

Regular Meeting #46 - 2016
Fairfield County Commissioners' Office
October 18, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Jon Kochis, Tony Vogel, Todd McCullough, Aunie Cordle, Spencer Remoquillo, Mayor Tammy Drobina, Jim Bahnsen, Michael Kaper, Dennis Keller, Ray Stemen, Patrick O'Malia, and Ed Laramee.

- Announcements

Ms. Brown indicated that there was an Open House for the Visitation Center at the Amstutz Building today. The Open House begins at 11 am. The Facilities team and Visitation Center staff have done an excellent job making the Center a pleasant place to conduct supervised visitation.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

The Sheriff proposed a lease for equipment at the current jail, for a recording server anticipated through March 2017.

With Regional Planning (the Active Transportation Committee), the County Engineer, and ODOT, we proposed an agreement to market tourism and implement signage for Fairfield County biking paths. The resolution was changed from the state proposed template language to accommodate Fairfield County specifics. There were maps and details documented with the resolution. The state effort, led by ODOT, is part of the strategic Access Ohio 2040 Plan, and the overall effort is designed to develop State and U.S. bicycling routes. It is a good overall marketing effort for the state.

RPC proposed a change order for the county paving project. (RPC is administering this county project for efficiency. This change order is a time element alone; there are no additional costs.) RPC proposed the approval of the Spring Creek Section 2 Phase 3 development agreement, following the recommendation of the RPC. Also, RPC proposed a change order for a CDBG project in Baltimore.

There were financial resolutions to approve, such as:

- Fund to fund transfers of appropriations for Visitation Center expenditures (following up from last week);
- Movement of funds by operation of law from the Children Services special fund to the Public Assistance special fund;
- Account to account transfers of appropriations to properly classify expenditures for Juvenile Court, Municipal Court, the Commissioners (jail medical expenses) and Human Resources;
- Appropriations from unappropriated funds for the County Engineer and Juvenile and Probate Court;
- Memo expense transactions for the County Engineer;
- A CDBG allocation and draw;
- A release of funds for CHIP;

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- An advance for CDBG and repayment of advances for CDBG;
- Budget approvals for CDBG and HOME; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

Coming soon, before the end of the year, will be the Law Director (City of Lancaster) contract for services, the ESC lease renewal, and reappointments for the Airport Board and other boards as needed. As reported earlier in review sessions, the interviews for the DD Board vacancy are expected to be scheduled in November.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and none were posed.

Voluntary budget hearings with the County Commissioners for departments are scheduled and confirmed. The review packet contained a schedule for the hearings.

c. Jail & Public Safety Facility

The project continues to be on schedule and on budget. Mr. Keller provided two photos to show the progress. The roof is 60% complete and is on target to be finished by the end of the month.

Ms. Brown reported an administrative approval was approved to adjust a milestone date for six days due to weather. The overall project targets were not impacted in any way.

In addition, the most recent monitoring results have been received from the City of Lancaster. With regard to arsenic, all production wells sampled were below the standard. A summary from Linda Aller, from Bennett and Williams, indicated the data are within expectations based on history and there are no issues to report.

The most recent report on the jail population showed the population at 237.

d. Roundtable – November 17

There will be an elected official and department head roundtable meeting on November 17th at 8:30 a.m. A regular meeting at 10 a.m. will follow the roundtable. Ms. Brown sent email requesting topics to review, and already, there have been several suggestions for the agenda. The ADAMH Board Executive Director (Rhonda Myers) will provide an update and offer opportunities for in-services and training; our IT Director (Randy Carter) will offer helpful hints for cybersecurity. There is still time to offer additional suggestions for the agenda. This will be the final roundtable for 2016.

Also, the 2017 planning dates have been set. They were placed in the leadership conference packet and will be in the roundtable packet. The planning dates are included in the review packet, too.

e. Bravos

Bravo to Jill Boone for the management of the Common Pleas Court projections.

