

Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Staci Knisley, Jason Dolin, Joshua Horacek, Jim Bahnsen, Tony Vogel, Tammy Drobina, Dennis Keller, Jon Kochis, Branden Meyer, Jeff Porter, Ray Stemen, Chief Jerry Perrigo, and Jeff Barron.

- Legal Update

Mr. Dolin stated he would comment later on the issue surrounding the retirement of Prosecutor Marx.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for approval.

The County Engineer proposed a resolution to approve assistance for Walnut Creek Sewer District concerning a road closure.

There were financial resolutions to approve, such as:

- The credit of health insurance administration fees to the general fund;
- Placing Licking County Buckeye Lake sewer assessments on the tax duplicate for 7.15.2016 -8.15.2016;
- Reduction in appropriations for the general fund – this is based on the fact that FFE and related expenditures will be accounted for within the 2017 budget, as opposed to a transfer to the capital projects fund for the jail; this is to properly classify expenditures;
- A fund to fund transfer from the general fund to the jail construction fund for the demolition of the Wheeling Street jail, which is properly classified in the jail construction fund and was budgeted as a transfer;
- Account to account transfers of appropriations to properly classify expenditures for the Juvenile/Probate Court, Law Library, Commissioners' Office, and the Major Crimes Unit;
- An additional allocation for Multi-System Youth, for the FCFACF Council;
- Appropriations from unappropriated funds for Juvenile/Probate and Prosecutor special funds; and
- The payment of bills/and or then and now type transactions, if any, in accordance with county policy and procedures.

- b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

Ms. Brown stated that the voluntary budget hearings with the County Commissioners have been going well. The cooperation and information are much appreciated. This week, budget hearings will be held for the County Auditor, IT, RPC, the Recorder, Municipal Clerk, SWCD, Human Resources/Risk Management, and Common Pleas Court.

Given the importance of the issue surrounding the sales tax and Medicaid managed care organizations, we are setting up meetings with our legislators and representatives of CCAO.

690

**Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016**

c. Jail & Public Safety Facility

Ms. Brown reported that the jail project continues to be on schedule and on budget. The most recent report on the jail population shows the population is 215. We have had excellent progress with the completion of the roof, yet the bad weather supported a milestone adjustment for the completion of the roof to November 5. That adjustment was approved administratively and within our guidance established by Commissioners' resolution. (There was no cost change associated with the administrative approval.)

Dennis Keller reviewed pictures showing progress. The City is in process of installing their gas main loop. In the next few weeks, we will be able to fire up the temporary heaters for the building. Chief Perrigo reported that there is a meeting this Friday at the building. Dennis Keller will arrange for tours when it is appropriate to do so.

d. Roundtable – November 17

Ms. Brown reported that there will be an elected official and department head roundtable meeting on November 17th at 8:30 a.m. A regular meeting at 10:00 a.m. will follow the roundtable. Ms. Brown sent by email the roundtable agenda to elected officials and department heads, as a reminder for attendance.

e. Bravos

- Thank you to everyone who attended the DAS training. This training should be helpful for all departments, especially when it comes to using the DAS process for state purchases in lieu of competitive bidding. During the training, there was a recommendation for centralized purchasing. While we are not close to that type of centralization, the benefits of centralized purchasing are worth exploring for the future.
- Thank you to everyone who supported the United Way luncheon on Tuesday, October 25th.
- Bravo to Aunie Cordle and the JFS team for being a part of the 90.9 radio show today.

f. Old Business (none)

g. New Business (none)

h. General Correspondence Received

Ms. Brown reported that Mr. Jeremiah Upp copied a letter to the Board of Commissioners. Mr. Upp drafted the letter to Kathy Kittredge, the Lancaster City School Board President. He will be available at a meeting following review to go over the content of the letter, which was in the review packet.

i. Calendar Review/Invitations Received

**Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016**

- Columbus Region Economic Development 411 – Friday, December 2nd at 8:00 a.m. at the Ohio Union at OSU (Rick Szabrak to attend)

j. FYI

- Stepping Up Press Release
- 2016 & 2017 Special Dates
- 2017 Holiday Schedule

k. Issues Bin

Ms. Brown reported that during Prosecutor Marx's budget hearing, Prosecutor Marx reported his last day of work as December 31, 2016. Issue for follow up: Appointing a prosecutor for January 1, 2017 – Providing Mr. Kyle Witt is elected, his official term would begin January 2, 2017.

Jason Dolin reported that Kyle Witt would have to be sworn in twice as Prosecutor, once during the gap between Prosecutor Marx's retirement and again for Mr. Witt's term beginning date. For January 1, 2017, Mr. Witt would be the official, acting Prosecutor if appointed as such.

