

Regular Meeting #47 - 2023
Fairfield County Commissioners' Office
October 24, 2023

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy, Jeff Fix, and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Treasurer, James Bahnsen; Civil Division Chief, Amy Brown-Thompson; Assistant Prosecuting Attorney, Steven Darnell; Assistant Prosecuting Attorney, Austin Lines; Budget Director, Bart Hampson; JFS Director Corey Clark; IT Director, Dan Neeley; EMA and Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; Facilities Director, Tony Vogel; JFS Budget Director, Josh Crawford; FCFC Manager, Tiffany Wilson; Interim RPC Director, Holly Mattei; Lt. Joe Boring. Also Present: Francis Martin, Barb Martin, Betty Bennett, Sherry Pymer, Ray Stemen, Judy Stemen, Clarence Price, and Josephine Price.

Attending virtually: Jim Bahnsen, Tony Howard, Jennifer Morgan, Belinda Nebbergall, Arika Farrer, Jeff Barron, Jennifer Effinger, Shelby Hunt, Ashley Arter, Sara Madenwald, Greg Forquer, Stacy Hicks, Jessica Murphy, Deb, Michael Kaper, Tiffany Daniels, Britney Lee, Tony Vogel, Lynette Barnhart, Toni Ashton, and Beth Cotrell.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance and spoke about the Commission schedule.

Listen & Learn

United Way Chief Executive Officer, Christine Simmons, spoke about the 30+ programs supported by United Way of Fairfield County. Ms. Simmons spoke about the personal connection that she hopes everyone will make to one of the programs supported by United Way of Fairfield County. The Director provided a video and highlighted many of the programs contained in the video. She stated that United Way has a free year-round tax preparer and spoke about the Harcum House. She also spoke about the Salvation Army and Fairhope Hospice. Ms. Simmons explained the United Way donation form and highlighted that the campaign goal for this year is \$1.5M. She closed by speaking about upcoming events such as the 5k on November 11th, the annual January Polar Plunge, and the Fair Share drawing.

Commissioner Fix thanked the United Way team for their work and for their support of such important programs.

Commissioner Levacy thanked Ms. Simmons for her new leadership and asked about the progress of Dolly's Imagination Library.

Ms. Simmons spoke about getting kids throughout the County registered for the Imagination Library program and the recent outreach at the County Fair.

Public Comments

Ray Stemen of Lancaster spoke about the preparedness of the U.S. military against possible threats.

Judy Stemen of Lancaster spoke about physical and spiritual warfare.

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Legal Update

No legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

American Rescue Plan Update

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.9M has been appropriated, \$16.3M expended, \$3.8M encumbered or obligated.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 18 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution declaring Fairfield County's support of the Ohio Commission for the U.S. Semi quincentennial
- A resolution approving a wire payment to Fairfield Healthcare Professionals for the \$4.5M Ohio Department of Medicaid grant.
- Two resolutions from the Engineer's Office for the Refugee Rd. Intersection Safety Improvements. One resolution to award the bid to the Complete General Construction Company (\$3,581,083.88), and another for a notice to commence for that same project.
- A Meals on Wheels resolution to appropriate money to cover increased levy fees.

Budget Review

- Budget Director, Bart Hampson, had nothing to report.

Calendar Review/Invitations Received

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
 - South Licking Watershed Conservancy District Meeting, October 24, 2023, 6:00 p.m., Hebron Municipal Complex, 934 W. Main St., Hebron
 - Village of Amanda Land Use Plan Meeting, October 26, 2023, 6:00 p.m., Amanda Village Office, 116 E. Main St., Amanda

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- CFLP Board of Directors Meeting, October 27, 2023, 9:30 a.m., Donald D. Hill County Administration Building, 20 S. 2nd St., Basement Room A, Newark
- Village of Carroll Land Use Plan Meeting, October 30, 2023, 6:00 p.m., Carroll Civic Center, 89 E. Canal St., Carroll
- Village of Baltimore Land Use Plan Meeting, October 30, 2023, 7:30 p.m., The Victoria Opera House, 101 S. Main St., Baltimore
- November Board of Health Meeting, November 8, 2023, 7:00 p.m., FCHD Satellite Office, 11050 Tussing Rd., Pickerington

Correspondence

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
 - Memo from Dr. Carri Brown, County Auditor, October 18, 2023, Subjects: Revenue Budget Update; Strategic Plan Update; and Credit Card Policy & Federal Schedule Point of Contact
 - From the Office of the County Auditor, the “Wins of the Week”
 - Email from a Resident to Commissioner Fix Regarding the Greenfield Township Comprehensive Land Use Plan Meeting
 - Fairfield County E-News Updates, October 2023
 - Imagine, Fairfield County Board of Developmental Disabilities Newsletter, October 2023

Old Business

Commissioner Davis spoke about delivering remarks to the local Kiwanis group. He also spoke about a long term vantage point meeting for Lancaster-Fairfield Transit and added that the Budget Hearings would begin at 11:00 a.m. and that after the voting portion of the meeting, the Commission would go into Executive Session regarding the acquisition of property.

Commissioner Fix spoke about meeting with Pleasantville, Greenfield Township, and added that there have been many great conversations and positive feedback. He also added that he had the opportunity to attend the JFS Job Fair and spoke about the number of available jobs and applicants. The Commissioner congratulated Corey Clark and his team on the Job Fair and spoke about a veteran who participated in the Veteran Honor Flight.

Commissioner Levacy spoke about the Veteran Honor Flight and the efforts that event takes.

New Business

Commissioner Davis stated that he will be speaking to the Lancaster Rotary group.

Commissioner Fix spoke about the upcoming Region 18 Board meeting.

Dr. Brown spoke about the 110% target for General Fund revenues and provided some updates listed in her memo to the Commissioners.

Commissioner Davis spoke about the anticipated downward trend for investment income in 2026, 2027, and 2028.

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Dr. Brown spoke about the possible employer OPERS contribution increasing from 14% to 18%. She also spoke about HB 187 and its companion bill and how the bill will cause a delay in receipts from the state. Dr. Brown also spoke about the November 15th GIS Day and her staff's Holiday participation with JFS, Charity Newsies, and Meals on Wheels.

Mr. Szabrak thanked Mr. Kochis and the facilities staff for their work on the Workforce Center parking lot, which included additional parking spots.

Mr. Clark stated there were 101 job seekers in attendance for the Job Fair and over 70 employers, with one job offer on site.

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy, Jeff Fix, and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Treasurer, James Bahnsen; Civil Division Chief, Amy Brown-Thompson; Assistant Prosecuting Attorney, Steven Darnell; Assistant Prosecuting Attorney, Austin Lines; Budget Director, Bart Hampson; JFS Director Corey Clark; IT Director, Dan Neeley; EMA and Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; Facilities Director, Tony Vogel; JFS Budget Director, Josh Crawford; FCFC Manager, Tiffany Wilson; Interim RPC Director, Holly Mattei; Lt. Joe Boring. Also Present: Francis Martin, Barb Martin, Betty Bennett, Sherry Pymmer, Ray Stemen, Judy Stemen, Clarence Price, and Josephine Price.

Attending virtually: Jim Bahnsen, Tony Howard, Jennifer Morgan, Belinda Nebbergall, Arika Farrer, Jeff Barron, Jennifer Effinger, Shelby Hunt, Ashley Arter, Sara Madenwald, Greg Forquer, Stacy Hicks, Jessica Murphy, Deb, Michael Kaper, Tiffany Daniels, Britney Lee, Tony Vogel, Lynette Barnhart, Toni Ashton, and Beth Cotrell.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

There were no announcements.

Approval of Minutes for October 17, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, October 17, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Budget Hearing Minutes for October 17, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Budget Hearing Minutes for the Tuesday, October 17, 2023, meeting.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Board of Commissioners

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- | | |
|--------------|--|
| 2023-10.24.a | A resolution declaring Fairfield County's support of the Ohio Commission for the United States Semi Quincentennial (AMERICA 250-OH) |
| 2023-10.24.b | A resolution to approve to appropriate from unappropriated into a major expense categories & Advance from General Fund #1001 for Fund # 2788, subfund#8334, PY2023 CDBG Critical Infrastructure (CI) grant |
| 2023-10.24.c | A resolution to approve a memo receipt and expense for Stop Loss Pool sub fund & the Self-Funded Healthcare Fund |
| 2023-10.24.d | A resolution approving a wire payment to Fairfield Healthcare Professionals, an affiliate of Fairfield Medical Center |

Commissioner Levacy stated that resolution 2023-10.24.d is to finalize the transfer of funds to Fairfield Medical Center which has taken lots of work and has involved support from Representative LaRe and Senator Schaffer.

Commissioner Davis spoke about Fairfield Medical Center's appreciation for the County's assistance.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Auditor - Payroll

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Payroll:

- | | |
|--------------|--|
| 2023-10.24.e | A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund# 5376 TO GENERAL #1001 – Fairfield County Auditor |
|--------------|--|

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Court of Common Pleas

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Court of Common Pleas:

- | | |
|--------------|--|
| 2023-10.24.f | A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas County Probation Fund 2365. |
|--------------|--|

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2023-10.24.g A resolution approving Appropriating from Unappropriated into a major expense category for Grant Fund# 2689, subfund#8328 for the FY2023GR Adult Based Corrections Grant.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Engineer

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2023-10.24.h A Resolution to Approve the Contract with Complete General Construction Company for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements

2023-10.24.i FAI-CR7-1.94 Refugee Road Intersection Safety Improvements

2023-10.24.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services.

2023-10.24.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime, sick payout, and public service recognition credit

2023-10.24.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services.

Engineer Upp stated the Refugee Road project is a great project to make significant improvements to that road corridor, as well as other roads in the area. He added that it turn lanes will be added, and traffic lights will be retimed for allow for the better flow of traffic.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Job and Family Services:

2023-10.24.m A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Juvenile & Probate Court

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Juvenile & Probate Court:

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2023-10.24.n A Resolution Authorizing the Reduction in Major Expenditure Object Category Appropriations for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Meals on Wheels/Older Adult Agency

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Meals on Wheels/Older Adult Agency:

2023-10.24.o A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

2023-10.24.p A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category

2023-10.24.q A resolution approving an account-to-account transfer into a major expenditure object category.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-10.24.r A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Executive Session

Commissioner Davis made a motion to go into Executive Session to discuss the purchase of real property at 9:56 a.m. Commissioner Davis asked that all members of the Commission, representatives from the Prosecutor's Office, the County and Deputy County Administrators, the Finance Director, the Clerks to the Board of Commissioners, and the Facilities Director, join in the Executive Session. The motion was seconded by Jeff Fix.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix and Dave Levacy



A G E N D A

B O A R D O F C O M M I S S I O N E R S

Commissioners:
Steven A. Davis
Jeffrey M. Fix
David L. Levacy

County Administrator
Aundrea N. Cordle

Deputy County Administrator
Jeffrey D. Porter

Clerk
Rochelle Menningen

Tuesday, October 24, 2023
9:00 a.m.

1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions, and to provide a time for county leadership to connect about matters of county business.*

2. Welcome

3. Listen & Learn

United Way Chief Executive Officer, Christine Simmons

4. Public Comment

5. Legal Update

6. County Administration Update

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Calendar Review/ Invitations Received
 - i. South Licking Watershed Conservancy District Meeting, October 24, 2023, 6:00 p.m., Hebron Municipal Complex, 934 W. Main St., Hebron
 - ii. Village of Amanda Land Use Plan Meeting, October 26, 2023, 6:00 p.m., Amanda Village Office, 116 E. Main St., Amanda
 - iii. CFLP Board of Directors Meeting, October 27, 2023, 9:30 a.m., Donald D. Hill County Administration Building, 20 S. 2nd St., Basement Room A, Newark
 - iv. Village of Carroll Land Use Plan Meeting, October 30, 2023, 6:00 p.m., Carroll Civic Center, 89 E. Canal St., Carroll
 - v. Village of Baltimore Land Use Plan Meeting, October 30, 2023, 7:30 p.m., The Victoria Opera House, 101 S. Main St., Baltimore
 - vi. November Board of Health Meeting, November 8, 2023, 7:00 p.m., FCHD Satellite Office, 11050 Tussing Rd., Pickerington
- e. Correspondence
 - i. Memo from Dr. Carri Brown, County Auditor, October 18, 2023, Subjects: Revenue Budget Update; Strategic Plan Update; and Credit Card Policy & Federal Schedule Point of Contact
 - ii. From the Office of the County Auditor, the “Wins of the Week”

S E R V E • C O N N E C T • P R O T E C T



A G E N D A

B O A R D O F C O M M I S S I O N E R S

Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

- iii. Email from a Resident to Commissioner Fix Regarding the Greenfield Township Comprehensive Land Use Plan Meeting
- iv. *Fairfield County E-News Updates*, October 2023
- v. *Imagine*, Fairfield County Board of Developmental Disabilities Newsletter, October 2023

7. Old Business

8. New Business

9. Regular (Voting) Meeting

10. Adjourn

11. Budget Hearing, EMA, 11:00 a.m. – 11:15 a.m.

12. Budget Hearing, IT, 11:15 a.m. – 11:30 a.m.

13. Budget Hearing, Clerk of Courts, 11:30 a.m. – 12:00 p.m.

14. Budget Hearing, Veteran Services, 1:00 p.m. – 1:15 p.m.

15. Budget Hearing, Municipal Clerk, 1:15 p.m. – 1:30 p.m.

16. Budget Hearing, Auditor, 1:30 p.m. – 2:00 p.m.

17. Budget Hearing, Economic and Workforce Development, 2:00 p.m. – 2:15 p.m.

18. Budget Hearing, Job and Family Services, 2:15 p.m. – 2:30 p.m.

19. Budget Hearing, Family and Children First Council, 2:30 p.m. – 2:45 p.m.

S E R V E • C O N N E C T • P R O T E C T

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 10.19.2023.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$28,856,696.60 has been appropriated, \$16,304,576.24 expended, \$3,768,098.57 encumbered or obligated.

