Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Tom Lininger, Joshua Horacek, and Rick Szabrak. Attending virtually were Amy Brown-Thompson, David Miller, Dennis Keller, Jeff Barron, Lori Hampshire, Lisa McKenzie, Tony Vogel, Chris Wagner, Stacey Hicks, Shannon Carter, Jim Bahnsen, Jeff Porter, Aunie Cordle, Dr. Schultz, and Dave Burgei.

Welcome

Commissioner Davis welcomed everyone to the meeting.

COVID-19 Update

Mr. Davis stated he received communication from Lt. Gov. Husted warning everyone to be prepared for some tough weeks and months ahead.

Jon Kochis, EMA Director, provided an update on the COVID-19 responses.

The weekend numbers were higher than expected. Mr. Kochis was expecting Fairfield County to be in the red last week and was surprised that the county was not. This is a very unpredictable time. There is a current outbreak in a nursing home.

Mr. Levacy reported on his call with Lt. Gov. Husted and the surge they are seeing across the state.

Mr. Fix asked if the next 6-12 weeks would be the worst.

Mr. Kochis replied as people stay inside more often the virus could spread more.

The safeguarding procedures continue to be incredibly important. This includes physical distancing, wearing masks, and washing hands.

Mr. Hanna stated that the numbers were indeed high, and the most recent report included a three-day count instead of a normal two-day count. But the count was still higher than previously experienced. Regarding the next few weeks, they hope to be wrong, but it seems as though the stage for the pandemic is ripe to become worse weeks. He encouraged everyone to continue proper social distancing measures.

He asked the Commissioners to continue to push masks, social distancing, and staying home when you are ill.

Mr. Fix asked if there was an update on vaccination.

Mr. Hanna replied there are four vaccines in testing phases with three of the four requiring two doses. He does not know anything other than what everyone is hearing in the news.

Dr. Brown reported that many people do not understand how getting a flu shot now is helpful to fighting COVID-19. It keeps people healthier with stronger immunity, and it helps to conserve ICU beds for those who have the COVID-19 virus. Dr. Brown asked about what could be done to encourage people to get their shots.

Mr. Hanna reported the flu shot clinic would be tomorrow from 12p-7p and would be free.

Mr. Kochis added that the schools will be receiving another PPE shipment in the next week.

Legal Update

Mr. Horacek updated that the reply briefs for the Franklin case were filed yesterday and the next step is waiting on the decision from the judge. He reported there was nothing surprising in the briefs filed.

CARES Act Funds

The review packet contained a summary. The Commissioners were supportive of the plan and the resolutions proposed. Eligible expenses and adjustments with the resolution posed on 10.20. 2020 will be posted once approved.

Eligible CARES Act expenditures in summary categories	
Resolution of 10 20 2020	
Public Health, sanitation and overtime for disinfection	7,871.77
Public Safety Payroll Support, Sheriff and EMA	1,780,936.26
Improving Teleworking for Employees, ADAMH	15,855.30

resolution of 10 20 2020 total

1,804,663.33

A copy of the resolution was in the review packet for 10.20.2020.

After adjustments, remaining appropriations will be:

personal services	1,501,219.10
fringe benefits	718,570.41
contracted services	158,402.71
equipment	4,600.00
total	2,382,792.22

Personal service and fringe benefits will be used for public safety payroll support. Contracted services will be for a subgrant to MCJDC for public safety payroll support. Equipment will be for teleworking equipment to improve public services. There will be some minor changes, such as a new appropriation to account for interest received.

