

**Regular Meeting #44 - 2024
Fairfield County Commissioners' Office
October 15, 2024**

Review Meeting

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Director of Job & Family Services, Corey Clark; IT Director, Dan Neeley; Economic and Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Amy Brown-Thompson and Austin Lines; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Engineer, Jeremiah Upp; JFS Deputy Director, Heather O'Keefe; Interim RPC Director, Holly Matei; and Sheriff's Deputy, Kevin Romine. Also in attendance: Ray Stemen, Jo Price, Bruce Price, and Betty Bennett

Virtual attendees: Bryan Everitt, Greg Forquer, Shannon, Jeff Barron, Deborah, Jeanie Wears, Lynette Barnhart, Abby King, Lori Hawk, Jessica Murphy, Tony Howard, Tony Vogel, Shelby Hunt, Stacy Hicks, Lori Lovas, Bev Hoskinson, Andrew Boystel, and Britney Lee.

Welcome

Commissioner Levacy opened the meeting by welcoming everyone in attendance.

Public Comments

Ray Stemen of Lancaster stated that there are many things that Americans have to be grateful for.

Legal Update

There was no legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise noted.*

Week in Review

Nothing to report

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 10 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

Regular Meeting #44 - 2024
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- A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund for the Common Pleas recording system replacement
- A resolution accepting Victims of Crime Act (VOCA) and State Victims Assistance Act (SVAA) Grants for October 1, 2024 through September 30, 2025, grants to be administered by the County Prosecutor.
- A resolution to approve a grant agreement between the Commissions and Ohio EMA for the FY22 Hazardous Materials Emergency Preparedness Grant for year 3.
- A resolution authorizing the Engineer to submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program, and to execute contracts as required.

Budget Review

- Budget Director, Bart Hampson, had nothing to report.

Calendar Review/Invitations Received

Items Requiring Response

Informational Items

- OhioMeansJobs/Fairfield County Job Fair, October 17, 2024, 4:00 p.m. – 6:00 p.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll
- CCAO Regional Housing Summit, Wigwam Event Center, 10190 Blacklick Eastern Rd., Pickerington
- Ohio University's Executive Vice President and Provost Visit, Thursday, October 24, 2024, 2:30 p.m. – 3:15 p.m., Raymond S. Wilkes Art Gallery in Brasee Hall, Ohio University-Lancaster, 1570 Granville Pike, Lancaster

Correspondence

- Letter, Lancaster Engineering, October 3, 2024, Regarding: East Main Street (U.S. Route 22) Sidewalk Improvement Project, FAI-USR22-15.58 (PID #1122006)
- Press Release, Office of the County Auditor, October 9, 2024, "Fairfield County Auditor Announces Receipt of State Award of Distinction"
- Memo, Fairfield County Auditor, Dr. Carri Brown, October 10, 2024, Subjects: November MCJDC Meeting, Local Government Funds Formula, and GIS Day
- November MCJDC Meeting, Local Government Funds Formula, and GIS Day
- Fairfield County Auditor's Wins of the Week, October 10, 2024
- Flyer, Fairfield County Park District, Upcoming Events October-November
- Correspondence Regarding Industrial Solar Projects
- Lancaster Fairfield County Chamber Networker newsletter, October 11, 2024

**Regular Meeting #44 - 2024
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Old Business

Commissioners Fix and Levacy spoke about how much they enjoyed the Fairfield County Fair.

New Business

Commissioner Fix will be presenting at the Fairfield County Mayors Association this week as well as the upcoming housing symposium. The housing symposium will host many leaders from around Central Ohio with the purpose of discussing how best to address the housing shortage.

Engineer Upp stated his office is preparing for snow and ice removal. They will also be inspecting bridges this fall.

Commissioner Levacy stated that he heard the federal government might begin pushing EV trucks.

Engineer Upp stated the bridges are designed to carry a certain weight and these EV trucks weigh significantly more and might not be able to hold the extra weight from these vehicles.

Auditor Brown appreciates the fair board partnerships. Her office held several in-services for weights and measures. She thanked Clerk of Courts Meyer for expressing interest in partnering for the sale of dog licenses.

