

Regular Meeting #48 - 2016
Fairfield County Commissioners' Office
October 25, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Jim Bahnsen, Aunie Cordle, Corey Clark, Tony Vogel, Dennis Keller, Rick Szabrak, Todd McCullough, Jon Kochis, Ray Stemen, Chief Perrigo, Spencer Remoquillo, Mary Beth Lane, Josh Messerly, and Mayor Tammy Drobina.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions that were proposed.

The Sheriff proposed a settlement for a former employee relating to a payroll correction and back pay. There was a payroll correction, and an additional amount of \$1,000 (as a settlement) to be paid.

Reentry Services (administered within the Sheriff's Office) proposed the renewal of two contracts, for temporary services and for mental health recovery services. There is also a proposal for services with the ADAMH Board relating to the HOPE grant.

The County Engineer proposed the approval of a construction and road use agreement with Pulte Homes at the Lake Forest subdivision and further proposed the approval of construction drawings to widen Refugee Road at the Lake Forest subdivision.

The County Prosecutor proposed the approval and acceptance of Victim Advocacy related grants.

The Utilities Department proposed the approval of the purchase of two vehicles, in compliance with the DAS process for competitive bidding, although the specific purchase falls below the competitive bidding threshold.

RPC proposed the approval of the Heron Crossing Section 1 final plat and establishment of a drainage maintenance district.

There were financial resolutions to approve, such as:

- A budget adjustment for the CFLP grant;
- Movement of funds by operation of law, for JFS related reimbursements among special funds;
- A repayment of an advance for an EMA grant;
- Account to account transfers of appropriations to properly classify expenditures for the Coroner, DD, and FCFACF Council;
- Appropriations from unappropriated funds for the County Engineer (two resolutions) and for the subfund for Trust for the County Treasurer;
- The payment of bills/and or then and now type transactions, if any, in accordance with county policy and procedures.

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In addition to the pending resolutions that we talked about last week, there is a resolution for funding the multi-system youth program to be proposed by the end of the year; we await a final analysis for the year from the program managers. Also, Information Technology and the Board of Health have proposed approval of an agreement that will govern the use of the County Data Board by the Board of Health; this agreement was previously approved by the Data Board and is in the process of being approved by the Board of Health. The County Commissioners are party to the agreement, and once the Board of Health approves the agreement, it will be proposed to the Board of Commissioners for approval.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions regarding the administrative approvals. No questions were posed.

Voluntary budget hearings with the County Commissioners for departments are scheduled and confirmed. The initial budget hearings are going very well. We appreciate the information and the cooperation.

We checked with the County Auditor's staff to ensure that the FFE expenditure for the jail and public safety facility (to be purchased in 2017) is properly reflected. Staff instructed the expenditure for FFE should be accounted for within the Sheriff's general fund departmental budget, and we will make a change for that within the 2017 budget. This means that fewer dollars will be transferred to the capital projects fund in 2016, and that is fine.

In a review of casino revenues received (deposited) for 2016, Fairfield County's total casino revenues is now \$1.787 M; above the estimated \$1.750 M. In comparing 2016 to 2015, the casino revenues are up 2.79%. For 2017, we are sticking with the estimate of \$1.75 M, which has been a good estimate for four planning periods.

The conveyance fees and sales tax receipts reports from the County Auditor were received, and no adjustments to the budget were deemed necessary.

The main concern regarding general fund revenues is with sales tax and the Medicaid Managed Care Organization issue. We will continue to monitor this concern and will reach out to legislators and CCAO. We know other associations are working on the issue, as well.

Mr. Levacy commended the Commissioners' Office on accurate estimations of casino revenues, as compared to the state whose estimate was about \$1,000,000 too high.

c. Jail & Public Safety Facility

Ms. Brown reported that the project continues to be on schedule and on budget. We are collectively planning a tour early-mid November once the roof is complete and if weather is permitting.

The most recent report on the jail population shows the population is 235.

Mr. Keller showed two pictures of the interior of the jail. The first was of the "pod security room" which is elevated and has full height windows. This allows a line of sight for both levels. The second picture was of the Sheriff's office which they are now framing out. The primary focus is currently the roof. The roof should be completed in a week.

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d. Roundtable – November 17

There will be an elected official and department head roundtable meeting on November 17th at 8:30 a.m. A regular meeting at 10 a.m. will follow the roundtable. A draft agenda was part of the review packet.

