

**Regular Meeting #47 - 2019  
Fairfield County Commissioners' Office  
November 5, 2019**

**Review**

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Tony Vogel, Todd McCullough, Amy Brown-Thompson, Tom Lininger, Jon Kochis, Branden Meyer, Jeff Porter, Logan Weaver, Chief Lape, Mark Conrad, David Miller, Chris Wagner, Corey Clark, Lisa Notestone, Rick Szabrak, Jake Tharp, Jon Slater, Dennis Keller, and Jim Bahnsen.

- Welcome
- Legal Update

Mr. Davis asked for an update on his request for a pre-trial conference for the annexation petition.

Mr. Horacek replied that he was waiting to hear back from Greenfield Township's attorney. Once he has a response, he will schedule the conference.

- Administration and Budget Update/Carri's List

a. Announcements

The Commissioners welcomed Chris Wagner who will be filling Ms. Notestone's position upon her retirement at the end of March 2020.

November 11 – Offices are Closed for Veterans Day

November 21 – Elected Official and Department Head Roundtable

November 23 – National Adoption Day celebration – 8 am, Juvenile Court

November 28, 29 – Thanksgiving Holiday – Offices are Closed

b. Highlights of Resolutions

Dr. Brown provided highlights of 12 resolutions for the voting meeting.

We proposed approving a CFLP contract.

We proposed a change order with Gutknecht for the Real Estate Offices project relating to electrical services.

JFS proposed an amendment to the EPIC Grant agreement with The Ohio State University.

The Sheriff proposed purchase of a gun by a retiring officer (Norris).

There were financial and grant related resolutions to approve, such as:

- An advance repayment for EMA;
- An account to account transfer of appropriations for the Commissioners and Sheriff, to properly classify expenditures (three resolutions);
- Appropriations from unappropriated funds for the Engineer (two resolutions, with a fund to fund transfer and with memo transactions) and the Sheriff; and
- The payment of bills.

**Regular Meeting #47 - 2019  
Fairfield County Commissioners' Office  
November 5, 2019**

In queue, there were several financial and contracting resolutions, including a resolution to approve a contract for protective placement in network.

c. Administrative, Program, and Budget Update

**Administrative Update**

Administrative Approvals

The review packet contained a list of administrative approvals. No questions were posed.

**Budget Update**

Budget Hearings

Thanks to everyone for the cooperative budget hearings.

Following the budget hearings, there are times when relatively minor adjustments are made or more information becomes available. For example, we are aware that there will be some mid-year review of FCFACF Multi-System Youth arrangements.

As always, we will continue to monitor revenues and expenditures.

Dr. Brown scheduled a meeting with Marc Fishel, HR, the County Auditor, and County Coroner to review Coroner plans. The meeting is set for Wednesday, November 6. Following the budget hearing, we received email that helped to clarify confusion on the part of the Coroner's Office. They had not received all information from Mr. Fishel, and they are just now realizing the significant steps they would have to take to practically manage stipends or supplemental pay. They plan to have an independent contractor relationship with the physician (deputy coroner) as permitted and expressed in the ORC, and they are exploring independent contractor relationships with multiple investigators. Dr. Brown will report once the meeting is concluded.

We continue to align performance goals with the budget, and we appreciate the cooperation with budget hearings and parameters communicated in April and throughout 2019.

Performance assessments are due November 30 (unless negotiated otherwise).

November 25<sup>th</sup> is the deadline for final access to budget entry (level 4).

The projected date to pass the appropriation measure is December 10, with a back-up date of December 17.

d. November 21<sup>st</sup> Roundtable

The Board of County Commissioners will be hosting an elected officials and department head roundtable meeting on November 21 at 8:30 a.m. in the hearing room.

A draft agenda was in the review packet.

Mr. Levacy stated how much he appreciates the attendance of everyone and the collaboration that is a result of the roundtables.