12Project/Category		As of 10/19/23 Appropriations	As of 10/19/23 Expenditure	As of 10/19/23 Obligation
Public Health				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	66,362.57	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,478,288.29	3,172,177.90	293,805.08
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	60,565.00	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,655,582.09	1,335,501.53	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	302,778.33	194,697.42	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
Subtotal Public Health		6,545,664.47	5,805,078.59	293,805.08
Negative Economic Impacts				
R210a	Emergency Assistance for Non- Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non- Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	0.00	0.00

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R210e	ADAMH/LSS Housing Projects	3,000,000.00	0.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	18,278.01	18,278.01	0.00
R29a	Emergency Assistance Business Planning	160,178.00	146,829.87	13,348.13
R213a	Support for Agriculture and the Growing Community	45,000.00	35,000.00	10,000.00
R213b	Technical Assistance for Townships & Others	400,000.00	211,854.84	37,423.16
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	102,000.00	71,240.00	25,460.00
Subtotal Negative Economic Impacts		5,455,452.01	1,603,198.72	86,231.29
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
Subtotal Services Disproportionately Impacted Communities		39,554.00	39,554.00	0.00
Premium Pay				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
Subtotal Premium Pay		27,907.72	27,907.72	0.00
Infrastructure				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	598,480.00	33,190.54	456,050.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	0.00	750,000.00
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	1,038,515.50	800,318.61	143,786.39

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Project/Category		As of 10/19/23 Appropriations	As of 10/19/23 Expenditure	As of 10/19/23 Obligation
R511b	Drinking Water: Transmission/Distribution, Airport	102,000.00	0.00	38,950.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	1,900,000.00	0.00	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	0.00	613,000.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	834,000.00	0.00	659,000.00
R516a	Broadband, "Last Mile" Projects	500,000.00	0.00	0.00
Subtotal Infrastructure		6,875,890.50	1,373,404.15	2,660,786.39
Revenue Loss				
R61a	SaaS and Technological Equipment	370,646.50	230,825.32	139,821.18
R61b	Recorder Document Scanning	400,000.00	337,984.72	62,015.28
R61c	Clerk of Courts Case Management	375,000.00	308,341.85	66,658.15
R61d	MARCS Tower Project	520,000.00	481,278.50	38,721.50
R61e	Dispatch Consoles	560,000.00	543,820.85	16,179.15
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,692,375.73	2,154,159.03	326,799.59
R61h	Community School Attendance Program	501,137.00	118,339.25	6,203.34
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	200,000.00	153,878.38	46,121.62
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3,4 2023 – American Rescue Plan Fiscal Recovery Funds, as of 10.19.2023.

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Project/Category		As of 10/19/23 Appropriations	As of 10/19/23 Expenditure	As of 10/19/23 Obligation
R61l	Auditor Historical Records Scanning	0.00	0.00	0.00
R61m	Engineer's Radios	80,000.00	80,000.00	0.00
R61n	Auditor Printers	5,000.00	0.00	0.00
R61o	Auditor Copiers	12,000.00	0.00	0.00
R517a	Beavers Field Utilities	49,900.00	20,896.18	24,756.00
Revenue Loss		9,499,812.08	7,163,276.93	727,275.81
Administration				
R71a	Administrative Expenses	412,415.82	292,156.13	0.00
Subtotal Administration		412,415.82	292,156.13	0.00
Grand Total		\$28,856,696.60	\$16,304,576.24	\$3,768,098.57

ADMINISTRATIVE AUTHORITY ITEMS
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
OCTOBER 16, 2023 TO October 22, 2023

Fairfield County Commissioners

- AA.10.17-2023.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.10.18-2023.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$75,000 per invoice [Commissioners]
- AA.10.20-2023.a An Administrative Approval to approve an agreement for County Employees to participate in the NACO Leadership Academy. [Commissioners]
- AA.10.20-2023.d An Administrative Approval for the addition of Veterans Service Commissioners to the Fairfield County Compensation Plan for purposes of public service recognition [Commissioners]

Fairfield County Facilities

- AA.10.20-2023.b An Administrative Approval for a contract with Eversole Builders Inc. to replace exterior metal siding at the Fairfield County Dog Shelter [Facilities]

Fairfield County Human Resources

- AA.10.16-2023.b An administrative approval to approve a suspension. [Fairfield County Human Resources]
- AA.10.18-2023.b An administrative approval to approve an agreement with BMI Audit Services, LLC for dependent audit services for the Fairfield County Health Benefits Plan [Fairfield County Human Resources]
- AA.10.20-2023.c An administrative approval to amend the Fairfield County Compensation Plan schedule. [Fairfield County Human Resources]

Fairfield County Utilities Department

- AA.10.16-2023.a Administrative approval regarding an agreement between the Fairfield County Board of Commissioners and U.S. Geological Survey to maintain a stream gauge. [Utilities]

Serving Fairfield County Since 1893

Nov. Board of Health Meeting Location and Time Changed

10/19/23 FAIRFIELD COUNTY, OHIO —

The Fairfield County Board of Health will host its November meeting in Pickerington in an effort to engage the greater Fairfield County community.

The meeting will be held at the FCHD satellite office located at **11050 Tussing Rd.**, Pickerington, OH. on Wednesday, **November 8, 2023** at 7:00 pm. The public is encouraged to attend.

###

[Learn More About the Board of Health](#)



Fairfield County
**Health
Department**

Bobby Persinger
Public Information Officer

1550 Sheridan Dr., Suite 100
Lancaster, OH 43130
(740) 652-2800



The Fairfield County Health Department serves more than 150,000 residents with a commitment to helping you stay healthy by preventing disease, protecting the environment, and promoting healthy lifestyles.

Your Health Department

To: Fairfield County Commissioners & Staff
From: Dr. Carri Brown, County Auditor
Date: October 18, 2023
Subjects: Revenue Budget Update; Strategic Plan Update; and Credit Card Policy & Federal Schedule Point of Contact

Revenue Budget Update

Based on communication from Treasurer Bahnson, an additional amended certificate was issued for the county general fund, increasing the investment income estimate to \$6.1 million (from \$5 million), bringing the overall fund estimate to \$62.6 million for 2023.

Strategic Plan Update

The strategic plan for the County Auditor is aligned with the county strategic themes. The strategic plan is updated regularly and includes more than 90 activities under five themes:

1. Provide Supervisory Support & Coaching Opportunities for Team Members
2. Update Financial and REA Processes to Add Value
3. Focus on Strengths & Customer Service
4. Improve Communication and Outreach
5. Improve Use of Technology and Records Management Processes

In January 2024, the third annual County Auditor retreat will be conducted where additional updates and required training of ethics and unlawful harassment will be conducted.

The strategic plan is posted online: <https://www.co.fairfield.oh.us/auditor/Strategic-Plan.html>

We have received input and feedback from stakeholders based on the online postings and distribution of the plan. Updates have been made based on the input and feedback. For example, in 2023, there were several updates based on specific input and feedback to the plan:

- an electronic process for the process to change an address was implemented;
- an electronic process for the pre-approval of legal descriptions was designed;
- additional fact sheets were created for outreach about the Homestead program; and
- research about municipal withholding was conducted.

Credit Card Policy/Federal Schedule Point of Contact

Bev Hoskinson, Financial Systems Director, is the point of contact for the development of credit card policy. Templates and narratives are available for review. We believe there is a positive path available for the use of credit cards with appointing authority control procedures in place.

Bev is also serving as the point of contact for federal schedule reporting, and on November 8th she is leading a group discussion on this reporting and plan for 2024 and beyond. In 2024, the federal schedule will be provided to grantees to share with grantors as soon as possible, prior to release from the Auditor of State. According to the Auditor of State, most counties have independent accountants prepare the federal schedule and connect with multiple grantees. We believe our new procedures will help us conserve costs and continue with an internal process to support multiple grantees.

Wins of the Week!

The Wins of the Week have been prepared since our 2023 annual retreat, based on recommendation to make sure we celebrate successes of the team. We are thankful to the Commissioners' Office for suggesting the *Wins of the Week* be part of the review packet because there have been some good discussions and ideas to arise based on people reading the review packet. The blue highlights are noted to show some items that have a broader appeal, as opposed to things that are more focused on departmental operations.

The week began with a high-energy all-team meeting. We organized our year-end activities and communicated significant dates on the calendar.

Financial Systems – Disaster Recovery Plans

On Monday, we met with the Auditor of State for clarification about disaster recovery plans, and we confirmed our understanding of what we will document at the departmental level. Thanks to Bev Hoskinson for leading the work group on this task, and thanks to Randy Carter, Rachel Elsea, Dave Burgei, Jen Dickerson, and Michelle Wright for participating in the effort. *We are encouraged with the year-end plans and the future, quarterly reviews we anticipate.*

Accounts payable checks were delayed on Monday, with printing occurring around 10 am. Checks are usually available first thing on Monday. The delay was based on equipment failure, and the good news is that we already have new equipment on order, and the circumstance gave us *opportunity* to think through the disaster recovery plan for printing, and we made some changes with the plan based on this examination of printing options.

Financial Systems – Payroll, Accounts Payable, and Budgetary Support

Also on Monday, *Michelle Wright and Kit Burley* worked on a question relating to compensation of members of a codified board. How they evaluated and analyzed governance and process was excellent work – especially because the question arose as part of *training*. Keep up that great work!

There was good news this week with the *increase in investment income* for the general fund. Treasurer Bahnsen reported that, and we immediately changed the formal estimate. Investment income is a significant part of the general fund revenues for 2023 and 2024. Thanks to Bev Hoskinson for using this opportunity as a learning example for other amended certificates of official resources.

Bev Hoskinson has developed a good structure with the Finance team to allow for increased sustainability over time. She initiated an *idea board* with her team this week, and we are encouraged with the increased team engagement. And we are really excited about the early research for grants management and reporting modules, which could be more advantageous in the future.

Many lessons from recent conversations are being applied to the November 8th training session for Finance Officers. For example, there will be a time to review the federal schedule, travel and expense reimbursement policy, and year-end procedures for carry-over purchase orders. We look forward to welcoming all financial professionals to the training.

Customer Service for Lodging Tax Collections

Special thanks to Angel Horn for researching a lodging tax system question while she was on vacation. Angel's voluntary approach in giving extraordinary attention to customer service is very much appreciated.

This week, we also received several inquiries about lodging tax procedures from township trustees who are considering zoning regarding short term rentals. The County Auditor is charged with collecting lodging taxes for the VCB and DACO. The County Auditor duties do not include permitting processes or confirmation about zoning or its enforcement; rather, there is collection on actual sales of short-term rentals. *Walnut Township confirmed their understanding of our role, and there was appreciation for our quick answers and explanation of processes.*

Real Estate Assessment – Mass Appraisals & Field Work

In multiple meetings we have been discussing HB 187. If this bill and its companion bill in the Senate does pass, we will be able to manage the process, although the state may have some delays in approving abstracts, as we believe those are approved statewide as the collection of counties. *We will be able to learn more about the process* – and there is a *three-year period* for this change: 2023, 2024, and 2025. The three-year sunset is a good part of the proposed legislation, which is a good idea but has problematic execution. The win is that we will manage things if the proposed legislation passes or if it does not.

This week, Josh Harper shared examples of *great teamwork with REA*, allowing conveyance officers to spend time in the field and obtain additional perspectives about REA processes. Thanks to everyone for that collaboration. To have those extra efforts demonstrated during the busy time preparing Oil and Gas reports is tremendous.

Educational Materials and New Maps

We have created additional *educational materials* for GIS and economic development tools surrounding taxation. **Thanks to Randy Carter for quickly preparing a map of the sensory trail for a DD meeting. That map was so well received that it was requested that all-access locations be included in a future map of the month. We can do that, and we will include some new offerings for all-access that will become available in the Spring! The maps of the month continue to receive a lot of positive feedback. And Thanks to Randy Carter for quickly printing a large map about the Land Use plan upon request.**

Fast Approvals of Legal Descriptions, Quick Answers about Tax Maps, & Improvements in Electronic Processes

The electronic options for conveyances and pre-approvals of legal descriptions are popular. Thanks to the REA Team for their work in implementing new technology. **Legal descriptions are approved on the same day they are received, and the new pre-approval process is going well.** Thanks to Randy Carter and Stacy Knight for that. Thanks to Nick Dilley and Curtis Truax for their support, too.

And in September, the electronic process for conveyances of property reached more than 80%!

To Curt Truax: Thanks for your extra effort in answering a question about a vacated road from as far back as the 1950s! Things are a bit complex when you go back in time that far, and Curt's knowledge and resourcefulness was so helpful. He immediately gathered records from multiple offices to answer questions – and updated the tax map on the same day!

These types of excellent services are helpful in facilitating multiple real estate transactions for the public, including developers, businesses, homeowners, and realtors.

Property Tax Estimates for Residents & Additional Stakeholder Outreach

We received a note of thanks from a resident who constructed a new home. She appreciated the tax estimator and levy estimator (as well as the tutorials) on our website. These things, in her words, helped her plan and “develop appropriate escrow plans for 2024, and (she is) so appreciative of the online tools and the explanations.” Thanks for the transparency to help residents plan.

A realtor called the office this week to learn more about educational opportunities in 2024 for continuing education, having heard positive reports about our efforts in 2023. This was a referral from a realtor in Franklin County. **There is interest in developing a regional training for central Ohio realtors.** We are already working on this idea.

Strategic Plan Updates & Proactive Approaches

We have our agenda set for the County Auditor’s third annual retreat on *January 4th at Liberty Center*. Thanks to the Board of Commissioners for the use of Liberty Center. We are excited for the retreat. The strategic plan was updated for the plans for outreach videos for GIS and Payroll. The draft year-end fact sheet received rave reviews internally, and we will publish it later this month. Rachel Elsea will send that fact sheet out to stakeholders. Ohio University has used the fact sheet as a good example of communication. Other counties have reported a desire to replicate it.

This week, we reached out to multiple entities about the *tax incentive review councils* to ensure proper planning for 2024. Thanks for the proactive nature of the office.

Training Accomplishments & Meeting Deadlines

Continuing education is up to date for employee requirements. From a departmental perspective, more than 350 hours of training was accomplished this year. Great job!

Thanks to *Christina Wetzel* for sharing her skills in *One Note* and for creating manuscripts of procedures to help new staff and to support cross-training.

Thanks to team members for *quickly completing the open enrollment* process for health benefits. Thanks to supervisors for making sure employees who are on vacation get information right away when they return to work.

Payroll and Accounts Payable *consistently meet weekly deadlines*. This year, more than 25K transactions have already been accomplished with County Auditor accounts payable warrants, of which 7K were processed electronically. This week, some other counties who use Tyler enterprise resource planning have checked out our processes to replicate, especially with electronic processes. Thus far this year, more than \$27K direct deposit transactions were made with county payroll, and two other counties are reviewing our policy for direct deposit.

Organizational Citizenship Behavior

Organizational citizenship behavior describes a wide range of individual actions that go beyond assigned tasks, often for the benefit of the organization. Research shows a connection with organizational commitment, engagement, culture, and productivity. Some examples of OCB include how coworkers say thank you to one another, show care for one another, contribute to a positive culture, volunteer for extra work, and participate in other voluntary efforts to support the community. Here are a few examples of OCB from this week:

Thanks to Randy Carter for setting up the fire drill for the ASAP plan implementation for 108 N. High Street. REA is doing a great job with the ASAP plan!

We reviewed the total GEMs sent for the year – and we are *up to 471 as of mid-October*. That is fabulous! *Keep recognizing the good work of your colleagues!*

Thanks to Rachel Elsea for being our point of contact for the *United Way donations*. There are still opportunities to participate if you choose to do so – and thanks to everyone who has already indicated a desire to participate.

We have a plan in place to support Meals on Wheels, Charity Newsies, and Job & Family Services during the holiday season. Thanks to everyone for this tremendous community spirit. Bravo to Bev Anders, Meagen Bowland, and Bev Hoskinson, for serving as the points of contact Meals on Wheels, Charity Newsies, and Job & Family Services, respectively.

There was a job fair on October 19th, and we appreciate the referrals that were made by staff for this good opportunity. *The kindness and positive way a referral was made at the customer service desk was so impressive!* Thanks to the leaders who put on the job fair.