Mr. Levacy stated he found the roundtable meetings to be very helpful and informative.

e. Bravos

- Based on the Sheriff's Office attending driving training and the multiple leaders who attended the Leadership Conference, the County received a credit for the loss control incentive program with CORSA. The credit was \$17,826. Further, the training should be beneficial in terms of increased organizational knowledge.
 - Thank you to the Facilities Team and the Visitation Center staff for the repurposing of the Amstutz building to a Visitation Center. The end result is working well for children and families. (A fact sheet about Visitation Services was provided by Mandi Crist, and it was available in the review packet.)
 - Thank you to Jeff Porter, HR and Risk Management Director, for agreeing to conduct a BWC Safety conference session in November, and thank you to Dennis Keller, Facilities Director, for agreeing to participate in the CCAO sponsored trade show in December.
 - Bravo to all who took part in the Stepping Up luncheon. Val Carpico sent a nice follow up email thanking everyone for participating.
 - Bravo to our DAS partners for agreeing to conduct training relating to the use of DAS services.
 - Thank you to Todd McCullough for continuing to build strong partnerships within the community. OU-L leadership sent a nice thank you note regarding Todd's presentation at a class.
- Old Business (none)
 - New Business

a. WARN Notice from Mondri Akrosil

A Worker Adjustment and Retraining Notification, commonly referred to as a WARN Notice, was received from Mondri Akrosil indicating their intention to close their Lancaster location. The notice detailed impact to 77 people.

Mr. Szabrak stated that Mike Pettit was to meet with Mondri Akrosil later in the day and would provide an update.

Mr. Clark provided a Rapid Response packet that would be given to the employees. They will reach out to HR at Mondri Akrosil to see what the needs are and then tailor their resources to help each individual. They help with career exploration, resumes, interviews, job searching, and career training.

Ms. Cordle provided folders of information about Rapid Response and the WARN Act.

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Mr. Levacy added that some of the individuals the company employs have skills which are highly sought.

Mr. Szabrak will continue to work with Mike Pettit and Mondy Akrosil leaders to help in whatever way possible.

- General Correspondence Received

- a. Notice from CCAO re: program incentive credit

(Referencing the "BRAVO" above, this incentive was a result of the trainings.)

- Calendar Review/Invitations Received

- a. United Way Government Lunch – Tuesday, October 25th – 11:30 a.m. – 1:00 p.m.
- b. Veterans Service Commission Director's Veterans Stakeholder Meeting – Friday, October 28th at 2:00 p.m. at the Fairfield County VSC
- c. Bremen Historical Society Annual Meeting and Mortgage Burning Ceremony – Saturday, November 16th at 2:00 p.m.

- FYI

- a. Day of Democracy – Precinct Election Official opportunity

The Board of Elections is still in need of workers.

- b. DAS Training – October 26th
- c. FEMA Notice re: Levee Analysis & Mapping Plan for Rush Creek Part 4 and Raccoon Run Part 5 levees
- d. Fairfield County Visitation Center Fact Sheet
- e. Thank you to Todd McCullough from Ohio University-Lancaster
- f. Thank you from Fairfield County Fair
- g. Notice from Retrie Technologies re: Request for Temporary Authorization Associated with Class 3B Permit Modifications
- h. JFS Protective Services Donation Drive and Giving Tree at Administrative Courthouse

Ms. Cordle stated that they are currently gathering donors for donations and gifts for the kids and elderly they will serve. A tree will be placed at the Administrative Courthouse. JFS cannot do this without all the support they receive from the community. The foster parents and parents are always overwhelmed by the community's generosity.

Mr. Levacy added that what the Bike Lady does is very impressive.

Ms. Cordle explained that the Bike Lady purchases bikes in bulk and has the local corrections facility assemble them prior to distributing them throughout the community.

JFS is able to serve around 415 individuals with all the donations.

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- i. 2017 Special Dates and Holiday Schedule
- j. Pickerington Senior Center November 2016 Newsletter
- Issues Bin (none)
- Open Items
 - a. Open Enrollment with the County Health Benefit Plan - Update

Mr. Davis asked Mr. Porter how open enrollment was going.

Mr. Porter responded that half of the forms have been turned in and the last open enrollment meetings were held yesterday. Their deadline to turn in forms is October 28th.

Mr. Levacy asked how the 2% health insurance cost was being received.

Mr. Porter replied that the employees were very grateful for the low increase as well as all of the wellness opportunities, including the employee clinic.

Mr. Levacy stated it was quite impressive given the county was formerly looking at a 16% increase with the Franklin County Co-op.