Thank you to Lori Lovas for monitoring special projects within DR Court to support the Visitation Center.

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Bravo to the HR Department for their preparation of the open enrollment process. Thank you to Staci Knisley for helping to prepare the enrollment folders.

Bravo to Laura Holton, Suzie Lynch, Sabina Hasafros, and Leah Armstrong for representing the JFS customer service committee and attending training. They brought the information and materials back to the all at JFS to continue holding up the value of customer service.

The WIOA Programming Monitoring Review has concluded, and Fairfield County passed with flying colors. All documentation required was in the Fairfield County files that the auditors checked. Thank you to Corey Clark and the JFS team for their diligence in making sure that we are following through on our policies and procedures.

Finally, we received word that the Central Ohio Rural Planning Organization (CORPO) implementation was approved by ODOT. ODOT recently approved the CORPO Proposal and forwarded an agreement and funding to work with MORPC in service to Fairfield, Knox, Madison, Marion, Morrow, Pickaway, and Union counties. CORPO is a groundbreaking transportation partnership that brings new transportation planning resources to seven Central Ohio counties and engages MORPC staff support and expertise to move it forward.

- Old Business

- a. Annexation Update (Bloom & Greenfield Townships to Carroll)

- Ms. Elsea thanked Mr. Dolin for the quick turnaround on the annexation review. She has forwarded the notes to Mr. Feyko as there are a few corrections that need made to the Village of Carroll's resolutions.

- New Business (none)

- General Correspondence Received

- a. Community Action to purchase 20 roll off containers

- Calendar Review/Invitations Received

- a. Bremen Chamber Lunch – Tuesday, October 25th – 11:30 a.m. at Bremen Historical Society

- b. FMC Centennial Time Capsule – Tuesday, October 25th – 4:30 p.m. – 6:30 p.m.

- c. FMC Health and Wellness Groundbreaking – Wednesday, November 2nd – 12:00 p.m.

- d. Bremen Chamber Annual Dinner – Thursday, November 10th – 6:00 p.m. at the Bremen Historical Society.

- 1. Mr. Levacy will attend.

- FYI

- a. Day of Democracy – Precinct Election Official opportunity

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The Board of Elections is still in need of workers. The HR Office will send a global reminder out.

- b. United Way Lunch – October 25th – All County Employees are encouraged to attend.
 - c. DAS Training – October 26th
 - d. Fairfield County TID Meeting – Thursday, October 27th (Holly Mattei to lead)
 - e. Ohio Department of Youth Services Notice of Approval for Juvenile Court's FY 2017 Subsidy Grant Funding Application
 - f. 2017 Dates/Holiday Schedule
 - g. DD October 2016 Newsletter
 - h. MORPC Connection
 - i. CCAO Policy Briefing
- Issues Bin (none)
 - Open Items

Ms. Cordle reported that she had received an email from Community Action regarding a grant application they were working on relating to youth housing. The Coalition on Housing and Homelessness in Ohio (COHHIO) selected our Homeless Planning Region as a targeted area for the competitive HUD Youth Homelessness Demonstration Program. This is a very competitive process, and they are pleased to be moving on to the next steps for the application.

Mr. Levacy stated at 9:16 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 18, 2016 beginning at 10:01 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Joshua Horacek, Aunie Cordle, Tony Vogel, Todd McCullough, Jon Kochis, Branden Meyer, Holly Mattei, Spencer Remoquillo, Ray Stemen, Jim Bahnsen, Jon Slater, Mayor Tammy Drobina, Jeff Camechis, Patrick O'Malia, Jeff Porter, and Dennis Keller.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

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Mr. Ray Stemen of 2444 West Point Road in Lancaster suggested everyone still undecided about the Presidential election check out United States Code Title 18 Section 2071, and he suggested that people review the reasons as to why Secretary Clinton was not indicted.