Commissioner Fix inquired about the formula for calculating local government funds, and asked how it was determined.

Auditor Brown stated that original formula was based on population. There is a meeting every 5 years to review the standing formula and consider changes.

Director Szabrak hosted a meeting for Coshocton County at the Workforce Center which is considering adding a similar facility in their own county.

Director Neeley stated the internet issues from earlier in the morning had been resolved. He added that October is cybersecurity awareness month and reported that approximately 60% of county employees had already completed their cybersecurity training for this year.

Director Clark spoke on the upcoming Job Fair which he anticipates a high turnout for.

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Director of Job & Family Services, Corey Clark; IT Director, Dan Neeley; Economic and Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorneys, Amy Brown-Thompson and Austin Lines; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Engineer, Jeremiah Upp; JFS Deputy Director, Heather O'Keefe; Interim RPC Director, Holly Matei; and Sheriff's Deputy, Kevin Romine. Also in attendance: Ray Stemen, Jo Price, Bruce Price, and Betty Bennett

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Virtual attendees: Bryan Everitt, Greg Forquer, Shannon, Jeff Barron, Deborah, Lynette Barnhart, Lori Hawk, Jessica Murphy, Tony Howard, Tony Vogel, Shelby Hunt, Stacy Hicks, Lori Lovas, and Britney Lee.

Announcements

None.

Approval of Minutes for October 8, 2024

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, October 8, 2024, meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy

Approval of Budget Hearing Minutes for October 8, 2024

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Budget Hearing Minutes for the Tuesday, October 8, 2024, meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy

Approval of Resolutions from the Fairfield County Commissioners

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Commissioners:

- | | |
|--------------|---|
| 2024-10.15.a | A resolution approving an account to account transfer in a major object expense category for the Facilities Budget, General Fund# 1001. |
| 2024-10.15.b | A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001. |
| 2024-10.15.c | A resolution approving account to account transfers in a major object expense category for the Record Center, General Fund# 1001. |
| 2024-10.15.d | A resolution approving an account to account transfers in a major object expense category for the Commissioners Office, General Fund# 1001. |
| 2024-10.15.e | A resolution to appropriate from unappropriated and account to account transfer in major expenditure object categories for the General Fund# 1001, Information Technology |

Administrator Cordle stated there is a resolution on to approve the purchase of equipment by the Court of Common Pleas.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy

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Fairfield County Commissioners' Office
October 15, 2024

Approval of Resolutions from the Fairfield County ADAMH Board

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County ADAMH Board:

2024-10.15.f A Resolution to Approve a Reimbursement for Share of Costs for Liability Insurance Paid to CORSA as Memo Expenditure for Fund #2066

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy

Approval of Resolutions from the Fairfield County Board of Developmental Disabilities

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Board of Developmental Disabilities:

2024-10.15.g A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy

Approval of a Resolution from the Fairfield County Engineer

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

2024-10.15.h A resolution authorizing Jeremiah D. Upp, Fairfield County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required.

Engineer Upp stated the State Capital Improvement Project is a great project that should be continued.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy

Approval of a Resolution from the Fairfield County Prosecutor

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Prosecutor:

2024-10.15.i A resolution accepting Victims of Crime Act (VOCA) and State Victims Assistance Act (SVAA) Grants for October 1, 2024 through September 30, 2025, grants to be administered by the County Prosecutor.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix and Dave Levacy



REVIEW AGENDA

BOARD OF COMMISSIONERS

Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

Tuesday, October 15, 2024
9:00 a.m.

