07.a

A Resolution Authorizing the Approval and Establishment of the Fairfield County Board of Commissioners' 2024 Review Session and Regular Meeting Dates, and Special Meeting Dates.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

2023-11.07.b

A resolution to authorize the establishment of a new fund and 2023 Budget for the Healthy Aging Grant.

WHEREAS, the County Commission has approved the grant agreement in with the Ohio Department of Aging per Resolution 2023-10.31.b

WHEREAS, revenues of the new fund originated from the Federal Government; and

WHEREAS, ORC 5705.09 (F) provides for creation of a special revenue fund; and

WHEREAS, a budget for 2023 needs established.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That a special revenue fund called Healthy Aging Grant.

Fund# 2_____

433100 Federal Grants _____ charge code

530000 contract services

531000 administrative services

Section 2. Appropriate from unappropriated funds as follows in major expenditure object categories:

Org# 122_____

Contractual Services \$359,410

November 6, 2023

Aundrea Cordle
County Administrator
Fairfield County Commissioners
210 East Main Street, Suite 301
Lancaster, OH 43130


Dear Ms. Cordle:

Please find attached your organization's fully executed agreement, ODA Request for Funds Form (RFF), and Notice of Grant Award (NGA) in support of the Healthy Aging Grants. The period of this award is October 1, 2023 through September 30, 2024 and all funds must be obligated by June 30, 2024.

Please complete the RFF form within 7 days of receipt of this Notice of Grant Award and follow the instructions contained within that file in the 'instructions' tab.

We appreciate this opportunity to work together to assist Ohio's older adults.

Sincerely,



Ursel J. McElroy
Director

Notice of Grant Award

Sub-recipient: FAIRFIELD COUNTY COMMISSIONERS

Grant Name: Healthy Aging Grants

Address: 210 EAST MAIN STREET, SUITE 301
LANCASTER OH 43130-0000

Grant Period: 10/01/2023 - 09/30/2024

Date of Award: 11/01/2023

Award Action: AWARD AUTHORIZED LEVEL OF NEW

Fiscal Year: 2024

CFDA#	Description	Previous Award	Current Award	Total Award	Matching Requirement
	HB33-ALI490678	0	359,410	359,410	0
TOTAL:		0	359,410	359,410	0

The grantee must comply with all applicable rules, circulars, policies, and procedures as a condition of this grant, this award is also subject to revision, based upon funding reduction imposed at the State or Federal level.

REMARKS:

Ursel McElroy (electronically signed)

November 01, 2023

Director Signature

Date

For Auditor's Office Use Only:

Section 2: Update the expenditure object lines for appropriations as follows:

122_____	530000	contract services	\$323,469
122_____	531000	administrative services	\$35,941

Section 3. Issue an Amended Certificate, on behalf of the Budget Commission, in the amount \$359,410 to the credit of the Fund# _____.

Section 4. Request that the Fairfield County Auditor update the following receipt lines:

\$359,410	122_____	433100	federal grants
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Resolution No. 2023-11.07.b

A resolution to authorize the establishment of a new fund and 2023 Budget for the Healthy Aging Grant.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval to extend the repayment date of 3 advance of funds – 1. Fund #3011 FAA grant sub fund #8272 2. Fund#3011 FAA FY2022 sub fund #8303 3. Fund #3034 Airport ODOT FY2022 sub fund #8302 - Commissioners' Office

WHEREAS, the General Fund approved an advance of

\$338,000 (resolution 2021-06-22.b) for Fund #3011 sub fund #8272
\$500,000 (resolution 2022-08-23.b) for Fund #3011 sub fund #8303
\$164,056 (resolution 2022-06-07.b) for Fund #3034 sub fund #8320, and

WHEREAS, reimbursement has been submitted, but not yet received monies; and

WHEREAS, the Commissioners' Office would like to extend the repayment date to 06/15/2024; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners extend the repayment date to 06/15/24 for:

FAA Grant Fund #3011 sub# 8272 advance of \$338,000
FAA Grant FY2022 #3011 sub# 8303 advance of \$500,000
FY2022 Ohio Airport Grant #3034 sub# 8320 advance of \$164,056

Prepared by: Christina Foster
cc: Commissioners' Office

Resolution No. 2023-11.07.c

A resolution authorizing the approval to extend the repayment date of 3 advance of funds – 1. Fund #3011 FAA grant sub fund #8272 2. Fund#3011 FAA FY2022 sub fund #8303 3. Fund #3034 Airport ODOT FY2022 sub fund #8302 - Commissioners' Office

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of repayment of an advance to the General Fund – Fund #3011, sub fund 8303 for the FY2022 FAA Grant Fund.

WHEREAS, Fund #3011, sub fund 8303– FY2022 FAA Grant Fund; and

WHEREAS, an advance was approved on May 16, 2023, Resolution 2023-05.16.d for \$100,000; and

WHEREAS, the monies have been collected and deposited to make repayment to the General Fund Advance.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Auditor repay the following advance:

DEBIT: 8303 090001 <\$100,000.00>

CREDIT: 1001 223000 General Fund Advances In \$100,000.00

Prepared by: Christina Foster
cc: Commissioners' Office

Resolution No. 2023-11.07.d

A resolution authorizing the approval of repayment of an advance to the General Fund – Fund #3011, sub fund 8303 for the FY2022 FAA Grant Fund.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve the capitalization threshold and designation of useful lives for depreciation as of January 1, 2023, and going forward

WHEREAS, the County Auditor's Office has developed financial policy effective January 1, 2023, detailing the capitalization threshold to record and maintain records for assets upon acquisition, and such policy has been communicated to departments and is reflected in the Capital Assets Policy and internal control manual, having been updated to include *Governmental Accounting Standards* as applicable for the county's Annual Comprehensive Financial Report;

WHEREAS, the County Auditor's Office has updated the schedule of useful lives for depreciation by major classification of assets, and that schedule is within governmental standards as per the *Governmental Accounting Standards Board*, and will be updated in the Capital Assets Policy and internal control manual;

WHEREAS, the updates are consistent with standard governmental accounting practices and reflect the reality of the useful lives of the county assets;

WHEREAS, resolutions 05-02.15.h and 07-07.03.d previously addressed useful lives for depreciation;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Board of Commissioners approves the attached capitalization threshold and designation of useful lives for depreciation as of January 1, 2023, replacing previous resolutions, and such approval remains in effect until otherwise changed by resolution.

Prepared by: Bev Hoskinson

COUNTY AUDITOR'S OFFICE
Dr. Carri Brown, COUNTY AUDITOR
FAIRFIELD COUNTY, OHIO

CAPITAL ASSETS ACCOUNTING POLICIES
FOR FINANCIAL REPORTING

January 1, 2023

FAIRFIELD COUNTY, OHIO

CAPITAL ASSETS ACCOUNTING POLICIES

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OVERVIEW

The County has a significant investment in capital assets, such as land, buildings, land improvements, infrastructure, and construction-in-progress, machinery and equipment (including leased items, subscription-based information technology agreements, furniture and fixtures) and vehicles. In a major effort to improve financial reporting, accountability, and operational efficiencies in managing these assets, the County Auditor has established policies on the accounting and reporting of capital assets.

Complete and accurate capital asset records can help managers identify under-utilized surplus assets that can be reassigned for more productive use. Accurate records of capital assets and their associated accumulated depreciation can also help identify potentially needed replacement and renovation of existing assets. This type of management information is useful in making budgetary decisions for specific requests and long-term capital planning. Furthermore, detailed capital asset records for equipment and vehicles can assist in the development of a preventive maintenance program.

Section 117-2-02 of the Ohio Revised Code requires all local public offices to maintain “fixed asset records including such information as the original cost, acquisition date, voucher number, the asset type (land, building, vehicle, etc.), asset description, location, and tag number. Local governments preparing financial statements using generally accepted accounting principles (GAAP) will want to maintain additional data.” Major County policies regarding capital asset stewardship are established at the discretion of the County Auditor and the Ohio Auditor of State.

Section 319.11 of the Ohio Revised Code charges the County Auditor with the responsibility of issuing the County’s official annual financial report. The Auditor of State requires the County to prepare its annual financial report in accordance with GAAP. The law further states that County departments shall furnish the County Auditor such financial information as is required for the report.

This document outlines in detail the information on capital assets (other than highway- and bridge-related infrastructure) that County departments must furnish to the County Auditor each year for the County to meet its legal responsibilities regarding external financial reporting. The County Auditor addresses highway- and bridge-related infrastructure reporting requirements in a separate policy document that is solely applicable to the County Engineer.

Statements of Principle

These policies provide a basis for maintaining and reporting *auditable* information on the County’s capital assets in conformity with generally accepted accounting principles for state and local governments. Section 1400, “Reporting Capital Assets,” *Codification of Governmental Accounting and Financial Reporting Standards* (the Codification), as amended by Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments*, outlines the following three basic statements of accounting principle.

Principle 1—Reporting Capital Assets

A clear distinction should be made between general capital assets and capital assets of proprietary funds. Capital assets of proprietary funds should be reported in both the government-wide and fund financial statements. All other capital assets of the governmental unit are general capital assets.

They should not be reported as assets in governmental funds but should be reported in the governmental activities column in the government-wide statement of net assets.

Principle 2—Valuation of Capital Assets

Capital assets should be reported at historical cost. The cost of a capital asset should include ancillary charges necessary to place the asset into its intended location and condition for use. Donated capital assets should be reported at their estimated fair value at the time of acquisition plus ancillary charges.

Principle 3—Depreciation of Capital Assets

Capital assets should be depreciated over their estimated useful lives unless they are either inexhaustible or are infrastructure assets using the modified approach. Inexhaustible assets such as land and land improvements should not be depreciated. Depreciation expense should be reported in the government-wide statements of activities and the proprietary fund statement of revenues, expenses, and changes in fund net assets.

Financial Reporting of Capital Assets

Because of the unique nature of governmental financial operations, a clear distinction must be made between the County's general capital assets and capital assets of proprietary funds. In keeping with the first basic statement of principle of reporting capital assets, as outlined in Section 1400 of the Codification, the County reports general capital assets and capital assets of proprietary funds separately.

General Capital Assets

General capital assets include assets the County acquires or constructs using resources accounted for in its governmental fund types.

In its fund financial statements for governmental funds, which are prepared on the modified accrual basis of accounting with a measurement focus on the flow of current financial resources, the County excludes general capital assets from the related governmental fund's balance sheet, and accordingly, the County does not report depreciation expense in the statement of revenues, expenditures, and changes in governmental fund balances.

However, in the County's government-wide financial statements, which are prepared on the accrual basis of accounting with a capital maintenance measurement focus, the County reports 1) its general capital assets, net of accumulated depreciation, under the governmental activities column in the statement of net assets and 2) the related depreciation expense by program/function under the governmental activities section of the statement of activities.

Capital Assets of Proprietary Funds

The County accounts for its proprietary fund capital assets in the proprietary (*i.e.*, enterprise) fund type. The proprietary fund type operates on an accrual basis of accounting with a measurement focus on the flow of economic resources.

In its fund financial statements, the County reports capital assets associated with proprietary fund operations, net of accumulated depreciation, on the proprietary fund's balance sheet, and depreciation expense on the statement of revenues, expenses, and changes in proprietary fund net assets.

In its government-wide financial statements, the County reports 1) its proprietary fund capital assets, net of accumulated depreciation, under the business-type activities column in the statement of net assets and 2) the related depreciation expense by program/function under the business-type activities section of the statement of activities.

Capital Assets of Independently Audited Organizations

The financial statements of some organizations consolidated in the County's annual financial report are independently audited in conformity with generally accepted government auditing standards. Each independently audited organization establishes its own capital asset accounting policies and capitalization thresholds. For consolidation in the County's financial statements, the County Auditor accepts the separately issued financial report of each organization and the capital asset-related disclosures therein on the provision that the respective report has received an unqualified opinion from the organization's independent auditor.

FUNDAMENTALS FOR IDENTIFYING CAPITAL ASSETS

Definition

When cited in governmental accounting and financial reporting standards, the term “**capital assets**” includes land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible and intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems. Buildings, except those that are an ancillary part of a network of infrastructure assets, should not be considered infrastructure assets.

Cost Valuation

In keeping with the second basic statement of principle of reporting capital assets, as outlined in Section 1400 of the Codification, the County’s capital assets should be reported at **historical cost**. Historical cost is the cash or cash equivalent price paid at the time of purchase or acquisition. The cost of a capital asset should include ancillary charges necessary to place the asset into its intended location and condition for use such as freight and transportation charges, site preparation costs, and professional fees. If historical cost is not available, the asset should be reported at estimated historical cost. Donated capital assets should be reported at their estimated fair value at the time of donation plus ancillary charges, if any.

Significant Value and Useful Life Concepts

The identifying characteristics of a capital asset are **significant value** and **useful life**. In setting its capitalization policy, the County has established benchmarks to identify what the minimum cost of an asset should be (*i.e.*, its significant value) to justify the time and expense of maintaining the information required for reporting it in the County’s financial statements.

For a capital asset that does not fall under the asset classifications of land and infrastructure assets, the County considers its costs to be of a significant value when they exceed \$10,000.

Finally, if an asset meets the test of significant value and has an **estimated useful life of at least two years following the date of acquisition**, the County reports it as a capital asset.

Establishing Capitalization Thresholds for Capital Assets

It is incumbent upon County managers to maintain adequate control over all County assets, including capital assets, to minimize the risk of loss or misuse. However, not all capital assets are required to be reported on the County’s balance sheet. Specifically, capital assets with extremely short useful lives and capital assets of small monetary value are properly reported as an “expenditure” or “expense” in the period in which they are acquired. Capital assets that are reported on the balance sheet

are said to be “capitalized.” The monetary criterion used to determine whether a given capital asset should be reported on the balance sheet is known as the “capitalization threshold.”

Capitalization is primarily a financial reporting issue, apart from the need for the County to maintain control over all capital assets. The County’s principal concern in establishing specific capitalization thresholds is the anticipated information needs of the users of the County’s external financial reports.

The County has adopted these guidelines in establishing capitalization thresholds for its capital assets:

1. Capital assets should be capitalized only if they have an estimated useful life of at least two years following the date of acquisition.
2. Capital assets’ capitalization thresholds should be applied to individual capital assets unless a group of assets in the aggregate are significant. (Example: Computers or furniture may not meet the capitalization threshold policy on an individual basis, yet could be considered significant collectively).
3. As a general rule, capitalization thresholds should be designed to encompass at least 80 percent of the County’s total non-infrastructure assets.
4. In no case will the capitalization threshold be less than \$10,000 for any individual item.

The County should maintain control over its noncapitalized capital assets by establishing and maintaining adequate control procedures at the departmental level.

(Reference GFOA Recommended Practices: “*Establishing Appropriate Capitalization Thresholds for Fixed Assets*” issued in 1997, and “*Amendment to Appropriate Capitalization Thresholds for Fixed Assets*” issued in 2000).

CRITERIA TO DEFINE CAPITAL ASSETS

Major Classes of Capital Assets

The major classes of assets reported in the County's annual financial report are:

- **Land.**
- **Buildings** that cost more than \$10,000 each and any associated renovations and improvements thereon that cost more than \$10,000 per building component.
- **Land improvements**, including renovations and improvements thereon, that cost more than \$10,000 each;
- **Machinery and equipment** (including leased items, software licenses, subscription-based information technology agreements, and furniture and fixtures) costing more than \$10,000;
 - Group licenses would be reported as one capital asset.
- **Vehicles** (including trailers that are not self-propelled) costing more than \$10,000;
- **Infrastructure assets** of the County Engineer. The County capitalizes all highway- and bridge-related infrastructure assets acquired or constructed prior to January 1, 2003, regardless of cost, and all highway- and bridge-related infrastructure assets acquired or constructed since January 1, 2003.
- **Construction-in-progress** that is expected to meet the criteria for inclusion in the County's annual financial report when completed.

As indicated in the general definition given below, the identifying characteristics of a capital asset are "significant value" and "useful life." Capital assets are stated at historical cost. Historical cost is the cost (cash or cash equivalent price) of obtaining the asset and bringing it to the location and condition necessary for its intended use. If historical cost is not available, the capital asset should be recorded at estimated historical cost.

In setting its capitalization policy, the County determined what the minimum cost of an asset must be (*i.e.*, its significant value) to justify the time and expense of maintaining the information required for financial reporting purposes. The County has determined that **a cost of more than \$10,000 is a significant value for a capital asset**. Therefore, if an asset meets the test of significant value (a cost of more than \$10,000) and has a **useful life of two years or more**, it is included in capital assets in the ACFR. An exception to this policy is land, which is reported in the ACFR regardless of its original cost.

The County's capitalization policy for capital assets as stated above is for GAAP financial reporting purposes only. It does **not** supersede the statutory and managerial requirements of the County's elected officials for maintaining internal records on tangible personal property.

CAPITAL ASSETS CLASSES AND VALUATION

Capital assets are broken into classifications based on class. The asset classes are defined below:

- Land
- Buildings
- Land improvements
- Machinery and equipment
- Vehicles
- Infrastructure
- Construction-in-progress

Land

Land is considered real property. Land costs include the land's initial cost, surveying fees, appraisal and negotiation fees, legal and title fees, damage payments, and assumption of any liens, mortgages, or encumbrances on the property. The demolition of unwanted structures at the time of acquisition of the land, with the intention of using *cleared* land, is considered a part of land costs. Each "parcel" of land owned by the County is recorded as a separate asset. Land should be reported as an acquisition when the County receives title to the land.

Land upon which infrastructure is constructed is also part of the *Land* capital asset account, as are any easements or right-of-way costs associated with infrastructure assets.

Buildings

Buildings are permanent structures designed with a foundation and roof and are enclosed, at least partially, with walls. Buildings may not necessarily be fully enclosed. The cost of a building includes its construction or purchase costs and the costs of all fixtures **permanently** attached and made a part of the building. *Permanently attached* means removal of the fixtures alters the intended use of the building. Buildings should be reported as acquisitions when they are ready for occupancy.

The cost of a constructed building includes contractor payments, in-house labor costs, professional fees for architects, appraisers, and financial advisors, demolition costs of buildings that previously occupied the site, site-preparation costs that are directly related to the building site (*e.g.*, clearing, filling, leveling, and excavating), and damage claims and insurance. Other costs incurred during the period of construction, including any other expenditures required to prepare the asset for its use, should also be included in a building's cost.

Prefabricated structures that can be emplaced or displaced by a crane and do not require a foundation should be classified as land improvements rather than buildings.

Normally, works of art are considered part of a building when they are permanently affixed to a building. Therefore, fixed works of art are included in the inventory of buildings. The term, *fixed works of art*, includes, but is not limited to, items such as murals, bronze plaque reliefs, historical monuments, acropodium, statues attached thereto, ornate finishes, millwork, marble and stonework, plaster work, bronze grilles, and gates and doors.

A building may be recorded as a number of “component” assets. Component assets have significant and separately identifiable costs associated with them. The separate recording of building components helps facilitate the partial retirement of buildings due to renovations. Retiring components, as renovations are performed, results in a more accurate and useful capital asset value. Examples of building components are provided in Appendix 4.

Land Improvements

The costs of improvements, which are not attached to, mounted on, or in a building, should not be classified as land or buildings. Assets falling under this classification include sidewalks, retaining walls, underground and aboveground storage tanks, yard lighting, fencing, alleys, landscaping, storm sewers, various kinds of towers (e.g., communication towers), and parking lots (including curbs and gutters) that are related to County buildings and facilities. Site preparation costs (clearing, filling, leveling, and excavating), which are related to the site of the land improvement, should be included in the costs of the land improvement. The County capitalizes costs of improvements in the same manner as buildings.

Unlike buildings, land improvements should be separately reported as a single asset with no components. For example, a parking lot should be reported as an asset separately from the land upon which it is built. Curbs and gutters associated with parking lots should be included as land improvements.

Another major exception to the general policy for reporting land improvements applies to land improvements associated with the highway network that the County Engineer owns and operates. The County considers these assets to be part of county road system, and accordingly, the County classifies them as infrastructure assets.

Machinery and Equipment

Machinery and equipment are tangible assets, which

- Are not attached permanently to land, buildings, or land improvements;
- Have unique serial numbers;
- Are capable of being moved (although some disassembly may be required); and,
- Can be acquired under a capital lease.

For example, machinery bolted to a floor should be classified as equipment. However, fixtures, which are attached to land, buildings, or land improvements in such a way that **removal alters the intended use of the facility or site**, should not be reported as machinery and equipment. Rather, County departments should report such assets as an ancillary part of the land, building, or land improvement to which they are attached.

Costs of machinery and equipment include the total purchase price, net of purchase discounts, plus any trade-in allowances, transportation charges, installation costs, taxes, and any other costs required to prepare the asset for its intended use. Machinery and equipment assets should be reported as acquisitions when the County department physically receives the asset, **not** at the time when it pays the vendor for the acquisition.

Examples of machinery and equipment include, but are not limited to:

- Computers, telecommunications, and electronics, including any integrated software for which the vendor has not separately identified its cost;
- Copying equipment;
- Office furniture and components; and,
- Construction-related machinery.

Each piece of machinery and equipment acquired that is determined to be a capital asset should be recorded as a separate asset. Furniture and fixtures should be included in the asset class of machinery and equipment.

Vehicles and trailers that can be licensed for over-the-road use should not be classified as machinery and equipment, but should be reported under the *vehicles* asset classification.

Vehicles

Vehicles that are capable of being licensed through the Ohio Department of Public Safety's Bureau of Motor Vehicles and are intended for over-the-road transportation use should be capitalized. This includes trailers that are not self-propelled.

Vehicle costs include the total purchase price after any purchase discounts, plus any trade-in allowances, transportation charges, taxes, and any other costs required to prepare the vehicle for its intended use. Vehicles should be reported as acquisitions when the County legally takes title to the asset.

Infrastructure

Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets exist primarily for public use even though the County owns and manages the assets.

Reporting Issues at Transition — GASB 34

In conformity with Governmental Accounting Standards Board Statement No. 34 (GASB 34), *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, which first became effective for fiscal year 2003 for Fairfield County, the County must report all infrastructure assets that the County Engineer owns and manages. The County Engineer is the only County department that qualifies as having material amounts of infrastructure assets to report in the County's financial statements.

The County classifies and reports all of major infrastructure assets that the County Engineer builds and maintains in two networks — highways and bridges.

Construction-in-Progress

Labor, material, equipment, and overhead costs of a project under construction (*e.g.*, buildings and building improvements, land improvements, and infrastructure) should be temporarily reported in the account, **Construction-in-Progress**. When a project is completed, costs in this account should be transferred and allocated to one or more of the other major asset classes. A project is generally considered complete when it is ready for its intended use. Costs should be capitalized as construction work is completed. Construction for a project is complete when the building is substantially finished and occupied. This would include a building that, although technically not completely finished, is occupied under a temporary occupancy permit.

Computer Software

Computer software is an **intangible** asset since it represents competitive advantages developed or acquired by an organization. Therefore, computer software does not meet the County's capitalization criteria.

Capital Asset Costs

Purchased capital assets should be capitalized based on historical cost or estimated historical cost if historical cost is not known.

Capitalized costs **include**, but are not limited to, the following:

- The purchase price of the capital asset, net of purchase discounts plus any trade-in allowances.
- Freight and handling, including shipping insurance.
- Internal labor directly chargeable to a capital project that would not have been incurred during the period in the absence of activity associated with the project.
- Allocation of fringe benefit and overhead expenses, calculated as a percentage of direct labor based on actual approved fringe benefit and indirect cost rates.
- Installation and inspection costs.
- Various fees incurred in the acquisition of land, such as title, legal commission, and survey fees.
- External architectural, engineering, and design costs directly related to the asset.
- Temporary relocation and rearrangement of existing machinery, equipment, and any other movable fixtures while pending completion of an improvement, renovation, or new construction.

Costs **excluded** from capitalization include, but are not limited to, the following:

- A permanent relocation and rearrangement of existing machinery and equipment.
- Start-up time including the cost of "debugging" problems associated with the completion of a project.
- Licensing and registration fees for vehicles and operational equipment.
- Costs incurred for assets not acquired, such as surveying, title searches, legal fees, and other expert services incurred for a prospective land purchase that did not transpire.

- Extraordinary costs incidental to the construction of capital assets such as those due to strike, flood, fire, or other casualties.
- Asbestos removal, soil remediation, and other environmental clean-ups, unless the result increases the useful economic life of the asset.
- Costs related to the conceptual process involved in the selection of software, as well as training and data-conversion costs.
- Costs related to the training of personnel in the use of capital assets.

Group Purchases and Multiple Units

Each piece of machinery and equipment acquired that is determined to be a capital asset is recorded as a separate asset. The item may be considered a capital asset when the aggregate total of the item is significant in value. (Example: A county department purchases 100 new laptops costing \$1,500 each. While the individual laptop value is below the \$10,000 capital asset threshold, the aggregate total of \$150,000 is considered significant.)

Determining Unit Cost With Group Purchases

Group purchases of assets, prior adoption of this policy effective January 1, 2023, were not recorded in the aggregate. Effective January 1, 2023, capital assets purchased in quantities of two or more are capitalized when the aggregate total is considered significant. For GAAP financial reporting, individual assets are recorded as capital assets if the aggregate (combined) cost of the group purchase when divided by the number of units purchased results in aggregate significant value, and the assets have an expected useful life of two years or more.

Capital Assets Composed of Multiple Units

A key consideration in defining a capital asset is the definition of an asset in those cases where property is composed of a group of distinguishable sub-units.

Asset systems are a group of interdependent parts acquired to be used together in the normal operations of the County. Examples of asset systems are computer network systems. For financial reporting, each asset within the system is subject to the \$10,000 threshold. For example, two computer terminals tied into a server are three separate assets, each subject to the \$10,000 threshold.

In contrast to asset systems, an asset with associated component parts that are necessary to the functioning of the asset is considered to be all one asset when the life and utility of the component parts are mainly dependent on that of the asset. For financial reporting, the cost of the asset and its component parts are together subject to the \$10,000 threshold. For example, an office cubicle system consisting of desk tops, shelves, and file drawers can be considered an asset with component parts. Assets with associated component units that qualify for financial reporting are reported as one asset, and the component parts are included in the description of the asset.

In addition to asset systems and assets with associated component parts are assets with associated attachments. Attachments purchased at the same time as the asset are considered part of the asset because their life and utility coincide with that of the asset (*e.g.*, a collator installed in a copy machine). Attachments obtained subsequent to the purchase of the asset are not considered to be associated with that asset and therefore are accounted for as separate assets if they meet the capitalization criteria. For example, if a copier with a cost of \$26,000 and a collator with a cost of \$12,000 are purchased at the same time, they are

considered to be associated. Since their combined cost exceeds the \$10,000 threshold, the copier is reported at a cost of \$38,000, and the collator is included in the description of the asset. By way of contrast, the same assets purchased at different times are not considered to be associated and therefore the copier is reported at a cost of \$26,000 for financial reporting, and the collator is reported separately since its cost also meets the \$10,000 threshold for financial reporting.

ACQUISITION METHODS AND VALUATION

Direct Purchase

Acquisition costs and costs to place the asset in use should be capitalized.

Construction

The amount capitalized for a constructed asset should include all costs incurred in constructing the asset and placing it in service. Refer to the "Capital Asset Costs" section on pages 12 and 13.

Exchanges or Trade-ins with Outside Parties

This section covers direct exchanges of assets, whether similar (*e.g.*, assets within the same major class, such as one parcel of land for another similar parcel) or non-similar, between a County department and a party external to the County's primary government (*i.e.*, vendors, non-profit organizations, general public, etc., which are legally separate from the County).

When no consideration is involved in the exchange of **similar** assets, the asset received should be reported at the net book value (*i.e.*, historical cost net of accumulated depreciation) of the asset traded or exchanged. When the exchange is for **dissimilar** assets, however, the fair value of the newly acquired asset should be used for reporting the cost of the asset.

When consideration is either given or received in the exchange of **similar** assets, then the asset received should be recorded at its fair value. Fair value in this case is defined as the sum of the cash paid plus the **lesser** of either the trade-in value given for the relinquished asset or the net book value of the relinquished asset at the time of the trade. When the exchange is for **dissimilar** assets, however, fair value is defined as the sum of the cash paid plus the trade-in value of the relinquished asset at the time of the trade.

Exchanges with Other County Departments

When a County department transfers capital assets to another County department, regardless of whether consideration was or was not exchanged between the two departments, the buying/receiving department should record the capital asset at the same net book value that the selling/donating department recorded in its records. This is true regardless of whether the transfer involves only governmental funds, proprietary funds, or both.

Donations

Capital assets may be acquired by gift from individuals or organizations that are external to the County. In such cases, donated assets should be valued at their estimated fair value at the time of acquisition plus ancillary charges.

Capital Assets Acquired through Grants, Contributions, or Other Nonexchange Transactions

Capital assets acquired through grants, contributions, or other nonexchange transactions should be reported at historical cost or fair value and depreciated, as appropriate. Related revenues should be reported as either program revenues or general revenues in the government-wide statement of activities. When the County reports related revenues in the proprietary funds, the capital contributions should be reported after nonoperating revenues and expenses in the proprietary fund statement of revenues, expenses, and changes in fund net assets.

Leased Capital Assets

Annually, the County Auditor's Office, Finance Section requests departments to report information regarding additions, changes, and terminations made during the fiscal year for leased capital assets. Departments are expected to complete a lease form for each piece of equipment or vehicle under a lease agreement with a stated noncancelable period. The equipment or vehicle must also meet capital asset criteria.

A lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in exchange or exchange-like transaction. Lease agreements are classified as either capital (those which do meet the criteria for inclusion as capital assets) or operating (those which **do not** meet the criteria for inclusion as capital assets) for accounting purposes. A lease is an agreement between two parties in which a lessee makes periodic payments to a lessor, generally the owner, for the right to use property for a stated period of time. The County Auditor considers installment purchases to be lease agreements. The County Auditor will comply with *Governmental Accounting Standard Board – Statements 87 and 96 when determining leased assets or subscription-based technology agreements*.

CAPITAL ASSET RENOVATIONS AND IMPROVEMENTS

Renovations and Improvements

Renovations made to buildings, land improvements, machinery and equipment, and vehicles are reported if they meet the established capital asset capitalization criteria. A renovation enhances an already existing asset to a condition beyond that which results from normal maintenance repair, and/or increases the useful life of the asset. Examples of renovations include a roof replacement or the installation of a better electrical system in a building.

Improvements are additions to buildings, land improvements, machinery and equipment, or vehicles that did not previously exist while, as defined above, renovations add to, update, or repair an existing asset. Improvements should be reported as capital asset additions separately from renovations, and although associated with an existing asset, improvements should be reported as separate capital assets. Examples of improvements include the installation of an air conditioning system in a building that did not have one previously and the placement of a color synthesizer in a black-and-white printing press to enable it to print in color.

Cost thresholds for renovations and improvements apply to each building component for a given building, or to a project for a land improvement or piece of equipment, although the project may stretch over multiple years. In these cases, the amount of the unfinished renovation or improvement should be reported as construction-in-progress until completed.

Although associated with an existing asset, improvements and additions are recorded as separate capital assets on the County's capital assets system.

A department should record renovations and/or improvements that cost less than the stated capitalization threshold amounts for capital assets for management purposes.

Leasehold Improvements

Renovations and improvements made to assets under leases (*i.e.*, leases for capital assets that do not meet the County's capitalization criteria), commonly referred to as **leasehold improvements**, should be reported when they meet the capitalization criteria established for renovations and improvements. However, the estimated useful life of a leasehold improvement cannot exceed the remaining period that the lease covers.

Example:

A County department leases a floor in a five-floor building. None of the provisions in the lease meet any one of the four capitalization criteria described in the "Leased Capital Assets" section

on page 16. Accordingly, the lease falls under the category of a **lease**, and the County department capitalizes no asset.

In the confines of the leased floor space of the building, the County department installs a raised floor and secured walls to accommodate a computer. If the cost of the improvement exceeds the capitalization threshold established for such assets (*i.e.*, greater than \$10,000 for individual classes of building components), and the improvement has an estimated useful life of two years or more that does not exceed the remaining time period covered under the lease, then the County department should report the **leasehold improvement** as a capital asset.

Leasehold improvements should only be recorded as capital assets when the County pays for the cost of the improvement. If the lessor pays the cost of the improvement under the terms of the lease agreement, then the lessor, not the County, should report the leasehold improvement as a capital asset, even though the cost of the improvement may be passed onto the County through lease payments.

Capitalized Additional Expenditures—Renovations

A renovation to a building, land improvement, piece of machinery or equipment, or vehicle should exceed the capitalization threshold of \$10,000 before a County department capitalizes the renovation for financial reporting purposes.

Maintenance and Repair Costs

Maintenance and repair costs should be reported as operating costs in the period incurred. These ordinary costs are either required throughout the life of an asset to keep it in efficient operating condition or for necessary repair. A discussion of some types of maintenance and repair costs follows.

- **Maintenance activities** (*e.g.*, painting, minor repairs, etc.) restore an asset to its former condition or make it possible for the asset to be utilized for its estimated useful life. In other words, maintenance activities keep an asset in good working condition throughout its estimated useful life. Maintenance may be distinguished from renovation and improvements by the fact that maintenance does not extend the useful life of the asset. For example, service contracts for elevators are considered maintenance. Therefore, these kinds of costs should not be recorded separately or in conjunction with capital asset information.
- **Custodial services** should not be included under the category of asset maintenance. Custodial services (*e.g.*, cleaning) or activities such as lawn mowing do not generally maintain an asset in efficient operating condition or extend an asset's useful life. Therefore, these types of costs should not be recorded separately or in conjunction with capital asset information. Appendix 5 contains additional examples to distinguish renovations and improvements from maintenance activities and custodial services.
- **Rearranging and moving costs** normally should be reported as operating costs in the period incurred, unless they are in conjunction with expansion or betterment of the asset, in which case they should be capitalized. For example, a building, which currently houses individuals and equipment, undergoes a major renovation. In this case, all costs of rearranging, moving, and providing temporary housing should be included in the renovation project's total cost.

- Neither the cost of permanently relocating a facility, including the cost of relocating personnel, nor the transfer of individual assets between locations should be capitalized. This is also true for a permanent rearrangement of equipment within a facility.
- **Administrative and executive salaries** should not be capitalized even though a portion of such salary cost may be related to capital asset acquisition.
- **Costs incurred for assets not acquired** should not be capitalized. For example, surveying costs, title searches, legal fees, and the costs of other expert services incurred for a prospective land purchase that did not close should not be capitalized.
- **Extraordinary costs incidental to the construction of capital assets** such as those due to strike, flood, fire, or other casualties should not be capitalized.
- **Costs of abandoned construction** should not be capitalized.
- **Asbestos removal costs, soil remediation, and other environmental clean-up costs** should not be capitalized, except in the case when the outcome extends the useful life of the asset.

CAPITAL ASSET COST ADJUSTMENTS

Change in Historical Cost

When an asset's recorded cost differs from the asset's true cost, an adjustment should be reported. A difference can occur when a County department records a cost in error or when an asset's final cost is not known with certainty or available at the time the asset is placed in service (*e.g.*, additional preparation, project cost overruns, etc.). Cost adjustments should only be recorded when they exceed five percent of a project's total cost. When a cost adjustment is necessary, it should be reported as a beginning balance adjustment when it was not made in the same fiscal year as when the capital asset was added to the inventory.

Reporting of Assets Previously Acquired But Not Previously Reported

When a County department does not report an asset in the year of acquisition due to error or oversight, the asset should be reported as a beginning balance adjustment in the fiscal year when the asset is added to the capital asset inventory.

Timing of Adjustments

Cost adjustments due to erroneous cost information should be made when identified.

Cost adjustments for additional preparation costs are recorded:

- At the time when final cost information is known, or
- In conjunction with fiscal year-end procedures for each fiscal year in which overruns or additional costs result in a change to the asset cost basis or funding mix.

DEPRECIATION

General Policy

In keeping with the third basic statement of principle of reporting capital assets, as outlined in Section 1400 of the Codification, capital assets should be depreciated over their estimated useful lives unless they are either inexhaustible or are infrastructure assets using the modified approach. Inexhaustible assets such as land and land improvements¹ should not be depreciated. Depreciation expense should be reported in the government-wide statements of activities and the proprietary fund statement of revenues, expenses, and changes in fund net assets.

Accordingly, the County should depreciate capital assets reported in the following classes:

- Buildings, including improvements thereon
- Land improvements (*i.e.*, exhaustible ones such as parking lots, fences, towers, storage tanks, etc.)
- Machinery and equipment, including furniture and fixtures
- Vehicles
- Highway- and bridge-related infrastructure assets that the County Engineer owns and manages

Furthermore, the County should not depreciate capital assets reported in the following classes:

- Land
- Land improvements (*i.e.*, inexhaustible ones such as grading, filling, grubbing, etc.)
- Construction-in-progress

The County does not depreciate its construction-in-progress because the capital asset is not complete and ready for its intended use as long as it remains under construction.

Depreciation reported for all governmental and proprietary funds should be calculated in conformity with the methodology, conventions, and estimated useful lives and salvage values that the Fairfield County Auditor has adopted. The only exception to this policy is as follows:

- Independently audited organizations can set their own depreciation policies.

¹Question 27 of the GASB's *Guide to Implementation of GASB Statement 34 on Basic Financial Statement—and Management's Discussion and Analysis—for State and Local Governments* defines an **inexhaustible** capital asset as one whose economic benefit or service potential is used up so slowly that its estimated useful life is extraordinarily long. The guide further states that land and *certain* land improvements are inexhaustible capital assets. Therefore, not all land improvements may necessarily meet the definition of an inexhaustible asset and can be subject to depreciation.

County departments must use the **straight-line method** for the calculation of depreciation. Estimated useful lives for capital assets can be found in the table below. County departments should follow the convention of calculating annual depreciation expense using the half-year convention, whereby a half-year's depreciation will be recorded in the year in which the asset was acquired and in the year in which the asset was disposed or retired. A full year's depreciation will be recorded in all other years of the asset's depreciable life.

The expected life for an item is usually based on its classification as listed below. However, unique and individually significant items are reviewed for depreciable life individually.

Capital assets costs are separated by class and year of acquisition. Depreciation is taken until a reserve equivalent to its balance of original cost is accumulated. When the accumulated depreciation equals the original cost, no further depreciation is accrued. However, both the balance of original cost and the reserve remain on the books until the item is disposed of. When the item is sold, dismantled, demolished, or otherwise disposed, the cost of the item and the accumulated depreciation are removed from the County's capital assets system and its financial statements.

Expected Lives for Depreciation

Asset Class	Depreciable Life	Asset Class	Depreciable Life
Land	Not depreciable	Machinery and Equipment	
		Water and sewer equipment	10 years
Land Improvements		Construction equipment	8 years
Fences	20 years	Road machinery	8 years
Waterlines	50 years	Other machinery	5 years
Sewer lines	50 years	Office machines & equipment	5 years
Water tanks	50 years	Computers, midrange	5 years
Airport	50 years	Computers, personal	4 years
Other improvements	20 years	General equipment	5 years
		Office furniture and furnishings	4-12 years
Buildings		Vehicles	
Courthouse	50 years	Automobiles	5-8 years
Administrative	30 years	Trucks – heavy	8 years
Utilities	30 years	Trucks – light	5 years
Airport	30 years	Trailers	8 years
Other buildings	30 years		

Reporting Issues at Transition — GASB 34

In conformity with Governmental Accounting Standards Board Statement No. 34 (GASB 34), *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, which became effective for the County for fiscal year 2003, the County must report depreciation expense for its general capital assets for the first time.

Therefore, County departments should report accumulated depreciation balances for their depreciable capital assets, as of January 1, 2003, so opening balances can be established for fiscal year 2003, the year of transition.

CAPITAL ASSET RETIREMENT

Declaring a Capital Asset Excess or Surplus

When a department no longer has use for a capital asset, the asset may be declared excess or surplus. After declaring a capital asset excess or surplus, it may be either transferred to another department or retired. A capital asset should be reported as **retired** when it is:

- Scrapped or razed
- Sold or traded in
- Donated
- Lost, stolen, or destroyed
- Demolished as part of a renovation project

An asset should be retired or disposed of when it no longer serves its intended purpose. This can result from technological advances, normal wear-and-tear, destruction through natural causes, or theft.

Retention of Documentation

A letter of surplus declaration or some other form of documentation on the declaration of surplus is placed in the capital asset's permanent file.

Expeditious Retirement

Capital assets that are no longer needed for County operations should be expeditiously identified and retired.

Authorization for Retirement

The appropriate releasing authorization, and if necessary, receiving authorization, should be obtained when a County department retires a capital asset.

Disposition Records

Disposition records should include:

- Disposition method and date
- Date of sale, if sold
- Sale price, if sold
- Method of determining fair value, if sold

Record Retention

Records on disposed or retired assets should be maintained in accordance with record retention schedules established for accounting records. If litigation involving capital assets is initiated, the related records should be retained until the litigation is resolved.

Accounting Treatment of a Retirement

A capital asset retirement should be recorded by crediting the appropriate capital asset account for the estimated historical cost of the asset, and by debiting the related accumulated depreciation account. Any net book value (*i.e.*, historical cost less accumulated depreciation) remaining at the time of disposal should be offset against any proceeds received from the disposition of the asset to determine a gain or loss on the disposition. A gain results when proceeds received exceed the asset's book value; a loss results when the asset's book value exceeds the proceeds received.

Capital Asset Replacement

For an asset replacement, the original asset replaced should be reported as a retirement, and the replacement should be reported as a capital asset addition.

INTERNAL CONTROLS FOR CAPITAL ASSETS

Control Objectives

County departments should meet the following general internal control objectives for capital assets.

- Only authorized and needed property should be procured.
- Property acquisitions should be recorded timely and accurately in source documents and accounting records.
- Detailed subsidiary records should be maintained for individual capital assets and should be periodically reconciled with control accounts.
- Periodic physical verification should be made of the existence and condition of property.
- Physical security measures should be commensurate with the size, type, and value of property.
- Issues, transfers, retirements, and losses should be reported and accounted for timely.
- Assets should be properly requisitioned and used exclusively for County government activities.
- Capital asset records should be accurately maintained.
- Adequate segregation of duties should exist among functions affecting the control and reporting of capital assets.

County departments should institute internal accounting controls to provide a means of meeting control objectives for capital assets. Internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes 1) the cost of a control should not exceed the benefits likely to be derived, and 2) the valuation of costs and benefits requires estimates and judgments by management.

The following discussion focuses on some recommended internal control procedures over capital assets.

Acquisitions and Dispositions

County departments should establish policies and procedures that are clearly defined to govern the acquisition and disposals of capital assets.

Capital asset acquisitions and dispositions should be recorded in the County department's property control records as events occur. Employees responsible for maintaining property control records should be promptly notified when capital asset acquisitions, dispositions, or other activities have occurred.

County departments should also have procedures in place to ensure that all capital assets are fully utilized and obsolete ones are disposed of through the County Maintenance Department.

Identification Numbers and Tagging Procedures

Each capital asset a County department acquires should be assigned a number to uniquely identify it among all other assets. Identification numbers allow County departments to access all information related to specific assets.

Except as listed below, all capital assets, including equipment that may be "built into" or installed in a building (e.g., heavy maintenance machinery), should be appropriately identified with tags visibly affixed.

Upon completion of the Capital Asset Request Form, the County Auditor will issue asset identification tags to departments and account for all tags issued. To improve accountability, assets should be tagged on the date that they are received or placed into service with the tag number cross-referenced on supporting documentation. Additionally, asset tags should be replaced when damaged or lost.

Tagging procedures should be in conformity with procedures outlined in this manual. Bar code inventory labels or comparable electronic medium should meet standards of the County Auditor's Office.

