

Regular Meeting #46 - 2015
Fairfield County Commissioners' Office
October 20, 2015

Review

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jim Bahnsen, Jason Dolin, Spencer Remoquillo, Mary Beth Lane, Carl Burnett, Michael Kaper, AJ Lacefield, Jeff Porter, Tony Vogel, Scott Zody, Ray Stemen, Branden Meyer, Jon Kochis, Todd McCullough, Staci Knisley, Chief Perrigo, and Holly Mattei.

- Legal Update

The Prosecutor's Office issued a press release regarding the VOCA grant the office received. The Commission congratulated the office on the grant award.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions/Proclamations

Ms. Brown reported that the previously discussed addendum for the performance incentives with Granger was on the voting agenda. This was thought to be on the voting agenda last week, but it was not on the voting agenda until this week as we awaited a signature from Granger. This addendum was to approve performance incentives for Granger Construction Company. Incentives are for no lost time accidents, on time submissions, webpage development, positive stakeholder relationships, and key construction activities. The incentives will be derived from contingency amounts.

There was a resolution to approve a change order for the Carroll Neighborhood Revitalization project. The change order is consistent with grant terms and conditions. There was a resolution from RPC for the final acceptance of Sycamore Plaza II, as previously approved by the RPC.

There were resolutions from the County Engineer to enter into a no passing zone study, to approve change orders for pavement marking and crack sealing, and to enter into an agreement with Richland Engineering for a project in Bloom Township. There were three highway easements to accept. Each was in connection with Engineer's projects.

There were resolutions prepared to hire two employees: the JFS Finance Director (Bart Hampson) and the Fairfield County Children, Adult, and Family First Council Executive Director (Katrina Metzger). The Commission approves the compensation for JFS leadership and serves as the fiscal and administrative agent for the FCFACF Council.

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There were financial resolutions to approve, such as:

- Account to account transfers of appropriations for the Treasurer's Office and DR Court (Visitation Program),
- A disbursement for the Land Bank,
- An extension of an advance repayment date to December 31, 2015, for the HOPE grant,
- Authorization for the JFS Director to approve intercounty agreements relating to JFS state and federal funding streams with notice to the County Administrator,
- Appropriations for the Utilities Department and the FC Family, Adult, and Children First Council, and
- The traditional bill list items (and then and now certifications).

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

A quarterly review of the budget has been changed to October 27 from October 20 based on scheduling.

The budget hearings are set and confirmed on the calendar.

This Thursday, the Sheriff, Economic Development, the Dog Adoption Center and Shelter, Common Pleas Court and Utilities will be reviewed. These are voluntary hearings designed to allow for elected officials and department heads to provide evaluation and justification of their budget proposals, especially if there are conversations needed to justify requests outside of the communicated parameters.

Mr. Davis stated that the July sales tax report seems very strong at a 10%+ improvement. The Commissioners had wondered if they would see it average out due to any factors relating to Buckeye Lake slowdowns, but that does not appear to be the case because overall, there is a 7.5% change on the year.

Ms. Brown reported that the casino revenues would hit 99.3% of the estimate for the year.

c. Jail and Public Safety Facility Update

Dennis Keller has worked with Patty Bratton with Community Action to relocate the recycling trailer to the lot of the City Water Department.

The current jail population is 206.

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There are no problems to report with the project. Granger has placed the construction fence at the site.

Mr. Davis looks forward to continued updates on the project and hopes to visit the site soon.

d. Bravos

Thank you to **Holly Mattei and all of the RPC staff** for their collaboration with CDBG and for leading changes to improve the building permitting process.

Leah Armstrong, a JFS caseworker, received a complimentary email for helping a client. BRAVO!

- Old Business

- a. Economic Development Director

There is an executive session planned for the panel to review the interviews held thus far.

- b. Buckeye Lake State Park Dam

Mr. Levacy reported that he and Commissioner Kiger met with CCAO representatives and Ian Nickey, Government Relations and Communication Manager for Hicks Partners (PR firm representing the project firm for the Buckeye Lake State Park Dam). They visited Liebs Island, Sellers Point, and the North Shore. The CCAO representatives were shocked by the size of the dam.

Mr. Levacy also attended the Advisory Committee meeting. They plan on 20-hour work days, 6 days a week with hopeful berm completion in the spring of 2016. If the berm passes inspections this would allow for the water level to be raised next summer (one foot below full pool).

Mr. Davis added that there is some hope that the worst case scenarios will not be a reality.

- c. Clarence E Miller Building

Mr. Davis had a meeting scheduled later in the day to discuss the CEM building with an interested entity.

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The CEM Building RFP will be open until November 5th.