**Regular Meeting #47 - 2019**  
**Fairfield County Commissioners' Office**  
**November 5, 2019**

e. BRAVOs

We are deeply appreciative of the customer service surveys JFS continues to conduct. Nearly 98% of customers are expressing good or excellent service. The team works hard to learn from all comments.

Congratulations to Jon Slater, County Auditor, for the Auditor of State award of distinction for financial reporting.

Mr. Slater thanked his staff and Ms. Notestone's leadership.

We congratulated "Brandon" whom we know through the Major Crimes Unit, as he was selected by his instructors and peers as the honor graduate of his class for firefighter training. He starts EMT training in January.

- Old Business

- a. Open Enrollment

Mr. Davis provided feedback on the open enrollment process. He thought the desktop site worked well and instructions were easy to understand.

- b. MCJDC

Mr. Davis hopes to meet with Commissioner Tim Bubb within the next week to discuss the meeting between the Licking County Commissioners and Fairfield County Commissioners.

- New Business

- a. Court Appointed Attorney Fees

We have a draft of a new schedule, and Commissioner Davis will be initiating a discussion with attorneys who serve as appointed counsel. A brainstormed draft, increasing the out of court reimbursement rate to \$50 from \$40 and increasing caps by 25%, has been prepared for discussion.

Mr. Davis added that he reviewed the memo (in the review folders) received from the State Public Defenders Office. The memo stated that while the Governor is saying they are trying to be helpful to local governments, the OPD disagreed. Mr. Davis feels good about the "go forward" plan.

We plan to send a copy of the county schedule to the OPD before the end of January 2020, as they requested.

- General Correspondence Received

- a. Regional Planning Commission Packet

- b. Liquor Permit Notice for Pine Hill – Sheriff's Office has no comments

- Calendar Review/Invitations Received

- a. CORSA Member Meeting – Wednesday, December 4<sup>th</sup> at 11:00 a.m. at the Hyatt Regency in Columbus

Mr. Porter will attend.

Mr. Davis stated that he wants CORSA and CCAO to get along. If CORSA is not underwriting the CCAO operations, then someone else will have to pay for it. He

**Regular Meeting #47 - 2019  
Fairfield County Commissioners' Office  
November 5, 2019**

suspects this is the argument at the end of the day. He wants Fairfield County to be a voice for a solution.

Mr. Levacy stated the consensus in the room when he attended the meeting previously was that everyone wanted the issue resolved.

Mr. Davis stated he was expressing his frustration with the group.

- b. Thomas Ewing Jr. High School Dedication – Wednesday, December 4<sup>th</sup> at 4:30 p.m. at 2024 Sheridan Drive

- FYI

- a. Jail Population – 282
- b. Notification of Proposed Tower Height Change for MARCS Tower in Millersport

The tower is on track for installation in January 2020. The height change of the tower will have no impact on coverage for Fairfield County.

- c. DACO Christmas with the Ohio Presidents Exhibit – November 29 through December 29, 2019
- d. Pickerington Senior Center November 2019 Newsletter

- Open Items (none)

Commissioner Levacy stated at 9:23 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

### **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 29, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Amy Brown-Thompson, Tom Lininger, Dennis Keller, Jeff Porter, Todd McCullough, Tony Vogel, Chief Lape, Corey Clark, Jon Slater, Chris Wagner, Jake Tharp, Logan Weaver, Ray Stemen, Jim Bahnsen, Rick Szabrak, and Lisa Notestone.

### **Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

### **Announcements**

Commissioner Levacy asked if there were any announcements.

### **Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

### **Approval of Minutes for Thursday, October 31, 2019**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, October 31, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Regular Meeting #47 - 2019**  
**Fairfield County Commissioners' Office**  
**November 5, 2019**

**Approval of the Commissioners Resolutions**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolutions:

- 2019-11.05.a            A resolution approving an account to account transfer in a major object expense category for FY2019 CFLP Fund# 2736, subfund# 8210 - Fairfield County Commissioners [Commissioners]
- 2019-11.05.b            A resolution entering into a contract between Fairfield County and the CFLP Solid Waste District for Recycling Services for 2020. [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Emergency Management Agency Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency authorizing the approval of repayment of an advance to the General Fund from EMA 2091 Subfund 8211 PUCO Grant Award and EMA 2091 Subfund 8134 Hazardous Materials Emergency Training Grant; see resolution 2019-11.05.c.

