

**Regular Meeting #46 - 2017**  
**Fairfield County Commissioners' Office**  
**October 17, 2017**

**Review**

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Jeff Porter, Dennis Keller, Tony Vogel, Todd McCullough, Jeff Barron, Jonathan Ferbrache, Aunie Cordle, Jon Kochis, Chief Lape, Chief Perrigo, Branden Meyer, and Ray Stemen.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Announcements

October 23 and 30 are open enrollment sessions to be held at Crossroads.

Ms. Brown thanked the HR Office for all their work in preparing for and hosting the open enrollment meetings.

October 31<sup>st</sup> is the farewell tour of the old maximum-security jail.

b. Highlights of Resolutions

Ms. Brown provided a summary of proposed resolutions.

During October, we are celebrating Dog Adoption and Shelter Awareness. Todd McCullough, Dog Warden, will be featuring the travelling photo wall of found dogs. This wall will be on the west side of the Administrative Courthouse. He is also coordinating several educational and outreach materials. There will be a proclamation honoring October as this awareness month. There is also a flier in the review packet about an adoption promotion in October.

We proposed a resolution authorizing the Commissioners to sign a letter of support for the renaming of three tributaries of George Creek. (This topic is addressed below under new business.)

RPC proposed certification of consistency of the Fairfield Metropolitan Housing Authority 2017 Annual Plan with the Fairfield County's Community Housing Improvement Strategy.

There were financial resolutions proposed, such as:

- A draw for CDBG;
- Account to account transfers of appropriations to properly classify expenditures for the Sheriff and FCFACF Council (two resolutions);
- Appropriations from unappropriated funds for EMA, the County Engineer, the Airport, HR (self-funded insurance), and JFS (three resolutions), all non-general fund activity;
- Reimbursements to Children Services fund for social security related payments;
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

We are in the process of preparing a resolution to appoint Loudan Klein, by position of RPC Executive Director, to the Visitors and Convention Bureau Board. In addition, early in 2018, when we receive an update from the VCB, we will honor long standing board members who are leaving the board, such as Dee Mowry.

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c. Administrative Approvals & Budget Update

*Administration Update*

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

*County Budget Update*

Departmental budget hearing dates have been scheduled. The schedule was in the review packet.

The County Auditor provided revenue trackers, consistent with the budget update provided last week.

d. Bravos

Thank you to Erica Ward, a Sheriff's dispatcher, for her courtesy and kindness in helping an employee who was stuck in the Administrative Courthouse elevator. (The elevator has been fixed.)

Bravo to Meals on Wheels for their updated website: <https://www.mowfc.org/>

Bravo to Jonathan Ferbrache for his excellent example of customer service. We sent a GEM based on the kind email we received (in the review packet).

- Old Business

- a. Drainage Update at Buckeye Lake

Mr. Ferbrache reported that at this point the project is in the Engineer's hands as they work to find a drainage path that will work with Columbia's guidelines to drain the area to the south.

- New Business

- a. Request for Commissioners' Opinion re: Proposed Summit Name Changes

Ms. Brown reported Matt O'Donnell with the U.S. Board on Geographic Names wrote to the Board of Commissioners because the BGN received a proposal from the Urban Forester of the City of Canal Winchester to apply new names to three streams that flow through Fairfield County north of Pickerington. Because local opinion is important to the BGN, they wanted the opinion of the Fairfield County Board of Commissioners about the proposed names.

The proposed names are:

--Pickering Creek, for a stream that flows into George Creek in the City of Columbus near the City of Canal Winchester; The name would commemorate Abraham Pickering (1776-1833), who founded the community of Pickerington and on whose land the stream heads.

--Mingwe Run, for a stream that flows into the proposed Pickering Creek northwest of Pickerington; according to the proponent, the name refers to a more accurate transliteration of the name used locally to refer to "the native American people, Mingo, who lived here prior to white settlement." The stream also heads in the Mingo Estates subdivision.