- New Business (none)
- General Correspondence Received
 - a. Sheriff's Press Release re: Jury Duty Scam
 - b. Prosecutor's Press Release re: VOCA Grant
 - c. Letter from Secretary Husted re: 2015 State Issues Report

Mr. Davis asked Mr. Porter if there was any indication as to the increase in participation from county employees to be poll workers on Election Day.

Mr. Porter replied that he believed there was pretty good participation and that he would have more exact numbers the following week.

- Calendar Review/Invitations Received
 - a. US 22 Rushville Bridge Ribbon Cutting Ceremony – Wednesday, October 21st at 12:00 p.m.
 - b. Reception Recognizing Peggy Portier – Friday, November 13th, 1:00 p.m. to 3:00 p.m. at the Pickerington Senior Center – The Commissioners have a certificate for Ms. Portier.
- FYI
 - a. Upcoming DACO Events
 - b. Lose Dog Reports in Bremen

There have been some lose dogs reports in Bremen. Todd McCullough, dog Warden, is following up with these reports.
 - c. DD Board Vacancy

There is a Commissioners' appointed vacancy to the DD Board. A press release was issued. The vacancy must be filled by an adult receiving services or the immediate family member of an adult receiving services.

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d. Airport RFPs

Responses to the Airport RFP are due by October 23rd.

- Issues Bin (none)
- Open Issues (none)

Executive Session – Potential Employment of a Public Official

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the Potential Employment of a Public Official at 9:22 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Lucas Haire, and Jeff Sauer.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 9:47 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis.

Review continued

The Commissioners met at 9:47 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, and Jeff Porter.

Ms. Brown reported that Fisher Catholic's golf team recently won their state tournament. Ms. Elsea will prepare a certificate to honor the team.

Commissioner Davis stated at 9:55 a.m. that the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 20, 2015 beginning at 10:11 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Carl Burnett, Spencer Remoquillo, Mary Beth Lane, Branden Meyer, Jim

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Bahnsen, Kristi Burre, Scott Zody, Ron Osgood, Katrina Metzler, Ray Stemen, Michael Kaper, Holly Mattei, Jason Dolin, Todd McCullough, Jeff Porter, and Dennis Keller.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea stated a JFS resolution had been added to the agenda since its first publication, and she pointed out the item on the agenda.

Public Comment

Commissioner Davis asked if there were any announcements.

Mr. Ray Stemen of 2444 West Point Road in Lancaster urged everyone to contact their Congressmen and Senators to see where they stand on issues as many republicans were siding with the democrats. He stated that the President is planning to release 76,000 prisoners, 60% of whom are illegal and hard criminals. Additionally, he reported that the President has a committee made up to rule on 246 sanctuary cities to take in illegal immigrants. Columbus does this with Somalians, according to Mr. Stemen. This must be stopped in his assessment, and he pointed out that Senator Vitters' bill (SR246) would eliminate sanctuary cities.

Approval of Minutes for Tuesday, October 13, 2015

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, October 13, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioner's Office resolutions authorizing the approval to extend the repayment date for the advance of funds and to amend resolution 2015 06.30.o– Fund # 2812 14-Hope Grant, Sheriff's Department; see resolution 2015-10.20.a.

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Discussion: Ms. Brown stated that the Hope Grant was originally administered by JFS and is now managed by the Sheriff's Office with the Commissioners being the grantee since the inception of the project. This extension for the advance allows time to evaluate how the money will be paid back and how the grant accounting will be finalized.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Domestic Relations Court Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Domestic Relations Court resolution authorizing an account to account transfer for the purchase of supplies for the Fairfield County Visitation Center to provide services in accordance with the Safe Havens: Supervised Visitation and Safe Exchange Grant Program; see resolution 2015-10.20.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- | | |
|--------------|--|
| 2015-10.20.c | A Resolution to Approve an LPA Federal Project Agreement with ODOT for a No Passing Zone Study. [Engineer] |
| 2015-10.20.d | A resolution to approve a Change Order for the 2015 Pavement Markings Project. [Engineer] |
| 2015-10.20.e | A resolution to approve a Change Order for the 2015 Crack Sealing Project. [Engineer] |
| 2015-10.20.f | A resolution to approve an Agreement between Fairfield County and Richland Engineering Limited to provide engineering services. [Engineer] |
| 2015-10.20.g | A resolution to accept the donation of three highway easements. [Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Facilities Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution authorizing the approval of Change Order No. 1 to the contract for CMr Services, between Granger Construction Company and the Fairfield County Commissioners; see resolutions 2015-10.20.h

Discussion: Ms. Brown stated that the change order was for incentives as discussed in the review session. The addendum does not result in monetary changes, as the incentives are to be derived from contingency amounts.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated in a major expenditure object category for Fairfield County Family, Adult, and Children First Council Fund; see resolution 2015-10.20.i.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Human Resources Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution to approve the appointment of Katrina Metzler as the Fairfield County Family, Adult, and Children First Council Executive Director; see resolution 2015-10.20.j.