Employees responsible for the department's capital asset accounting records should control the tagging of assets.

Condition and Location

Data gathered on each asset during a physical inventory should include an asset's condition and location. Location need not be verified for buildings. A condition assessment should be based on the physical appearance of the asset. Ideally, all changes in an asset's condition should be reported as they happen.

Safeguarding of Assets

The following techniques are specifically designed to physically safeguard capital assets.

- Controlled access to all buildings
- Employee identification card and visitor login requirements for secured areas
- Established procedures to protect all assets, including files and records, from potential fire and water damage
- Checkout procedures for capital assets most susceptible to theft (e.g., audio-visual equipment, laptop computers, etc.)
- Proper segregation of duties to ensure employees are responsible for
 - Property control do not engage in the purchasing, receiving, or expenditure processing functions
 - Custody of capital assets do not have access to property control records
 - Maintaining property control records do not take the physical inventory of capital assets.

- Accurate tracking of capital assets in the property records and regular, periodic physical inventories

Minimum Inventory Frequency

Each County department will perform a complete physical inventory of all tangible personal property under its control and responsibility at least once every five years. The Auditor's Finance Office will coordinate with each department the manner and timing of their physical inventories. Each department should compare and reconcile the results of its physical inventory with the capital asset property records maintained by the Finance Office. Discrepancies noted during the physical inventory should be reported to the employee responsible for inventory control and to upper management. (Reference GFOA Recommended Practices: "The Need for Periodic Inventories of Capital Assets" issued in 1997.)

Physical Inventory Reports

The following represents information that should appear on a physical inventory report.

- Date of last physical inventory for each asset.
- A list of all equipment items missing since the previous inventory, including:
 - Tag number;
 - Description;
 - Original location from where the item is missing;
 - Historical cost; and,
 - Cause, if known.
- A certification statement, which the individual prepares and signs each time there is a physical inventory and/or review of an inventory for a group of capital assets. The statement should be completed at the end of each inventory and should identify the inventory taker or reviewer, the date, and a reference to any exceptions identified. The physical inventory results should be attached to a copy of the inventory listing.

Special Physical Inventory

In addition to the regularly scheduled periodic physical inventory, a special physical inventory may be taken of all capital assets when

- A different person assumes responsibility for the location or department.
- An organizational change occurs affecting the distribution of the equipment assigned to a particular location.
- A special request is made for a physical inventory.

Missing Assets

Assets may be missing for several reasons, including theft, unrecorded transfers, and loans of equipment. County departments should pursue explanations for missing equipment when possible, and they should undertake efforts to locate missing assets. **If theft is suspected, departments should notify the County Auditor.**

Recommended Capital Asset Data Information

- | | |
|---|--------------------------------|
| ■ Major asset class | ■ Method of acquisition |
| ■ Function and activity | ■ Estimated useful life |
| ■ Reference to voucher and purchase order | ■ Estimated salvage value |
| ■ Acquisition date and historical cost or estimated historical cost | ■ Date of disposition |
| ■ Vendor name and address | ■ Method of disposition |
| ■ Description of asset | ■ Authorization of disposition |
| ■ Agency and, if applicable, division thereof | ■ Set-up date |
| ■ Location(s) | ■ Change date |
| ■ Funding Source | ■ Asset/tag number |
| | ■ Serial number |
| | ■ Manufacturer name |
| | ■ Square feet or acreage |

C APITAL ASSETS FORMS

The County Auditor periodically issues specific requirements for departments to follow in documenting the acquisition, disposal, and transfer of capital assets. Please refer to the ***Finance Internal Control Manual*** (updated annually) for the most current forms and procedures. This manual is published in hardcopy form as well as on the County's Intranet site. The following is a summary of the forms departments must submit to the County Auditor's Office. See Appendices 1, 2, and 3 in this manual for examples of the capital assets forms.

Request For An Asset Number Input Form

Use the **Request For An Asset Number Input Form** to report a new capital asset and to request a tag number for that asset. Photocopy the completed form and send the original to the County Auditor's Office, Attention: Capital Assets. Keep a copy for your departmental records, which may be reviewed by the State Auditor's examiners.

Complete the request form if your department acquires a capital asset that meets the capitalization threshold of \$10,000 (has a purchase cost or value of \$10,000 or more) **OR** if the asset acquired is a controlled asset. If you are unsure about whether a request should be completed or not, submit the request, and the decision whether to list the asset will be made by the Auditor's office. For existing asset items, submit a request if you believe an untagged asset should have an asset number.

Exhibits K-5 through K-8 in the Finance Internal Control Manual contain the detailed codes needed to complete the input form. The **signature** of the department head or elected official validates the form. Instructions for completing the form have been included.

After a request has been submitted to the Auditor's Office, your department will receive a bar code tag and instructions to affix that tag to the asset item. Please do not remove or deface the asset tag, unless your department subsequently disposes of the asset.

Capital Asset Disposal Form

The **Capital Asset Disposal Form** should be completed whenever a capital asset in your department is removed from the County's possession or disposed of in any way. After preparing the Capital Asset Disposal Form, photocopy the form, forward the original to the County Auditor's Office, Attention: Capital Assets, and keep a copy for your departmental records. The State Auditor may review your departmental records.

For items that will be sold at the County's public auction in October:

Do not remove the asset tag from that item when the Maintenance Department moves the item from your department to County storage. All items and tags will be counted before the annual auction each year.

For all other disposed items (will not be sold at the County's public auction in October):

Before the asset leaves your department's possession, remove the asset tag. Place the asset tag on a separate sheet of paper and send it to the Finance Office, along with the original copy of this form.

In both cases, when the asset is removed from your department, prepare the Capital Asset Disposal Form and send it to the County Auditor.

Interdepartmental Capital Asset Transfer Form

The Fairfield County **Interdepartmental Transfer Form** will be used whenever a tagged capital asset item is transferred or sent to another department or office within the County's jurisdiction. The sending officer completes the original form and then makes two (2) photocopies. The original is sent to the Auditor's office. One copy is kept in the sending officer's files. The other copy is transported with the property to the new destination. Upon receipt of the asset(s) and accompanying paperwork, the receiving officer verifies that the property transferred was the property received. After signing the transfer form, the receiving officer makes a copy for his/her files and forwards the copy with their original signature to the Auditor's office.

Please check the appropriate reason for the asset transfer.

- **Better utilization of asset(s)** refers to a transfer of property in order for the County to achieve its highest efficiency. Both parties involved in this case may have use for the asset, but one need prevails over the other.
- **Trade in or exchange** refers to a trade among county offices and departments only.
- **Excess assets** refers to one office relinquishing its surplus of assets within one department.
- **Other.** Please give a short explanation for any other reason for the transfer.

Describe the method of delivery or shipping to the other department. If a carrier company is used, be sure to list the reference number.

The sending official validates the transfer form by signature. When the transferred property and accompanying transfer documents reach their destination, the receiving official verifies receipt of the property by signature.

FINANCIAL REPORTING REQUIREMENTS

Basic Financial Statements

In the government-wide statement of net assets, capital assets should be reported in total, net of the accumulated depreciation, for the governmental funds, proprietary funds, and the component unit funds. The same information for capital assets should also be reported in the proprietary funds' statement of net assets in the fund financial statements.

For governmental, proprietary, and component unit funds, total capital assets, net of accumulated depreciation and any outstanding balances of bonds, mortgages, notes, or other borrowings attributable to their acquisition, construction, or improvement, should be reported as net assets invested in capital assets, net of related debt, on the statement of net assets at the government-wide level. The same information for capital assets should also be reported in the proprietary funds' statement of net assets in the fund financial statements.

Notes Disclosures

Accounting standards require governments to provide detail in the notes to the financial statements about capital assets of the primary government reported in the statement of net assets. The information disclosed should be divided into major classes of capital assets as well as between those associated with governmental activities and those associated with business-type activities. Capital assets that are not being depreciated should be disclosed separately from those that are being depreciated.

Information presented about major classes of capital assets should include:

- Beginning- and end-of-year balances (regardless of whether the government presents beginning-of-year balances on the face of the government-wide financial statements), with accumulated depreciation presented separately from historical cost.
- Capital acquisitions
- Sales or other dispositions
- Current-period depreciation expense, with disclosure of the amounts charged to each of the functions in the statement of activities

For collections not capitalized, disclosures should provide a description of the collections and the reasons these capital assets are not capitalized.

Determining whether to provide similar disclosures about capital assets of discretely presented component units is a matter of professional judgment. The decision to disclose should be based on the individual component unit's significance to the total of all discretely presented component units and that component unit's relationship with the primary government. At a minimum, the County should present similar disclosures on capital assets for its major component units.

Fairfield County, Ohio
CAPITAL ASSETS ACCOUNTING POLICIES

APPENDIX 1

Request for Capital Asset Number — Input Form

Use this form to request a tag number for a new capital asset and to provide the Auditor's Office with the data necessary to record the item in the County's Capital Asset System. This form must be submitted with the voucher package at the time of payment.

Department: _____

(Note: the tag number will be assigned by the Auditor's Office.)

Tag number _____

Asterisked items (*) must be completed by the department.

Please see accompanying instructions.

1	Serial number	*	_____
2	Vendor Name	*	_____
3	Asset Description	*	_____
4	License Plate	*	_____
5	Check Number		_____
6	PO Number	*	_____
7	Location Code	*	_____
8	Department Code	*	_____
9	Category Code	*	_____
10	Activity Code		_____
11	Fund Code	*	_____
12	Acquisition Code	*	_____
13	Valuation Code		_____
14	Quantity	*	_____
15	Unit Cost (\$)	*	_____
16	Acquisition Date	*	_____

17 **Signature:** _____

Date: _____

Fairfield County, Ohio
CAPITAL ASSETS ACCOUNTING POLICIES

APPENDIX 2
Capital Asset Disposal Form

Use this form when a capital asset from your department has been removed from the County's possession or disposed of in any manner. Your cooperation will enable the County to maintain an accurate capital asset inventory. Please send the original signed copy of this form to the Finance Department in the County Auditor's Office.

SECTION 1

Tag number: _____
Mfg. serial number: _____
Description: _____
Department: _____
Date the asset was removed from
the County's possession: _____

SECTION 2

Reason for asset disposal—please check one:

_____ Preparation for public auction
_____ Functional obsolescence
_____ Trade-in or exchange
_____ Asset is damaged beyond repair
_____ Sold as scrap, not at a public sale
_____ Used for parts
_____ Other. Please explain: _____

SECTION 3

Method of asset disposal—please check one:

_____ Hand carried by _____
_____ Carrier company _____
_____ Shipping receipt number _____
_____ Disposed of on premises _____
_____ Other. Please explain: _____

SECTION 4

List the amount of proceeds from the sale of the disposed asset, if any: \$ _____

Please attach a copy of the documentation received from the buyer.

If the asset item was traded, provide the following information for the asset **being acquired**:

Tag number: _____
Serial number: _____
Description of asset: _____
Signature of department head
or designated representative: _____
Department: _____ Date: _____

Fairfield County, Ohio
CAPITAL ASSETS ACCOUNTING POLICIES

APPENDIX 3
Interdepartmental Capital Asset Transfer Form

Use this form when a capital asset has been transferred from your department to another County department. Your cooperation will enable the County to maintain an accurate capital asset inventory. Please send the original signed copy of this form to the Finance Department in the County Auditor's Office.

Transfer TO: Department: _____

Location: _____

Transfer FROM: Department: _____

Location: _____

Asset Item Being Transferred:

Tag number: _____

Serial number: _____

Description of asset: _____

Reason for Transfer—Please Check One:

- _____ Better utilization of asset(s)
- _____ Trade-in or exchange with **Other Departments**
- _____ Excess assets
- _____ Other. Please explain. _____
- _____

Method of Delivery or Shipping—Please Check One:

- _____ Hand-carried by _____
- _____ Carrier company _____
- _____ Shipping receipt number _____
- _____ U.S. Mail
- _____ Date of shipment or transfer _____

Signature of SENDING official: _____

Department: _____ **Date:** _____

Signature of RECEIVING official: _____

Department: _____ **Date:** _____

APPENDIX 4

Building Components

Item	Description
General Construction	The basic construction components, such as foundation wall, interior foundations, slab on ground, framing, exterior wall, and structural floor
Site Preparation	Cleaning, grading, installing public utilities, etc.
Roof and Drainage	Roof covering materials and roof drainage
Interior Construction	Interior finish of the building, such as floor finish, ceiling finish, wall partition materials and finishes
Plumbing	General plumbing; fixtures and installation of such items as sinks, lavatories, drinking fountains, bathtubs, showers, urinals, water heaters, etc.
Heating, Ventilation, and Air Conditioning (HVAC)	System for heating, ventilating, and cooling a building (e.g., furnace, boiler, and rooftop packaged units)
Electrical	Electrical services including wiring and lighting
Fire Protection, Life Safety	Sprinkler systems, manual fire alarm systems, and automatic fire detection systems
Elevators	Elevators and elevator landings
Miscellaneous	Features such as emergency generators, intrusion alarm systems, electric doors, fire escapes, public address systems, etc.

APPENDIX 5

Comparison of Renovations and Improvements, Maintenance, and Custodial Activities

RENOVATION OR IMPROVEMENT	MAINTENANCE	CUSTODIAL
See Fundamentals for Identifying Capital Assets (page 6). Renovations and improvements are capital assets if they meet the criteria.	Allows the asset to provide service to the County for its estimated useful life. Does not extend the useful life. Maintenance costs are not capitalizable.	Does not affect the usefulness or estimated useful life of the asset. Custodial costs are not capitalizable.
Examples:	Examples:	Examples:
Roof. Replace a worn-out roof on a building by tearing off the old roof and installing a new one.	Annually tar a roof to prevent leakage and premature deterioration.	Periodically sweep the roof to remove rubbish.
Printing press. Add a color synthesizer to a printing press to enhance its capabilities.	Replace small parts or perform general servicing to make the press work properly.	Purchase 10 reams of paper and boxes of ink for the press.
Walls and windows. Remove old insulation and add new insulation to the walls of a building to enhance heating capabilities and efficiency.	Place weather stripping around windows before winter to stop heat leakage.	Wash windows and walls periodically.
Parking lot. Resurface a parking lot due to deterioration.	Patch holes in the surface to maintain a flat surface.	Periodically clean, collect litter, sweep, etc.
Carpet. Carpet an entire floor of a building not previously carpeted.	Shampoo the carpet of an entire floor to maintain appearance.	Clean a spot on a carpet caused by spills and periodically vacuum.
Windows. Replace regular windows in a building with passive solar windows for greater energy efficiency.	Replace a broken window with a new one.	Wash windows to maintain visibility.

GLOSSARY

- | | |
|-------------------------------|------------------------------|
| 1. Abandonment | 22. Historical Cost |
| 2. Addition | 23. Improvements |
| 3. Adjustments | 24. Installment Purchase |
| 4. Asset Number | 25. Land |
| 5. Asset System | 26. Land Improvements |
| 6. Auditable | 27. Lease |
| 7. Betterment | 28. Lease/Purchase |
| 8. Building | 29. Loss |
| 9. Capitalization | 30. Maintenance |
| 10. Capital Asset | 31. Operating Lease |
| 11. Capital Lease | 32. Parcel of Land |
| 12. Component | 33. Purchase |
| 13. Construction | 34. Renovation |
| 14. Depreciation | 35. Retirement |
| 15. Disposals | 36. Sale |
| 16. Donation | 37. Supporting Documentation |
| 17. Equipment | 38. Surplus |
| 18. Estimated Historical Cost | 39. Tag |
| 19. Excess | 40. Transfer |
| 20. Fair Market Value | 41. Useful Life |
| 21. Capital Asset System | 42. Vehicle |

GLOSSARY (CONTINUED)

1. **ABANDONMENT** — The disposal or retirement of an asset due to complete deterioration or lack of usefulness. This occurs when an asset ages and the wear and tear either renders it useless or maintenance costs become excessive. An example of abandonment: A large dump truck after 20 years of useful life that needed repair every 10 days should be abandoned. Eventually the truck becomes inoperative.
2. **ADDITION** — The acquisition of a capital asset through purchase, construction, donation, or capital lease. The asset is acquired for use in the course of an department's normal operations. The acquisition is not made with the intent to resell or consume the asset (*e.g.*, supplies).
3. **ADJUSTMENTS** — Any change to the **cost** of a capital asset. Adjustments can result from additional costs incurred after the initial purchase of the asset to place it in working order (*e.g.*, constructing a slab to support the weight of a large machine).
4. **ASSET NUMBER** — The number (alphanumeric code) assigned to a capital asset to uniquely identify the asset among all other assets. The number should consist of a series of letters and/or numbers that may vary slightly depending on the class of asset and the method used to identify it. The number is used to access and report data specific related to the asset.
5. **ASSET SYSTEM** — A group of interdependent parts or components acquired to be used in the normal operations of the department. Examples of asset systems are telephone systems, computer equipment, and office cubicles.
6. **AUDITABLE** — Records and documentation are maintained in an orderly, accessible manner to enable internal and independent auditors to conduct an examination and render an opinion, on the financial statements. All records are expected to be maintained in this manner.
7. **BETTERMENT** — See **IMPROVEMENTS**.
8. **BUILDING** — Buildings are structures designed with a foundation and roof and enclosed with walls. Buildings are not necessarily fully enclosed. Buildings may be broken down into components, which can be recorded as individual assets. All buildings costing more than \$5,000 are capitalized. Capitalization thresholds for fund capital assets may differ from the \$5,000 threshold stated above.
9. **CAPITALIZATION** — The recording of assets that meet the capital asset criteria of having a cost more than \$5,000 and a useful life of two years or more. In addition, all land and all County vehicles (including trailers that are not self-propelled) that are capable of being licensed by the Bureau of Motor Vehicles, Ohio Department of Public Safety, and can be used for over-the-road transportation are recorded as capital assets. Capitalization thresholds for fund capital assets may differ from the above stated threshold amounts.

GLOSSARY (CONTINUED)

10. **CAPITAL ASSET** — Any land, building, building renovations and improvements, land improvements, machinery and equipment, County vehicles, or construction-in-progress that meets all the County's capitalization policy criteria.
11. **CAPITAL LEASE** — An agreement between an department and lessor whereby the department makes periodic payments for the use of an asset in its normal operations. The terms of the lease are such that the department in effect "owns" the asset. If a lease has **any one** of the following four characteristics, then it is considered a capital lease:
 1. The lease transfers ownership of the property to the lessee (the department or the County) during or at the end of the lease term.
 2. The lease contains a bargain purchase option. A bargain purchase option is a provision allowing the lessee to buy the property at a very favorable price.
 3. The lease term is equal to or greater than 75 percent of the estimated economic life of the leased property.
 4. The present value of the minimum lease payments equals or exceeds 90 percent of the fair value of the leased property. Minimum lease payments generally equal the property rental payments excluding executory costs such as maintenance and insurance.

Assets acquired under a capital lease arrangement are subject to the capital asset capitalization criteria for determining whether they should be reported as capital assets.
12. **COMPONENT** — One part of a group of separate parts that make up a capital asset. A component can be a single piece of equipment that is part of an asset system, or one of the building components as described in Appendix 4.
13. **CONSTRUCTION** — Building a structure by contracting an outside contractor, as opposed to buying or leasing one already completed. When a building is constructed, the total cost may be broken down into building components. Construction costs include all incidental expenditures made to place the asset into working order (*i.e.*, materials, labor, licenses, fees, legal costs, etc.) and are accounted for as "Construction-in-Progress" until the structure is accepted for its intended use.
14. **DEPRECIATION** — The method of systematically allocating the cost of a tangible capital asset over the asset's estimated useful life. Fund capital assets are depreciated, and the expense is charged against fund operations. Depreciation is not reported for general capital assets.
15. **DISPOSALS** — The abandonment or retirement of a capital asset. A department that sells, donates, or disposes of a capital asset must report the disposal as a retirement.

GLOSSARY (CONTINUED)

16. **DONATION** — Acquisition of a capital asset for nothing in return. This pertains to assets given to a department at no cost or at a nominal amount to fulfill legal requirements. The asset is valued at the fair market value of similar assets at the time of donation.
17. **EQUIPMENT** — Any machinery or other device, which is not permanently attached to land, buildings, or land improvements and is used in the normal operations of a County department. For financial reporting, the asset must cost more than \$5,000 and have a useful life of two years or more. Examples of equipment include printing presses and computers. Capitalization thresholds for fund capital assets may differ from the \$5,000 threshold just stated.
18. **ESTIMATED HISTORICAL COST** — An estimate of a capital asset's price. An estimate may be derived from vendor price lists or catalogs, similar assets, staff estimates, vendor invoices, purchase orders, canceled checks, or appraisals. Estimated historical cost is used only when actual historical cost is unavailable.
19. **EXCESS** — A capital asset that a County department no longer needs. Excess assets may be transferred to another department or retired.
20. **FAIR MARKET VALUE** — Value of an item in accordance with its relative sales value at the time of acquisition. Fair market value is only to be used to value **donated** capital assets. Fair market value can be derived from vendor catalogs, invoices for similar assets, or appraisals.
21. **CAPITAL ASSET SYSTEM** — The property management system that maintains property information for the County. As part of its primary function, the Munis Capital Asset system maintains information on the County's capital assets in accordance with generally accepted accounting principles. The system improves control, financial reporting, accountability, and operational efficiency in managing capital assets. Complete and accurate records aid management in budget planning and help management to identify under-utilized assets, that is, assets that should be replaced or modified.
22. **HISTORICAL COST** — The original cost incurred to acquire a capital asset and place it in service in the normal operations of the department. Cost includes amounts paid or value assigned (in the case of a donated asset) and any incidental costs incurred to place the asset into service, such as freight, installation charges, preparation of the area in which the asset is operated, etc. Note: The cost of removing an old asset being replaced is *not* includable in the historical cost of the new asset.
23. **IMPROVEMENTS** — Any additions to or costs incurred that increase the useful life of the asset and/or result in an asset performing functions that it previously did not perform.

Improvements can be separated into two categories: (1) additions to a previously existing asset, and (2) replacement of a component of a building or item of equipment with a new part having significantly improved and superior performance. In each case, the result will tend to

GLOSSARY (CONTINUED)

- enhance the overall efficiency of the asset and increase the useful life. Improvements must be separately identified from normal maintenance and upkeep. Any expenditure made to keep an asset operating at its normal capacity or preventing it from prematurely deteriorating, is considered maintenance and is not to be added to the value of the asset. An example of an improvement would be taking out an old engine from a truck and replacing it with a newer, bigger one. Maintenance would be replacing the oil, spark plugs, and antifreeze in either the old or the new engine.
24. **INSTALLMENT PURCHASE** — A purchase method calling for payment to be made in periodic installments. Transfer of ownership occurs at the time of the purchase, although this method delays the recognition of expense until payments are made. Some capital leases are in effect installment purchases.
25. **LAND** — A capital asset recorded individually by "parcel." All land, regardless of cost, is capitalized. The land is recorded as a capital asset separate from any improvements made to it.
26. **LAND IMPROVEMENTS** — Improvements made to land such as parking lots, sidewalks, retaining walls, yard lighting, fencing, etc. Only improvements costing more than \$5,000 and having a useful life of two years or more are reported as land. Capitalization thresholds for fund capital assets may differ from the \$5,000 threshold.
27. **LEASE** — An agreement entered into by an department whereby periodic payments are made for the right to use an asset, such as computers, copiers, and vehicles. (See "Leased Capital Assets" beginning on page 16.)
28. **LEASE/PURCHASE** — A lease agreement entered into whereby the ownership of the asset being leased transfers to the department at some time during or at the end of the lease.
29. **LOSS** — The involuntary disposal of a capital asset due to fire, flood, theft, vandalism, etc.
30. **MAINTENANCE** — The normal repairs and upkeep performed on an asset to keep it operating in good working condition. Such repairs do not prolong the life of the asset, but merely keep it operating properly.
31. **OPERATING LEASE** — Any lease agreement entered into by the County that gives the department the right to use a specific asset or group of assets for a period of time. At the end of the term, the asset is returned to the vendor from whom it was leased. Operating leases do not meet any of the four criteria for capital lease definitions as discussed on page 16.
32. **PARCEL OF LAND** — Any measurement of land acquired with a single deed. If a deed is not accessible, then a parcel of land may consist of the total number of acres associated with a facility. This can be an acre, a square mile, 200 acres, etc. A parcel represents a single asset.

GLOSSARY (CONTINUED)

- 34. **PURCHASE** — Acquiring an asset by paying for it, exchanging another asset for it, or a combination of the two. Writing a check, paying cash, assuming a mortgage, entering into a capital lease arrangement, and trading-in an old asset are all examples of methods for purchasing an asset. Purchases are limited to acquisition of assets delivered and placed into service in the condition they were received (*i.e.*, already complete, not requiring construction). Note: Minor assembly in the case of equipment does not constitute construction.
- 35. **RENOVATION** — Construction performed on an already existing building or item of equipment to enhance its usefulness. Renovation also includes replacement of destroyed portions (*e.g.*, fire damaged rooms). Renovations are capitalized when they have a useful life of at least two years, cost \$5,000 or more, and occur when 75 percent or more of the estimated useful life of the asset being renovated has expired.
- 36. **RETIREMENT** — The disposal or abandonment of a capital asset.
- 37. **SALE** — Disposal of a capital asset in exchange for some consideration. Examples of consideration are cash or another asset.
- 38. **SUPPORTING DOCUMENTATION** — Documents or materials to substantiate the purchase and/or disposal of a capital asset. The documentation must provide evidence in support of the cost used to value an asset. Included as supporting documentation are vouchers, purchase orders, receiving slips, contracts, mortgages, leases, titles of ownership, etc.
- 39. **SURPLUS** — An asset no longer of any use to the County. Surplus assets should be expeditiously retired.
- 40. **TAG** — An identifier attached to certain assets. The tag contains the asset number used to uniquely identify this asset among all other assets similar and dissimilar.
- 41. **TRANSFER** — The physical movement of an asset or change of responsibility for an asset from one department to another.
- 42. **USEFUL LIFE** — The period of time an asset is expected to operate efficiently for its designed purpose.
- 43. **VEHICLE** — Those County vehicles, (including trailers that are not self-propelled) that are capable of being licensed through the Bureau of Motor Vehicles, Ohio Department of Public Safety, and can be used for over-the-road transportation. All County vehicles are capitalized regardless of cost.

Resolution No. 2023-11.07.e

A resolution to approve the capitalization threshold and designation of useful lives for depreciation as of January 1, 2023, and going forward.

(Fairfield County Auditor- Finance)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division

WHEREAS, appropriations are needed to cover all remaining expenses for 2023; and

WHEREAS, an account to account transfer will allow proper classification of major expenditure object category in contract services and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$650.00 is hereby authorized as follows:

From: 11232600 Materials & Supplies
To: 11232600 Contractual Services

For Auditor's Office Use Only:

Section 1.

FROM: 11232600 561000 General Office Supplies
TO: 11232600 543015 Repairs/Damages & Ins Claims

Prepared by: Britney Lee
Cc: Clerk of Courts

Resolution No. 2023-11.07.f

A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division

(Fairfield County Clerk of Courts- Legal Division)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division

WHEREAS, appropriations are needed to cover all remaining expenses for 2023; and

WHEREAS, an account to account transfer will allow proper classification of major expenditure object category in contract services and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$1,400.00 is hereby authorized as follows:

From: 11232600 Materials & Supplies
To: 11232600 Contractual Services

For Auditor's Office Use Only:

Section 1.

FROM: 11232600 561000 General Office Supplies
TO: 11232600 530000 Contractual Services

Prepared by: Britney Lee
Cc: Clerk of Courts

Resolution No. 2023-11.07.g

A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division

(Fairfield County Clerk of Courts- Title Division)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas ATP Court Grant subfund 8335

WHEREAS, additional appropriations are needed in the major expenditure object category Common Pleas ATP Court Grant; and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category in order to spend all the Grant Monies within the Grant Fiscal Year 2023 - 2024.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

13283912 Contractual Services \$3,298.00

For Auditor's Office Use Only:

13283912 530011 \$3,298.00 Homeless Prevention

Prepared by: Brian Wolfe



Addiction Treatment Program (ATP) FY24 Guidance

- Specialized docket eligibility criteria for the ATP:
 - Supreme Court certified drug or family dependency docket (must have at least initial certification), which includes: Drug, Drug-Domestic Violence, Drug-Women's, Drug-Human Trafficking, Drug-Reentry, Drug Veterans Treatment, Family Dependency, Juvenile Treatment, SAMI and OVI.
 - Must serve clients with a Substance Use Disorder **and** offer Medication Assisted Treatment (MAT).
 - Must utilize treatment providers that are OhioMHAS certified.
- Client eligibility criteria for the ATP:
 - Must meet the legal and clinical eligibility criteria for the participating drug/family dependency court program.
 - Must have a Substance Use Disorder.
 - Drug Court participants must comply with all participating drug court program requirements.
 - The ATP Docket Judge may include an offender under a community control sanction who is not a participant in the Judge's certified drug court.
- Specialized Docket Responsibilities:
 - The ATP participating Court will be responsible for having all ATP participants sign a consent form authorizing the Release of Confidential Information, if applicable. This consent will be in effect as long as the participant is under the authority of the Drug Court and will include the OhioMHAS Certified Treatment Provider. If the docket has chosen to continue to make notifications to the Managed Care Plans, with an active signed agreement with The Ohio Department of Medicaid, they should be included on the consent.
 - The Specialized Docket will inform the treatment provider of any updates regarding criminal and technical violations, court appearances, or other information that may impact client involvement in treatment.
 - If a Judge participating in the ATP includes individuals on community control sanctions, the ex parte exception for communications when administering a specialized docket does not apply to the community control individuals.
 - The ATP Participating Court will report the number of clients in their docket for each quarter of the fiscal year to their ADAMH Board.
- Treatment Provider:
 - Must have OhioMHAS certification and provide access to Substance Use Disorder treatment and time-limited recovery supports that help eliminate barriers to treatment and are specific to the participant's needs, including assistance with housing, transportation, childcare, job training, and obtaining a driver's license/state ID card. (Guidance for Treatment/Recovery Supports attached)
 - To the extent they are included in the program's SUD treatment, provide access to drugs for withdrawal management or detoxification which includes coverage of not only drugs with federal approval for use in treating those conditions, but also drugs in standard use for those conditions. Provides services for withdrawal management or detoxification and includes Alpha-2 agonist therapy for withdrawal management or detoxification. Providers may need to notify Medicaid managed care plans of ATP client participation to remove prior authorization or step therapy for these drugs.

- MAT provided under the SUD program, all of the following conditions apply:
 - (a) A drug may be used only if the drug has been approved by the United States Food and Drug Administration for use in treating dependence on opioids, alcohol, or both, or for preventing relapse into the use of opioids, alcohol, or both.
 - (b) One or more drugs may be used, but each drug that is used must constitute long-acting antagonist therapy, partial agonist therapy, or full agonist therapy.
 - (c) If a drug constituting partial or full agonist therapy is used, the program shall provide safeguards to minimize abuse and diversion of the drug, including such safeguards as routine drug testing of program participants.

Providers may need to notify Medicaid managed care plans of ATP client participation to remove prior authorization or step therapy for MAT.

- The Treatment Provider shall have a liaison or clinician(s) attend all scheduled pre-drug court participant review meetings and all scheduled drug court sessions. In the event a representative from the Treatment Provider is unable to attend, written reports for all participating clients will be submitted to the drug court coordinator prior to the drug court hearing.
- The Treatment Provider agrees to notify the Drug Court whenever a participant's progress is unacceptable, and request a case staffing prior to termination from services.
- The Treatment Provider will assist all participants with applying for public benefits, including Medicaid, as soon as possible after referral by the Docket.

- ADAMH Boards:

- A Quarterly report for FY24 will be due to the Ohio Department of Mental Health and Addiction Services, Bureau of Criminal Justice Services, on or before October 31, 2023, January 31, 2024, April 30, 2024, and July 31, 2024. The report must include the following:
 - (a) Total number of clients in the docket at the beginning of SFY24
 - (b) Number of new clients admitted to the docket each Quarter
 - (c) Total number of *clients served* (including those on a Community Control Sanction who have utilized ATP funds) by the docket each Quarter
 - (d) Amount of Allocated funds used during the reporting period for Treatment
 - (e) Amount of Allocated funds used during the reporting period for Recovery Supports

Clients served are those participating in your Drug/Family Court regardless of whether any ATP funds were spent on them during the quarter. If ATP funds were spent on individuals on a Community Control Sanction, who are not part of your ATP Drug/Family Court, only count those who have utilized ATP funds for the quarter in your numbers served.

If you have any questions, please contact Kathy Yokum, Bureau of Criminal Justice, at 614-752-8871 or kathy.yokum@mha.ohio.gov.



Addiction Treatment Program (ATP) Recovery Supports and Treatment Services Guide

Recovery Supports

Recovery Supports are intended to help an individual with a substance use disorder or mental health need to initiate and sustain recovery. Providers should identify time-limited recovery supports that are individualized and based upon clinical judgment and client need. Below is a guideline containing examples of common recovery supports. This list is not comprehensive and is not intended to be restrictive on the use of recovery supports, but rather to provide guidance when identifying appropriate supports for ATP clients.

Housing <ul style="list-style-type: none"> • Recovery Housing • Room & Board for Residential Treatment • Rent Deposits • Short term Housing • Utilities (Including Cell Phone/Minutes for Telehealth) 	Employment <ul style="list-style-type: none"> • Job Training/Educational Services • Interview & Job Uniform/Attire • GED Test • Vocational Certifications • Professional License Reinstatement Fees
Transportation <ul style="list-style-type: none"> • Bus Passes • Gas Cards • Cab/Uber Fare 	Non-Vocational Education <ul style="list-style-type: none"> • Parenting Classes • Life Skills • Self-Care
Childcare During Treatment, Support Groups, & Court	Peer Support Activities
Relapse Prevention/Recovery Check Ups	Support Groups
Identification <ul style="list-style-type: none"> • Driver's License • Social Security Card • Birth Certificate 	Emergency Basic Need Items <ul style="list-style-type: none"> • Food Vouchers/Pre-Paid Store Card • Clothing Vouchers • Hygiene Products & Cleaning Supplies

Treatment Services

Below is a list of treatment services that are covered by the ATP. This list is not comprehensive, but rather to provide basic examples of what can be covered for uninsured clients. If the client is insured, their insurance is to be the first payor. Services that are not covered or their insurance limits have been met, can use program funds. Program funds can also be used for Private insurance co-pays.

Diagnostic Assessments	Medication Assisted Treatment
Counseling and Therapy (Indiv., Group, & Family)	Crisis Intervention
Medical Activities (SUD related)	Withdrawal Management Services
Residential and Inpatient SUD Services	Urinalysis
ACT (Clients who have coexisting SUD)	Case Management
Peer Recovery Services (Provided by a Certified Peer Recovery Supporter)	Treatment for Co-Occurring Mental Health Disorders

Please be advised that the expenses listed in this document are general in nature and are not exclusive. Provided are some examples:

1. **Urinalysis** - Court administrative funds could be used to pay for urinalysis. ATP providers may use ATP funds for urinalysis by conducting the test themselves, or they could contract with a non-ATP provider to conduct the urinalysis and pay for the service. *However, SCRAM, interlock devices and eye scan/pupillometry equipment are not allowable expenditures for this project.*
2. **Medication Assisted Treatment (MAT) medications** – This includes not only all MAT medications, but also the medical expenses involved including: physical exam and diagnosis, lab work associated with the physical exam, and injection administration (Vivatro®). *These funds cannot be used to pay the monthly \$200 to \$300 some medical practitioners charge patients to obtain monthly Suboxone® prescriptions.*
3. **Recovery Supports – Housing** – This includes housing costs in the client’s name, such as: rent, room & board at a residential treatment facility, security/rent deposits, and utilities (including past due utility bills). *Unallowable housing costs would include bills that are not in the client’s name, house repairs, major appliances and furniture.*
4. **Recovery Supports – Emergency basic needs** – The word “emergency” is not to be taken literally such as in the event of a flood or fire. The intent of recovery supports is to remove barriers to treatment and encourage self-help support group meeting attendance to achieve abstinence/maintain sobriety/sustain recovery. Furthermore, in addition to vouchers, food items can be obtained through direct purchase by the court or provider, purchase orders and grocery store gift cards. Cleaning supplies such as laundry supplies and household cleaning products to maintain a safe environment are allowable. *Unallowable basic needs items would include: exercise equipment, gym memberships, furniture, appliances, or school supplies for the participants’ family members.*
5. **Recovery Supports-Transportation** - Transportation to treatment and recovery support services. *Unallowable expenditures would include: car purchase, car repairs, tires, and car insurance.*
6. **Recovery Supports – Employment** - This includes fees or equipment/supplies needed for a job training program and/or apprenticeship program offered through a Workforce Innovation and Opportunities ACT (WIOA) program that is provided by a county Job and Family Services Department’s Office of Workforce Development, or Veterans Opportunities to work (VOW) administered by the Veterans Administration. The following are also allowable expenses:
 - a. Educational services such as GED testing (now High School Equivalency Test). This fee is approximately \$120.00. Voucher codes (voucher is worth \$80 for first-time test takers) are available by contacting one of your local Career Technical Planning Districts Offices <http://education.ohio.gov/Topics/Career-Tech/HSECTPD> ATP funding can pay for all or part of the cost of the GED test. These funds can also pay for the cost of SAT and/or ACT tests for participants who wish to attend college. *Unallowable expenses include: college and trade school tuition, computer devices such as lap tops and tablets, room and board at a college, activity/lab fees and outstanding balances with a college or trade school.*
 - i. *Case example: A client is enrolling in cosmetology school. ATP may help with paying for supplies required by the program such as scissors, apron etc.; and then when the client graduates from cosmetology school, ATP may pay for the exam or license fee.*
7. **Recovery Supports – Child Care** - These funds can be used to pay for licensed child care when the person is attending treatment, court, job interviews and self-help groups. *These funds cannot be used to pay for ongoing employment-related child-care needs.*
8. **Treatment-Medical** - Medical services that support the participants care in regards to their MAT or other medically necessary treatment for the care of their SUD. *Unallowable costs would include: dental procedures, vision services, and other medical services unrelated to their MAT.*
9. **Other Unallowable Expenditures** - *Court Fees and fines, tracking/monitoring devices, comfort animals.*

Managed Care Plan Information

ATP Providers (and Courts with active agreements with The Ohio Department of Medicaid) **may** need to provide the highlighted information below to the appropriate managed care plan upon a member's enrollment in ATP in order to ensure there are no unnecessary barriers for ATP clients when accessing needed medication therapies for substance use disorder treatment. ATP providers may need to notify Medicaid managed care plans of ATP client participation to remove prior authorization or step therapy for the following:

1. Drugs for withdrawal management or detoxification which includes coverage of not only drugs with federal approval for use in treating those conditions, but also drugs in standard use for those conditions;
2. Services for withdrawal management or detoxification and includes Alpha-2 agonist therapy for withdrawal management or detoxification; and
3. Medication assisted treatment including long-acting antagonist therapy, partial agonist therapy or full agonist therapy.

Member's Name

Member's Medicaid ID Number

Member's Date of Birth

Member's Home/Cell Phone Number

Docket Name

Provider Name and contact information

Managed Care Plan Contacts:

Aetna

Rebecca Scheid
412.334.8798 (Phone & VM)
rsscheid@aetna.com
860-607-8923 (Fax)

Beth Lutz
614-375-0064 (Phone & VM)
LutzB@aetna.com
860-607-8923 (Fax)

Buckeye

Ken Brown
866-246-4356 Ext 84024 (Phone & VM)
kenbrown@centene.com
866-704-3066 (Fax)

CareSource

Michelle Sayer
937-503-6000 (Phone)
Michelle.sayer@caresource.com

Molina

Shellie Shanklin
614-540-3911 (Phone & VM)
OHBehavioralHealthReferrals@MolinaHealthCare.com
866-617-4975 (Fax)

Paramount

Cresta Rodesky
419-887-2547 (Phone & VM)
ATP@ProMedica.org
419-887-2028 (Fax)

Dannelle Howard
419-887-2064 (Phone & VM)
dannelle.howard@promedica.org
419-887-2028 (Fax)

United Healthcare

Ann Carter
877-859-8353 (Phone & VM)
Ann.carter@uhc.com
855-843-5579 (Fax)

Krystle Edixon
763-361-6855 (Phone & VM)
Krystle.edixon@optum.com
866-747-4936 (Fax)

Resolution No. 2023-11.07.h

A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas ATP Court Grant subfund 8335.

(Fairfield County Court of Common Pleas)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to request for appropriations for receipts for EMA
Hazardous Materials Emergency Preparedness Grant Program
2091(8281) [EMA]

WHEREAS, the EMA received an unanticipated supplemental grant award;
and

WHEREAS, funds total amount of \$2,720.00; and

WHEREAS, monies have been used for grant approved purchases.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1. Request that the Fairfield County Commissioners Appropriate
from Unappropriated funds in the amount of:

\$2,720.00 12209122 Material Supplies

For Auditor's Office Use Only:

Section 1. 12209122 530000 Contractual Services \$2,720.00.

Section 2. Issue an Amended Certificate in the amount \$2,720.00 to credit
of (2091)8281.

Section 3. Request that the Fairfield County Auditor, on behalf of the
Budget Commission, update receipt line 12209122 433100 Federal Grants in
the amount of \$2,720.00.

Prepared by: Christy Noland
cc: EMA

Resolution No. 2023-11.07.i

A resolution to request for appropriations for receipts for EMA Hazardous Materials
Emergency Preparedness Grant Program 2091 (8281)

(Fairfield County Emergency Management Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category for EMA; 2707 (8300), Emergency Management Performance Grant.

WHEREAS, additional appropriations are needed in the major expenditure object category for 2707(8300), Emergency Management Performance Grant; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$6,000.00; 12270722, Personal Services
\$3,500.00; 12270722, Fringe Benefits
\$3,500.00; 12270722, Contractual Services
\$1,967.00; 12270722, Capital Outlay

Prepared by: Christy Noland

Appropriate from Unappropriated
For Auditor's Office Use Only:

\$14,967.00

Salary	12270722	511010	\$ 2,500.00	Personal Services
Vacation Payout	12270722	514010	\$ 3,500.00	Personal Services
Medicare	12270722	522000	\$ 500.00	Fringe Benefits
OPERS	12270722	523000	\$ 3,000.00	Fringe Benefits
Contractual Services	12270722	530000	\$ 3,000.00	Contractual Services
Vehicle Maint.	12270722	543020	\$ 500.00	Contractual Services
Equipment	12270722	574000	\$ 1,967.00	Capital Outlay

Resolution No. 2023-11.07.j

A resolution to appropriate from unappropriated in a major expenditure object category for EMA 2707 (8300), Emergency Management Performance Grant.

(Fairfield County Emergency Management Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

RESOLUTION AUTHORIZING THE FAIRFIELD COUNTY ENGINEER THE
AUTHORITY TO REMOVE OBSTRUCTIONS OR INTERFERENCE FROM
6160 LITHOPOLIS-WINCHESTER ROAD, CANAL WINCHESTER, OHIO
43110

WHEREAS, pursuant to Ohio Revised Code 5547.03, if in the opinion of the county engineer there are obstructions in a county road right of way that may interfere with the proposed improvement, maintenance, or repair of a county road, a board of county commissioners may remove said obstructions by employing the necessary labor, and

WHEREAS, if the obstructions are removed under Ohio Revised Code 5547.03, the cost of that removal shall be paid out of any moneys available for highway purposes not otherwise encumbered and shall be certified by the proper officials to the tax duplicate for that property to be collected as other property taxes, and

WHEREAS, the Fairfield County Engineer has determined that there are obstructions and interferences within the road right of way located at 6160 Lithopolis-Winchester Road, Canal Winchester, Ohio 43110, Fairfield County, to wit: two unpermitted driveways, fill dirt in the road right of way, and a roadway ditch that will need to be restored, and

WHEREAS, the Fairfield County Engineer has notified the property owner to remove said obstructions as described above from the road right of way; and

WHEREAS, upon passage of this resolution, the County Engineer shall be authorized to remove said obstructions if the property owner fails to comply with this resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Engineer is permitted to remove the above described obstructions in the road right of way located at 6160 Lithopolis-Winchester Road, Canal Winchester, Ohio 43110 after November 13, 2023, if the property owner fails to remove the described obstructions on or before November 13, 2023.

