

**Regular Meeting #43 - 2022**  
**Fairfield County Commissioners' Office**  
**October 18, 2022**

**Review Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main Street, Lancaster, OH. Commissioner Fix called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, Jeff Fix. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Corey Clark, Jon Kochis, Tony Vogel, Stephanie Taylor, Chris Schmelzer, Amy Brown-Thompson, Steven Darnell, Dennis Keller, Dan Neeley, Judy Stemen, Ray Stemen, Dr. Carri Brown, and Steve Finney.

Attending virtually: James Bahnsen, Jeff Barron, Audrey, Beth Cottrell, Lori Hawk, Tony Vogel, Caller T and Becky.

**Welcome**

Commissioner Fix opened the meeting by welcoming everyone in attendance and commented on the success of the Fairfield County Fair and the hard work of the students in the 4-H program.

**Public Comments**

Ray Stemen from Lancaster offered his concerns regarding the topic of food shortages.

Judy Stemen from Lancaster commented on the COVID-19 vaccine and provided a handout.

Steve Finney from Bloom Township offered his concerns regarding solar energy.

Stephanie Taylor and Biatta Grimes from Habitat for Humanity of Southeast Ohio shared some of the successes the organization has had in Fairfield County in recent weeks.

**Legal Update**

None.

**County Administration Update**

**Week in Review**

*ARP Update*

County Administrator Cordle provided that from the \$30,607,546.77 received as the first and second tranche of fiscal recovery funds, \$18.9M had been appropriated, \$8.9M expended, and \$5.4M encumbered or obligated.

*Funding for electronic poll book replacement remains a priority*

Ms. Cordle stated that with election day quickly approaching, the spotlight turns once again to voting and that a key piece of elections infrastructure used in many counties is electronic pollbooks. She added the fleet of e-poll books currently in use by county boards of elections are falling out of compliance with state security directives and need to be replaced, thus, securing state funding to cover a portion of these costs for replacement pollbooks is a key priority for CCAO.

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Ms. Cordle further added that with boards of elections purchasing replacement poll books, counties look to once again partner with the state on funding for these devices. Continuing she stated House Bill 673 would provide \$7.5 million in state funding to counties for replacement poll books and these funds are estimated to cover 85 percent of the total cost, with the remaining 15 percent covered by counties. She further stated that this 85/15 partnership split is identical to the cost share enacted the previous time the General Assembly provided poll book funding in 2015.

**Highlights of Resolutions**

*Administrative Approvals and Resolution Review*

Ms. Cordle stated the review packet contained a list of administrative approvals and that there were 10 resolutions for the voting meeting.

**Budget Review**

Ms. Cordle provided the following Budget items:

- Budget meetings today with Fairfield Soil and Water, Treasurer's Office, Veteran's Services, SCMCU, Regional Planning, Juvenile/Probate Court, Common Pleas Court, Coroner's Office, Board of Elections, Domestic Relations Court, EMA, and Prosecutor's Office
- The Budget meetings are separate meetings of the Board.

**Recognition**

Ms. Cordle provided the following recognitions:

- Auditor, Dr. Brown, thanked Randy Carter for his support of Juvenile Court during their technological upgrades.
- Auditor, Dr. Brown, thanked everyone for their work on the SaaS conversion. With payroll, great job to Michelle Wright for encouraging the team members all across the county.
- Thank you to the City of Lancaster IT Department for their assistance with some recent internet issues.
- Thank you to Bill Squires and the rest of the Recorder's Office for sorting and delivering mail during our transition of the open position for the Public Inquiry & Fiscal Assistant.
- Thank you to Christina for meeting the crazy ERP payroll and finance deadlines. Emylee was out last week, and Staci was busy with budget hearings.
- Thank you to Christina for solving a mailroom issue. She made special arrangements with Facilities to help out with mail this week on Wednesday.
- Thank you to Facilities, specifically Tammy, for helping out with the mail.
- Thank you, Melanie Frasier, Arika Farrar, and Susan Dixon from the Treasurer's office for their help with assembling health benefits packets.
- Thank you to the IT team for their work with the SaaS conversion.