Approval of Minutes for Tuesday, October 11, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, October 11, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-10.18.a A resolution authorizing the approval of a request for payment and status of funds report for the FY2015 CDBG Allocation - \$ 177,198 [Commissioners]

- 2016-10.18.b A resolution to approve to appropriate from unappropriated into a major expense category and advance from the General Fund# 1001 for Fund # 2730, subfund# 8136, PY2016 CHIP/CDBG grant [Commissioners]

- 2016-10.18.c A resolution approving an account to account transfer into a major expense category for SCI Jail Annex expenses – Fairfield County Commissioners [Commissioners]

- 2016-10.18.d A resolution to approve to appropriate from unappropriated into a major expense category and advance from the General Fund# 1001 for Fund # 2731, subfund# 8137, PY2016 CHIP/HOME grant [Commissioners]

- 2016-10.18.e A resolution authorizing the approval of an advance from the General Fund to the FY2015 CDBG Allocation Fund # 2788, Subfund# 8112 – Fairfield County Commissioners [Commissioners]

- 2016-10.18.f A resolution authorizing the approval of repayment of an advance to the General Fund from the CDBG Allocation FY2014 grant fund# 2788, subfund# 8081 – Fairfield County Commissioners [Commissioners]

- 2016-10.18.g A resolution authorizing the Request for Release of Funds and Certification of Finding of Continued Relevance for the Fairfield County PY 2016 Community Housing Impact and Preservation Program (CHIP) for Home Repair (B-C-16-1AV-1), Private Owner Rehabilitation (B-C-16-1AV-1 and B-C-16-1AV-2) and Homeownership (B-C-16-1AV-2). [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Domestic Relations Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Domestic Relations Court resolution approving funding from – Domestic Relations Special Projects Fund #2625 to Visitation Center

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Fund #1001; appropriate from unappropriated General Fund; see resolution 2016-10.18.h.

Discussion: Ms. Brown stated the Commissioners were appreciative of Judge Smith and Ms. Lovas for their monitoring of the Special Projects fund which allowed for the transfer.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-10.18.i A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 BLO-08 Bridge Replacement Project [Engineer]
- 2016-10.18.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for jet cleaning at Bentwood Farm Subdivision and disposal fees [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Human Resources Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution approving an account to account transfer in a major object category – Fund #1001 – Commissioners/Human Resources; see resolution 2016-10.18.k.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services. Fund 2072 reimbursing Fund 2018; see resolution 2016-10.18.l.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

- 2016-10.18.m A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2641 Title IV-E Fund [Juvenile/Probate Court]
- 2016-10.18.n A resolution approving an account to account transfer [#1001 Juvenile Court General Fund] [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Municipal Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Municipal Court resolution approving an account to account transfer in a major object expense category – Fairfield County Municipal Court; see resolution 2016-10.18.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Regional Planning Commission Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

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| 2016-10.18.p | A resolution to approve and support the development of State and US Bicycle Routes [Regional Planning] |
| 2016-10.18.q | A resolution authorizing approval of a change order for the Fairfield County CDBG – Village of Baltimore FY 2015 Project #3 (Mill Street Rehabilitation) and Project #4 (Market Street Sidewalk) [Regional Planning] |
| 2016-10.18.r | A resolution to approve a Development Agreement for the Spring Creek Section 2, Phase 3 Subdivision[Regional Planning] |
| 2016-10.18.s | A resolution authorizing approval of Change Order #1 for the Fairfield County 2016 Parking Lot Paving Project [Regional Planning] [Regional Planning Commission] |

Discussion: Ms. Mattei stated that the first resolution was at the request of ODOT. They are working with the Active Transportation Committee to align the paths. The ATC's plans are in line with the state plans.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of a rental agreement for a recording server at MSJ by and between Fairfield County Sheriff's Office and Sound Communications, Inc.; see resolution 2016-10.18.t.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2016-10.18.u.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