RESOLUTION AUTHORIZING THE FAIRFIELD COUNTY ENGINEER THE
AUTHORITY TO REMOVE OBSTRUCTIONS OR INTERFERENCE FROM
6160 LITHOPOLIS-WINCHESTER ROAD, CANAL WINCHESTER, OHIO
43110

Section 2. That if the property owner fails to remove the described obstructions by November 13, 2023, and the Fairfield County Engineer is compelled to remove the obstructions as a result, the cost of such removal shall be certified by the Fairfield County Auditor's Office to the tax duplicate of 6160 Lithopolis-Winchester Road, Canal Winchester, Ohio 43110, to be collected as other taxes.

Section 3. Upon the collection of these costs from the property, the fund used to pay for the removal shall be reimbursed as provided under Ohio Revised Code 5547.03.

Resolution No. 2023-11.07.k

RESOLUTION AUTHORIZING THE FAIRFIELD COUNTY ENGINEER THE AUTHORITY TO REMOVE OBSTRUCTIONS OR INTERFERENCE FROM 6160 LITHOPOLIS-WINCHESTER ROAD, CANAL WINCHESTER, OHIO 43110

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 4:25 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Refugee Road, Violet Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Refugee Road in Violet Township, Fairfield County, Ohio to variable widths upon the following described location:

Refugee Road (CR7) in the area of Violet Township, Sections 2, 3, 4, 26R, 27R, & 28R, to establish necessary right-of-way for roadway improvements.

SECTION 2: That November 28, 2023 at 4:25 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Refugee Road, in Violet Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Ethan Knight
cc: Engineering Department

Resolution No. 2023-11.07.I

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 4:25 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Refugee Road, Violet Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 2:50 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Fosnaugh School Road, Clearcreek Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Fosnaugh School Road in Clearcreek Township, Fairfield County, Ohio to variable widths upon the following described location:

Fosnaugh School Road (CR4) in the area of Clearcreek Township, Sections 5 & 6, over a Tributary of Salt Creek to establish necessary right-of-way for a culvert replacement.

SECTION 2: That November 28, 2023 at 2:50 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Fosnaugh School Road, in Clearcreek Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Cheryl Downour
cc: Engineering Department

Resolution No. 2023-11.07.m

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 2:50 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Fosnaugh School Road, Clearcreek Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 3:55 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Violet Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Basil-Western Road in Violet Township, Fairfield County, Ohio to variable widths upon the following described location:

Basil-Western Road (CR13) in the area of Violet Township, Sections 26, 27, & 28, to establish necessary right-of-way for roadway improvements.

SECTION 2: That November 28, 2023 at 3:55 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Basil-Western Road, in Violet Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Ethan Knight
cc: Engineering Department

Resolution No. 2023-11.07.n

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 3:55 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Violet Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 3:30 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Liberty Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Basil-Western Road in Liberty Township, Fairfield County, Ohio to variable widths upon the following described location:

Basil-Western Road (CR13) in the area of Liberty Township, Sections 19 & 30, over a Tributary of Walnut Creek to establish necessary right-of-way for a culvert replacement

SECTION 2: That November 28, 2023 at 3:30 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Basil-Western Road, in Liberty Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Ethan Knight
cc: Engineering Department

Resolution No. 2023-11.07.o

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 3:30 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Basil-Western Road, Liberty Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 2:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Schwilk Road, Berne Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Schwilk Road in Berne Township, Fairfield County, Ohio to variable widths upon the following described location:

Schwilk Road (CR51) in the area of Berne Township, Sections 2 & 3, over a Tributary of Raccoon Run to establish necessary right-of-way for a culvert replacement.

SECTION 2: That November 28, 2023 at 2:00 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Schwilk Road, in Berne Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Ethan Knight
cc: Engineering Department

Resolution No. 2023-11.07.p

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 2:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Schwilk Road, Berne Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:15 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Mt. Zwingli Road in Rushcreek Township, Fairfield County, Ohio to variable widths upon the following described location:

Mt. Zwingli Road (CR88) in the area of Rushcreek Township, Sections 28/29, over a Tributary of Raccoons Run to establish necessary right-of-way for a culvert replacement.

SECTION 2: That November 28, 2023 at 1:15 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Mt. Zwingli Road, in Rushcreek Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Ethan Knight
cc: Engineering Department

Resolution No. 2023-11.07.q

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:15 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:40 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Bauman Hill Road, Berne Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Bauman Hill Road in Berne Township, Fairfield County, Ohio to variable widths upon the following described location:

Bauman Hill Road (CR53) in the area of Berne Township, Sections 13 & 24, over a Tributary of Raccoon Run to establish necessary right-of-way for a culvert replacement.

SECTION 2: That November 28, 2023 at 1:40 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Bauman Hill Road, in Berne Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Ethan Knight
cc: Engineering Department

Resolution No. 2023-11.07.r

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:40 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Bauman Hill Road, Berne Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio.

WHEREAS, Section 5553.04 of the Ohio Revised Code, provides that when the Board of County Commissioners is of the opinion that it will be necessary for the public convenience and welfare to locate, establish, alter, widen, straighten, vacate, or change the direction of a public road, it shall so declare by resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: That it is necessary for the public convenience and welfare that proceedings be initiated to establish, alter, and widen Mt. Zwingli Road in Rushcreek Township, Fairfield County, Ohio to variable widths upon the following described location:

Mt. Zwingli Road (CR88) in the area of Rushcreek Township, Sections 28, 29, 32 & 33, over a Tributary of Raccoons Run to establish necessary right-of-way for a culvert replacement.

SECTION 2: That November 28, 2023 at 1:00 p.m., on the line of said improvement be and the same is hereby fixed as the time and place for viewing Mt. Zwingli Road, in Rushcreek Township, Fairfield County, Ohio.

SECTION 3: That November 28, 2023 at 7:15 p.m., at the Berne Township Fire Department the same is hereby fixed as the time and place for final hearing for the above described project.

SECTION 4: That the Clerk of this Board be and is hereby directed to cause legal publication thereof to be made in accordance with the law and to return a signed copy of this Resolution to the Engineer.

Prepared by: Ethan Knight
cc: Engineering Department

Resolution No. 2023-11.07.s

A Resolution to set a Commissioner's viewing date of November 28, 2023 at 1:00 p.m. and a final hearing date of November 28, 2023 at 7:15 p.m. to determine the necessity for establishing, altering, and widening of Mt. Zwingli Road, Rushcreek Township, Fairfield County, Ohio.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle; and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: The Fairfield County Board of Commissioners resolves to approve appropriate from unappropriated into the following category:

\$25,000.00 16202405-Material Supplies

For Auditor's Office Use Only:

16202405-560000 \$25,000.00

Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2023-11.07.t

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners resolves to approve appropriate from unappropriated into the following category:

\$5,000.00 16202403-Materials & Supplies

For Auditor's Office Use Only:

16202403-561070 \$5,000.00

Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2023-11.07.u

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials & supplies

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle; and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: The Fairfield County Board of Commissioners resolves to approve appropriate from unappropriated into the following category:

\$275,000.00	16202403-Material Supplies
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For Auditor's Office Use Only:

16202403-560000	\$275,000.00
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Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2023-11.07.v

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for materials and supplies

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution Authorizing the Approval of a Lease and Memorandum of Lease with the Ohio Department of Administrative Services for space at 227 E. Main Street

WHEREAS, the Board of Commissioners approved the lease agreement with the Ohio Department of Administrative Services for space at 224 E. Main Street, Lancaster, Ohio per resolution 2004-06.08.n; and

WHEREAS, the Board of Commissioner desire to relocate the tenants of this lease, Adult Parole Authority to the Amstutz Building located at 227 E. Main Street, Lancaster; and

WHEREAS, the Ohio Department of Administrative Services has requested a new lease agreement to facilitate this relocation; and

WHEREAS, the annual rent remains the same as \$2,976 annually; and

WHEREAS, the effective date is November 1, 2023, commencing on July 1, 2021 through June 30, 2025 with three (1) additional two (2) year period with rates to be negotiated; and

WHEREAS, the Prosecutor's Office has reviewed the attached addendum and Memorandum of Lease and has approved as to form; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners hereby approves the attached Lease with the Ohio Department of Administrative Services.

Prepared by: Jon Kochis

Prosecutor's Approval Page

Resolution No.

A Resolution Authorizing the Approval of a Lease and Memorandum of Lease with the Ohio Department of Administrative Services for space at 227 E. Main Street

(Fairfield County Facilities)

Approved as to form on 10/25/2023 10:29:35 AM by Amy Brown-Thompson,



Amy Brown-Thompson
Prosecutor's Office
Fairfield County, Ohio

STATE OF OHIO LEASE

This lease (the "Lease") is made effective _____, 2023, by and between Board of Commissioners of Fairfield County ("Lessor"), an Ohio body politic, having its principal place of business located at 210 East Main Street, Room 301, Lancaster, Ohio 43130, and the State of Ohio, acting by and through the Department of Administrative Services ("Lessee"), General Services Division, Office of Real Estate and Planning, having an office located at 4200 Surface Road, Columbus, Ohio 43228-1395.

RECITALS

WHEREAS, State is currently the Lessee of approximately 290 square feet of space located in the Lessor's building located at 224 East Main Street, Lancaster, Ohio 43130 under Lease File No. DRC 6154 on file with the State; and

WHEREAS, Lessor desires to relocate State and Agency to another building located at 227 East Main Street, Lancaster, Ohio 43130 at no additional cost to the State and Agency; and

WHEREAS, Agency requested the State prepare this Agreement; and

The parties hereby agree as follows:

I. DEMISE AND USE OF THE LEASED PREMISES

- A. In consideration of the rents, covenants and stipulations to be paid, performed and observed by Lessee and upon the terms and conditions herein specified, Lessor hereby leases, lets and demises unto Lessee, and Lessee hereby leases from Lessor, those premises known as 227 East Main Street, Lancaster, Fairfield County, Ohio 43130, containing 1,357 square feet of office space and 60 square feet of storage, as shown in the floor plan on Exhibit "A" which is attached hereto and hereby made a part hereof, in the building located at 227 East Main Street, Lancaster, Ohio 43130 (the "Building"), together with the non-exclusive right to use parking spaces of which two (2) shall be designated as disabled parking, and three (3) shall be designated as "State Vehicle Parking ONLY" spaces, in the parking lot located at 227 East Main Street, Lancaster, Ohio 43130 together with the land on which the Building is situated, which land is described on Exhibit "B" attached hereto and hereby made a part hereof, subject to all legal highways, easements and restrictions of record, and zoning ordinances. Said office/storage space, parking and land are referred to hereinafter, collectively, as the "Leased Premises".
- B. The Leased Premises shall be used by the Ohio Department of Rehabilitation and Correction (the "Occupying State Agency") for general office and/or storage and such other lawful uses as may, from time-to-time, be deemed desirable by Lessee or the Occupying State Agency.

II. INITIAL TERM

To have and to hold the same, with any appurtenances thereunto belonging, for and during the full term commencing November 1, 2023 (the "Commencement Date") and ending on June 30, 2025,

(said time period is hereinafter referred to as the "Initial Term"). Notwithstanding said Commencement Date, Lessee shall have no obligations hereunder until such time as the Leased Premises is completed and ready for occupancy as described in Article VI below.

III. BASE RENT

During the Initial Term of this Lease, Lessee shall pay an abated annual base rental (the "Base Rent") of Two Thousand Nine Hundred Seventy Two and 50/100 Dollars (\$2,972.50), or \$10.25 per square foot as multiplied by an effective square footage of two hundred ninety (290) square feet, as previously renewed under separate lease DRC 6154 with Lessor, for the use of the relocated Leased Premises now at 227 E. Main Street, which Base Rent shall be payable in equal quarterly installments of Seven Hundred Forty-Three and 13/100 Dollars (\$743.13) on or before the 15th day of the second month of each calendar quarter, at Lessor's office located at 210 East Main Street, Room 301, Lancaster, Ohio 43130 or such other place as may, from time-to-time, be designated by Lessor.

Base Rent shall accrue and commence upon the occurrence of one of the following events: 1) the Commencement Date, or 2) the Completion Date as identified in Article VI below (if applicable), or 3) the actual date that the Leased Premises are ready for occupancy as described in Article VI below (if applicable), whichever event occurs latest in time. Lessee may pro-rate on a daily basis any rent accruing hereunder for a period less than a full year.

IV. RENEWAL TERMS

Provided that Lessee is not then in default of its obligations to pay the rents reserved hereunder and the performance of and its covenants set forth herein, Lessee shall have the option to renew this Lease for up to four (4) successive and continuous terms of two (2) years each (the "Renewal Terms") upon the same terms and conditions as are set forth herein except that the Base Rent during said Renewal Terms shall be as follows:

<u>Renewal Term</u>	<u>Annual Rent</u>	<u>Quarterly Rent</u>	<u>Monthly Rent</u>	<u>Square Foot Rate</u>
7/1/25 to 6/30/27	\$13,909.25	\$3,477.31	\$1,159.10	\$10.25
7/1/27 to 6/30/29	\$14,736.80	\$3,684.20	\$1,228.07	\$10.40
7/1/29 to 6/30/31	\$14,963.52	\$3,740.88	\$1,246.96	\$10.56
7/1/31 to 6/30/33	\$15,190.24	\$3,797.56	\$1,265.85	\$10.72

Lessee may exercise each of Lessee's Renewal Terms by giving written notice to Lessor not less than sixty (60) days prior to the expiration of the applicable term of this Lease. Any reference in this Lease to the "term of this Lease" shall include the Renewal Terms.

V. ADDITIONAL RENT

Intentionally Omitted.

VI. PLANS AND SPECIFICATIONS/CONSTRUCTION OF IMPROVEMENTS

- A. Lessor shall complete or substantially complete the construction of the Improvements on or before November 1, 2023 (the "Completion Date"). The Improvements shall be constructed in accordance with the plans and specifications set forth in Exhibit "D", all applicable building codes, and with good construction industry standards and practices. The Improvements shall be deemed substantially completed and the Leased Premises ready for occupancy at such time that the City of Lancaster, Ohio issues a valid Certificate of Occupancy for the Leased Premises as so improved. Notwithstanding Lessee's occupancy of the Leased Premises, Lessor shall still be obligated to complete all "punch list" or other uncompleted items of construction in a timely and proper fashion.
- B. If the Leased Premises are not ready for occupancy on or before November 1, 2023 or the Lessor does not provide a copy of the Certificate of Occupancy to Lessee before Lessee occupies the Leased Premises, unless otherwise provided herein, Lessor shall pay to Lessee a credit to offset rent, which the parties agree are not a penalty, on a *per diem* basis equal to five percent (5%) of the annual Base Rent for each day from and after the Completion Date that the Improvements are not completed or past the move-in date required by Lessee. Notwithstanding the foregoing, Lessor shall not be liable for said rental credits if a delay in the completion of the Improvements is due to Lessee's fault or force majeure as defined in Article XXVII herein.
- C. During the course of construction of the Improvements, Lessor shall permit Lessee, through its duly authorized agent, to observe the progress and quality of the construction. In conjunction herewith, Lessor and Lessor's contractors shall meet with Lessee's agent as often as reasonably necessary to discuss the status of said work. Any such observations or participation in such discussion by Lessee or its agent shall not be deemed to be a certification by Lessee as to the fitness of the construction of the Improvements, nor shall the same give rise to any cause of action in favor of any third parties. Lessor shall also cooperate with Lessee during the course of the construction by utilizing the construction requirements and guidelines required by the Ohio Department of Administrative Services, if applicable.
- D. At such time as the Improvements are finally completed and paid for, they shall become the property of Lessee and may be removed from the Leased Premises as provided in Article VIII below.

VII. CONDITION PRECEDENT

This Lease, and the exercise by Lessee of any option to renew the term of this Lease, is subject to appropriation by the Ohio General Assembly and certification by the Director of Budget and Management of available funds as required by Chapter 126 of the Ohio Revised Code and approval by the State Controlling Board, if required, pursuant to Chapter 127 of the Ohio Revised Code.

VIII. WASTE/RETURN OF LEASED PREMISES

Lessee shall not commit or suffer any waste on the Leased Premises. Upon the expiration of any term of this Lease or upon an earlier termination hereof, Lessee shall surrender possession of the

Leased Premises in substantially as good a condition as the same existed at the Commencement Date, except for (a) damage from fire or natural elements, (b) circumstances beyond the control of Lessee, (c) reasonable use and normal wear and tear, depreciation and decay, and (d) Lessee Improvements and any alterations, fixtures, additions, structures, or signs placed or erected upon the Leased Premises by either Lessor or Lessee after the Commencement Date. Provided, however, if Lessee desires to remove Lessee Improvements and/or any of the items set forth in (d) above, then Lessee shall repair all damage caused in the course of any such removal.

IX. QUIET ENJOYMENT

Lessor represents and warrants that it is the lawful owner of and has good right and full power to lease the Leased Premises to Lessee. Upon Lessee's payment of the rentals herein reserved, Lessor will warrant and defend the title of Lessee against any and all claims whatsoever, and further warrants that Lessee shall, at all times during the term of this Lease, peaceably and quietly have, hold and enjoy the Leased Premises.

X. SUBSTITUTE OCCUPYING STATE AGENCIES

In the event the Occupying State Agency herein named gives up the use and occupancy of the Leased Premises, in whole or in part, during the term of this Lease, Lessee shall have the right at its sole option to place another state agency or agencies in the space given up under the same terms, provisions and conditions as herein specified.

XI. LESSOR'S COMPLIANCE WITH LAWS

- A. At the time the same is ready for occupancy, Lessor agrees that the Leased Premises will comply with all laws, ordinances, orders, rules, regulations and requirements of all federal, state and municipal governments, departments, commissions, boards and officers, including the current Americans With Disabilities Act Accessibility Guidelines (ADAAG) for Buildings and Facilities, as applicable to the Leased Premises and the Building, and to the sidewalks, alleyways, passageways, and curbs adjoining the same. The obligations of Lessor under this Article XI shall survive Lessee's acceptance and/or occupancy of the Leased Premises.
- B. In addition to the obligations set forth in Paragraph A of this Article XI, during the term of this Lease, Lessor shall bring and/or keep the Leased Premises in compliance with any and all applicable standards which have been or are hereafter promulgated by the Federal Occupational Safety and Health Administration and the National Institute of Safety and Health.
- C. Lessor agrees that the Improvements listed in Exhibit "C" will be treated as public improvements under Chapter 4115 of the Ohio Revised Code, and that prevailing wages will be paid if the cost of those Improvements exceeds \$75,000.00 or the current amount set by the Ohio Department of Commerce in accordance with Section 4115.034 of the Ohio Revised Code.

Lessor and its contractor or subcontractors must pay all employees working on the Improvements the prevailing wage rate, as determined by the Ohio Department of Commerce, for the particular category of work performed. To assist in assuring

compliance, Lessee shall appoint one of its employees as a prevailing wage coordinator to monitor the payment of prevailing wage on the improvement project. Lessor shall appoint a representative to serve as a central contact for Lessee who shall do the following:

- Meet with Lessee upon request
- Provide Lessee with any records requested and maintain all records relating to prevailing wage for 1 year after termination of the Lease
- Provide Lessee with access to Leased Premises, when requested
- Determine prevailing wage rates set by the Ohio Department of Commerce for the Improvements before any construction takes place
- Continually monitor prevailing wage rates, as set by the Ohio Department of Commerce, to determine wage rate changes. Provide all contractors and subcontractors with any rate changes
- Set up and maintain payroll reports and affidavits submitted by contractors and subcontractors
- Ascertain from each contractor or subcontractor, prior to contract work performance, the dates for which payments of wages to employees will be made
- Receive from each contractor or subcontractor, within two weeks of each payment of wages, a copy of the complete payroll for each of those payroll dates. The payrolls shall include the name, address, and telephone number of each contractor or subcontractor and the following employee information:
 - Name
 - Current address
 - Social Security Number
 - Total number of hours worked in the pay period (daily, and total week)
 - Hourly rate
 - Job classification
 - Fringe payments
 - Gross wages, all deductions, net pay
- Establish and follow contractor reporting compliance procedures
- Provide Lessee with prompt written reports of those contractors and subcontractors failing to comply with any prevailing wage schedule or other requirements outlined above
- Receive from each contractor and subcontractor, upon completion of the improvements and prior to final payment to such parties, a signed and notarized Affidavit of Compliance (available at www.com.ohio.gov/laws) that the contractor or subcontractor complied with the prevailing wage requirements set forth in this section, and submit affidavits to Lessee
- Provide to Lessee, upon completion of the improvements, a completed Prevailing Wage Certification that is attached as Exhibit "G"
- Perform any other duties relating to the paying of prevailing wage, as determined by State

XII. LESSOR'S DUTIES/SERVICES

Lessor shall, at its sole cost and expense, perform/provide the following services in regard to the entire Leased Premises:

- A. Pay before any fine, penalty, interest or costs may be added thereto, all taxes, excises, levies, license and permit fees and other assessments, and water and sewer rents, rates and charges which may be assessed, levied confirmed, imposed upon or become due and payable out of or in respect of the Leased Premises or the Building.
 - B. Maintain in a good state of repair or working order the Leased Premises, including, but not limited to, exterior walls, roof, structural portions of the Building, windows and sashes, entrance doors, fire escapes, sprinkler systems and controls, heating, venting and air conditioning systems, inside stairways and elevators, and electrical and plumbing facilities so that Lessee may conduct its business therein at all times. In addition, Lessor shall provide, at Lessor's expense, the janitorial services described in Exhibit "F". Lessor agrees to ensure that persons providing janitorial services are paid at least Ohio's minimum wage.
 - C. Assume liability for plate glass breakage and replace same.
 - D. Paint the walls, ceiling and woodwork every third year, calculated from the last time the same were painted, and also wash the same each intervening year. The color and quality of the materials used in redecorating the Leased Premises shall be approved in advance by Lessee.
 - E. Replace the carpet every six years or sooner if deemed necessary by Lessee in Lessee's opinion. The color, style and quality of the replacement carpet shall be approved in advance by Lessee, said approval not to be unreasonably withheld.
 - F. Provide and maintain all equipment and materials necessary for installation and usage of telephone service in the Leased Premises.
 - G. Provide and maintain the following signage:
 - (1) A sign reading "State of Ohio, Department of Rehabilitation and Correction" which shall be mounted in a conspicuous location on the exterior of the Building or the land upon which the same is located. Lessee's prior approval as to the location, color, size, style and material of said signage must be obtained by Lessor.
 - (2) A sign listing the name of the Occupying State Agency and the location of the Leased Premises on a directory, located in the lobby of the Building used by the general public for access to and from the Building.
 - (3) Directional signage, located in a conspicuous location on each floor of the Building containing space leased by Lessee, which identifies the Occupying State Agency to the general public.
- At the expiration or termination of this Lease, Lessor shall promptly remove all such signage.
- H. Pay all utility costs, except telephone services provided to the Leased Premises.

- I. Prior to Lessee assuming possession of the Leased Premises, change all door locks and provide two (2) keys for each lock.
- J. Provide and maintain heating and air conditioning at 68°F - 74°F uniformly throughout the Leased Premises regardless of outside temperatures, subject only to governmental energy conservation controls.
- K. Provide and maintain hot and cold running water and chilled drinking water.
- L. Provide uniform diffused fluorescent lighting of 70 foot candles at desktop height at all workstations. This service shall include replacing light bulbs or fluorescent tubes and starters as needed.
- M. Provide complete preventive maintenance for the Building's mechanical systems.
- N. Provide and maintain landscaping and landscape services for all unpaved areas of the Leased Premises and the Building.
- O. Provide timely removal of snow and ice from sidewalks and parking areas on or adjacent to the Leased Premises, and also provide adequate trash removal on a weekly basis.
- P. Provide and maintain adequate exterior lighting for the Leased Premises and such other security for the Leased Premises as Lessee shall reasonably determine to be necessary.
- Q. Provide for the extermination of, and keep the Leased Premises free from, infestation of rodents, pests, and other vermin.
- R. Provide copies of utility bills to Lessee within thirty days of receiving the utility bills for entry by Lessee into Lessee's energy audit tool.
- S. Provide access to and assessment of the Building for the purpose of determining cost effective methods of increasing energy efficiency.
- T. Cooperate with Lessee to implement cost effective methods of increasing energy efficiency.

For all other duties under this Article XII, Lessee shall promptly notify Lessor of the duties/services which are not being provided. If Lessor does not provide same within ten (10) days of the date of such notice, Lessee may perform or provide the same (or have others do so) and may deduct the cost of performing such duties and providing such services from the rents reserved herein or, at Lessee's option, Lessee may terminate this Lease by giving not less than thirty (30) days written notice to Lessor. The provisions of Article XXIV herein shall not apply in the case of any such failure by Lessor occurring under this Article.

XIII. INSPECTION

Lessee shall permit Lessor or its agent, upon twenty-four (24) hours advance notice, to enter upon the Leased Premises to examine same or to make such repairs or construct such improvements as

may be necessary to eliminate hazards to the health and safety of the occupants and the general public, or to make any other repair or maintenance required hereunder. Provided, however, that Lessor may immediately enter upon the Leased Premises for the purpose of making emergency repairs but shall promptly give notice to Lessee of any such entry.

XIV. LESSEE'S DUTIES

Lessee shall perform/provide the following:

- A. Payment of all rentals as they become due.
- B. Abide by such reasonable rules and regulations promulgated in writing by Lessor to assure the proper operation of the Leased Premises, provided such rules and regulations are not inconsistent with the terms of this Lease.
- C. Comply with any applicable laws, ordinances, orders, rules, regulations and requirements of all federal, state or municipal governments relating to Lessee's use and occupancy of the Leased Premises.
- D. Pay for all telephone services furnished to the Leased Premises.

XV. LESSEE'S ALTERATIONS/REPLACEMENT

Lessee shall have the right, but not the obligation, from time-to-time, to make such other and further additions or alterations to the Leased Premises or to replace the Improvements or any part thereof with such other structure or equipment as Lessee may deem desirable; provided, however, that no structural addition, alteration or replacement shall be made to the Leased Premises without Lessor's prior written approval, which approval shall not be unreasonably withheld or delayed.

XVI. INSURANCE/DESTRUCTION OF THE LEASED PREMISES

At all times during the term of this Lease, Lessor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$1,000,000 for each occurrence. CGL insurance shall cover liability arising from premises, operations, independent contractors, products/completed operations, personal and advertising injury, together with all costs of defense. The defense cost shall be outside of the policy limits. Lessor waives all rights against the State for damages to the extent there is coverage afforded by Lessor's insurance maintained pursuant to this Lease. Lessor shall provide a certificate of insurance, which must be in a form that is reasonably satisfactory to State as to the contents of the policies and the quality of the insurance carriers. All insurers must have at least an A- (Excellent) rating by A.M. Best & Co.

At all times during the term of this Lease, Lessor shall insure the Leased Premises against loss or damage by fire or other casualties normally covered by standard fire and extended coverage policies for not less than eighty percent (80%) of its actual replacement value through responsible insurance carriers licensed to do business in Ohio, having a Best Insurance Reports policy holders rating of "A" or better and a financial size category of Class VII or better. In the event that the Leased Premises is totally destroyed by fire or other casualty, the term of this Lease shall immediately terminate. In case of partial damage or destruction so as to render, in Lessee's sole opinion, the

Leased Premises unfit for its occupancy, Lessee may terminate this Lease upon ten (10) days' notice given to Lessor within sixty (60) days after the occurrence of such damage or destruction effective as of the date set forth in Lessee's termination notice. If Lessee elects to not terminate this Lease, then Lessor shall immediately rebuild the Leased Premises to its prior condition. During the period repairs are being made, any rent due hereunder shall abate on a pro rata basis.

Lessor shall, for each policy required by this Lease provide State with thirty (30) day prior written notice of cancellation, or non-renewal, except a ten (10) day notice for non-payment of premium. Any failure to comply with this reporting provision may constitute a default of this Lease. State reserves the right to approve or reject levels of self-insured retention, captive insurance, or any other alternative risk-financing program. By requiring insurance herein, State does not represent that the coverage and limits will be adequate to protect Lessor and such coverage and limits do not represent or serve as a limitation on Lessor's liability under the indemnities granted to State under this Lease.

XVII. EMINENT DOMAIN

If the Leased Premises is taken in any appropriation proceedings or by any right of eminent domain, this Lease shall terminate from the time when possession of the Leased Premises is taken for public use. Such taking shall not operate as, or be deemed, an eviction of Lessee or a breach of Lessor's covenant of quiet enjoyment. Lessee shall pay all rent due and perform and observe all other covenants, up to the time when possession is surrendered by Lessee. If only a part of the Leased Premises is taken, and if twelve (12) months or more of the applicable term of this Lease then remains unexpired, and if the remaining premises can be substantially restored in Lessee's reasonable opinion within thirty (30) days, then, Lessee reserves the option to continue this Lease. Lessee may exercise this option by written notice given to Lessor within sixty (60) days following receipt by Lessee of notice of the proposed taking. Upon receipt of this notice, this Lease will not terminate, and, at its expense, Lessor will restore the Leased Premises within thirty (30) days following Lessee's notice. The Base Rent payable by Lessee during the period of restoration and the remainder of the term of this Lease shall be reduced on a pro rata basis. Neither party hereto shall have a right of claim against the other for damages or participate in the amount of compensation awarded to the other party. However, Lessor agrees to immediately notify Lessee at the time such appropriation proceedings are initiated against Lessor so that Lessee shall be afforded the opportunity to participate in such proceedings in order to obtain compensation for its damages.

XVIII. HOLDOVER

At its option and without there being a new lease or agreement in writing between the parties hereto, Lessee may holdover and remain in possession of the Leased Premises or any part thereof after the expiration or termination of the term of this Lease, on the same terms, provisions and conditions, including Base Rent, as are contained in this Lease excepting as to term. Notice of Lessee's intention to holdover shall be given to Lessor not less than thirty (30) days before the expiration of the applicable term of this Lease. Unless otherwise agreed to by the parties, Lessee may not holdover for more than a total of six (6) months and said tenancy shall terminate at the end of the month in which Lessee actually vacates the Leased Premises.

XIX. CANCELLATION BY LESSEE

During the term of this Lease, Lessee may cancel this Lease for any reason whatsoever upon not less than thirty (30) days' notice given to Lessor.

XX. MEMORANDUM OF LEASE

At its expense and within ten (10) days of the date of full execution of this Lease, Lessor shall present for recording a fully executed Memorandum of Lease in accordance with Section 5301.251 of the Ohio Revised Code in the office of the County Recorder of Fairfield County, Ohio. Lessor shall do likewise with respect to any addendum to this Lease which may be entered into hereafter by the parties. As proof of recording, Lessor shall return the original recorded Memorandum to Lessee, and Base Rent shall not begin to accrue, notwithstanding that the term of this Lease has commenced, until receipt by Lessee of the recorded Memorandum of Lease.

XXI. SALE OF LEASED PREMISES

Should Lessor, during the term of this Lease, grant, bargain, sell, convey, transfer or otherwise dispose of the Leased Premises, Lessor shall immediately notify Lessee of such transfer of ownership and shall provide copies of the recorded deed or other instrument transferring title, together with the new owner's name, address, telephone and facsimile number, email address, business entity title, social security number and/or federal tax identification number.

The obligations of Lessor under this Lease shall not be binding upon Lessor herein named with respect to any period subsequent to the transfer of its interest in the Leased Premises as owner or lessor thereof (unless the event complained of occurred prior to the transfer) and in the event of such transfer, said obligations shall thereafter be binding upon each transferee of the interest of Lessor being transferred.

XXII. NOTICES

All notices, demands, requests, consents, approvals, and other instruments required to be given pursuant to the terms of this Lease shall be in writing and shall be deemed to have been properly given when: 1) hand delivered, 2) sent by U.S. certified mail, return receipt requested, postage prepaid, 3) if certified mail is either refused or unclaimed, then by regular U.S. Mail, 4) by overnight delivery service with receipt or 5) by fax or email, followed by one of the other methods of delivery described herein; fax or email delivery shall be deemed to be on the date of receipt and the parties hereto agree that a fax or email with confirmation shall be adequate proof of receipt,

a) with respect to Lessor, addressed to:

Board of Commissioners of Fairfield County, Ohio
210 East Main Street, Room 301
Lancaster, Ohio 43130
Attention: Director Facilities Operations
Phone #: 740-652-7961

b) with respect to Lessee, addressed to:

Department of Administrative Services
General Services Division
Office of Real Estate and Planning
4200 Surface Road
Columbus, Ohio 43228-1395
Attention: Administrator
Fax #: (614) 728-2400

- c) with an additional copy sent to Occupying State Agency:

Ohio Department of Rehabilitation and Correction
4545 Fisher Road, Suite D
Columbus, Ohio 43228
Attention: Real Estate Administrator
Fax #: 614-995-5103

Lessor and Lessee each shall have the right from time-to-time to specify as its street address, fax number or email address for purposes of this Lease upon giving written notice thereof to the other parties hereto, as provided herein.

XXIII. SEPARABILITY OF LEASE PROVISIONS

If any provision of this Lease, or the application thereof to any situation or circumstance, shall be invalid or unenforceable, the remainder of this Lease or the application of such provision to situations or circumstances other than those as to which it is invalid or unenforceable shall not be affected; and each remaining provision of this Lease shall be valid and enforceable to the fullest extent permitted by applicable law.

XXIV. DEFAULTS

A. By Lessee. In the event that:

- (1) Lessee shall fail to pay an installment of rent or any portion thereof, or any of the other charges required by this Lease, when the same shall become due and payable and the same shall remain unpaid for a period of thirty (30) days after written notice thereof from Lessor; or Lessee shall be in material default of any other terms or provisions of this Lease and shall so remain for a period of sixty (60) days after Lessor has informed Lessee of such default, by written notice; then Lessor may give notice of termination to end the term of this Lease upon the date specified in such notice, which date shall not be less than ninety (90) days after the date of such notice. Upon the date specified in said notice of termination, the term of this Lease shall expire and terminate as fully and completely and with the same effect as if such date were the date herein fixed for the expiration of the term of this Lease.
- (2) However, if such default cannot reasonably be cured within the required period above, then Lessee shall not be deemed in default so long as it promptly

commences to cure the same within the required period and diligently pursues such curing thereafter.

- (3) Upon termination of this Lease, Lessor shall have the immediate right to re-enter and repossess the Leased Premises by due process of law.
- (4) Upon the termination of this Lease by reason of the happening of any event of default specified hereinabove, or upon Lessor recovering possession of the Leased Premises in the manner or under any of the circumstances herein mentioned, Lessee shall pay to Lessor the rents required to be paid by Lessee up to the time of such termination of this Lease.

B. By Lessor. In the event that:

- (1) Lessor is in material default of any terms or provisions of this Lease and shall so remain for a period of thirty (30) days after Lessee has given notice to Lessor of such default, then Lessee may give notice of termination to Lessor upon the date specified in such notice, which date shall not be less than ten (10) days after the date of such notice. Upon the date specified in said notice of termination, the term of this Lease shall expire and terminate as fully and completely and with the same effect as if such date were the date herein fixed for the expiration of the term of this Lease.
- (2) At its option, Lessee may resolve Lessor's default (or have the default resolved by others) and deduct the cost thereof from the Base Rent payable hereunder.
- (3) Notwithstanding Lessee's election under (1) or (2) of this Paragraph B, Lessee shall nonetheless be entitled to pursue any and all rights it may have at law or in equity.

XXV. USE OF COMMON AREAS

- A. During the term of this Lease, Lessor hereby grants to Lessee and Lessee's agent, servant, employees and business invitees, a non-exclusive right to use all parking, driveway, walking areas, lobbies, hallways and stairways (the "Common Areas") which may, from time-to-time, be part of or appurtenant to the Leased Premises, together with rights of ingress and egress to and from the Leased Premises at such places as are now or may hereafter be designated by Lessor, together with, and subject to, similar rights granted from time-to-time by Lessor to other tenants in any buildings (including the Building) of which the Leased Premises is a part. Lessor acknowledges that Lessee's cost of the use of the Common Areas is included in the Base Rent payable hereunder.
- B. The use of the Common Areas by the aforementioned persons shall be subject to such reasonable rules and regulations as Lessor may adopt in writing from time-to-time.
- C. Lessor reserves the right to make changes, additions, alterations, or improvements in and to the Common Areas and in the access drives from public thoroughfares or from adjoining land as may be required by public authorities or as deemed desirable by Lessor, provided

said improvements do not in any way adversely affect Lessee's or the Occupying State Agency's right or occupancy hereunder.

XXVI. LESSEE'S PROPERTY

Lessor shall not be liable for any injury or damage to persons or property resulting from fire, explosion, any falling plaster, steam, gas, electricity, water, rain, snow, or leaks from any part of the Leased Premises including pipes, appliances, plumbing, roof, or by dampness, or by any other cause whatsoever unless the same results from Lessor's negligence or Lessor's failure to maintain or make repairs required hereunder.

XXVII. FORCE MAJEURE

In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of Acts of God, strikes, lockouts, labor troubles, inability to procure materials, failure of power, riots, insurrection, war, terrorism, or other reason not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such acts shall be excused for the period of the delay and the period for the performance of any such acts shall be extended for a period equivalent to the period of such delay. Except as otherwise provided in this Lease, the provisions of this Article XXVII shall not operate to excuse the prompt payment of the rents or any other payments required by the terms of this Lease.

XXVIII. LESSOR'S MORTGAGEE

Lessor represents to Lessee that the Leased Premises is currently encumbered by a mortgage in favor of (N/A) ("Mortgagee"). If this Lease is to be subordinate to the lien of the above-mentioned mortgage, Lessor agrees to immediately notify Mortgagee of the existence of this Lease and to obtain Mortgagee's written agreement to recognize this Lease at all times provided Lessee is not in default hereunder and further provided that Lessee shall attorn to Mortgagee (or any subsequent purchaser acquiring ownership of the Leased Premises through foreclosure sale or deed in lieu of foreclosure).

XXIX. FORUM DESIGNATION

Any action or proceeding against any of the parties hereto relating in any way to this Lease or the subject matter hereof shall be brought and enforced exclusively in the competent courts of Ohio, and the parties hereto consent to the exclusive jurisdiction of such courts in respect of any such action or proceeding.

XXX. ESTOPPEL CERTIFICATES

From time-to-time and not later than thirty (30) days following notice from Lessor as provided in Article XXII(B) herein, Lessee agrees to execute, acknowledge, and deliver to Lessor in a form prepared by Lessee a statement certifying to the effect that this Lease is unmodified and in full force and effect (or if there have been modifications, that this Lease is in full force and effect as modified) and the date to which Base Rent and any other sums due hereunder have been paid. It is

intended that said statement may be relied upon by any prospective purchaser or mortgagee of the Leased Premises.

XXXI. WAIVER

No waiver by either party of a breach of any term, condition, provision, covenant or obligation of this Lease shall be construed to be a waiver of any future breach of the same or other term, condition, provision, covenant or obligation hereof. No receipt of money by Lessor from Lessee or others after the giving of any notice of default, or after the termination of this Lease, or after the commencement of any suit, shall reinstate, continue, or extend the term of this Lease, or affect any such notice, demand, or suit. The rights and remedies hereby created are cumulative and the use of one remedy shall not be taken to exclude or waive the right to the use of another.

XXXII. SURVIVAL

The representations, warranties, covenants, indemnities and agreements of the parties contained in this Lease shall survive the expiration or termination of the term of this Lease and shall be and continue in effect notwithstanding the fact that Lessee may waive compliance with any of the other provisions of this Lease.

XXXIII. SUCCESSORS AND ASSIGNS

The words "Lessor" and "Lessee," wherever used in this Lease, shall include the successors and assigns of Lessor and Lessee, respectively.

XXXIV. HAZARDOUS MATERIALS

Lessee and Lessor shall not place, hold or dispose of any hazardous materials (as defined below) on, under or at the Leased Premises, and Lessee and Lessor shall not use the Leased Premises as a treatment, storage or disposal site (whether permanent or temporary) for any hazardous materials. Lessee and Lessor shall not cause or allow any asbestos to be incorporated into any improvements or alterations which either of them makes or causes to be made to the Leased Premises. For purposes of this Lease, "hazardous materials" means and includes any hazardous substance or any pollutant or contaminant defined or referenced in the Comprehensive Environmental Response, Compensation and Liability Act, The Toxic Substances Control Act, or any other federal, state or local statute, law, act, ordinance, code, rule, regulation, order or decree relating to any hazardous, toxic or dangerous waste, substance or material. Lessee may terminate this Lease immediately if a pre-existing hazardous condition is found to exist within the Leased Premises which Lessee considers to be dangerous to its employees, agents or invitees.

XXXV. GOVERNING LAW

This Lease, and any addendum hereto, shall be governed by, construed, enforced and interpreted in accordance with the laws of the State of Ohio, without giving the effect to any conflicts or choice of laws principles which otherwise might be applicable.

XXXVI. HEADINGS

The headings to the various Articles and Exhibits to this Lease have been inserted for reference only and shall not to any extent have the effect of modifying, amending or changing the express terms, provisions and conditions of this Lease.

XXXVII. MULTIPLE COUNTERPARTS

This Lease may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

XXXVIII. CAMPAIGN CONTRIBUTIONS & ETHICS COMPLIANCE

Lessor hereby certifies that neither Lessor nor any of Lessor's partners, officers, directors, shareholders, nor the spouse of any such person, have made contributions in excess of the limitations specified in Section 3517.13 of the Ohio Revised Code. Lessor, by signature on this document, certifies that it has reviewed and understands the Ohio ethics and conflict of interest laws, is currently in compliance and will continue to adhere to the requirements of such laws and will take no action inconsistent with those laws.

XXXIX. ENTIRE LEASE

This Lease and attached exhibits constitute the entire agreement between the parties and supersedes all prior or contemporaneous negotiations or agreements, whether oral or written, relating to the subject matter hereof. Any amendment or change in this Lease shall not be valid unless made in writing and signed by both parties.

XL. SUSPENSION AND DEBARMENT

Lessor represents and warrants that it is not suspended or debarred from consideration for contract awards by any governmental agency or otherwise excluded by the federal government from participating in this transaction.

XLI. INDEPENDENT CONTRACTOR STATUS

It is fully understood and agreed that neither Lessor nor its personnel shall at any time, or for any purpose, be considered agents, servants, or employees of the State, or public employees, for the purpose of Ohio Public Employees Retirement Systems benefits based upon the execution of this Lease.

Intentionally Left Blank

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed by their duly authorized representatives effective the date first written above.

LESSOR
Board of Commissioners of Fairfield County,
Ohio, an Ohio body politic

By: _____
Steve Davis, Commissioner

By: _____
David L. Levacy, Commissioner

By: _____
Jeff Fix, Commissioner

ACKNOWLEDGMENT

State of Ohio, Fairfield County, ss:

On this _____ day of _____, 2023, before me personally appeared _____, known to me to be the members of Board of Commissioners of Fairfield County, Ohio who acknowledged that they executed the foregoing Lease, that the same is their free and voluntary act and deed, and that they are duly authorized to enter into this Lease for and on behalf of the Board of Commissioners of Fairfield County, Ohio.