- b. Carroll Interchange

Mr. Szabrak stated that as of yesterday the light on 33 at Carroll was taken down. This means quicker travel for semi-truck drivers and commuters. He thanked everyone who helped with the progress of the interchange.

- c. Recycling Services - Update

Ms. Brown met with Kelly Ailes on Monday. With respect to recycling, a change in the CFLP budget allows for some badly needed equipment repairs. To help combat the concern surrounding improper dumping at recycling sites, Ms. Ailes is going to develop a recommendation for the use of technology in order to help with monitoring. This recommendation will likely differ from placing the existing type of cameras at the sites, as that would be labor intensive to monitor. Once we have the recommendation, we can provide the recommendation to the Sheriff's Office. There may be an opportunity for Chad Reed, the lead staff member at Community Action for the recycling program, to provide information and an update to all of law enforcement, perhaps at a shift change. Also, once this recommendation is clarified, Ms. Ailes will schedule a time to visit with the City of Lancaster leaders in order to provide an update. The Board of Commissioners was in favor of this plan to time the report on the recommendation with the visit with the City of Lancaster leaders.

Mr. Levacy stated at 9:28 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 25, 2016 beginning at 10:05 a.m., with the following Commissioners

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present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Jeff Porter, Aunie Cordle, Corey Clark, Tony Vogel, Dennis Keller, Ray Stemen, Spencer Remoquillo, Jon Kochis, Todd McCullough, Jeff Camechis, Jon Slater, Jim Bahnsen, Loudon Klein, and Rick Szabrak.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments

Approval of Minutes for Tuesday, October 18, 2016 and Thursday, October 20, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, October 18, 2016 and Thursday, October 20, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2016-10.25.a A resolution to approve a settlement agreement with a former employee of the Sheriff's Office [Commissioners]

2016-10.25.b A resolution for approval and a signature needed by Fairfield County Commissioner Steve Davis, on the CFLP Solid Waste District Recycling Services Contract fourth quarter 2016 budget revision request. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Coroner's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Coroner's Office resolution approving an account to account transfer into a major expenditure object category; see resolution 2016-10.25.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Board of Developmental Disabilities Resolution

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution approving an account to account transfer; see resolution 2016-10.25.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Emergency Management Agency Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing the approval of a repayment of an advance to the General Fund from EMA Fund 2090 (subfund 8053) Sire Repair Fund; see resolution 2016-10.25.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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| 2016-10.25.f | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for equipment repairs [Engineer] |
| 2016-10.25.g | A resolution to approve a Construction and Road Usage Agreement between Fairfield County and Pulte Homes of Ohio LLC. [Engineer] |
| 2016-10.25.h | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for comp time payout [Engineer] |
| 2016-10.25.i | A Resolution to Approve the Construction Drawings for the FAI-CR7-3.615 Refugee Road Widening Plan for the Lake Forest Subdivision Project. [Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution approving an account to account transfer for Family, Adult, & Children First Council; see resolution 2016-10.25.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018; see resolution 2016-10.25.k.

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Prosecutor's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Prosecutor's Office resolution accepting Victims of Crimes Act (VOCA) and State Victims Assistance Act (SVAA) Grants for October 1, 2016 through September 30, 2017, grants to be administered by the County Prosecutor; see resolution 2016-10.25.l.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Regional Planning Commission Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve the Heron Crossing Section 1 Final Plat and Establishment of Drainage Maintenance District; see resolution 2016-10.25.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2016-10.25.n A resolution regarding a Purchase of Service Contract between Daily Services, Inc., d.b.a. i-Force and The Fairfield County Sheriff's Office [Sheriff]

- 2016-10.25.o A resolution regarding a Purchase of Service Contract between The Fairfield County Sheriff's Office, HOPE Grant Project and the County Commissioner's by and through The Alcohol, Drug, and Mental Health Board (ADAMH) [Sheriff]

- 2016-10.25.p A resolution regarding a Purchase of Service Contract between the Sheriff's Office HOPE Grant Project and the County Commissioner's by and through The Recovery Center [Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Treasurer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Treasurer's Office resolution to appropriate from unappropriated in a major expenditure object category County Treasurer 1080-Trust, Unclaimed Funds; see resolution 2016-10.25.q

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Utilities Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution authorizing the purchase of two 2017 Ford F-150 pickups from Middletown Ford; see resolution 2016-10.25.r.

Roll call vote of the motion resulted as follows:

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Rachel A. Elsea, Clerk