

Fairfield County Commissioners' Office

Roundtable Meeting #50

Date: November 4, 2025

Location: Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll, Ohio

Meeting Start Time: 2:00 p.m.

1. Call to Order

Commissioner Jeff Fix called the meeting to order.

Commissioners Present:

- Jeff Fix
- Steve Davis
- David Levacy

Also Present:

Aundrea Cordle; Jeff Porter; Rochelle Menningen; Bennett Niceswanger; Dan Neeley; Tommy Springer; Jason Grubb; Rick Szabrak; Corey Clark; Jon Kochis; Jim Bahnsen; Branden Meyer; CJ Robberts; Joe Ebel; Holly Mattei; Kelly Frank; Lisa McKenzie; Leighann Adams; Austin Lines; Michael Kaper; Mitch Noland; Rachel Elsea; Dr. Carri Brown; Nikki Drake; Scott Duff; Abby Watson; Judge Terre Vandervoort; Dr. David Uhl; Sheriff Alex Lape; Tiffany Wilson; and other staff members.

2. Welcome

Commissioner Fix welcomed all attendees.

3. County Administration Updates

Aundrea Cordle

- Reviewed proposed 2026 Commission meeting dates.
- Shared an opportunity to volunteer with the Salvation Army.
- Announced 2026 Listen & Learn sign-ups.

Jeff Porter

- Provided centralized purchasing updates.
- Announced the release of an RFP for print management.
- Discussed open enrollment and new benefit offerings.

Bart Hampson

- Reported progress on establishing a county credit card system.
- Noted that each department will manage its own reporting and payments.
- Training will be provided.

Additional Administration Notes

- The credit card program will be through Park National Bank under the Elan program.
 - **Dan Neeley** discussed AI initiatives and recent CCAO seminar. He reminded staff to route AI questions through leadership.
 - **Auditor Carri Brown** shared that AI can be used effectively as a proofreading tool.
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4. Departmental Updates

OSU Extension

- Shannon Carter noted the department's update is included in the meeting packet.

Information Technology

- Cybersecurity awareness training remains required for all employees.
- IT is improving technology at the Levacy Center and Workforce Center.

Human Resources

- CJ Robberts encouraged participation in Salvation Army Red Kettle Bell ringing.

Emergency Management Agency & Facilities

- Jon Kochis offered tours of the Workforce Center.
- EMA is preparing for a new command vehicle project.
- EMA will assist with SBA flood recovery efforts when the federal government reopens.

Engineer's Office – Mitch Noland

- Provided updates on the salt barn, brine storage, and a record construction year including:
 - 16 culvert replacements
 - 3 emergency culverts
 - 2 emergency repairs
 - Numerous road sign replacements

Clerk of Courts – Branden Meyer

- Announced legal help availability on the first floor of the Hall of Justice.
- Reported success with the new e-filing system.
- Shared details of the Veterans Hall of Fame banquet scheduled for November 14.

Health Department – Joe Ebel

- Expressed concern for WIC funding during the federal shutdown.
- Reported participant numbers:
 - Pickerington Office: 726
 - Lancaster Office: 1,100
- Emphasized the importance of WIC nutritional support.

Recorder – Lisa McKenzie

- Thanked the Commissioners, budget team, and IT for their support.

Juvenile Court – Judge Terre Vandervoort

- Reported no juveniles currently in detention.
- Court is working to relocate services from Chestnut to Connexion West.
- Staff continues education efforts for partners working with truant youth.

Major Crimes Unit – Scott Duff

- Reported full staffing and shared October statistics on guns and illegal drug seizures.

Treasurer – James Bahnsen

- Discussed an RFP for financial transactions that integrates with the Tyler system.

- Announced an upcoming retirement in early 2026.

Economic & Workforce Development – Rick Szabrak

- Reported progress on the agreement between Vantage Data Centers and Millersport.
- The new data center will operate using its own power plant.
- Engineering improvements planned for Basil Western Road.
- Workforce Board continues serving five counties.
- Next year, 114 students from all 8 county districts will attend the Workforce Center.

Facilities – Jason Grubb

- Provided updates on the drive-thru payment center and remaining work at the Levacy Center and Workforce Center.

Soil & Water – Nikki Drake

- Reported impacts from the federal shutdown.
- Soil and Water continues operations.

Job & Family Services – Corey Clark

- SNAP program suspended due to federal shutdown, affecting 7,500 households.
- County normally issues \$1.5 million in SNAP benefits monthly.
- Awaiting details on a partial federal SNAP issuance.
- Annual holiday donation drive supported 450 individuals in 2024.

GIS / Communications – Rachel Elsea

- Thanked Dog Shelter staff for help with the new DocuPet system.
- “Map of the Month”: Past and present railroads; November newsletter includes “Map of the Year” voting.

Auditor – Dr. Carri Brown

- Reported on recent conferences.
- Thanked departments for help with the new lot split application.
- Townships may attend the “Making Numbers Count” seminar.

- Real Estate Assessment team met the October 15 tax abstract deadline.
- Any tax reform changes will appear on second-half tax bills once state guidance is received.
- Internal control manual will be updated.

Prosecutor's Office – Austin Lines

- Preparing Public Records Request training for annual CRMS training.

Regional Planning Commission – Holly Mattei

- Model zoning code implementation continues.
- Thurston and Millersport have adopted the code.
- RPC is promoting neighborhood revitalization grants.

Dog Shelter – Leighann Adams

- Upcoming capital improvement projects will require foster homes.
- Shelter is expanding social media efforts.
- Reminded public that dogs are allergic to pecans.

Developmental Disabilities – Dr. David Uhl

- DD received a three-year accreditation award.
- Thanked Commissioners for board appointments.

Family & Children First Council – Tiffany Wilson

- Announced a grant for safety items for mothers of infants.
- A parent support group is forming.
- Annual meeting scheduled for November 20.

Parks District – Tommy Springer

- Thanked the county for the employee recognition event at Smeck Park.
 - Announced ribbon-cutting for the Mambourg Park Education Center.
 - Reported ongoing updates at Rockmill.
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5. Commissioner Comments

Commissioner David Levacy

- Highlighted the Fairfield County Veterans Hall of Fame and its first inductees, including Medal of Honor recipient Army Private Jacob Parrott.
- Reflected on the honor of entering the Ohio Veterans Hall of Fame and the naming of the Levacy Center.

Commissioner Aundrea Cordle

- Noted the Levacy Center's availability for community use at a nominal cost.

Commissioner Steve Davis

- Praised county leadership and expressed hope that residents enjoy the community being built.
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6. Adjournment

A motion to adjourn was made by Commissioner Levacy and seconded by Commissioner Davis.

Meeting adjourned at: 3:28 p.m.

Roll Call Vote:

- Yes: Levacy, Davis
- No: None

Next Roundtable:

February 24, 2026, from 1:00 p.m. to 4:00 p.m. at the Levacy Center.

Approval of Minutes

Motion by: David Levacy

Seconded by: Steve Davis

Vote:

- Yeas: Levacy, Davis, Fix
- Nays: None

- Abstentions: None

Approved on: November 18, 2025

Signatures

Jeff Fix, Commissioner

Steve Davis, Commissioner

David Levacy, Commissioner

Rochelle Menningen, Clerk