--Fox Run, for a stream that flows into the proposed Mingwe Run northeast of Pickerington; the name refers to native foxes and other wildlife that existed in the area. The stream also heads in the Fox Run subdivision.

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We solicited the opinions of local stakeholders. All agree with the proposal. There will be a resolution proposed on Tuesday to send a letter to BGN indicating the Commissioners' agreement.

Mr. Ferbrache added that they have been working closely on this since January. Ten years ago, they named the Wild Violet Run and hope to name these tributaries because naming helps with storm water drainage communication and education. The application was submitted by Canal Winchester with support from the City of Pickerington, Violet Township, and Soil & Water. This is the first time these tributaries will be named through the USGS official process. A lot of tribal history was taken into consideration when deciding on the names. These three tributaries are primarily continuously flowing streams.

**Dog Shelter Update**

The Commissioners met at 9:15 a.m. for an update on the Dog Shelter. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Jeff Porter, Dennis Keller, Tony Vogel, Todd McCullough, Jeff Barron, Jonathan Ferbrache, Aunie Cordle, Jon Kochis, Chief Lape, Chief Perrigo, Jon Slater, Ed Laramée, Branden Meyer, and Ray Stemen.

Mr. McCullough stated this was the third year the County has recognized Adopt-A-Shelter Dog Month. A traveling photo wall of almost all the 823 dogs that have been in the shelter at one point or another in the past year has been created and is currently in the Courthouse lawn on High Street. Last year 44% of the dogs that had homes were returned. The Finding Rover facial recognition application and social media are very helpful in returning lost dogs to their owners. In the last year 20% of the dogs were owner surrendered; 40% were stray drop offs, and 37% were brought in by deputies.

There is also an adoption special this month. All dogs over a certain age or that have been in the shelter for a certain amount of time will be adoptable for \$75. While today's population is 31, last week 30 dogs were brought in in a matter of two days.

**Review (continued)**

The Commissioners met at 9:24 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Jeff Porter, Dennis Keller, Tony Vogel, Todd McCullough, Jeff Barron, Jonathan Ferbrache, Aunie Cordle, Jon Kochis, Chief Lape, Chief Perrigo, Jon Slater, Ed Laramée, Branden Meyer, and Ray Stemen.

- **General Correspondence Received**

- a. Request from Fairfield County Port Authority

A letter was received from the Port Authority regarding the Commissioners interested in transferring property next to Variety Floors. This is currently excess DD related land, and DD is supportive of the transfer.

The Commissioners were interested in proceeding with the transfer.

- **Calendar Review/Invitations Received**

- a. Fairfield County TID Meeting – Thursday, October 25<sup>th</sup> at 9:00 a.m.

- **FYI**

- a. The Jail population is 279, down 18 from last week.

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**Meeting with the Sheriff's Office**

The Commissioners met at 9:25 a.m. to meet with representatives from the Sheriff's Office. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Jeff Porter, Dennis Keller, Tony Vogel, Todd McCullough, Jeff Barron, Jonathan Ferbrache, Aunie Cordle, Jon Kochis, Chief Lape, Chief Perrigo, Jon Slater, Ed Laramee, Branden Meyer, Jim Bahnsen, and Ray Stemen.

Mr. Davis stated he had a few issues he'd like to discuss with Chief Perrigo and Chief Lape. He noted that there can be a difference between what someone says and what someone else hears. Over the past several years, the Commission heard that consolidating jails would result in a saving of ten deputies (who could be reassigned or not replaced through attrition). Now the Commission is hearing that an additional ten deputies are needed to run the new jail. This is disconcerting to the Commissioners as they try to plan for the out years.

Mr. Davis also brought up the previous discussions of renting out bed space to Perry County. The Commission thought the Sheriff's Office was on board with the possibility of bringing fifty inmates in from Perry County as they were included in the discussions. However, now the Commissioners are hearing that the Sheriff's Office can only accommodate the rental of ten additional beds due to staffing. Both issues result in huge revenue and expenditure swings for Fairfield County.

