

Regular Meeting #47 - 2021
Fairfield County Commissioners' Office
October 21, 2021

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 21, 2021, beginning at 9:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Jon Kochis, and Dennis Keller.

Pledge of Allegiance

Commissioner Levacy led everyone in the pledge of allegiance.

Swearing in of Dr. Carri Brown

Commissioner Levacy swore in Dr. Carri Brown as Acting County Auditor effective October 25, 2021.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no comments.

Approval of Minutes for Tuesday, October 19, 2021

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, October 19, 2021 Regular Meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolution to approve the appointment of an Acting County Administrator for the Board of County Commissioners; see resolution 2021-10.12.a.

Discussion: Mr. Fix stated the Commission is fortunate to have Ms. Cordle as someone who is ready, willing, and able to serve. She is prepared to step into this role. He is hopeful this will be long-term. He has been impressed during his time as Commissioner in how Ms. Cordle handles herself and her work. Mr. Davis commented on the trajectory of Ms. Cordle's career. Mr. Levacy commented on the sacrifice Dr. Brown is making to become Acting Auditor and how she can only make the county better stepping into that role. He appreciates Ms. Cordle and Dr. Brown. Dr. Brown pledged her support to help Ms. Cordle in her new role and can think of no one better suited to take on the role of County Administrator for Fairfield County. She knows Ms. Cordle will rise to the occasion. Mr. Davis commented on how Dr. Brown has made the position so much more than ever imagined during his service. He stated he was very grateful for her dedication and service.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolutions:

- | | |
|--------------|---|
| 2021-10.21.b | A resolution to approve contracting and financial related authority to the Acting County Administrator. [Commissioners] |
| 2021-10.21.c | A resolution approving the reappointment of Dr. Glenn Burns to the |

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Fairfield County Airport Authority Board. [Commissioners]

2021-10.21.d A resolution approving the reappointments of Ms. Teresa Mowen, Ms. Elizabeth Burwell, and Ms. Sharon Scruggs to the Fairfield County Board of Developmental Disabilities. [Commissioners]

Discussion: Mr. Davis does not think the change in resolution B is too significant, and he stated it could even be changed later. The ability to handle health insurance remains intact. Dr. Brown replied that was correct: defined debt amounts can also be processed timely and above the limit of \$50,000, which is the main change in the resolution to confer authority.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Economic Development Resolutions

On the motion of Jeff Fix and the second of Steve Davis the Board of Commissioners voted to approve the Economic Development resolution to approve loan documents to fund Delta H as a Fairfield County CARES Act Recovery Assistance Revolving Loan Fund project; see resolution 2021-10.21.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Budget Hearing – Facilities

The Commissioners met at 9:15 a.m. for the Facilities 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Aunie Cordle, Jon Kochis, Angel Horn, and Dennis Keller.

Mr. Keller reviewed the attached budget presentation.

Mr. Levacy asked about the Needle Point Bi-Polar Ionization equipment.

Mr. Keller replied that the NBPI has become more popular.

Mr. Fix asked about staffing issues. He asked how Mr. Keller is going to fill the vacancies given the current hiring issues.

Mr. Keller replied the increase in the minimums of the compensation plan helped. They also get referrals from others which has proven to be effective.

Mr. Fix stated he appreciated the frugality in the budget. He is wondered if the Commission is doing everything they need to do for the new facility in Pickerington.

Mr. Keller replied there is a separate capital budget for the renovation. He added that it will not be fully operational until 2022 (which could result in an increase next year).

Budget Hearing – Engineer

The Commissioners met at 9:38 a.m. for the Engineer's Office 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, and Jeremiah Upp.

Mr. Upp presented his budget for the upcoming year. They are implementing a new permit system and are including the costs from that, but not any revenues. He reviewed how the new permit system would help customers. There are \$6.3 million in construction projects with \$2.9 offset by grants. Mr. Upp reviewed the projects. The last payment for the building will be in 2022. Mr. Upp then plans on moving forward with a salt building which he will pay for with his

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own special revenue funds. They believe it will be beneficial to have a building that will hold a year's supply of salt.

Mr. Levacy offered for the Commissions assistance to build a salt barn sooner. Mr. Upp stated he appreciated that.

Mr. Davis asked what assumption they were using for wage increases.

Mr. Upp replied they budgeted everyone at 3.5%, but that does not mean they will give everyone 3.5%, but they want to be prepared in planning. He is working with the union on their requests.

Dr. Brown stated there could be changes in the 2022 budget or increases in the 2023 budget for seed money potentially for a stormwater utility - if that direction is taken. There is much evaluation and discussion to have on this idea. Commissioner Davis encouraged a parallel path with current practice along with the evaluation.

Mr. Upp also discussed possible Coonpath Road projects.

Mr. Fix thanked Mr. Upp for his work on the TRAC projects in the northwest portion of the county.

Budget Hearing – Dog Shelter

The Commissioners met at 10:04 a.m. for the Dog Shelter 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, Jeff Porter, and Erin Forst.

Ms. Frost reviewed the attached presentation.

Mr. Levacy asked if they were doing a dog tag audit this year.

Ms. Frost replied they were not.

Mr. Porter added that they had done an amnesty for dog tags this year at the state's advice. This also resulted in a decrease in tag collections for the year. They expect to resume the audit next year.

Mr. Davis asked about the idea of expanding services.

Mr. Porter replied they were looking at using carryover to start some new services. Expenses would be within revenues so long as they are conservative with expenses.

Mr. Fix asked what the timeline is for expanding in the northwest.

Ms. Forst replied the timeline is hard to answer in terms of kennels. Immediately there is no reason why they cannot sell tags or have events (adoptions, clinics, etc.) in the northwest area.

Mr. Porter added they will also work with the northwest community to see what services they would find valuable. He expects a significant move within the next year and will seek input from residents.

There are currently 12 dogs in the building with two additional in foster care.

Mr. Porter commented on how well staffing and hiring has been.

Mr. Davis noted how well the transition has gone since Mr. McCullough's departure and credited the foundational leadership within the department and county. One does not always see such ongoing success when a strong leader takes a new opportunity, and it is good to see the positive results in this case.

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Budget Hearing – Emergency Management Agency

The Commissioners met at 10:28 a.m. for the Emergency Management Agency 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, and Jon Kochis.

Mr. Kochis reviewed his 2022 budget and the federal grant and funding structure. The general fund allocation is used as a match for federal funds.

Mr. Kochis reviewed his table of organization. They are thrilled to have been able to hire Tiffany Nash as the planning coordinator. Garrett Blevins is the Operations Manager. Criss Manning is now a parttime training exercise and public outreach role. Craig Spiller is the Logistics Manager. They may merge those two part time positions to one parttime position. Christy Noland handles finance.

Mr. Davis asked if there was overtime used during the pandemic.

Mr. Kochis replied they had one overtime situation in the last year. Mr. Kochis and Mr. Blevins are salaried. They probably averaged 60 hours a week over the past two years.

Mr. Davis asked if Mr. Kochis plans on remaining in EMA in the next handful of years.

Mr. Kochis replied that he plans to do so. He also enjoys his time at the airport. Should there be an issue with airport management, Mr. Kochis could take that on as well.

Dr. Brown noted that Mr. Kochis was indispensable to the airport operations and that he has developed exceptional skills in multiple areas, taking on new projects outside of EMA.

Ms. Cordle stated Mr. Kochis was always willing to help.

Mr. Fix thanked Mr. Kochis for his dedicated work.

Mr. Davis asked if there were many changes to the continuity of operations as a result of the pandemic.

Mr. Kochis replied there absolutely were and that Ms. Nash was doing a fantastic job integrating those changes.

The Commission was in recess at 10:45 a.m.

Budget Hearing – Regional Planning Commission

The Commissioners met at 10:57 a.m. for the Regional Planning Commission 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Angel Horn, Aunie Cordle, and James Mako.

Mr. Mako reviewed his 2022 budget and current balance sheet. He thanked Dr. Brown for her help on the preliminary budget and congratulated her on her appointment.

The 2021 balances from January and September are very similar which is good news. The carryover remains the same. They have been quite busy this year with subdivision reviews, lot splits, permits, etc. Receipts have exceeded disbursements.

Mr. Davis asked why the final balance didn't go up by \$50,000 if receipts exceeded estimates by that much.

Mr. Mako will review his spread sheet.

Mr. Davis also asked about the salary change in July.

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Mr. Mako replied that was the \$500 per employee supplemental pay for those participating in the compensation plan.

Mr. Fix mentioned that it seems like the usual RPC members come to each meeting and many do not show up. He asked if there is a way to enhance participation in the meetings.

Mr. Mako is not sure if it is a result of the pandemic or switching the start time to 5:30. If it continues, they may look at changing the meeting time.

Dr. Brown believes that some have become accustomed to the online option and it needs to be reminded that they can attend online but cannot vote online. She also mentioned the idea of changing the quorum definition in the bylaws.

Mr. Fix offered some suggestions for increasing attendance as well. He suggested a housing expert present to RPC and the township association.

Mr. Mako added they would not be asking for any increase in the \$150,000 allocation from the Commission. If growth continues in the next few years, he may need to hire someone else. Shar Bails has been a great addition to the office. The relationship with Bill Toole is positive, as well.

Budget Hearing – Treasurer's Office

The Commissioners met at 11:19 a.m. for the Treasurer's 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, Jim Bahnsen, Michael Kaper, and Jennifer Effinger.

Mr. Bahnsen reported the main changes for the budget were related to employee expenses. He reviewed some staff changes and reasons to support changing most of the standard workweeks to 40 hours per week.

The 2022 appropriations for the Treasurer are proposed at \$616,405 within the general fund. This represents an increase of 9% largely due to a change in hours for the staff, from 35 weekly to 40 weekly, as well as planned merit-based increases in accordance with the county compensation plan (up to 3.5% for exceptional performance). The proposal for temporary services was reduced because there will be more labor hours from regular staff to meet operational needs. The amount for furniture and fixtures for 2022 can likely be reduced in 2023, as the final move to the first floor will have been completed by *mid-2022*.

We reminded the Treasurer to present the Land Bank contract in December. There is reimbursement made to the DTAC fund for staff costs and to the general fund for office space used by the Land Bank.

Budget Hearing – Board of Elections

The Commissioners met at 11:32 a.m. for the Board of Elections 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, Brett Riffle, and Jane Hanley.

Joining virtually were Angela White and Paul Johnson.

Mr. Riffle and Ms. Hanley presented their proposed budget. Mr. Riffle stated there was not a huge increase to their budget with the exception of equipment, software, and fixtures. This is over \$267,000 more than normal for replacement printers for the ballot on demand system (current printers are obsolete); \$68,000 for replacing the poll pads; and \$142,000 at the request of the board for a new voter registration system. There is currently a lot of frustration with the current system (internally and publicly). Mr. Riffle included a letter explaining the need for the office. The vendor they would like to go with already manages the website.

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Mr. Davis asked about the employee salary line item.

Mr. Riffle replied it represents a 3.5% increase over current rates to all staff if they do get an exemplary review. They are conducting employee reviews. The reviews have started.

Dr. Brown asked if the department was ready for compensation plan assignments.

Mr. Riffle replied they are working with their board regarding that decision, and the ORC says it is their Board's decision to make in terms of compensation, not the decision of Ms. Hanley or Mr. Riffle.

Mr. Levacy stated a department needs to be part of the comp plan to get the 3.5% potential, and he would encourage the board to join.

Ms. Hanley stated they are working on updating their position descriptions.

Mr. Davis stated he would like a follow up meeting to see where the Board of Elections is on the comp plan and whether metrics are being hit.

Ms. White added that this is a board decision, but it is something they have brought up multiple times and are actively moving towards a decision in the future. The board is waiting on the updated job descriptions to have an informed discussion on the levels and where employees will fall. Their largest concern was all elections officials were banded in one tier. Those bands may actually differ because of cyber security requirements which have elevated some positions, and some roles are different from others. The job descriptions need updated to reflect that.