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**Calendar Review/Invitations Received**

Rochelle Menningen, Clerk to the Fairfield County Board of Commissioners provided the following calendar items and invitations received:

- Pickerington Area Chamber of Commerce Luncheon, October 20, 2022, 11:30 a.m., Pickerington Senior Center, 150 Hereford Dr., Pickerington (Fix, Levacy)
- Ohio Means Jobs and Fairfield County Job Fair, October 20, 2022, 4:00-6:00 p.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll (Fix, Levacy)
- Fairfield County Family, Adult and Children First Council Executive Committee Meeting, October 21, 2022, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster (Levacy)
- Elder Abuse Commission Meeting, Monday, October 24, 2022, 10:00 a.m., State Library of Ohio, Large Boardroom, 274 E. First Ave., Columbus
- Lancaster City Schools Official Construction Kickoff Ceremony, October 27, 2022, 4:30 p.m., Lancaster High School, 1312 Granville Pike, Lancaster
- CFLP Board Meeting to Vote on 2023 Funding, October 28, 2022, 9:00 a.m., Licking County Transit Authority, 745 E. Main St., Newark (Fix, Davis, Levacy)

**Correspondence**

Rochelle Menningen, Clerk to the Fairfield County Board of Commissioners provided the following correspondence received:

- Lancaster Eagle Gazette Article, "Aces of Trades: Nicolas Dilley Runs the County's Mapping Department", Author Jeff Barron, Published October 17, 2022
- Mosquito Control Program Report 2022, Fairfield County Department of Health
- Thank You Notes to Each Commissioner from Stephanie Taylor of Habitat for Humanity

*Jail Population*

Ms. Cordle stated the jail population for October 11 was 291 with 46 of those being contracted placements, and for October 18 was 285 with 42 of those being contracted placements.

**Old Business**

Commissioner Davis spoke about his excitement for the Investment Advisory Committee Meeting after the conclusion of the Regular Meeting and believed it would be a very content rich meeting.

Commissioner Levacy spoke about how much he enjoyed the Fairfield County Fair.

Commissioner Fix spoke about attending the One Ohio Foundation Board meeting the previous week.

County Auditor, Dr. Carri Brown, spoke about the CORPO opening being held later that day and thanked the County for the EAP program.

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**New Business**

Commissioner Davis spoke about his voting experience the previous week and how he was encouraged by the turnout.

Auditor Brown stated there are additional tutorials on the Real Estate website to help with accessing information and added that the Auditor's Office continues to receive positive feedback on the website.

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main Street, Lancaster, OH. Commissioner Fix called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, Jeff Fix. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Corey Clark, Jon Kochis, Tony Vogel, Stephanie Taylor, Chris Schmelzer, Amy Brown-Thompson, Steven Darnell, Dennis Keller, Dan Neeley, Judy Stemen, Ray Stemen, Dr. Carri Brown, and Steve Finney.

Attending virtually: James Bahnsen, Jeff Barron, Audrey, Beth Cottrell, Lori Hawk, Tony Vogel, Caller T and Becky.

**Pledge of Allegiance**

Commissioner Fix asked everyone to rise as able and led the Pledge of Allegiance.

**Announcements**

There were no announcements.

**Approval of Regular Meeting Minutes and Budget Hearing Minutes for October 11, 2022**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the Review and Regular Meeting Minutes for October 11, 2022.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the Budget Hearing Minutes for October 11, 2022.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of Resolutions from the Board of Commissioners**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

2022-10.18.a	A resolution to rescind fund 3880 as of this resolution date and approve the conversion of prior year 2021 encumbrance (X-mode) to current year appropriation, Appropriate from Unappropriated, Account to Account to transfer within a major expenditure object category for Fund# 3880 Fairfield Center/GSWNW and fund to fund transfer to move cash to the General Fund# 1001
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2022-10.18.b      A resolution approving the placement of Agricultural Ditch Assessments on the 2023 Tax Duplicate

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of a Resolution from the Fairfield County Auditor – Administration**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Elections:

2022-10.18.c      A resolution approving an account-to-account transfer into major expenditure object category Auditor General Fund

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of a Resolution from the Fairfield County Court of Common Pleas**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

2022-10.18.d      A resolution authorizing the approval of a contract by and between the Fairfield County Board of Commissioners of Fairfield County, Ohio, and the STAR Community Justice Center

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of a Resolution from the Fairfield County Emergency Management Agency**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

2022-10.18.e      A resolution authorizing an EMA fund to fund transfer.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of a Resolution from the Fairfield County Engineer**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

2022-10.18.f      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for cell phones and clothing allowance.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

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**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- 2022-10.18.g      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [Family, Adult and Children First Council]
- 2022-10.18.h      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018
- 2022-10.18.i      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of the Payment of Bills**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

- 2022-10.18.j      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Adjournment**

With no further business, on the motion of Steve Davis and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 9:34 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, October 25, 2022.