The football pool (now in its third decade!) has received positive comments from participating employees in several departments. Thanks to Randy Carter for managing this on his own time and involving employees who find this to be a *positive part of culture* at work.

Thinking about additional community events, Rachel Elsea attended the Park National Bank event on October 17. *Thanks for representing the office in this voluntary, after-hours event, Rachel.*

Good citizenship behavior can be thought of as altruism, conscientiousness, sportsmanship, and courtesy. *Although any one instance of OCB may not seem to be of grand significance, in the aggregate, this type of discretionary behavior has a beneficial impact on organizational operations and effectiveness. It improves organizational culture and health. Thanks so much!*

From: No <ron.helm10@gmail.com>

Sent: Friday, October 20, 2023 9:33 AM

To: Fix, Jeffrey Michael <jeff.fix@fairfieldcountyohio.gov>

Subject: [E] Greenfield Township Development Plan Meeting - Appreciation Email

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jeff,

I attended last night's meeting regarding the Greenfield Township/Fairfield County Development Plan. I just wanted to reach out and thank you for everything. The transparency, the effort put forth to meet with individual townships individually, the additional voices you brought to the meeting to help explain things... All of this has really helped make things a lot clearer for me.

You're not in an enviable position here. A lot of folks mentally shut down when it comes to this topic... they feel threatened by the notion that their home and way of life could be overtaken by the Urban Sprawl at some point. I get that. But in their state of alarm, they don't always realize that you're trying to help. You're not the one forcing the development of rural land upon folks so much as you're trying to help folks protect themselves from the impending growth being more impactful than it could be if the various developers have free reign. It's a classic case of "don't shoot the messenger". But like I said, with folks feeling threatened, you end up taking the brunt of their anger. In your shoes, I'd have probably ended up throwing my hands up in frustration and walking away from it all long ago. That's a very long winded way of saying that I appreciate your willingness to do what you're doing.

Thanks again, and I look forward to hearing what comes next with the county development plan.

Ron Helm



FAIRFIELD COUNTY E-NEWS UPDATES

County Spotlight

OUTSTANDING COMMUNITY PARTNERS

County Commissioner Dave Levacy and Economic and Workforce Development Director Rick Szabrak were honored to accept an Outstanding Community Partner Award from Ohio University. The presentation highlighted the Fairfield County Workforce Center's innovative approach to developing future workers through its partnership with Ohio University and the investment made by the County Commissioners to achieve this success.



FAIRFIELD COUNTY FAIR

What an amazing fair week! Your county commissioners had the privilege of opening the 173rd Fairfield County Fair on Monday, October 9. They also stepped up to support our young livestock exhibitors, becoming the highest bidders for the Grand Champion steer. Here's to a bright future for local agriculture and the outstanding youth who make it thrive!



STORYTIME WITH COMMISSIONER LEVACY

#DidYouKnow: 5,346 kids are in the Dolly's Imagination Library program in Fairfield County. Hear from Commissioner Levacy about the importance of the Dolly Parton's Imagination Library in our county and the impact that it has on children in our community. If you're interested in signing up for free, visit the United Way of Fairfield County page or call 740-653-0643. Thank you to the Fairfield County District Library for having Commissioner Levacy for Storytime, and for Innerphase Video Productions for filming.



Community Corner

BE KIND TO THE COMBINE

It's harvest season! While we are all thrilled for pumpkin latte's, corn mazes and haunted houses, let's not forget the people who make this season shine and put food on our tables for the upcoming year. This season, we encourage you to be kind to the combine as farmers across the county work from sunrise to sunset. Here are a few tips as you approach farm workers who are on our county roads:



Share the Road and Follow from a Distance

Please practice extra caution when approaching a farm vehicle on the road. It's important to follow from a distance and not tailgate. Farm equipment cannot travel at high speeds, so be cautious and slow down when driving.

Read the Signs

Watch for slow-moving vehicle signs! These orange and red triangular signs indicate that the farm vehicle you're approaching will be moving at slower speeds. It takes just five seconds for a car going 55 mph to close the distance the size of a football field on a tractor or combine!

Pass Carefully and Don't Speed By

We understand - it can be easy to get impatient while driving behind slow-moving farm equipment. We encourage you to wait until you can clearly see what lies ahead of both your vehicle and the equipment you want to pass. When you do pass, please don't speed by, as the onslaught of air can cause farm equipment to sway and become unsteady.

At Fairfield County, we are committed to the importance of agriculture and how it impacts those who live, work and travel here. To learn more about harvest season safety, [click here](#).

HABITAT FOR HUMANITY

The County is proud to support local initiatives such as Habitat for Humanity of Southeast Ohio. Habitat for Humanity was recently awarded \$610,00 in ARP grant funding from the commissioners. This funding will secure the grants for their next 6-7 houses here in Fairfield County. That's 2 houses built every year for the next three years! Habitat for Humanity partners with the county on many levels, and they are proud to work closely with the Fairfield County Land Bank. To learn more, [visit Habitat for Humanity of Southeast Ohio's website](#).



COMMUNITY CARE DAY

The County had a wonderful time volunteering for United Way of Fairfield County's Community Care Day! It is always incredible seeing our county come together to take care of our community and businesses. There were 815 total volunteers (85 of those being county employees) and 47 different project sites. Visit United Way's website [here](#).



Fairfield Forward

COMPREHENSIVE PLAN

We want to take a moment to thank our community for their feedback thus far on the comprehensive plan. After listening to thoughts and opinions throughout the county, we've decided to take a step back and meet with the villages and townships individually. This will allow us to garner feedback directly from those impacted, and address any concerns proactively. We are looking forward to meeting with each village and township. You can view the full comprehensive plan [here](#).



FAIRFIELD COUNTY AIRPORT

As our county continues expanding in the coming years with the additions of Google and Intel, we knew that the Fairfield County Airport would play a large role in benefitting the citizens AND corporations in our community. The commissioners recently granted federal funds to the airport so that they could relocate some water and sewer services on the property to increase hangar capacity. This will allow companies to store their airplanes and for citizens to continue learning about aircraft. You can [visit the Fairfield County Airport website](#) or watch the video below to learn more today.



ROAD CLOSURES AND UPCOMING PROJECTS

Stay up-to-date on the latest road closures and upcoming projects on the Engineer's page using the link below.

[Engineer Page](#)

Important Dates & Events

Mark your calendars for these important dates in the county!

Budget Hearings - See schedule and agenda [here](#).

Evening Meeting - 7 p.m. on November 28 at the Berne Township Fire Department

Monthly Nature Hike - November 12, Alley Park

Office Closures

November 10 - Veteran's Day

November 23 - Thanksgiving Day

November 24 - Day After Thanksgiving

Your County Commissioners



[Steve Davis](#)



[David L. Levacy](#)



[Jeff Fix](#)

SERVE. CONNECT. PROTECT.



Welcome to the October 2023 Imagine Newsletter



Imagine

*Bringing about a vibrant community where people lead fulfilling lives
and make meaningful contributions*

Studies have shown that inaccurate eyewitness testimony is responsible for nearly ½ of all wrongful convictions in the U.S. There are many reasons for this. One is that whatever the eyewitnesses experienced, they experienced it from their perspective.



David Uhl,
Superintendent

Everyone has a perspective. Each person's perspective, the lens they use to view life and work, is unique and different. People can be in the same place, at the same time, and have an experience completely different from one another because of our unique perspectives.

Since its revision approximately 12 years ago, the Fairfield DD mission statement has been viewed from many different perspectives. It has served us well, but there was some ambiguity about it. This made it hard for us to define key parts and to help team members, people we support, and the community understand what it meant. We decided it was important to clarify it.

At Fairfield DD we are committed to a **vision, a dream of building a community that recognizes the value of every person**. As we pursue that dream, understanding our core purpose, and why we are here is important. That's why Fairfield DD recently adopted a revised mission statement. While our mission has not changed, the slight change in the mission statement makes a big difference in understanding why we exist.

**Fairfield DD exists
to bring about a vibrant community
where people lead lives of greater independence
and make meaningful contributions.**

This is our mission. This is why we exist. This is why we are here.

You are going to be hearing a lot more about our vision and mission in the coming months. But for now, this is a good start. I hope you will continue to partner with us as we build a community that recognizes the value of every person and supports people on their journey toward greater independence.

Vibrant Community Connection

Enjoyment After Retirement

Retirement can be an exciting time of life and Janna Wicks is ready! She has enjoyed her job at McDonald's for the past 20 years. In her role, she has been a dependable hard worker and brought a kind and caring personality. She had many regular customers who looked forward to seeing Janna when they visited the restaurant. Janna was part of a great team at McDonald's; her co-workers, supervisors, and customers will miss her!

During Janna's retirement party, most of the lobby at Memorial Drive McDonald's was filled with friends. Visitors shared lots of sentiments, smiles, and hugs throughout the celebration. Janna made an impression on many customers and has created countless friendships over the two decades that she worked there. She loved her job and enjoyed helping the customers and making a difference every day.

Retirement comes with a transition and an opportunity to reflect on new routines and adventures. As Janna works through the change, she is looking forward to having more time for playing her favorite sports, attending church with her roommates, and going on weekend trips with her friends. Janna will also be moving to Oregon next year, to be near family.



Community Partnership Corner

Fairfield County Transition Collaborative

Fairfield DD coordinates the Fairfield County Transition Collaborative. This group of professionals, from across the county and local schools, meets twice a year to share resources and discuss topics for transition services for students around age 14 and in high school. The group met earlier this month at Fairfield Medical Center (FMC) to tour the Project SEARCH Program and hear information from Eastland-Fairfield Career Center and Fairfield DD about programming for additional training opportunities, behavior support resources, and relationship building.



Fairfield DD values the collaboration with these local organizations to share knowledge and learn from one another, so we may better support people as they lead more independent lives.

Click to learn more about [transition services offered through Fairfield DD.](#)

Donation with a Purpose



Throughout the month of September, Fairfield DD staff collected specific food items to donate to the Victory Center Food Pantry, through Connexion West, for their PB & Joy Program.

This program provides students, throughout the 10 schools in Fairfield County, with a weekend meal. Registered students receive a package of food to take home once every month to make easy meals and snacks.

Click to learn more about [Victory Center Food Pantry at Connexion West in Lancaster.](#)

Community Partnership

Fairfield DD takes pride in our partnerships around Fairfield County, one of which is with WLOH Radio Station – The Wolf.

Over the years of partnership with WLOH, they have provided support in sharing Fairfield DD's message to an audience, while we provide high-quality content that listeners love all over Fairfield County.



WLOH is celebrating 75 years of serving our community! [Click here to learn more.](#)

Fairfield DD Feature Department

Art & Clay on Main and Square 7 Coffee House, the non-profit social enterprises of Fairfield DD, recently celebrated in honor of completing renovations to the popular downtown location. Attendees were able to stop by during an open house to view the updates and changes. Additionally, Art & Clay/ Square 7 will soon begin to ramp up for the holiday season with new items for visitors to paint and freshly handcrafted beverages to enjoy.



Throughout the renovation project, the staff at Art and Clay continued to put their mission first. They partner with Lancaster Schools to offer an internship for students to teach positive work habits and employment skills. Students gain experience in the areas of customer service, retail, maintenance, and food service. Art & Clay/ Square 7 also continues to operate a voucher program, partnering with several local agencies. It provides opportunities to people or groups who would benefit from a creative outlet, whether that be with family, a mentor, or a group to continue growing and building relationships.



[Visit Art & Clay's Website](#)

Through these partnerships and more, Art and Clay and Square 7 Coffee House continue, above all, to recognize the value in every person.

Meet Our Board

An important role of the members of any Board is the responsibility to ensure the organization is fulfilling its mission and achieving its goals. The Fairfield County Board of DD is no exception, and Board Member Matt Wideman takes that role seriously. Matt is fully behind the mission of Fairfield DD. He stated that he “cannot think of a more meaningful mission than helping people lead more fulfilling lives and make meaningful contributions.”

Matt has personal experience, as well as stories from friends and co-workers with examples of the exceptional support from the Fairfield County Board of DD, and he is excited to continue to have the opportunity to contribute to our mission.



Upcoming Events



11th Annual Stepby's 5k Walk/Run

Stepby's 5k Walk/Run is now a family event! Strollers and pets on leashes are also welcome. Join together as the race begins at the Fairfield County Fairgrounds. Proceeds benefit victims of domestic violence.

3:00 p.m. -
4:00 p.m.

[Click to learn more](#)



Fairfield County Provider Meeting

Each month, providers of Fairfield County gather together with other stakeholders to learn, grow, and share ideas.

10:00 a.m. -
12:00 p.m.

This month, Dr. Uhl will present interactive DISC personality profiles and help participants understand who they are, who their team members are, and how to effectively communicate given team member personalities and preferences. MUI quarterly updates will also be presented.

[Click to learn more](#)



3:00 p.m. -
4:30 p.m.

Fair Housing 101

Whether you are a homeowner, tenant, landlord, property owner, or curious citizen, join Fairfield County District Library for a presentation/discussion about the basics of fair housing. Discussion will include information about protected classes, prohibited practices, reasonable accommodations, filing a complaint, advocacy, and more.

[Click to learn more](#)



5:00 p.m. -
7:00 p.m.

Healthy Habits with Fairfield Medical Center

In this seminar, Fairfield Medical Heartburn Center coordinator Heather Luttrell, RN, will offer tips to reduce symptoms of GERD, and registered dietician Emily Schmelzer, RD, will speak to the importance of enjoying all things in moderation.

[Click to learn more](#)

D I D Y O U K N O W

Fairfield DD is participating in the
Fairfield County Trail of Scarecrows?

Check out our scarecrow display,
located at Forest Rose School, and vote
for your favorite!