There are subgrants already approved and some expended:

Subgrantee	Amount	Purpose	Expensed
Board of Health	67,400.27	Public Health Payroll Support	10.15.2020
		Public Health Supplies and Materials - vaccine	
Board of Health	8,942.82	clinic	
Meals on Wheels	22,250.50	Food Emergency Program Equipment	
DACO	905.89	Public Health Safeguarding Supplies	10.22.2020
FMC	810.00	Public Health Expenses for Equipment	
FMC	862.00	Public Health Expenses for Supplies and Materials	
FMC	20,178.00	Public Health Expenses for Equipment	
FMC	22,572.46	Public Health	
FMC	22,979.40	Public Health Expenses for Supplies and Materials Public Health Expenses for Equipment	
FMC	56,053.70		
FMC	363,800.00	Public Health Expenses for Equipment and Supplies	
FMC subtotal	487,255.56		

MCJDC	158,399.67	Public Safety Payroll Support
MCJDC		Sanitation supplies, supplies to comply with safeguarding, teleworking equipment for public employees, and PPE
Total Subgrants	750,071.43	750,071.43

Note: Subgrants exceeded original expectations based on needs.
There are also contracts approved:

Contract/MOU for

services	Amount	Purpose
MOW	19,000.00	Emergency Food
SEOLS	36,850.00	Legal Services to help with eviction process and other processes relating to needs arising from the pandemic; economic support
total outstanding c/s with non-profit organizations	55,850.00	A TOTAL CONTRACTOR OF THE PARTY

In queue, after reconciliation from all subdivisions, there is approximately \$807 K of expenses that are eligible for CARES Act uses. In queue, in this context means they exceed are allocation in full.

Amounts include EMA expenses for the latter part of the year, administrative leave costs, Stafford Act matches, and some teleworking equipment expenses. These expenditures would be closed by the end of the year. However, there is about \$431K of equipment and testing for the hospital in queue which might not be deliverable by December 30, 2020.

We will continue to monitor and adjust.

Conclusion

The current environment is complex and changing. The pandemic itself contributes to a high degree of uncertainty. In addition, multiple rules surrounding funding sources to support the efforts to address the pandemic are being revised and clarified often. The approach the county has taken for the CARES Act resources complies with written guidance of the US Treasury, the legal opinions of the County Prosecutor, and guidance from the state. The Auditor of State has indicated a desire to use maximum flexibility in their audits. The approach is documented, has been developed with transparency, and has considered identified needs.

As in the past, we will purchase PPE as needed and will seek reimbursement as possible.

A small business grant program (to potentially supplement the new loan programs) can be approved from general fund monies, like the training grants now in place.

Goods and services need to be received by December 30, 2020.

If the federal government were to make changes to its requirements, we would adjust, as necessary.

We have encouraged all stakeholders to stay in touch regarding identified needs and ideas about CARES Act or related resources during the emergency period.

We will continue to connect with Emergency Management, the Board of Health, the County Sheriff, and other community stakeholders. The plan itself needs to be adapted to meet new needs as they are identified. The plan can also be adapted if there is additional information or guidance received.

Email questions or ideas to carri.brown@fairfieldcountyohio.gov.

Mr. Davis stated they will know in the coming days if there will be another round of federal help.

Mr. Fix asked if there was an uptick in food bank usage or an increase in homeless people. He asked how that is measured.

Dr. Brown replied she reached out to Community Action to see what they are seeing. They feel good were they are now and reported that the TANF dollars used with the Prevention, Retention, and Contingency program must have been helpful.

Dr. Brown also highlighted the services our partner, Southeastern Ohio Legal Services, is providing to support landlords and renters facing eviction processes, to assist those who need help with tax filings, and to help those who have questions about unemployment claims or appeals.

Administration and Budget Update/Carri's List

a. Announcements & Date Reminders

Announcements

Anyone can email or text a question anytime: Carri.Brown@FairfieldCountyOhio.gov or (740) 777-8552

Date Reminders

October 27 – MAGNA Tour, TBD November 11 – Veterans Day November 12 - Virtual Roundtable November 26, 27 - Thanksgiving Holiday Thursday, December 3 - Viewing Day - with the County Engineer

b. Highlights of Resolutions

There were 21 resolutions for the voting meeting.

We propose setting a viewing and a hearing for the vacation of an alley in Violet Township.