Mr. Levacy encouraged everyone to look at this quickly to resolve it by the end of the year.

Dr. Brown reminded everyone on the health insurance cost split, where employees and those participating in the health benefits plan are assigned 15% of costs, while the employer is assigned 85% of costs. After open enrollment, they may need to look at the numbers and adjust them slightly. November and December are expected holidays for employee contributions, too, which brings the actual employee share of costs down.

Dr. Brown asked if there were any supply chain issues anticipated with the purchase of the new equipment.

Mr. Riffle replied they've been told they need a 90-day lead time on the printers. They ordered new computers in September that will arrive in January.

Commissioner Davis requested that Aunie Cordle stay in touch with directors to be sure that a follow-on meeting occurs, as the 2% placeholder for salary increases was standard prior to the proper assignments within the compensation plan. The Commission plans to pass the 2022 budget on December 14.

The Commission was in recess at 11:54 a.m.

Budget Hearing – Prosecutor

The Commissioners met at 1:00 p.m. for the Prosecutor's Office 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, and Kyle Witt.

Joining virtually was Lynette Barnhart.

Mr. Witt reviewed his budget including details of the salary schedule. He thanked the Commissioners for the help midyear with the salaries. He also reviewed case trends.

Mr. Levacy noted the biggest increase was indeed with salaries in the budget.

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Mr. Witt replied that was correct and established midyear. He feels it was needed and justified given the experience he has in the office. He believes they are now very competitive with other legal professions.

Dr. Brown noted the grant match of \$52,000 has been added to the budget. This is a significant increase from the last year as the VOCA grants have significantly decreased. Mr. Witt thanked the Board for their support of the advocacy provided for victims of crime.

Budget Hearing – OSU Extension

The Commissioners met at 1:33 p.m. for the OSU Extension 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, and Aubry Fowler.

Ms. Carter reviewed their 2022 budget and a breakdown of what is in the request. She thanked the Commission for their support.

Mr. Davis asked the formula that calculates support of OSU Extensions by county.

Ms. Carter replied she hasn't seen the data, but believes it is similar to the past, with Fairfield County on the higher end. OSU has shifted to a new financial accounting system, and they are still working on their exact carryover.

The proposal was a reasonable amount to cover expected expenses.

Budget Hearing – Domestic Relations Court

The Commissioners met at 1:59 p.m. for the Domestic Relations Court 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, Judge Laura Smith, and Lori Lovas.

Judge Smith reported there were no changes from what was originally submitted. They appreciate going from 35 to 40 hours and have added an additional bailiff which has also been very helpful.

Mr. Levacy asked if they had seen an increase in domestic violence as a result of COVID.

Judge Smith replied they have seen an increase in severity of violence and also a huge increase in emergency custody.

She thanked the Commissioners for their partnership with the Visitation Center and spoke about how important it is for the children to maintain a relationship with their parents.

Dr. Brown stated it would be important to ARP funding requirements and adjust as necessary.

Budget Hearing – Juvenile/Probate Court

The Commissioners met at 2:19 p.m. for the Juvenile/Probate Court 2022 Budget Hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Angel Horn, Judge Vandervoort, and Magistrate Sitzmann.

Judge Vandervoort reviewed their budget including the addition of two positions. These positions may be able to be covered by ARP funding.

Dr. Brown asked if it was possible to look at contracting these two positions.

Judge Vandervoort replied that the schools would like more court presence in the schools and indicated the presence desired was a voice of the court.

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Mr. Fix asked for an update on the JDAI program.

Judge Vandervoort replied she is waiting on feedback from the surveys and will have more information soon. There will be a detention utilization study as well as contact within the juvenile detention center regarding policies and practices.

Judge Vandervoort provided an update on the number of youth in detention. While the average is a little over 3 youth per day, the number last week was zero. The average was also impacted by a significant case (now resolved).

Mr. Davis reviewed the financial situation with MCJDC.

The Guardianship Board is doing well with about 110 wards being served.

Review

Dr. Brown reviewed allocations and various non-general fund activity with the Board of Commissioners.

The Commission, Dr. Brown, and Ms. Cordle reviewed the schedule for next week. The Commission is ready for the transition, and Dr. Brown will continue to meet with Ms. Cordle daily.

Adjournment

With no further business, on the motion of Jeff Fix and a second of Steve Davis, the Board of Commissioners voted to adjourn at 2:46 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, October 26, 2021, at 9:00 a.m.

Motion by: _____ Seconded by: _____
that the October 21, 2021 minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on October 26, 2021

[Handwritten signature]

Steven A. Davis
Commissioner

OK

Dave Levacy
Commissioner

Jeff Fix
Commissioner

Jeff Fix
Commissioner

Bahul Elan -

Rachel A Elsea, Clerk



FACILITIES OPERATIONS DEPARTMENT

ANNUAL

2022 BUDGET HEARING

OCTOBER 21, 2021

Planning for 2022

OUR PURPOSE TODAY

- To review the Facilities Operations Departmental budget proposal for 2022
- To provide an overview of what we've accomplished and what is planned
- To allow a time for questions and answers



DEPARTMENTAL MISSION

OUR MISSION IS:

To be proactive and responsive in maintaining all County facilities to insure a comfortable, safe, and pleasant work environment for our County employees and the public.

WHAT DOES THE FACILITIES OPERATIONS DEPARTMENT DO:

- Provide maintenance for about 22 buildings using 11 maintenance & grounds-keeping staff members (2 vacant positions)
- Provide janitorial services for 6 buildings using 2 janitorial staff members + 3 Temps
- Provide contracted janitorial services to 7 buildings by using Service Master Clean, Inc. (will bid again in Dec. 2021)



COVID-19 STILL IMPACTS OUR DEPARTMENT

PPE HAS REMAINED A HIGH PRIORITY FOR 2021

- ✓ Continued to supply and install plexiglass shields at public counters
- ✓ Provided Electrostatic Spray disinfectant to Fitness Areas and where needed
- ✓ Continued to add wall-mounted hand sanitizer dispensers, wipes, etc.
- ✓ Provided spray bottles of disinfectant to all employee meeting areas

HVAC PROJECTS TO ADD AIR DISINFECTION EQUIPMENT

- ✓ Most of the County Services buildings received UV-C equipment in 2020-21
- ✓ Utilities Dept. and Developmental Disabilities buildings received NBPI (Needle Point Bi-Polar Ionization) equipment in 2021



REVIEW OF BUDGET HIGHLIGHTS

KEEPING OUR EXPENSES DOWN:

- The Facilities Department has followed all budget parameters requested by the Commissioners.
- The Facilities Department budget for 2022 is a decrease from expected 2021 expenditures. Remember, the 2020 budget was reduced due to the pandemic budget cuts and shared staffing with the Utilities Department.
- Overtime costs are expected to be reduced in 2022, as staffing improves.
- Health Insurance is estimated at a flat amount; possible adjustments for staffing changes to come.
- The department has done a good job managing its budget and meeting an increased demand for services, as we continue to add buildings.
- The budget of \$3.38m is recommended by the County Administrator



REVIEW OF PROPOSED BUDGET

BUDGET HIGHLIGHTS TO NOTE:

- See hand-outs for budget details prepared by Staci Knisely
- The salaries line increased based on adding another Building Coordinator position for the Pickerington GSC, along with compensation plan adjustments and new minimum wage rates.
- Contract Services may need to be increased for 2022 and will be monitored.
- The Vehicles line includes \$20,000 for a truck, and the Equipment line includes a new mower, and salt spreader, along with Security Equipment which is paid from the Facilities budget.
- Rental Expenses was decreased as we no longer lease Drew Shoe Storage
- Repair & Maintenance Costs are increasing, due to the age of our facilities and additional square footage of buildings being occupied.
- Purchased Property Services line is increased for utility costs which have increased slightly annually
- Copy paper and postage are included in the Facilities budget



REVIEW OF PROPOSED BUDGET

ORG	OBJECT	DESCRIPTION	Draft/Final 2022	Level 3 2022	2021 Original Budget	2021 Revised Budget	2021 Expenses as of 9/21/2021	2020 Expenses	% on 2021 Revised
MAINTENANCE / Facilities									
12100114	514010	VACATION PAYOUT	4,200	4,200	3,200	4,200.00	-	1,075.66	0.00%
12100114	514020	SICK PAYOUT	-	-	-	750.00	-	62.97	-100.00%
12100114	514030	COMP-TIME PAYOUT	-	-	-	-	-	12.67	0.00%
12100114	521000	HEALTH INSURANCE	219,460	219,460	208,000	204,600.00	107,881.39	145,766.71	7.26%
12100114	521025	HLTH INS - EAP	-	-	-	-	6.15	-	0.00%
12100114	521100	LIFE INSURANCE	572	572	500	700.00	292.00	329.89	-18.29%
12100114	522000	MEDICARE	8,359	8,359	6,569	7,169.00	3,985.63	4,292.55	16.60%
12100114	523000	RETIREMENT-PERS	80,117	80,117	63,420	66,020.00	40,924.17	44,500.18	21.35%
12100114	526000	WORKERS COMP	7,700	7,700	14,000	14,000.00	2,982.57	3,577.10	-45.00%
12100114	530000	CONTRACTUAL SERVICES	500,000	500,000	483,000	608,713.03	430,548.12	365,605.15	-17.86%
12100114	531500	EMERGENCY ORDER SERVICES	-	-	-	1,361.36	1,361.36	24,954.78	-100.00%
12100114	540000	PURCHASED PROPERTY SERVI	1,020,000	1,020,000	1,051,000	1,051,877.45	601,674.40	783,864.05	-3.03%
12100114	543000	REPAIR AND MAINTENANCE	130,000	130,000	125,000	173,109.50	83,173.21	46,487.37	-24.90%
12100114	544000	RENTALS/LEASE	175,000	175,000	154,000	163,000.00	118,953.70	129,626.44	7.36%
12100114	553000	COMMUNICATIONS/TELEPHON	-	-	-	-	-	17,403.97	0.00%
12100114	554000	ADVERTISING	-	-	-	-	-	-	0.00%
12100114	558000	TRAVEL REIMBURSEMENT	1,000	1,000	500	541.40	751.48	883.51	84.71%
12100114	558002	MEAL REIM NON OVRNGT TRA	-	-	-	-	-	-	0.00%
12100114	560000	MATERIALS & SUPPLIES	170,000	170,000	166,000	170,689.06	95,225.27	120,575.38	-0.40%
12100114	560110	OFFICE PAPER FOR FACILITIES	30,000	30,000	30,000	30,000.00	-	42,148.80	0.00%
12100114	561010	POSTAGE	260,000	260,000	235,000	232,343.98	114,552.32	217,704.21	11.90%
12100114	561500	EMERGENCY ORDER SUPPLIES	-	-	-	-	-	110,804.90	0.00%
12100114	561510	EMERGENCY ORDER POSTAGE	-	-	-	-	-	22,384.85	0.00%
12100114	562600	FUEL (GASOLINE/DIESEL)	13,000	13,000	13,000	15,028.76	11,856.35	10,991.51	-13.50%
12100114	570000	CAPITAL OUTLAY	50,000	50,000	50,000	97,500.00	27,006.50	28,480.00	-48.72%
12100114	574000	EQUIPMENT, SOFTWARE & FIX	120,000	120,000	120,000	219,500.00	173,364.01	101,782.01	-45.33%
12100114	574200	VEHICLES	20,000	20,000	20,000	-	-	29,332.00	0.00%
12100114	574430	TELECOM EQUIPMENT	-	-	-	-	-	24,128.81	0.00%
12100114	574500	EMERGENCY ORDER EQUIPME	-	-	-	28,964.29	28,964.29	3,499.00	-100.00%
TOTAL MAINTENANCE			3,381,666	3,381,666	3,196,189	3,541,317.83	2,140,825.93	2,600,572.24	-4.51%

SERVE • CONNECT • PROTECT

STAFFING NEEDS

HIRING CONTINUES TO BE CHALLENGING:

Housekeeping Staffing Changes:

- Brenda Shook just retired who cleaned 5 buildings daily
- Jamie Bailey was hired from Surge to fill Brenda's position
- Irina DeMacias was hired from Surge to fill a previous vacancy (Health Dept)

Building Coordinator for Pickerington Service Center:

- Will be needed to support the additional 30,000 SF of planned space
- Position is posted

Building Coordinator for Workforce Center:

- Aaron Wynkoop has resigned and will need replaced soon
- Position is posted



STAFF UPGRADES HAVE INCREASED PRODUCTIVITY



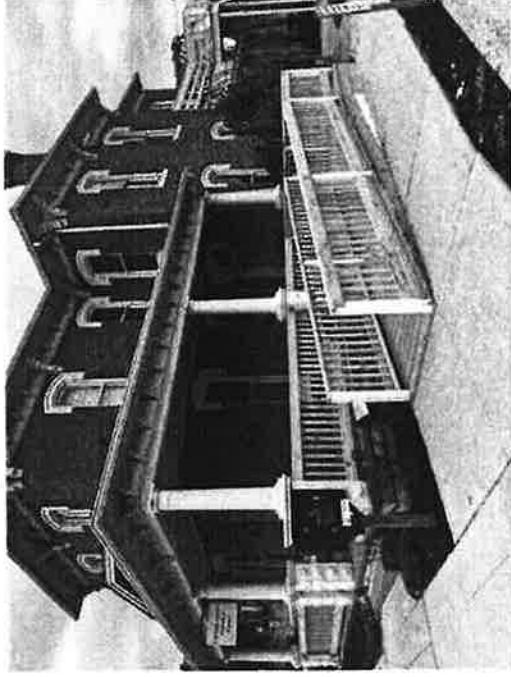
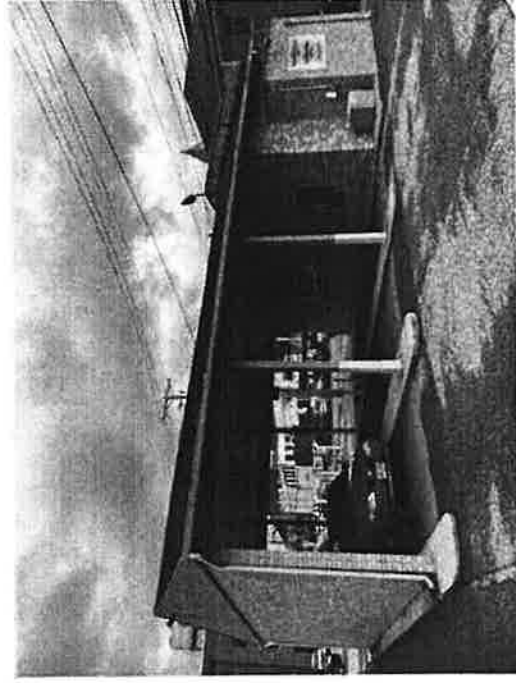
- More skills and technical knowledge
- Staff has more experience from previous jobs
- Better attitudes and more motivation
- Improved Teamwork!



SERVE • CONNECT • PROTECT

Date		Description		Amount	
1900	Jan 1	Balance		100.00	
1900	Jan 15	Received from A. B.		50.00	
1900	Feb 1	Received from C. D.		25.00	
1900	Mar 1	Received from E. F.		75.00	
1900	Apr 1	Received from G. H.		100.00	
1900	May 1	Received from I. J.		150.00	
1900	Jun 1	Received from K. L.		200.00	
1900	Jul 1	Received from M. N.		250.00	
1900	Aug 1	Received from O. P.		300.00	
1900	Sep 1	Received from Q. R.		350.00	
1900	Oct 1	Received from S. T.		400.00	
1900	Nov 1	Received from U. V.		450.00	
1900	Dec 1	Received from W. X.		500.00	
1900	Dec 31	Total		2500.00	

STAFF UPGRADES HAVE ALLOWED MORE IN-HOUSE PROJECTS



- Chestnut St.
Drive-Thru siding
and paint
- Amstutz HC ramp
and railing



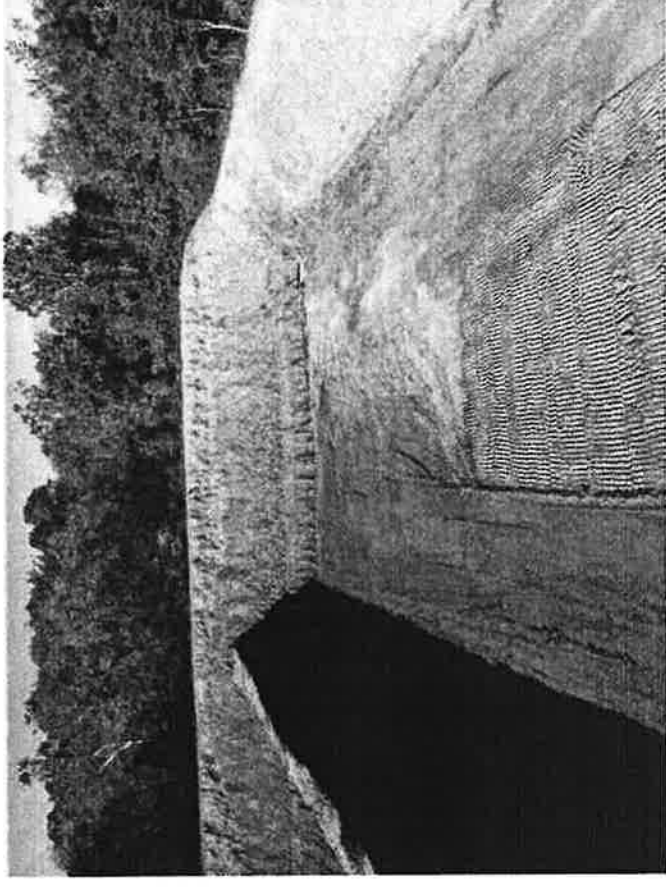
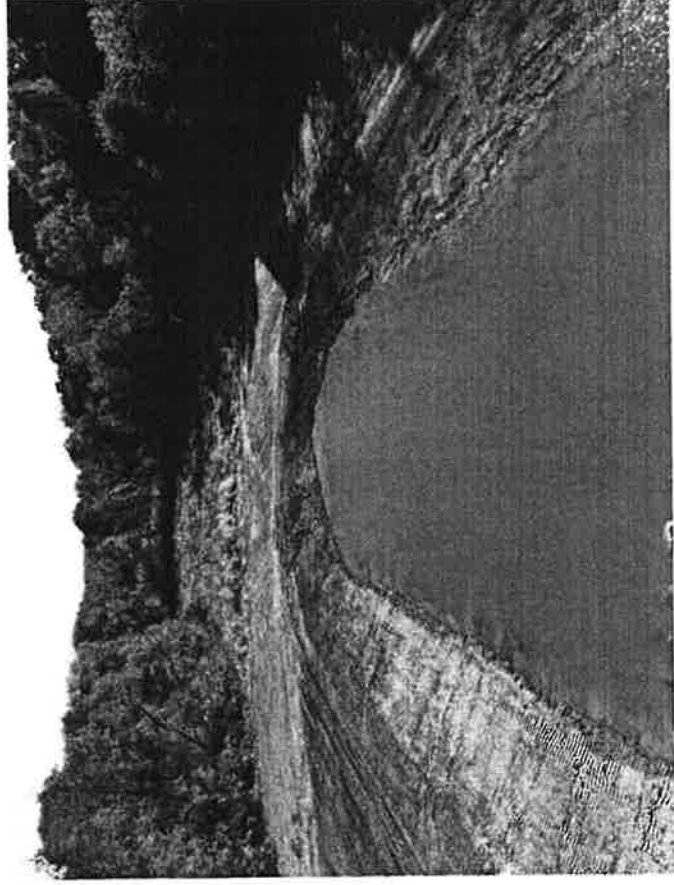
- Engineers Salt
Barn siding
replacment



SERVE • CONNCT • PROTECT

THE BIG NEWS FOR 2021 !!

Sheriff's Department Shooting Range and Training Facility
Will be Completed in Late 2021



SERVE • CONNECT • PROTECT

Date	Description	Amount

LOOKING BACK AT 2021

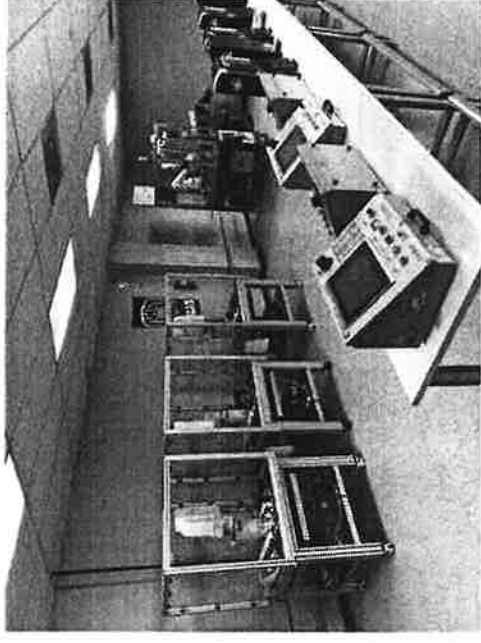
Other Projects Recently Completed:



SERVE • CONNECT • PROTECT

LOOKING BACK AT 2021

Opening of the Workforce Center:



SERVE • CONNECT • PROTECT

STRATEGIC PLANNING

PLANNING IS CRITICAL:

Using the 5-Year Capital Improvements Plan

- 2022 – Parking Lot Paving & striping at 7 Buildings
- 2022 - Records Ctr Phase 2 needs HVAC unit installed
- 2022 - Baldwin EFMC roof coating and gutters
- 2022 - Restoration of Historic Courthouse – Phase 2 Energy
- 2022 - Sheriff's SWAT Storage Facility
- 2023 - Workforce Ctr masterplan and renovation
- 2024 - Roof replacement at some buildings



LOOKING AHEAD TO 2022 & BEYOND

Much Needed Projects That Are Coming Soon:

- Pickerington Services Center design and renovation – early 2022
- Workforce Center Masterplan and Renovation Project
- Plan for the replacement of the Hall of Justice by 2030