Notary Public, State of Ohio
My Commission Expires _____

LESSEE
State of Ohio, acting by and
through the Ohio Department of
Administrative Services

By: _____

Director of Administrative Services
or Signatory Designee
Statutory Agent, O.R.C 123.01 (A)(4) and
(A)(6)

ACKNOWLEDGMENT

State of Ohio, Franklin County, ss:

On this _____ day of _____, 2023, before me personally appeared _____ of the Department of Administrative Services, who acknowledged that the foregoing document is being executed for and on behalf of the Department of Administrative Services, acting on behalf of the State of Ohio, that the same is his/her own and the Department of Administrative Services' voluntary act and deed, and that he/she is duly authorized to enter into said document for and on behalf of the Department of Administrative Services.

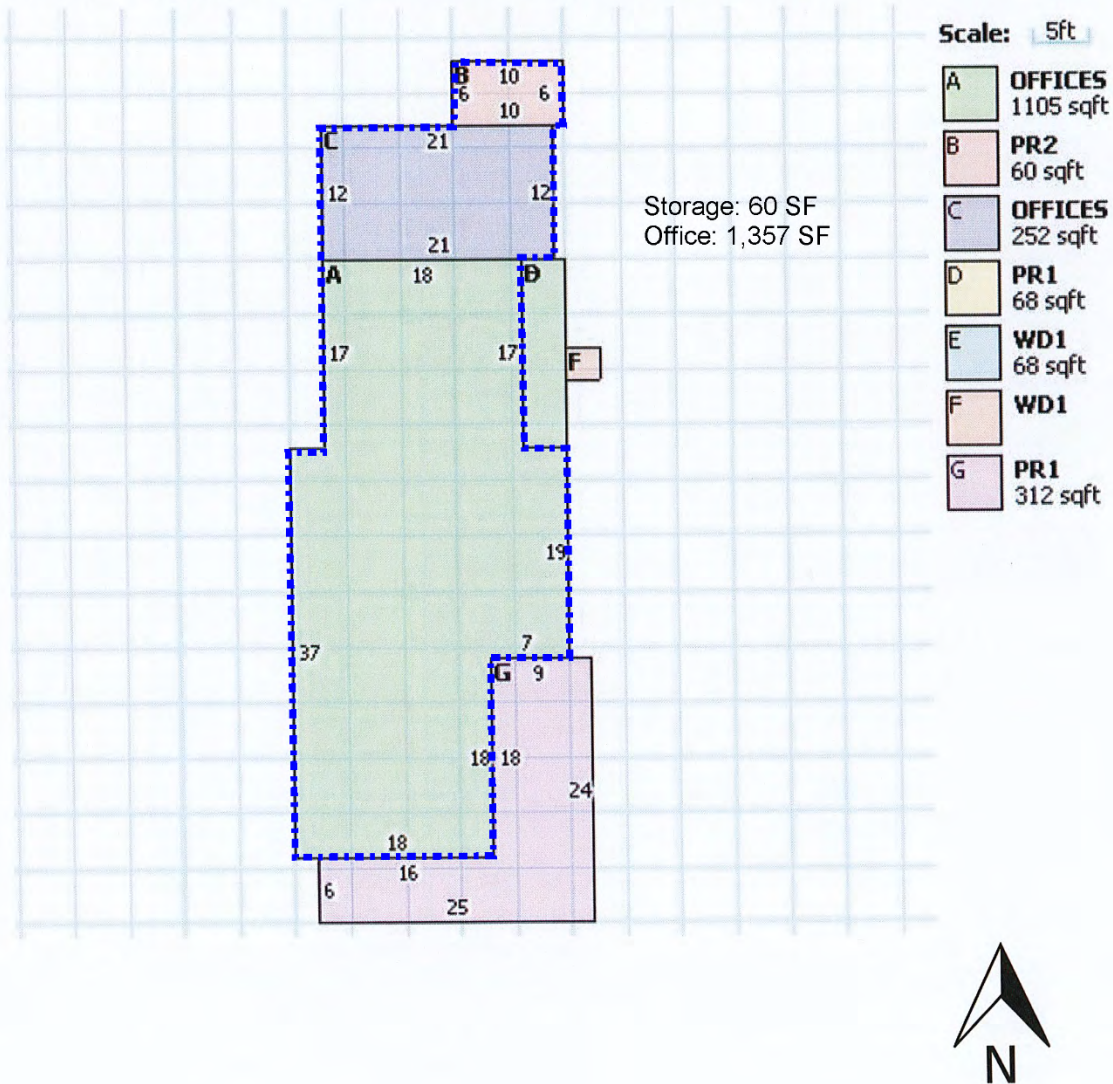
Notary Public, State of Ohio
My Commission Expires _____

This Lease was prepared by:
Department of Administrative Services
General Services Division
Office of Real Estate and Planning
4200 Surface Road
Columbus, Ohio 43228-1395
(614) 387-6049

EXHIBIT "A"

FLOOR PLAN(S) OF LEASED PREMISES

227 East Main Street, Lancaster, Ohio 43130



East Main Street

EXHIBIT "B"

LEGAL DESCRIPTION OF THE LAND
UNDERLYING THE LEASED PREMISES

Situated in the County of Fairfield in the State of Ohio, and in the City of Lancaster and bounded and described as follows:

Being the West half of Lot Number One Hundred Eighty-Five (185) on the North side of East Main Street in said City.

Reference is hereby made to the Deed from Thomas J. Wilson, et al. to Hubert M. Amstutz and Pearl B. Amstutz, dated August 11, 1956, and recorded in Deed Book 264, page 81. Also see Certificate of Transfer from Pearl B. Amstutz, deceased to Hubert M. Amstutz, dated May 19, 1982 and recorded in Deed Book 510, page 78.

Parcel No: 053-50524-00 , Partnership Certificate, Partnership Vol. 8, Page 268.

This being the same property conveyed unto the Grantor herein recorded in the Office of the Recorder of Fairfield County in Deed Book 547 at Page 649.

EXHIBIT “C”

IMPROVEMENTS

- Replace existing carpeting throughout the Leased Premises.
- Install signage in Parking Lot to designate for two (2) parking lot spaces as “State Vehicle Parking ONLY”.

EXHIBIT "D"

PLANS AND SPECIFICATIONS

Lessor shall complete the following work at no additional cost to Lessee. All such work shall be performed and completed by Lessor and ready for occupancy by November 1, 2023 to allow Lessee sufficient time for inspection, contract for physical move and insure the installation of required telephone equipment.

1. Remodel the Demised Premises in accordance with Exhibit "C", a copy of which is attached hereto and made a part hereof.
2. All remodeling and new construction shall meet current ADAAG guidelines and the American National Standards Institute (ANSI).
3. Lessor shall provide all materials and labor unless otherwise specified.
4. All ceiling high partitions require 2" x 4" steel or wood stud with minimum of 1/2" dry wall on both sides. Dry wall to be vinyl clad or painted with two coats of satin latex paint. All doors shall be 3'-0" by 6'-8" unless otherwise specified.
5. All partitions around restroom areas require sound absorbing materials sandwiched within the walls, and 3'-0" x 6'-8" solid core doors.
6. Provide and maintain sound absorbing materials within the walls of designated areas to eliminate infiltration of outside sounds.
7. All exterior concrete block walls must be furred out to accommodate humidity control barrier and insulation covered with surface materials to match balance of interior wall areas.
8. All supply rooms shall include a minimum of 10'-0" x 1'-4" x ceiling height shelving. Individual shelves to be provided at the following heights above the floor: 27", 45", 57", 69" and 81". Shelving material to be smooth, painted and able to support 80 lbs. per square foot.
9. All conduit and wiring shall be concealed within the walls, floors or above the ceilings.
10. Clean and repair the existing heating and air conditioning systems including all duct work, diffusers, return air grills and thermostats. This work is to include balancing the existing and/or new heating and air conditioning systems immediately after occupancy. All rooms and open areas to have both supply and return duct outlets to provide for proper balance.
11. All carpet shall be a minimum of 26-ounce face weight, fire rated "B" with antistatic properties.

EXHIBIT "D"

PLANS AND SPECIFICATIONS

(continued)

12.
 - a. All existing carpet surfaces must be shampooed, repaired and re-stretched to like-new condition or replaced.
 - b. All existing tile surfaces must be stripped, cleaned and waxed. All defective tiles shall be replaced to provide a uniform appearance.
13. Existing ceiling areas to be uniform in appearance. All defective ceiling tiles shall be replaced.
14. All new windows to be double-glazed.
15. All window spaces require one or more of the following energy conservation treatments:
 - a. Insulated draperies on traverse rod
 - b. Venetian blinds
 - c. Additional HVAC delivery
16. Provide and maintain panic bar hardware on all exit doors.
17. Provide and maintain required number of illuminated exit fixtures and A-B-C multi-purpose type fire extinguishers within the Demised Premises as required by applicable fire codes.
18. All finish surface materials to be selected by Lessee from Lessor's samples as specified in this Lease.

EXHIBIT “E”

CONSTRUCTION SCHEDULE

Intentionally Omitted

EXHIBIT "F"

JANITORIAL SERVICES

FLOORS

1. Weekly - sweep, dust mop or vacuum
2. Weekly - wet mop
3. Monthly - wet mop and wash
5. Spot clean carpet as needed
6. Yearly - shampoo carpet

**FURNITURE, CABINETS,
TABLES AND COUNTER TOPS**

1. Weekly - dust all horizontal surfaces
2. Weekly - dust all vertical surfaces
- Monthly - damp clean desks and tables

**LEDGES, BOOKS IN OPEN SHELVES,
WINDOW SILLS**

1. Weekly - dust

ENTRANCE

1. Weekly - spot clean entrance door and glass

ELEVATORS

N/A

DRINKING FOUNTAINS

N/A

TRASH

1. 2x per Week - All trash is to be removed from the Demised Premises and placed in containers at rear of building to be hauled away by Lessor

WASHROOMS

1. 2x per Week - clean and disinfect toilets and urinals
2. 2x per Week - clean washbowls
3. 2x per Week - polish mirrors
4. 2x per Week - mop floors with disinfectant
5. 2x per Week - fill dispensers
6. 2x per Week - clean partitions
7. Provide all necessary supplies including soap, towels and toilet tissue

WASTEBASKETS

1. 2x per Week – empty

STAIRWAYS

- 1.

VENETIAN BLINDS & DRAPES

1. Monthly - dust

.

WALLS & WOODWORK

1. Weekly - remove handprints from doors, door frames and light switches
2. Yearly - wash all walls and ceilings

WINDOWS

1. Yearly - clean all windows inside and outside

CLEANING MATERIAL:

This service shall include furnishing all cleaning supplies to properly perform the above services

OTHER OPERATIONS:

This service shall include replacing light bulbs or fluorescent tubes and starters as needed

EXHIBIT "G"

PREVAILING WAGE CERTIFICATION OF COMPLIANCE

DAS File No.: _____

Location: _____

Date: _____

I hereby certify that as of the date prescribed, that section XI - C has been performed, that all payrolls submitted for construction performed for this Lease are correct and complete, and that the wage rates shown are not less than those required by the Lease and applicable provisions of Chapter 4115 of the Ohio Revised Code.

Signature: _____

Title: _____

Date Signed: _____

MEMORANDUM OF LEASE

This Memorandum of Lease is made effective _____ 2023, by and between Board of Commissioners of Fairfield County, Ohio, an Ohio body politic, having its principal place of business located at 210 East Main Street, Room 301, Lancaster, Ohio 43130 ("Lessor"), and the State of Ohio, acting by and through the Department of Administrative Services ("Lessee"), General Services Division, Office of Real Estate and Planning, having an office located at 4200 Surface Road, Columbus, Ohio 43228.

W I T N E S S E T H:

WHEREAS, Lessor and Lessee have entered into a lease agreement dated as of even date herewith (the "Lease"), relating to the property more fully described below; and

WHEREAS, Lessor and Lessee desire, in lieu of recording the Lease, to execute and record a Memorandum of Lease in accordance with Section 5301.251 of the Ohio Revised Code.

NOW, THEREFORE, Lessor and Lessee hereby state as follows:

1. Name and Address of Lessor. Board of Commissioners of Fairfield County, Ohio, a body politic, having its principal place of business located at 210 East Main Street, Lancaster, Ohio 43130.
2. Name and Address of Lessee. State of Ohio, acting by and through the Department of Administrative Services, having an office located at 4200 Surface Road, Columbus, Ohio 43228.
3. Description of Leased Premises. The Leased Premises is contained within the legal description attached as Exhibit "A" and made a part hereof.
4. Effective date. As of _____, 2023.
5. Term of the Lease. Commencing on November 1, 2023, expiring on June 30, 2025, subject to Lessee's option to renew the term of the Lease for four (4) additional two-year (2-year) periods.
6. Early Termination. The Lease is subject to early termination by the parties upon the terms and subject to the conditions set forth in the Lease.

This Memorandum of Lease contains only selected provisions of the Lease and reference is made to the full text of the Lease for the complete terms and conditions thereof. This Memorandum of Lease shall not, in any way, amend or supersede the terms and conditions of the Lease.

Capitalized terms not otherwise defined in this Memorandum of Lease shall have the meanings ascribed thereto in the Lease.

IN WITNESS WHEREOF, Lessor and Lessee, through their duly authorized representatives, have executed this Memorandum of Lease as of the date first set forth above.

LESSOR
Board of Commissioners of Fairfield County, Ohio, an
Ohio body politic

By: _____
Steve Davis, Commissioner

By: _____
David L. Levacy, Commissioner

By: _____
Jeff Fix, Commissioner

ACKNOWLEDGMENT

State of Ohio, Fairfield County, ss:

On this _____ day of _____, 2023, before me personally appeared _____, known to me to be the members of the Board of Commissioners of Fairfield County, Ohio, an Ohio body politic, who acknowledged that they executed the foregoing Memorandum of Lease, that the same is their free and voluntary act and deed, and that they are duly authorized to enter into this Memorandum of Lease for and on behalf of the Board of Commissioners of Fairfield County, Ohio.

Notary Public, State of Ohio
My Commission Expires _____

LESSEE

The State of Ohio, acting by and
through the Ohio Department of
Administrative Services

By: _____

Director of Administrative Services

Or Signatory Designee

Statutory Agent, O.R.C. 123.01(A)(4) and (A)(6)

ACKNOWLEDGMENT

State of Ohio, Franklin County, ss:

On this _____ day of _____, 2023, before me personally
appeared _____, who acknowledged that the foregoing document
is being executed for and on behalf of the Department of Administrative Services, acting on behalf of the
State of Ohio, that the same is his/her own and the Department of Administrative Services' free and
voluntary act and deed and that he/she is duly authorized to enter into said document for and on behalf of
the Department of Administrative Services.

Notary Public, State of Ohio

My Commission Expires _____

This Memorandum of Lease prepared by:
Ohio Department of Administrative Services
General Services Division
Office of Real Estate and Planning
4200 Surface Road
Columbus, Ohio 43228-1395
Phone No. (614) 387-6049

Exhibit "A"
Legal Description

Situated in the County of Fairfield in the State of Ohio, and in the City of Lancaster and bounded and described as follows:

Being the West half of Lot Number One Hundred Eighty-Five (185) on the North side of East Main Street in said City.

Reference is hereby made to the Deed from Thomas J. Wilson, et al. to Hubert M. Amstutz and Pearl B. Amstutz, dated August 11, 1956, and recorded in Deed Book 264, page 81. Also see Certificate of Transfer from Pearl B. Amstutz, deceased to Hubert M. Amstutz, dated May 19, 1982 and recorded in Deed Book 510, page 78.

Parcel No: 053-50524-00 , Partnership Certificate, Partnership Vol. 8, Page 268.

This being the same property conveyed unto the Grantor herein recorded in the Office of the Recorder of Fairfield County in Deed Book 547 at Page 649.

Resolution No. 2023-11.07.w

A Resolution Authorizing the Approval of a Lease and Memorandum of Lease with the Ohio Department of Administrative Services for space at 227 E. Main Street

(Fairfield County Facilities)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council

WHEREAS, the Fairfield County Commissioners advanced money into the Family, Children First Council fund 7521 to cover operational expenses until grant reimbursements were received and;

WHEREAS, monies have been collected and deposited to make a portion of the repayment to the Fairfield County Commissioners;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1a. Request that the Fairfield County Auditor repay the following advance in the amount of \$47,441.00:

DEBIT: 8297 090001 Help Me Grow EI ARPA Grant Advances Out –
Partial Repayment of Advance \$47,441.00. (Fund 7521)

CREDIT: 1001 223000 General Fund Advances In - \$47,441.00

Section 1b. Request that the Fairfield County Auditor repay the following advance in the amount of \$25,000:

DEBIT: 8307 090001 OCTF Perinatal Cluster Grant Advances Out –
Partial Repayment of Advance \$59,967.00. (Fund 7521)

CREDIT: 1001 223000 General Fund Advances In - \$59,967.00

Prepared by: Annette Mash-Smith Fiscal Specialist on behalf of FCFC

Resolution No. 2023-11.07.x

A resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund# 7521 Family, Children First Council

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of a Memorandum of Understanding Agreement between the Public Children Services Association of Ohio and Fairfield County Job & Family Services, Fairfield County Protective Services Division for the OhioSTART program.

WHEREAS, this Agreement between Public Children Services Association of Ohio, a nonprofit corporation organized under the laws of the State of Ohio ("PCSAO"), and the Fairfield County PCSA, a governmental entity organized under the laws of Ohio ("County PCSA"), and

WHEREAS, the PCSAO and County PCSA wish to work together and collaborate with each other to plan and implement the OhioSTART (Sobriety, Treatment, and Reducing Trauma) program which is an intervention program that will provide specialized victim services to children who have suffered victimization due to parental drug use, and

WHEREAS, this participation agreement shall be in effect July 1st, 2023 through June 30th, 2025, and

WHEREAS, all parties to the proposed contract agree to the effective date of July 1st, 2023, even though unavoidable delays in processing resulted in the contract being presented for formal approval at a later point in time, and

WHEREAS, the Prosecuting Attorney has approved the agreement as to form,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, AND STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners hereby approves this Agreement between the Public Children Services Association of Ohio and Fairfield County Job & Family Services, Fairfield County Protective Services Division.

Prepared by: Brandi Downhour
cc: JFS / Fiscal Supervisor

2023-11.07.y

A resolution authorizing the approval of a Memorandum of Understanding Agreement between the Public Children Services Association of Ohio and Fairfield County Job & Family Services, Fairfield County Protective Services Division for the OhioSTART program.

ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by the Ohio Revised Code, by selecting one of the boxes below.

- A. ☐ Goods and/or Services in excess of \$50,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$50,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☐ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$50,000
 2. ☐ State Term #: _____ (copy of State Term Contract must be attached)
 3. ☐ ODOT Term #: _____ (See R.C. 5513.01)
 4. ☐ Professional Services (See R.C. 307.86)
 5. ☐ Emergency (Follow procedure under ORC 307.86(A))
 6. ☐ Sole Source (attach documentation as to why contract is sole source)
 7. ☐ Other: _____ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☐ Agreement not subject to Sections A-F (explain): _____
- H. ☐ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☐ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
 2. ☐ Obtained 3 quotes for purchases under \$50,000
 3. ☐ Purchase Order is included with Agreement

Signed this _____ day of _____, 20_____.

Name and Title

Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is in compliance with any additional requirements.



Ohio START Program Evaluation Plan

I. Objectives

The objectives of the current study are:

1. To identify how the START model is implemented in each county and the degree to which counties have implemented Ohio START with fidelity.
2. Assess local climate for implementation of Ohio START (complete)
3. Examine changes in parenting behaviors and other protective factors
4. Evaluate whether the implementation of Ohio START is related to better child welfare outcomes, including not being placed in out-of-home care, less time in foster care, increased reunification rates and fewer re-referrals for child welfare investigation rates.

II. Background and Rationale

In addition to the already established body of research, the effectiveness of the Ohio START program is under evaluation by partners at The Ohio State University's College of Social Work and the Voinovich School of Leadership and Public Affairs at Ohio University. The Ohio START evaluation team is currently collecting data from the Ohio START program to identify how the START model is implemented in each county and the outcomes associated with successful model implementation. Data is being collected regularly through an online database built by the evaluation team. This information includes indicators and results of screenings, referrals, visits, team meetings, and services delivered, which will be used to determine the degree to which the START model has been used as intended. Needs Portal data will be linked with Ohio's Statewide Integrated Child Welfare Information System (SACWIS) data to complete the fidelity assessment and conduct the outcome evaluation. For more in-depth information regarding the fidelity assessment evaluation, please see Exhibit A below. In addition, the evaluation team is conducting an outcomes measurement evaluation to evaluate the effectiveness of the Ohio START program in reducing child maltreatment among substance-abusing families. The study utilizes a multiple time series design with pre- and post-test data for Ohio START and comparison counties. The evaluation will balance the comparison group by using propensity score matching. The primary source of data collection for the outcome evaluation will be secondary data obtained through the usual child welfare investigation and Ohio START process via SACWIS (see Appendix D). The evaluation currently being conducted in Ohio will add to the research that is being compiled by the national START model.

The outcomes evaluation study will capitalize on the changing landscape for child welfare services in order to identify those risk and protective factors that lead to most serious child welfare outcomes and whether Ohio START may reduce child maltreatment and involvement in the child welfare system. The proposed research has significant public health benefits, including reducing substance use, preventing child maltreatment, and improving child outcomes by keeping families together safely. This includes a

better understanding of how substance use is related to abusive and neglectful parenting, intervention strategies that may enhance a parent's ability to maintain the safety and well-being of his or her children, even when presenting with substance use concerns, and evidence-based information that can improve services for families experiencing substance use problems while simultaneously reducing involvement in the child welfare system.

III. Procedures

A. Research Design

The study will utilize several research designs depending on the specific objective to be studied. The longitudinal nature of the data will allow us to assess change over time to identify the risk and protective factors that may be related to involvement with the child welfare system. For impact evaluation (Objective 4) examining the role of Ohio START in reducing negative outcomes (e.g., placing children in out-of-home care), we will use propensity score weighting to understand how those who receive START are doing on these metrics, compared to similar cases without START. For specific information on each study design, please refer to Exhibits A through D below which contain greater details.

B. Detailed study procedures

For Objective 2, once Ohio START County was selected, we obtained information on caseworkers and administrators in the county. We used this information to send on-line surveys to the workers to assess the implementation climate for START (Appendix B). These surveys were conducted annually to ascertain any changes in the implementation climate and identify regular behavioral health partners for adults and children to assess capacity to implement the evaluation.

Individual site Ohio START specific data is entered into the Needs Portal by individuals working at the county. OSU retrieves these data from the Needs Portal for data analysis purposes. When a case is entered into the Needs Portal, a reminder is triggered to the county administrators to ask families if they are willing to participate in a telephone survey with members of the Ohio State. If interested, their information is shared with Ohio State via secure procedures. Researchers contact the parents to obtain verbal consent and administer the survey. Parents are followed up with at the end of their participation in START to assess changes in their parenting behaviors and other protective factors (Appendix C).

SACWIS data is obtained ODJFS monthly via upload to the state's InnovateOhio Platform (IOP) for use by the study team. Treatment Episode Dataset (TEDS) is also uploaded to the IOP where it will be matched to the ODJFS SACWIS data set. The IOP will use a variety of personal identifiers such as name, SSN, Medicaid number, date of birth, and gender variables to conduct a probabilistic match. The linked data sets, with certain identifiers removed, will then be provided to OSU for analysis.

Data from all three sources will be utilized to measure outcomes of interest such as:

- Adherence to model fidelity
- Length and result of family engagement with the child welfare system and/or Ohio START
- Child placement outcomes including percent remaining at home, percent removed from the home, percent placed in kinship care, length of stay in out-of-home (e.g. foster) care
- Frequency of children leaving out-of-home care for reunification or other permanency discharge
- Frequency of re-entry into child welfare system after a permanency discharge
- Rates of subsequent maltreatment
- Differences in parental substance use, adherence to treatment, and rates of relapse

- Differences in other social determinants of health

Data will be cleaned, and missing data will be assessed for systematic bias. For example, some counties may rarely complete certain fields (e.g., mental health flag). We will assess the extent to which these patterns occur and make decisions about whether or not casewise deletion or imputation of data should occur to address missing data concerns. Data will also be cleaned so that new variables needed for the analysis are created (e.g., dummy variables for race/ethnicity). Procedures for data analysis are described in more detail below.

Because the information collected will include administrative data that is already being routinely collected for documentation purposes (in the Statewide Automated Child Welfare Information System, Ohio Behavioral Health Information System, and Needs Portal), the proposed research will not include additional burden on the families receiving services. The potential risks of the study relate to the potential for families to be identified as a result of a breach of confidentiality or unauthorized access to the data. We have robust data security measures in place to protect the confidentiality of data, as described below.

C. Data Analysis

Data analysis will be dependent on the specific study objective. Studies of cross-sectional risk and protective factors may utilize multivariate (e.g., number of days in out of home care) or logistic (e.g., reunified or not) regression depending on the study outcome. Multilevel modeling (e.g., cases within counties) may be utilized to examine how specific environmental risk and protective factors may be related to child welfare involvement. For example, individuals may be nested within one of 88 counties. This nesting implies non-independence among respondents within communities, that is, respondents from the same county are expected to be more similar to each other than they are to respondents from other counties. This non-independence may also occur as counties may have distinct cultures and access to different types of services that may affect how they implement and utilize various intervention options. At the highest level of analysis (Level 2, county-level), measures of county-level variables (e.g., funding from state agencies to address opioid-related maltreatment) will be included as county-level random effects. At the lowest level of analysis (Level 1, case-level), the dependent measures will be predicted from background characteristics of respondents (sociodemographics), case characteristics, and individual-level risk and protective factors.

Survival analysis will be utilized for the impact evaluation, particularly that examine the relationships in the objectives for those families who are still involved in the child welfare system over time due to the likelihood of censored measures, particularly for families who enter the system near the end of the study period. In order to better identify a comparison population, we will be using propensity score weighting. Propensity score weighting allows us to use the entire population of families involved in the child welfare system, during our study period. We will weight cases based on their age, gender, race/ethnicity, county of residence, year case began, and primary reason for case (e.g., substance use). We identified our matching variables using programs that have achieved a “well-supported” rating from the FFPSA Clearinghouse and used either propensity score matching or propensity score weighting and relevance to our study population.

D. Limitations

These are discussed in relation to each evaluation methods in Appendices A through D.

Exhibit A- Implementation Fidelity

Evaluation Question: How well are Ohio START intervention components being implemented with fidelity in each county?

Background and Purpose: Interventions implemented with fidelity (as intended) are expected to generate similar client outcomes when replicated in new settings. The purpose of this evaluation component is to assess Ohio START implementation in each county, specifically the degree to which counties have implemented START with fidelity. These results will be used to assist with continuous quality improvement within the Ohio START sites.

Design: To examine implementation fidelity in all Ohio START counties, we use a one-group prospective design where the county is the unit of analysis.

Data Collection Methods

Administrative data on fidelity will be collected regularly through the Needs Portal. Caseworkers (or other staff as determined by each child welfare agency) will be required to enter information about each family served through START in the Needs Portal. This information includes indicators and results of screenings, referrals, visits, team meetings, and services delivered (see measurement detail below). Each of these indicators reflect core components of the Ohio START model, and were identified and defined in via a participatory process with program stakeholders before programming launched. These data will be used to determine the degree to which the START model has been used as intended. Needs Portal data will be linked with SACWIS data to complete the fidelity assessment, and conduct the outcome evaluation. This information will be kept confidential.

Measures

Fidelity will be measured based on adherence to the following indicators:

	Name	Description	Data Source
1	CPS Report Date	Date family reported to CPS	SACWIS and Needs Portal
2	UNCOPE Screen Date	Date UNCOPE screen administered to parent	Needs Portal
3	Date of first shared decision-making meeting	Date of first meeting with family; this is the meeting where UNCOPE scores are shared, consents obtained, family peer mentor introduced, etc. (for parents who score 3 or higher)	Needs Portal
4	ACE Screen Date	Date ACE screen administered to parent	Needs Portal
5	CTAC Screen Date	Date CTAC administered to child	Needs Portal
6	Parent Referral Date	Date screened in parent is referred to behavioral health treatment (as a result of UNCOPE and ACE screens)	Needs Portal
7	Child Referral Date	Date child is referred to behavioral health treatment (as a result of CTAC screen)	Needs Portal
8	First Date of Parent's Treatment	Date that the parent first receives behavioral health treatment (that results from screen and treatment recommendations) Minimum requirement: Assessment and first three treatment sessions.	Needs Portal

9	First Date of Child's Treatment	Date that the child first receives behavioral health treatment (that results from screen and treatment recommendations)	Needs Portal
10	Date of first home visit with the family	Date of the first visit that case worker and/or family peer mentor has with family	Needs Portal
11	Date of Family Team Meetings	Date of each family team meeting, and attendees	Needs Portal
12	Dates of Family Peer Mentor meetings with the family	Date of any meetings held between FPM and family	Needs Portal
13	Dates of Caseworker meetings with the family	Date of any meetings held between caseworker and family	Needs Portal (if caseworker checked off as present) & SACWIS
14	Date Closed	Date START case closed	Needs Portal
15	Closure reason	Reason why the case was closed	Needs Portal

Analytic Strategy

For each case, the number of days between delivery of each of the Ohio START components will be tabulated. For each county, the average number of days needed to achieve each Ohio START milestone will be generated where shorter average times reflect quicker service, better fidelity, and thus better implementation.

How Results Will Be Used

Data collected above through the Needs Portal and SACWIS will be used to inform continuous quality improvement at all Ohio START sites. This will be done through a system of CQI meetings at local agencies with Ohio START Technical Assistance Consultants working with local programs on areas of needed improvement and at the state and interagency state levels to address program and policy level barriers to model fidelity.

Studies of cross-sectional risk and protective factors may utilize multivariate (e.g., number of days in out of home care) or logistic (e.g., reunified or not) regression depending on the study outcome. Multilevel modeling (e.g., cases within counties) may be utilized to examine how specific fidelity, environmental risk and protective factors may be related to child welfare involvement. For example, individuals may be nested within one of 88 counties. This nesting implies non-independence among respondents within communities, that is, respondents from the same county are expected to be more similar to each other than they are to respondents from other counties. This non-independence may also occur as counties may have distinct cultures and access to different types of services that may affect how they implement and utilize various intervention options. At the highest level of analysis (Level 2, county-level), measures of county-level variables (e.g., funding from state agencies to address opioid-related maltreatment) will be included as county-level random effects. At the lowest level of analysis (Level 1, case-level), the dependent measures will be predicted from background characteristics of respondents (sociodemographics), case characteristics, and individual-level risk and protective factors. These will allow us to examine differences between those families who do well with START and those who do not.

Outcomes

- Reduced wait time for accessing treatment for referral parents

- Increased parent engagement and retention in treatment
- Enhanced coordination of resources and support for parents and children
- Supportive climate for Ohio START implementation

Limitations

The interpretation of our results will need to be interpreted in light of several limitations. First, our approach emphasizes coverage of essential START elements (considering how this practice includes multiple interdependent components but does not measure the “dosage” or the amount of each Ohio START component that is delivered which might also influence family outcomes. Therefore, there is a chance that even with high fidelity to the Ohio START model (according to our indicators), a corresponding improvement in client outcomes might not be observed. However, our approach is consistent with prior studies demonstrating that the delivery and timing of each of these intervention components (especially given the complex nature of this intervention) are more salient for family outcomes. Second, our fidelity assessment results might be limited by the completeness and accuracy of administrative data sources. Our work relies on data entered by caseworkers and family peer mentors into SACWIS and the Needs Portal. Lapses in data entry, or data entry errors could lead to inaccurate fidelity assessment results – for instance, incomplete data on parent treatment dates could incorrectly suggest poor fidelity and timeliness to the model. To mitigate this limitation, the Needs Portal team will complete regular assessments of data completeness and quality, and share these results back with Ohio START staff in each county to encourage corrections and data entry. The team will also link needs portal data with SACWIS data on a regular basis to ensure proper data linkages, and work through any identified problems.

Exhibit B- Implementation Context

Evaluation Questions: Does the collaborative and organizational context for Ohio START implementation improve over time?

Background and Purpose: Strong supports and assistance for implementation can improve an organization's preparation, climate, and collaborations needed for implementing Ohio START over time, and by extension lead to better implementation fidelity and family outcomes. The purpose of this evaluation component is to examine change in key organizational contextual features during Ohio START implementation which serve as mor .

Design: To examine change in context, we use a prospective longitudinal study design, with observations collected during at least three time points throughout implementation including pre-implementation (captures baseline conditions before workers begin serving families through Ohio START), a post-test within the first 6 months of serving families, and post-post-tests one year later.

Data Sources/Collection Methods: Surveys are administered electronically to child welfare workers and administrators directly involved in Ohio START in each county. Data collected from the pre-implementation and post-implementation surveys will assess the degree to which child welfare workers perceive that their agency is ready to implement Ohio START, the degree to which their organizational climate supports implementation, available leadership supports, and their behavioral health referral partners. Worker surveys are commonly used to gather information about worker perceptions (Collins-Camargo, Sullivan, & Murphy, 2011) and the implementation process (Aarons, Fettes, Sommerfeld, & Palinkas, 2012). Worker demographic information, (e.g., gender, race, ethnicity, job type, years in child welfare, and caseload) is also collected from respondents.

Measures: At baseline, the Pre-Implementation Survey measures two variables using standardized tools:

- Readiness - assessed via the Organizational Readiness for Change (ORIC) scale. The ORIC is a 10-item measure that assesses workers' perceptions about their organization's readiness to implement a new program. Items are rated on a 5-point scale from 1= disagree to 5= agree (Shea, Jacobs, Esserman, Bruce, & Weiner, 2014).
- Referrals - assessed via four survey items. Workers are asked to nominate up to five referral partners and the frequency with which they refer for four types of service needs (children who need mental health care, children who need substance use treatment, caregivers who need mental health care, and caregivers who need substance use treatment).

At follow up, both the Post-Implementation Surveys, and Post-Post-Implementation Surveys are distributed to participants based upon their job type (Supervisors and Workers have separate forms because the Implementation Leadership scale items are phrased differently for supervisors and workers). Both follow up surveys measure the same constructs, however, some of the language on each measure has been adjusted to better reflect the job title of the

respondent, and their role in implementation. The Post-Implementation, and Post—Post-Implementation Surveys measure:

- Referrals (same as above)
- Implementation Climate – the degree to which screening and assessment is rewarded, supported and expected by FCCS will be assessed using an nine-item scale that assesses the degree to which workers perceive an innovation is supported, expected, and rewarded. Items are rated on a 5-point scale from 1=disagree to 5=agree (Weiner, Belden, Bergmire, & Johnston, 2011).
- Leadership - the Implementation Leadership Scale (ILS) which measures the degree to which those in leadership positions support or hinder the process of implementation. This scale includes 12 items that are rated on a 5-point scale from 0=not at all to 4=very great extent (Aarons, Ehrhart, & Farahnak, 2014).

Analytic Strategy: Basic descriptive analyses at the univariate level will be conducted to describe the perceived readiness for Ohio START implementation, leadership, and the implementation climate at each time point. Potential descriptive analyses may include calculating averages, standard deviations, and ranges. T-tests (or nonparametric alternatives if appropriate) will be used to examine whether scores differ over time.

How Results Will be Used: Results will be used to inform what additional implementation supports might be useful for improving implementation fidelity. These findings could also be used as proximal indicators of implementation/change within each Ohio START county.

Anticipated Outcomes:

- High readiness to implement Ohio START
- Supportive climate for Ohio START
- Highly rated implementation leadership

Limitations: Results of these analysis will need to be interpreted in light of several limitations. First, we will be unable to make inferences about the causal impact of Ohio START because we are not conducting similar assessments with a comparison group of counties (that are not implementing Ohio START). Therefore we will not be able to determine whether any observed changes to implementation readiness, climate, leadership, or behavioral health referral practices are because of Ohio START implementation, or other environmental or organizational factors without a comparison group of counties. Second, our ability to understand changes in context over time might also be limited by participant attrition in our longitudinal surveys. Caseworkers might not be able to participate at each wave (due to high caseload burden) or because of turnover (moving to another position or leaving the child welfare agency). We will mitigate this limitation by sampling all existing Ohio START staff at each time point and not limiting analysis to only those participants with completed surveys at each wave. However we will not be able to conclude definitively whether observed changes in implementation context and referral practices are due to improved implementation and skill over time or because of staffing changes. Finally, the targeted population examined in this evaluation component (Ohio START child welfare staff) will produce results that are directly useful for planning and evaluation in Ohio, but might not be generalizeable to other states with different staff competencies, policies, and contexts.

Exhibit C- Family Survey

Purpose: To determine the effectiveness of the Ohio START program in promoting positive parenting, family protective factors, readiness to change (substance use), and child well-being.

Research Questions:

- (1) Does participation in Ohio START increase positive parenting and child rearing attitudes (i.e., expectations of children; parental empathy towards children's needs; no use of corporal punishment; parent-child family roles; children's power and independence)?
- (2) Does participation in Ohio START improve protective factors for families (i.e., family functioning and resiliency; concrete support; social support; knowledge of parenting and child development; nurturing and attachment)?
- (3) Does participation in Ohio START improve child developmental functioning (i.e., prosocial behavior; reduced emotional symptoms, conduct problems, inattention/hyperactivity, and peer relationship problems)?
- (4) Does participation in Ohio START increase participants' readiness to change substance misuse (i.e., pre-contemplation, contemplation, action)?

Study Design: This study uses pre- and post- test survey research design to assess proximal outcomes for parents and children that are not measurable using the administrative child welfare data. The baseline survey (i.e., pre-test) of parents is conducted with parents (Ohio START participants) at the time of the START intervention to collect information about parenting behaviors, family protective factors, and child outcomes. A follow-up survey is conducted approximately 6 months after the pretest survey to collect post-intervention data.

Data Collection Activities: The evaluation team works together with child welfare agencies to identify potential participants of the family survey. As families begin working with their child welfare caseworker who is responsible for delivering the START intervention, they are asked for permission to be contacted by the family survey research team to participate in a telephone survey. Upon receiving parents' permission, the caseworkers share contact information with the research team via password protected excel files (i.e., participant tracking sheet) over a secured email account. The research team calls the parents to provide them with a brief explanation about the study (e.g., the purpose of the study, the nature of the questions asked, the length of the survey) and to obtain verbal consent for participation. Family surveys are administered immediately after obtaining the participant's consent to participate in the family survey. Each phone survey takes approximately 30–45 minutes to complete. Study participants receive a \$25 gift card to a local retail store for participation in each survey (for a total possible amount of \$50). Participants are given the option to receive their incentive digitally or through standard mail.

Measures: The survey data includes six measurement tools, including standardized instruments (i.e., the Adult Adolescent Parenting Inventory [AAPPI], the Strengths and Difficulties Questionnaire, readiness to change questionnaire), demographic information (caregiver race, education level, marital status, age, and sex, child age, race, sex), activity spaces questions (where the respondent goes for school, work, medical care, shopping, child care, etc.), and a child behavioral health service utilization questionnaire (a series of questions about the type, frequency, and length of behavioral health services the child has received).

Table1. Key standardized instruments and descriptions

CONSTRUCT	MEASURES	DESCRIPTION
Parenting knowledge and skills	Adult Adolescent Parenting Inventory [AAPI]	40 items; Expectations of children; parental empathy towards children's needs; use of corporal punishment; parent-child family roles; children's power and independence.
Protective factors	The Protective Factors Survey (Family Resource Information, Education, and Network Development Service, 2011)	20 items; measures protective factors in five areas: family functioning/resiliency, social support, concrete support, nurturing and attachment, and knowledge of parenting/child development.
Child developmental well-being	Strengths and Difficulties Questionnaire (SDQ, Goodman, 1997)	25 items; 5 subscales: emotional symptoms, conduct problems, hyperactivity/inattention, peer relation problems, prosocial behavior.
Readiness to change	Readiness to change questionnaire (Heather & Rollnick, 1993)	12-item instrument for measuring the "stage of change" reached by an excessive drinker of alcohol.

Analytical strategy: Univariate descriptive analyses will be conducted to describe the demographics, level of parenting and child rearing attitudes, protective factors, activity space, readiness to change (substance misuse) child behavioral health utilization, and child developmental functioning among the Ohio START participants and their children.

To address research questions, paired samples t-tests will be conducted to examine the changes in mean scores of parenting and child rearing attitudes, family protective factors, child developmental functioning, and readiness to change between baseline (i.e., pre-test) and 6-months follow-up (i.e., post-test).

Outcomes

- Improved parenting and child rearing attitudes (e.g., reduced used of corporal punishment, increased parental empathy towards children's needs)
- Increased protective factors in family (e.g., family resiliency, social support, concrete support, parent-child attachment)
- Improved developmental functioning in children (e.g., reduced emotional symptoms and conduct problems, increased prosocial behavior)
- Increased readiness to change substance use behavior

Limitations

This study has several limitations. The use of one-group pretest-posttest design (with no control group) may introduce several threats to validity. For example, *history* is a potential threat to internal validity under this design. That is, changes in the study outcomes (e.g., parenting attitudes, child developmental functioning) may be due to some other events, such as the receipt of other intervention services (e.g., child behavioral therapy, parenting programs) or the pandemic (e.g., COVID-19), occurring concurrently with the Ohio START intervention. *Maturation* is another plausible threat to internal validity. Some naturally occurring changes over time (e.g., child exhibiting less externalizing behaviors as they get older) could be confused with an intervention effect. Some other threats to internal validity that are introduced under the proposed design include *regression to the mean*, *testing*, and *instrumentation*.

There is also potential for attrition because the participants are vulnerable populations (substance-affected, child welfare-involved) who may lack motivation to participate in a research study. The issue of high attrition is a valid concern/weakness of this study given that this population often experiences multiple challenges (e.g., ongoing addiction issues, incarceration, high family stress, mental health problems) and life circumstances (e.g., phone number that is disconnected, changed, or no longer in service; lack of stable housing) that make it difficult to follow up with them for the post-test survey, 6-months after the initial survey.

In terms of the limitations related to data collection, collecting data over the phone (i.e., phone survey) has several weaknesses. First, the study participants may not have enough phone minutes to complete the survey. To address this issue, we ask the parents if they would need additional phone minutes to complete the survey and send a \$15 e-gift card via text to those who request additional phone minutes. Second, reaching potential participants by telephone is challenging because many phone numbers change or are out of service during the time of the recruitment/data collection. To address this challenge, we engaged Ohio START caseworkers to locate and update participant phone numbers whenever possible. Third, the data collection is constrained by time. The length of the survey needs to be short and the questions need to be precise to avoid respondent fatigue.

Additionally, there are limitations in relation to the proposed data analysis. One weakness is that this method does not effectively address missingness or attrition. For example, paired samples t-tests may not be used with participants who have no post-test data due to attrition, and only parents who completed both pre- and post- test surveys would be included in the analysis. This may affect the sample size and power (i.e., small sample size and insufficient power to detect statistically significant relationships).

Finally, there is limitation in terms of the generalizability of the study findings. Participants in this study are limited to families who have been involved with the child welfare system and participated in the Ohio START program due to their substance use and child maltreatment. Therefore, study results may not be generalized to other populations (e.g., individuals who are not in the child welfare system, individuals who have not received the Ohio START intervention) or other geographic areas (e.g., individuals residing in non-START counties or other states). However, findings from this study will provide the foundation for broader discussions of intervention strategies to promote the well-being of children and families affected by substance use-related child maltreatment.