**CLICK HERE
FOR MORE
INFORMATION**



**TO LEARN MORE OR REGISTER FOR EVENTS
VISIT OUR WEBSITE**

www.fairfielddd.com



Fairfield County Board of Developmental Disabilities | 795 College Ave, Lancaster, OH 43130

[Unsubscribe rochelle.menningen@fairfieldcountyohio.gov](mailto:rochelle.menningen@fairfieldcountyohio.gov)

[Update Profile](#) | [Constant Contact Data Notice](#)

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REGULAR AGENDA #47 - 2023
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
OCTOBER 24, 2023

AGENDA FOR TUESDAY, OCTOBER 24, 2023

- 9:00 AM Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for October 17, 2023
- Approval of Budget Hearing Minutes for October 17, 2023
- Commissioners
- 2023-10.24.a A resolution declaring Fairfield County's support of the Ohio Commission
 for the United States Semiquincentennial (AMERICA 250-OH)
 [Commissioners]
- 2023-10.24.b A resolution to approve to appropriate from unappropriated into a major
 expense categories & Advance from General Fund #1001 for Fund # 2788,
 subfund#8334, PY2023 CDBG Critical Infrastructure (CI) grant [Commissioners]
- 2023-10.24.c A resolution to approve a memo receipt and expense for Stop Loss Pool
 Subfund & the Self-Funded Healthcare Fund [Commissioners]
- 2023-10.24.d A resolution approving a wire payment to Fairfield Healthcare
 Professionals, an affiliate of Fairfield Medical Center [Commissioners]
- Fairfield County Auditor- Payroll
- 2023-10.24.e A resolution authorizing a memo expense memo receipt for the General
 Fund 2% administration fee for managing the county self-insurance program,
 Fund# 5376 TO GENERAL #1001 – Fairfield County Auditor [Auditor- Payroll]
- Fairfield County Court of Common Pleas
- 2023-10.24.f A resolution to appropriate from unappropriated in a major expenditure
 object category Fairfield County Common Pleas County Probation Fund 2365.
 [Common Pleas Court]
- 2023-10.24.g A resolution approving to Appropriate from Unappropriated into a major
 expense category for Grant Fund# 2689, subfund#8328 for the FY2023GR Adult
 Based Corrections Grant. [Common Pleas Court]

Fairfield County Engineer

- 2023-10.24.h A Resolution to Approve the Contract with Complete General Construction Company for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements [Engineer]
- 2023-10.24.i FAI-CR7-1.94 Refugee Road Intersection Safety Improvements [Engineer]
- 2023-10.24.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services. [Engineer]
- 2023-10.24.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime, sick payout and public service recognition credit [Engineer]
- 2023-10.24.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services. [Engineer]

Fairfield County Job and Family Services

- 2023-10.24.m A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services [JFS]

Fairfield County Juvenile/Probate Court

- 2023-10.24.n A Resolution Authorizing the Reduction in Major Expenditure Object Category Appropriations for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209 [Juvenile/Probate Court]

Fairfield County Meals on Wheels/Older Adult Agency

- 2023-10.24.o A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617 [Fairfield County Meals on Wheels/Older Adult Agency]

Fairfield County Sheriff

- 2023-10.24.p A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category [Sheriff]
- 2023-10.24.q A resolution approving an account-to-account transfer into a major expenditure object category. [Sheriff]

Payment of Bills

- 2023-10.24.r A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

The next Regular Meeting is scheduled for

Adjourn

Budget Hearing, EMA, 11:00 a.m.

Budget Hearing, IT, 11:15 a.m.

Budget Hearing, Clerk of Courts, 11:30 a.m.

Budget Hearing, Veterans Services, 1:00 p.m.

Budget Hearing, Municipal Clerk, 1:15 p.m.

Budget Hearing, Auditor, 1:30 p.m.

Budget Hearing, Economic and Workforce Development, 2:00 p.m.

Budget Hearing, Job and Family Services, 2:15 p.m.

Budget Hearing, Family and Children First Council, 2:30 p.m.

Regular Meeting #45 - 2023
Fairfield County Commissioners' Office
October 17, 2023

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy, Jeff Fix, and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Treasurer, James Bahnsen; Civil Division Chief, Amy Brown-Thompson; Assistant Prosecutor Austin Lines; Budget Director, Bart Hampson; JFS Director Corey Clark; IT Director, Dan Neeley; EMA and Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; JFS Budget Director, Josh Crawford; Interim RPC Director Holly Mattei; Lt. Joe Boring. Also Present: Sherry Pymer, Ray Stemen, Judy Stemen, Butch Price, and Josephine Price.

Attending virtually: Josh Horacek, Jeff Barron, Jessica Murphy, Jared Collins, Jennifer Effinger, Nancy Nickell, BGM, Steven Darnell, Shelby Hunt, Belinda Nebbergall, Ashley Arter, Lori Hawk, Michael Kaper, Sara Madenwald, B (Guest), Lynette Barnhart, Deb, Greg Forquer, Tiffany Daniels, Arika Farrar, Deb, Jeanie Wears, Marcy Fields, Park Russell, Jennifer Morgan, Britney Lee, Nikki Drake, and Brian Wolfe.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance.

Public Comments

Ray Stemen of Lancaster spoke about a story he had heard from Operation Desert Storm,

Judy Stemen of Lancaster spoke about concerns regarding a proposed House Bill regarding gender use of restrooms.

Legal Update

No legal update.

Executive Session

Commissioner Davis made a motion to go into Executive Session to discuss the purchase of real property at 9:07 a.m. Commissioner Davis asked that all members of the Commission, representatives from the Prosecutor's Office, The County and Deputy County Administrators, the Finance Director, and the Facilities Director, join in the Executive Session. The motion was seconded by Jeff Fix.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

Commissioner Davis made the motion to end Executive Session and Commissioner Levacy seconded the motion at 9:19 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

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County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

American Rescue Plan Update

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.8M has been appropriated, \$16.1M expended, \$4M encumbered or obligated.

America 250 Ohio

The Ohio Commission for the U.S. Semi quincentennial (also referred to as America 250-Ohio) was formed through the OH. Rev. Code § 149.309 and announced on March 1, 2022, on Ohio's Statehood Day by Governor Mike DeWine. The (29) member commission is charged with preparing the state to participate in the United States of America's 250th anniversary which culminates on July 4, 2026.

The AM 250-OH, Communities program invites counties, cities, villages, townships, and neighbors from across the state to apply to have this special designation from the AM 250-OH Commission. The goal of the program is to encourage leaders in all 88 counties to plan and implement signature events, projects and programs affiliated with this momentous occasion and produce experiences that show the world how we celebrate "Ohio-style".

There will be a resolution on the agenda next week for the Board to solidify participation in the program. The program requires the County to name individuals from the Commissioners' office as well as a local civic, cultural, or corporate partner who will serve as the community liaisons for the program. Bennett Niceswanger and I will be representing the Commissioners and Jonette Haberfield of Visit Fairfield County has agreed to be the additional liaison.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 15 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution to add an additional meeting to meeting schedule resolution 2022-11.29.a, for a Budget Hearing date on October 31st, from 1:00 p.m. to 4:00 p.m.
- A resolution to approve the use of ARP funds, and to appropriate from unappropriated for copiers for the Auditor's Office.
- A resolution to appropriate from unappropriated for additional budget needs for the AV project.
- A resolution authorizing the transfer of funds for appropriations for the Salt Barn Project.

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Commissioner Davis asked about the estimation of the price and if it was understood that the amount appropriated from the General Fund would be capped at \$1M.

Mr. Upp confirmed both the price and understanding of the capping of the amount for the salt barn.

- A resolution for an MOU between the Ohio Secretary of State, the Fairfield County Board of Elections, and the Fairfield County Board of Commissioners, for the purchase of electronic pollbooks.
- A resolution authorizing a contract with BK Layer, LLC, for the CDBG Village of Baltimore Waterline Improvement project and another resolution authorizing the notice to proceed and notice of commencement for the project.

Budget Review

- Bart Hampson

Calendar Review/Invitations Received

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
 - Village of Pleasantville Land Use Plan Meeting, October 17, 2023, 7:00 p.m., 106 E. Columbus St., Pleasantville
 - Kiwanis Meeting, Commission Speaking Engagement, October 18, 2023, 12:00 p.m., Connexion West, 625 Garfield Ave., Lancaster
 - Violet Township Land Use Plan Meeting, October 18, 2023, 6:00 p.m., Wigwam Event Center, 10190 Blacklick Eastern Rd., Pickerington
 - Interview for Festival Impact Study, October 19, 2023, 10:30 a.m., Lancaster Festival, 117 W. Wheeling St., Lancaster
 - Commissioner to Guest Host Wheel of Fortune, October 19, 2023, 4:00 p.m., Connexion West, Juvenile Resource Center, 625 Garfield Ave., Lancaster
 - JFS Job Fair, October 19, 2023, 4:00 p.m., Fairfield County Workforce Center, 4465 Coonpath Rd., Carroll
 - Habitat for Humanity of Southeast Ohio New Homeowner Celebration, October 19, 2023, 5:00 p.m., 209 S. Main St., Pleasantville
 - Greenfield Township Land Use Plan Meeting, October 19, 2023, 6:00 p.m., Greenfield Township Fire Department, 3245 Havensport Rd., Carroll
 - FCFC Executive Committee Meeting, October 20, 2023, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
 - Elder Abuse Commission Meeting, October 23, 2023, 10:00 a.m., State Library of Ohio, Large Boardroom, 274 E. First Ave., Columbus
 - Meals on Wheels of Fairfield County 50th Anniversary Celebration, November 14, 2023, 4:30 p.m., 1515 Cedar Hill Rd., Lancaster

Correspondence

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*

Regular Meeting #45 - 2023
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- Thank You Note to Commissioner Levacy from Ohio Treasurer, Robert Sprague for Participation in September Meeting, and for Community Leadership
- Letter from American Structurepoint Inc., October 6, 2023, Regarding ODOT District 5 Improvement to IR 70 & SR 256
- News Release, Office of County Auditor, October 10, 2023, "Fairfield County Auditor Updates Levy Estimator Tool for November 7 General Election Levies"
- Memo from Dr. Carri Brown, County Auditor, October 11, 2023, Subjects: The Formula for the Distribution of Local Government Funds; November 3rd MCJDC Meeting; and GIS Day in Fairfield County
- From the Office of the County Auditor, the "Wins of the Week"
- Letter from Mid-Ohio Regional Planning Commission, October 11, 2023, Thanking Fairfield County for Continued Partnership and Information on Benefits, Accomplishments, Services and Resources, Plans and Studies, Education and Grants, Events and Conferences, and a Look Ahead
- Sponsorship Letter from the Lancaster Festival
- A Flyer from The Ohio State University Extension Regarding a Six Week Wellness Challenge
- Letter from Ohio Secretary of State, Frank LaRose, Regarding November 7, 2023, Election
- Letters and an Email from County Residents Regarding Solar Energy
- Fairfield County Municipal Court, Fees Collected Report for Criminal/Traffic Division, September 2023

Old Business

Commissioner Davis spoke about the Fairfield County Fair and the Board of Commissioners' participation in the Jr. Fair Livestock Auction. The Commissioner gave a shout out to the Agricultural Society for all they do for the County, the Fair, and for the youth in the County.

Commissioner Levacy also spoke about the fair and the 4-H kids and their participation in the Jr. Fair Livestock Auction. He added that he is always very impressed by the 4-H youth.

Commissioner Fix stated he attended the fair three times and spoke about the Jr. Fair Livestock Auction; and Walnut Township Trustee, Dog Leith, who he stated does a great job with the auction. The Commissioner also spoke about the Liberty Township Land Use Plan meeting and that townships' plan to adopt their version of the Land Use Plan.

Aundrea Cordle spoke about the CCAO interviewing Commissioner Levacy at the fair.

New Business

Commissioner Davis stated he had been invited to speak at the Kiwanis meeting.

Treasurer Bahnsen said that the Land Bank is slowly getting information from the State regarding demolition money.

Auditor Brown recognized the Weights and Measures team for their work with the scales at the Fairfield County Fair and spoke about Nick Dilley assisting elementary students with resources for researching geographical information. Dr. Brown added that the fact sheet and tax estimator have been updated on the Auditor's website; and spoke about House Bill 189, property valuations, and when Fairfield County homes would next go through that process.

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Commissioner Fix spoke about his appreciation for Mr. Vogel and Engineer Upp who both attended the Land Use Township Plan Meetings.

Mr. Szabrak stated that 51 students started training at the Workforce Center and added that there are a record number of new water and wastewater students. Mr. Szabrak also stated that Hocking College received a \$57,569 grant through the County.

Mr. Kochis spoke about electric system updates to the Administrative Courthouse.

Ms. Cordle thanked Jon and his team for working on the holiday and through the weekend.

Mr. Neeley commended Michael Scamyhorn from IT for his work during the system outage and thanked the Commissioners for completing their cybersecurity safety training.

Mr. Clark stated that Fairfield County JFS was recently selected as one of four counties in the state to serve as a pilot for a new benefits program and added that they will also be hosting a job fair at the workforce center.

Commissioner Davis congratulated Britney Lee whose child had the Grand Champion Hog at the fair.

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy, Jeff Fix, and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Recorder, Lisa McKenzie; Treasurer, James Bahnsen; Civil Division Chief, Amy Brown-Thompson; Assistant Prosecutor Austin Lines; Budget Director, Bart Hampson; JFS Director Corey Clark; IT Director, Dan Neeley; EMA and Facilities Director, Jon Kochis; Economic and Workforce Development Director, Rick Szabrak; JFS Budget Director, Josh Crawford; Interim RPC Director Holly Mattei; Lt. Joe Boring. Also Present: Sherry Pymer, Ray Stemen, Judy Stemen, Butch Price, and Josephine Price.

Attending virtually: Josh Horacek, Jeff Barron, Jessica Murphy, Jared Collins, Jennifer Effinger, Nancy Nickell, BGM, Steven Darnell, Shelby Hunt, Belinda Nebbergall, Ashley Arter, Lori Hawk, Michael Kaper, Sara Madenwald, B (Guest), Lynette Barnhart, Deb, Greg Forquer, Tiffany Daniels, Arika Farrar, Deb, Jeanie Wears, Marcy Fields, Park Russell, Jennifer Morgan, Britney Lee, Nikki Drake, and Brian Wolfe.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

There were no announcements.

Approval of Minutes for October 10, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, October 10, 2023, meeting.

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Fairfield County Commissioners' Office
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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Budget Hearing Minutes for October 10, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Budget Hearing Minutes for the Tuesday, October 10, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Board of Commissioners

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- | | |
|--------------|---|
| 2023-10.17.a | A Resolution Amending Resolution 2022-11.29.a, Approving the Establishment of the Fairfield County Board of Commissioners 2023 Review Session and Regular Meeting Dates, and Special Meeting Dates, and Establishing a New Special Meeting Date, Time, and Location |
| 2023-10.17.b | A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP Auditor Copiers |
| 2023-10.17.c | A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001 |
| 2023-10.17.d | A resolution authorizing a fund to fund transfer from General Fund# 1001 and Appropriate from Unappropriated into a major expenditure category to the General Fund# 1001 & Capital Improvement Fund # 3435 |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Board of Elections

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Elections:

- | | |
|--------------|--|
| 2023-10.17.e | A resolution to authorize a memo of understanding between the Ohio Secretary of State and, the Fairfield County Board of Elections, and the Fairfield County Board of Commissioners regarding the purchase of electronic pollbooks |
|--------------|--|

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Engineer

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

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Regular Meeting #45 - 2023
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- 2023-10.17.f A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions as of 10/04/2023

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- 2023-10.17.g A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018
- 2023-10.17.h A resolution approving the Purchase of Service Agreement between Job & Family Services, Child Protective Services Department, and Integrated Services for Behavioral Health.
- 2023-10.17.i A resolution regarding a Grant Agreement between Dave Thomas Foundation for Adoption and Fairfield County Job & Family Services (FCJFS), the Protective Services Department (FCPS)
- 2023-10.17.j A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Regional Planning Commission

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Regional Planning Commission:

- 2023-10.17.k A resolution authorizing the approval of a contract agreement by Fairfield County Board of County Commissioners and BK Layer LLC
- 2023-10.17.l A resolution authorizing the notice to proceed and notice of commencement for a CDBG Program Year 2023 project for the Village of Baltimore, Monroe Street Waterline Improvements

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Sheriff:

- 2023-10.17.m A resolution approving an account-to-account transfer Fund 1001

Regular Meeting #45 - 2023
Fairfield County Commissioners' Office
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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Utilities

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

2023-10.17.n A resolution to appropriate from unappropriated in a major expenditure object category for Utilities Fund 5085, Trust – Sewer Deposits

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-10.17.o A resolution authorizing the approval of payment of invoices for departments that need the Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, October 24, 2023.