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions; and to provide a time for county leadership to connect about matters of county business.*

2. Welcome**3. Public Comments**

Purpose of Public Comments: *This is a time for voters and taxpayers (members of the public) to provide comments. There is a time limit of 3 minutes. While this is a time for comments to be provided, it is not a time for questions and answers. The Commission has a full agenda of county business.*

4. Legal Update**5. County Administration Update**

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Recognitions/Thank-Yous
- e. Calendar Review/ Invitations Received
 - i. OhioMeansJobs/Fairfield County Job Fair, October 17, 2024, 4:00 p.m. – 6:00 p.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll
 - ii. CCAO Regional Housing Summit, Wigwam Event Center, 10190 Blacklick Eastern Rd., Pickerington
 - iii. Ohio University's Executive Vice President and Provost Visit, Thursday, October 24, 2024, 2:30 p.m. – 3:15 p.m., Raymond S. Wilkes Art Gallery in Brasee Hall, Ohio University-Lancaster, 1570 Granville Pike, Lancaster
- f. Correspondence
 - i. Letter, Lancaster Engineering, October 3, 2024, Regarding: East Main Street (U.S. Route 22) Sidewalk Improvement Project, FAI-USR22-15.58 (PID #1122006)
 - ii. Press Release, Office of the County Auditor, October 9, 2024, "Fairfield County Auditor Announces Receipt of State Award of Distinction"
 - iii. Memo, Fairfield County Auditor, Dr. Carri Brown, October 10, 2024, Subjects: November MCJDC Meeting, Local Government Funds Formula, and GIS Day
 - iv. Fairfield County Auditor's Wins of the Week, October 10, 2024

S E R V E • C O N N E C T • P R O T E C T



REVIEW AGENDA

BOARD OF COMMISSIONERS

Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

- v. Flyer, Fairfield County Park District, Upcoming Events October-November
- vi. Correspondence Regarding Industrial Solar Projects
- vii. Lancaster Fairfield County Chamber Networker newsletter, October 11, 2024

6. Old Business

7. New Business

- a. Updates from Elected Officials in Attendance

8. Regular (Voting) Meeting

9. Adjourn

10. Budget Hearing, IT, 11:00 a.m.

11. Budget Hearing, Veterans Services, 11:15 a.m.

12. Budget Hearing, OSU Extension, 11:30 a.m.

13. Budget Hearing, Regional Planning, 11:45 a.m.

14. Budget Hearing and Equipment Fund Discussion, Recorder, 1:00 p.m.

15. Budget Hearing, Transit, 1:15 p.m.

16. Budget Hearing, Coroner, 1:30 p.m.

17. Budget Hearing, Utilities, 1:45 p.m.

18. Budget Hearing, Dog Shelter, 2:00 p.m.

SERVE • CONNECT • PROTECT

Quarters Total 2021, Total 2022, Total 2023, & Quarter 1,2, 3 2024 – American Rescue Plan Fiscal Recovery Funds, as of 10.10.2024.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$30,471,831.74 has been appropriated, \$25,104,861.53 expended, \$4,193,277.88 encumbered or obligated.

Project/Category		As of 10/10/24 Appropriations	As of 10/10/24 Expenditure	As of 10/10/24 Obligation
Public Health				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	66,362.57	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,454,298.85	3,422,579.58	31,719.27
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	54,250.98	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,600,361.39	1,535,728.18	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	290,060.11	271,725.55	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
Subtotal Public Health		6,447,422.09	6,332,735.05	31,719.27
Negative Economic Impacts				
R210a	Emergency Assistance for Non-Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non-Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	610,000.00	0.00

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R210e	ADAMH/LSS Housing Projects	3,000,000.00	748,622.88	2,251,377.12
R210f	Harcum House	100,000.00	100,000.00	0.00
R210g	Fairhope Hospice	100,000.00	100,000.00	0.00
R210h	Housing Project	700,000.00	0.00	0.00
R210i	Lancaster Festival	100,000.00	100,000.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	18,278.01	18,278.01	0.00
R29a	Emergency Assistance Business Planning	146,829.87	146,829.87	0.00
R213a	Support for Agriculture and the Growing Community	35,000.00	35,000.00	0.00
R213b	Technical Assistance for Townships & Others	399,354.84	361,854.84	37,500.00
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	96,700.00	96,700.00	0.00
Subtotal Negative Economic Impacts		6,426,158.72	3,437,281.60	2,288,877.12
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
Subtotal Services Disproportionately Impacted Communities		39,554.00	39,554.00	0.00
Premium Pay				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
Subtotal Premium Pay		27,907.72	27,907.72	0.00