Exhibit D- Outcome Evaluation

Purpose: To evaluate the effectiveness of the Ohio START Evaluation in reducing child maltreatment among substance-abusing families. The goals of START are to prevent out-of-home placement, increase reunification with families, and reduce subsequent maltreatment and entry into the child welfare system.

Research Questions:

- (1) Are children of Ohio START participants less likely to be placed in out-of-home care than those in a comparison group?
- (2) For children who are placed in out-of-home care, do they spend less time in those placements compared to a comparison group?
- (3) For children who are placed in out-of-home care, are they more likely to be reunified than those in the comparison group?
- (4) Do families who participant in Ohio START have fewer re-referrals for child welfare investigation rates than those who do not participate in Ohio START?

Study Design: We are using a quasi-experimental design to understand the effects of START on research questions 1-4. Specifically, we will employ propensity score weighting to assess how those who do not receive START fare on the outcomes described above, compared to those that do use START. The use of propensity score weighting allows us to take advantage of all children who are involved with the child welfare system for the entirety of the intervention period. The primary source of data collection for the outcome evaluation will be secondary data obtained through the usual child welfare investigation and intervention process (via Ohio's Statewide Integrated Child Welfare Information System [SACWIS]). Using SACWIS data, we have identified a comparable group of families who enter the child welfare system with substance misuse concerns and who are transferred for on-going services within the county to examine these pre- and post-intervention outcomes.

We will weight cases based on their age, gender, race/ethnicity, county of residence, year case began, and primary reason for case (e.g., substance use). This means that cases that look more like families who receive START will have a higher weight, while those that look different (e.g., no substance use concerns) will have a lower weight. In doing this, we are able to use all of the cases from participating counties to assess effects on outcomes.

Data Collection Activities

A Data Use Agreement has been executed with Ohio Department of Jobs and Family Services (ODJFS) and will soon be executed with Ohio Department of Mental Health and Addiction Services. Data have been obtained from 2015 – March 2020. Ohio START began serving its first families in October 2017. Thus we have almost three full years of pre-test data for these families.

Measures (obtained via SACWIS)

- Length of time from case opened to case closed
- Reunification rates
- Length of stay in out-of-home placement

- Re-referral for child welfare investigations
- Sociodemographics (child, parent, family)
- Placement history
- Risk factors

Outcomes

- Rate of children (per 1,000) who are able to remain at home while receiving services during an open child welfare case (i.e., not moved to an out-of-home placement)
- Rate of recurrence (per 1,000 children) of maltreatment within 12 months of the initial report
- Rate of children (per 1,000 children who re-entered foster care within 12 months of reunification)
- Rate of reunification for families where children have been placed out-of-home
- Average length of time in out-of-home placements when a child cannot remain at home safely

Data Analysis Procedures

For our propensity score weighting analysis, we will use survival analysis, given that some cases will not have ended their involvement at the time the analyses are conducted. Survival analysis will be utilized for studies that examine the relationships in the objectives for those families who are still involved in the child welfare system over time due to the likelihood of censored measures, particularly for families who enter the system near the end of the study period. This will allow us to determine outcomes of families in our three groups (intervention, within county comparison, outside of county comparison) while taking advantage of the statistical power of the design when cases have not completed their involvement with the child welfare system. There are several weighting methods that can be used. We will use overlap weighting for our analyses, as this reduces extreme values (e.g., very high weights for a single case) and reduces residual balance that can occur.

Limitations

Multiple time series designs allow us to minimize threats to internal validity, however it does not ensure equivalence between comparison and intervention counties. As counties opt-in to Ohio START, those who do not choose to implement those programs may have practices that do not align with those in START or have concerns about how implementation of the program may look in their county. For example, Further, as Ohio START continues to be rolled out to new cohorts of counties yearly, we run into the risk of not having any comparison counties for this study. Finally, in our large counties, the small number of cases accepted by Ohio START may not be enough to change rates of outcomes at the county-level.

Due to the limitations described above, we also employ propensity score weighting techniques with survival analysis. However propensity score matching only accounts for observable variables. We are further limited in our ability to identify comparison group members because the indicators for substance use as a contributing factor do not distinguish whether it is the primary risk factor or if another risk factor is the primary concern (e.g., intimate partner violence). We have no way to distinguish these cases when creating our matching variables for propensity score matching. Survival analysis also assumes that treatment is homogeneous. This is a reasonable assumption for our families in Ohio START. Non-Ohio START families may have many different arrays of services that will not be accounted for in our analyses.

Administrative data is limited as the information collected is fairly specific to involvement in the child welfare system and has few covariates that can be used both for propensity score matching and for analysis. These data do not allow us to examine fidelity to the model or other non-child welfare outcomes (e.g., sobriety). Further, counties differ in the completeness of the data they input into SACWIS, particularly when items that are not required. As one example, for children who enter out-of-home care, the information related to race/ethnicity is more likely to be entered and complete. However, if children remain in home, then this information has a higher likelihood to be missing or incomplete.



Safe Children, Stable Families, Supportive Communities

Memorandum of Understanding

THIS MEMORANDUM OF UNDERSTANDING (“Agreement”) is made and entered into as of July 1, 2023 (Effective Date), by and between Public Children Services Association of Ohio, a nonprofit corporation organized under the laws of the State of Ohio (“PCSAO”), and Fairfield County Protective Services, a governmental entity organized under the laws of Ohio (“County PCSA”). PCSAO and County PCSA are sometimes referred to individually as a Party and collectively as the Parties.

PCSAO is a membership-driven association of Ohio’s county Public Children Services Agencies that advocates for sound public policy, promotes program excellence, and builds public value for safe children, stable families, and supportive communities.

In furtherance of Parties’ respective missions, the Parties wish to work together and collaborate with each other to plan and implement Ohio START (Sobriety, Treatment, and Reducing Trauma) which is an evidence-informed children services-led intervention model that helps public children services agencies (PCSAs) bring together caseworkers, behavioral health providers, and family peer mentors into teams dedicated to helping families struggling with co-occurring child maltreatment and substance use disorder. Specifically, the Parties will work together to implement Ohio START in partnership with the Ohio START Leadership Council.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

1. Collaboration. During the Term of this Agreement, the Parties shall work together to implement Ohio START.

2. Oversight and Evaluation.

2.1. Collaboration Oversight. The Parties shall meet regularly throughout the term of the Agreement to provide their expertise and input into the Collaboration, including the implementation and evaluation of Ohio START.

2.2. Operations. In consultation with PCSAO, County PCSA shall be responsible for managing the day-to-day operations of Ohio START. PCSAO shall be responsible for regional and statewide coordination of training, meetings, technical assistance, and consultation.

2.3. Evaluation and Data. The Parties shall regularly evaluate Ohio START for compliance and progress towards anticipated measurable outcomes as set forth in the Ohio START Evaluation Plan attached hereto as Exhibit A. County PCSA will provide and otherwise facilitate reasonable access to data with the evaluation of Ohio START.

3. County PCSA Responsibilities.

3.1. Implementation Requirements. To participate in Ohio START, the County PCSA agrees to work to meet implementation requirements, roles and responsibilities as set forth in the START Essential Components & Fidelity Standards attached hereto as Exhibit B. The County PCSA also agrees to adhere as best it can to the guidelines set forth in the program's Minimum Work Guidelines attached hereto as Exhibit C.

3.2. Leadership and Support. In addition to ongoing local management of Ohio START, provided by a lead identified by County PCSA, PCSA leadership shall work with PCSAO to support, implement, and evaluate Ohio START.

3.3. Implementation. County PCSA is responsible for implementing Ohio START. The County PCSA responsibilities include, but are not limited to: establish a screening and assessment process to identify children and their families to participate in Ohio START; create strategic partnerships with other county agencies, including juvenile and family drug courts, Alcohol, Drug and Mental Health Boards, Family and Child First Council, and behavioral health providers; execute a MOU with behavioral health providers to implement Ohio START, and establish collaboration between the PCSA, behavioral health provider, and the juvenile/family court; ensure family peer mentors are recruited, employed, trained and appropriately supervised to provide services to Ohio START families; ensure staff have received training on the screening/ assessment tools that will be used during the referral process; establish teams and participate in cross-training on the START model; local county teams will develop local protocols for referring, accessing treatment in a timely manner, intensive case management, team meetings, and case closure; participate in project meetings; collect required data for PCSAO and evaluation team as specified in section 3.6; provide required reporting timely and complete; identify key staff responsible for ensuring success of the program; ensure the agency is working toward model fidelity by having all PCSA staff, behavioral health providers, and family peer mentors trained in the model and conducting continuous quality improvement based upon recommendations from the PCSAO Ohio START Technical Assistance team and data provided by Ohio START evaluation team; and work with their local providers to ensure the provider is entering Ohio START client information into the Ohio Behavioral Health (OHBH) System.

3.4. Shared Learning Opportunities. As appropriate, County PCSA may invite PCSAO and the Ohio START Leadership Council to participate in joint learning sessions, convenings, trainings, and other meetings held or sponsored by County PCSA to inform strategies that support the implementation of Ohio START

3.5. Fiscal Responsibility. Ohio START expenditures are reimbursed directly from ODJFS. PCSAO may occasionally assist ODJFS in budget allocations. County PCSA is responsible for adhering to the fiscal policies and procedures as defined by ODJFS along with the terms and conditions of this agreement. PCSAO shall not have any liability, monetary or otherwise, to County PCSA, local Ohio START partners, or any other person or entity for ODJFS's denial of or insufficient funding to support such expenses.

3.6. Data Sharing and Evaluation. County PCSA will work with contracted evaluators to continuously evaluate Ohio START to assess the level of readiness of each county to implement Ohio START; to identify how the interventions were implemented in each county and the degree to which benchmarks were met over the course of the intervention period in order to assess where Ohio START increased access to service for populations receiving these intervention activities; to determine each County PCSA's achievement of model fidelity; to determine how parenting behaviors have changed for parents with substance use disorders; and to evaluate the effectiveness of the Ohio START in reducing child maltreatment among families with substance use disorders. The contracted evaluators will share with

PCSAO and County PCSA model fidelity and outcome data and collaboratively measure the impact of shared work. PCSAO and the Ohio START Leadership Council will provide assistance to County PCSAs to build capacity to collect, analyze and report Ohio START data. County PCSA agrees to administer any tools developed by the contracted evaluators for evaluation purposes. County PCSA will enter the below required information into SACWIS, in a timely manner, required information includes but is not limited to the following:

- i. Demographic information for each case member.
- ii. All applicable removal reasons for each child removed.
- iii. All substance use information for each case member. This includes use of substance use assessment tools and drug testing results.
- iv. All placement information.
- v. All case services information. This includes listing Ohio START as a prevention service in the case plan and conducting prevention services eligibility on all Ohio START cases.
- vi. All applicable disposition harm descriptions; and
- vii. All family court hearings pertaining to the family.

County PCSA will enter required information in the Needs Portal in a timely manner, required information includes but is not limited to the following:

- i. Results of the substance use disorder screening assessment.
- ii. Results of the adult and child trauma screening tools.
- iii. Family Peer mentor visit dates and reports.
- iv. Treatment session dates, including date of referral and date of first appointment; and
- v. Any other data required to track model fidelity.

3.7. Decision Making Responsibility. County PCSA acknowledges and affirms that it retains sole control and responsibility for all decisions, recommendations, and endorsements it makes. PCSAO and its contractors make recommendations only and do not promise or guarantee any specific result. PCSAO shall not have any liability, monetary or otherwise, to County PCSA, local Ohio START partners, or any other person or entity for any actions or results that occur related to recommendations to County PCSA by PCSAO.

4. PCSAO Responsibilities.

4.1. Staffing. In addition to ongoing consultation and collaborative support for Ohio START, provided by a lead(s) identified by PCSAO, PCSAO staff shall work with County PCSA to support, implement, and evaluate Ohio START.

4.2. Funding. Ohio START expenditures are reimbursed directly from ODJFS. PCSAO may occasionally assist ODJFS in budget allocations. County PCSA is responsible for adhering to the fiscal policies and procedures as defined by ODJFS along with the terms and conditions of this agreement. County PCSA is responsible for all Ohio START costs not covered by ODJFS. PCSAO shall not have any liability, monetary or otherwise, to County PCSA, local Ohio START partners, or any other person or entity for ODJFS's denial of or insufficient funding to support Ohio START expenses.

4.3. Technical Assistance. PCSAO shall provide or procure technical assistance to support the Ohio START. PCSAO may provide or assist in the coordination of securing training and share identified best practices, resource materials and tools with County PCSA. PCSAO will ensure PCSAs are able to access training and technical assistance on an as needed or required basis.

5. Program Reports. Throughout the Term of this Agreement, County PCSA will prepare and submit monthly program reports to PCSAO no later than the 10th of each month, attached hereto as Exhibit D. If the 10th falls on Saturday, the report will be due on Friday, the 9th. If the 10th falls on Sunday, the report will be due on Monday, the 11th. The monthly program reports (Exhibits D1, D2) shall be submitted by the County PCSA to PCSAO through electronic mail to Fawn Gadel at Fawn@pcsao.org with subject line "County PCSA Monthly Report". Failure to submit reports on time may lead to early termination of this Agreement.

6. Records.

6.1. Media. County PCSA agrees that any media produced pursuant to this Agreement will become the joint property of PCSAO and County PCSA. This includes all documents, reports, data, photographs (including negatives), and electronic reports and records. County PCSA and PCSAO will maintain the unrestricted right to reproduce, distribute, modify, maintain, and use the media in any way deemed appropriate. County PCSA further agrees not to seek or obtain copyright, patent or other proprietary protection for any materials or items produced under this Agreement. County PCSA understands that all materials and items produced under this Agreement will be made freely available to the public unless PCSAO and County PCSA determine that certain materials are confidential under federal or state law.

6.2. Proprietary Information. County PCSA information that is proprietary and has been specifically identified by County PCSA as proprietary will be held as confidential by PCSAO. Proprietary information is information that would put County PCSA at a competitive disadvantage in County PCSA's marketplace and trade if it were made public. PCSAO reserves the right to require reasonable evidence of County PCSA's assertion of the proprietary nature of any information. The provisions of this section are not self-executing. County PCSA must demonstrate that any information claimed as proprietary meets the definition of "trade secrets" found at ORC 1333.61.

6.3. Litigation Hold. County PCSA agrees to retain all records in accordance to any litigation holds that are provided to them by PCSAO, and actively participate in the discovery process if required to do so, at no additional charge. Litigation holds may require County PCSA to keep the records longer than the approved records retention schedule. County PCSA will be notified by PCSAO when the litigation hold ends, and retention can resume based on the approved records retention schedule.

7. Term and Termination.

7.1. Term. This Agreement shall commence upon the Effective Date and shall continue until June 30, 2025 (Term), unless sooner terminated under Section 7.2 of this Agreement or modified/amended pursuant to a written agreement of the Parties as specified in Section 14.8 of this Agreement.

7.2. Termination. Notwithstanding the Term, either Party may terminate its participation in the Ohio START and this Agreement at any time during the Term by giving thirty (30) business days' advanced written notice to the other Party.

8. Confidential Information. In connection with the Agreement, the Parties may share proprietary information and/or confidential information or materials regarding children, youth, or families relevant to the delivery of services to facilitate Ohio START, including but not limited to names, addresses, physical and mental health data, family history and like information (collectively, Confidential Information). Each Party warrants and agrees that, prior to sharing such Confidential Information: (a) it is authorized by law and/or has obtained the appropriate consent of the adult or minor and/or his/her legal representative to share such Confidential Information; and (b) it will be bound and abide by the confidentiality requirements as provided by applicable statutes, rules, and regulations.

9. Personnel. The Parties acknowledge that access to the Confidential Information of, and interaction with any children, youth or families requires discretion and sensitivity. Each Party represents and warrants that its personnel who have such access or interaction have been screened through appropriate background checks and have no history to suggest that it would be potentially dangerous, harmful, or otherwise inappropriate for such personnel to assume the assigned responsibilities.

10. Nondiscrimination Policy. No person shall be denied benefits or be discriminated against on the grounds of race, color, religion, sex, disability, national origin, citizenship, sexual orientation, marital status, political affiliation, or belief in any Ohio START activity.

11. Intellectual Property.

11.1. Previously or Independently Created Works. The Parties acknowledge that to the extent either Party has created written or otherwise documented work product prior to this Agreement (Works) and contributes Works for use in Ohio START that are subject to intellectual property rights, including copyrights, trademarks, and moral rights (IP Rights), that Party shall hold and retain its IP Rights to those Works, subject to a nonexclusive, perpetual, royalty-free, worldwide and irrevocable license, which is hereby granted, to the other Party to use those Works solely for purposes consistent with and subject to the provisions of this Agreement, including the right to sublicense to third-parties for non-commercial purposes.

11.2. Program Materials. In furtherance of Ohio START, the Parties may produce materials, including but not limited to research instruments, published reports, or papers (Program Materials). Each Party shall have the right to use Program Materials for non-commercial purposes without the consent of or any obligation to pay or account to the other Party.

12. Communication Standards.

12.1. Prior Approval. Prior to publication or other dissemination, PCSAO and County PCSA shall review and approve Program Materials.

12.2. Acknowledgement. County PCSA shall include a statement acknowledging PCSAO, OMHAS and ODJFS as collaborators (Acknowledgement) on all Program Materials, published in any form and/or in any medium (e.g., reports and papers, flyers, programs, promotional materials, media references, websites). Acknowledgement of PCSAO and ODJFS shall prominently appear on Program Materials, wherever other such acknowledgements and credits are provided, in a form substantially similar to the following:

“This [publication/report/project/event] was made possible in collaboration with PCSAO, the Ohio Department of Mental Health and Addiction Services and the Ohio Department of Job and Family Services pursuant to grant number G-2425-06-0098.”

12.3. Disclaimer. As requested by PCSAO, County PCSA shall include a disclaimer in a form substantially similar to the following:

“The findings and conclusions presented in this report are those of the author(s) alone, and do not necessarily reflect the opinions of the PCSAO.”

12.4. Use of Ohio START Logo. County PCSA shall include the Ohio START’s logo in its written materials, publications, and productions. The County PCSA does not need to request permission from PCSAO to use the Ohio START logo on such materials if the content relates to the program.

13. Insurance and Indemnification.

13.1. Insurance. Each Party warrants that it carries the following insurance: (a) commercial general and, if applicable, professional liability of \$1,000,000 per occurrence and \$2,000,000 aggregate, (b) automobile liability of \$1,000,000 per occurrence, and (c) property coverage in an amount necessary to cover the replacement cost of such Party's property to be used in support of Ohio START. Upon request, each Party shall provide the other with certificates of insurance.

13.2. Negligence of Parties. To the fullest extent permitted by law, County PCSA agrees to be responsible for its own liability, judgments and costs directly relating to any and all acts of negligence by County PCSA, its agents, and/or its employees. To the fullest extent permitted by law, PCSAO agrees to be responsible for its own liability, judgments, and costs directly relating to any and all acts of negligence by PCSAO, its agents, and/or its employees. The Parties expressly intend to allow for the full recovery of all damages and remedies otherwise available for negligence actions under Ohio law under this provision of the Agreement.

13.3. Liability of the Parties. Each party to this Agreement shall be responsible for any negligent acts and/or negligent omissions committed by itself, its agents, and/or its employees. Each party shall be responsible to defend itself, its agents, and/or its employees and shall pay any judgments and costs arising out of such negligent acts and/or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one party to the other party.

14. General.

14.1. Applicable Law. This Agreement shall be governed by and construed under the laws of the State of Ohio without reference to its conflicts of law principles.

14.2. Dispute Resolution. In the event of a breach of this Agreement or a dispute between the Parties that arises from or relates to this Agreement, the Parties shall first attempt to reach a resolution between them. If the Parties are unable to resolve the dispute between them, the dispute may be referred to a mutually agreeable arbitrator or arbitration service within twenty (20) days of a written request for arbitration submitted by either Party, unless mutually extended by the Parties. Should the Parties be unable to agree upon an arbitrator or fail to come to a mutual agreement regarding arbitrating their dispute, the parties reserve the right to resort to a court of competent jurisdiction in Franklin County, Ohio. If the parties do mutually agree to proceed with arbitration, the decision of the arbitrator shall be final and binding as to the issue presented. In lieu of proceeding directly to arbitration, upon the mutual consent of the Parties, the Parties may refer the matter to non-binding mediation through a mutually selected mediator. The Parties will share the costs of mediation and arbitration equally. Nothing in this provision shall prohibit, or operate as a limit on, the right of either Party to terminate this Agreement as specified in Sections 7.1 and 7.2 of this Agreement.

14.3. Separate Entities. By entering into this Agreement, the Parties do not intend to create a Joint-Employer relationship. This Agreement shall not create the relationship of employer and employee, a partnership, agency, joint venture, or other relationship between any or all of the Parties. Each Party shall be solely liable for the wages, employment taxes, fringe benefits, unemployment compensation, workers compensation, work schedules, and work conditions of its employees, representatives, agents, and subcontractors.

14.4. Notices. All notices or other communications shall be in writing and delivered to the address indicated on this Agreement. Such address may be changed by written notice to the other Party.

14.5. Subcontracting. The County PCSA shall not delegate the performance of its obligations

under this Agreement (Subcontract) to any other person or entity without prior written approval from PCSAO.

14.6. Assignment. Neither Party shall assign this Agreement or its interest therein without the other Party's prior written consent. Any purported assignment in violation of this Section shall be null and void. This Agreement is binding upon and inures to the benefit of the Parties and their successors and permitted assignees.

14.7. No Third-Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to nor shall be construed to confer upon any person or entity, any remedy or claim under or by reason of this Agreement as third-party beneficiaries or otherwise. The terms and conditions of this Agreement are for the sole and exclusive benefit of the Parties to this Agreement.

14.8. Entire Agreement/Modification. This document, including all attachments, contains the entire agreement of the Parties regarding the subject matter described in this Agreement, and all other promises, representations, understandings, arrangements, and prior agreements are merged into and superseded by this Agreement. This Agreement may only be modified by a written agreement of the Parties signed by an authorized representative of each Party.

14.9. No Interpretation against Drafter. The terms and conditions of this Agreement were negotiated by the Parties and any rule that inconsistencies or ambiguities are to be construed against the drafter shall not apply.

14.10. Waiver. The failure by any Party to insist upon strict performance by a party of any provision of this Agreement shall not operate or be construed as a subsequent waiver of that or any other provision by the other Party or parties.

14.11. Severability. If any term, provision, clause, or item of this Agreement is declared to be invalid or unenforceable by any court or administrative body of competent jurisdiction, the term, provision, clause, or item should be reformed (if possible, or severed if not) to give maximum effect to the intentions of the Parties, and the remaining portions of the Agreement shall be enforced to give effect to the Parties' intentions to the maximum extent possible.

14.12. Survival. The conditions, obligations and warranties contained in this Agreement that by their nature or that the Parties intend to survive the completion of the performance of the Agreement, shall survive the expiration or termination of the Agreement.

14.13. Counterparts. For the convenience of the Parties, this Agreement may be executed, delivered, and received in counterpart originals, including by means of facsimile or email transmission, and such counterparts, taken together, shall constitute a single instrument.

THE REST OF THIS AGREEMENT WAS INTENTIONALLY LEFT BLANK.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

Signatures:

(INSERT NAME), (INSERT TITLE)
(INSERT AGENCY NAME)
(INSERT ADDRESS)
(INSERT ADDRESS)
(INSERT EMPLOYER ID NUMBER)

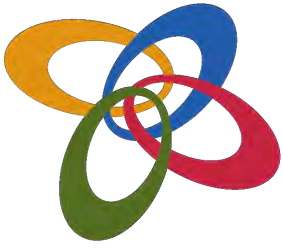
(DATE)



Angela Sausser, Executive Director
Public Children Services Association of Ohio
37 W. Broad Street, Suite 1100
Columbus, OH 43215
Employer ID Number: 31-0996612

November 1, 2023

(DATE)



A Contract regarding OhioSTART between Job and Family Services and

Approved on 11/2/2023 1:43:53 PM by Sarah Fortner, Assistant Deputy Director

Sarah Fortner
Assistant Deputy Director

Approved on 11/2/2023 2:16:43 PM by Corey Clark, Director of Fairfield County
Job & Family Services

Corey Clark, Director
Fairfield County Job & Family Services



Essential Components & Fidelity Standards

Developed by the National START
Training and Technical Assistance Program



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National START Model

Essential Components & Fidelity Standards

Sobriety Treatment and Recovery Teams (START) is a complex child welfare service delivery model that uses a variety of strategies to promote collaboration and systems transformation within and between child welfare agencies, treatment providers for substance use and co-occurring mental health disorders (SUD/MH), the judicial system, and other family-serving agencies. Evaluation has shown that when the START model is implemented with fidelity, outcomes improve for both parents and children affected by child maltreatment and parental SUDs.¹

Replication of an evidence-based model requires having a well-defined structure and standards of practice. This document outlines the eleven Essential Components of the National START Model, their corresponding Fidelity Standards, and a rationale explaining the purpose and intent of each component. The eleven Essential Components are divided into two fidelity categories, structural and practice. Adherence to each Essential Component and Fidelity Standard is required for model fidelity.

Structural Fidelity: Refers to the infrastructure and organizational foundation of the model. These elements are fundamental to model design and must be in place to provide the framework for installing START. The structural elements are what make START unique in child welfare service delivery. The structural components are the first five Essential Components:

- Essential Component 1: Child Welfare Based
- Essential Component 2: Collaboration with Partners
- Essential Component 3: Family Mentors
- Essential Component 4: The START Dyad
- Essential Component 5: Program Evaluation

Practice Fidelity: Refers to services provided to children and families within the START program. The practice components are the remaining six Essential Components:

- Essential Component 6: The START Timeline
- Essential Component 7: Minimum Work Guidelines (MWGs)
- Essential Component 8: Substance Use and Mental Health Disorder Treatment
- Essential Component 9: Shared Decision-Making
- Essential Component 10: Unifying Families
- Essential Component 11: Family-Centered Intervention

Rating Scale: During START Certification, a four-point rating scale is used to indicate the level of fidelity to the standards. To reach START Certification, a minimum rating of '2- Fidelity Standard Met' is required for each Essential Component.

3 – Fidelity Standard Exceeded: To receive this rating for an Essential Component, the site demonstrates they not only met each Fidelity Standard but surpassed it. The language included in the 'Exceeded' rating is intended to create a goal or aspiration and to recognize exceptional performance. The rating of 'Exceeded' for an Essential Component indicates that the related Fidelity Standards have been strongly

¹ Huebner, R.A., Willauer, T., and Posze, L. (2012). The impact of Sobriety Treatment and Recovery Teams (START) on family outcomes. *Families in Society*, 93(3), 196-203.

internalized and embedded into practice over time and are likely to be sustained. If all Fidelity Standards are met, going above the standards in any single area warrants a rating of exceeded for that Essential Component.

2 – Fidelity Standard Met: The rating of ‘Met’ means that the Fidelity Standards associated with the Essential Component are all satisfied. The site has achieved the minimum standard and there are consistent and concerted efforts among START leadership and staff to reinforce the Fidelity Standards. The standard may have recently been achieved, or the practices may occasionally be inconsistently practiced. A rating of ‘Met’ on all eleven Essential Components indicates that the site is in the Full Implementation Stage and ready for Certification.

1 – Fidelity Standard Emerging/Developing: The rating of ‘Emerging/Developing’ is given when a site has met more than one but not all Fidelity Standards. It indicates that a site is still in the Installation or Initial Implementation Stages of applying the standards. Specific practices may be missing or infrequently used. There may be progress towards achieving the Standards, but adherence to the Standards is insufficient or present mainly in documents/policies without consistent changes to practices. This indicates the site may need more training and technical assistance.

0 – Fidelity Standard Not Met or Minimally Met: The rating of ‘Not Met or Minimally Met’ is given when a site has met none or only one of the Fidelity Standards for an Essential Component. The Essential Component is absent from the program or in the Installation Stage. There may be unresolved barriers to implementation due to limited resources, lack of skills and knowledge, culture and climate issues, policy conflicts, conflicting beliefs or norms, funding issues, or infrastructure deficits. A rating of ‘Not or Minimally Met’ indicates the need for ongoing training and technical assistance.

Essential Component 1: Child Welfare Based	
START is initiated by and based in child welfare for families with both parental substance use and child maltreatment.	
Fidelity Standards	
1a.	START is a specialized unit within the child welfare agency that adheres to their policies and procedures and accepts referrals that originated as reports to the agency.
1b.	The START child welfare supervisor, worker, and family mentor are all jointly located ² at the child welfare agency.
1c.	The site uses the National START Eligibility Criteria as a foundation for its site-specific criteria ³ and adheres to them at the time of referral for case selection. ⁴
Rationale	
Trends in national child welfare data show an increasing number of families affected by parental substance use with 49% of children entering the foster care system at age five or younger. ⁵ Young children remain in foster care longer, require unique services, and have greater vulnerability to abuse and neglect. The Family First Prevention Services Act (FFPSA) aims to prevent foster care entry through the provision of evidence-based services to children and families. START received a rating of 'Promising' from the Title IV-E Prevention Services Clearinghouse in December 2020. The model is designed to transform the system of care within and between child welfare agencies and SUD/MH treatment providers. When implemented with fidelity START is therapeutic for families, keeps children safely with their parents, enhances worker skills and knowledge, and shifts the system's culture toward collaborative family-centered practice.	

² Jointly located means the child welfare supervisor, worker, and family mentor are assigned to the same child welfare office and are fully integrated into the team and organizational culture despite the family mentor's possible outside hiring entity.

³ Site-specific eligibility criteria must be approved by the National START TTA Program.

⁴ Final case acceptance decisions are made by the START supervisor.

⁵ AFCARS Report August 22, 2019. <https://www.acf.hhs.gov/sites/default/files/cb/afcarsreport26.pdf>

Essential Component 2: Collaboration with Partners A strong collaborative partnership with treatment providers for SUD, co-occurring MH, and other family serving entities is required to develop a coordinated system-of-care.	
Fidelity Standards	
2a. A local and/or state steering committee meets at least monthly during the Installation Stage and a minimum of quarterly thereafter to guide START implementation; direct line meetings are held monthly.	
2b. The steering committee mitigates barriers to START implementation at the local, regional, and/or state level.	
2c. SUD/MH treatment provider(s) ⁶ are actively and regularly engaged in both direct line and steering committee meetings with child welfare, to enhance service delivery between agencies and foster optimal family outcomes.	
2d. Written or verbal agreements are routinely followed for the exchange of information and specify expectations between child welfare and SUD/MH treatment providers, including written weekly reports from treatment providers.	
2e. Child welfare, treatment providers, and court personnel have a shared commitment to using START strategies to keep and/or reunify children safely with parents. ⁷	
2f. Additional family serving entities are involved in understanding and meeting the needs of START's target population and START program practices with a shared goal of keeping children with their families.	
Rationale	
The START Model aims to mitigate cross-system challenges (e.g., communication, role clarity, etc.) that result in barriers to families being able to access services in a timely manner. This level of system transformation requires a coordinated approach to service delivery that involves cross-system collaboration with professionals treating adults and families, particularly SUD/MH treatment providers. To foster cross system improvement within and between child welfare and SUD/MH treatment providers, START child welfare leaders should consistently engage SUD/MH treatment providers in all stages of program implementation and governance (e.g., direct line and steering committee). Similarly, START and the courts (such as judges, attorneys, and/or child advocates) should have a shared understanding of program practices including decisions about child safety and removal.	

⁶ At least one SUD/MH treatment provider is consistently involved in direct line and steering committee meetings.

⁷ The court has been provided with information on the START Model and active steps have been taken to collaborate with court personnel, particularly judges and attorneys for parents and children to align philosophies and goals.

Essential Component 3: Family Mentors	
Family mentors are people in long-term recovery from a SUD with experiences that sensitize them to child welfare.	
Fidelity Standards	
3a.	Family mentors must be in long-term recovery from a SUD, with at least two years of sustained recovery.
3b.	Family mentors have experiences that sensitize them to child maltreatment and/or an understanding of how SUDs affect families.
3c.	The START Family Mentor Hiring Guide is used in the hiring process. ⁸
3d.	When a family mentor is employed through another agency, the child welfare agency must participate in the hiring process; the two supervisors share a written or verbal co-supervision plan and discuss supervision of the family mentor at least monthly. Peer supervision may also be provided by the hiring agency.
3e.	The child welfare supervisor provides direct day-to-day, case-related, and individual supervision to support the family mentor's recovery and performance.
3f.	Family mentors complete all mandatory training in accordance with their Onboarding and Training Plan prior to serving START families.
3g.	As stated in the MWGs, the family mentor accompanies and/or assists the parent(s) with transportation to the first four SUD/MH treatment appointments.
3h.	Family mentors receive training and/or become certified as peer recovery specialists.
Rationale	
<p>The START Model is based on research that documents the value of peer supports to engage, connect with, and empower parents as they work towards their sobriety, recovery, and family stability goals. Their presence on the START team is one of advocate, mentor, and role model— someone who has been through it yet persevered, a personification of hope and inspiration, a living example of recovery. At the same time, the family mentor role in START is recognized as more complex than the role of a typical peer recovery specialist due to family mentors working with multiple family members as well as child safety concerns. It is important to recognize the level of trauma exposure and potential for triggering events and/or relapse thoughts and/or behaviors. For these reasons, it is vital that the family mentor is well-established in sustained recovery, thoroughly screened during the hiring process, and trained and supported for their overall success and well-being.</p>	

⁸ Screening questionnaire, two rounds of interviews, and role play.

Essential Component 4: The START Dyad	
One family mentor is paired with one child welfare worker to form a dyad.	
Fidelity Standards	
4a.	The START dyad works as a team and shares a dedicated capped caseload that is either at or below the child welfare agency's maximum caseload standard and/or not to exceed 12-15 families (i.e., whichever is lower). Dyads are assigned no more than one new case per week to allow for completion of MWGs and timeline activities.
4b.	The START supervisor and dyads receive training on the contents of the START Implementation Manual prior to serving families.
4c.	Supervisory consultation ⁹ occurs in accordance with the MWGs. Child welfare worker receives individual supervision in addition to dyad supervision.
4d.	As specified in the MWGs, the START dyad usually visits the family separately with the exception of the initial visit, during times of crises and/or when the team deems it most appropriate to hold joint visits.
4e.	The START dyad communicates ¹⁰ daily during work hours to share updates, coordinate service delivery, and respond to the safety and needs of START families.
Rationale	
The START Model uses the term 'dyad' to mean one family mentor paired with one child welfare worker, recognizing that joint teamwork amplifies the effects of any single person. As a team serving parents and children, the dyad ensures the development, fit, and efficacy of the child welfare and SUD/MH treatment plans. The family mentor, with their unique perspective, engages the parent as someone with similar lived experience. Mentors recognize both progress in recovery and potential relapse behaviors and alerts the team to respond to these conditions. A dedicated and unified dyad is important to provide consistent messaging, oversight, family contacts, and service delivery. Both partners bring their unique perspectives, complement each other, and evolve as a team.	

⁹ Supervisory consultation is used to discuss cases, manage conflicts, and support role clarification.

¹⁰ Per a written/verbal protocol or system.

Essential Component 5: Program Evaluation	
Local and state START jurisdictions must be engaged in continuous quality improvement guided by program evaluation data.	
Fidelity Standards	
5a.	Evaluation staff have an established process to interact at least semi-annually with local and/or state steering committees and direct line program staff to ensure the evaluation aligns with practice, data are reviewed, and program staff have input into the evaluation design and interpretation of results.
5b.	Specific dates to measure adherence to the START Timeline activities are tracked in a data collection system and results are used to improve fidelity.
5c.	The jurisdiction tracks START-served families including data on race and ethnicity, number of potentially eligible and actual referrals, begin and end dates of START intervention, and an indicator of family outcome when closing the case, using results to improve fidelity.
5d.	The method for tracking families, adults, and children served in START includes identification numbers for matching in the state's administrative data system to support verification of child welfare outcomes.
5e.	Supervisors ensure prompt and consistent data entry as specified in the START MWGs.
5f.	Continuous quality improvement (CQI) strategies include analysis of program data, sharing/discussing results in a user-friendly format, and using information to improve START implementation, outcomes, and to foster a learning organization.
Rationale	
START views evaluation as a powerful catalyst to support quality implementation, system change, ongoing program improvement, and basic knowledge building. Optimally, both direct line child welfare and SUD/MH treatment provider staff and local or state leadership set up a learning community where data are used to inform decisions and is valued as a catalyst for system improvement. Evaluators engage direct line staff, supervisors, and leaders in defining the results they expect from START, designing program evaluation data collection, and frequent coaching on the use of data. These important strategies build ownership of the program and evaluation and also fosters knowledge of the 'story' of START within local communities. Adequate program evaluation is essential to sustainability of the model and accountability to funders and taxpayers.	

Essential Component 6: The START Timeline	
START adheres to a rapid timeline that ensures early identification of eligible families after the initial child welfare report and quick access and early retention in SUD/MH treatment services.	
Fidelity Standards	
6a.	The site uses the National START Timeline as a foundation for its site-specific timeline. ¹¹
6b.	The number of days between initial report to child welfare and START referral must not exceed 10 business days or 14 calendar days. ¹²
6c.	The total number of days for completion of the site's timeline activities must not exceed 30 business days or 38 calendar days. ¹³
Rationale	
The acute crisis generated by a child welfare report enhances parents' readiness to change. Families respond best when their needs and challenges are identified and addressed collaboratively; immediate and intensive service delivery may also allow for children to remain safely with their parents. Increased fidelity to the START Timeline is associated with improved family, parent, and child outcomes. It is also a measure of collaboration and maturation of START implementation (e.g., high functioning family mentors and dyads, adequate service array for SUD/MH treatment and community-based services, and mitigation of policy and/or service delivery barriers through the governance structure), as no single unit or agency can achieve the timeline activities in isolation.	

¹¹ Site-specific timeline must be approved by the National START TTA Program.

¹² Data on timeline fidelity shows that at least 75% of families are referred to START within 10 business days or 14 calendar days. Formal and/or informal protocols are in place for meeting timeframes.

¹³ Data on timeline fidelity shows that the team consistently meets the 30 business day or 38 calendar day timeframe for completion for at least 60% of parents. Formal and/or informal protocols are in place for meeting timeframes.

Essential Component 7: Minimum Work Guidelines Child welfare staff must meet the START MWGs that represent a more intensive approach to service delivery than traditional child welfare practice.	
Fidelity Standards	
7a. Site-specific MWGs ¹⁴ meet or exceed the National START MWGs for intensive service provision.	
7b. START supervisors have a system to track and reinforce the MWGs. The supervisor uses professional judgement and/or team consultation to increase or modify the intensity of service provision to address the ongoing safety and needs of START families.	
7c. START team adheres to the minimum contact standards as specified in the MWGs for in-home, out-of-home, residential SUD treatment, and/or for special considerations. ¹⁵	
7d. The START MWGs are followed for drug tests ¹⁶ as appropriate to the setting and stage of recovery.	
Rationale	
Families affected by parental substance use and child maltreatment may present with multiple risk factors (e.g., co-occurring MH issues, intimate partner violence, trauma, housing instability or homelessness, limited parenting experience, etc.) that require intensive efforts over a sustained period to adequately resolve child safety concerns and stabilize the family unit. Frequent, intensive, and occasionally unannounced face-to-face visits and checks on substance use are a foundation of START and help to support the goals of early recovery, increased parenting capacity, child safety and family unity. Note: START MWGs define casework practice standards, therefore additional information will be detailed with its respective Essential Component.	

¹⁴ Site-specific MWGs must be approved by the National START TTA Program.

¹⁵ The MWGs have been followed for at least 12 months, adapting to obstacles and challenges as needed (e.g., staffing shortages, pandemic restrictions, etc.).

¹⁶ Results from drug testing are used to inform case and/or treatment planning but are not the sole determining factor in decision-making.

Essential Component 8: Substance Use and Mental Health Disorder Treatment

Treatment providers use current best practices and evidence-supported interventions in SUD and co-occurring MH and trauma treatment.

Fidelity Standards

- 8a. Each parent or caregiver receives a SUD/MH assessment, treatment recommendations, and referrals that incorporate collateral information from child welfare.
- 8b. Treatment services recommended and offered to parents align with the level of care identified in the assessment that uses a client placement criteria system.
- 8c. Treatment service array is accessible for all levels of care (i.e., detoxification, residential, intensive outpatient, and outpatient counseling).
- 8d. Parents engaged in residential treatment have contact with their children as specified in the National MWGs.
- 8e. Treatment providers use current best practices and evidence-supported interventions in SUD and co-occurring MH and trauma treatment for both parents and children.
- 8f. Medication-assisted treatment (MAT) is available as appropriate and provided in conjunction with psychosocial treatment and recovery supports.
- 8g. Participation in recovery support groups is encouraged and supported; family mentors track participation.

Rationale

Child welfare must serve children and families while moving cases quickly toward permanency and family stability. The Adoption and Safe Families Act (ASFA) details the federal requirements for time-limited family reunification services; parents of children placed in foster care receive a 12-month timetable to demonstrate a safe and nurturing environment for their children before other permanency options are pursued (e.g., decisions related to continued reunification services, legal guardianship, or adoption). If the system of care between child welfare and SUD/MH treatment providers moves too slowly, fails to provide an adequate level of care and/or service intensity, or does not address co-occurring MH and trauma, both the child and the parent may lose their family bond forever. In the life of a young child, 12 months is very long time yet a period of intense development; however, in the realm of SUD treatment 12 months is a relatively short period of time. To ensure adequate opportunities for parental and familial success, SUD/MH treatment services should be tailored to the individual needs of the parent (e.g., appropriate level of care and service intensity), supportive of maintaining familial relationships, and responsive to the emerging and/or changing needs of START families.

Essential Component 9: Shared Decision-Making	
START must use shared decision-making with families, child welfare staff, and service providers.	
Fidelity Standards	
9a. The site uses a shared decision-making process ¹⁷ that engages and empowers children and families in the development and implementation of their individual case plan and/or treatment services.	
9b. Participants invited to shared decision-making meetings (SDMM) include the family, extended family, natural supports, resource parents (if applicable), treatment providers and/or other community providers; all participants of the SDMM are valued and encouraged to provide input into the development of the child and family case plan that is strength based, needs driven, and culturally relevant.	
9c. The team convenes the initial SDMM within three business days or four calendar days of the referral to START. In addition to participants in 9b, the investigative/assessment worker also attends. ¹⁸	
9d. The team holds facilitated ¹⁸ SDMMs at regular intervals as specified in the MWGs and on an ad hoc basis to meet any emerging safety concerns or needs of families (e.g., return to substance use, changes in treatment services, placement and/or reunification decisions, etc.).	
9e. SUD/MH treatment providers have a voice in decisions about child safety; START child welfare staff have a voice in decisions about parent treatment and family-centered considerations (e.g., childcare, parent-child time, etc.).	
Rationale	
Shared decision-making promotes collaboration, a commitment to outcomes, and overall buy-in. START recognizes that all participants have valuable insights and that families are the best source of solutions to family challenges. START abides by the mantra “nothing about me without me,” and adheres to the principles of self-determination, encouraging a sense of autonomy and recognizing competence in others through shared decisions. In turn, a voice in decisions empowers parents toward competence, action, motivation, and sustained behavioral change. Choice promotes parent trust in the plan and promotes autonomy. Even in the depth of the SUD cycle, it is important to value and engage parents for their full potential.	

¹⁷ The site’s SDMM approach may be either a formal evidence-supported model or a protocol defined by the jurisdiction. SDMMs may be informal or formal and structured, depending on jurisdiction practice standards.

¹⁸ A dedicated SDMM facilitator or the START supervisor facilitates the initial SDMM; the START supervisor or worker can facilitate subsequent and/or ad hoc meetings.