The County Engineer proposed a resolution to approve a change order for the WAL-38, FAI-TR473-0.57 South Bank Road over a Tributary to Buckeye Lake Bridge Replacement Project.

The County Engineer also proposed a resolution to approve Advertising for the LIB-26, FAI-TR251-0.406 Bader Road Bridge Replacement Project.

There were 18 financial and grant related resolutions to approve:

Repayment of an advance by MCU;

A resolution authorizing the subordination FY 2014 Community Housing Improvement Program (CHIP);

- An account to account resolution to properly classify expenditures (and a fund to fund transfer for the Commissioners) for the Commissioners and DR Court;
- The planned allocation for GIS;
- Credit of interest for the Coronavirus Relief fund;
- Appropriations for EMA, FCFACF Council, and the County Engineer (the Engineer's resolution is to appropriate from unappropriated in a major expenditure object category for multiple subdivisions: 2580-Subdivisions for subdivision inspections of Heron Crossing Section 4, Views at Pine Hills Phase 2, Spring Creek Section 3 Phone 2, Heron West Section 1, Rolling Hills Storage and Violet Meadows Section 5 Phase 2), for four resolutions;
- Three resolutions proposed for debt accounting, including appropriations and memo transactions; you will recall that there was a refinancing that resulted in projected savings of more than \$449,000 in the aggregate through 2028 and with no extension in time for any debt -and- with the inclusion of Airport related debt;
- Movement of funds by operation of law for JFS (three resolutions);
- CARES Act related expenditures (and adjustments) for eligible expenses; and
- The payment of bills.

In queue, there were financial and contracting resolutions at various stages of progress.

c. Administrative Approvals, Program, & Budget Update

Administrative Approvals and Update

The review packet contained a list of administrative approvals. The FMC subgrants have been approved as expected.

On October 14th, Dr. Brown participated in a webinar with MORPC. Her topic was about "connecting the unconnected" and positive communications. It was well received.

Also, on October 16th, Dr. Brown met virtually with Palmer Energy representatives. We are on track with our RFP process for the purchase of electricity. Seven counties were included in the RFP process which allows us to have some increased buying power. The Palmer subject matter experts propose capacity pass-through pricing. There will be only one bill, consolidating generation and capacity costs.

The proposed contract length was adjusted to a 24-month term beginning with the billing of June 2021 through May 2023. This is because we are participating in the solar RFP through CCAO. That timeframe aligns well with that project according to Palmer.

Two vendor contracts (with Dynegy and Engie Resources) will now be under review (for approval to form) prior to refreshing the pricing structures for the contract execution. Annual savings are projected to be about \$34K across all funds, with capacity costs not increasing tremendously; participation in the program helps us to control costs as much as possible.

FYI: In between budget hearings on Thursday, we will have some board appointments and re-appointments. Thanks to Rachel Elsea for organizing these actions. We may also have a few other resolutions, such as for contracts, if they are ready.

Budget Update

There are budget hearings scheduled for Thursday this week for these departments:

Facilities, Sheriff, Dog Shelter, EMA, RPC, Recorder, Prosecutor, OSU Extension (contracted services), DR Court, and Juvenile/Probate Court.

Mr. Davis stated he remains very cautious of the coming months and believes at some point in his lifetime trillions and trillions will show up in the market in a negative way. For this reason, he favors ensuring the 2021 budgeted expenditures at an approximate 95% level do not exceed a realistic view of revenues for 2021.

d. BRAVOS

BRAVO for the tremendous cooperation and planning for the budget hearings this year, thus far!

Old Business

Commissioner Communications

Commissioner Davis provided an update on the Junior Fair Livestock Auction. This year all three Commissioners were successful in the Grand Champion Steer, Grand Champion Hog, and Grand Champion Rabbits. Mr. Davis was thrilled to be a part of the auction.

Mr. Levacy stated he loves the 4H participants and their diligent work with the animals.