Executive Session

Commissioner Davis made a motion to go into Executive Session to discuss the purchase of real property at 9:53 a.m. Commissioner Davis asked that all members of the Commission, representatives from the Prosecutor's Office, The County and Deputy County Administrators, the Finance Director, Clerk to the Board of Commissioners, and the Facilities Director, join in the Executive Session. The motion was seconded by Jeff Fix.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix and Dave Levacy

Commissioner Davis made the motion to end Executive Session and Commissioner Levacy seconded the motion at 10:21 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Adjournment

With no further business, on the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:22 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Budget Hearing #46 - 2023
Fairfield County Commissioners' Office
October 17, 2023

Commissioner Davis called the Budget Hearing Session to order at 11:00 a.m.

Each hearing has a corresponding Budget Summary and Excel spreadsheet that are included in the minutes.

Budget Hearing, Soil & Water, 11:00 a.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Fairfield County Soil and Water District Manager/Engineering Technician, Nikki Drake; Senior Urban Specialist, Chad Lucht; and Fiscal Coordinator, Christina Holt.

Commissioner Fix spoke about the Engineer's Office performing work performed by Fairfield County Soil and Water.

Ms. Drake stated that an additional Urban Specialist was hired in 2022 to assist Chad Lucht and that the department is still struggling to keep up with the Urban Program.

Mr. Lucht spoke about their agreement for services with Violet Township, an MS4 community.

Commissioner Fix asked how much time is used on development activities.

Mr. Lucht stated that he works more with post construction water control and added the importance of ensuring projects are complying with permits. Mr. Lucht also added that he does a different type of inspection than performed by the Engineers' Office.

Ms. Drake added that the assistance of additional personnel is needed as growth continues to come to Fairfield County.

Commissioner Fix asked if shifting some of Soil and Water's responsibilities to the Engineer's Office would change the need for an additional person. He also asked if there were additional budget requests outside of the position and if those requests were ongoing.

Ms. Drake replied there were additional requests and that they would all be ongoing unless the growth stopped.

Commissioner Davis stated that the Board is looking at requests outside of budget parameters.

Commissioner Fix stated that Fairfield County gives the 9th largest amount to the county's Soil and Water in the State and yet is the 20th largest county.

Ms. Drake stated that their grant matches are based on what they receive.

The Commissioners requested a follow up hearing.

Budget Hearing, Treasurer's Office, 11:15 a.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Treasurer, Jim Bahnsen; Chief Deputy Treasurer, Michael Kaper; and Fiscal Specialist, Jennifer Effinger.

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Budget Hearing #46 - 2023
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Treasurer Bahnsen stated the big change in the 2024 proposed budget is the 5.7% increase in salary. He added that the other significant increase was in health insurance and a few small increases such as office furniture and equipment.

Budget Hearing, OSU Extension, 11:45 a.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; and Shannon Carter; and Leslie Cooksey from the OSU Extension Office.

Ms. Carter thanked the Board of Commissioners for their support of the OSU Extension office programs.

Commissioner Fix thanked the OSU Extension group for all their programming.

Ms. Carter spoke about the Agriculture and Natural Resources Educator, Carrie Brown; and Haley Black, the 4-H Program Assistant. She added that both positions started within the last year. Ms. Carter stated that the addition of the budget request was due to carry-over that was being used to fund programming and added that benefits and salaries are set by the University.

Commissioner Fix spoke about the great youth programming and its impact.

The Commissioners requested a follow up hearing.

Budget Hearing, Regional Planning, 1:00 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; and Regional Planning Interim Director, Holly Mattei.

Ms. Mattei stated that Regional Planning has a healthy carry-over and does not require additional funding due to the ability to use that carry-over in 2024. She also spoke about RPC positions and completing a model zoning code for county townships.

Commissioner Fix spoke about the desire of the county to be a county that developers feel favorable towards.

The Commissioners spoke about adjusting the budget by \$25,000 to allow the RPC to have appropriate carry-over for 2025.

Budget Hearing, Recorder's Office, 1:15 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; and Recorder Lisa McKenzie

Recorder McKenzie stated the only item in her budget which is out of parameters is the purchase of new equipment, which would cost approximately \$5,000.

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Budget Hearing #46 - 2023
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Commissioner Davis asked about the timeline for the new equipment.

Recorder McKenzie stated she hoped the first of the year.

Budget Hearing, Human Resources, 1:45 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; and Budget Clerk, Staci Knisley.

Mr. Porter started at 1:20 p.m. and spoke about increases in contract services and additional money for the annual employee recognition event.

Commissioner Davis asked why HR salaries are down.

Mr. Porter stated that salaries are down because some positions are being funded partially by the health insurance fund based on functions.

Commissioner Fix thanked Mr. Porter for his work in HR and for the work he has done on the insurance programs.

Budget Hearing, Dog Shelter, 1:30 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; and Dog Warden, Leighann Adams.

Dog Warden Adams started at 1:25 p.m. and stated the Dog Shelter has quite a bit of carryover from previous years. She added they would like to use some of those funds to repurpose an unused building and convert it to additional storage.

Deputy Administrator Porter added that the Dog Shelter has also applied for a grant to replace the floors due to safety measures.

Commissioner Davis asked if it can be expected that the Dog Shelter will eventually need to return to needing funding from the General Fund.

Deputy Administrator Porter stated that it is the Dog Shelter's intention to never return to needing funding from the General Fund.

Dog Warden Adams stated there has been an uptick in dogs at the shelter and lower adoption rates, which she believes is indicative of the economy.

Administrator Cordle explained that the Dog Shelter is very active on social media and in community engagement to establish a presence around the county.

Budget Hearing #46 - 2023
Fairfield County Commissioners' Office
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Budget Hearing, Utilities, 2:15 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Utilities Director, Tony Vogel; and Utilities Deputy Director of Finance, Curtis Witham.

Commissioner Fix started the Hearing at 1:42 and stated that the Utilities Department is a self-contained entity.

Mr. Vogel spoke about the expected carry-over from 2023 to 2024.

Commissioner Davis asked about customer increases and water sources.

Mr. Vogel replied that the increase would be 3% and added that the Diley wellfield would be used and further added that his office is looking at water sources near Liberty Township.

Commissioner Davis asked about infrastructure investments and if there was a need for rate increases.

Mr. Vogel spoke about possible rate caps or adjustments for seniors. He also spoke about the Greenfield Sewer District and the rate increases that have been built in by the City of Lancaster.

Commissioner Davis asked about combining Greenfield with the county fund.

Mr. Vogel replied that the funds cannot be combined until the lift station has been built because Greenfield's sewage goes to the City of Lancaster.

Budget Hearing, Coroner's Office, 2:00 p.m.

In attendance: Commissioners Steve Davis, Dave Levacy, and Jeff Fix; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Coroner's Administrator, Luann Davidson; and Coroner, Dr. Vogel.

Dr. Varney stated that his office has an increase in salaries due to the Administrator's impending retirement and the training of a part-time assistant, who will become full-time in the fourth quarter of 2024.

Ms. Davidson stated that contract services have increased significantly and added that an increase in the autopsy and toxicology funds would give the Coroner's Office more room when assessing the cost of each autopsy.

Commissioner Fix asked if there is ever a circumstance where an autopsy is appropriate, but funding limits their options.

Dr. Varney explained that this is never an option for his office because he will always be committed to the families of the dead, and to helping community law enforcement find causes of death. He explained that there are instances where he will suggest a family not order an autopsy based off his office's guidelines.

Commissioner Davis asked if the Coroner's Office would be back to one full-time employee by the first quarter of 2025.

Regular Meeting #46 - 2023 – October 17, 2023

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A resolution declaring Fairfield County's support of the Ohio Commission for the United States Semiquincentennial (AMERICA 250-OH)

WHEREAS, the Ohio General Assembly and Governor created AMERICA 250-OH in Ohio Revised Code Section 149.309 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Ohio's integral role in that event and the role of its people on the nation's past, present and future; and

WHEREAS, AMERICA 250-OH strives to engage ALL Ohioans and ALL 88 counties through a variety of programs, projects and events through 2026 by inspiring future leaders and celebrating Ohio's contributions to the nation over the past 250+ years; and

WHEREAS, Fairfield County has much to contribute to the nation's 250th anniversary including a deep and rich history, travel and tourism, and more.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Fairfield County hereby establishes a local AMERICA 250-Fairfield County Committee made up of a diverse group of citizens to work with AMERICA 250-OH on any and all activities within Fairfield County. The participants of the Fairfield County Committee will be strictly voluntary roles and there will be no compensation for participation; and

Section 2: that a copy of this resolution be sent to the Fairfield County legislative delegation and AMERICA 250-OH Commission headquartered at 41 S. High St., Suite 250, Columbus, OH 43215.

Prepared by: Bennett Niceswanger

Resolution No. 2023-10.24.a

A resolution declaring Fairfield County's support of the Ohio Commission for the United States Semiquincentennial (AMERICA 250-OH)

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve to appropriate from unappropriated into a major expense categories & Advance from General Fund #1001 for Fund # 2788, subfund#8334, PY2023 CDBG Critical Infrastructure (CI) grant

WHEREAS, Fairfield County was awarded \$ 500,000 from the Ohio Development Services Agency; and

WHEREAS, the grant agreement was approved per AA.10.11.2023.b; and

WHEREAS, a partial budget needs established for grant activity in 2023 and a cash advance to pay vendors in a timely fashion; and

WHEREAS, the remaining grant activity will be budgeted in 2024 through the normal appropriation budget approval process.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Board of Commissioners Appropriate from Unappropriated funds to the following major expense categories:

\$ 30,000 12278823 contractual services

Section 2. Request that the Fairfield County Auditor process the following cash advance:

DEBIT	1001 090000 General Fund Advance	<\$100,000>
CREDIT	8334 223001 FY23 CDBG CI	+\$100,000

Section 3. Request that the advance be paid back to the General Fund, no later than December 31, 2025.

A resolution to approve to appropriate from unappropriated into a major expense categories & Advance from General Fund #1001 for Fund # 2788, subfund#8334, PY2023 CDBG Critical Infrastructure (CI) grant

For Auditor's Office Use Only:

Section 1.

\$ 30,000 12278823 531000 administration

Section 4. Issue an Amended Certificate in the amount \$30,000 to credit of fund # 2788, subfund#8334.

Section 5. Request that the Fairfield County Auditor, on behalf of the Budget Commission, update receipt line 12278823 433100 in the amount of \$30,000.

Resolution No. 2023-10.24.b

A resolution to approve to appropriate from unappropriated into a major expense categories & Advance from General Fund #1001 for Fund # 2788, subfund#8334, PY2023 CDBG Critical Infrastructure (CI) grant

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo receipt and expense for Stop Loss Pool Subfund & the Self-Funded Healthcare Fund

WHEREAS, the Fairfield County Risk Committee agreed to fund the stop loss pool subfund quarterly based on the NFP Analytics report; and

WHEREAS, the Fairfield County Risk Committee also agreed to reimburse the Self-funded Health Insurance fund by quarterly based on the NFP Analytics report; and

WHEREAS, memo receipt and memo expenditures will allow proper accounting for the quarterly reports.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt for the Stop Loss Pool Subfund:

12537601 434000 charges for services \$ 116,198.79

This amount represents monies the cash receipt from the Self-Funded Healthcare Fund for based on the NFP Analytics report; see attached.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure for the monies transferred from the Self-Funded Healthcare Fund for a cash transaction to the Stop Loss Pool Subfund.

Account: 12537600 580126 stop loss admin
Amount: \$ 116,198.79

Section 3: That the Fairfield County Auditor reflect the following memo receipt for the Self-Funded Health Insurance fund:

12537600 439004 reimb. to self-funded health \$ 136,023

This amount represents monies the cash receipt from the Stop Loss Pool Subfund based on the NFP Analytics report; see attached.

A resolution to approve a memo receipt and expense for Stop Loss Pool Subfund & the Self-Funded Healthcare Fund

Section 4: That the Fairfield County Board of Commissioners approves the following expenditure for the monies transferred from the Stop Loss Pool Subfund for a cash transaction to the Self-Funded Health Insurance Fund.

Account: 12537601 580126 stop loss admin
Amount: \$ 136,023

FAIRFIELD COUNTY

Internal Stop Loss Pool Tracking

INCOME	2023	Income
Fund Deposit	\$2,000,000	
		Income: \$2,000,000
Jan-23	\$38,791.53	
Feb-23	\$39,310.95	
Mar-23	\$38,449.48	
Apr-23	\$38,711.10	
May-23	\$38,757.83	
Jun-23	\$38,404.66	
Jul-23	\$38,866.23	
Aug-23	\$38,589.67	
Sep-23	\$38,742.89	
Oct-23		
Nov-23		
Dec-23		
Total	\$348,624.34	
2023 Income		\$348,624
Total Income		\$2,348,624

EXPENSE

(Claims reimbursed based on Internal Corridor)

Claims	Medical	Rx	Total	Expense
Internal ISL '22-'23	\$250k-\$499k			
Jan-23	\$0.00	\$0.00	\$0.00	
Feb-23	\$0.00	\$0.00	\$0.00	
Mar-23	\$0.00	\$0.00	\$0.00	
Apr-23	\$0.00	\$0.00	\$0.00	
May-23	\$0.00	\$0.00	\$0.00	
Jun-23	\$0.00	\$0.00	\$0.00	
Jul-23	(\$4,846.89)	\$0.00	(\$4,846.89)	
Aug-23	(\$100,216.61)	(\$13,634.61)	(\$113,851.22)	
Sep-23	(\$1,448.79)	(\$15,876.10)	(\$17,324.89)	
Oct-23				
Nov-23				
Dec-23				
Total	(\$106,512.29)	(\$29,510.71)	(\$136,023.00)	

2023 Expenses - \$136,023

2023 Loss Ratio 39.0%

Prior Fund Balance	\$0.00
Current Fund Balance	\$2,212,601.34
ALL FUND Balance	\$2,212,601.34
Overall Loss Ratio	5.79%

FAIRFIELD COUNTY

Internal Stop Loss Pool Tracking

CONTRACT COUNTS Income Based on:

CC	Single	Family	Total
Internal Fee 2023	\$14.94	\$61.67	
1/1/2023	256	567	823
2/1/2023	266	573	839
3/1/2023	262	560	822
4/1/2023	263	564	827
5/1/2023	262	565	827
6/1/2023	259	560	819
7/1/2023	261	567	828
8/1/2023	259	563	822
9/1/2023			
10/1/2023			
11/1/2023			
12/1/2023			
Total	2,088	4,519	6,607

Knisley, Staci A

From: Porter, Jeffrey David
Sent: Wednesday, October 18, 2023 4:44 PM
To: Knisley, Staci A; Justavick, Susan; Hampson, Bart A
Cc: Watson, Abby I; Hubben, Kate; Besenfelder, Patricia; Paris, Carolyn
Subject: Re: [E] Fairfield County - Group Stop Loss Pool - 3rd Quater 2023

Yes that is correct!