Essential Component 10: Unifying Families	
START keeps children safely with their parents or family whenever possible or reunifies the family when parental recovery is stable and safety factors have been remediated.	
Fidelity Standards	
10a.	START makes efforts to keep children safely with their parents using innovative approaches ¹⁹ to safety planning and intensive service delivery.
10b.	If removal is necessary due to child safety issues, START makes efforts to preserve familial bonds (e.g., quality family time/visitation, prioritizing sibling and/or relative placements, etc.) with the goal of reunification.
10c.	START team adheres to the MWGs for reunification and case closure as detailed for in-home cases (e.g., at minimum six months of sustained sobriety/early recovery and mitigation of child safety concerns) and out-of-home cases (e.g., at minimum six months of sustained sobriety/early recovery prior to reunification plus an additional 90 days of continued services).
10d.	The START dyad continues to provide services to the family until child permanency ²⁰ is achieved. ²¹
Rationale	
START aligns with the findings of attachment research regarding the trauma of parent-child separation, the need for parent-child bonding to promote child neurological and psychological development, and the benefits and correlation of parent-child bonding and successful reunification. START prioritizes child safety first and foremost with the knowledge and understanding that children need a safe and nurturing environment for their development. When children are removed and placed with relatives or in foster care, parents are likely to need increased support and continuity in the relationships with the same START staff. Continuation of START services increases the likelihood of reunification through continued development of improved parenting capacity and nurturing parent-child relationships. As courts have an essential role in determining child permanency decisions, practice alignment with court personnel (e.g., judges and attorneys, etc.) will be imperative to ensure the best outcomes for children and families served.	

¹⁹ Strategies may include safety plans, court involvement, wraparound supportive services, sober caregivers, alternative living arrangements to support parents, and/or quick access to intensive treatment services.

²⁰ Child permanency refers to a final decision made on a case that may include children remaining safely with the parent(s) or in the custody of relative(s), or when necessary, termination of parental rights, at which point the case may be transferred to an adoption worker.

²¹ After intensive efforts to engage missing parents, shared decision-making is used to decide if and when to pursue alternative child permanency options.

Essential Component 11: Family-Centered Intervention	
START views the family unit as the client and focus of the entire team and aims to promote a nurturing parent-child relationship and improved parenting capacity.	
Fidelity Standards	
11a.	Family members ²² are engaged in START program services and receive intensive coordinated service delivery for their individual and/or familial treatment and/or case management needs.
11b.	Children receive timely developmental screenings and referrals for all indicated early intervention needs (e.g., physical, behavioral, cognitive, and socioemotional).
11c.	Family time (e.g., parent-child and/or sibling visits) for out-of-home cases is frequent, sustained, and of high quality thereby meeting or exceeding the MWGs.
11d.	Family mentors reinforce the attitude and skills needed for parenting in recovery.
11e.	Parents receive services that promote a nurturing parent-child relationship and improved parenting capacity.
11f.	START supervisors, workers, family mentors, and SUD/MH treatment providers use Motivational Interviewing ²³ to engage parents and families in services.
Rationale	
A family-centered approach recognizes that the family is the unit for optimally promoting both child and parent well-being and that children belong with their parents, siblings, and relatives when that is safe and possible. However, the effects of parental SUD/MH may compromise parent-child relationships, impair executive functioning levels needed to plan for a child's daily needs, and may result in a host of stressors affecting the family unit (e.g., trauma, shame, legal issues, unemployment, housing instability and/or homelessness, etc.). Because of these pervasive family needs, agencies should provide intensive coordinated service delivery to avoid overwhelming parents; service providers should balance concerns for child well-being and parental accountability with compassion and support for parents. START engages and serves both parents to benefit the children, and to expand the family's natural support system during early recovery. Each family member should receive a tailored, individualized case plan that outlines identified goals, objectives to be achieved, and services to be provided.	

²² The family unit as defined by the family may consist of custodial/non-custodial mothers and fathers, children, significant others, other relative/non-relative caregivers, and natural supports.

²³ Motivational Interviewing Network of Trainers (MINT). (2021, March 22). Understanding Motivational Interviewing. MINT Excellence in Motivational Interviewing. <https://motivationalinterviewing.org/understanding-motivational-interviewing>.



Ohio START

Minimum Work Guideline Standards: Definitions, Activities & Timeframes

This guidance document provides an overview of the Minimum Work Guidelines (MWG) as outlined in the National Sobriety Treatment and Recovery Teams (START) Model tailored for Ohio practice. As a children services-based intervention, START utilizes an intensive case management approach designed to keep children safely within the home while promoting parental recovery and capacity through quick access to substance use disorder (SUD) and mental health (MH) assessments and treatment services. Below is a description of the minimum contact standards to be carried out by your local START team. Please note, these guidelines are intended to define the minimum level of service delivery thereby allowing for local discretion for increased contact standards.

Definitions

START Children Services Supervisor: Provides supervision to the START worker and family peer mentor (FPM) delivering day-to-day guidance on children services case components, peer support services, and completion of MWGs. Provides oversight and support of the START dyad. Administers and assures compliance with all children services-related county, human resource and governmental policies, rules and statutes including those covered by local, state, and federal laws specific to the START team.

START Children Services Worker: START workers assess the ongoing risk and safety of children within families where there is concern for the co-occurrence of child abuse and/or neglect and parental SUDs. START workers develop and monitor service plans with families and provide or refer for services based on identified needs. Each START worker is paired with a FPM to jointly provide intensive case management and support to families.

Family Peer Mentor: The FPM is in long-term recovery from a SUD with experiences that sensitize them to child maltreatment and the effects of substance use on families. Each FPM is paired with a children services worker to form the START dyad that shares a caseload. FPMs provide intensive recovery support for parents, coaching on sober parenting, daily living skills, and help with navigating the children services system, to include facilitating the parent's integration into treatment and recovery communities.

Hiring Entity Family Peer Mentor Supervisor: When applicable, provides administrative supervision relevant to employment of the FPM and peer supervision for certification. Together with the children services supervisor, provides support for the FPM as they provide peer and recovery support services.

Family Team Meetings (FTM): Are an important part of the START Model for family engagement, family-centered practice, and collaboration with the family and between children services and treatment providers. At minimum, the structure of FTMs should align with the guidance outlined in the START Implementation and follow the Ohio START Family Team Meeting model.

MWG: Initial Shared Decision Making Meeting (SDMM)

Purpose of Activity	Team Member Responsibilities & Timeframes
This meeting focuses on child safety and family service delivery planning. The START team explains the START program, schedules the SUD/MH assessment, discusses/sets up drug testing, has parents sign release forms, introduces worker and FPM roles, and ensures a child safety plan is in place. If present, SUD/MH treatment provider/assessor gathers information relevant to SUD/MH assessment.	<ul style="list-style-type: none"> This is generally the first face-to-face contact START has with the family.
	<ul style="list-style-type: none"> The START supervisor, worker, and FPM are introduced to the family at the initial SDMM. The investigative/assessment worker and the BH provider, if available, should also be invited to this meeting.
	<ul style="list-style-type: none"> This meeting occurs within four calendar days of the referral and acceptance into START.
	<ul style="list-style-type: none"> These meetings should follow the Ohio START Family Team Meeting model. Initial SDMMs are facilitated by a neutral designated facilitator or the START supervisor.
	<ul style="list-style-type: none"> At or after this meeting, if agreeable, the parents should sign a release of information and if required by the site, a START consent to participate form.
	<ul style="list-style-type: none"> START teams should work to create a documented case flow that specifies how cases will move from referral to Ohio START and throughout the Ohio START process.

MWG: Transportation to Treatment

Purpose of Activity	Team Member Responsibilities & Timeframes
	Family Peer Mentor
Provides a warm handoff to the treatment provider, including introductions, orientation to treatment, and support as the parent begins treatment.	<ul style="list-style-type: none"> FPMs are responsible for accompanying and assisting the parent with transportation to the first four SUD treatment appointments (may include initial SUD/MH assessment). If the parent(s) does not want to be or cannot be transported by the FPM, the FPM should accompany the parent(s) to the treatment session or meet the parent(s) at the treatment facility.
	<ul style="list-style-type: none"> To and from treatment is one transport.
	<ul style="list-style-type: none"> Worker usually does not accompany FPM on treatment transports.
	<ul style="list-style-type: none"> Additional transports may be necessary, with START children services supervisor approval, such as when re-engaging parent in treatment, recovery support meeting(s), court, visits, medical, and FTMs.
	<ul style="list-style-type: none"> Consult with START children services supervisor to decide about extra transports.

MWG: Contact Standards for In-Home Cases

Purpose of Activity	Team Member Responsibilities & Timeframes
<p>Families affected by substance use and child abuse and/or neglect often have multiple risks (e.g., mental health, trauma, etc.) that require a great deal of behavioral change. Intensive efforts over a sustained period of time are necessary to adequately support behavioral change and stabilize the family structure and functioning. START uses intensive case management to support recovery and monitor progress. This includes conducting frequent face-to-face visits with the family.</p> <p>*Note: These guidelines are intended to define the minimum level of service delivery thereby allowing for state and/or local discretion for increased contact standards.</p>	Family Peer Mentor
	<ul style="list-style-type: none"> Weekly face-to-face contact with parent(s) for 90 days; two of the weekly contacts per month will occur in the home with the parent.
	<ul style="list-style-type: none"> First home visit must be within one week of the initial SDMM meeting; START worker and FPM should go together.
	<ul style="list-style-type: none"> A minimum of one contact per month will have the child(ren) present.
	<ul style="list-style-type: none"> A minimum of one contact per month will be unscheduled.
	<ul style="list-style-type: none"> Attempted contact with non-household/non-primary parent(s) will occur weekly for the first 90 days as needs are being assessed. At 90 days, the FPM, in consultation with the START supervisor and worker, will use clinical judgement and state policy to guide decisions on contact standards.
	<ul style="list-style-type: none"> START worker and FPM usually visit the family separately except for first visit, during a crisis and when the team deems it most appropriate to make joint visits.
	<ul style="list-style-type: none"> After 90 days, a minimum of twice per month (biweekly) face-to-face contact with parent; one of these biweekly contacts per month will occur in the home with parent and one will have the child(ren) present.
	START Worker
	<ul style="list-style-type: none"> Weekly face-to-face with parent for 60 days; two of the weekly contacts per month will occur in the home with parent and child(ren) present.
	<ul style="list-style-type: none"> First home visit must be within one week of the initial SDMM.
	<ul style="list-style-type: none"> After 60 days, a minimum of twice per month (biweekly) face-to-face contact with parent.
	<ul style="list-style-type: none"> Both biweekly contacts per month will occur in the home with parent and the child(ren) present.
	<ul style="list-style-type: none"> A minimum of one contact per month will be unscheduled.
	<ul style="list-style-type: none"> START worker and FPM usually visit the family separately except for first visit, during a crisis and when the team deems it most appropriate to make joint visits.
	<ul style="list-style-type: none"> Attempted contact with non-household/non-primary parent(s) will occur weekly for the first 60 days as needs are being assessed. At 60 days, the worker, in consultation with the START supervisor and FPM,

	will use clinical judgement and state policy to guide decisions on contact standards.
MWG: Contact Standards for Out-of-Home Placements	
Purpose of Activity	Team Member Responsibilities & Timeframes
<p>Families affected by substance use and child abuse/neglect often have multiple risks (e.g., mental health, trauma, etc.) that require a great deal of behavioral change. Intensive efforts over a sustained period of time are necessary to adequately support behavioral change and stabilize the family structure and functioning. START uses intensive case management to support recovery and monitor progress. This includes conducting frequent face-to-face visits with the family.</p> <p>*Note: These guidelines are intended to define the minimum level of service delivery thereby allowing for state and/or local discretion for increased contact standards.</p>	Family Peer Mentor
	<ul style="list-style-type: none"> Weekly face-to-face contact with parent(s); two of the weekly contacts per month will occur in the home with the parent.
	<ul style="list-style-type: none"> First home visit must be within one week of the initial SDMM meeting; START worker and FPM should go together.
	<ul style="list-style-type: none"> A minimum of one contact per month will be unscheduled.
	<ul style="list-style-type: none"> After 90 days, a minimum of twice per month (biweekly) face-to-face contact with parent; one of these biweekly contacts per month will occur in the home with the parent.
	<ul style="list-style-type: none"> FPM to visit children in foster care or relative/kinship placement with the START worker at least quarterly. Monthly is preferred when possible.
	<ul style="list-style-type: none"> Attempted contact with non-household/non-primary parent(s) will occur weekly for the first 90 days as needs are being assessed. At 90 days, the FPM, in consultation with the START supervisor and worker, will use clinical judgement and state policy to guide decisions on contact standards.
	START Worker
	<ul style="list-style-type: none"> Weekly face-to-face contact with parent (s), two of the weekly contacts per month will occur in the home with the parent.
	<ul style="list-style-type: none"> First home visit must be within one week of the initial SDMM meeting; START worker and FPM should go together.
	<ul style="list-style-type: none"> A minimum of one contact per month will be unscheduled.
	<ul style="list-style-type: none"> After 60 days, a minimum of twice per month (biweekly) face-to-face contact with parent; one of these biweekly contacts per month will occur in the home with the parent.
	<ul style="list-style-type: none"> Attempted contact with non-household/non-primary parent(s) will occur weekly for the first 60 days as needs are being assessed. At 60 days, the worker, in consultation with the START supervisor and FPM, will use clinical judgement and state policy to guide decisions on contact standards.
	<ul style="list-style-type: none"> Minimum of once per month face-to-face contact with all children in out-of-home placement.

	*Note: If parent resides with relative caregiver, or there is joint custody between parent and relative, follow in-home standards.
MWG: Contact Standards for Residential SUD Treatment	
Purpose of Activity	Team Member Responsibilities & Timeframes
Connecting with the parent and/or treatment facility staff allows the team to keep the parent engaged in START, support them in their recovery process, and build a relationship with the provider. This assists with effectively planning for discharge and transitioning the parent back into the community.	START Worker and Family Peer Mentor
	<ul style="list-style-type: none"> Minimum of one face-to-face visit per month with parent and/or treatment facility staff
	<ul style="list-style-type: none"> Weekly phone contact with the parent and/or treatment provider.
	<ul style="list-style-type: none"> Parent-child family time/visitation should happen in coordination with the facility and if possible, occur at minimum weekly.
MWG: Contact Standards for Special Considerations	
Purpose of Activity	Team Member Responsibilities & Timeframes
Contact standards may need to be adjusted depending on what is occurring within a case and to continuously engage the parent into START and/or support recovery.	<ul style="list-style-type: none"> After a return to use (i.e., relapse), return to weekly contact.
	<ul style="list-style-type: none"> When there is a change in a level of treatment.
	<ul style="list-style-type: none"> When a parent completes or re-enters treatment.
	<ul style="list-style-type: none"> When the parent is in out-of-region treatment.
	<ul style="list-style-type: none"> Re-engagement in treatment.
	<ul style="list-style-type: none"> After reunification/trial home visit, return to weekly contact.
	<ul style="list-style-type: none"> Supervisor and team consultation are required to decide on contact standards under all special circumstances.
MWG: Family Time/Parent-Child Visitation	
Purpose of Activity	Team Member Responsibilities & Timeframes
START supports family time for parents with their children that is frequent, sustained, high quality, and focused on parental capacity building for children served both in-home and out-of-home. When children are removed from their family of origin, frequent and quality visitation/family time is important to support reunification.	<ul style="list-style-type: none"> Family time should occur as often as possible.
	<ul style="list-style-type: none"> Minimum of once per week visitation/family time between parents and children who have been removed from their family of origin.
	<ul style="list-style-type: none"> The first visit is to occur within five days of child's removal from the family of origin.
	<ul style="list-style-type: none"> All changes in visitation agreement to be discussed with supervisor.
	<ul style="list-style-type: none"> *Note: Discussion of case/service plan objectives should not occur during parent-child visitation.

MWG: Family Team Meetings

Purpose of Activity	Team Member Responsibilities & Timeframes
<p>START abides by the mantra “Nothing about me without me,” and adheres to the principles of self-determination, encouraging a sense of autonomy and recognizes competence in others through sharing decisions. In turn, a voice in decisions empowers others toward competence, motivates change, and supports sustained behavior change.</p>	<ul style="list-style-type: none"> • Within 30 calendar days of referral to Ohio START the first family team meeting (FTM) should be held to align the case and treatment plan and to check on progress. • FTMs should include the START caseworker, FPM, BH provider, the family, and other formal and informal supports as designated by the family. • All required FTMs are led by a neutral facilitator trained in facilitation skills and independent from any direct responsibility for the case. If a neutral facilitator is not available, the START supervisor may facilitate the FTM.
	<ul style="list-style-type: none"> • Subsequent meetings are to be held at a minimum of every 90 days to support service planning.
	<ul style="list-style-type: none"> • Meetings should also be held as needed for any “crisis” (e.g., relapse, change in treatment, etc.), to prevent removal, prior to reunification, permanency change, transition in placement, and within 30 days prior to case closure.

MWG: Drug Testing

Purpose of Activity	Team Member Responsibilities & Timeframes
<p>Drug testing in children services is to support abstinence from substance use, monitor treatment progress, inform case planning, and provide documentation for court reports as needed. Drug tests alone do not provide a diagnosis or evidence of child safety and are not to be used by themselves as a basis for child removal, return, or visitation changes.</p>	<ul style="list-style-type: none"> • Minimum of weekly, random, observed drug tests while parent is in primary SUD treatment (residential treatment may test less frequently). Lab confirmation recommended.
	<ul style="list-style-type: none"> • After successful SUD treatment completion, minimum of every other week random drug tests. Lab confirmation recommended.
	<ul style="list-style-type: none"> • In the event of a return to substance use (i.e., relapse), drug tests will return to weekly until otherwise determined by START staff and treatment provider.
	<ul style="list-style-type: none"> • Tests may be requested more frequently at the discretion of the supervisor, worker, and FPM, incorporating the treatment provider’s recommendation.

MWG: Reunification & Case Closure

Purpose of Activity	Team Member Responsibilities & Timeframes
<p>The goal of START is to support the parent into early recovery, to keep the family unified and safe, and to develop parental capacity to care for children. These goals</p>	<ul style="list-style-type: none"> • For in-home cases: The worker and FPM should provide services to the family for a minimum of six months or until the parent(s) exhibit at least six months of sustained sobriety/early recovery and resolution of other safety/risk concerns has occurred before closing the family case.

require intensive and sustained intervention for a minimum of at least six months.	<ul style="list-style-type: none"> • For out-of-home cases: For children placed out of the home due to safety concerns, six months of sustained early recovery is required before reunification, along with 90 days of continued services and sustained recovery after reunification before case closure.
MWG: Contact Documentation	
Purpose of Activity	Team Member Responsibilities & Timeframes
Accurately recording all activities ensures case documentation supports case decisions and activities completed with the families.	<ul style="list-style-type: none"> • Completed weekly and audited randomly by supervisor on monthly basis.
MWG: Documentation of Participation in Services	
Purpose of Activity	Team Member Responsibilities & Timeframes
Frequent and regular communication supports alignment of case and treatment plan goals to support the parent reach and sustain recovery, promote family stability, and cross-agency collaboration.	<ul style="list-style-type: none"> • Release of information forms to be reviewed and updated, if needed, to support services at each FTM and as needed.
	<ul style="list-style-type: none"> • Weekly written updates on progress in SUD treatment are to be requested.
	<ul style="list-style-type: none"> • Other service provider updates will be requested and recorded monthly.
MWG: START Program Evaluation Data	
Purpose of Activity	Team Member Responsibilities & Timeframes
Program evaluation is viewed in START as a powerful catalyst to support quality implementation, system change, ongoing program improvement, and basic knowledge building. Adequate program evaluation is essential to sustainability of the model and accountability to funders and taxpayers.	<ul style="list-style-type: none"> • All required data is to be entered into the SACWIS system on a weekly basis by the caseworker. • Data is to be entered into the Needs Portal on a weekly basis by the caseworker and FPM as appropriate.
	<ul style="list-style-type: none"> • Children services supervisor to review monthly.
MWG: Supervisory Consultation	
Purpose of Activity	Team Member Responsibilities & Timeframes
The children services START supervisor uses clinical judgement and team consultation to increase or modify the intensity of service delivery based on current needs of START families.	<ul style="list-style-type: none"> • Each case must be formally consulted and documented monthly with children services supervisor, worker and FPM.
	<ul style="list-style-type: none"> • Individual supervision should also occur with both the worker and the FPM.
	<ul style="list-style-type: none"> • Hiring Entity FPM Supervisor and/or treatment provider partner may participate.

	<ul style="list-style-type: none"> • Informal consults occur as needed. • *Note: It is recommended the supervisor review documentation monthly for quality assurance.
Screening Tools and Assessment	
Purpose of Activity	Team Member Responsibilities & Timeframes
<p>Screening tools and assessments are integral to serving Ohio START families. These tools allow the START team to provide tailored services to meet families' needs.</p>	<ul style="list-style-type: none"> • The UNCOPE screening tool must be administered to each Ohio START family to determine eligibility for the program. • Caseworker will complete the child trauma screening tool within 30 calendar days of the START referral. • Behavioral Health Partner will complete a comprehensive Behavioral Health (BH) Assessment with the parent(s) and administer the adult trauma screen (ACE) as agreed to in the MOU between the agencies. If behavioral health partner does not administer the ACE screening tool, then the caseworker should do so.
MWG: Governance Structure	
Purpose of Activity	Team Member Responsibilities & Timeframes
<p>Because no single agency alone has the expertise and services needed to address the complex problems of families affected by substance use, the START Model is based on a strong collaboration with partners, especially SUD treatment providers. A governance structure supports shared values and goals, a common set of desired outcomes, and reduces barriers to implementation at the local level and when applicable, the state and/or regional level.</p>	<ul style="list-style-type: none"> • Leadership-level committee meetings are held as needed to guide START implementation. During the installation phase, the committee meets at least monthly and a minimum of quarterly thereafter.
	<ul style="list-style-type: none"> • The leadership-level committee is comprised of directors, managers, and supervisors from children services, SUD/MH treatment and/or the FPM hiring entity, and community partners. This group guides the implementation of START and related initiatives, sets guidelines, monitors progress, and addresses barriers.
	<ul style="list-style-type: none"> • Direct-line meetings are held monthly.
	<ul style="list-style-type: none"> • Direct-line meetings involve all START front-line staff, supervisors and management from SUD/MH treatment, and other community partners. • Direct-line meetings are working meetings to discuss service delivery, protocol development, program improvement planning, model fidelity, case consults and/or clarification on roles and communication feedback loops. These topics are intended to be ongoing discussions.

Prosecutor's Approval Page

Resolution No.

A Resolution of an Agreement between the Public Children Services Association of Ohio and Fairfield County Job & Family Services, Fairfield County Protective Services Division

(Fairfield County Job and Family Services)

Approved as to form on 11/3/2023 4:18:36 PM by Amy Brown-Thompson,



Amy Brown-Thompson
Prosecutor's Office
Fairfield County, Ohio

Resolution No. 2023-11.07.y

A Resolution of an Agreement between the Public Children Services Association of Ohio and Fairfield County Job & Family Services, Fairfield County Protective Services Division

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

WHEREAS, FCJFS is responsible for paying the Health Department for their Birth Certificate costs; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

71700300- 434410 Reimbursement - \$256.00

This amount represents monies owed to the Health Department for FCJFS's costs paid to the Health Department as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the Health Department for FCJFS's Birth Certificate costs

Memo expenditure as referenced in supporting documentation:

Vendor # 7482 Fairfield County Health Department

Account: 12207207-533000 Other Professional Services

Amount: \$256.00

Prepared by: Jenny Lewis, Eligibility Referral Specialist

cc: Jamie Ehorn, Fairfield County Health Department

Resolution No. 2023-11.07.z

A resolution to approve a memo exp./ memo receipt for the costs of Birth
Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072
Public Children's Services

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018

WHEREAS, Fairfield County Job & Family Services and the Fairfield County Child Support Enforcement Agency merged operations January 1, 2000, and

WHEREAS, Fairfield County Job & Family Services has been expending funds from the public assistance fund for costs attributable to the Child Support Enforcement Agency (CSEA) division, and

WHEREAS, the CSEA has received funds to cover these costs and such funds have been deposited in the CSEA fund (2015) as required, and

WHEREAS, it is necessary for the public assistance fund (2018) to recover the costs from the CSEA fund (2015), and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt, for costs owed to the PA fund:

12201807-434008 (Reimbursement from the CSEA) \$12,385.85

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the CSEA.

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12201507 900000 Reimburse Public Assistance

Amount: \$12,385.85

Subject to final quarterly reconciliation from ODJFS

Prepared by: *Josh Crawford Deputy Director JFS Finance*

cc: JFS Finance

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
Adult Protective Service JFSCAAPS								
	JFSSSF23 - GRF	JFSFA776		510050	0.00	85.87	0.00	85.87
		JFSFA776		887500	0.00	0.00	(1,533.66)	(1,533.66)
		JFSSAS700		887500	0.00	0.00	(73,886.24)	(73,886.24)
				Total:	0.00	85.87	(75,419.90)	(75,334.03)
	JFSSSF24 - GRF	JFSFA776		510050	121.06	310.87	900.00	1,331.93
		JFSSAS700	JFSSAS723	426053	(24.40)	(214.93)	(309.00)	(548.33)
		JFSSAS700	JFSSAS723	501001	24,310.28	25,764.04	23,951.43	74,025.75
		JFSSAS700	JFSSAS723	510050	20.13	0.00	0.00	20.13
		JFSSAS700	JFSSAS723	521092	827.06	2,574.21	737.15	4,138.42
				Total:	25,254.13	28,434.19	25,279.58	78,967.90
Benefit Bridge Non-TANF JFSCABNT								
	JFSSSF22 - GRF	JFSFA688		510050	0.00	273.78	0.00	273.78
				Total:	0.00	273.78	0.00	273.78
	JFSSSF23 - GRF	JFSFA681		510050	0.00	0.00	181.00	181.00
				Total:	0.00	0.00	181.00	181.00
Benefit Bridge TANF Admin JFSCABTA								
	JFSCTF23 - 3V60	JFSSAI105	JFSSAI124	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI105	JFSSAI124	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI105	JFSSAI124	510050	2.12	0.00	0.00	2.12
		JFSSAI105	JFSSAI124	521092	60.24	250.02	42.13	352.39
				Total:	2,527.88	2,798.36	2,409.24	7,735.48
Benefit Bridge TANF Reg JFSCABTR								
	JFSCTF22 - 3V60	JFSFA660		510050	304.30	0.00	0.00	304.30
		JFSFA661		510050	2,395.00	0.00	0.00	2,395.00
		JFSFA662		510050	592.58	0.00	392.75	985.33
		JFSFA663		510050	1,356.00	0.00	0.00	1,356.00
		JFSFA667		510050	800.00	0.00	0.00	800.00
		JFSFA669		426053	(70.00)	0.00	0.00	(70.00)
		JFSFA669		510050	10,655.05	846.48	0.00	11,501.53
				Total:	16,032.93	846.48	392.75	17,272.16
	JFSCTF23 - 3V60	JFSFA660		510050	0.00	1,423.00	0.00	1,423.00
		JFSFA661		510050	0.00	430.00	1,069.67	1,499.67
		JFSFA662		510050	0.00	1,081.65	1,166.25	2,247.90
		JFSFA663		510050	0.00	706.65	0.00	706.65
		JFSFA666		510050	0.00	1,505.08	0.00	1,505.08

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total			
JFSCTF23 - 3V60					0.00	150.00	1,250.00	1,400.00			
JFSFA667					426053	(48.02)	0.00	(48.02)			
JFSFA669					510050	2,034.66	3,938.73	5,973.39			
JFSSAI105					JFSSAI125	(11.97)	(136.88)	(82.06)	(230.91)		
JFSSAI105					JFSSAI125	501001	6,173.80	6,505.69	5,997.97	18,677.46	
JFSSAI105					JFSSAI125	510050	5.30	0.00	0.00	5.30	
JFSSAI105					JFSSAI125	521092	150.54	624.82	105.27	880.63	
Total:					6,317.67	14,276.65	13,445.83	34,040.15			
CCMEP TANF Reg - CDJFS Lead JFSCACMP											
JFSCTF23 - 3V60					203300	0.00	0.00	300.00	300.00		
JFSFA402					510050	0.00	1,057.01	0.00	1,057.01		
JFSFA403					510050	6,952.85	14,694.97	6,210.76	27,858.58		
JFSFA404					203300	0.00	0.00	29,084.94	29,084.94		
JFSFA404					203310	0.00	0.00	7,075.00	7,075.00		
JFSFA404					510050	14,191.57	28,512.91	17,148.32	59,852.80		
JFSSAI106					JFSSAI119	426053	(4.79)	(54.76)	(32.84)	(92.39)	
JFSSAI106					JFSSAI119	501001	2,470.31	2,603.10	2,399.95	7,473.36	
JFSSAI106					JFSSAI119	510050	2.12	0.00	0.00	2.12	
JFSSAI106					JFSSAI119	521092	60.24	250.02	42.13	352.39	
JFSSAI106					JFSSAI120	426053	(11.97)	(136.88)	(82.06)	(230.91)	
JFSSAI106					JFSSAI120	501001	6,173.80	6,505.69	5,997.97	18,677.46	
JFSSAI106					JFSSAI120	510050	5.30	0.00	0.00	5.30	
JFSSAI106					JFSSAI120	521092	150.54	624.82	105.27	880.63	
JFSSAI106					JFSSAI121	426053	(2.40)	(27.34)	(16.39)	(46.13)	
JFSSAI106					JFSSAI121	501001	1,233.19	1,299.48	1,198.07	3,730.74	
JFSSAI106					JFSSAI121	510050	1.06	0.00	0.00	1.06	
JFSSAI106					JFSSAI121	521092	30.08	124.81	21.03	175.92	
Total:					31,251.90	55,453.83	69,452.15	156,157.88			
Child Care Administration JFSCAADM											
JFSCCD23 - 3H70					JFSSAI500	JFSSAI503	426053	(2.40)	(27.34)	(16.39)	(46.13)
JFSSAI500					JFSSAI503	501001	1,233.19	1,299.48	1,198.07	3,730.74	
JFSSAI500					JFSSAI503	510050	1.06	0.00	0.00	1.06	
JFSSAI500					JFSSAI503	521092	30.08	124.81	21.03	175.92	
Total:					1,261.93	1,396.95	1,202.71	3,861.59			
Child Care Collections JFSCACCR											
JFSCCD23 - 3H70					JFSFA940	452525	(100.00)	(2,057.18)	(2,381.00)	(4,538.18)	
Total:					(100.00)	(2,057.18)	(2,381.00)	(4,538.18)			

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
Child Care Non-Admin JFSCACCA								
JFSCCD23 - 3H70		JFSSAI500		887500	0.00	0.00	(34,248.60)	(34,248.60)
		JFSSAI500	JFSSAI500	426053	(55.11)	(629.79)	(377.58)	(1,062.48)
		JFSSAI500	JFSSAI500	501001	28,406.52	29,933.64	27,597.55	85,937.71
		JFSSAI500	JFSSAI500	510050	24.37	0.00	0.00	24.37
		JFSSAI500	JFSSAI500	521092	692.66	2,874.92	484.40	4,051.98
		JFSSAI500	JFSSAI501	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI500	JFSSAI501	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI500	JFSSAI501	510050	2.12	0.00	0.00	2.12
		JFSSAI500	JFSSAI501	521092	60.24	250.02	42.13	352.39
		JFSSAI500	JFSSAI504	426053	(2.40)	(27.34)	(16.39)	(46.13)
		JFSSAI500	JFSSAI504	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI500	JFSSAI504	510050	1.06	0.00	0.00	1.06
		JFSSAI500	JFSSAI504	521092	30.08	124.81	21.03	175.92
Total:					32,858.25	36,374.08	(2,932.28)	66,300.05
Child Care Reimbursements JFSCACCS								
JFSSSF24 - GRF		JFSFA319		510051	0.00	513.00	0.00	513.00
Total:					0.00	513.00	0.00	513.00
Child Welfare Services JFSCACWS								
JFSSSF23 - GRF		JFSSAS760		887500	0.00	0.00	(303,192.68)	(303,192.68)
Total:					0.00	0.00	(303,192.68)	(303,192.68)
JFSSSF24 - GRF		JFSSAS760	JFSSAS753	426053	(12.20)	(107.49)	(154.53)	(274.22)
		JFSSAS760	JFSSAS753	501001	12,157.77	12,884.81	11,978.30	37,020.88
		JFSSAS760	JFSSAS753	510050	10.07	0.00	0.00	10.07
		JFSSAS760	JFSSAS753	521092	413.62	1,287.39	368.66	2,069.67
		JFSSAS760	JFSSAS761	426053	(120.64)	(1,062.77)	(1,527.90)	(2,711.31)
		JFSSAS760	JFSSAS761	501001	120,206.39	127,394.76	118,431.97	366,033.12
		JFSSAS760	JFSSAS761	510050	99.53	0.00	0.00	99.53
		JFSSAS760	JFSSAS761	521092	4,089.57	12,728.65	3,645.00	20,463.22
		JFSSAS760	JFSSAS764	426053	(9.49)	(83.57)	(120.14)	(213.20)
		JFSSAS760	JFSSAS764	501001	9,451.96	10,017.19	9,312.43	28,781.58
		JFSSAS760	JFSSAS764	510050	7.83	0.00	0.00	7.83
		JFSSAS760	JFSSAS764	521092	321.56	1,000.86	286.60	1,609.02
		JFSSAS760	JFSSAS769	426053	(260.29)	(2,292.85)	(3,296.34)	(5,849.48)
		JFSSAS760	JFSSAS769	501001	259,337.74	274,846.14	255,509.53	789,693.41
		JFSSAS760	JFSSAS769	510050	214.70	0.00	0.00	214.70
		JFSSAS760	JFSSAS769	521092	8,823.05	27,461.27	7,863.90	44,148.22

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
JFSSSF24 - GRF		JFSSAS760	JFSSAS770	426053	(28.46)	(250.75)	(360.49)	(639.70)
		JFSSAS760	JFSSAS770	501001	28,361.12	30,057.12	27,942.47	86,360.71
		JFSSAS760	JFSSAS770	510050	23.48	0.00	0.00	23.48
		JFSSAS760	JFSSAS770	521092	964.88	3,003.17	859.99	4,828.04
		JFSSAS760	JFSSAS771	426053	(17.62)	(155.24)	(223.18)	(396.04)
		JFSSAS760	JFSSAS771	501001	17,558.89	18,608.91	17,299.69	53,467.49
		JFSSAS760	JFSSAS771	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS771	521092	597.37	1,859.31	532.43	2,989.11
		JFSSAS760	JFSSAS778	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS778	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS778	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS778	521092	275.62	857.89	245.66	1,379.17
		JFSSAS760	JFSSAS780	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS780	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS780	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS780	521092	275.62	857.89	245.66	1,379.17
		JFSSAS760	JFSSAS781	426053	(5.42)	(47.75)	(68.65)	(121.82)
		JFSSAS760	JFSSAS781	501001	5,401.12	5,724.11	5,321.39	16,446.62
		JFSSAS760	JFSSAS781	510050	4.47	0.00	0.00	4.47
		JFSSAS760	JFSSAS781	521092	183.75	571.92	163.77	919.44
		JFSSAS760	JFSSAS784	426053	(17.62)	(155.24)	(223.18)	(396.04)
		JFSSAS760	JFSSAS784	501001	17,558.89	18,608.91	17,299.69	53,467.49
		JFSSAS760	JFSSAS784	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS784	521092	597.37	1,859.31	532.43	2,989.11
		JFSSAS760	JFSSAS787	426053	(2.71)	(23.88)	(34.33)	(60.92)
		JFSSAS760	JFSSAS787	501001	2,700.56	2,862.05	2,660.69	8,223.30
		JFSSAS760	JFSSAS787	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS787	521092	91.87	285.96	81.89	459.72
		JFSSAS760	JFSSAS797	426053	(2.71)	(23.88)	(34.33)	(60.92)
		JFSSAS760	JFSSAS797	501001	2,700.56	2,862.05	2,660.69	8,223.30
		JFSSAS760	JFSSAS797	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS797	521092	91.87	285.96	81.89	459.72
		JFSSAS760	JFSSAS798	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS798	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS798	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS798	521092	275.62	857.89	245.66	1,379.17

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
	JFSSSF24 - GRF	JFSSAS760	JFSSAS799	426053	(1.35)	(11.93)	(17.15)	(30.43)
		JFSSAS760	JFSSAS799	501001	1,350.28	1,431.03	1,330.35	4,111.66
		JFSSAS760	JFSSAS799	510050	1.12	0.00	0.00	1.12
		JFSSAS760	JFSSAS799	521092	45.94	142.98	40.94	229.86
				Total:	518,049.96	579,685.77	502,518.76	1,600,254.49
Community & Protective Service JFSCACPS								
	JFSFSF23 - GRF	JFSFA310		510050	0.00	55,697.10	0.00	55,697.10
		JFSFA595		887500	0.00	0.00	75,419.90	75,419.90
				Total:	0.00	55,697.10	75,419.90	131,117.00
CSEA Transfer JFSCACSX								
	JFSOLS24 - GRF	JFSFA050		426053	(81.75)	(1,355.96)	(1,964.16)	(3,401.87)
		JFSFA050		501001	13,504.61	14,267.40	13,402.34	41,174.35
		JFSFA050		510050	127.95	0.00	0.00	127.95
		JFSFA050		521092	1,212.02	13,012.27	947.67	15,171.96
				Total:	14,762.83	25,923.71	12,385.85	53,072.39
CSEA TRANSFER TO PA JFSCACTR								
	JFSOLS24 - GRF	JFSFA907		471000	(19,453.13)	0.00	(40,682.45)	(60,135.58)
				Total:	(19,453.13)	0.00	(40,682.45)	(60,135.58)
Employee Training Incentive JFSCAETI								
	JFSSSF22 - GRF	JFSFA185		887500	0.00	0.00	14,181.92	14,181.92
				Total:	0.00	0.00	14,181.92	14,181.92
FAET - 100% JFSCAFST								
	JFSCF123 - 3840	JFSFA220		501001	0.00	0.00	(11,577.83)	(11,577.83)
		JFSSAI300	JFSSAI308	426053	(7.18)	(82.11)	(49.23)	(138.52)
		JFSSAI300	JFSSAI308	501001	3,703.49	3,902.58	3,598.02	11,204.09
		JFSSAI300	JFSSAI308	510050	3.18	0.00	0.00	3.18
		JFSSAI300	JFSSAI308	521092	90.30	374.82	63.15	528.27
				Total:	3,789.79	4,195.29	(7,965.89)	19.19
FAET - 50% JFSCAFSAO								
	JFSCF523 - 3840	JFSFA217		501001	0.00	0.00	5,788.91	5,788.91
				Total:	0.00	0.00	5,788.91	5,788.91
	JFSOLF23 - GRF	JFSFA217		501001	0.00	0.00	5,788.92	5,788.92
		JFSFA217		887500	0.00	0.00	(14,181.92)	(14,181.92)
				Total:	0.00	0.00	(8,393.00)	(8,393.00)
Food Assistance Earnings JFSCAFSE								
	JFSSSF24 - 5B60	JFSFA163		471000	(13,525.72)	0.00	(49,780.63)	(63,306.35)
				Total:	(13,525.72)	0.00	(49,780.63)	(63,306.35)

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
	JFSCFB23 - 3840	JFSSAI300	JFSSAI300	426053	(33.54)	(383.33)	(229.82)	(646.69)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,219.66	16,797.76	52,307.58
		JFSSAI300	JFSSAI300	510050	14.83	0.00	0.00	14.83
		JFSSAI300	JFSSAI300	521092	421.59	1,749.86	294.82	2,466.27
		JFSSAI300	JFSSAI302	426053	(19.16)	(219.02)	(131.31)	(369.49)
		JFSSAI300	JFSSAI302	501001	9,879.24	10,410.35	9,597.90	29,887.49
		JFSSAI300	JFSSAI302	510050	8.47	0.00	0.00	8.47
		JFSSAI300	JFSSAI302	521092	240.88	999.83	168.46	1,409.17
				Total:	27,802.47	30,777.35	26,497.81	85,077.63
	JFSOLS24 - GRF	JFSFA751		885500	8,803.88	8,803.88	8,803.88	26,411.64
				Total:	8,803.88	8,803.88	8,803.88	26,411.64
<u>Food Assistance Refunds JFSCAFSR</u>								
	JFSSFB23B - 3840	JFSFA980		470604	(12,196.87)	(13,936.02)	(6,483.73)	(32,616.62)
				Total:	(12,196.87)	(13,936.02)	(6,483.73)	(32,616.62)
<u>Income Maintenance JFSCASIM</u>								
	JFSFSF23 - GRF	JFSFA309		510050	0.00	283,606.84	0.00	283,606.84
				Total:	0.00	283,606.84	0.00	283,606.84
	JFSFSF24 - GRF	JFSFA750		887500	(8,803.88)	(8,803.88)	(8,803.88)	(26,411.64)
		JFSSAI300	JFSSAI300	426053	(33.55)	(383.34)	(229.82)	(646.71)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,219.67	16,797.76	52,307.59
		JFSSAI300	JFSSAI300	510050	14.84	0.00	0.00	14.84
		JFSSAI300	JFSSAI300	521092	421.61	1,749.88	294.85	2,466.34
		JFSSAI300	JFSSAI302	426053	(19.17)	(219.04)	(131.32)	(369.53)
		JFSSAI300	JFSSAI302	501001	9,879.26	10,410.35	9,597.91	29,887.52
		JFSSAI300	JFSSAI302	510050	8.48	0.00	0.00	8.48
		JFSSAI300	JFSSAI302	521092	240.91	999.85	168.47	1,409.23
				Total:	18,998.66	21,973.49	17,693.97	58,666.12
<u>Medicaid Incentives JFSCAMDI</u>								
	MCDFMP23 - 3F01	JFSFA161		471000	0.00	0.00	(96.14)	(96.14)
				Total:	0.00	0.00	(96.14)	(96.14)
<u>Medicaid Income Maintenance JFSCAMIM</u>								
	MCDSMT24 - GRF	JFSFA650		887500	(12,027.38)	(12,027.38)	(12,027.38)	(36,082.14)
		JFSSAI200	JFSSAI210	426053	(31.80)	(298.83)	(2.75)	(333.38)
		JFSSAI200	JFSSAI210	501001	20,781.79	21,893.40	20,146.72	62,821.91
		JFSSAI200	JFSSAI210	521092	371.45	318.66	244.43	934.54
		JFSSAI200	JFSSAI211	426053	(11.99)	(136.92)	(82.10)	(231.01)
		JFSSAI200	JFSSAI211	501001	6,175.77	6,507.77	5,999.88	18,683.42