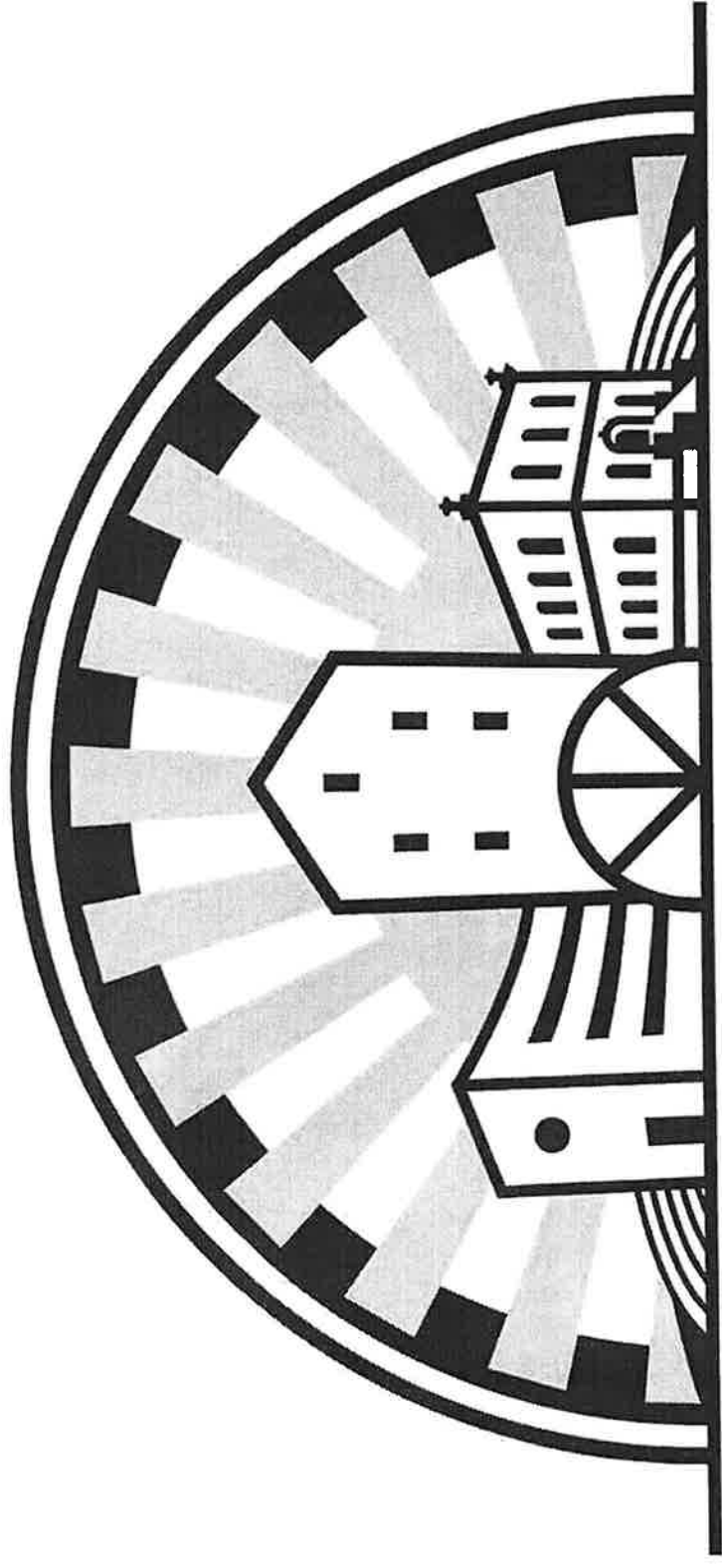
THANK YOU FOR THE BUDGET HEARING

- Your time today is much appreciated.
- For any questions please contact:

Dennis Keller, Facilities Manager

740.652.7097





FAIRFIELD

COUNTY • OHIO

THE UNIVERSITY OF CHICAGO PRESS

Department Mission

- It is the mission of the Fairfield County Dog Shelter to provide an environment of continuous improvement; emphasizing excellent service and safety for the community; showing dogs under our protection care and compassion with innovative, yet sustainable means; all while maintaining a standard of the utmost integrity.



Purpose

- To review the Dog Shelter budget proposal for 2022
- To provide an overview of what is new
- To allow a time for questions and answers, and pet a cute dog



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2021 Accomplishments

- *Increased media coverage:* Spectrum News, WNBC, Lancaster Eagle Gazette all provided positive coverage of different Shelter programs
- *Increased public visibility* through events: Hank Kabel 5K, Papa Boo's, Lancaster RTO, Kroger Adoption event
- 5 staffers actively enrolled or already completed NACo's *High Performance Academy*: Bring the Weather!
- *Updated vehicle fleet* to create a climate-controlled environment for all transported dogs while maintaining a 4W vehicle in case of emergencies
- Monthly reminders of dog tag importance through *social media*
- *Tussing Annex* piloted for 2021 tag sales
- *Cross-trained* of all employees: clerical and kennel, deputies with MUNIS
- *No injuries*, bites, or other claims to any staff or customer/volunteer



News of Note

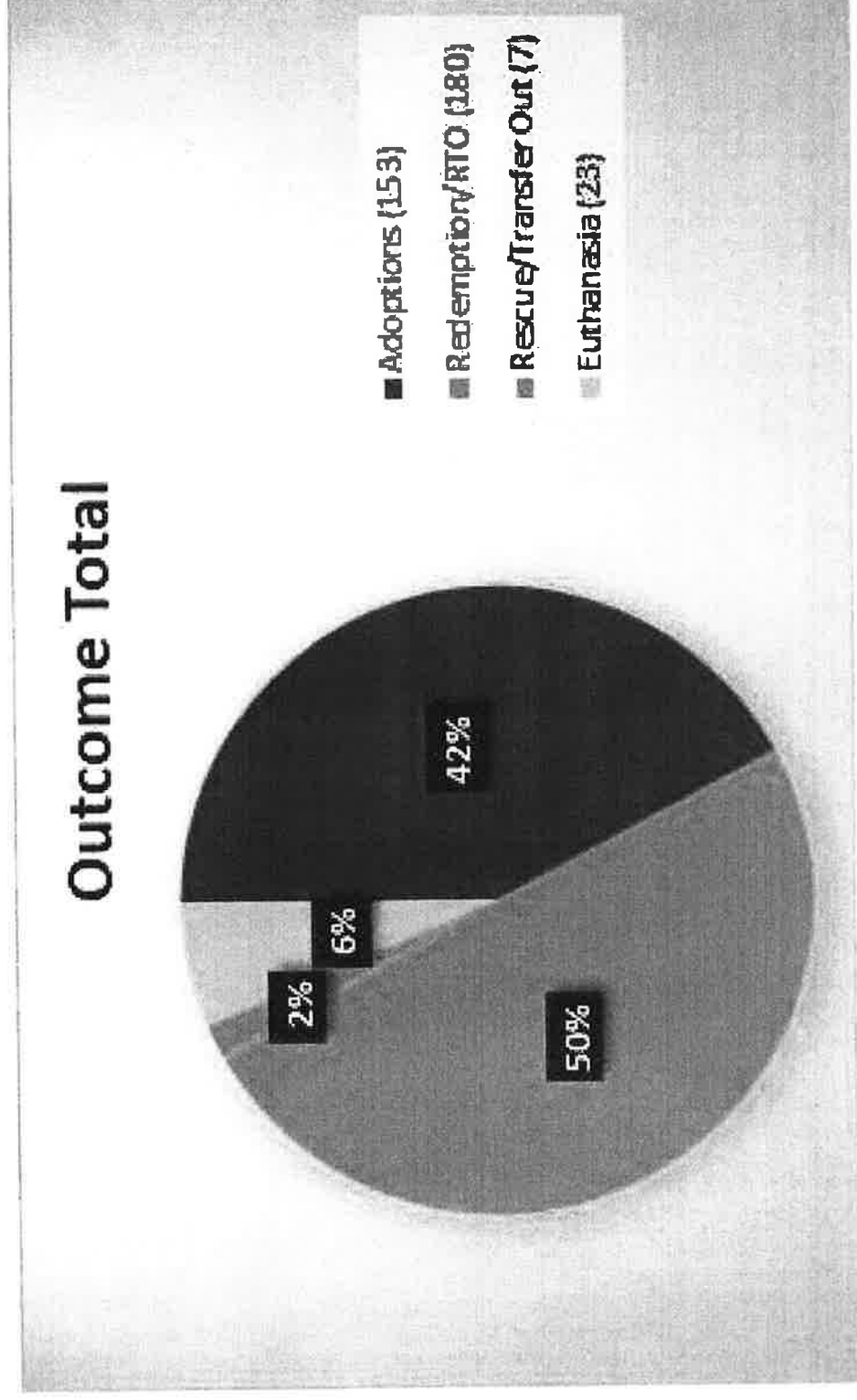
2021 Statistics of Note

- Owner surrender rates are down due to support & rehoming programs in place; less stress for owner, dog, and shelter
- Redemption rate is holding steady with 2020 rate
- Euthanasia numbers are lower, percentage is lower than last year, maintained national No Kill status
- High rate of success in new Borrow a Buddy program within the county sector and plans to expand moving forward.



TABLE I		TABLE II	
Year	Value	Year	Value
1980	100	1980	100
1981	105	1981	105
1982	110	1982	110
1983	115	1983	115
1984	120	1984	120
1985	125	1985	125
1986	130	1986	130
1987	135	1987	135
1988	140	1988	140
1989	145	1989	145
1990	150	1990	150
1991	155	1991	155
1992	160	1992	160
1993	165	1993	165
1994	170	1994	170
1995	175	1995	175
1996	180	1996	180
1997	185	1997	185
1998	190	1998	190
1999	195	1999	195
2000	200	2000	200
2001	205	2001	205
2002	210	2002	210
2003	215	2003	215
2004	220	2004	220
2005	225	2005	225
2006	230	2006	230
2007	235	2007	235
2008	240	2008	240
2009	245	2009	245
2010	250	2010	250
2011	255	2011	255
2012	260	2012	260
2013	265	2013	265
2014	270	2014	270
2015	275	2015	275
2016	280	2016	280
2017	285	2017	285
2018	290	2018	290
2019	295	2019	295
2020	300	2020	300