Discussion: Mr. Kochis stated the fire departments were very thankful for the funds for the hazmat training.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Engineer's Office Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2019-11.05.d            A resolution of increase appropriations, appropriate from unappropriate, account to account and fund to fund transfer for MAD-08 bridge replacement change order #1 [Engineer]
- 2019-11.05.e            A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions as of 11/1/19 [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Facilities Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Facilities resolution for approval of Change Order No. 4 to the Contract between the Gutknecht Construction Company and the Fairfield County Commissioners; see resolution 2019-11.05.f.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the JFS Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the JFS resolution amendment regarding the approval of an Agreement between The

**Regular Meeting #47 - 2019  
Fairfield County Commissioners' Office  
November 5, 2019**

Ohio State University and the Fairfield County Job & Family Services, Fairfield County Child Protective Services Division; see resolution 2019-11.05.g.

Discussion: Dr. Brown stated this resolution was to continue the Enhancing Permanency for Children and Families project with The Ohio State University.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Sheriff's Office Resolutions**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- |              |  |
|--------------|--|
| 2019-11.05.h | A resolution authorizing an account to account transfer Fund 2442 Commissary [Sheriff]   |
| 2019-11.05.i | A resolution approving an account to account transfer Fund 1001 [Sheriff]  |
| 2019-11.05.j | A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2503 Police Revolving [Sheriff] |
| 2019-11.05.k | A resolution to approve the purchasing of a gun by a retiring officer [Sheriff]  |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2019-11.05.l.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Commissioner Levacy stated at 10:04 a.m. that the Commission would be in recess until the WIOA Update at 10:30 a.m.

**WIOA Update**

The Commissioners met at 10:25 a.m. for a WIOA Update. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Mike Linton, Rick Szabrak, Ray Stemen, Corey Clark, Todd McCullough, Chief Lape, Jon Slater, Jeff Porter, and Ed Laramée.

Mr. Szabrak reviewed the WIOA history over the last three years since the leadership changed hands to Fairfield County. He introduced Mike Linton who is the Chair of the Area 20 WIOA Board and who also sits on the statewide board.

Mr. Linton provided some history as to his experience in workforce development. He has been a part of workforce development since the early 1990's and has been on the WIOA Area 20 Board since 2007. He mentioned how the results of the board have significantly improved since Fairfield County took over the administrative work. This has helped the other member counties as they work together collaboratively. He thanked Fairfield County for their leadership.

Mr. Davis asked how Fairfield County came to be the administrative agent.

**Regular Meeting #47 - 2019  
Fairfield County Commissioners' Office  
November 5, 2019**

Mr. Szabrak reviewed the history of the board and indicated the local board approved the change for Fairfield County to be the fiscal and administrative agent.

Mr. Szabrak, Mr. Clark, and Mr. Linton reviewed the attached presentation including the roles of the WIOA Board; counties covered (Fairfield, Hocking, Vinton, Pickaway, and Ross); mission and goals of the local board; the board's composition; local Fairfield County board members; an increase in awareness and utilization; other goals; funding; unemployment rate trends by county; performance measurers; and the Fairfield County Ohio Means Jobs Center activities.

The group also discussed outreach to small businesses; re-entry employment; board structure and subcommittees; the workforce development center; and who is eligible for services.

### Review (continued)

The Commissioners met at 11:22 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Jim Bahnsen, Jon Slater, and Ed Laramée.