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

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Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July	August	September	Total	
					(Submit To OAKS)	(Submit To OAKS)	(Submit To OAKS)		
MCDSMT24 - GRF		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30	
		JFSSAI200	JFSSAI211	521092	150.59	625.03	105.32	880.94	
		JFSSAI200X	JFSSAI210X	426053	(25.06)	(415.59)	(601.99)	(1,042.64)	
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,372.76	4,107.61	12,619.32	
		JFSSAI200X	JFSSAI210X	510050	39.20	0.00	0.00	39.20	
		JFSSAI200X	JFSSAI210X	521092	371.45	3,988.05	290.46	4,649.96	
		JFSSAI201	JFSSAI210	426053	(42.09)	(481.01)	(288.38)	(811.48)	
		JFSSAI201	JFSSAI210	501001	21,695.85	22,862.20	21,077.99	65,636.04	
		JFSSAI201	JFSSAI210	510050	18.62	0.00	0.00	18.62	
		JFSSAI201	JFSSAI210	521092	529.02	2,195.76	369.96	3,094.74	
		JFSSAI201	JFSSAI211	426053	(0.57)	(6.49)	(3.90)	(10.96)	
		JFSSAI201	JFSSAI211	501001	292.76	308.50	284.42	885.68	
		JFSSAI201	JFSSAI211	510050	0.25	0.00	0.00	0.25	
		JFSSAI201	JFSSAI211	521092	7.14	29.62	4.99	41.75	
		JFSSAI201	JFSSAI214	426053	(0.57)	(6.49)	(3.90)	(10.96)	
		JFSSAI201	JFSSAI214	501001	292.76	308.50	284.42	885.68	
		JFSSAI201	JFSSAI214	510050	0.25	0.00	0.00	0.25	
		JFSSAI201	JFSSAI214	521092	7.14	29.62	4.99	41.75	
	Total:					42,738.83	50,067.16	39,910.79	132,716.78
	Medicaid JFSCAMDC								
JFSOLS24 - GRF	JFSFA651			885500	12,027.38	12,027.38	12,027.38	36,082.14	
		Total:				12,027.38	12,027.38	12,027.38	36,082.14
MCDFMT23 - 3F01	JFSSAI200	JFSSAI210	426053	(95.42)	(896.50)	(8.25)	(1,000.17)		
	JFSSAI200	JFSSAI210	501001	62,345.36	65,680.18	60,440.14	188,465.68		
	JFSSAI200	JFSSAI210	521092	1,114.36	955.96	733.29	2,803.61		
	JFSSAI200	JFSSAI211	426053	(11.97)	(136.92)	(82.08)	(230.97)		
	JFSSAI200	JFSSAI211	501001	6,175.75	6,507.75	5,999.88	18,683.38		
	JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30		
	JFSSAI200	JFSSAI211	521092	150.58	625.02	105.30	880.90		
	JFSSAI200X	JFSSAI210X	426053	(25.05)	(415.58)	(601.98)	(1,042.61)		
	JFSSAI200X	JFSSAI210X	501001	4,138.95	4,372.75	4,107.60	12,619.30		
	JFSSAI200X	JFSSAI210X	510050	39.19	0.00	0.00	39.19		
	JFSSAI200X	JFSSAI210X	521092	371.44	3,988.04	290.45	4,649.93		
	Total:				74,208.49	80,680.70	70,984.35	225,873.54	
	Medicaid NET Federal JFSCAMNF								
MCDFMT23 - 3F01	JFSFA850		510050	64,870.26	52,126.42	64,902.92	181,899.60		

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LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July	August	September	Total
					(Submit To OAKS)	(Submit To OAKS)	(Submit To OAKS)	
	MCDFMT23 - 3F01	JFSSAI200	JFSSAI217	426053	(5.98)	(68.44)	(41.03)	(115.45)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,252.84	2,998.98	9,338.72
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.40	52.63	440.30
		Total:			68,029.10	55,623.22	67,913.50	191,565.82
	MCDSMT24 - GRF	JFSFA850		510050	64,870.26	52,126.43	64,902.92	181,899.61
		JFSSAI200	JFSSAI217	426053	(5.99)	(68.44)	(41.03)	(115.46)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,252.85	2,998.99	9,338.74
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.42	52.64	440.33
Total:			68,029.09	55,623.26	67,913.52	191,565.87		
<u>Medicaid Refunds JFSCAMDR</u>								
MCDFMP23 - 3F01	JFSFA985		451502	(325.48)	(50.00)	(170.24)	(545.72)	
	JFSFA985		510051	9.98	0.00	0.00	9.98	
	Total:			(315.50)	(50.00)	(170.24)	(535.74)	
<u>Medicaid Unwinding Regular JFSCAMUR</u>								
JFSSSTFO - 5CV3	JFSSAI203	JFSSAI229	426053	(9.59)	(109.54)	(65.67)	(184.80)	
	JFSSAI203	JFSSAI229	501001	4,940.61	5,206.21	4,799.91	14,946.73	
	JFSSAI203	JFSSAI229	510050	4.24	0.00	0.00	4.24	
	JFSSAI203	JFSSAI229	521092	120.46	500.02	84.25	704.73	
	Total:			5,055.72	5,596.69	4,818.49	15,470.90	
<u>Non-Reimbursable Expenditures JFSCANNR</u>								
JFSOLS24 - GRF	JFSFA899		592003	(193.75)	(193.75)	(193.75)	(581.25)	
	JFSFA899		426053	(18,044.60)	0.00	0.00	(18,044.60)	
	JFSFA899		501001	5,873.92	3,948.43	3,996.71	13,819.06	
	JFSFA899		510050	16,110.49	(1,979.03)	2,137.49	16,268.95	
	JFSFA903		471000	(131,429.46)	(34,479.72)	(54,651.77)	(220,560.95)	
Total:			(127,683.40)	(32,704.07)	(48,711.32)	(209,098.79)		
<u>Ohio APS Program-APR JFSCAOAP</u>								
JFSCEB21 - 3950	JFSFA738		510050	0.00	35.20	4,655.41	4,690.61	
	Total:			0.00	35.20	4,655.41	4,690.61	
<u>PCSA TRANSFER TO PA JFSCAPTR</u>								
JFSOLS24 - GRF	JFSFA905		471000	(751,004.91)	0.00	0.00	(751,004.91)	
	Total:			(751,004.91)	0.00	0.00	(751,004.91)	
<u>RMS CCMEP WIOA Youth Out Sch JFSCAYOU</u>								
JFSOLS24 - GRF	JFSSAI400	JFSSAI424	426053	(7.18)	(82.11)	(49.23)	(138.52)	
	JFSSAI400	JFSSAI424	501001	3,703.49	3,902.58	3,598.02	11,204.09	

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	JFSOLS24 - GRF	JFSSAI400	JFSSAI424	510050	3.18	0.00	0.00	3.18
		JFSSAI400	JFSSAI424	521092	90.30	374.82	63.15	528.27
			Total:		3,789.79	4,195.29	3,611.94	11,597.02
<u>RMS Reemploy Srv Elig Assess JFSCARSP</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI489	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI400	JFSSAI489	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI400	JFSSAI489	510050	10.60	0.00	0.00	10.60
		JFSSAI400	JFSSAI489	521092	301.17	1,250.05	210.62	1,761.84
			Total:		12,639.33	13,991.73	12,046.20	38,677.26
<u>RMS WIOA DISLOCATED WORKER JFSCAWEI</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI417	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI400	JFSSAI417	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI400	JFSSAI417	510050	2.12	0.00	0.00	2.12
		JFSSAI400	JFSSAI417	521092	60.24	250.02	42.13	352.39
			Total:		2,527.88	2,798.36	2,409.24	7,735.48
<u>SNAP American Rescue Plan Act JFSCARPA</u>								
	JFSCFJ23 - 3840	JFSFA622S		510050	4,385.29	0.00	0.00	4,385.29
			Total:		4,385.29	0.00	0.00	4,385.29
<u>STATE CHILDREN HEALTH INC PROG JFSCASCH</u>								
	MCDFSH23 - 3F01	JFSSAI201	JFSSAI210	426053	(132.11)	(1,509.69)	(905.12)	(2,546.92)
		JFSSAI201	JFSSAI210	501001	68,094.27	71,754.96	66,155.04	206,004.27
		JFSSAI201	JFSSAI210	510050	58.43	0.00	0.00	58.43
		JFSSAI201	JFSSAI210	521092	1,660.38	6,891.56	1,161.15	9,713.09
		JFSSAI201	JFSSAI211	426053	(1.79)	(20.37)	(12.21)	(34.37)
		JFSSAI201	JFSSAI211	501001	918.85	968.24	892.68	2,779.77
		JFSSAI201	JFSSAI211	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI211	521092	22.42	93.01	15.68	131.11
		JFSSAI201	JFSSAI214	426053	(1.79)	(20.37)	(12.21)	(34.37)
		JFSSAI201	JFSSAI214	501001	918.85	968.24	892.68	2,779.77
		JFSSAI201	JFSSAI214	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI214	521092	22.42	93.01	15.68	131.11
			Total:		71,561.51	79,218.59	68,203.37	218,983.47
	MCDFSH23CV - 3F01	JFSSAI201	JFSSAI210	426053	(3.10)	(35.46)	(21.26)	(59.82)
		JFSSAI201	JFSSAI210	501001	1,599.32	1,685.29	1,553.77	4,838.38
		JFSSAI201	JFSSAI210	510050	1.37	0.00	0.00	1.37
		JFSSAI201	JFSSAI210	521092	39.00	161.86	27.28	228.14
		JFSSAI201	JFSSAI211	426053	(0.04)	(0.48)	(0.28)	(0.80)

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	MCDFSH23CV - 3F01	JFSSAI201	JFSSAI211	501001	21.58	22.74	20.97	65.29
		JFSSAI201	JFSSAI211	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI211	521092	0.52	2.18	0.36	3.06
		JFSSAI201	JFSSAI214	426053	(0.04)	(0.48)	(0.28)	(0.80)
		JFSSAI201	JFSSAI214	501001	21.58	22.74	20.97	65.29
		JFSSAI201	JFSSAI214	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI214	521092	0.52	2.18	0.36	3.06
				Total:	1,680.75	1,860.57	1,601.89	5,143.21
<u>TANF ADC Collections JFSCATAC</u>								
	JFSSTF23B - 3V60	JFSFA912		451502	(297.00)	(162.14)	(190.00)	(649.14)
				Total:	(297.00)	(162.14)	(190.00)	(649.14)
<u>TANF Administration JFSCACC2</u>								
	JFSCTF23 - 3V60	JFSFA120		510050	0.00	0.00	545.92	545.92
		JFSFA346		887500	0.00	0.00	34,248.60	34,248.60
		JFSSAI100	JFSSAI116	426053	(16.77)	(191.64)	(114.90)	(323.31)
		JFSSAI100	JFSSAI116	501001	8,644.09	9,108.79	8,397.93	26,150.81
		JFSSAI100	JFSSAI116	510050	7.42	0.00	0.00	7.42
		JFSSAI100	JFSSAI116	521092	210.78	874.84	147.41	1,233.03
		JFSSAI102	JFSSAI100	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI102	JFSSAI100	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI102	JFSSAI100	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI100	521092	301.17	1,250.05	210.62	1,761.84
				Total:	21,484.85	23,783.72	55,271.16	100,539.73
<u>TANF Regular JFSCATER</u>								
	JFSCTF23 - 3V60	JFSFA104		510051	0.00	142,877.35	37,594.77	180,472.12
		JFSFA170		510050	649.62	11,656.83	525.64	12,832.09
		JFSFA171		510050	2,360.00	8,208.30	14,248.32	24,816.62
		JFSFA172		510050	2,725.33	7,424.55	3,123.91	13,273.79
		JFSFA242		510050	1,100.29	221.98	759.20	2,081.47
		JFSFA440		510050	4,496.00	1,120.00	304.00	5,920.00
		JFSSAI100	JFSSAI117	426053	(21.56)	(246.42)	(147.74)	(415.72)
		JFSSAI100	JFSSAI117	501001	11,114.40	11,711.90	10,797.88	33,624.18
		JFSSAI100	JFSSAI117	510050	9.54	0.00	0.00	9.54
		JFSSAI100	JFSSAI117	521092	271.00	1,124.84	189.52	1,585.36
		JFSSAI102	JFSSAI105	426053	(2.42)	(27.34)	(16.36)	(46.12)
		JFSSAI102	JFSSAI105	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI102	JFSSAI105	510050	1.06	0.00	0.00	1.06

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
JFSCTF23 - 3V60		JFSSAI102	JFSSAI105	521092	30.08	124.81	21.03	175.92
		JFSSAI102	JFSSAI114	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI102	JFSSAI114	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI102	JFSSAI114	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI114	521092	301.17	1,250.05	210.62	1,761.84
		JFSSAI102	JFSSAI115	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI102	JFSSAI115	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI102	JFSSAI115	510050	2.12	0.00	0.00	2.12
		JFSSAI102	JFSSAI115	521092	60.24	250.02	42.13	352.39
Total:					39,133.74	202,286.37	83,053.68	324,473.79
TANF SUMMER YOUTH JFSCATSE								
JFSCTF23 - 3V60		JFSFA128		510050	11,156.33	16,100.43	14,600.82	41,857.58
Total:					11,156.33	16,100.43	14,600.82	41,857.58
Title XX - Transfer Subsidy JFSCAXXT								
JFSCTX23 - 3V60		JFSFA457		887500	0.00	0.00	287,705.17	287,705.17
Total:					0.00	0.00	287,705.17	287,705.17
Title XX - Base Subsidy JFSCAXXB								
JFSCSS23 - 3960		JFSFA456		887500	0.00	0.00	15,487.51	15,487.51
		JFSSAI700	JFSSAI701	426053	(14.37)	(164.30)	(98.50)	(277.17)
		JFSSAI700	JFSSAI701	501001	7,410.91	7,809.31	7,199.86	22,420.08
		JFSSAI700	JFSSAI701	510050	6.36	0.00	0.00	6.36
		JFSSAI700	JFSSAI701	521092	180.71	750.04	126.38	1,057.13
Total:					7,583.61	8,395.05	22,715.25	38,693.91
WEEKLY DRAW DEPOSITS FOR PA JFSCAWKD								
JFSOLS24 - GRF		JFSFA908		470950	(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
Total:					(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
WIA TRANSFER TO PA JFSCAWTR								
JFSOLS24 - GRF		JFSFA906		471000	(93,515.42)	0.00	(92,884.81)	(186,400.23)
Total:					(93,515.42)	0.00	(92,884.81)	(186,400.23)
LAA23 Total:					(739,628.01)	1,373,285.61	955,812.35	1,589,469.95
Grand Total:					(739,628.01)	1,373,285.61	955,812.35	1,589,469.95

Resolution No. 2023-11.07.aa

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2072 Fairfield County Job and Family Services - PCSA

WHEREAS, the Board of Commissioners pay CORSA directly the liability insurance for Fairfield County Job and Family Services – PCSA (FCJFS's); and

WHEREAS, FCJFS is responsible for reimbursing the General Fund for their share of costs; and

WHEREAS, FCJFS needs to reimburse the General Fund by using account code 530307 ; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

00100110 438004 Insurance Reimbursement - \$6,419.00

This amount represents monies owed to the General Fund for FCJFS's share of liability costs originally paid by the Board of Commissioners as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the General Fund for FCJFS's share of costs

Memo expenditure as referenced in supporting documentation:

Vendor # 2280 Fairfield County Commissioners

Account: _12207207-552020_Corsa Ins. – Foster Parent \$6,419.00

Prepared by: Annette Mash-Smith Fiscal Specialist
cc: Staci Knisley, Commissioners' Office

2023 LIABILITY INSURANCE

Coverage Allocation - May 1, 2023

Property
Auto
General Liability
Public Officials Liability
Law Enforcement Liability - Jail
Law Enforcement Liability - Non Jail
Foster Parents Liability
TOTAL

Total Covered Value - PROPERTY
Total # of Vehicles
Total of All Covered Dept - PAYROLL
Total of All Covered Dept - PUBLIC OFFICIAL PAYROLL

VCE - Actual	
2023 - May 2024	
	\$173,959.00
	\$89,013.00
	\$52,784.00
	\$41,592.00
	\$98,701.00
	\$82,174.00
	\$6,419.00
	\$544,642.00
See worksheet	
	355
	\$48,093,761.00
	\$48,093,761.00

Resolution No. 2023-11.07.bb

A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2072 Fairfield County Job and Family Services - PCSA

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

WHEREAS, Fairfield County Job & Family Services and the Fairfield County Children Services Agency merged operations effective October 1, 1995, and

WHEREAS, Fairfield County Job & Family Services expended funds and expects to expend funds from the public assistance fund for costs attributable to the Children Services division of Job and Family Services, and

WHEREAS, the Children Services division has received funds to cover these costs and such funds have been deposited in the children services fund (2072) as required, and

WHEREAS, it is necessary for the public assistance fund (2018) to recover costs from the children services fund (2072),

NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS,
COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Auditor reflect the following memo receipt:

12201807-434007 REIMCS (Reimbursement from Children Services)

\$ 502,518.76

This amount represents costs owed to the PA fund.

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the Children Services division.

2023-11.07.cc

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12207207 900000 reimburse Public Assistance

Amount: \$ 502,518.76

Subject to final quarterly reconciliation from ODJFS

Prepared by: Josh Crawford, Deputy Director of JFS Finance

Cc: JFS Finance

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
Adult Protective Service JFSCAAPS								
	JFSSSF23 - GRF	JFSFA776		510050	0.00	85.87	0.00	85.87
		JFSFA776		887500	0.00	0.00	(1,533.66)	(1,533.66)
		JFSSAS700		887500	0.00	0.00	(73,886.24)	(73,886.24)
				Total:	0.00	85.87	(75,419.90)	(75,334.03)
	JFSSSF24 - GRF	JFSFA776		510050	121.06	310.87	900.00	1,331.93
		JFSSAS700	JFSSAS723	426053	(24.40)	(214.93)	(309.00)	(548.33)
		JFSSAS700	JFSSAS723	501001	24,310.28	25,764.04	23,951.43	74,025.75
		JFSSAS700	JFSSAS723	510050	20.13	0.00	0.00	20.13
		JFSSAS700	JFSSAS723	521092	827.06	2,574.21	737.15	4,138.42
				Total:	25,254.13	28,434.19	25,279.58	78,967.90
Benefit Bridge Non-TANF JFSCABNT								
	JFSSSF22 - GRF	JFSFA688		510050	0.00	273.78	0.00	273.78
				Total:	0.00	273.78	0.00	273.78
	JFSSSF23 - GRF	JFSFA681		510050	0.00	0.00	181.00	181.00
				Total:	0.00	0.00	181.00	181.00
Benefit Bridge TANF Admin JFSCABTA								
	JFSCTF23 - 3V60	JFSSAI105	JFSSAI124	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI105	JFSSAI124	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI105	JFSSAI124	510050	2.12	0.00	0.00	2.12
		JFSSAI105	JFSSAI124	521092	60.24	250.02	42.13	352.39
				Total:	2,527.88	2,798.36	2,409.24	7,735.48
Benefit Bridge TANF Reg JFSCABTR								
	JFSCTF22 - 3V60	JFSFA660		510050	304.30	0.00	0.00	304.30
		JFSFA661		510050	2,395.00	0.00	0.00	2,395.00
		JFSFA662		510050	592.58	0.00	392.75	985.33
		JFSFA663		510050	1,356.00	0.00	0.00	1,356.00
		JFSFA667		510050	800.00	0.00	0.00	800.00
		JFSFA669		426053	(70.00)	0.00	0.00	(70.00)
		JFSFA669		510050	10,655.05	846.48	0.00	11,501.53
				Total:	16,032.93	846.48	392.75	17,272.16
	JFSCTF23 - 3V60	JFSFA660		510050	0.00	1,423.00	0.00	1,423.00
		JFSFA661		510050	0.00	430.00	1,069.67	1,499.67
		JFSFA662		510050	0.00	1,081.65	1,166.25	2,247.90
		JFSFA663		510050	0.00	706.65	0.00	706.65
		JFSFA666		510050	0.00	1,505.08	0.00	1,505.08

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
JFSCTF23 - 3V60								
		JFSFA667		510050	0.00	150.00	1,250.00	1,400.00
		JFSFA669		426053	0.00	(48.02)	0.00	(48.02)
		JFSFA669		510050	0.00	2,034.66	3,938.73	5,973.39
		JFSSAI105	JFSSAI125	426053	(11.97)	(136.88)	(82.06)	(230.91)
		JFSSAI105	JFSSAI125	501001	6,173.80	6,505.69	5,997.97	18,677.46
		JFSSAI105	JFSSAI125	510050	5.30	0.00	0.00	5.30
		JFSSAI105	JFSSAI125	521092	150.54	624.82	105.27	880.63
Total:					6,317.67	14,276.65	13,445.83	34,040.15
CCMEP TANF Reg - CDJFS Lead JFSCACMP								
JFSCTF23 - 3V60								
		JFSFA402		203300	0.00	0.00	300.00	300.00
		JFSFA402		510050	0.00	1,057.01	0.00	1,057.01
		JFSFA403		510050	6,952.85	14,694.97	6,210.76	27,858.58
		JFSFA404		203300	0.00	0.00	29,084.94	29,084.94
		JFSFA404		203310	0.00	0.00	7,075.00	7,075.00
		JFSFA404		510050	14,191.57	28,512.91	17,148.32	59,852.80
		JFSSAI106	JFSSAI119	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI106	JFSSAI119	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI106	JFSSAI119	510050	2.12	0.00	0.00	2.12
		JFSSAI106	JFSSAI119	521092	60.24	250.02	42.13	352.39
		JFSSAI106	JFSSAI120	426053	(11.97)	(136.88)	(82.06)	(230.91)
		JFSSAI106	JFSSAI120	501001	6,173.80	6,505.69	5,997.97	18,677.46
		JFSSAI106	JFSSAI120	510050	5.30	0.00	0.00	5.30
		JFSSAI106	JFSSAI120	521092	150.54	624.82	105.27	880.63
		JFSSAI106	JFSSAI121	426053	(2.40)	(27.34)	(16.39)	(46.13)
		JFSSAI106	JFSSAI121	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI106	JFSSAI121	510050	1.06	0.00	0.00	1.06
		JFSSAI106	JFSSAI121	521092	30.08	124.81	21.03	175.92
Total:					31,251.90	55,453.83	69,452.15	156,157.88
Child Care Administration JFSCAADM								
JFSCCD23 - 3H70								
		JFSSAI500	JFSSAI503	426053	(2.40)	(27.34)	(16.39)	(46.13)
		JFSSAI500	JFSSAI503	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI500	JFSSAI503	510050	1.06	0.00	0.00	1.06
		JFSSAI500	JFSSAI503	521092	30.08	124.81	21.03	175.92
Total:					1,261.93	1,396.95	1,202.71	3,861.59
Child Care Collections JFSCACCR								
JFSCCD23 - 3H70								
		JFSFA940		452525	(100.00)	(2,057.18)	(2,381.00)	(4,538.18)
Total:					(100.00)	(2,057.18)	(2,381.00)	(4,538.18)

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
Child Care Non-Admin JFSCACCA								
JFSCCD23 - 3H70		JFSSAI500		887500	0.00	0.00	(34,248.60)	(34,248.60)
		JFSSAI500	JFSSAI500	426053	(55.11)	(629.79)	(377.58)	(1,062.48)
		JFSSAI500	JFSSAI500	501001	28,406.52	29,933.64	27,597.55	85,937.71
		JFSSAI500	JFSSAI500	510050	24.37	0.00	0.00	24.37
		JFSSAI500	JFSSAI500	521092	692.66	2,874.92	484.40	4,051.98
		JFSSAI500	JFSSAI501	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI500	JFSSAI501	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI500	JFSSAI501	510050	2.12	0.00	0.00	2.12
		JFSSAI500	JFSSAI501	521092	60.24	250.02	42.13	352.39
		JFSSAI500	JFSSAI504	426053	(2.40)	(27.34)	(16.39)	(46.13)
		JFSSAI500	JFSSAI504	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI500	JFSSAI504	510050	1.06	0.00	0.00	1.06
		JFSSAI500	JFSSAI504	521092	30.08	124.81	21.03	175.92
Total:					32,858.25	36,374.08	(2,932.28)	66,300.05
Child Care Reimbursements JFSCACCS								
JFSSSF24 - GRF		JFSFA319		510051	0.00	513.00	0.00	513.00
Total:					0.00	513.00	0.00	513.00
Child Welfare Services JFSCACWS								
JFSSSF23 - GRF		JFSSAS760		887500	0.00	0.00	(303,192.68)	(303,192.68)
Total:					0.00	0.00	(303,192.68)	(303,192.68)
JFSSSF24 - GRF		JFSSAS760	JFSSAS753	426053	(12.20)	(107.49)	(154.53)	(274.22)
		JFSSAS760	JFSSAS753	501001	12,157.77	12,884.81	11,978.30	37,020.88
		JFSSAS760	JFSSAS753	510050	10.07	0.00	0.00	10.07
		JFSSAS760	JFSSAS753	521092	413.62	1,287.39	368.66	2,069.67
		JFSSAS760	JFSSAS761	426053	(120.64)	(1,062.77)	(1,527.90)	(2,711.31)
		JFSSAS760	JFSSAS761	501001	120,206.39	127,394.76	118,431.97	366,033.12
		JFSSAS760	JFSSAS761	510050	99.53	0.00	0.00	99.53
		JFSSAS760	JFSSAS761	521092	4,089.57	12,728.65	3,645.00	20,463.22
		JFSSAS760	JFSSAS764	426053	(9.49)	(83.57)	(120.14)	(213.20)
		JFSSAS760	JFSSAS764	501001	9,451.96	10,017.19	9,312.43	28,781.58
		JFSSAS760	JFSSAS764	510050	7.83	0.00	0.00	7.83
		JFSSAS760	JFSSAS764	521092	321.56	1,000.86	286.60	1,609.02
		JFSSAS760	JFSSAS769	426053	(260.29)	(2,292.85)	(3,296.34)	(5,849.48)
		JFSSAS760	JFSSAS769	501001	259,337.74	274,846.14	255,509.53	789,693.41
		JFSSAS760	JFSSAS769	510050	214.70	0.00	0.00	214.70
		JFSSAS760	JFSSAS769	521092	8,823.05	27,461.27	7,863.90	44,148.22

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
JFSSSF24 - GRF		JFSSAS760	JFSSAS770	426053	(28.46)	(250.75)	(360.49)	(639.70)
		JFSSAS760	JFSSAS770	501001	28,361.12	30,057.12	27,942.47	86,360.71
		JFSSAS760	JFSSAS770	510050	23.48	0.00	0.00	23.48
		JFSSAS760	JFSSAS770	521092	964.88	3,003.17	859.99	4,828.04
		JFSSAS760	JFSSAS771	426053	(17.62)	(155.24)	(223.18)	(396.04)
		JFSSAS760	JFSSAS771	501001	17,558.89	18,608.91	17,299.69	53,467.49
		JFSSAS760	JFSSAS771	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS771	521092	597.37	1,859.31	532.43	2,989.11
		JFSSAS760	JFSSAS778	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS778	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS778	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS778	521092	275.62	857.89	245.66	1,379.17
		JFSSAS760	JFSSAS780	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS780	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS780	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS780	521092	275.62	857.89	245.66	1,379.17
		JFSSAS760	JFSSAS781	426053	(5.42)	(47.75)	(68.65)	(121.82)
		JFSSAS760	JFSSAS781	501001	5,401.12	5,724.11	5,321.39	16,446.62
		JFSSAS760	JFSSAS781	510050	4.47	0.00	0.00	4.47
		JFSSAS760	JFSSAS781	521092	183.75	571.92	163.77	919.44
		JFSSAS760	JFSSAS784	426053	(17.62)	(155.24)	(223.18)	(396.04)
		JFSSAS760	JFSSAS784	501001	17,558.89	18,608.91	17,299.69	53,467.49
		JFSSAS760	JFSSAS784	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS784	521092	597.37	1,859.31	532.43	2,989.11
		JFSSAS760	JFSSAS787	426053	(2.71)	(23.88)	(34.33)	(60.92)
		JFSSAS760	JFSSAS787	501001	2,700.56	2,862.05	2,660.69	8,223.30
		JFSSAS760	JFSSAS787	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS787	521092	91.87	285.96	81.89	459.72
		JFSSAS760	JFSSAS797	426053	(2.71)	(23.88)	(34.33)	(60.92)
		JFSSAS760	JFSSAS797	501001	2,700.56	2,862.05	2,660.69	8,223.30
		JFSSAS760	JFSSAS797	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS797	521092	91.87	285.96	81.89	459.72
		JFSSAS760	JFSSAS798	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS798	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS798	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS798	521092	275.62	857.89	245.66	1,379.17

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
JFSSSF24 - GRF		JFSSAS760	JFSSAS799	426053	(1.35)	(11.93)	(17.15)	(30.43)
		JFSSAS760	JFSSAS799	501001	1,350.28	1,431.03	1,330.35	4,111.66
		JFSSAS760	JFSSAS799	510050	1.12	0.00	0.00	1.12
		JFSSAS760	JFSSAS799	521092	45.94	142.98	40.94	229.86
Total:					518,049.96	579,685.77	502,518.76	1,600,254.49
<u>Community & Protective Service JFSCACPS</u>								
JFSFSF23 - GRF		JFSFA310		510050	0.00	55,697.10	0.00	55,697.10
		JFSFA595		887500	0.00	0.00	75,419.90	75,419.90
Total:					0.00	55,697.10	75,419.90	131,117.00
<u>CSEA Transfer JFSCACSX</u>								
JFSOLS24 - GRF		JFSFA050		426053	(81.75)	(1,355.96)	(1,964.16)	(3,401.87)
		JFSFA050		501001	13,504.61	14,267.40	13,402.34	41,174.35
		JFSFA050		510050	127.95	0.00	0.00	127.95
		JFSFA050		521092	1,212.02	13,012.27	947.67	15,171.96
Total:					14,762.83	25,923.71	12,385.85	53,072.39
<u>CSEA TRANSFER TO PA JFSCACTR</u>								
JFSOLS24 - GRF		JFSFA907		471000	(19,453.13)	0.00	(40,682.45)	(60,135.58)
Total:					(19,453.13)	0.00	(40,682.45)	(60,135.58)
<u>Employee Training Incentive JFSCAETI</u>								
JFSSSF22 - GRF		JFSFA185		887500	0.00	0.00	14,181.92	14,181.92
Total:					0.00	0.00	14,181.92	14,181.92
<u>FAET - 100% JFSCAFST</u>								
JFSCF123 - 3840		JFSFA220		501001	0.00	0.00	(11,577.83)	(11,577.83)
		JFSSAI300	JFSSAI308	426053	(7.18)	(82.11)	(49.23)	(138.52)
		JFSSAI300	JFSSAI308	501001	3,703.49	3,902.58	3,598.02	11,204.09
		JFSSAI300	JFSSAI308	510050	3.18	0.00	0.00	3.18
		JFSSAI300	JFSSAI308	521092	90.30	374.82	63.15	528.27
Total:					3,789.79	4,195.29	(7,965.89)	19.19
<u>FAET - 50% JFSCAFSAO</u>								
JFSCF523 - 3840		JFSFA217		501001	0.00	0.00	5,788.91	5,788.91
Total:					0.00	0.00	5,788.91	5,788.91
JFSOLF23 - GRF		JFSFA217		501001	0.00	0.00	5,788.92	5,788.92
		JFSFA217		887500	0.00	0.00	(14,181.92)	(14,181.92)
Total:					0.00	0.00	(8,393.00)	(8,393.00)
<u>Food Assistance Earnings JFSCAFSE</u>								
JFSSSF24 - 5B60		JFSFA163		471000	(13,525.72)	0.00	(49,780.63)	(63,306.35)
Total:					(13,525.72)	0.00	(49,780.63)	(63,306.35)
<u>Food Assistance JFSCAFSP</u>								

LAA23 - Fairfield County Public Assistance

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LAA23 - Fairfield County Public Assistance

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	JFSCFB23 - 3840	JFSSAI300	JFSSAI300	426053	(33.54)	(383.33)	(229.82)	(646.69)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,219.66	16,797.76	52,307.58
		JFSSAI300	JFSSAI300	510050	14.83	0.00	0.00	14.83
		JFSSAI300	JFSSAI300	521092	421.59	1,749.86	294.82	2,466.27
		JFSSAI300	JFSSAI302	426053	(19.16)	(219.02)	(131.31)	(369.49)
		JFSSAI300	JFSSAI302	501001	9,879.24	10,410.35	9,597.90	29,887.49
		JFSSAI300	JFSSAI302	510050	8.47	0.00	0.00	8.47
		JFSSAI300	JFSSAI302	521092	240.88	999.83	168.46	1,409.17
				Total:	27,802.47	30,777.35	26,497.81	85,077.63
	JFSOLS24 - GRF	JFSFA751		885500	8,803.88	8,803.88	8,803.88	26,411.64
				Total:	8,803.88	8,803.88	8,803.88	26,411.64
<u>Food Assistance Refunds JFSCAFSR</u>								
	JFSSFB23B - 3840	JFSFA980		470604	(12,196.87)	(13,936.02)	(6,483.73)	(32,616.62)
				Total:	(12,196.87)	(13,936.02)	(6,483.73)	(32,616.62)
<u>Income Maintenance JFSCASIM</u>								
	JFSFSF23 - GRF	JFSFA309		510050	0.00	283,606.84	0.00	283,606.84
				Total:	0.00	283,606.84	0.00	283,606.84
	JFSFSF24 - GRF	JFSFA750		887500	(8,803.88)	(8,803.88)	(8,803.88)	(26,411.64)
		JFSSAI300	JFSSAI300	426053	(33.55)	(383.34)	(229.82)	(646.71)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,219.67	16,797.76	52,307.59
		JFSSAI300	JFSSAI300	510050	14.84	0.00	0.00	14.84
		JFSSAI300	JFSSAI300	521092	421.61	1,749.88	294.85	2,466.34
		JFSSAI300	JFSSAI302	426053	(19.17)	(219.04)	(131.32)	(369.53)
		JFSSAI300	JFSSAI302	501001	9,879.26	10,410.35	9,597.91	29,887.52
		JFSSAI300	JFSSAI302	510050	8.48	0.00	0.00	8.48
		JFSSAI300	JFSSAI302	521092	240.91	999.85	168.47	1,409.23
				Total:	18,998.66	21,973.49	17,693.97	58,666.12
<u>Medicaid Incentives JFSCAMDI</u>								
	MCDFMP23 - 3F01	JFSFA161		471000	0.00	0.00	(96.14)	(96.14)
				Total:	0.00	0.00	(96.14)	(96.14)
<u>Medicaid Income Maintenance JFSCAMIM</u>								
	MCDSMT24 - GRF	JFSFA650		887500	(12,027.38)	(12,027.38)	(12,027.38)	(36,082.14)
		JFSSAI200	JFSSAI210	426053	(31.80)	(298.83)	(2.75)	(333.38)
		JFSSAI200	JFSSAI210	501001	20,781.79	21,893.40	20,146.72	62,821.91
		JFSSAI200	JFSSAI210	521092	371.45	318.66	244.43	934.54
		JFSSAI200	JFSSAI211	426053	(11.99)	(136.92)	(82.10)	(231.01)
		JFSSAI200	JFSSAI211	501001	6,175.77	6,507.77	5,999.88	18,683.42

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

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Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

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MCDSMT24 - GRF		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30	
		JFSSAI200	JFSSAI211	521092	150.59	625.03	105.32	880.94	
		JFSSAI200X	JFSSAI210X	426053	(25.06)	(415.59)	(601.99)	(1,042.64)	
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,372.76	4,107.61	12,619.32	
		JFSSAI200X	JFSSAI210X	510050	39.20	0.00	0.00	39.20	
		JFSSAI200X	JFSSAI210X	521092	371.45	3,988.05	290.46	4,649.96	
		JFSSAI201	JFSSAI210	426053	(42.09)	(481.01)	(288.38)	(811.48)	
		JFSSAI201	JFSSAI210	501001	21,695.85	22,862.20	21,077.99	65,636.04	
		JFSSAI201	JFSSAI210	510050	18.62	0.00	0.00	18.62	
		JFSSAI201	JFSSAI210	521092	529.02	2,195.76	369.96	3,094.74	
		JFSSAI201	JFSSAI211	426053	(0.57)	(6.49)	(3.90)	(10.96)	
		JFSSAI201	JFSSAI211	501001	292.76	308.50	284.42	885.68	
		JFSSAI201	JFSSAI211	510050	0.25	0.00	0.00	0.25	
		JFSSAI201	JFSSAI211	521092	7.14	29.62	4.99	41.75	
		JFSSAI201	JFSSAI214	426053	(0.57)	(6.49)	(3.90)	(10.96)	
		JFSSAI201	JFSSAI214	501001	292.76	308.50	284.42	885.68	
		JFSSAI201	JFSSAI214	510050	0.25	0.00	0.00	0.25	
		JFSSAI201	JFSSAI214	521092	7.14	29.62	4.99	41.75	
		Total:				42,738.83	50,067.16	39,910.79	132,716.78
		Medicaid JFSCAMDC							
JFSOLS24 - GRF		JFSFA651	885500	12,027.38	12,027.38	12,027.38	36,082.14		
			Total:	12,027.38	12,027.38	12,027.38	36,082.14		
MCDFMT23 - 3F01		JFSSAI200	JFSSAI210	426053	(95.42)	(896.50)	(8.25)	(1,000.17)	
		JFSSAI200	JFSSAI210	501001	62,345.36	65,680.18	60,440.14	188,465.68	
		JFSSAI200	JFSSAI210	521092	1,114.36	955.96	733.29	2,803.61	
		JFSSAI200	JFSSAI211	426053	(11.97)	(136.92)	(82.08)	(230.97)	
		JFSSAI200	JFSSAI211	501001	6,175.75	6,507.75	5,999.88	18,683.38	
		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30	
		JFSSAI200	JFSSAI211	521092	150.58	625.02	105.30	880.90	
		JFSSAI200X	JFSSAI210X	426053	(25.05)	(415.58)	(601.98)	(1,042.61)	
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,372.75	4,107.60	12,619.30	
		JFSSAI200X	JFSSAI210X	510050	39.19	0.00	0.00	39.19	
		JFSSAI200X	JFSSAI210X	521092	371.44	3,988.04	290.45	4,649.93	
		Total:				74,208.49	80,680.70	70,984.35	225,873.54
		Medicaid NET Federal JFSCAMNF							
MCDFMT23 - 3F01		JFSFA850	510050	64,870.26	52,126.42	64,902.92	181,899.60		

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

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	MCDFMT23 - 3F01	JFSSAI200	JFSSAI217	426053	(5.98)	(68.44)	(41.03)	(115.45)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,252.84	2,998.98	9,338.72
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.40	52.63	440.30
		Total:	68,029.10	55,623.22	67,913.50	191,565.82		
	MCDSMT24 - GRF	JFSFA850		510050	64,870.26	52,126.43	64,902.92	181,899.61
		JFSSAI200	JFSSAI217	426053	(5.99)	(68.44)	(41.03)	(115.46)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,252.85	2,998.99	9,338.74
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.42	52.64	440.33
Total:	68,029.09	55,623.26	67,913.52	191,565.87				
<u>Medicaid Refunds JFSCAMDR</u>								
MCDFMP23 - 3F01	JFSFA985		451502	(325.48)	(50.00)	(170.24)	(545.72)	
	JFSFA985		510051	9.98	0.00	0.00	9.98	
	Total:	(315.50)	(50.00)	(170.24)	(535.74)			
<u>Medicaid Unwinding Regular JFSCAMUR</u>								
JFSSSTFO - 5CV3	JFSSAI203	JFSSAI229	426053	(9.59)	(109.54)	(65.67)	(184.80)	
	JFSSAI203	JFSSAI229	501001	4,940.61	5,206.21	4,799.91	14,946.73	
	JFSSAI203	JFSSAI229	510050	4.24	0.00	0.00	4.24	
	JFSSAI203	JFSSAI229	521092	120.46	500.02	84.25	704.73	
	Total:	5,055.72	5,596.69	4,818.49	15,470.90			
<u>Non-Reimbursable Expenditures JFSCANNR</u>								
JFSOLS24 - GRF	JFSFA899		592003	(193.75)	(193.75)	(193.75)	(581.25)	
	JFSFA899		426053	(18,044.60)	0.00	0.00	(18,044.60)	
	JFSFA899		501001	5,873.92	3,948.43	3,996.71	13,819.06	
	JFSFA899		510050	16,110.49	(1,979.03)	2,137.49	16,268.95	
	JFSFA903		471000	(131,429.46)	(34,479.72)	(54,651.77)	(220,560.95)	
Total:	(127,683.40)	(32,704.07)	(48,711.32)	(209,098.79)				
<u>Ohio APS Program-APR JFSCAOAP</u>								
JFSCEB21 - 3950	JFSFA738		510050	0.00	35.20	4,655.41	4,690.61	
	Total:	0.00	35.20	4,655.41	4,690.61			
<u>PCSA TRANSFER TO PA JFSCAPTR</u>								
JFSOLS24 - GRF	JFSFA905		471000	(751,004.91)	0.00	0.00	(751,004.91)	
	Total:	(751,004.91)	0.00	0.00	(751,004.91)			
<u>RMS CCMEP WIOA Youth Out Sch JFSCAYOU</u>								
JFSOLS24 - GRF	JFSSAI400	JFSSAI424	426053	(7.18)	(82.11)	(49.23)	(138.52)	
	JFSSAI400	JFSSAI424	501001	3,703.49	3,902.58	3,598.02	11,204.09	

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	JFSOLS24 - GRF	JFSSAI400	JFSSAI424	510050	3.18	0.00	0.00	3.18
		JFSSAI400	JFSSAI424	521092	90.30	374.82	63.15	528.27
			Total:		3,789.79	4,195.29	3,611.94	11,597.02
<u>RMS Reemploy Srv Elig Assess JFSCARSP</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI489	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI400	JFSSAI489	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI400	JFSSAI489	510050	10.60	0.00	0.00	10.60
		JFSSAI400	JFSSAI489	521092	301.17	1,250.05	210.62	1,761.84
			Total:		12,639.33	13,991.73	12,046.20	38,677.26
<u>RMS WIOA DISLOCATED WORKER JFSCAWEI</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI417	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI400	JFSSAI417	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI400	JFSSAI417	510050	2.12	0.00	0.00	2.12
		JFSSAI400	JFSSAI417	521092	60.24	250.02	42.13	352.39
			Total:		2,527.88	2,798.36	2,409.24	7,735.48
<u>SNAP American Rescue Plan Act JFSCARPA</u>								
	JFSCFJ23 - 3840	JFSFA622S		510050	4,385.29	0.00	0.00	4,385.29
			Total:		4,385.29	0.00	0.00	4,385.29
<u>STATE CHILDREN HEALTH INC PROG JFSCASCH</u>								
	MCDFSH23 - 3F01	JFSSAI201	JFSSAI210	426053	(132.11)	(1,509.69)	(905.12)	(2,546.92)
		JFSSAI201	JFSSAI210	501001	68,094.27	71,754.96	66,155.04	206,004.27
		JFSSAI201	JFSSAI210	510050	58.43	0.00	0.00	58.43
		JFSSAI201	JFSSAI210	521092	1,660.38	6,891.56	1,161.15	9,713.09
		JFSSAI201	JFSSAI211	426053	(1.79)	(20.37)	(12.21)	(34.37)
		JFSSAI201	JFSSAI211	501001	918.85	968.24	892.68	2,779.77
		JFSSAI201	JFSSAI211	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI211	521092	22.42	93.01	15.68	131.11
		JFSSAI201	JFSSAI214	426053	(1.79)	(20.37)	(12.21)	(34.37)
		JFSSAI201	JFSSAI214	501001	918.85	968.24	892.68	2,779.77
		JFSSAI201	JFSSAI214	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI214	521092	22.42	93.01	15.68	131.11
			Total:		71,561.51	79,218.59	68,203.37	218,983.47
	MCDFSH23CV - 3F01	JFSSAI201	JFSSAI210	426053	(3.10)	(35.46)	(21.26)	(59.82)
		JFSSAI201	JFSSAI210	501001	1,599.32	1,685.29	1,553.77	4,838.38
		JFSSAI201	JFSSAI210	510050	1.37	0.00	0.00	1.37
		JFSSAI201	JFSSAI210	521092	39.00	161.86	27.28	228.14
		JFSSAI201	JFSSAI211	426053	(0.04)	(0.48)	(0.28)	(0.80)

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	MCDFSH23CV - 3F01	JFSSAI201	JFSSAI211	501001	21.58	22.74	20.97	65.29
		JFSSAI201	JFSSAI211	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI211	521092	0.52	2.18	0.36	3.06
		JFSSAI201	JFSSAI214	426053	(0.04)	(0.48)	(0.28)	(0.80)
		JFSSAI201	JFSSAI214	501001	21.58	22.74	20.97	65.29
		JFSSAI201	JFSSAI214	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI214	521092	0.52	2.18	0.36	3.06
				Total:	1,680.75	1,860.57	1,601.89	5,143.21
TANF ADC Collections JFSCATAC								
	JFSSTF23B - 3V60	JFSFA912		451502	(297.00)	(162.14)	(190.00)	(649.14)
				Total:	(297.00)	(162.14)	(190.00)	(649.14)
TANF Administration JFSCACC2								
	JFSCTF23 - 3V60	JFSFA120		510050	0.00	0.00	545.92	545.92
		JFSFA346		887500	0.00	0.00	34,248.60	34,248.60
		JFSSAI100	JFSSAI116	426053	(16.77)	(191.64)	(114.90)	(323.31)
		JFSSAI100	JFSSAI116	501001	8,644.09	9,108.79	8,397.93	26,150.81
		JFSSAI100	JFSSAI116	510050	7.42	0.00	0.00	7.42
		JFSSAI100	JFSSAI116	521092	210.78	874.84	147.41	1,233.03
		JFSSAI102	JFSSAI100	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI102	JFSSAI100	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI102	JFSSAI100	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI100	521092	301.17	1,250.05	210.62	1,761.84
				Total:	21,484.85	23,783.72	55,271.16	100,539.73
TANF Regular JFSCATFR								
	JFSCTF23 - 3V60	JFSFA104		510051	0.00	142,877.35	37,594.77	180,472.12
		JFSFA170		510050	649.62	11,656.83	525.64	12,832.09
		JFSFA171		510050	2,360.00	8,208.30	14,248.32	24,816.62
		JFSFA172		510050	2,725.33	7,424.55	3,123.91	13,273.79
		JFSFA242		510050	1,100.29	221.98	759.20	2,081.47
		JFSFA440		510050	4,496.00	1,120.00	304.00	5,920.00
		JFSSAI100	JFSSAI117	426053	(21.56)	(246.42)	(147.74)	(415.72)
		JFSSAI100	JFSSAI117	501001	11,114.40	11,711.90	10,797.88	33,624.18
		JFSSAI100	JFSSAI117	510050	9.54	0.00	0.00	9.54
		JFSSAI100	JFSSAI117	521092	271.00	1,124.84	189.52	1,585.36
		JFSSAI102	JFSSAI105	426053	(2.42)	(27.34)	(16.36)	(46.12)
		JFSSAI102	JFSSAI105	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI102	JFSSAI105	510050	1.06	0.00	0.00	1.06

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
	JFSCTF23 - 3V60	JFSSAI102	JFSSAI105	521092	30.08	124.81	21.03	175.92
		JFSSAI102	JFSSAI114	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI102	JFSSAI114	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI102	JFSSAI114	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI114	521092	301.17	1,250.05	210.62	1,761.84
		JFSSAI102	JFSSAI115	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI102	JFSSAI115	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI102	JFSSAI115	510050	2.12	0.00	0.00	2.12
		JFSSAI102	JFSSAI115	521092	60.24	250.02	42.13	352.39
				Total:	39,133.74	202,286.37	83,053.68	324,473.79
<u>TANF SUMMER YOUTH JFSCATSE</u>								
	JFSCTF23 - 3V60	JFSFA128		510050	11,156.33	16,100.43	14,600.82	41,857.58
				Total:	11,156.33	16,100.43	14,600.82	41,857.58
<u>Title XX - Transfer Subsidy JFSCAXXT</u>								
	JFSCTX23 - 3V60	JFSFA457		887500	0.00	0.00	287,705.17	287,705.17
				Total:	0.00	0.00	287,705.17	287,705.17
<u>Title XX - Base Subsidy JFSCAXXB</u>								
	JFSCSS23 - 3960	JFSFA456		887500	0.00	0.00	15,487.51	15,487.51
		JFSSAI700	JFSSAI701	426053	(14.37)	(164.30)	(98.50)	(277.17)
		JFSSAI700	JFSSAI701	501001	7,410.91	7,809.31	7,199.86	22,420.08
		JFSSAI700	JFSSAI701	510050	6.36	0.00	0.00	6.36
		JFSSAI700	JFSSAI701	521092	180.71	750.04	126.38	1,057.13
				Total:	7,583.61	8,395.05	22,715.25	38,693.91
<u>WEEKLY DRAW DEPOSITS FOR PA JFSCAWKD</u>								
	JFSOLS24 - GRF	JFSFA908		470950	(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
				Total:	(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
<u>WIA TRANSFER TO PA JFSCAWTR</u>								
	JFSOLS24 - GRF	JFSFA906		471000	(93,515.42)	0.00	(92,884.81)	(186,400.23)
				Total:	(93,515.42)	0.00	(92,884.81)	(186,400.23)
				LAA23 Total:	(739,628.01)	1,373,285.61	955,812.35	1,589,469.95
				Grand Total:	(739,628.01)	1,373,285.61	955,812.35	1,589,469.95

Resolution No. 2023-11.07.cc

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018

WHEREAS, Fairfield County Job & Family Services expends funds from the public assistance fund for costs attributable to Adult Protective Services, and

WHEREAS, the Protective Services Levy fund (2758) has receipted funds to cover these costs, and

WHEREAS, it is necessary for the public assistance fund (2018) to recover costs, and

WHEREAS, the attached County Prosecutor's Opinion dated March 30, 2010, supports this procedure,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Auditor reflect the following memo receipt, for costs owed to the PA fund:

12201807-434018 REIAPS (Reimbursement from Adult Protective Services)
\$25,279.58

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant.