Mr. Dolin reported that there is another option supported by an Ohio Attorney General Opinion. The Acting Prosecutor does not officially hold office.

Commissioner Levacy stated that the Board supports appointing Kyle Witt as County Prosecutor for the one day interim if Mr. Witt is elected to office. He asked Mr. Dolin to draft a resolution for the Board to accomplish this appointment (for Mr. Witt to serve as County Prosecutor for January 1, 2017) if the election results in Mr. Witt being the Prosecutor-Elect. Mr. Dolin stated he would prepare a draft resolution.

l. Open Items
(None)

Recess

Mr. Levacy stated at 9:14 a.m. that the Commission would be in recess until the meeting with Engineer Jeremiah Upp that is scheduled at 9:20 a.m.

Meeting with County Engineer Jeremiah Upp

The Commissioners met with County Engineer Jeremiah Upp at 9:24 a.m. to discuss correspondence Mr. Upp mailed to the Board of Commissioners and the current resolution that was before the board. The following Commissioners were present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Staci Knisley, Jason Dolin, Joshua Horacek, Jim Bahnsen, Tony Vogel, Tammy Drobina, Dennis Keller, Jon Kochis, Branden Meyer, Jeff Porter, Ray Stemen, Holly Mattei, Jon Slater, Carrie Woody, and Jeff Barron.

Mr. Upp reported that his office drafted a letter to the Lancaster City Schools Board of Education regarding their acquired property at 2026 Sheridan Drive NE. The letter recommended that the school conduct a traffic impact study before planned improvements are made.

Mr. Davis recommended that Mr. Upp reach out to Jerry Rainey with the Lancaster City Schools in order to have a discussion, which could be very helpful beyond sending a letter. Mr. Upp agreed to reach out to Mr. Rainey.

652

**Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016**

Mr. Upp added that there have been many conversations with City Officials and Officials of the School Board, but he had not heard anything regarding a traffic impact study, thus prompting him to send a letter.

Mr. Davis stated that he believed the Lancaster City Schools would appreciate a phone call and discussion regarding the letter.

Ms. Mattei stated that Mr. Rainey is on the Regional Planning Commission Board, representing the education sector. She would be glad to help out with the communication if needed.

Mr. Upp stated that he would give Mr. Rainey a phone call.

Also, Mr. Upp reported that he has a proposed resolution on for today regarding the assistance to Walnut Creek Sewer District with a road closure. A portion of Pleasantville Road, between Lincoln Avenue and Lake Road (within the Village of Pleasantville) will be closed in order to open cut the road to provide sanitary service to 4090 Pleasantville Road.

Meeting with Carrie Woody, Lancaster-Fairfield Public Transit Update

The Commissioners met with Carrie Woody with the Lancaster-Fairfield Public Transit to provide an update at 9:37 a.m. with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Staci Knisley, Carrie Woody, Jason Dolin, Joshua Horacek, Jim Bahnsen, Tony Vogel, Tammy Drobina, Dennis Keller, Jon Kochis, Branden Meyer, Jeff Porter, Ray Stemen, Holly Mattei, Jon Slater, Carrie Woody, and Jeff Barron.

Ms. Woody provided an annual update. She reviewed county ride information, and she provided two handouts.

Commissioner Steve Davis highlighted some information from a spreadsheet that appeared to show incorrect summation. Ms. Woody indicated she would provide correct information by email. (See corrected handout information attached.)

Ms. Woody stated that there are two new routes that just opened up in the Pickerington area. There are also two new routes that will be opened next year in the Violet Township area. They are now seeking applicants for part-time drivers. Application information is posted on the Ohio Means Jobs website and the Career Builder website.

Ms. Woody thanked the Board for their financial support.

Recess

Mr. Levacy stated at 9:49 a.m. that the Commission would be in recess until the Regular Meeting at 10:00 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, November 1, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Staci Knisley, Christina Foster, Jon Slater, Branden Meyer, Jason Dolin, Joshua Horacek, Tammy Drobina, Jeff Barron, Jim Bahnsen, Michael Kaper, Brian Carter, Mike Savage, Amy Presnell, Ray Stemen, Dennis Keller, and Tony Vogel.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

**Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016**

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road, Lancaster, Ohio, stated that he was concerned with the White House taking over the Internet and was concerned with a Global Internet Tax. The White House could transfer power to the United Nations and allow for censorship. He asked that everyone contact their Congress to stop this.