Get [Outlook for iOS](#)






From: Knisley, Staci A <staci.knisley@fairfieldcountyohio.gov>
Sent: Wednesday, October 18, 2023 3:48:00 PM
To: Justavick, Susan <susan.justavick@nfp.com>; Hampson, Bart A <bart.hampson@fairfieldcountyohio.gov>
Cc: Porter, Jeffrey David <jeffrey.porter@fairfieldcountyohio.gov>; Watson, Abby I <abby.watson@fairfieldcountyohio.gov>; Hubben, Kate <kate.hubben@nfp.com>; Besenfelder, Patricia <persha.besenfelder@nfp.com>; Paris, Carolyn <carolyn.paris@nfp.com>
Subject: RE: [E] Fairfield County - Group Stop Loss Pool - 3rd Quater 2023

Just to clarify, I will process the following:

\$116,198.79 from Health Insurance Fund to Stop Loss fund
\$136,023 from Stop Loss to Health Insurance Fund

Is this correct?

Staci A. Knisley, Budget Officer/Airport Clerk
Fairfield County Commissioners

 210 E. Main St., 3rd Floor
Lancaster, OH 43130  740-652-7093 (t)
740-687-6048 (f) 
 <https://fairfieldcountyohio.gov>  Staci.Knisley@fairfieldcountyohio.gov

From: Justavick, Susan <susan.justavick@nfp.com>
Sent: Wednesday, October 18, 2023 3:06 PM
To: Hampson, Bart A <bart.hampson@fairfieldcountyohio.gov>; Knisley, Staci A <staci.knisley@fairfieldcountyohio.gov>
Cc: Porter, Jeffrey David <jeffrey.porter@fairfieldcountyohio.gov>; Watson, Abby I <abby.watson@fairfieldcountyohio.gov>; Hubben, Kate <kate.hubben@nfp.com>; Besenfelder, Patricia <persha.besenfelder@nfp.com>; Paris, Carolyn <carolyn.paris@nfp.com>
Subject: [E] Fairfield County - Group Stop Loss Pool - 3rd Quater 2023

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Staci and Bart,

Attached is the report for 3rd quarter's stop loss pool deposit. The deposit for 3rd quarter is \$116,198.79.

- July - \$38,866.23
- August - \$38,589.67
- September - \$38,742.89

The stop loss claims reimbursement for 3rd quarter is \$136,023.00.

- July - \$4,846.89
- August - \$113,851.22
- September - \$17,324.89

The next report for 4th quarter will be delivered the first week of February 2024.

Let me know if you have any questions.

Sincerely,

Susan Justavick

AVP, Consultant

Corporate Benefits

6450 Rockside Woods Blvd S. | Suite 250 | Cleveland, OH 44131

P: 216.264.2712 | M: 216-978-1464 | F: 216.816.0035 | susan.justavick@nfp.com | NFP.com



Insurance services provided through NFP Corporate Services (OH), Inc., a subsidiary of NFP Corp.

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Resolution No. 2023-10.24.c

A resolution to approve a memo receipt and expense for Stop Loss Pool Subfund & the Self-Funded Healthcare Fund

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving a wire payment to Fairfield Healthcare Professionals, an affiliate of Fairfield Medical Center

WHEREAS, the Board of Commissioners received a grant in the amount of \$4,500,000 from the Ohio Department of Medicaid; and

WHEREAS, AA.10.11.2023.c approved a subgrant agreement with Fairfield Healthcare Professionals for Fairfield County to pass-thru the monies; and

WHEREAS, a special cash disbursement journal with the warrant # of M1026 has been processed for the October 26, 2023 wire date.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the cash disbursement journal, payment to Fairfield Healthcare Professionals be approved in the total amount of \$ 4,500,000.

FAIRFIELD COUNTY

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 0000 001102 FAIRFIELD NAT'L MAIN 9143
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

		DOCUMENT	INVOICE	DTL	DESC		
6418	10/26/2023	WIRE	1816	FAIRFIELD HEALTHCARE 2023	aa10.11-2023.C	10/11/2023	23006962 M1026
Invoice: aa10.11-2023.C				692393			

4,500,000.00 12290000 530100 subgrant agreement for ODM grant

PASS-THROUGH CONTRACT SERVICES

CHECK 6418 TOTAL: 4,500,000.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 4,500,000.00

TOTAL WIRE TRANSFERS COUNT 1 AMOUNT 4,500,000.00

*** GRAND TOTAL *** 4,500,000.00

Commissioner Steve Davis

Commissioner Dave Levacy

Commissioner Jeff Fix

Resolution No. 2023-10.24.d

A resolution approving a wire payment to Fairfield Healthcare Professionals, an affiliate of Fairfield Medical Center

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund# 5376 TO GENERAL #1001 – Fairfield County Auditor

WHEREAS, the Auditor Finance Department manages agency fund #5376, the Self-Funded Health Insurance fund; and

WHEREAS, the general fund is to be reimbursed a 2% administration fee for management of the fund and program; and

WHEREAS, the 2% administration fee for July through September 2023 for \$72,367.55; and

WHEREAS, a memo expense memo receipt will move the administration fee to the General Fund; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Auditor reflect the following memo receipt:

00100110 434100 General Government Legislative/Executive \$72,367.55

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant paying the General Fund its two percent Administrative Fee.

Memo expenditure as referenced below:

12537600 580111 Health Insurance Admin \$72,367.55

Prepared by: Kit Burley
cc: Staci Knisley, Commissioners Office

Account Detail History



2023 Period 7 to 9
Entry Date On or After: 1/1/1900
Include Entries: No Selection

Year	Pe r	Journal	Src	Eff Date	Reference 1	Reference 2	Reference 3	Check #	OB	Debits	Credits	Net Change
<u>12537600 434501</u>					PREM ER&EE HEALTH/RX					6.33	3,606,143.63	(3,606,137.30)
2023	7	102	PRJ	7/6/2023	2313E	12313E	3E				15,843.09	-15,843.09
2023	7	489	PRJ	7/14/2023	2314	12314	4				585,315.56	-601,158.65
2023	7	489	PRJ	7/14/2023	2314	12314	4			2.11		-601,156.54
2023	7	867	PRJ	7/21/2023	2314E	12314E	4E				15,845.20	-617,001.74
2023	7	1269	PRJ	7/28/2023	2315	12315	5				583,983.02	-1,200,984.76
2023	8	70	PRJ	8/4/2023	2315E	12315E	5E				15,843.09	-1,216,827.85
2023	8	482	PRJ	8/11/2023	2316	12316	6				584,252.27	-1,801,080.12
2023	8	942	PRJ	8/21/2023	2316E	12316E	6E				15,845.20	-1,816,925.32
2023	8	1303	PRJ	8/25/2023	2317	12317	7				580,173.25	-2,397,098.57
2023	9	97	PRJ	9/6/2023	2317E	12317E	7E				15,843.09	-2,412,941.66
2023	9	246	PRJ	9/8/2023	2318	12318	8			4.22		-2,412,937.44
2023	9	246	PRJ	9/8/2023	2318	12318	8				585,580.50	-2,998,517.94
2023	9	907	PRJ	9/21/2023	2318E	12318E	8E				15,845.20	-3,014,363.14
2023	9	970	PRJ	9/22/2023	2319	12319	9				591,774.16	-3,606,137.30
<u>12537600 434502</u>					PREM EE SELF PAY HEALTH/RX					0.00	12,240.34	(12,240.34)
2023	7	648	CRP	7/13/2023	1200	931537					5,546.89	-5,546.89
2023	8	799	CRP	8/14/2023	1200	936772					4,918.92	-10,465.81
2023	8	1741	CRP	8/31/2023	1204	940393					134.89	-10,600.70
2023	9	924	CRP	9/18/2023	1204	943315					1,639.64	-12,240.34
										6.33	3,618,383.97	(3,618,377.64)

10/10/2023 12:20:23 PM

3,618,377.64*0.02 = \$72,367.55

Page 1 of 1

Resolution No. 2023-10.24.e

A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund# 5376 TO GENERAL #1001 – Fairfield County Auditor

(Fairfield County Auditor- Payroll)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas County Probation Fund 2365.

WHEREAS, additional appropriations are needed in the major expenditure object category for 2365 County Probation.

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category in order to cover operating expenses.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

13236500 Contractual Services \$1,500
13236500 Capital Outlay \$6,000

For Auditor's Office Use Only:

13236500 550400	\$1,500	Training, Membership, Dues
13236500 574000	\$6,000	Equipment, Software & Fixtures

Prepared by: Brian Wolfe

Signature Page

Resolution No. 2023-10.24.f

A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas County Probation Fund 2365.

(Fairfield County Court of Common Pleas)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 2689, subfund#8328 for the FY2023GR Adult Based Corrections Grant.

WHEREAS, additional appropriations are needed in the major expenditure object category for 2689 FY2023GR Adult Based Corrections Grant; and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category in order to spend all the Grant Monies within the Grant Fiscal Year 2023.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

13268921	Personal Services	\$33,548
13268921	Fringe Benefits	\$16,028

For Auditor's Office Use Only:

Section 1.

13268921 511010	\$32,548	Salary, Employees
13268921 513000	\$1,000	OT, Overtime
13268921 521000	\$9,000	Health Insurance
13268921 521100	\$35	Life Insurance
13268921 522000	\$442	Medicare
13268921 523000	\$6,551	Retirement-Pers

Prepared by: Brian Wolfe

OHIO DEPARTMENT OF REHABILITATION AND CORRECTION

COMMUNITY CORRECTIONS GRANT AGREEMENT

THIS GRANT AGREEMENT (hereinafter referred to as the “Agreement”), is made and entered into by and between the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions, (hereinafter referred to as “Grantor”), located at 4545 Fisher Road, Suite D, Columbus, Ohio and Fairfield County Court of Common Pleas (hereinafter referred to as “Grantee”), located at 224 E. Main Street, Lancaster, OH 43130. The Grantor and the Grantee are hereinafter collectively referred to as the “Parties” and separately known as the “Party”.

WHEREAS, the Grantee has submitted a grant application to the Grantor;

WHEREAS, the Grantor has authority pursuant to section 5149.30 et seq. of the Ohio Revised Code (“ORC”), to determine and award grants to assist local governments in community-based law enforcement services; and

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements set forth herein, the Parties agree as follows.

1. **Term:** This Agreement is effective as of the date indicated on the grant approval letter which is incorporated herein by reference. As the current Ohio General Assembly cannot commit a future General Assembly to expenditure, this Agreement shall expire on **June 30, 2025**. Prior to the expiration of the initial term or any renewed term, Grantor may give written notice to the Grantee that this Agreement is being renewed and amended under the same term and conditions subject to an award of grant funds pursuant to Grantee’s next grant cycle application. Such renewal shall begin upon the expiration of the initial term or any renewed term, as applicable, and expire as set forth in an amendment to this Agreement.
2. **Program Services:** During the term of this Agreement, the Grantee shall implement and be responsible for the program services set forth in the attached exhibit(s) CCA Exhibit A, TCAP Exhibit B.
3. **Program Evaluation:** Pursuant to R.C. 5149.31, the Grantor shall evaluate the Program Services and establish means of measuring their effectiveness. Therefore, the Grantee shall prepare and submit to the Grantor the following reports:
 - A. Statistical records in the format and frequency as established by the Grantor. To determine if the Grantee is achieving its stated goal and objectives, the Grantee agrees to submit, within fourteen calendar days, to the Grantor, intake and termination data for each individual being served. The Grantee shall maintain internet access for the data collection, reporting, and transmission into the Grantor’s management information systems. The Grantee shall make available all necessary records for validation and audit of this data. It is agreed that the Grantee shall be provided with the results of the Grantor’s review of the intake and termination data at intervals determined by the Grantor. This section does not apply to PSI services, if applicable.
 - B. Bi-annual and final expenditure reports shall include financial information for expenditures that relate to Program Services as set forth in paragraph C of OAC 5120:1-5-05 and be submitted thirty (30) days after the end of each quarter. The final report shall include financial information for expenditures that relate to services for the entire grant period and is due by **February 15, 2026**.

- C. Grantee shall cooperate with Grantor and provide any additional information as may be required by Grantor in administering the grant program. Failure to comply with any of these report requirements or other instructions or requests for relevant information by the Grantee may result in the withholding of Funds until such time as Grantee so complies.
4. **Funding:** During the term of this agreement, Grantor shall provide funding as set forth in the attached exhibits. The total amount of funding for this agreement is **\$1,095,776.00**.
5. **Termination and Reduction of Funds:** Grantee may terminate Agreement only upon giving written notice of termination to Grantor by certified US Mail that includes a resolution to the same effect. The effective date of the termination shall be at the end of the state fiscal biennium, **June 30, 2025**. Upon termination, Grantee shall refund to the Grantor any Funds awarded to the Grantee which represents funding for Program Services not yet rendered and return equipment, supplies, or other tangible property, as determined by a financial close-out audit completed by the Grantor.

Grantor may terminate this Agreement or reduce Funds upon thirty (30) days prior written notice to the Grantee. Grantee shall have ten (10) days following the receipt of said notice to present a petition for reconsideration to the Grantor's Managing Director of Court and Community. Within thirty (30) days of receipt of that petition, the Managing Director shall respond, in writing, either approving the petition by continuing Funds or disapproving the petition and stating the reason(s) for the disapproval. Upon disapproval of a petition, termination of this Agreement shall be effective as of the date of the disapproval notification writing.

Furthermore, the Funds may be reduced, or this Agreement terminated by the Grantor if either or both of the following circumstances apply:

- A. The quality and extent of the Program Services has materially changed from the level proposed in the Grantee's grant application;
 - B. There is a financial or fiscal audit disclosure involving misuse of Funds.
6. **Staffing:** None of the persons who will staff and operate the Program Services, including those who receive a portion or the entirety of their salaries out of the Funds are employees or to be considered as employees of the Department of Rehabilitation and Correction.
7. **Workers' Compensation:** Grantee shall provide their own workers' compensation coverage throughout the duration of the Agreement and any extensions thereof. Grantor is hereby released from any and all liability for injury received by the Grantee, its employees or agent while performing tasks, duties, work, or responsibilities as a result of the Program Services under this Agreement.
8. **Dispute Resolution:** The Grantor's Bureau of Community Sanctions shall monitor Program Services during the term of this Agreement. The Grantee and the Chief of the Bureau of Community Sanctions will attempt to settle any dispute which arises out of or relates to this Agreement, or any breach of this Agreement. If not settled, the Grantee may engage the Grantor's Deputy Director of Parole and Community Services for dispute resolution.
9. **Grant Manual:** The Grantee agrees to manage and account for Funds in accordance with the guidelines in the attached exhibits. The Grantee's Director of Program Services or designee shall be the fiscal agent to act on behalf of the Grantee and be responsible for fiscal oversight including monitoring and reviewing the expenditures of Funds each quarter. Purchases made with the Funds shall be in accordance with county/state/municipal competitive solicitation requirements.