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12275851 530000 Contract Services

Amount: \$25,279.58

Subject to final quarterly reconciliation from ODJFS

Prepared by: Josh Crawford, Deputy Director of Finance, JFS

Cc: JFS Finance

LAA23 - Fairfield County Public Assistance

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Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

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Adult Protective Service JFSCAAPS								
	JFSSSF23 - GRF	JFSFA776		510050	0.00	85.87	0.00	85.87
		JFSFA776		887500	0.00	0.00	(1,533.66)	(1,533.66)
		JFSSAS700		887500	0.00	0.00	(73,886.24)	(73,886.24)
				Total:	0.00	85.87	(75,419.90)	(75,334.03)
	JFSSSF24 - GRF	JFSFA776		510050	121.06	310.87	900.00	1,331.93
		JFSSAS700	JFSSAS723	426053	(24.40)	(214.93)	(309.00)	(548.33)
		JFSSAS700	JFSSAS723	501001	24,310.28	25,764.04	23,951.43	74,025.75
		JFSSAS700	JFSSAS723	510050	20.13	0.00	0.00	20.13
		JFSSAS700	JFSSAS723	521092	827.06	2,574.21	737.15	4,138.42
				Total:	25,254.13	28,434.19	25,279.58	78,967.90
Benefit Bridge Non-TANF JFSCABNT								
	JFSSSF22 - GRF	JFSFA688		510050	0.00	273.78	0.00	273.78
				Total:	0.00	273.78	0.00	273.78
	JFSSSF23 - GRF	JFSFA681		510050	0.00	0.00	181.00	181.00
				Total:	0.00	0.00	181.00	181.00
Benefit Bridge TANF Admin JFSCABTA								
	JFSCTF23 - 3V60	JFSSAI105	JFSSAI124	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI105	JFSSAI124	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI105	JFSSAI124	510050	2.12	0.00	0.00	2.12
		JFSSAI105	JFSSAI124	521092	60.24	250.02	42.13	352.39
				Total:	2,527.88	2,798.36	2,409.24	7,735.48
Benefit Bridge TANF Reg JFSCABTR								
	JFSCTF22 - 3V60	JFSFA660		510050	304.30	0.00	0.00	304.30
		JFSFA661		510050	2,395.00	0.00	0.00	2,395.00
		JFSFA662		510050	592.58	0.00	392.75	985.33
		JFSFA663		510050	1,356.00	0.00	0.00	1,356.00
		JFSFA667		510050	800.00	0.00	0.00	800.00
		JFSFA669		426053	(70.00)	0.00	0.00	(70.00)
		JFSFA669		510050	10,655.05	846.48	0.00	11,501.53
				Total:	16,032.93	846.48	392.75	17,272.16
	JFSCTF23 - 3V60	JFSFA660		510050	0.00	1,423.00	0.00	1,423.00
		JFSFA661		510050	0.00	430.00	1,069.67	1,499.67
		JFSFA662		510050	0.00	1,081.65	1,166.25	2,247.90
		JFSFA663		510050	0.00	706.65	0.00	706.65
		JFSFA666		510050	0.00	1,505.08	0.00	1,505.08

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JFSCTF23 - 3V60								
		JFSFA667		510050	0.00	150.00	1,250.00	1,400.00
		JFSFA669		426053	0.00	(48.02)	0.00	(48.02)
		JFSFA669		510050	0.00	2,034.66	3,938.73	5,973.39
		JFSSAI105	JFSSAI125	426053	(11.97)	(136.88)	(82.06)	(230.91)
		JFSSAI105	JFSSAI125	501001	6,173.80	6,505.69	5,997.97	18,677.46
		JFSSAI105	JFSSAI125	510050	5.30	0.00	0.00	5.30
		JFSSAI105	JFSSAI125	521092	150.54	624.82	105.27	880.63
Total:					6,317.67	14,276.65	13,445.83	34,040.15
CCMEP TANF Reg - CDJFS Lead JFSCACMP								
JFSCTF23 - 3V60								
		JFSFA402		203300	0.00	0.00	300.00	300.00
		JFSFA402		510050	0.00	1,057.01	0.00	1,057.01
		JFSFA403		510050	6,952.85	14,694.97	6,210.76	27,858.58
		JFSFA404		203300	0.00	0.00	29,084.94	29,084.94
		JFSFA404		203310	0.00	0.00	7,075.00	7,075.00
		JFSFA404		510050	14,191.57	28,512.91	17,148.32	59,852.80
		JFSSAI106	JFSSAI119	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI106	JFSSAI119	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI106	JFSSAI119	510050	2.12	0.00	0.00	2.12
		JFSSAI106	JFSSAI119	521092	60.24	250.02	42.13	352.39
		JFSSAI106	JFSSAI120	426053	(11.97)	(136.88)	(82.06)	(230.91)
		JFSSAI106	JFSSAI120	501001	6,173.80	6,505.69	5,997.97	18,677.46
		JFSSAI106	JFSSAI120	510050	5.30	0.00	0.00	5.30
		JFSSAI106	JFSSAI120	521092	150.54	624.82	105.27	880.63
		JFSSAI106	JFSSAI121	426053	(2.40)	(27.34)	(16.39)	(46.13)
		JFSSAI106	JFSSAI121	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI106	JFSSAI121	510050	1.06	0.00	0.00	1.06
		JFSSAI106	JFSSAI121	521092	30.08	124.81	21.03	175.92
Total:					31,251.90	55,453.83	69,452.15	156,157.88
Child Care Administration JFSCAADM								
JFSCCD23 - 3H70								
		JFSSAI500	JFSSAI503	426053	(2.40)	(27.34)	(16.39)	(46.13)
		JFSSAI500	JFSSAI503	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI500	JFSSAI503	510050	1.06	0.00	0.00	1.06
		JFSSAI500	JFSSAI503	521092	30.08	124.81	21.03	175.92
Total:					1,261.93	1,396.95	1,202.71	3,861.59
Child Care Collections JFSCACCR								
JFSCCD23 - 3H70								
		JFSFA940		452525	(100.00)	(2,057.18)	(2,381.00)	(4,538.18)
Total:					(100.00)	(2,057.18)	(2,381.00)	(4,538.18)

LAA23 - Fairfield County Public Assistance

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Child Care Non-Admin JFSCACCA								
JFSCCD23 - 3H70		JFSSAI500		887500	0.00	0.00	(34,248.60)	(34,248.60)
		JFSSAI500	JFSSAI500	426053	(55.11)	(629.79)	(377.58)	(1,062.48)
		JFSSAI500	JFSSAI500	501001	28,406.52	29,933.64	27,597.55	85,937.71
		JFSSAI500	JFSSAI500	510050	24.37	0.00	0.00	24.37
		JFSSAI500	JFSSAI500	521092	692.66	2,874.92	484.40	4,051.98
		JFSSAI500	JFSSAI501	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI500	JFSSAI501	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI500	JFSSAI501	510050	2.12	0.00	0.00	2.12
		JFSSAI500	JFSSAI501	521092	60.24	250.02	42.13	352.39
		JFSSAI500	JFSSAI504	426053	(2.40)	(27.34)	(16.39)	(46.13)
		JFSSAI500	JFSSAI504	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI500	JFSSAI504	510050	1.06	0.00	0.00	1.06
		JFSSAI500	JFSSAI504	521092	30.08	124.81	21.03	175.92
Total:					32,858.25	36,374.08	(2,932.28)	66,300.05
Child Care Reimbursements JFSCACCS								
JFSSSF24 - GRF		JFSFA319		510051	0.00	513.00	0.00	513.00
Total:					0.00	513.00	0.00	513.00
Child Welfare Services JFSCACWS								
JFSSSF23 - GRF		JFSSAS760		887500	0.00	0.00	(303,192.68)	(303,192.68)
Total:					0.00	0.00	(303,192.68)	(303,192.68)
JFSSSF24 - GRF		JFSSAS760	JFSSAS753	426053	(12.20)	(107.49)	(154.53)	(274.22)
		JFSSAS760	JFSSAS753	501001	12,157.77	12,884.81	11,978.30	37,020.88
		JFSSAS760	JFSSAS753	510050	10.07	0.00	0.00	10.07
		JFSSAS760	JFSSAS753	521092	413.62	1,287.39	368.66	2,069.67
		JFSSAS760	JFSSAS761	426053	(120.64)	(1,062.77)	(1,527.90)	(2,711.31)
		JFSSAS760	JFSSAS761	501001	120,206.39	127,394.76	118,431.97	366,033.12
		JFSSAS760	JFSSAS761	510050	99.53	0.00	0.00	99.53
		JFSSAS760	JFSSAS761	521092	4,089.57	12,728.65	3,645.00	20,463.22
		JFSSAS760	JFSSAS764	426053	(9.49)	(83.57)	(120.14)	(213.20)
		JFSSAS760	JFSSAS764	501001	9,451.96	10,017.19	9,312.43	28,781.58
		JFSSAS760	JFSSAS764	510050	7.83	0.00	0.00	7.83
		JFSSAS760	JFSSAS764	521092	321.56	1,000.86	286.60	1,609.02
		JFSSAS760	JFSSAS769	426053	(260.29)	(2,292.85)	(3,296.34)	(5,849.48)
		JFSSAS760	JFSSAS769	501001	259,337.74	274,846.14	255,509.53	789,693.41
		JFSSAS760	JFSSAS769	510050	214.70	0.00	0.00	214.70
		JFSSAS760	JFSSAS769	521092	8,823.05	27,461.27	7,863.90	44,148.22

LAA23 - Fairfield County Public Assistance

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JFSSSF24 - GRF		JFSSAS760	JFSSAS770	426053	(28.46)	(250.75)	(360.49)	(639.70)
		JFSSAS760	JFSSAS770	501001	28,361.12	30,057.12	27,942.47	86,360.71
		JFSSAS760	JFSSAS770	510050	23.48	0.00	0.00	23.48
		JFSSAS760	JFSSAS770	521092	964.88	3,003.17	859.99	4,828.04
		JFSSAS760	JFSSAS771	426053	(17.62)	(155.24)	(223.18)	(396.04)
		JFSSAS760	JFSSAS771	501001	17,558.89	18,608.91	17,299.69	53,467.49
		JFSSAS760	JFSSAS771	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS771	521092	597.37	1,859.31	532.43	2,989.11
		JFSSAS760	JFSSAS778	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS778	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS778	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS778	521092	275.62	857.89	245.66	1,379.17
		JFSSAS760	JFSSAS780	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS780	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS780	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS780	521092	275.62	857.89	245.66	1,379.17
		JFSSAS760	JFSSAS781	426053	(5.42)	(47.75)	(68.65)	(121.82)
		JFSSAS760	JFSSAS781	501001	5,401.12	5,724.11	5,321.39	16,446.62
		JFSSAS760	JFSSAS781	510050	4.47	0.00	0.00	4.47
		JFSSAS760	JFSSAS781	521092	183.75	571.92	163.77	919.44
		JFSSAS760	JFSSAS784	426053	(17.62)	(155.24)	(223.18)	(396.04)
		JFSSAS760	JFSSAS784	501001	17,558.89	18,608.91	17,299.69	53,467.49
		JFSSAS760	JFSSAS784	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS784	521092	597.37	1,859.31	532.43	2,989.11
		JFSSAS760	JFSSAS787	426053	(2.71)	(23.88)	(34.33)	(60.92)
		JFSSAS760	JFSSAS787	501001	2,700.56	2,862.05	2,660.69	8,223.30
		JFSSAS760	JFSSAS787	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS787	521092	91.87	285.96	81.89	459.72
		JFSSAS760	JFSSAS797	426053	(2.71)	(23.88)	(34.33)	(60.92)
		JFSSAS760	JFSSAS797	501001	2,700.56	2,862.05	2,660.69	8,223.30
		JFSSAS760	JFSSAS797	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS797	521092	91.87	285.96	81.89	459.72
		JFSSAS760	JFSSAS798	426053	(8.14)	(71.63)	(102.98)	(182.75)
		JFSSAS760	JFSSAS798	501001	8,101.67	8,586.16	7,982.08	24,669.91
		JFSSAS760	JFSSAS798	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS798	521092	275.62	857.89	245.66	1,379.17

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

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LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
	JFSSSF24 - GRF	JFSSAS760	JFSSAS799	426053	(1.35)	(11.93)	(17.15)	(30.43)
		JFSSAS760	JFSSAS799	501001	1,350.28	1,431.03	1,330.35	4,111.66
		JFSSAS760	JFSSAS799	510050	1.12	0.00	0.00	1.12
		JFSSAS760	JFSSAS799	521092	45.94	142.98	40.94	229.86
				Total:	518,049.96	579,685.77	502,518.76	1,600,254.49
<u>Community & Protective Service JFSCACPS</u>								
	JFSFSF23 - GRF	JFSFA310		510050	0.00	55,697.10	0.00	55,697.10
		JFSFA595		887500	0.00	0.00	75,419.90	75,419.90
				Total:	0.00	55,697.10	75,419.90	131,117.00
<u>CSEA Transfer JFSCACSX</u>								
	JFSOLS24 - GRF	JFSFA050		426053	(81.75)	(1,355.96)	(1,964.16)	(3,401.87)
		JFSFA050		501001	13,504.61	14,267.40	13,402.34	41,174.35
		JFSFA050		510050	127.95	0.00	0.00	127.95
		JFSFA050		521092	1,212.02	13,012.27	947.67	15,171.96
				Total:	14,762.83	25,923.71	12,385.85	53,072.39
<u>CSEA TRANSFER TO PA JFSCACTR</u>								
	JFSOLS24 - GRF	JFSFA907		471000	(19,453.13)	0.00	(40,682.45)	(60,135.58)
				Total:	(19,453.13)	0.00	(40,682.45)	(60,135.58)
<u>Employee Training Incentive JFSCAETI</u>								
	JFSSSF22 - GRF	JFSFA185		887500	0.00	0.00	14,181.92	14,181.92
				Total:	0.00	0.00	14,181.92	14,181.92
<u>FAET - 100% JFSCAFST</u>								
	JFSCF123 - 3840	JFSFA220		501001	0.00	0.00	(11,577.83)	(11,577.83)
		JFSSAI300	JFSSAI308	426053	(7.18)	(82.11)	(49.23)	(138.52)
		JFSSAI300	JFSSAI308	501001	3,703.49	3,902.58	3,598.02	11,204.09
		JFSSAI300	JFSSAI308	510050	3.18	0.00	0.00	3.18
		JFSSAI300	JFSSAI308	521092	90.30	374.82	63.15	528.27
				Total:	3,789.79	4,195.29	(7,965.89)	19.19
<u>FAET - 50% JFSCFAO</u>								
	JFSCF523 - 3840	JFSFA217		501001	0.00	0.00	5,788.91	5,788.91
				Total:	0.00	0.00	5,788.91	5,788.91
	JFSOLF23 - GRF	JFSFA217		501001	0.00	0.00	5,788.92	5,788.92
		JFSFA217		887500	0.00	0.00	(14,181.92)	(14,181.92)
				Total:	0.00	0.00	(8,393.00)	(8,393.00)
<u>Food Assistance Earnings JFSCAFSE</u>								
	JFSSSF24 - 5B60	JFSFA163		471000	(13,525.72)	0.00	(49,780.63)	(63,306.35)
				Total:	(13,525.72)	0.00	(49,780.63)	(63,306.35)
<u>Food Assistance JFSCAFSP</u>								

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	JFSCFB23 - 3840	JFSSAI300	JFSSAI300	426053	(33.54)	(383.33)	(229.82)	(646.69)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,219.66	16,797.76	52,307.58
		JFSSAI300	JFSSAI300	510050	14.83	0.00	0.00	14.83
		JFSSAI300	JFSSAI300	521092	421.59	1,749.86	294.82	2,466.27
		JFSSAI300	JFSSAI302	426053	(19.16)	(219.02)	(131.31)	(369.49)
		JFSSAI300	JFSSAI302	501001	9,879.24	10,410.35	9,597.90	29,887.49
		JFSSAI300	JFSSAI302	510050	8.47	0.00	0.00	8.47
		JFSSAI300	JFSSAI302	521092	240.88	999.83	168.46	1,409.17
				Total:	27,802.47	30,777.35	26,497.81	85,077.63
	JFSOLS24 - GRF	JFSFA751		885500	8,803.88	8,803.88	8,803.88	26,411.64
				Total:	8,803.88	8,803.88	8,803.88	26,411.64
<u>Food Assistance Refunds JFSCAFSR</u>								
	JFSSFB23B - 3840	JFSFA980		470604	(12,196.87)	(13,936.02)	(6,483.73)	(32,616.62)
				Total:	(12,196.87)	(13,936.02)	(6,483.73)	(32,616.62)
<u>Income Maintenance JFSCASIM</u>								
	JFSFSF23 - GRF	JFSFA309		510050	0.00	283,606.84	0.00	283,606.84
				Total:	0.00	283,606.84	0.00	283,606.84
	JFSFSF24 - GRF	JFSFA750		887500	(8,803.88)	(8,803.88)	(8,803.88)	(26,411.64)
		JFSSAI300	JFSSAI300	426053	(33.55)	(383.34)	(229.82)	(646.71)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,219.67	16,797.76	52,307.59
		JFSSAI300	JFSSAI300	510050	14.84	0.00	0.00	14.84
		JFSSAI300	JFSSAI300	521092	421.61	1,749.88	294.85	2,466.34
		JFSSAI300	JFSSAI302	426053	(19.17)	(219.04)	(131.32)	(369.53)
		JFSSAI300	JFSSAI302	501001	9,879.26	10,410.35	9,597.91	29,887.52
		JFSSAI300	JFSSAI302	510050	8.48	0.00	0.00	8.48
		JFSSAI300	JFSSAI302	521092	240.91	999.85	168.47	1,409.23
				Total:	18,998.66	21,973.49	17,693.97	58,666.12
<u>Medicaid Incentives JFSCAMDI</u>								
	MCDFMP23 - 3F01	JFSFA161		471000	0.00	0.00	(96.14)	(96.14)
				Total:	0.00	0.00	(96.14)	(96.14)
<u>Medicaid Income Maintenance JFSCAMIM</u>								
	MCDSMT24 - GRF	JFSFA650		887500	(12,027.38)	(12,027.38)	(12,027.38)	(36,082.14)
		JFSSAI200	JFSSAI210	426053	(31.80)	(298.83)	(2.75)	(333.38)
		JFSSAI200	JFSSAI210	501001	20,781.79	21,893.40	20,146.72	62,821.91
		JFSSAI200	JFSSAI210	521092	371.45	318.66	244.43	934.54
		JFSSAI200	JFSSAI211	426053	(11.99)	(136.92)	(82.10)	(231.01)
		JFSSAI200	JFSSAI211	501001	6,175.77	6,507.77	5,999.88	18,683.42

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

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LAA23 - Fairfield County Public Assistance

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MCDSMT24 - GRF		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30
		JFSSAI200	JFSSAI211	521092	150.59	625.03	105.32	880.94
		JFSSAI200X	JFSSAI210X	426053	(25.06)	(415.59)	(601.99)	(1,042.64)
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,372.76	4,107.61	12,619.32
		JFSSAI200X	JFSSAI210X	510050	39.20	0.00	0.00	39.20
		JFSSAI200X	JFSSAI210X	521092	371.45	3,988.05	290.46	4,649.96
		JFSSAI201	JFSSAI210	426053	(42.09)	(481.01)	(288.38)	(811.48)
		JFSSAI201	JFSSAI210	501001	21,695.85	22,862.20	21,077.99	65,636.04
		JFSSAI201	JFSSAI210	510050	18.62	0.00	0.00	18.62
		JFSSAI201	JFSSAI210	521092	529.02	2,195.76	369.96	3,094.74
		JFSSAI201	JFSSAI211	426053	(0.57)	(6.49)	(3.90)	(10.96)
		JFSSAI201	JFSSAI211	501001	292.76	308.50	284.42	885.68
		JFSSAI201	JFSSAI211	510050	0.25	0.00	0.00	0.25
		JFSSAI201	JFSSAI211	521092	7.14	29.62	4.99	41.75
		JFSSAI201	JFSSAI214	426053	(0.57)	(6.49)	(3.90)	(10.96)
		JFSSAI201	JFSSAI214	501001	292.76	308.50	284.42	885.68
		JFSSAI201	JFSSAI214	510050	0.25	0.00	0.00	0.25
		JFSSAI201	JFSSAI214	521092	7.14	29.62	4.99	41.75
		Total:				42,738.83	50,067.16	39,910.79
Medicaid JFSCAMDC								
JFSOLS24 - GRF		JFSFA651		885500	12,027.38	12,027.38	12,027.38	36,082.14
				Total:	12,027.38	12,027.38	12,027.38	36,082.14
MCDFMT23 - 3F01		JFSSAI200	JFSSAI210	426053	(95.42)	(896.50)	(8.25)	(1,000.17)
		JFSSAI200	JFSSAI210	501001	62,345.36	65,680.18	60,440.14	188,465.68
		JFSSAI200	JFSSAI210	521092	1,114.36	955.96	733.29	2,803.61
		JFSSAI200	JFSSAI211	426053	(11.97)	(136.92)	(82.08)	(230.97)
		JFSSAI200	JFSSAI211	501001	6,175.75	6,507.75	5,999.88	18,683.38
		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30
		JFSSAI200	JFSSAI211	521092	150.58	625.02	105.30	880.90
		JFSSAI200X	JFSSAI210X	426053	(25.05)	(415.58)	(601.98)	(1,042.61)
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,372.75	4,107.60	12,619.30
		JFSSAI200X	JFSSAI210X	510050	39.19	0.00	0.00	39.19
		JFSSAI200X	JFSSAI210X	521092	371.44	3,988.04	290.45	4,649.93
		Total:				74,208.49	80,680.70	70,984.35
Medicaid NET Federal JFSCAMNF								
MCDFMT23 - 3F01		JFSFA850		510050	64,870.26	52,126.42	64,902.92	181,899.60

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	MCDFMT23 - 3F01	JFSSAI200	JFSSAI217	426053	(5.98)	(68.44)	(41.03)	(115.45)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,252.84	2,998.98	9,338.72
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.40	52.63	440.30
				Total:	68,029.10	55,623.22	67,913.50	191,565.82
	MCDSMT24 - GRF	JFSFA850		510050	64,870.26	52,126.43	64,902.92	181,899.61
		JFSSAI200	JFSSAI217	426053	(5.99)	(68.44)	(41.03)	(115.46)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,252.85	2,998.99	9,338.74
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.42	52.64	440.33
				Total:	68,029.09	55,623.26	67,913.52	191,565.87
Medicaid Refunds JFSCAMDR								
	MCDFMP23 - 3F01	JFSFA985		451502	(325.48)	(50.00)	(170.24)	(545.72)
		JFSFA985		510051	9.98	0.00	0.00	9.98
				Total:	(315.50)	(50.00)	(170.24)	(535.74)
Medicaid Unwinding Regular JFSCAMUR								
	JFSSSTFO - 5CV3	JFSSAI203	JFSSAI229	426053	(9.59)	(109.54)	(65.67)	(184.80)
		JFSSAI203	JFSSAI229	501001	4,940.61	5,206.21	4,799.91	14,946.73
		JFSSAI203	JFSSAI229	510050	4.24	0.00	0.00	4.24
		JFSSAI203	JFSSAI229	521092	120.46	500.02	84.25	704.73
				Total:	5,055.72	5,596.69	4,818.49	15,470.90
Non-Reimbursable Expenditures JFSCANNR								
	JFSOLS24 - GRF	JFSFA899		592003	(193.75)	(193.75)	(193.75)	(581.25)
		JFSFA899		426053	(18,044.60)	0.00	0.00	(18,044.60)
		JFSFA899		501001	5,873.92	3,948.43	3,996.71	13,819.06
		JFSFA899		510050	16,110.49	(1,979.03)	2,137.49	16,268.95
		JFSFA903		471000	(131,429.46)	(34,479.72)	(54,651.77)	(220,560.95)
				Total:	(127,683.40)	(32,704.07)	(48,711.32)	(209,098.79)
Ohio APS Program-APR JFSCAOAP								
	JFSCEB21 - 3950	JFSFA738		510050	0.00	35.20	4,655.41	4,690.61
				Total:	0.00	35.20	4,655.41	4,690.61
PCSA TRANSFER TO PA JFSCAPTR								
	JFSOLS24 - GRF	JFSFA905		471000	(751,004.91)	0.00	0.00	(751,004.91)
				Total:	(751,004.91)	0.00	0.00	(751,004.91)
RMS CCMEP WIOA Youth Out Sch JFSCAYOU								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI424	426053	(7.18)	(82.11)	(49.23)	(138.52)
		JFSSAI400	JFSSAI424	501001	3,703.49	3,902.58	3,598.02	11,204.09

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	JFSOLS24 - GRF	JFSSAI400	JFSSAI424	510050	3.18	0.00	0.00	3.18
		JFSSAI400	JFSSAI424	521092	90.30	374.82	63.15	528.27
			Total:		3,789.79	4,195.29	3,611.94	11,597.02
<u>RMS Reemploy Srv Elig Assess JFSCARSP</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI489	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI400	JFSSAI489	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI400	JFSSAI489	510050	10.60	0.00	0.00	10.60
		JFSSAI400	JFSSAI489	521092	301.17	1,250.05	210.62	1,761.84
			Total:		12,639.33	13,991.73	12,046.20	38,677.26
<u>RMS WIOA DISLOCATED WORKER JFSCAWEI</u>								
	JFSOLS24 - GRF	JFSSAI400	JFSSAI417	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI400	JFSSAI417	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI400	JFSSAI417	510050	2.12	0.00	0.00	2.12
		JFSSAI400	JFSSAI417	521092	60.24	250.02	42.13	352.39
			Total:		2,527.88	2,798.36	2,409.24	7,735.48
<u>SNAP American Rescue Plan Act JFSCARPA</u>								
	JFSCFJ23 - 3840	JFSFA622S		510050	4,385.29	0.00	0.00	4,385.29
			Total:		4,385.29	0.00	0.00	4,385.29
<u>STATE CHILDREN HEALTH INC PROG JFSCASCH</u>								
	MCDFSH23 - 3F01	JFSSAI201	JFSSAI210	426053	(132.11)	(1,509.69)	(905.12)	(2,546.92)
		JFSSAI201	JFSSAI210	501001	68,094.27	71,754.96	66,155.04	206,004.27
		JFSSAI201	JFSSAI210	510050	58.43	0.00	0.00	58.43
		JFSSAI201	JFSSAI210	521092	1,660.38	6,891.56	1,161.15	9,713.09
		JFSSAI201	JFSSAI211	426053	(1.79)	(20.37)	(12.21)	(34.37)
		JFSSAI201	JFSSAI211	501001	918.85	968.24	892.68	2,779.77
		JFSSAI201	JFSSAI211	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI211	521092	22.42	93.01	15.68	131.11
		JFSSAI201	JFSSAI214	426053	(1.79)	(20.37)	(12.21)	(34.37)
		JFSSAI201	JFSSAI214	501001	918.85	968.24	892.68	2,779.77
		JFSSAI201	JFSSAI214	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI214	521092	22.42	93.01	15.68	131.11
			Total:		71,561.51	79,218.59	68,203.37	218,983.47
	MCDFSH23CV - 3F01	JFSSAI201	JFSSAI210	426053	(3.10)	(35.46)	(21.26)	(59.82)
		JFSSAI201	JFSSAI210	501001	1,599.32	1,685.29	1,553.77	4,838.38
		JFSSAI201	JFSSAI210	510050	1.37	0.00	0.00	1.37
		JFSSAI201	JFSSAI210	521092	39.00	161.86	27.28	228.14
		JFSSAI201	JFSSAI211	426053	(0.04)	(0.48)	(0.28)	(0.80)

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MCDFSH23CV - 3F01		JFSSAI201	JFSSAI211	501001	21.58	22.74	20.97	65.29
		JFSSAI201	JFSSAI211	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI211	521092	0.52	2.18	0.36	3.06
		JFSSAI201	JFSSAI214	426053	(0.04)	(0.48)	(0.28)	(0.80)
		JFSSAI201	JFSSAI214	501001	21.58	22.74	20.97	65.29
		JFSSAI201	JFSSAI214	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI214	521092	0.52	2.18	0.36	3.06
Total:					1,680.75	1,860.57	1,601.89	5,143.21
TANF ADC Collections JFSCATAC								
JFSSTF23B - 3V60		JFSFA912		451502	(297.00)	(162.14)	(190.00)	(649.14)
Total:					(297.00)	(162.14)	(190.00)	(649.14)
TANF Administration JFSCACC2								
JFSCTF23 - 3V60		JFSFA120		510050	0.00	0.00	545.92	545.92
		JFSFA346		887500	0.00	0.00	34,248.60	34,248.60
		JFSSAI100	JFSSAI116	426053	(16.77)	(191.64)	(114.90)	(323.31)
		JFSSAI100	JFSSAI116	501001	8,644.09	9,108.79	8,397.93	26,150.81
		JFSSAI100	JFSSAI116	510050	7.42	0.00	0.00	7.42
		JFSSAI100	JFSSAI116	521092	210.78	874.84	147.41	1,233.03
		JFSSAI102	JFSSAI100	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI102	JFSSAI100	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI102	JFSSAI100	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI100	521092	301.17	1,250.05	210.62	1,761.84
Total:					21,484.85	23,783.72	55,271.16	100,539.73
TANF Regular JFSCATER								
JFSCTF23 - 3V60		JFSFA104		510051	0.00	142,877.35	37,594.77	180,472.12
		JFSFA170		510050	649.62	11,656.83	525.64	12,832.09
		JFSFA171		510050	2,360.00	8,208.30	14,248.32	24,816.62
		JFSFA172		510050	2,725.33	7,424.55	3,123.91	13,273.79
		JFSFA242		510050	1,100.29	221.98	759.20	2,081.47
		JFSFA440		510050	4,496.00	1,120.00	304.00	5,920.00
		JFSSAI100	JFSSAI117	426053	(21.56)	(246.42)	(147.74)	(415.72)
		JFSSAI100	JFSSAI117	501001	11,114.40	11,711.90	10,797.88	33,624.18
		JFSSAI100	JFSSAI117	510050	9.54	0.00	0.00	9.54
		JFSSAI100	JFSSAI117	521092	271.00	1,124.84	189.52	1,585.36
		JFSSAI102	JFSSAI105	426053	(2.42)	(27.34)	(16.36)	(46.12)
		JFSSAI102	JFSSAI105	501001	1,233.19	1,299.48	1,198.07	3,730.74
		JFSSAI102	JFSSAI105	510050	1.06	0.00	0.00	1.06

LAA23 - Fairfield County Public Assistance

Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Submit To OAKS)	August (Submit To OAKS)	September (Submit To OAKS)	Total
JFSCTF23 - 3V60								
		JFSSAI102	JFSSAI105	521092	30.08	124.81	21.03	175.92
		JFSSAI102	JFSSAI114	426053	(23.96)	(273.84)	(164.18)	(461.98)
		JFSSAI102	JFSSAI114	501001	12,351.52	13,015.52	11,999.76	37,366.80
		JFSSAI102	JFSSAI114	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI114	521092	301.17	1,250.05	210.62	1,761.84
		JFSSAI102	JFSSAI115	426053	(4.79)	(54.76)	(32.84)	(92.39)
		JFSSAI102	JFSSAI115	501001	2,470.31	2,603.10	2,399.95	7,473.36
		JFSSAI102	JFSSAI115	510050	2.12	0.00	0.00	2.12
		JFSSAI102	JFSSAI115	521092	60.24	250.02	42.13	352.39
Total:					39,133.74	202,286.37	83,053.68	324,473.79
TANF SUMMER YOUTH JFSCATSE								
	JFSCTF23 - 3V60	JFSFA128		510050	11,156.33	16,100.43	14,600.82	41,857.58
Total:					11,156.33	16,100.43	14,600.82	41,857.58
Title XX - Transfer Subsidy JFSCAXXT								
	JFSCTX23 - 3V60	JFSFA457		887500	0.00	0.00	287,705.17	287,705.17
Total:					0.00	0.00	287,705.17	287,705.17
Title XX - Base Subsidy JFSCAXXB								
	JFSCSS23 - 3960	JFSFA456		887500	0.00	0.00	15,487.51	15,487.51
		JFSSAI700	JFSSAI701	426053	(14.37)	(164.30)	(98.50)	(277.17)
		JFSSAI700	JFSSAI701	501001	7,410.91	7,809.31	7,199.86	22,420.08
		JFSSAI700	JFSSAI701	510050	6.36	0.00	0.00	6.36
		JFSSAI700	JFSSAI701	521092	180.71	750.04	126.38	1,057.13
Total:					7,583.61	8,395.05	22,715.25	38,693.91
WEEKLY DRAW DEPOSITS FOR PA JFSCAWKD								
	JFSOLS24 - GRF	JFSFA908		470950	(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
Total:					(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
WIA TRANSFER TO PA JFSCAWTR								
	JFSOLS24 - GRF	JFSFA906		471000	(93,515.42)	0.00	(92,884.81)	(186,400.23)
Total:					(93,515.42)	0.00	(92,884.81)	(186,400.23)
LAA23 Total:					(739,628.01)	1,373,285.61	955,812.35	1,589,469.95
Grand Total:					(739,628.01)	1,373,285.61	955,812.35	1,589,469.95

Resolution No. 2023-11.07.dd

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of repayment of an advance to the General Fund from Fund 2503 Police Revolving.

WHEREAS, The Fairfield County Sheriff's Office requested an advance for Fund 2503 Police Revolving; and

WHEREAS, an advance was approved by Resolution No. 2023-8.29.s; and

WHEREAS, the monies have been collected and deposited to make repayment to the General Fund Advance.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Auditor repay the following advance:

FROM: 2503 Police Revolving 23250300 223001 Fund Advances Out
<\$40,510.00>

TO: 1001 090000 General Fund Advances In \$40,510.00

Prepared by: Elisa Dowdy
cc: Sheriff

Resolution No. 2023-11.07.ee

A resolution authorizing the approval of repayment of an advance to the General Fund from Fund 2503 Police Revolving.

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account-to-account transfer into a major expenditure object category.

WHEREAS, appropriations are needed to cover expenses for 2023; and

WHEREAS, an account-to-account transfer will allow proper classification of major expenditure object categories.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations are hereby authorized as follows:

From: 23100101 Fringe Benefits \$10,000.00
To: 23250300 Contract Services

Prepared by: Mendi Rarey
cc: Sheriff

Account-to-Account Transfer
For Auditor's Office Use Only:

Total Transfer of Appropriations \$10,000.00

From: 23100101 526000 Workers Comp; \$10,000
To: 23250300 543000 Repair & Maintenance; \$10,000

Resolution No. 2023-11.07.ff

A resolution approving an account-to-account transfer into a major expenditure object category.

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval to extend the repayment date of an advance of funds – Fund #2593 Concealed Handgun.

WHEREAS, the General Fund approved advances totaling \$15,000.00 (resolutions 2023-02.28.p \$5000.00, 2023-04.25.x \$5000.00, 2023-05.30.k \$1000.00, and 2023-06.27.bb \$4000.00) for Fund #2593 Concealed Handgun; and

WHEREAS, reimbursement has been submitted, but not yet received monies; and

WHEREAS, the Sheriff's Office would like to extend the repayment date of 10/31/23 to 1/31/24; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners' extend the repayment date to 1/31/24 for:

Concealed Handgun (Fund# 2593) advances of \$15,000.00

Prepared by: Elisa Dowdy

Resolution No. 2023-11.07.gg

A resolution authorizing the approval to extend the repayment date of an advance of funds – Fund #2593 Concealed Handgun.

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

WHEREAS, departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

WHEREAS, the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date of November 9, 2023.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance
cc: Finance Office

Department									
Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1200	COMMISSIONERS ADMIN								
	Fund: 1001 - GENERAL FUND								
1582024	11/09/2023	80132	AUNDREA N CORDLE	10/2023	10/01/2023	23000874	C1107	MONTHLY CELL PHONE STIPEND 10/2023	60.00
1582025	11/09/2023	82133	JEFF PORTER	10/2023	10/01/2023	23000881	C1107	MONTHLY CELL PHONE STIPEND 10/2023	60.00
5387509	11/09/2023	10163	OHIO EXTENSION AGR ADM RM 4	FAES-6172	10/04/2023	23000714	C1107	2023 allocation	208,978.50
	Fund: 2876 - FISCAL RECOVERY (ARP)								
5387510	11/09/2023	17814	HABITAT FOR HUMANITY OF SOUTHEAST OHIO	10.26.23	10/26/2023	23007231	C1107	support for housing - ARPA	610,000.00
TOTAL: COMMISSIONERS ADMIN									819,098.50

Department									
Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1204	COMM HR								
	Fund: 1001 - GENERAL FUND								
5387507	11/09/2023	3059	INSIGHT PUBLIC SECTOR INC	1101106089	09/01/2023	23000530	C1107	Office 365 service 9/1/23-10/31/24	70,622.77
	Fund: 5376 - SELF-FUNDED HEALTH INSURANCE								
5387507	11/09/2023	3059	INSIGHT PUBLIC SECTOR INC	1101106089	09/01/2023	23000530	C1107	Office 365 service 9/1/23-10/31/24	281,741.05
								TOTAL: COMM HR	352,363.82

Department									
Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1600	ENGINEER-ADMIN								
	Fund: 2024 - MOTOR VEHICLE								
5387508	11/09/2023	5394	RICART AUTOMOTIVE	51673990066	10/23/2023	23005623	C1107	EQUIPMENT	172,910.00
TOTAL: ENGINEER-ADMIN									172,910.00

INVOICES BY DEPARTMENT

11/09/2023 to 11/09/2023

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
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Summary Total for this report: \$1,344,372.32

Commissioner Steven A. Davis

Commissioner Jeffrey M. Fix

Commissioner David L. Levacy

Date

Resolution No. 2023-11.07.hh

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.