Outcomes by Reason



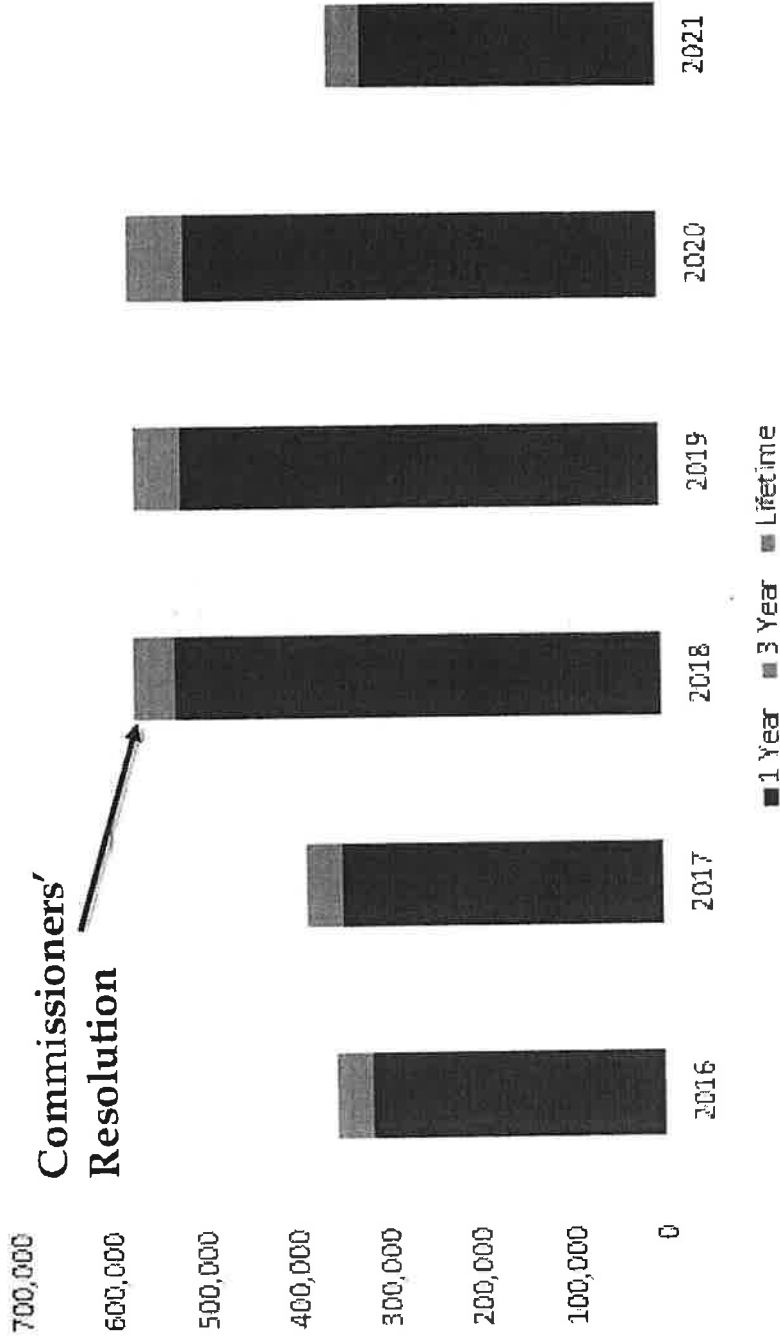
Review of Parameters



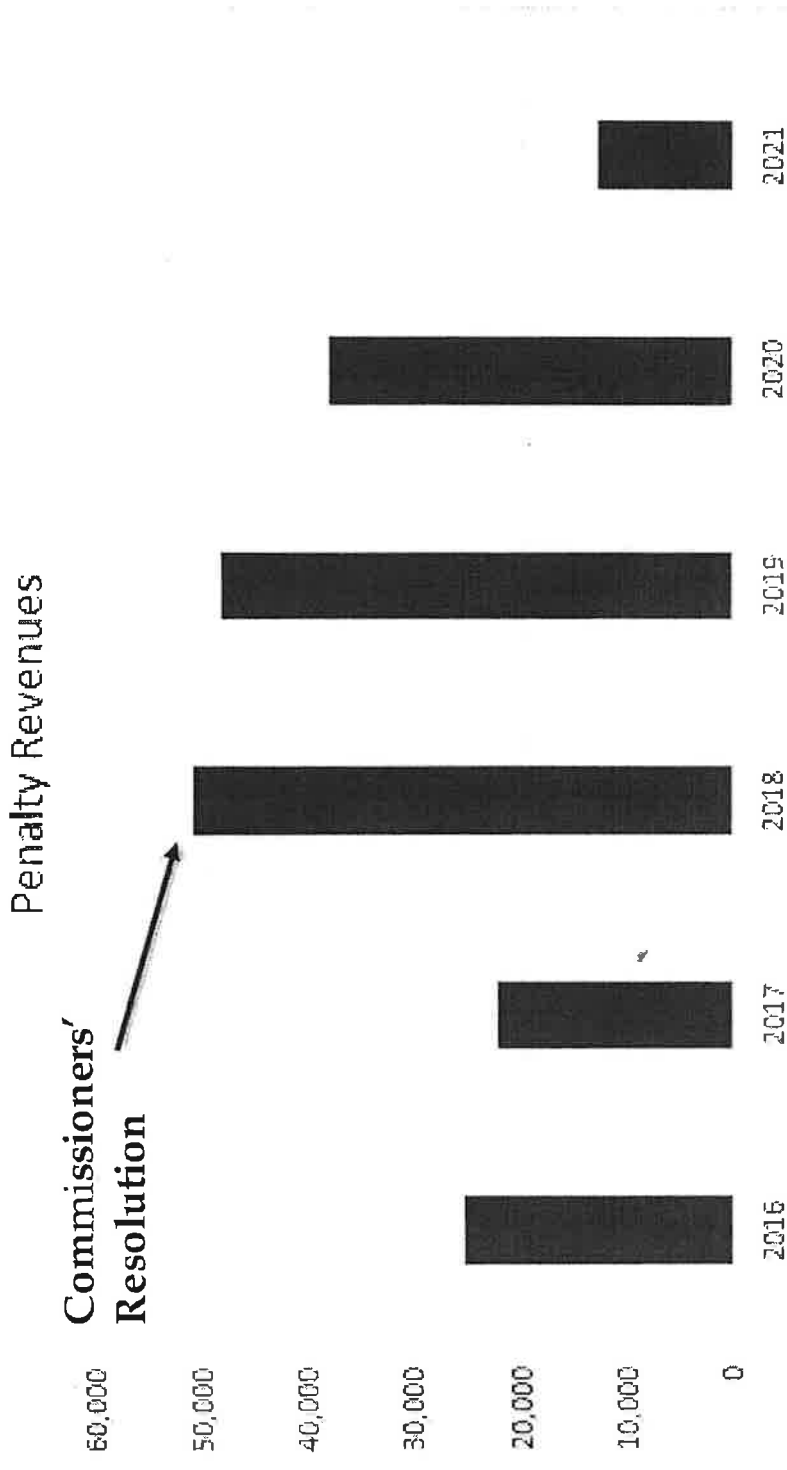
- *In compliance with 2021 budget parameters*
 - No monies from GRF
- *Excellent donation drives*
 - No monies needed for food or comfort items YTD based on community support
 - Over \$2600 in savings
 - food donations
 - dishwasher
 - washing machine
 - dryer
 - toys/clothing

License Sales Revenue, partial year 2021

1 Year, 3 Year and Lifetime License Revenues



License Penalty Revenue



2022 Proposed Budget

\$ 340,000	2021 Est. Carryover
<u>627,750</u>	<u>2022 Est. Revenue</u>
\$ 967,750	available resources
- <u>513,999</u>	<u>2022 Est. Expenses</u>
\$ 453,751	2022 Est. Carryover



2022 Estimated Revenues

• \$500,000	• Animal Licenses 1 year
• \$ 30,000	• Animal Licenses 3 year
• \$ 10,000	• Animal Licenses Permanent
• \$ 2,500	• Operating Grant
• \$ 4,500	• Impound Redemption
• \$ 20,000	• Sales/Adoptions
• \$ 2,250	• Fines Citations
• \$ 45,000	• Penalties
• \$ 8,000	• Contributions
• \$ 1,500	• BWC Refunds
• \$ 4,000	• New Donations
• \$627,750	



2022 Estimated Expenses

\$240,000	Salary	\$0	Equipment Rental
\$5,000	OT	\$1,000	Copier Rental
\$1,500	Vacation payout	\$1,600	Training
\$77,500	Health Insurance	\$650	Membership
\$175	EAP	\$3,500	Cellular
\$504	Life Ins	\$15,000	Animal Supplies
\$3,900	Medicare	\$10,000	Licenses/Tags
\$37,600	PERS	\$1,000	Kennel Supplies
\$3,570	Workers Comp	\$1,000	Field Supplies
\$2,000	Contractual Services	\$2,500	Office Supplies
\$30,000	Temporary Services	\$1,000	Taxable Clothing
\$30,000	Animal Care	\$12,000	Fuel
\$13,000	Electric Utilities	\$5,000	Equipment
\$15,000	Repair Maintenance	\$0	Refunds
		\$513,999	



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Summary

- Dog and Kennel Fund will continue to be self-sufficient in 2022
- Current services expand beyond simple public safety
- Evaluation of services provided will continue



2022 Plans

- *Increase public awareness of our mission and continue to increase community support for our employees and the dedication that they provide to both dogs and public safety*
- *Nonprofit support and opportunities*
 - Funding for specific health and behavioral care for appropriate cases
- *Increase presence in Pickerington area*
- *Volunteer/Foster expansion*
 - As public safety normalizes, increase options for *one on one interactions*, build Borrow a Buddy and staff fostering
- Continue building relationships with community advocates & stakeholders
 - *Open Door policy with full transparency & welcoming collaboration*



Moving Forward:



- *Continue the Pickerington annex location options during tag sales or year-round for potential improvement in community accessibility*
- *Improve overall branding and outward facing image, both literally and figuratively*
- *Continue to increase public appearances and adoption options*

THANK YOU!



Contact Information

Erin Frost- Dog Warden

Phone: (740) 687-DOGS (3647)

Email:

Erin.Frost@fairfieldcountyohio.gov



TREASURER		org#							2080	obj#		obj#	obj#	obj#	obj#
General Fund Expenses		24100100		2%		2%~3%		2080	511010		521001	521100	522000	523000	
2022															
Employee	Percentages	Actual 2019 Rate	Actual 2020 Rate	Actual 2021 Rate	Actual 2022 Rate		Yearly Hours	Yearly Salary	Health Status	Health	Life	1.45 % Medicare	14% OPERS		
Dixon, Susan	85%	17.30	17.65	18.00	18.36	2.00%	1768.0	32,460.48	S	7,495.50	37.40	470.68	4,544.47		
Effinger, Jennifer	100%	22.85	23.53	24.24	25.09	3.50%	2080.0	52,183.87	F	21,015.17	44.00	756.67	7,305.74		
Friensner, Melanie	85%	19.10	19.67	20.26	20.97	3.50%	1768.0	37,073.37	F	17,862.89	37.40	537.56	5,190.27		
Ross, Katelyn	0%	15.55	16.55	18.16	18.80	3.50%	0.0	0.00		0.00	0.00				
Presnell, Amy	85%	26.40	26.93	27.47	28.02	2.00%	1768.0	49,538.30	F	17,862.89	37.40	718.31	6,935.36		
Sheppard, Nancy Jan~Mar	85%	17.35	17.70	18.05	18.41	2.00%	442.0	8,137.66	F	4,465.72	9.35	118.00	1,139.27		
Michael Kaper	30%	35.80	36.87	37.98	39.31	3.50%	624.0	24,529.00	F	6,304.55	13.20	355.67	3,434.06		
Enmen, Kayla Term 10-31-21	100%	13.65	15.05	16.51	16.84	2.00%	2080.0	35,027.62	F	21,015.17	44.00	507.90	4,903.87		
New Hire	65%	0.00	0.00	0.00	17.00		1352.0	22,984.00	F	13,659.86	28.60	333.27	3,217.76		
		132.20	173.95	178.40	185.79		10530.0	261,934.30							
				2.6	4.1%										
Bahnsen, Jim	100%							77,075.00	F	21,015.17	44.00	1,117.59	10,790.50		
									0.00	130,696.93	295.35	4,915.63	47,461.30		
ACTUAL															
	org#						2080	obj#		obj#	obj#	obj#	obj#		
DTAC Expenses	24280401	2%	2%	2%	2%~3%		2080	511010		521001	52110	522000	523000		
Employee	Percentages	Actual 2019 Rate	Actual 2020 Rate	Actual 2021 Rate	Actual 2022 Rate		Yearly Hours	Yearly Salary	Health	Life	1.45 % Medicare	14% OPERS			
Dixon, Susan	15%	17.30	17.65	18.00	18.36		312.0	5,728.32		1,322.73	6.60	83.06	801.96		
Effinger, Jennifer	0%	22.85	23.53	24.24	25.09		0.0	0.00		0.00	0.00	0.00	0.00		
Friensner, Melanie	15%	19.10	19.67	20.26	20.97		312.0	6,542.36		3,152.28	6.60	94.86	915.93		
Ross, Katelyn	100%	15.55	16.55	18.16	18.80		2080.0	39,094.85		8,818.23	44.00	566.88	5,473.28		
Presnell, Amy	15%	26.40	26.93	27.47	28.02		312.0	8,742.05		3,152.28	6.60	126.76	1,223.89		
Sheppard, Nancy	15%	17.35	17.70	18.05	18.41		78.0	1,436.06		788.07	6.60	20.82	201.05		
Michael Kaper	70%	35.80	36.87	37.98	39.31		1456.0	57,234.34		14,710.62	30.80	829.90	8,012.81		
Enmen, Kayla Term 10-31-21	0%	13.65	15.05	16.51	16.84		0.0	0.00		0.00	0.00	0.00	0.00		
New Hire	35%	0.00	0.00	0.00	17.00		728.0	12,376.00		7,355.31	15.40	179.45	1,732.64		
Belinda Nebergall	100%	17.25	17.75	19.98	20.68	3.50%	1508.0	31,184.38				452.17	4,365.81		
				162.67	185.79					0.00					
		149.45	137.07		14.2%		6786.0	162,338.36	0.00	39,299.51	116.60	2,353.91	22,727.37		
									0.00	169,996.44					

SALARY SCHEDULE (2022)