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Project/Category		As of 10/10/24 Appropriations	As of 10/10/24 Expenditure	As of 10/10/24 Obligation
Infrastructure				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	550,210.54	550,210.54	0.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	750,000.00	0.00
R52c	Clean Water: Centralized Collection and Conveyance, Regional Lift Station	2,761,835.85	1,810,630.26	951,205.59
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	800,318.61	800,318.61	0.00
R511b	Drinking Water: Transmission/Distribution, Airport	100,805.00	100,805.00	0.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	0.00	0.00	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	613,000.00	0.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	834,000.00	731,947.53	102,052.47
R516a	Broadband, "Last Mile" Projects	0.00	0.00	0.00
Subtotal Infrastructure		6,950,065.00	5,896,806.94	1,053,258.06
Revenue Loss				
R61a	SaaS and Technological Equipment	369,959.32	369,959.32	0.00
R61b	Recorder Document Scanning	337,984.72	337,984.72	0.00
R61c	Clerk of Courts Case Management	375,000.00	372,221.42	2,778.58
R61d	MARCS Tower Project	572,433.00	537,899.50	34,533.50

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Project/Category		As of 10/10/24 Appropriations	As of 10/10/24 Expenditure	As of 10/10/24 Obligation
R61e	Dispatch Consoles	543,820.85	543,820.85	0.00
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,344,528.02	2,766,851.37	577,676.65
R61h	Community School Attendance Program	501,137.00	376,275.63	5,718.95
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	197,657.97	197,657.97	0.00
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00
R61l	Auditor Historical Records Scanning	0.00	0.00	0.00
R61m	Engineer's Radios	80,000.00	80,000.00	0.00
R61n	Auditor Printers	4,357.66	4,357.66	0.00
R61o	Auditor Copiers	11,983.30	11,983.30	0.00
R61p	Bremen ADA Ramps	26,954.00	26,954.00	0.00
R61q	Transportation School Education Vehicles	38,357.90	38,357.90	0.00
R61r	Safety and Security	457,422.00	301,139.25	156,282.75
R61s	MAPSYS Custom Taxing Authority Management Application	52,433.00	10,000.00	42,433.00
R61t	County Radios	61,537.50	0.00	0.00
R61u	Transportation	243,000.00	243,000.00	0.00
R517a	Beavers Field Utilities	36,606.46	36,606.46	0.00
Revenue Loss		9,988,925.55	8,988,822.20	819,423.43

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Project/Category		As of 10/10/24 Appropriations	As of 10/10/24 Expenditure	As of 10/10/24 Obligation
Administration				
R71a	Administrative Expenses	591,798.66	381,754.02	0.00
Subtotal Administration		591,798.66	381,754.02	0.00
Grand Total		\$30,471,831.74	\$25,104,861.53	\$4,193,277.88

ADMINISTRATIVE AUTHORITY ITEMS
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
OCTOBER 07, 2024 TO October 13, 2024

Fairfield County Auditor- Finance

- AA.10.10-2024.b An Administrative Approval for the Tyler Technologies quote to support PACE Training for 2024/2025 [Auditor- Finance]

Fairfield County Commissioners

- AA.10.08-2024.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.10.09-2024.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$75,000 per invoice. [Commissioners]

Fairfield County Human Resources

- AA.10.08-2024.b An administrative approval to set rates for the 2025 Fairfield County Health Benefit Plan [Fairfield County Human Resources]

Lancaster-Fairfield Community Action Agency

- AA.10.10-2024.a Administrative Approval to sign the Environmental Review for the Lancaster-Fairfield Community Action Agency's HUD Youth Homeless Demonstration Program grant agreement. [Community Action]



LANCASTER Engineering

October 3, 2024

**RE: East Main Street (U.S. Route 22) Sidewalk Improvement Project
FAI-USR22-15.58 (PID #1122006)**

Dear Property Owner/Resident:

The City of Lancaster (City), in collaboration with the Ohio Department of Transportation, are currently developing plans to improve the sidewalks of East Main Street (U.S. 22). The purpose of this improvement project is to improve pedestrian traffic facilities. Construction is anticipated to take place in 2026.