Approval of Minutes for Tuesday, October 25, 2016 and Thursday, October 27, 2016 Meetings

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, October 25, 2016 and Thursday, October 27, 2016 meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Auditor Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's resolution.

2016-11.01.a A resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance program, Fund# 7671 TO GENERAL #1001 – Fairfield County Auditor [Auditor- Payroll]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2016-11.01.b A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of July 15, 2016 through August 15, 2016 [Commissioners]

2016-11.01.c A resolution authorizing an account to account transfer – Commissioners Office [Commissioners]

2016-11.01.d A resolution authorizing an account to account & fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-System Youth – Fairfield County Commissioners [Commissioners]

2016-11.01.e A resolution authorizing the reduction appropriations in major expenditure object category for the General Fund # 1001 - Fairfield County Commissioners [Commissioners]

2016-11.01.f A resolution authorizing a fund to fund transfer –General Fund # 1001 to Facility Jail Capital Project Fund # 3810 – Fairfield County Commissioners

654

**Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016**

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolution:

2016-11.01.g A resolution to assist Walnut Creek Sewer District with a road closure.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolution:

2016-11.01.h A resolution to appropriate from unappropriated in a major expenditure object category – Probate Court Fund #2316 Probate Computer Fund [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Law Library Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Law Library resolution:

2016-11.01.i A resolution approving an Account to Account Transfer from Personnel Services - Salary to Contractual Services [Law Library] [Law Library]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Major Crimes Unit Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Major Crimes Unit resolution:

2016-11.01.j A resolution approving an account to account transfer.

Discussion: Ms. Brown reported that the Major Crimes Unit was a part of the Sheriff's Office for administration, as opposed to the Prosecutor's Office, and this notation would be corrected within the Commissioners' Resolution Management System so that it would show up properly on the agendas.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Prosecutor Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Prosecutor resolution:

**Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016**

2016-11.01.k A resolution to appropriate from unappropriated in a major expenditure object category Fund 2784 Sub-Fund 8102 Victims of Crime Act Grant

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following payment of bills resolutions:

2016-11.01.l A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2016-11.01.m A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Brown announced that the next Regular Meeting is scheduled for Tuesday, November 8, 2016, at 10:00 a.m.

Recess

Mr. Levacy stated at 10:06 a.m. that the Commission would be in recess until 1:00 p.m.

Interview with Becky Plough for a Developmental Disabilities (DD) Board Vacancy

The Commissioners met at 1:00 p.m. to discuss a vacant Board of DD position. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, John Pekar, and Becky Plough.

Commissioner Levacy welcomed Ms. Plough and asked her to provide information about herself. Ms. Plough had previously served on a DD Board in Williams County, has experience as a nurse, has served in the ministry, and has a passion for serving as an advocate for those served by the Board of DD. Her adult son has been diagnosed with Autism Spectrum Disorder, and she would like to serve the community through the Board of DD. During discussion, Ms. Plough spoke of the accomplishment of "employment first" initiatives and stated that if she was not appointed at this time, she would like for her letter of interest and resume to be maintained on file for future opportunities. Commissioner Levacy and others thanked her for her interest and for her passion to serve others.

Interview with Roxanne Dicken for a Developmental Disabilities (DD) Board Vacancy

The Commissioners met at 1:19 p.m. to discuss a vacant Board of DD position. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, John Pekar, and Roxanne Dicken.

Commissioner Levacy welcomed Ms. Dicken and asked her to provide information about herself. Ms. Dicken stated that her twin brother lived in a group home in Carroll, and he had inspired her to serve as an advocate. She has served on the Athens Board of DD (and she had great attendance records with that Board). She worked at Ohio University for 30 years in various capacities. During discussion, Ms. Dicken stated she was very eager to serve and put her passion to good use in the community; she stated

Regular Meeting #49 - 2016
Fairfield County Commissioners' Office
November 1, 2016

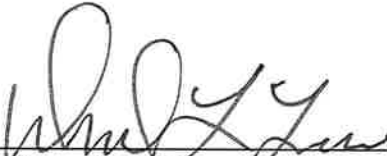
YEAS:
ABSTENTIONS: None

NAYS: None

*Approved on November 8, 2016



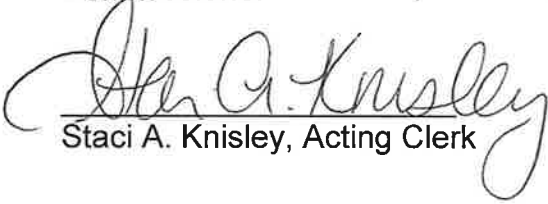
Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Staci A. Knisley, Acting Clerk