Discussion: Ms. Brown introduced Ms. Metzler. The breadth and depth of Ms. Metzler's experience will be put to good use at FACFC. Ms. Burre added that she is a perfect fit for the position and has many years of experience. She is passionate to work at the local level. Ms. Metzler stated she was excited to get started. The Commissioners congratulated her on her appointment.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

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- 2015-10.20.k A resolution to assign authority to the director of the Fairfield County Department of Job and Family Services to serve as the designee of the Board of County Commissioners to approve inter-county adjustment agreements relating to the allocation of funds issued by the Ohio Department of Job and Family Services [JFS]
- 2015-10.20.l A resolution to approve the appointment of Bart Hampson as Fairfield County Job and Family Services Deputy Director of Finance. [JFS- Human Resources]

Discussion: Ms. Brown stated that the first resolution was to authorize the JFS Director to approve intercounty exchanges of federal and state funding streams, which allows for more flexibility in the spending of funds. The JFS Director will notify the County Administrator of such agreements. In addition, there is an example of an intercounty exchange attached in the documentation, which is intended to be presented for approval at this time, along with other prospective agreements. The state has not yet processed this particular agreement, but the state will do so soon.

Further, the second JFS resolution is to appoint the JFS Deputy Director of Finance, a position recently vacated by Ms. Ursula LaVeck. Ms. Brown indicated that she had the pleasure of participating in the interview process. Mr. Bart Hampson comes from the private sector and his experience prepares him well for the job. He is to start on October 26th. He will visit with the Commissioners on October 27th.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Regional Planning Commission Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2015-10.20.m A resolution authorizing approval of a change order for the Fairfield County CDBG – Village of Carroll FY 2014 Projects [Regional Planning]
- 2015-10.20.n A resolution to approve Final Acceptance of the Sycamore Plaza II Subdivision [Regional Planning]

Discussion: Ms. Mattie stated that the change order was to add three handicap accessible ramps to the sidewalks. This is using excess grant funds. The second resolution was for final approval of a subdivision in Violet Township.

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Treasurer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Treasurer's resolutions:

- 2015-10.20.o A resolution to authorize a disbursement from fund #2804, the Treasurer's DTAC fund, for the Fairfield County Land Reutilization Corporation, the Land Bank [Treasurer]
- 2015-10.20.p A resolution approving an account to account transfer into a Major Expense category for Treasurer [Treasurer]
- 2015-10.20.q A resolution approving an account to account transfer into a Major Expense category for Treasurer [Treasurer]

Discussion: Mr. Bahnsen reported that the first resolution was the first budget transfer for the Land Bank. This is about 71% of their budget and is needed to continue demolition projects. The second two resolutions were general housekeeping.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution to appropriate from unappropriated in an expenditure object category Utilities Bond Fund 5776; see resolution 2015-10.29.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolutions:

- 2015-10.20.s A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2015-10.20.t A resolution authorizing the approval of payment of invoices for

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departments that need Board of Commissioners' approval
[Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea stated the next Regular Meeting is scheduled for Tuesday, October 27, 2015 at 10:00 a.m.

At 10:26 a.m. Commissioner Davis stated the Commission would take a brief recess followed by the continuation of Review.

Human Resources and Risk Management Update

The Commissioners met at 10:37 a.m. for the Human Resources and Risk Management. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Jim Bahnsen, Dennis Keller, Staci Knisley, Branden Meyer, and Ray Stemen.

Mr. Porter distributed the attached memo and reviewed Worker's Compensation, CORSA Liability Insurance Participation Renewal, FMLA, and Benefits.

Mr. Davis asked what the Cadillac Tax was.

Mr. Porter replied that it was a funding method that would tax benefits offered beyond \$27,000 for family coverage and \$12,000 for individual coverage. The taxed rate would be 40%. Flex spending is included. It is possible the flex spending would be eliminated in the future. Mr. Porter will continue to monitor the benefits decisions made in Washington.

Mr. Davis asked if overall the tax means that the County would try to offer as much coverage as possible without hitting that taxable number.

Mr. Porter replied that was correct.

Mr. Kiger asked if CORSA would cover a private citizen's drone falling on county property.

Mr. Porter replied they would cover damage done to a drone owned by the county and used for official business (i.e. the Real-Estate Office).

Mr. Davis thanked Mr. Porter for his update.

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Executive Session – Pending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 10:45 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Porter.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 10:52 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Review continued

The Commissioners met at 10:52 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Porter, and Jason Dolin.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:53 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, October 27, 2015, at 10:00 a.m.

Motion by:

Seconded by:

that the October 20, 2015, minutes were approved by the following vote:


YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on October 27, 2015

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Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner

Rachel A. Elsea, Clerk