Chief Perrigo replied that while the Sheriff was unable to attend the meeting they have spoken regarding these issues. When they started building the new jail they had no idea how many deputies it would take to run the facility, and the Sheriff would have loved to move deputies to patrol were the additional help is much needed. As they got closer to the opening of the facility, they were able to get a better idea as to how many deputies they would need. Lt Churchill, former jail administrator, calculated 37.2 deputies would be needed at the average current inmate counts. They had 36 deputies in the three facilities and moved one of those deputies to the Hall of Justice at the request of the Commissioners, leaving 35 deputies to work in the new jail. Things have settled down a bit after a rather rough first month, but since the beginning of the year, when the jail population averaged 219 inmates, the average inmate population has increased to 300 inmates which is 80 more than they anticipated when opening the facilities.

Mr. Davis stated his two points were concerning revenue and expenditures as the Commissioners are the funding authority.

Mr. Perrigo replied that he did attend the meetings where the possibility of renting 50 beds to Perry County was discussed and that he recently told the Commissioners he thought they could handle 10 inmates with current staffing, but was leery of 50 inmates. He has discussed the possibility of handling 10 additional inmates with Chief Lape, Lt. Churchill, and Lt. Hodder, and all agree that they could handle 310 inmates, but handling 360-380 inmates would not work with current staffing numbers.

Mr. Davis stated that if the Commissioners need to walk back their conversations with Perry County they will do that and can discuss the Sheriff's budget at their upcoming budget hearing. Mr. Davis stated he wants good, solid information they can depend on as he thought everyone was on board for renting 50 extra beds.

Chief Lape replied that he is looking forward to continually improving operations, making the office more frugal. Changes to the staff's workload and a decrease in the baseline jail population are the two largest factors to change. He appreciates Commissioner Davis' honesty and added that the Sheriff's Office is working with other players as well to address these factors.

Mr. Davis replied that he recognized the population shift in recent months and the outside factors influencing the shift. He asked: Should the Commissioners conclude the conversations with Perry County? – and – Is there an increase needed for the current labor numbers?

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Chief Perrigo replied that he would like to discuss this with the Sheriff prior to giving the Commissioners a final answer. Once he speaks with the Sheriff, he will meet with Ms. Brown to provide the answers.

Mr. Levacy stated that many of the underlying issues are a result of drug abuse. If the county can solve that issue, that would be a big win.

Chief Perrigo agreed.

Mr. Kiger stated that the Commissioners fought to build a new jail for 10 years and had to lay all the facts on the table. Everything will be put on the table, and this will be worked out as well.

Mr. Davis thanked the Chiefs for their visit.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 17, 2017 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Amy Brown-Thompson, Dennis Keller, Tony Vogel, Todd McCullough, Jeff Barron, Jonathan Ferbrache, Aunie Cordle, Jon Kochis, Jon Slater, Ed Laramée, Jim Bahnsen, and Ray Stemen.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

**Approval of Minutes for Tuesday, October 10, 2017**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, October 10, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Abstaining: Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- |              |  |
|--------------|--|
| 2017-10.17.a | A resolution authorizing the approval of a request for payment and status of funds report, drawdown for \$6,735 for FY2016 CDBG Funds Fairfield County Commissioners [Commissioners] |
| 2017-10.17.b | A resolution to appropriate from unappropriated in major expenditure object categories for the Fund# 2800 – Fairfield County Commissioners/Airport [Commissioners]                   |

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2017-10.17.c                      A resolution authorizing the Commissioners to sign a letter of support for the renaming of three tributaries of George Creek. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Dog Shelter Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Dog Shelter resolution authorizing the approval of a proclamation recognizing October as Adopt A Shelter Dog Month; see resolution 2017-10.17.d.

Discussion: Mr. Davis presented Mr. McCullough with the proclamation and thanked him for his hard work.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Emergency Management Agency Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 Emergency Management Performance Fund; see resolution 2017-10.17.e.