Mr. Fix commented on how the fair is the main way to celebrate the Agriculture Community. He was impressed with the way the auction was run and how they found a way to pull it off given the current circumstances.

Mr. Davis noted that despite fears, bidding was not down this year as expected.

Ms. Carter thanked the Commissioners for their overwhelming support of the Junior Livestock Auction. She also thanked the volunteers throughout the county who made the event successful.

Executive Session - pursuant to Ohio Revised Code Section 121.22(G)(8)

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to make a determination that an executive session is necessary to protect the interests of an applicant for economic development assistance, and to enter executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of the applicant for economic development assistance under Revised Code Sections 5709.61 to 5709.69 at 9:34 a.m.

Discussion: Commissioner Fix stated that the following people be included in the executive session: Commissioner Levacy, Commissioner Fix, Carri Brown, and Rachel Elsea, as well as representatives of the Prosecutor, Economic Development, and Blue Label. (Commissioner Davis was not in the executive session but agreed to the motion.)

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, Steve Davis

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to exit Executive Session at 9:50 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Update from Blue Label

The Commissioners met at 9:27 a.m. for an update from Blue Label. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Joshua Horacek, Tom Lininger, Rick Szabrak, Andrew, . Attending virtually were Amy Brown-Thompson, Jim Bahnsen, Dave Burgei, David Miller, Dennis Keller, Dr. Schultz, Jeff Barron, Tony Vogel, and Chris Wagner.

A motion to authorize proper notice to be given on October 20 for the consideration of an enterprise zone agreement to be placed on a voting agenda on December 15, unless the Lancaster City Schools were to waive the notice period at which time the agreement could be placed on an agenda prior to December 15.

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to authorize proper notice to be given on October 20 for the consideration of an enterprise zone agreement to be placed on a voting agenda on December 15, unless the Lancaster City Schools were to waive the notice period at which time the agreement could be placed on an agenda prior to December 15.

Discussion: Mr. Szabrak stated when you create tax incentives you hope local businesses will reinvest in the community and Blue Label has done just that. Dr. Brown commented on the positive partnership Blue Label had with the City of Lancaster School District.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix and Dave Levacy

Abstaining: Steve Davis

In open session after the executive session, representatives of Blue Label provided an update on their business. They reported on aspects of their expansion and on how they have partnered with the City of Lancaster School District.

Review (continued)

The Commissioners met at 9:58 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Joshua Horacek, Tom Lininger, Rick Szabrak, Andrew, . Attending virtually were Amy Brown-Thompson, Jim Bahnsen, Dave Burgei, David Miller, Dennis Keller, Dr. Schultz, Jeff Barron, Tony Vogel, and Chris Wagner.

Old Business (continued)

Commissioner Fix reported on his CCAO Board of Director's Meeting. Items discussed including the upcoming transition, creating a strategic planning committee, and the virtual winter conference.

- New Business
- General Correspondence Received
 - a. TIC Agenda for Thursday, October 22nd
 - b. CFLP Agenda for Friday, October 23rd
- <u>Calendar Review/Invitations Received</u>
 - a. CCAO Virtual Winter Conference December 9-11 Please let Rachel know if you would like to attend and let her now of the specific dates you want to attend.

<u>FYI</u>

- a. Jail Population 254
- b. JFS Newsletter
- Free Flu Clinic on Wednesday, October 21 from 12p-7p hosted by the Health Department
- d. Berne Township Board of Zoning
- e. TID Agenda for October 22nd Meeting
- f. Thank you notes from JFS Community Services and 4H participants
- g. Public records requests can be made to Rachel.Elsea@fairfieldcountyohio.gov or Carri.Brown@fairfieldcountyohio.gov
- Open Items

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 20, 2020, beginning at 10:01 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Joshua Horacek, Belinda Nebbergall, and Tom Lininger. Joining via teleconference were Amy Brown-Thompson, Jeff Barron, David Miller, Dennis Keller, Dr. Schultz, Jeff Camechis, Tony Vogel, and Chris Wagner.