10. **Compliance:** All expenditures of Funds made by the Grantee shall be governed by the laws of the State of Ohio, including RC 5149.31, RC 5149.32, RC 5149.33, and RC 5149.36. The Grantee shall comply with the rules of OAC Chapter 5120:1-5 (Community Based Corrections Program) which are applicable under this Agreement. If Grantee fails to so comply, the Grantor shall give the Grantee a reasonable period of time to come into such compliance. Grantee's failure to timely comply may be cause for the Grantor to terminate this Agreement or reduce Funds.
11. **Extension of Expenditure Period:** Expenditure period is 30 months. Grantor may extend the expenditure period if a large amount of funds remain unspent at the end of the fiscal year due to unforeseeable circumstances. Unforeseeable circumstances include, but is not limited to, insurrection, riots, statewide health emergencies or depleted work force that is not caused by either party. Extension of the expenditure period will be communicated in a manner determined by Grantor.
12. **Conflicts of Interest and Ethics Compliance:** No personnel of Grantee or member of the governing body of any locality or other public official or employee of any such locality in which, or relating to which, the work under this Agreement is being carried out, and who exercise any functions or responsibilities in connection with the review or approval of this Agreement or carrying out of any such work, shall, prior to the completion of said work, voluntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge and fulfillment of his or her functions and responsibilities with respect to the carrying out of said work.

Any such person who acquires an incompatible or conflicting personal interest, on or after the effective date of this Agreement, or who involuntarily acquires any such incompatible or conflicting personal interest, shall immediately disclose his or her interest to Grantor in writing. Thereafter, he or she shall not participate in any action affecting the work under this Agreement, unless Grantor shall determine in its sole discretion that, in the light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest.

Grantee certifies that by executing this Agreement, it has reviewed, knows and understands the State of Ohio's ethics and conflict of interest laws. Grantee further agrees that it will not engage in any action(s) inconsistent with Ohio ethics laws or any Executive Orders.

13. **Contract:** All contracts by the Grantee for Program Services must be in writing, contain performance criteria, have itemized service costs, indicate responsibilities of parties' involved, state conditions for termination of the contract and be approved by the appropriate county officials before their implementation. A copy of such contract(s) shall be forwarded to the Chief of the Bureau of Community Sanctions.
14. **Finding for Recovery:** The Grantee warrants that it is not subject to an "unresolved" finding for recovery under RC 9.24, or that it has taken the appropriate remedial steps required under R.C. 9.24 or otherwise qualifies under that section. If the warranty is deemed to be false, this Agreement is void ab initio and the Grantee must immediately repay any Funds to the Ohio Department of Rehabilitation and Correction, or the Ohio Attorney General if the collection is so referred.
15. **Certification of Funds:** It is expressly understood and agreed by the Parties that none of the rights, duties, and obligations described in this Agreement shall be binding on either Party until all relevant statutory provisions of the Ohio Revised Code, including, but not limited to, RC 126.07, have been complied with, and until such time as all necessary Funds are available or encumbered and, when required, such expenditure of Funds is approved by the Controlling Board of the State of Ohio, and until such time that Grantor gives Grantee the approval" letter that such Funds are available to Grantee.

10/24/2023

10/24/2023

16. **Compliance with Laws:** Grantee, in the execution of duties and obligations under this Agreement, agrees to comply with all applicable federal, state and local laws, rules, regulations and ordinances, including any related administrative rules promulgated after the signing of this agreement.
17. **Drug Free Workplace:** Grantee agrees to comply with all applicable federal, state and local laws regarding smoke-free and drug-free workplaces and shall make a good faith effort to ensure that none of its employees or permitted subcontractors engaged in the work being performed hereunder purchase, transfer, use, or possess illegal drugs or alcohol, or abuse prescription drugs in any way.
18. **Campaign Contributions:** Grantee hereby certifies that all applicable parties listed in Divisions RC 3517.13 are in full compliance.
19. **Notices:** All notices, consents, and communications hereunder shall be given in writing, shall be deemed to be given upon receipt thereof, and shall be sent to the addresses first set forth above.
20. **Headings:** The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.
21. **Severability:** The provisions of this Agreement are severable and independent, and if any such provision shall be determined to be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision shall, to the extent enforceable in any jurisdiction, nevertheless be binding and enforceable.
22. **Controlling Law:** This Agreement and the rights of the Parties hereunder shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio and only Ohio courts shall have jurisdiction over any action or proceeding concerning this Agreement and/or performance hereunder.
23. **Successors and Assigns:** Neither this Agreement nor any rights, duties, or obligations hereunder may be assigned or transferred in whole or in part by Grantee, without the prior written consent of Grantor.
24. **Prison Rape Elimination Act:** If the Program Services are residential services, the Grantee shall adopt and comply with the Prison Rape Elimination Act, National Standards to Prevent, Detect, and Respond to Prison Rape (28 C.F.R. Part 115). The Grantor shall monitor Grantee to ensure such compliance. The Grantor shall ensure that Grantee has been trained on their responsibilities under Grantor's Policy on sexual abuse and sexual harassment prevention, detection and response.
25. **Execution:** This Agreement is not binding upon Grantor unless executed in full.
26. **Equal Employment Opportunity:** Grantee agrees that it is in compliance with the requirements of Ohio Revised Code Section 125.111.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers, as of the day and year first written above.

FOR THE GRANTOR:

Christopher Galli

Christopher Galli, Chief
Bureau of Community Sanctions

Roger Wilson

Roger Wilson, Deputy Director
Division of Parole & Community Services

FOR THE GRANTEE (Commissioners, County Executive or Mayor/City Manager):

[Signature] *6/6/2023*

County Commissioner Date

County Executive Date

[Signature] *6/6/2023*

County Commissioner Date

[Signature] *6/6/2023*

County Commissioner Date

Mayor/City Manager Date

COMMUNITY CORRECTIONS ACT 2.0 GRANT

EXHIBIT A

1. **Purpose:** The Grantor is authorized pursuant to RC 5149.31, RC 5149.32, and RC 5149.36 to determine and award grant funds to assist local governments in community-based corrections program services that are designed to reduce or divert the number of persons committed to state penal institutions and/or detained in and/or committed to local corrections agencies.
2. **Funding:** The Grantor awards to the Grantee a maximum amount of **Three Hundred Seventy One Thousand Eight Hundred Twenty Four Dollars and Zero Cents dollars (\$371,824.00)** (hereinafter referred to as "Funds"), to be paid in quarterly installments for the period beginning with the effective date of this agreement and ending **June 30, 2025**, subject to the terms and conditions of this agreement. The Grantor will make payments of Funds by electronic fund transfer to the Grantee's designee. Such payments will be made during the first month of each quarter of the Grantor's fiscal year until the Funds have been expended.

Program's tax identification number is 31-6400066.

Fiscal Agency designated to act on behalf of the Grantee:

Agency Name: Fairfield County Auditor's Office

Agency Contact: Chris Wagner

3. **Local Funds:** RC 5149.33 prohibits a Grantee from reducing local funds it expends for services provided by the Grantee. Grant funding shall be expended for Services in excess of those being made from local funds. Grant funding shall not be used to make capital improvements. If Grantee violates this paragraph, the Grantor may discontinue funds to the Grantee, pursuant to the process set forth in paragraph D of OAC 5120:1-5-07.
4. **Program Services:** The Grantee shall implement and be responsible for the program services as set forth in Grantee's application (hereinafter referred to as Program Services) in response to Grantor's Community Correction Act Grant which are incorporated herein by reference, in order to obtain Funds available through the Community Non-Residential Programs Subsidy. Any significant change or reduction in Program Services requires the prior written approval of the Grantor. In the event such change, or such reduction is approved, the Grantor may make appropriate changes in the Funds.
5. **Pre-Sentence Investigation (PSI) Services:** If Pre-Sentence Investigation (PSI) services are applicable, then the following requirements apply to PSI services:
 - a. The Funds can be used to hire an employee(s) or independent contractor(s) to conduct PSI reports that meet the requirements of RC 2951.03. The employee(s) or independent contractor(s) shall only perform duties for the Grantee related to the completion of PSI reports and shall receive training and be certified for using the Ohio Risk Assessment System (ORAS).

- b. All completed PSI reports must be emailed, within 30 days of the sentencing/disposition date, to the email account provided by the Grantor for uploading into the Grantor's PSI portal. An ORAS shall be completed for each PSI offender and placed into the ORAS.

6. Program Reporting: The Grantee shall prepare and submit to the Grantor the following reports:

A. Expenditure Reporting: Expenditure reports shall be completed in accordance with the CCA 2.0 Grant Financial guidelines.

- 1. **Expenditure Report:** Bi-annual expenditure reports shall be completed in Intelligrants by the Grantee and submitted thirty (30) days after the end of each bi-annual period per the CCA 2.0 financial guidelines. Grantee shall provide supporting documentation of expenditures in the report if requested by the Grantor.
- 2. **Final Expenditure Report:** The final expenditure report shall be completed in intelligrants, reporting all grant funds expended during the grant period. The final expenditure report shall be submitted by **February 15, 2026**.

B. Performance Reporting: Performance reports shall be completed in accordance with the ODRC Community Corrections grant manual.

- 1. **Performance Reports:** Bi-annual performance reports shall be completed in Intelligrants by the Grantee and submitted thirty (30) days after the end of each bi-annual period per the ODRC Community Corrections grant manual. Performance reports shall indicate the measurable progress made toward achieving the established performance outcomes/goals approved in the FY24/25 grant application. The established performance-based standards for subsidized community corrections act programs are in accordance with OAC 5120:1-5-08.

The Grantee's level of achievement of those goals at the end of each performance period is a factor in determining if the Grantor will renew this Agreement in the next grant cycle. The Grantee shall cooperate with and provide any additional information as may be required by the Grantor in carrying out an evaluation of the Program Services.

7. Standards: The Grantee shall comply with the laws and rules for subsidy awards to municipal corporations and counties as set forth in RC 5149.31, RC 5149.36, and OAC rule 5120:1-5-06. In accordance with paragraphs (C) and (D) of OAC rule 5120:1-5-06, the intensive supervision probation deviation cap shall be ten percent during the term of this Agreement and if said cap is impermissibly exceeded then Funds shall be reduced.

TARGETED COMMUNITY ALTERNATIVES TO PRISON GRANT

EXHIBIT B

1. **Purpose:** The Targeted Community Alternatives to Prison (TCAP) grant provides funds to a participating county that signs an Memorandum of understanding (MOU) pursuant to R.C. 5149.38 that individuals sentenced by the court for a felony of the fifth degree or a felony of the fifth or fourth degree shall not serve the term in an institution under the control of the department of rehabilitation and correction, but instead shall serve the sentence as a term of local confinement in a facility of a type described in division C or D of R.C. 2929.34.
2. **Funding:** The Grantor awards to the Grantee a maximum amount of **Seven Hundred Twenty Three Thousand Nine Hundred Fifty Two Dollars and Zero Cents dollars (\$723,952.00)** (hereinafter referred to as "Funds"), to be paid in quarterly installments for the period beginning with the effective date of this agreement and ending **June 30, 2025**, subject to the terms and conditions of this agreement. The Grantor will make payments of Funds by electronic fund transfer to the Grantee's designee. Such payments will be made during the first month of each quarter of the Grantor's fiscal year until the Funds

Program's tax identification number is 31-6400066.

Fiscal Agency designated to act on behalf of the Grantee:

Agency Name: Fairfield County Auditor's Office

Agency Contact: Chris Wagner

3. **Program Services:** As a recipient of Funds available through the Community Non-Residential Programs Subsidy, during the term of this Agreement, Grantee specifically acknowledges its obligation to implement and be responsible for the program services set forth in Grantee's Memorandum of Understanding (MOU), incorporated herein by reference. The MOU was created by Grantee in response to Grantor's Targeted Community Alternatives to Prison (T-CAP) solicitation. The Grantee is permitted to revise program services in its sole discretion so long as they follow the grant fiscal guidelines.
4. **Program Reporting:** The Grantee shall prepare and submit to the Grantor the following reports:
 - A. **Expenditures:** Expenditure reports shall be completed in accordance with the TCAP Grant Financial guidelines.
 1. **Bi-annual Expenditure Report:** The bi-annual expenditure reports shall be completed in Intelligrants submitted thirty (30) days after the end of each bi-annual period per the TCAP financial guidelines. Grantee shall provide supporting documentation of expenditures in the report if requested by the Grantor.
 2. **Final Expenditure Report:** The final expenditure report shall be completed in intelligrants, reporting all grant funds expended during the grant period. The final expenditure report shall be submitted by **February 15, 2026**.

Resolution No. 2023-10.24.g

A resolution approving to Appropriate from Unappropriated into a major expense category for Grant Fund# 2689, subfund#8328 for the FY2023GR Adult Based Corrections Grant.

(Fairfield County Court of Common Pleas)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Approve the Contract with Complete General Construction Company for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements.

WHEREAS, on September 05, 2023, this Board of Commissioners awarded the Bid for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements to Complete General Construction Company for \$3,581,083.88, and

WHEREAS, since the Contract Materials are in order and this Contract Agreement has been approved by the Fairfield County Prosecutor, the County Engineer recommends that this Board of Commissioners sign this Resolution and the Contract Agreement with Complete General Construction Company.

NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Commissioners approves the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements Contract with Complete General Construction Company for \$3,581,083.88 by signing the Contract Agreement and this Resolution for this project to proceed.

SECTION 2: that the Clerk of this Board furnish the County Engineer with the Contract Agreement and Resolution for further processing.

Prepared by: Ethan Knight
cc: Engineering Department

CONTRACT

This Contract, made this _____ day of _____, 2023, between the Fairfield County Commissioners, hereinafter called the Owner, and Complete General Construction Company and its successors, executors, administrators and assigns, hereinafter called the Contractor:

WITNESSETH: That the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE I: Scope of the Work - The Contractor shall perform within the time stipulated, the Contract as herein defined of which this agreement is a component part and everything required to be performed and shall provide and furnish any and all of the labor and materials together with all tools, equipment and all utility and transportation services necessary to perform the Contract and complete in a workmanlike manner all the work covered by the Contract in connection with the Owner's Project identified as: FAI-CR7-1.94 Refugee Road Intersection Safety Improvements in strict conformity with the Proposal, Plans, and Specifications including any and all Addenda issued by the Owner with the other Contract Documents.

It is agreed that said labor, materials, tools, equipment, and services shall be furnished by the Contractor and the Contract performed and completed under the direction and supervision and subject to the approval of the Owner or its authorized representatives.

ARTICLE II: Unit Prices - The Owner shall pay to the Contractor, as full consideration for performance of the Contract, an amount computed upon the basis of the Quantity of work actually performed at the unit price bids in the Proposal Form.