Discussion: Mr. Kochis stated this was the first transfer for the Baldwin Emergency Vehicles Garage and thanked the Commissioners.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer's Office resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for office supplies, safety supplies and bridge repair and maintenance supplies, see resolution 2017-10.17.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Family, Adult, and Children First Council Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

2017-10.17.g                      A resolution approving an account to account transfer Fund 7521 Family Adult Children First Council. [Family, Adult and Children First Council]

2017-10.17.h                      A resolution approving an account to account transfer Fund 7521 Family Adult Children First Council. [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Human Resources Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution to appropriate from unappropriated in major expenditure object categories for the fund #5376 – Fairfield County Human Resources; see resolution 2017-10.17.i.

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Discussion: Ms. Brown stated this was for exercise equipment for employees to use in various county buildings. The County will receive a reimbursement check relating to the health insurance wellness program.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- |              |  |
|--------------|--|
| 2017-10.17.j | A resolution to approve appropriations from unappropriated funds, fund #2599, Job and Family Services [JFS]  |
| 2017-10.17.k | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2758 – Protective Service Levy - Fairfield County JFS [JFS] |
| 2017-10.17.l | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]  |
| 2017-10.17.m | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]  |
| 2017-10.17.n | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]  |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Regional Planning Commission Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to certify consistency of the Fairfield Metropolitan Housing Authority 2018 Annual Plan with the Fairfield County Community Housing Improvement Strategy (CHIS); see resolution 2017-10.17.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution approving an account to account transfer Fund 1001; see resolution 2017-10.17.p.

Discussion: Ms. Brown stated this resolution was to properly classify expenditures for an increase in contractual services, of which a significant factor is the past increase that was needed for food due to the increase in the jail population.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

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2017-10.17.q      A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]

2017-10.17.r      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Commissioner Davis stated at 10:08 a.m. that the Commission would take a five-minute recess prior to the conclusion of Review.

**Review (continued)**

The Commissioners met at 10:18 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Jonathan Ferbrache, Mary Beth Lane, Jon Slater, Ed Laramée, Jeff Barron, Jim Bahnsen, Ray Stemen, Aunie Cordle, and Todd McCullough.

- FYI (continued)

- b. Dog Shelter Adoption Special

- c. Thank you from CCAO for participating in US Communities cooperative purchasing program

CCAO sent a note of thanks for Fairfield County's participation in U.S. Communities, the cooperative purchasing program. This is the cooperative program in which we purchased roof repairs at the Administrative Courthouse.

- d. Letter from Secretary of State Husted re: statewide issues

- e. Notification from Retrieval Technologies re: Reissuance of Draft Renewal Permit

- f. DD October 2017 Newsletter (in newsletter folder)

- g. Ohio Department of Public Safety Safer Ohio July-September 2017 Publication

- h. A meeting was held on Monday to discuss the potential refinancing of a portion of county debt. Thank you to everyone who attended as we consider options.

- i. Dispatch article re: OSU related grant

Ms. Cordle stated that the OSU College of Social Work submitted a \$3,000,000 grant proposal to the Department of Health and Human Services. They were selected and chose Pickaway and Fairfield Counties to participate. They will focus on intervention services with the goal of changing practices and moving the state to work with families differently than they do now. While they do not know the distribution by county, Ms. Cordle will provide that at the November meeting.

Mr. Davis stated the Commissioners would also like to know what the end of the grant might look like.

Ms. Cordle stated she believes OSU plans on using this as a demonstration grant. The College of Social Work has been a great partner with Fairfield County, and the JFS staff has done a great job maintaining that relationship.



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Mr. Davis thanked JFS for all their worked and added he looked forward to the update in November.

Ms. Brown added that there would be a CCAO webinar related to the associated protective services costs of the opiate epidemic soon.

j. Bids for the Baldwin Emergency Vehicle Garage will be opened on Friday.

- Issues Bin (none)
- Open Items (none)

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:28 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, October 24, 2017, at 10:00 a.m.

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Motion by:

Seconded by:

that the October 17, 2017, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on October 24, 2017



Steven A. Davis  
Commissioner



Dave Levacy  
Commissioner

Mike Kiger  
Commissioner



Rachel A. Elsea, Clerk