GENERAL FUND												
Position (Range)	Name	Ohio Bar	Hire Date	2021 Hourly	2022 Hourly	Annual Salary	Medicare (1.45%)	Health Insur & EAP	Life Insur	OPERS (14%)	Total Benefits	Total Salary & Benefits
Prosecuting Attorney	Kyle Witt	2005				\$ 148,151.00	\$ 2,148.19	\$ 21,016.00	\$ 44.00	\$ 20,741.14	\$ 43,949.33	\$ 192,100
SUBTOTAL A												
Chief Prosecutor—Felony (11)	Brian Waltz	2000	03-Jan-17	\$ 52.99	\$ 54.84	\$ 114,076.87	\$ 1,654.11	\$ 25.00	\$ 44.00	\$ 15,970.76	\$ 17,693.88	\$ 131,770.75
Senior Prosecutor—Felony (10)	Chris Reamer	2005	03-Jan-17	\$ 46.94	\$ 48.58	\$ 101,052.43	\$ 1,465.26	\$ 21,016.00	\$ 44.00	\$ 14,147.34	\$ 36,672.60	\$ 137,725.03
Asst Prosecutor—Felony (9)	Darcy Cook	2011	23-Jan-17	\$ 38.22	\$ 39.56	\$ 82,280.02	\$ 1,193.06	\$ 21,016.00	\$ 44.00	\$ 11,519.20	\$ 33,772.26	\$ 116,052.28
Asst Prosecutor—Felony (9)	Mark Balazik	2016	09-Apr-18	\$ 35.71	\$ 36.96	\$ 76,876.49	\$ 1,114.71	\$ 21,016.00	\$ 44.00	\$ 10,762.71	\$ 32,937.42	\$ 109,813.91
Asst Prosecutor—Felony (9)	Bridget Cull	2011	15-Feb-21	\$ 38.22	\$ 39.56	\$ 82,280.02	\$ 1,193.06	\$ 25.00	\$ 44.00	\$ 11,519.20	\$ 12,781.26	\$ 95,061.28
Asst Prosecutor—Felony (9)	Sarah Hill	2014	06-Jul-21	\$ 35.00	\$ 36.23	\$ 75,348.00	\$ 1,092.55	\$ 8,819.00	\$ 44.00	\$ 10,548.72	\$ 20,504.27	\$ 95,852.27
Senior Prosecutor—Civil (10) (38.5 hrs)	Amy Brown-Thompson	1999	03-Jan-17	\$ 45.55	\$ 47.14	\$ 47,191.39	\$ 684.28	\$ 10,113.95	\$ 21.18	\$ 6,606.80	\$ 17,426.20	\$ 64,817.59
Senior Prosecutor—Civil (10)	Josh Horacek	2006	15-Sep-14	\$ 45.55	\$ 47.14	\$ 98,060.04	\$ 1,421.87	\$ 21,016.00	\$ 44.00	\$ 13,728.41	\$ 36,210.28	\$ 134,270.32
Asst Prosecutor—Civil (9) (0 hrs)	Tom Lininger	2005	03-Sep-19	\$ 38.52	\$ 39.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
*Chief Prosecutor—Juvenile (11)	Geny Cosgrove	2004	03-Jan-17	\$ 48.65	\$ 50.35	\$ 104,733.72	\$ 1,518.64	\$ 21,016.00	\$ 44.00	\$ 14,662.72	\$ 37,241.36	\$ 141,975.08
Asst Prosecutor—Juvenile (8)	William Kovaleski	2020	04-Jan-21	\$ 28.63	\$ 29.63	\$ 61,634.66	\$ 893.70	\$ 8,819.00	\$ 44.00	\$ 8,628.85	\$ 18,385.56	\$ 80.02
Asst Prosecutor—Juvenile (8)	Shane Stoehr	2020	10-May-21	\$ 28.63	\$ 29.63	\$ 61,634.66	\$ 893.70	\$ 8,819.00	\$ 44.00	\$ 8,628.85	\$ 18,385.56	\$ 80.02
Office Manager (5) (40 hrs)	Lynette Barnhart		19-Nov-84	\$ 29.98	\$ 31.03	\$ 32,270.47	\$ 467.92	\$ 4,409.50	\$ 22.00	\$ 4,517.87	\$ 9,417.29	\$ 41,687.76
Paralegal—Juv/CPS (5)	*Madeline Niceswanger		03-Feb-20	\$ 20.41	\$ 21.12	\$ 43,938.65	\$ 637.11	\$ 8,819.00	\$ 44.00	\$ 6,151.41	\$ 15,651.52	\$ 59,590.17
Paralegal—Felony (5)	Abigail Pardon		08-Mar-17	\$ 21.02	\$ 21.76	\$ 45,251.86	\$ 656.15	\$ 21,016.00	\$ 44.00	\$ 6,335.26	\$ 28,051.41	\$ 73,303.27
Paralegal—Grand Jury (5)	Amy Williams		19-Dec-05	\$ 24.74	\$ 25.61	\$ 53,280.27	\$ 772.27	\$ 21,016.00	\$ 44.00	\$ 7,456.44	\$ 29,288.71	\$ 82,548.98
Paralegal—Felony (5)	*Kathyn Crites		04-Feb-19	\$ 20.82	\$ 21.55	\$ 44,821.30	\$ 649.91	\$ 8,819.00	\$ 44.00	\$ 6,274.98	\$ 15,787.89	\$ 60,609.19
Investigator (3)	Scott Hargrove		05-Aug-15	\$ 25.27	\$ 26.15	\$ 54,401.26	\$ 788.82	\$ 21,016.00	\$ 44.00	\$ 7,616.18	\$ 29,484.99	\$ 83,866.25
Public Inquiries Assistant (2)	*Merrill Leslie		09-Mar-20	\$ 15.75	\$ 16.30	\$ 33,906.60	\$ 491.65	\$ 21,016.00	\$ 44.00	\$ 4,746.92	\$ 26,298.57	\$ 60,205.17
SUBTOTAL B (general fund employees)						\$ 1,213,018.71	\$ 17,588.77	\$ 247,812.45	\$ 747.18	\$ 169,822.62	\$ 435,971.02	\$ 1,648,989.72
TOTAL (A + B) (EO Salary NOT Included)						\$ 1,213,018.71	\$ 19,738.96	\$ 268,828.45	\$ 791.18	\$ 180,563.76	\$ 478,920.34	\$ 1,692,939.05
2022 Appropriation Request (EO Salary NOT Included)						\$ 1,214,000.00	\$ 20,000.00	\$ 275,000.00	\$ 1,000.00	\$ 191,000.00	\$ 487,000.00	\$ 1,701,000.00
Difference						\$ 981.29	\$ 263.04	\$ 6,171.55	\$ 208.83	\$ 436.24	\$ 7,079.66	\$ 8,060.95
Health Insurance plus 2% =												

*Position includes administrative/management duties normally associated with chief of staff role.

^Employee has been designated as an unclassified employee by appointing authority pursuant to R.C. 124.11(A)(8).

Position (Range)	Name	Ohio Bar	Hire Date	2020 Hourly	2021 Hourly	Annual Salary	Medicare (1.45%)	Health Insur & EAP	Life Insur	OPERS (14%)	Total Benefits	Total Salary & Benefits
Asst Prosecutor-Civil (8) (80 hrs)	Tom Lininger	2005	03-Sep-19	\$ 38.52	\$ 39.87	\$ 82,925.86	\$ 1,202.42	\$ 8,819.00	\$ 44.00	\$ 11,609.62	\$ 21,675.04	\$ 104,600.90
Office Manager (5) (40 hrs)	Lynette Barnhart		19-Nov-84	\$ 29.98	\$ 31.03	\$ 32,270.47	\$ 467.92	\$ 4,409.50	\$ 22.00	\$ 4,517.87	\$ 9,417.29	\$ 41,68
TOTAL						\$ 115,196.33	\$ 1,670.35	\$ 13,228.50	\$ 66.00	\$ 16,127.49	\$ 31,092.33	\$ 146,28
2022 Appropriation Request						\$ 125,000.00	\$ 1,850.00	\$ 15,000.00	\$ 100.00	\$ 17,500.00	\$ 34,450.00	\$ 159,450.00
Difference						\$ 9,803.67	\$ 179.65	\$ 1,771.50	\$ 34.00	\$ 1,372.51	\$ 3,357.67	\$ 13,161.34
Health Insurance plus 2% = N/A												

AUDITOR'S PORTION (REA)												
Position (Range)	Name	Ohio Bar	Hire Date	2020 Hourly	2021 Hourly	Annual Salary	Medicare (1.45%)	Health Insur & EAP	Life Ins (\$72/yr)	OPERS (14%)	Total Benefits	Total Salary & Benefits
Senior Prosecutor-Civil (10) (120 hrs)	Amy Brown-Thompson	1999	03-Jan-17	\$ 45.55	\$ 47.14	\$ 26,353.64	\$ 382.13	\$ 5,648.05	\$ 11.83	\$ 3,689.51	\$ 9,731.51	\$ 36,085.15
TOTAL						\$ 26,353.64	\$ 382.13	\$ 5,648.05	\$ 11.83	\$ 3,689.51	\$ 9,731.51	\$ 36,085.15
Health Insurance plus 2% = N/A												

PROSECUTOR'S LEGAL SERVICES FUND												
Position (Range)	Name	Ohio Bar	Hire Date	2020 Hourly	2021 Hourly	Annual Salary	Medicare (1.45%)	Health Insur & EAP	Life Insur	OPERS (14%)	Total Benefits	Total Salary & Benefits
Senior Prosecutor-Civil (10) (20)	Amy Brown-Thompson	1999	03-Jan-17	\$ 45.55	\$ 47.14	\$ 24,515.01	\$ 355.47	\$ 5,254.00	\$ 11.00	\$ 3,432.10	\$ 9,052.57	\$ 33,567.58
TOTAL						\$ 24,515.01	\$ 355.47	\$ 5,254.00	\$ 11.00	\$ 3,432.10	\$ 9,052.57	\$ 33,567.58
2021 Request/Appropriation						\$ 25,000.00	\$ 400.00	\$ 5,500.00	\$ 100.00	\$ 3,500.00	\$ 9,500.00	\$ 34,500.00
Difference						\$ 484.99	\$ 44.53	\$ 246.00	\$ 89.00	\$ 67.90	\$ 447.43	\$ 932.42
Health Insurance plus 2% = N/A												

VOCA GRANT												
Position (Range)	Name	Ohio Bar	Hire Date	2020 Hourly	2021 Hourly	Annual Salary	Medicare (1.45%)	Health Insur & EAP	Life Insur	OPERS (14%)	Total Benefits	Total Salary & Benefits
Victim Services Coordinator (5)	Misty Richardson		27-Apr-15	\$ 21.61	\$ 22.37	\$ 46,522.01	\$ 674.57	\$ 21,016.00	\$ 44.00	\$ 6,513.08	\$ 28,247.65	\$ 74,769.66
Victim Advocate (3)	Paula "Dolly" Jones		30-Jun-14	\$ 17.05	\$ 17.65	\$ 36,705.24	\$ 532.23	\$ 21,016.00	\$ 44.00	\$ 5,138.73	\$ 26,730.96	\$ 63,436.20
Victim Advocate (3)	"Melody Delaney		19-Aug-19	\$ 16.51	\$ 17.09	\$ 35,542.73	\$ 515.37	\$ 8,819.00	\$ 44.00	\$ 4,975.98	\$ 14,354.35	\$ 49,8
TOTAL						\$ 118,769.98	\$ 1,722.16	\$ 50,851.00	\$ 132.00	\$ 16,627.80	\$ 69,332.96	\$ 188,1
VOCA AWARD						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,300.00
EXPECTED SHORTFALL (Total Project Cost - Award)						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,802.94
Health Insurance plus 2% = N/A												

^Employee has been designated as an unclassified employee by appointing authority pursuant to R.C. 124.11(A)(8).

Fairfield County Extension 2022 Budget

Staff

Category	Cost
Educators 4 FTE, Cost shared with OSU	\$157,000
Staff Wages 5 FTE* (2 Office Assoc, 3 Prog Asst)	\$200,222
Staff Benefits 32.3%	\$64,672
Total Staff Wages + Benefits	\$264,894
Total Personnel Cost	\$421,894

Operations

Category	Cost
Supplies - Office supplies, Program supplies, etc.	\$4,000
Postage and Postage Meter	\$2,108
Equipment - IT/Phone cost set by OCIO	\$11,175
Copier - Monthly Copier Lease, cost set by Uniprint	\$5,880
Printing	\$2,400
Travel	\$10,000
Training	\$2,000
Total Operations Cost	\$37,563
Total Budget 2021	\$459,457
Invested from Carryover funds**	\$41,500

Requested Allocation County Commissioners	\$417,957
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*Program Assistant category does not include 1.5 FTE SNAP Ed funded by federal grant dollars from SNAP Assistance program.
**ANR position held open, unanticipated Area Leader funds & unspent travel

Previous allocations from county commissioners:		
	2021	\$398,500
	2020	\$434,000
	2019	\$434,000
	2018	\$428,000
	2017	\$412,000



To: Fairfield County Commissioners
From: Shannon Carter, Area Leader
Re: Ohio State University Extension, Fairfield County Budget Request
Date: October 21, 2021

On behalf of the Fairfield County Extension Advisory Committee and our Extension staff, please accept the following narrative as our 2022 Ohio State University Extension budget request.