Mr. Davis stated it was brought to his attention that the executive committee of the Fairfield County Bar Association was going to present the Bar Association with a resolution demanding reimbursement rates be set at \$75. He has a call into Charles Elsea, Bar Association President. He is not inclined to attend the meeting with the association vote on the resolution. He will try to sort it out prior to the meeting. The Commissioners are obligated by the ORC to consult the Bar Association. He does not want to go to the meeting bearing gifts only to have the Bar Association provide a metaphorical slap in the face with a resolution. He understands two members of the executive committee (Mr. Elsea and Ms. Sitterly) want to pursue this resolution and the other two members did not. If the Bar Association proceeds with a vote on a resolution, he may not want to attend the meeting.

**Adjournment**

With no further business, on the motion of Jeff Fix and a second of Steve Davis the Board of Commissioners voted to adjourn at 11:24 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, November 12, 2019 at 9:00 a.m.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
that the November 5, 2019 minutes were approved by the following vote:

YEAS: NAYS: None  
ABSTENTIONS: None  
\*Approved on November 12, 2019

Steven A. Davis  
Commissioner

Dave Levacy  
Commissioner

~~Jeff Fix~~  
~~Commissioner~~

Rachel Elsea  
Rachel Elsea, Clerk

Byron, 1824

# AREA 20 WORKFORCE DEVELOPMENT BOARD

Fairfield County Update  
November 5, 2019

Rick Szabrak  
Area 20 WDB Executive Director



1

## Roles of a Workforce Development Board

- Oversee funds disbursed from the Department of Labor for the Workforce Innovation and Opportunity Act.
- Develop regional strategic plans and set funding priorities for their area.
- Act as the link to the public workforce system.
- Provide oversight of Ohio Means Jobs' centers.



2

## Area 20 WDB

- Covers five counties
  - Fairfield
  - Hocking
  - Pickaway
  - Ross
  - Vinton
- Fairfield County Economic and Workforce Development serves as the administrative and fiscal agent.
- Received subsequent designation as a Workforce Area on Aug. 1, 2018 and will be reviewed in winter of 2020.



3

## Area 20 WDB Mission and Goals

### MISSION

To provide a qualified workforce for businesses in our community.

### GOALS

- Increase utilization of OMJ services from local businesses.
- Enhance services of local Ohio Means Jobs Center.
- Improve effectiveness of local K12 Schools in developing career ready students.
- Increase number of businesses offering apprenticeship programs.



4

## Board Composition

- Fairfield, Pickaway, Ross – 5 board members
- Hocking, Vinton – 3 board members
- Two state appointed members
  - Opportunities for Ohioans with Disabilities
  - Wagner-Peyser (ODJFS)
- Two at-large members (recently expanded)
  - K12 representative
  - Business representative