It is understood that the quantities stated for the unit price bids are approximate only and are subject to either increase or decrease; and should the quantity of any item of the unit price work be increased, the Contractor shall perform the additional work at the unit price bid in the Proposal, and should the quantity be decreased, payment will be made on actual quantities completed at the unit price bid in the Proposal, and the Contractor will make no claim for anticipated profits for any decrease in quantities. Actual quantities will be determined upon completion of the work.

ARTICLE III: Performance Bond - The Contractor shall furnish an acceptable Performance Bond in the amount of One Hundred Percent (100%) of the amount Bid at the time of signing of this Contract.

ARTICLE IV: Prevailing Wage - The Contractor shall pay the Prevailing Wage on this Contract and in accordance with all Prevailing Wage Laws in this area. Davis/Bacon Federal Wage Rates apply to this federally funded project.

ARTICLE V: Failure to Complete on Time - If the Contractor fails to complete the work within the time allowed, no later in any case than 10/24/2024, the Owner for each Calendar Day that any work shall remain uncompleted after the Contract completion date shall charge liquidated damages, from money due the Contractor, per the State of Ohio Department of Transportation Construction and Material Specifications Book specified in the General Specifications document included with this contract. The Owner may waive such portions of the liquidated damages as may accrue after the work is in condition for safe and convenient use by the Public.

ARTICLE VI: The Contractor covenants and agrees that this Contract shall consist of the documents as listed below which are attached hereto, incorporated herein by reference and made a part hereof:

- The Contract
- The Construction Plans
- The Bid Proposal
- General Specifications
- Performance and Payment Bond
- Certificates
- Experience Record
- Affidavit of Personal Property Tax Liability
- Affidavit of Lien Release
- Anti-Alcohol/Drug Policy
- General Conditions
- Prevailing Wage Determination
- Request for Taxpayer ID Number and Certification (W-9)
- ODOT/Federal-Aid Requirements
- Special Provisions, Waterway Permits
- Specifications/Location Plans

ARTICLE VII: In consideration of the premises and in accordance with the provisions of Article 30 of the General Conditions, the Owner agrees to pay to the Contractor the appropriate sum of three million, five hundred eighty-one thousand, eighty-three dollars & 88/100(\$3,581,083.88), of which \$2,170,000.00 is federal grant money that shall be paid directly by the Ohio Department of Transportation, and \$1,411,083.88 shall be paid by the Local Public Authority, as stipulated in the LPA Federal Project Agreement 34738. Payment shall be upon completion of: FAI-CR7-1.94 Refugee Road Intersection Safety Improvements Project after inspection and acceptance by the Owner.

ARTICLE VIII: The Contractor further covenants and agrees that he shall give the Owner no less than forty-eight (48) hours (working days - County calendar) written notice of occupying the construction site necessitating road closure. Notice to proceed shall be the date of receipt of the Contract signed by the County Commissioners.

The Contractor further covenants and agrees that in the hiring of employees for the performance of work under this Contract or any subcontract, no Contractor or Subcontractor or any person acting on his behalf, shall, by reason of race, creed, or color, discriminate against any citizen of the state in the employment of labor or workers who are qualified and available to perform the work to which the employment relates, and, further, that no Contractor, Subcontractor, nor any person acting on his behalf, shall, in any manner discriminate against or intimidate the employee hired for the performance of work under this Contract on account of race, creed or color.

ARTICLE IX: Both parties hereto agree that the provisions of Chapter 4115, Ohio Revised Code, and RELATED SECTIONS, shall be complied with, in all respects under this Contract.

IN WITNESS WHEREOF: The parties hereto have caused their names to be affixed by their duly authorized officers and caused their corporate seals to be affixed hereto.

OWNER: FAIRFIELD COUNTY COMMISSIONERS

BY:

Steven A. Davis
President

David L. Levacy
Commissioner

Jeffrey A. Fix
Commissioner

CONTRACTOR:

Complete General Construction Company

BY (signature):

Lee A. Guzzo

BY (print name):

Lee A. Guzzo

ADDRESS:

1221 E. Fifth Ave

Columbus, Ohio 43219

TELEPHONE:

614-258-8515

FAX:

614-258-5398

E-MAIL:

lguzzo@completegeneral.com

C E R T I F I C A T E S

The hereto attached Performance and Payment Bond being good and sufficient is accepted this _____ day of _____, 2023.

FAIRFIELD COUNTY BOARD OF COMMISSIONERS:

Steven A. Davis
President

David L. Levacy
Commissioner

Jeffrey A. Fix
Commissioner

CERTIFICATE OF COUNTY AUDITOR

I HEREBY CERTIFY that funds are available, or are in the process of collection from the Motor Vehicle Fund and/or 1/2-mill Levy Fund, in the amount of \$1,411,083.88. This figure has been lawfully appropriated, or authorized or directed for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements Project free from any obligation.

Local Share: \$1,411,083.88 Federal Grant Share: \$2,170,000.00 TOTAL: \$3,581,083.88



Carri L. Brown
Fairfield County Auditor

Dated at Lancaster, Ohio: Sept 28, 2023.

CERTIFICATE OF PROSECUTING ATTORNEY

I HEREBY APPROVE the form of the foregoing contract.



Amy L. Brown-Thompson
Assistant Prosecuting Attorney

Date: 10/16/23.

Resolution No. 2023-10.24.h

A Resolution to Approve the Contract with Complete General Construction Company
for the FAI -CR7-1.94 Refugee Road Intersection Safety Improvements

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Approve the Notice to Commence for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements

WHEREAS, by Resolution on September 05, 2023, this Board of Commissioners awarded a Contract to Complete General Construction Company; 1221 East 5th Avenue, Columbus, OH 43219, in the amount of \$3,581,083.88 for the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements.

WHEREAS, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and

WHEREAS, the County Engineer is requesting the attached Notice be signed by the President of the Board of Commissioners.

NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Commissioners resolves to, and does hereby, authorize its President to sign the required Notice of Commencement in the matter of the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements.

SECTION 2: that the Clerk of this Board furnish the County Engineer with a signed copy of the Recorded Resolution for further processing.

Prepared by: Ethan Knight
cc: Engineering Department

NOTICE OF COMMENCEMENT
(Section 1311.04 and 1311.252, Ohio Revised Code)

STATE OF OHIO:

SS

COUNTY OF FAIRFIELD:

Now comes the Board of Commissioners of Fairfield County Ohio by Steven A. Davis, its President, who after being duly cautioned and sworn, states the following in connection with the FAI-CR7-1.94 Refugee Road Intersection Safety Improvements:

1. The Public Improvement under construction is the safety improvements of various intersections along Refugee Road.

2. The name, address, and capacity of the Owner of the real property contracting for the improvement is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.

3. The name and address of the fee owner of said real property is the Board of Commissioners of Fairfield County Ohio; 210 East Main Street; Room 301; Lancaster, Ohio 43130-3879.

4. The name, address, and trade of the principal Contractor is: Complete General Construction Company; 1221 East 5th Avenue, Columbus, OH 43219, whose principal trade is that of road contractor.

This instrument was prepared by:
Joshua Horacek, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

5. The fee owner of said property has no designee.
6. The date the public authority first executed a contract with the principal Contractor for the public improvement was September 05, 2023.
7. There are currently no lending institutions providing financing for this improvement.
8. The name and address of the surety on the bond guaranteeing payment of the original Contractor's obligations under the contract for this improvement is Arch Insurance Company; Three Parkway, Suite 1500, Philadelphia, PA 19102.
9. To Lien Claimants and Subsequent Purchasers: Take notice that labor or work is about to begin on, or materials are about to be furnished for, an improvement to the real estate described in this instrument. A person having a mechanics' lien may preserve the lien by proving a Notice of Furnishing to the above-named designee and his original Contractor, if any, by timely recording an affidavit pursuant to Section 1311.06 of the Ohio Revised Code. A copy of this notice may be obtained upon making a written request by certified mail to the above-named owner, part owner, lessee, designee, or the person with whom you have contracted.
10. The name and address of the person preparing this notice is Amy Brown-Thompson, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

This instrument was prepared by:
Joshua Horacek, Assistant Prosecuting Attorney for Fairfield County Ohio; 239 W. Main Street; Suite 101; Lancaster, Ohio 43130.

11. The foregoing information is true and accurate to the best of my knowledge and belief.

12. Further affiant sayeth naught.

Steven A. Davis
The Board of Commissioners of
Fairfield County Ohio, Affiant

Be it remembered, that on this _____ day of _____, 2023, before me, the subscriber, a notary public, in and for said state, personally came Steven A. Davis, President of the Board of Commissioners of Fairfield County Ohio, affiant in the foregoing Affidavit, who acknowledged that signing thereof to be his individual voluntary act and deed and the voluntary act and deed of the Board of Commissioners of Fairfield County Ohio.

In testimony thereof, I have hereunto subscribed my name and affixed my seal on this day and year aforesaid.

Notary Public – State of Ohio

Resolution No. 2023-10.24.i

FAI -CR7-1.94 Refugee Road Intersection Safety Improvements

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services.

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle; and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: The Fairfield County Board of Commissioners resolves to approve appropriate from unappropriated into the following category:

\$15,000.00 16202401-Contractual Services

For Auditor's Office Use Only:

16202401-534000 \$15,000.00

Prepared by: Julie Huggins
cc: Engineer

Signature Page

Resolution No. 2023-10.24.j

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime, sick payout and public service recognition credit

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$10,273.40 16202403-Personal Services

For Auditor's Office Use Only:

16202403-513000	\$9,500.00
16202403-514020	\$273.40
16202403-514050	\$500.00

Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2023-10.24.k

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime, sick payout and public service recognition credit

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services.

WHEREAS, additional appropriations are needed in the major expenditure object category for 2024 Motor Vehicle; and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: The Fairfield County Board of Commissioners resolves to approve appropriate from unappropriated into the following category:

\$20,000.00 16202403-Contractual Services

For Auditor's Office Use Only:

16202403-530000 \$20,000.00

Prepared by: Julie Huggins
cc: Engineer

Resolution No. 2023-10.24.I

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services

WHEREAS, FCJFS is responsible for paying the Health Department for their Birth Certificate costs; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

71700300- 434410 Reimbursement - \$32.00

This amount represents monies owed to the Health Department for FCJFS's costs paid to the Health Department as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the Health Department for FCJFS's Birth Certificate costs

Memo expenditure as referenced in supporting documentation:

Vendor # 7482 Fairfield County Health Department

Account: 12207207-533000 Other Professional Services

Amount: \$32.00

Prepared by: Jenny Lewis, Eligibility Referral Specialist

cc: Jamie Ehorn, Fairfield County Health Department

Resolution No. 2023-10.24.m

A resolution to approve a memo exp./ memo receipt for the costs of Birth
Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072
Public Children's Services

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution Authorizing the Reduction in Major Expenditure Object Category Appropriations for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209

WHEREAS, certain circumstances have occurred with the certification; and

WHEREAS, the 2023 appropriations require a reduction of \$92.66 to make appropriate budget adjustments; and

WHEREAS, this action provides for proper accounting.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The County Auditor is to reduce appropriations in the following major expenditure object categories by a total of \$92.66:

17820900 Contractual Services

Prepared by: Alisha Hoffman
cc: Juvenile Court

**Reduce Appropriations
For Auditor's Office Use Only:**

\$92.66

17820900-530000 \$92.66

Resolution No. 2023-10.24.n

A Resolution Authorizing the Reduction in Major Expenditure Object Category
Appropriations for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209

(Fairfield County Juvenile/Probate Court)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617

WHEREAS, unappropriated money exists within fund #2617-Meals on Wheels Older Adult Alternatives of Fairfield County, Inc. and

WHEREAS, an appropriation of unappropriated funds is needed to cover the expenditure of increased levy fees

WHEREAS, to appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category of contractual services:

\$500.00 12261700 contractual services

**A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc.
Fund# 2617**

For Auditor's Office Use Only:

\$500.00 12261700 531103-Older Adult Services-REA Fees

Prepared by: Sarah Arledge, Meals on Wheels-OAAFC

Signature Page

Resolution No. 2023-10.24.o

A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617

(Fairfield County Meals on Wheels/Older Adult Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category

WHEREAS, appropriations are needed to cover expenses 2023; and

WHEREAS, an account-to-account transfer will allow proper classification of major expenditure object categories.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$467,396.00 is hereby authorized as follows:

From: 23100101, Personal Services
To: 23100101, Capital Outlay

Prepared by: Dowdy, Elisa
cc: Nicolia, James

**Account-to-Account Transfer
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$467,396.00

From: 23100101, 511040, Salary Deputies/Detectives; \$467,396.00
To: 23100101, 574200, Vehicles; \$467,396.00

Resolution No. 2023-10.24.p

A Resolution Approving an Account-to-Account Transfer into a Major Expenditure
Object Category

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account-to-account transfer into a major expenditure object category.

WHEREAS, appropriations are needed to cover expenses for 2023; and

WHEREAS, an account-to-account transfer will allow proper classification of major expenditure object categories.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations are hereby authorized as follows:

From: 23244200 Material Supplies \$1,000.00
To: 23244200 Contract Services

Prepared by: Mendi Rarey
cc: Sheriff

**Account-to-Account Transfer
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$1,000.00

From: 23244200 560000 Materials Supplies; \$1,000.00
To: 23244200 530000 Contract Services; \$1,000.00

Resolution No. 2023-10.24.q

A resolution approving an account-to-account transfer into a major expenditure object category.

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

WHEREAS, departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

WHEREAS, the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date of October 26, 2023.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance
cc: Finance Office

INVOICES BY DEPARTMENT

10/26/2023 to 10/26/2023

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount	
1200	COMMISSIONERS ADMIN									
	Fund: 1001 - GENERAL FUND									
	5386715	10/26/2023	940	CCAO	2194	10/16/2023	23000294	C1024	Aundrea Cordle 12/6-12/8 Winter Conference	495.00
	Fund: 2876 - FISCAL RECOVERY (ARP)									
	5386716	10/26/2023	1370	TYLER TECHNOLOGIES INC	130140896	10/11/2023	21006001	C1024	Radio Room software	158,515.00
	Fund: 2894 - BROWNFLD REMEDIATION PROG GRNT									
	5386717	10/26/2023	7460	BLOOM CARROLL LSD	10.17.23	06/27/2023	23003424	C1024	Brownfield Remediation grant - pass thru	329,244.50
TOTAL: COMMISSIONERS ADMIN									488,254.50	

Department									
Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1600	ENGINEER-ADMIN								
	Fund: 2024 - MOTOR VEHICLE								
5386718	10/26/2023	29870	MCLEAN COMPANY	M21431	09/05/2023	23003412	C1024	EQUIPMENT	237,156.20
TOTAL: ENGINEER-ADMIN									237,156.20

INVOICES BY DEPARTMENT

10/26/2023 to 10/26/2023

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
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Summary Total for this report: \$725,410.70

Commissioner Steven A. Davis

Commissioner Jeffrey M. Fix

Commissioner David L. Levacy

Date

Resolution No. 2023-10.24.r

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.