The budget request is for the total year with payment made to Ohio State University Extension on a semi-annual basis. Ohio State University Extension operates on a fiscal year of July 1 through June 30. The county appropriations follow a calendar year of January 1 through December 31. Possible increases in expenses for office associate and program assistant salaries and benefits would be effective September 1.

Educator Support

For 2022, the request for Ohio State University Extension educator's support is \$31,750 for 1 full-time equivalent (FTE) for the 1st educator, and \$41,750 each for educators 2, 3, & 4. This covers the expenses four full-time Educators (1 Ag & Natural Resources, 1 Family and Consumer Sciences, and 2 4-H Youth Development). The remainder of the salary and the benefits for the educators are paid for by Ohio State University budget line item.

Support Staff and Program Staff Salary and Benefits

County appropriations support 2 Office Associates and 3 Program Assistants. The University combined the Unclassified and Classified Civil Service benefit rates at a rate of 32.3%.

Supplemental Nutrition Assistance Program - Education

OSU Extension has again submitted a Supplemental Nutrition Assistance Program - Education (SNAP-Ed) grant for 2022. The funds pay for the salary and benefits for 1.5 FTE SNAP-Ed Program Assistant and all program support materials. There is no cost to Fairfield County.

Supplies

This category covers office supplies and program materials.

Postage and Postage Meter

This covers cost of postage meter and any additional postage needed for mailings.

Equipment – Computer, Phone & IT Support

As part of the restructuring of OSU Extension in 2019, phones, computers and IT services are provided by the Office of the Chief Information Office from the College of Food Agriculture and Environmental Services (OCIO/CFAES) IT services. The requested amount is set by OCIO and covers University-supported equipment and services for phones and computers. Because purchases are made through the University, advantages include increased speed and connectivity for internet; computer and monitor purchasing power; and computer loan programs for interns, summer labs and fairs.

Copier Services

This amount covers the monthly fee and the cost of copies on a printer leased from OSU. The monthly copier lease fee includes any service or maintenance on the printer.

Printing

This line item covers additional printing needs beyond the monthly allotted number of copies as well as items sent to a local printing company.

Travel

County appropriations for travel include business travel at the federal reimbursement rate, and a per diem at the "reasonable and customary" rate. Travel is essential in reaching clientele and maintaining current resources, training, and research information.

Staff Training

For educators and support staff to provide the most up-to-date research-based information to clientele, training and the purchase of resource materials are essential.

Summary

Due to the Ag & Natural Resources educator position being held open for months, Area Leader funds coming back into the county, and unspent travel in 2021, we will invest \$41,500 from carryover funds, reducing our requested allocation from the Fairfield County Commissioners. This should result in keeping carryover funds to the desired 25% of operating expenses.

We recognize and appreciate the office space and utilities that are supplied by the county commissioners. On behalf of the Extension Advisory Committee and our staff, we thank you for your continued support of the Fairfield County Extension program. Without your support, we would be unable to impact the clientele we serve. If you have any questions concerning this budget, please contact me at carter.413@osu.edu or 740-653-5419.

Sincerely,



Shannon Carter
Area Leader, Fairfield, Hocking and Licking Counties
Ohio State University Extension

THE EXTENSION CONNECTION

Highlights from OSU Extension in Fairfield County

August 2021

Ag & Natural Resources

OSU Extension Fairfield County has a new team member!

Carrie Brown is thrilled to be the new Agriculture and Natural Resources Extension Educator for Fairfield County. Carrie is a long-time Fairfield County resident and brings a myriad of skills and knowledge to the position.

With an undergraduate degree in education, Carrie spent six years as a math and science teacher within the county. She eventually pursued a graduate degree in biology with a focus on participatory education, sustainability, conservation, and professional leadership within the community. After completing her master's program, she decided to explore opportunities outside of the classroom, spending several years working in habitat restoration, environmental education, plant propagation, and project management.



Most recently, Carrie was an Engineering Technician for Fairfield Soil and Water Conservation District. She focused mainly on collaborating with local producers and engineering practices that allowed them to conserve soil, protect water quality, and work with Mother Nature. While there, she became intimately familiar with common agricultural conservation practices seen throughout the county, as well as many other conservation practices offered within the various cost-share programs. She also had the chance to spend time getting to know local producers, and she takes the knowledge and relationships she built to her new position with OSU Extension.

Carrie brings specialized knowledge in topics such as soil health, plant propagation, citizen science, and weed management. She is passionate about community outreach & engagement and is delighted to have the opportunity to work with local producers to create more sustainable, profitable, and resilient operations. She is eager to provide agricultural and natural resource programming and educational resources to help fulfill the needs of all Fairfield County residents.

Field Day

On Tuesday, June 15, 2021, OSU Extension Fairfield County partnered with Pickaway County to host the 2021 Pesticide and Fertilizer Recertification Field Day held at a local Fairfield County farm. Thirty-five participants were able to acquire required educational hours for their recertification at this event.



Master Gardener Program

Forty-five active Fairfield County Master Gardener Volunteers are very happy to be back together again and working in their project gardens at several Master Gardener locations including Wagnall's Library Educational Gardens, the Learning Never Ends Garden on Union Street in Lancaster, the Broad Street Entrance at the Fairfield County Fairgrounds, plus the gardens at Fairfield County Agriculture Center.



This team of Fairfield County Master Gardener Volunteers decided that there was a need during COVID 19 for children to be out and about in the garden learning and working. Plans were made to begin a Teen Garden club meeting once a month at the Wagnall's Memorial Library where time would be spent in the gardens planting, weeding, watering, and learning about the diversity of plants in the garden. Learning would continue in the Wagnall's Dining Hall with lessons in painting, planting seeds and pollinator education. Monthly attendance for the Teen Garden club averaged 11 interested student gardeners and often their parents joined in the educational effort too.

SNAP-ED UPDATES

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM EDUCATION

The SNAP-Ed Program Assistants are teaching in-person classes again and able to provide food as part of the learning experiences. Lesson topics include *MyPlate* nutrition, *Food Shopping*, and *Physical Activity*.

Program Highlights

- Set up display to share nutrition and healthy recipes with community at Lancaster Farmer's Market
- Taught classes at five different Senior Housing sites
- Taught physical activity lesson at Lancaster City Schools Summer School program
- Taught virtual lessons with Pearl House
- Shared nutrition information with Fairhaven Veterans program
- Recorded lessons to be used for Job and Family Services participants
- Provided monthly newsletters for Commodity Foods
- Continue to develop partnerships with other county agencies including participation with county councils, boards, and committees.
- Work with the Fairfield County Department of Health to begin a pilot program at a local elementary school to help increase physical activity during the day. Fairfield Christian's HELP ministries provided funds to SNAP-Ed to offer incentives for this project.



Family and Consumer Sciences

Overcoming Pandemic Paralysis



Overcoming Pandemic Paralysis

In the midst of this pandemic, many of us have at times struggled to find motivation, connection and hope for the future. This

phenomenon has been termed “pandemic paralysis” recently by psychologists and popular press. This paralysis can leave us feeling defeated, deflated and depressed.

Inspired by a [blog article](#) written on this topic, Shannon Carter and a team of FCS Educators from OSU Extension created a virtual webinar series. They shared strategies for overcoming pandemic paralysis and steps to improve your physical, mental, and financial wellbeing. This series was presented to over 850 people.

3rd Generation in Extension

Shannon Carter has served as the Family and Consumer Sciences Educator in Fairfield County from 1998-2005, and again from 2012 to present. Her mother, Marilyn Sachs was the Home Economics Agent in Williams County from 1991 until she retired in 2009. Shannon's grandmother, Bernice Smith was a Home Demonstration Agent in Illinois, Hawaii and Ohio from 1935-1951. At multiple recent state and national conferences, Shannon and Marilyn have shared their unique story as they reviewed 85 years of Extension through three generations of educators in their family, spanning 1935-2021. Through their presentation, they shared how Extension has helped communities become resilient in the face of challenge and change.



They discussed how the Extension Educator has responded to the crises and needs within the community throughout history, beginning with the

Spanish flu of 1917 and throughout the COVID pandemic. A study of subject matter, audiences, teaching methods, modes of communication, and responses to challenges of their day highlighted changes and similarities throughout our history.

Wellness Wednesdays

The OSU Extension *Live Healthy Live Well* team is offering wellness webinars the second and fourth Wednesdays of each month, beginning in May and continuing through September 2021. Sessions include:

- Make Your Salad Fresh Again!
- Gluten-Free Eating
- Nature and Nutrition
- The Benefits of Silence
- The Mediterranean Diet
- Making the Most of Family Mealtime
- The Benefits of Laughter
- Happiness 101
- Climate Change and Health
- Rightsizing Your Space



Live Healthy Live Well

OSU Extension's *Live Healthy Live Well* team helped 163 Fairfield County participants get “Strong @ Heart” through a 6-week

email challenge with information about heart disease and tips on how to help you stay healthy. The **Strong @ Heart** challenge provided methods to reduce stress, increase physical activity, and eat for a happy and healthy heart! Our *Live Healthy Live Well* [blog post](#) has some great resources about heart health and heart disease.





Fairfield County 4-H



Bottle Cap Project: Final Update

The Fairfield County Junior Leaders have been hard at work collecting plastic bottle caps that will be kept out of the landfill and turned into plastic benches. The club collected over 1,600 pounds of plastic bottle caps and also raised over \$2200 to purchase 10 new plastic benches to be placed on the Fairfield County Fairgrounds. The benches will have plaques naming the sponsor(s), 4-H Club, or the person they are honoring. Thank you to those clubs and community members who have been collecting caps for the Fairfield County Junior Leaders Bottle Cap Project!



Summer Camps

Fairfield County 4-H Camps were back in person this year! Camps were held at Alley Park, where 188 youth ages 5-14 attended day camp. The Fairfield County 4-H team joined 36 camp counselors (ages 14-18) and 15 adult staff to host summer camps. Campers were able to participate in camp traditions like tie-dye, line dancing, games, and campfire while trying new things like archery, pond study, and eating at a food truck. We are fortunate that Alley Park could host us for day camps this year, and had a great time making friends, trying new things, and creating memories.





4-H Summer Judging



Summer Judging

We are so proud of all the hard work our 4-H members have put into their 4-H project work this year. Summer judging was held in person July 12-15 at the Fairfield County Fairgrounds. Over the four days, 265 youth completed 354 project interviews. Each interview consisted of the 4-H member speaking with an adult judge while sharing a project display and a completed project book. Members were asked questions about their project knowledge and accomplishments while working on the book. Judges awarded placings, honorable mentions, and/or outstanding for their project area.

In addition to judging, there were also public speaking opportunities in which members participated. This year, we had 7 youth in the Pledge Speaking Event, 2 youth in the Creed Speaking Event, 3 youth competed in the Demonstration Contest and 1 youth competed in the Safety Speaking Contest.

In addition, nine members were interviewed for the 88.9FM WLRV Saturday Morning Farm Page Radio Show. The youth shared about their 4-H Club, what they learned from their 4-H project work and other 4-H activities, and projects they would like to become involved with in the future. The 88.9 FM Saturday Morning Farm Page loves to "Celebrate Good Kids doing Good Things."

Members will be recognized at *Summerfest*, an in-person awards ceremony, held on Saturday, August 21st at the Ed Sands Building on the Fairfield County Fairgrounds. In addition, a virtual Style Revue was created with individual videos of members in the outfits they put together for each of their clothing projects. It can be viewed online by clicking [2021 Style Revue](https://youtu.be/OUOoOnqpHmQ) (<https://youtu.be/OUOoOnqpHmQ>).