5

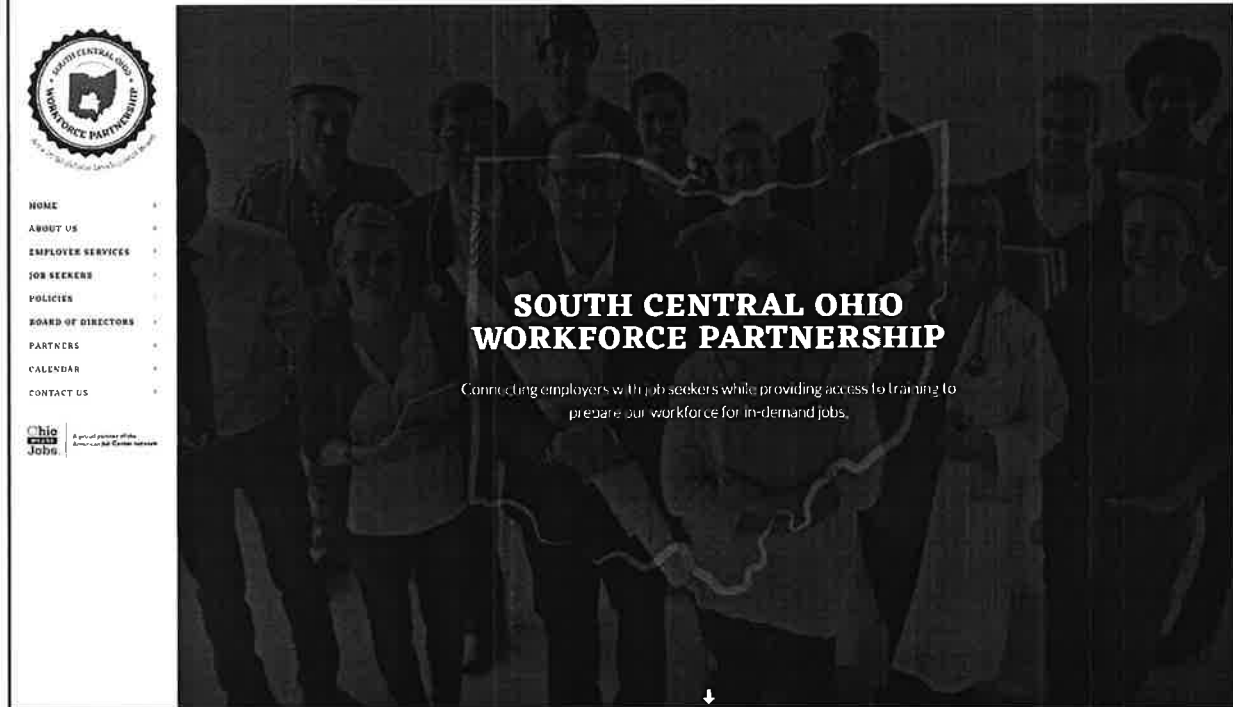
## Fairfield County Board Members

- Kellie Sharp, Fairfield Medical Center, Business
- Angela Ward, Eastland-Fairfield Career Center, Adult Literacy
- Kimberly Jeffers, Ohio University Lancaster, Higher Education
- J.B. Dick, Amanda Clearcreek Schools, K12
- Sharee Blackmon, Claypool Electric, Business
- Brody Mautz, Worthington Industries, Business



6

## Increase awareness and utilization



7

## Other Goals

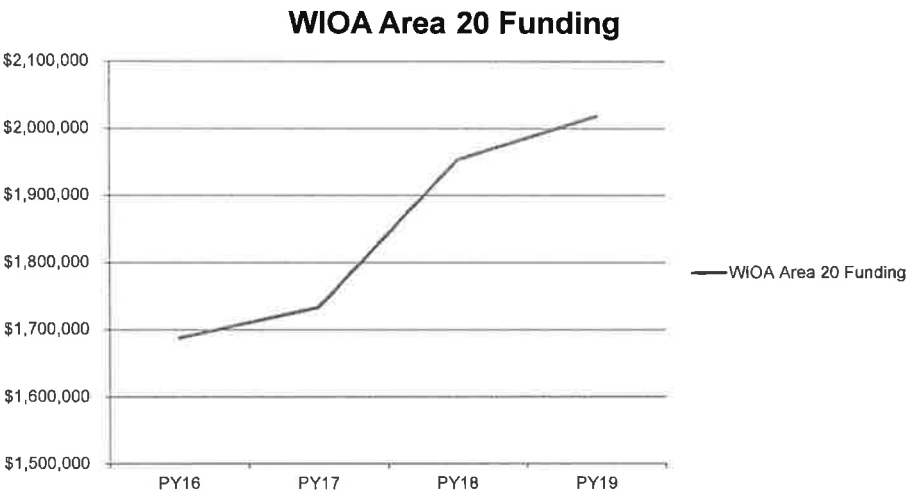
- Enhance services from local OMJ Center
  - Procurement of OMJ Center and career services
  - Procurement of youth services
- Improve effectiveness of K12 schools in developing more career ready students
  - Addition of a K12 Board Member
  - Career Readiness Program
  - Youth Council
- Increase number of businesses offering apprenticeship programs
  - Pickaway-Ross Career and Technology Center now sponsoring apprenticeships