Pledge of Allegiance

Commissioner Davis led everyone in the pledge of allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, October 13, 2020

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, October 13, 2020 Regular Meeting.

Roll call vote of the motion resulted as follows: Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

Approval of the Auditor's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Auditor's Office resolution authorizing the approval of repayment of an advance to the Recovery Ohio Grant Fund 7864; see resolution 2020-10.20.a.

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2020-10.20.b	A resolution to approve a memo expense for interest allocation reimbursement for Coronavirus Relief Fund # 7869 [Commissioners]
2020-10.20.c	A resolution to approve a memo receipt and memo expenditure for multiple debt funds for the 2020A Refunding - Commissioners [Commissioners]
2020-10.20.d	A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 7521, subfund#8232 – Family Adult Children First [Commissioners]
2020-10.20.e	A resolution to approve a memo receipt and memo expenditure for debt funds for the 2020C – Airport Bond Series - Commissioners [Commissioners]
2020-10.20.f	A resolution approving account to account transfers in major object expense categories and memo transactions relating to the CARES Act Relief Fund# 2868, and approving the uses of such funds – Fairfield County Commissioners [Commissioners]
2020-10,20.g	A resolution authorizing for an account to account transfer into a major expenditure object category and fund to fund transfer for EMA - Fairfield County Commissioners [Commissioners]
2020-10.20.h	A resolution to approve to appropriate from unappropriated into a major expense category & memo receipt and memo expenditure for multiple debt funds for the 2020B Refunding - Commissioners [Commissioners]
2020-10.20.i	A resolution authorizing fund to fund transfer for GIS for the 2nd half 2020 Allocations - Fairfield County Commissioners [Commissioners]
2020-10.20.j	A resolution approving account to account transfers into major object expense categories – Fairfield County Commissioners [Commissioners]
2020-10.20.k	A resolution to consider a petition to vacate a portion of public road, Lockville Alley, and establish a viewing and hearing date. [Commissioners] 2
020-10.20.1	A resolution authorizing the subordination FY 2014 Community Housing Improvement Program (CHIP) for Angela Six [Community Action]

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Domestic Relations Court Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Domestic Relations Court resolution authorizing an account to account transfer for the adjustment of Capital Outlay; see resolution 2020-10.20.m.

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Emergency Management Agency Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Emergency Management Agency resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 Emergency Management Agency Fund; see resolution 2020-10.20.n.

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2020-10.20.o

A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Heron Crossing Section 4, Views at Pine Hills Phase 2, Spring Creek Section 3 Phone 2, Heron West Section 1, Rolling Hills

Storage and Violet Meadows Section 5 Phase 2 [Engineer]

2020-10.20.p

A Resolution to Approve Advertising for the LIB-26, FAI-TR251-0.406

Bader Road Bridge Replacement Project. [Engineer]

Roll call vote of the motion resulted as follows: .Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated funds in a major category expense for the Fund #7521, subfund #8195; see resolution 2020-10.20.q.

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the JFS Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

[]	
2020-10.20.r	A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
2020-10.20.s	A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
2020-10.20.t	A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of invoices for departments that need Board of Commissioners' approval; see resolution 2020-10.20.u

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Open Items

Mr. Kochis reported the MARCS tower construction will begin in early November. He reviewed how the tower will help other surrounding counties and communities. It should be up and running within two to three weeks on the final installation.

Adjournment

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:11 a.m.

Roll call vote of the motion resulted as follows: Voting aye thereon: Jeff Fix, Dave Levacy and Steve Davis

The next Regular Meeting is scheduled for Thursday, October 22, 2020 at 10:00 a.m.

Motion by:

Seconded by:

that the October 20, 2020 minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on October 22, 2020

Steven A. Davis Commissioner

Dave Levacy// Commissioner

Rachel A Elsea, Clerk