Ohio State Fair

Select 4-H members at the county level serve as State Fair Delegates for their project. This year, Fairfield County sent 98 youth to the 2021 Ohio State Fair with 112 projects to exhibit at state level judging. Delegates were awarded 8 Clock Trophies and 24 Outstanding rosettes.

In addition, 56 members entered livestock projects and 13 members entered horse projects. Skillathons were completed by 84 members either in-person or virtually during the Ohio State Fair.



— We Sustain Life —

Extension: We are here for YOU!

OSU Extension engages people to strengthen their lives and communities through research-based educational programming....

4-H Youth Development is a non formal educational, youth development program offered to individuals age 5 and in kindergarten to age 19. It is a community of young people across America who are learning leadership, citizenship, and life skills as they work in partnership with caring adult volunteers to empower them to reach their full potential.

OSU Extension **Community Development** professionals work with communities and neighborhoods to educate and engage by applying cutting-edge, science-based knowledge and innovations to improve and enhance local businesses and communities.

Family and Consumer Sciences programs strive to create Better Lives, Stronger Communities by improving nutrition and food safety, enhancing health and wellness and managing family budgets and financial resources.

SNAP-Ed (Supplemental Nutrition Assistance Education Program) is a free nutrition education and obesity prevention program serving low-income adults and youth. It is funded by the Food Nutrition Service branch of the USDA. The focus audience is individuals and families eligible for SNAP.

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CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information: <http://go.osu.edu/cfaesdiversity>. For an accessible format of this publication, visit cfaes.osu.edu/accessibility



*We gratefully acknowledge the
continued support of the
Fairfield County Commissioners.*

THE EXTENSION CONNECTION

Highlights from OSU Extension in Fairfield County

January 2021



4-H Year End Review



While 2020 looked different, the 4-H program continued to adapt and plan throughout the year. Meetings and trainings transitioned to virtual formats. Plans were adjusted to keep members and volunteers safe including during the Fairfield County Junior Fair. In the end, it remained a successful year for our members, please read on to learn more about their achievements.

Quality Assurance is an integral part of animal care and helps each member better understand how to properly care for his/her animals. Five countywide Quality Assurance Clinics were offered in addition to 36 clinics hosted by 4-H Clubs and FFA chapters to ensure our members understand how to care for their animals and why it is important. Members also completed this program through the Beef Quality Assurance Program and the Youth for the Quality Care of Animals online course. Overall, 598 4-H and FFA youth completed Quality Assurance Education in 2020.



In addition to Quality Assurance education, each member exhibiting a livestock project completed a Skillathon this year. Skillathons offer the opportunity for youth to demonstrate the knowledge they have gained by completing a skills test at the county or state level. Species included were: Dairy Cattle, Dogs, Alpacas/Llamas, Beef/Dairy Beef Feeder,

Swine, Sheep, Rabbit, Poultry, Horse and Goats. Due to restrictions, Skillathons were held virtually this year. A total of 881 Skillathons were completed by Fairfield County 4-H and FFA members.



Although the 2020 Fairfield County Fair

Junior Fair was adjusted to keep everyone safe, it was successful and rewarding. During the fair, 1292 4-H and FFA projects were judged. Chuck Miller, Fairfield County Junior Fair Director, provided a summary of projects exhibited at the fair this year:

- Alpaca: over 41 contests and classes
- Beef: 159 entries including beef and market
- Dairy feeder/breeding: 77 animals
- Goats: 148 market, 16 dairy, 36 pygmy
- Lambs: 139 market and breeding animals
- Poultry: 151 exhibits including market/fancy chickens, turkeys and ducks
- Rabbits: 366 total projects including market, breeding
- Swine: 278 market hogs
- 2-day horse show
- 51 Cake, Pie and Candy judging interviews scheduled.
- 37 Companion Animal judging interviews scheduled





4-H Year End Review



In addition to these projects, the 4-H program was able to recognize nine Outstanding 4-H'ers. These members, all high schools seniors, had to meet a eligibility criteria to be considered for this recognition. The 2020 Outstanding 4-H'ers were: Derek Burns, Anna Fusek, Triston Hill, Ethan Kaper, Jordyn Nevers, Sydney Sharp, Emma Stephens, Caden Sweeney and Lauren Young. New royalty were also crowned during the Junior Fair Queen's Contest. The royalty court includes: Hannah Henry, 2020 Junior Fair Queen; Kaylee Sharp, First Attendant; and Caroline Mason, Second Attendant.

The Fairfield County Fair concluded with another successful livestock sale including the sale of 55 pens of Market Chickens, 94 market lambs, 100 market goats, 210 market hogs, 64 market steers/heifers, 178 pens of market rabbits, 37 market turkeys, 20 market ducks, 6 dairy beef feeders, 1 dairy goat product basket, and 4 dairy cattle product baskets. These numbers do not reflect actual numbers of animals that were exhibited, only those sold. The 2020 Livestock Sale was a great example of community support that benefited local 4-H and FFA exhibitors in Fairfield County.





Advisor Drive-Thru

The Fairfield County 4-H Junior Leaders work hard all year long to organize the Advisor Banquet. In order to accommodate ALL advisors & follow COVID-19 safety guidelines, we hosted an Advisor Recognition Drive Thru on November 21, 2020 at the Ag Center! We are fortunate to have 224 adult volunteers in the Fairfield County 4-H Program with service years from 1-59. Even though it rained for most of the drive thru event, the Advisors and Junior Leaders made the most of it with songs, dancing, smiles and words of encouragement!



And 2021 begins...

Junior Leaders

The Fairfield County Junior Leaders are a group of teens ages 13 & up from across the county who work together to promote 4-H, develop leadership skills, and conduct community service projects. They are currently working on a bottle cap project where they will collect 1,000 lbs of plastic caps to be made into benches that will be placed around the county. The next step to their project will be raising \$2,500 in funds to pay for the benches and finish out the project.

The Fairfield County 4-H Program is looking forward to a new 4-H year, and our first two clubs have already started meeting. The Tractor Maintenance & Small Engines 4-H Club focuses on hands-on education about small engines components, tractor parts, and overall tractor safety. This group has about 25 members who will meet from January – March. The Fairfield County 4-H Shooting Sports Club has over 90 members who learn about the safe use of firearms. These youth meet within small groups to learn the basics and safety of each discipline. In Fairfield County we offer Archery, Shotgun and Rifle and learn at local ranges within the county.

SNAP-ED UPDATES

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM EDUCATION

The SNAP-Ed Program Assistants have been busy adapting to a new way of teaching, read on to see what they have accomplished.

- ◇ Created 160 recorded youth lessons that impacted 26 classes of students in Kindergarten through 5th grade.
- ◇ Reached 97 adults with live Zoom classes at Head Start Parents, Pearl House and Integrated Services for Behavioral Health and recorded adult lessons at WIC.
- ◇ Collaborated with program assistants state-wide to assist with lesson presentations within each of the counties.
- ◇ Assisted with the recruitment of SNAP eligible participants for a study by Building Capacity for Obesity Prevention, BCOP, to provide more impactful information and resources for our county.
- ◇ Provided 315 Commodity Food Newsletters each month.
- ◇ Participated in state SNAP-Ed curriculum review to research a new curriculum to use for the SNAP-Ed youth programs.
- ◇ Wrote the PSE initiative to increase student physical activity in elementary schools.
- ◇ Working with the CHiP (Community Health Improvement Program) and CHA (Community Health Assessment) programs.
- ◇ Recording radio interviews about nutrition related topics to reach our target SNAP-Ed audience.
- ◇ Collaborating on state material creation work groups to provide picture resources and children's literature to be used in future classes.



Family and Consumer Sciences

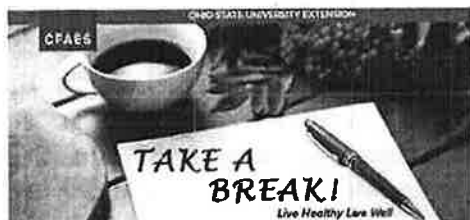
OSU Extension Mental Health and Wellness programs...

Even before the arrival of COVID-19, stress had already been identified as a major health problem for Americans.

Not only do we need to care for health and wellness when there is illness, but we also need to practice preventive care to stay well physically, mentally, and emotionally. Multiple series on *Mindful Wellness* were offered during the fall 2020 with Mindful Wellness statewide team members. Programs on introduction to mindfulness and *Beating the Winter Blues* were offered by Extension Educator Shannon Carter to a variety of audiences in the county, state and nation. 1135 adults participated in one of 12 programs addressing mindfulness or mental wellness. Pre/post surveys indicate participants increased in both knowledge (90%) and behavior change (80%).



Live Healthy Live Well educates Ohioans on nutrition, physical activity and wellness issues. Utilizing social media, email wellness challenges, and lunch and learn lessons they strive to increase awareness and encourage adoption of healthy lifestyle behaviors. Two Wellness Email Challenges (6 Weeks long) were developed, offered, and evaluated. 138 adults participated in two email challenges. Spring Email



Challenge- 91% reported they learned new information as a result of participating in the challenge with 88% reported using the new information they learned. From Fall Email Challenge 89% learned new information and 87% reported using the new information they learned.

Manage Your Money Email Challenge –

Manage Your Money Six Week Email Challenge was offered with 130 adults participating in the challenge with educational messages on financial goal setting, record keeping, budget development, credit use, savings and net worth.



As a result of participating in the email challenge:

- One-third of participants increased their knowledge about fixed expenses and variable expenses.
- Three-fourths of participants learned difference between open-end and closed-end credit and how to calculate my net worth.
- Over half of participants learned what a Home Equity Line of Credit (HELOC) is.

After a three month follow-up survey:

- 100% of respondents reported discussing money matters more often with co-spenders
- Half of respondents use written goals to guide my financial decisions
- 100% of respondents had learned how much debt they had and can find financial records quickly.
- 80% of participants had set aside money for occasional expenses!

Ag & Natural Resources

The Saturday Morning Farm Page

In collaboration with 88.9FM WLRY radio station, the Ag and Natural Resources staff completed over 200 interviews highlighting 4-H youth, local businesses, and community events via phone interviews for the Saturday Morning Farm Page in 2020. With eight local sponsors, the Saturday Morning Farm Page features ag outlooks and markets, OSU Climate Specialist Aaron Wilson, the OSU Extension update and at least 3 local special interest stories from 6 am until 8 am each Saturday morning. The radio station boasts a listenership of 10,000 listeners weekly.

2020 Friend of Extension

OSU Extension recognized the Ohio Farm Service Agency as one of its 2020 Friend of Extension award recipients. This recognition is well deserved and a model of what partnership across agencies can accomplish. Over the last two years, Ohio FSA, through local offices, has managed and maintained multiple programs that support Ohio's Agricultural Industry. We at OSU are better able to serve our stakeholders because of the solid partnership and communication channels built with Ohio FSA in Fairfield County and throughout Ohio.

Master Gardener Program

Master Gardener Efforts in 2020

Even during a pandemic, the Fairfield County Master Gardeners kept learning. The 50 active Master Gardener Volunteers participated in over 195 hours of continuing education classes offered via Zoom by the Ohio State University Master Gardener Program. When the gardeners were permitted to work "in the garden," they gave back over 760 hours at the Ag Center, the fairgrounds' Broad Street entrance, Wagnall's Library and Youth Education Project and the Master Gardener newsletter "Thru the Vine."

AHA! Children's Garden is State MGV Project of the Year



Ten Master Gardeners Volunteers donated over 215 hours to the AHA! Project in the initial year of the

vegetable and pollinator garden effort. The impact was measured by the comments given to the AHA! Children's Museum by 120 parents about the techniques they learned and how easy it was to include children in the gardening experience. Most

young parents did not realize young children could help with the gardening chores like planting seeds and they were more willing to eat produce that they helped raise.





Fairfield County Extension Staff

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