8

# Area 20 Funding

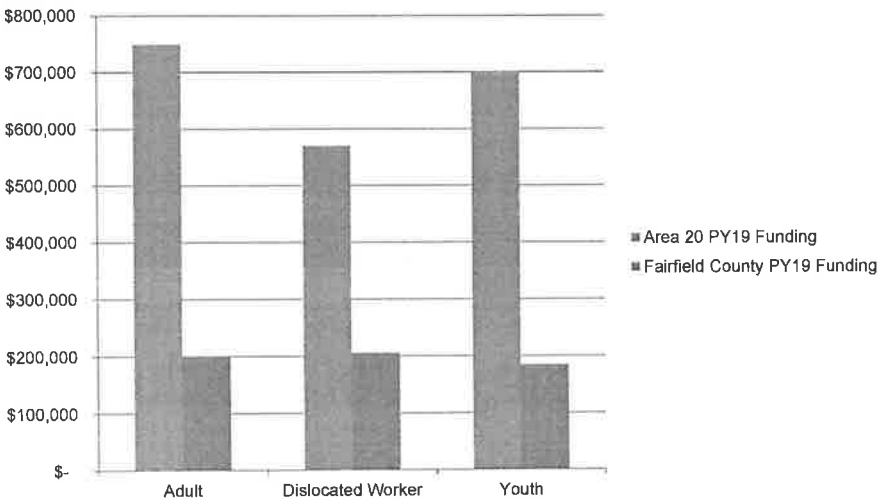
- Increased 20% between Program Year 2016 and Program Year 2019
- State funding increased 42% during the same timeframe



9

# Area 20 Funding

- Fairfield County funding is \$590,618 for Program Year 2019 (also up 20% since 2016)



10

## Unemployment Rate Trends

Unemployment Rates			
	Sep. 2019	Sep. 2018	
Ohio	4.2	4.6	41st in the country
Fairfield County	3.8	3.7	Top 25% in state
Pickaway County	4.0	3.7	Top 40% in state
Ross County	4.0	3.9	Top 40% in state
Hocking County	4.1	4.1	Top 50% in state
Vinton County	5.1	4.9	Bottom 20% in state



11

## Performance Measures

	Performance Measures	Area Numerator	Area Denominator	Area Rate	Statewide Rate	Area Goal
Adult	Employment 2nd Quarter after Exit	82	94	87.2%	85.3%	82.0%
	Employment 4th Quarter after Exit	87	103	84.5%	83.4%	78.0%
	Median Earnings 2nd Quarter after Exit		82	\$6,826	\$6,236	\$5,000
	Credential Attainment	75	99	75.8%	78.0%	75.0%
Dislocated Worker	Employment 2nd Quarter after Exit	9	11	81.8%	90.0%	84.0%
	Employment 4th Quarter after Exit	16	21	76.2%	87.9%	82.0%
	Median Earnings 2nd Quarter after Exit		9	\$8,542	\$8,439	\$7,200
	Credential Attainment	10	17	58.8%	82.1%	72.0%
Youth	Education, Training, or Employment 2nd Quarter after Exit	38	64	59.4%	75.3%	65.0%
	Education, Training, or Employment 4th Quarter after Exit	61	84	72.6%	74.8%	65.0%
	Median Earnings 2nd Quarter after Exit		38	\$3,804	\$2,856	
	Credential Attainment	25	39	64.1%	47.4%	50.0%



12

# Fairfield County OMJ Center Activity

Fairfield County OMJ Center 2019 Statistics	
<b>Resource Room:</b>	
Year-to-Date Visits	9,676
Year-to-Date Visitors	4,978
Open Interviews	48
Attendees at Open Interviews	177
Number of Interviewees Hired	41
<b>Job Fair:</b>	
Registered Employers	87
Job Seekers	292



# Thank You

- Next OMJ Board Meeting
  - Wednesday, Jan. 15 – 9 a.m. at Ross County Service Center

Rick Szabrak  
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740-652-7162