DLZ Ohio, Inc. (DLZ), will be performing field work necessary for the City to develop plans for this project. Accordingly, we wish to advise you that it may be necessary for our consultant's work crews (engineers, technicians, and land surveyors) to enter your property periodically over the next 120 days to obtain certain topographical field data needed in connection with this project. At no time will field personnel need to enter your home, business, or any other structure on your property. In addition to mailing this notification, our consultants and representatives will carry personal identification and copies of this letter.

Sections 5517.01 and 163.03 of the Ohio Revised Code (ORC) authorize such entries but also require that reimbursement be made for any actual damage resulting from such work. Our work crews have received strict instructions concerning the preservation of private property and public lands. However, in the event that any valuable vegetation must be cleared in order to accomplish our work, you will be so notified and informed as to the procedure to follow in preparing a claim for reimbursement. In all cases, however, removal of vegetation as well as other damage will be held to a minimum. If at any time you feel that our representatives have not given proper attention to private property, please notify me using the contact information provided below.

Any survey stakes or markers placed during this time do not indicate proposed work limits and will generally only be for the purpose of marking existing property locations, utilities, and survey control points. We ask that you please do not disturb any survey markers.

The field personnel will not be able to provide any definite information or answers to your questions concerning the project. They will simply be collecting information for further evaluation.

We sincerely appreciate your cooperation and assistance so that this worthwhile project can be completed at the earliest possible date.

If you have any questions or comments regarding the proposed project at this time, you can reach me either at (740) 687-6614 ext. 1211 or at jbaird@ci.lancaster.oh.us.

Sincerely,

Jeffrey Baird, PE, PS
Assistant City Engineer

**FOR IMMEDIATE RELEASE****Wednesday, October 9, 2024****Fairfield County Auditor Announces Receipt of Auditor of State Award of Distinction**

Lancaster, Ohio – The Fairfield County Auditor’s Office is pleased to announce that Fairfield County has been awarded the Ohio Auditor of State Award of Distinction for the period ending December 31, 2023.

County Auditor Carri Brown stated, “Financial stewardship is a key responsibility of all elected officials and department heads, and I am so grateful for the collaboration in Fairfield County. In addition, we in the County Auditor’s Office have a skilled and dedicated staff who provide excellent leadership and guidance. Thanks for their teamwork and hard work. Thanks to the State Auditor for taking the time to recognize excellence in financial reporting.”

To receive this award, Fairfield County met criteria of a “clean” auditor report. Those criteria include the following:

- The entity must file financial reports with the Auditor of State’s Office by the statutory due date, without extension, via the Hinkle System, on the Generally Accepted Accounting Principles (GAAP) accounting basis, and prepare an ACFR (Annual Comprehensive Financial Report).
- The audit report does not contain any findings for recovery, material citations, material weaknesses, significant deficiencies, Uniform Guidance (Single Audit) findings, or questioned costs, with the opinion dated within six months of the entity’s year-end.
- The entity’s management letter contains no comments related to:
 - Ethics referrals
 - Questioned costs less than the threshold per Uniform Guidance
 - Lack of timely annual financial report submission
 - Bank reconciliation issues
 - Failure to obtain a timely Single Audit in accordance with Uniform Guidance
 - Findings for recovery less than \$500
 - Public meetings or public records issues
- The entity has no other financial or other concerns.

For more information or questions, please contact the County Auditor’s Office at (740) 652-7020 or (740) 652-7030.

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To: Fairfield County Commissioners & Staff
From: Dr. Carri Brown, County Auditor
Date: October 10, 2024
Subjects: **November MCJDC Meeting, Local Government Funds Formula, and GIS Day**

November 8th MCJDC Meeting

At the November 8th Multi-County Juvenile Detention Center Meeting there will be an annual update of financial information for County Auditors and for all participants.

The Formula for the Distribution of Local Government Funds

The Fairfield County Budget Commission distributes **Local Government Funds** based on an **alternative formula** which was first in place in 1996. The alternative formula is operationalized as follows:

Fairfield County	45%
Fairfield County Park District	1%
City of Lancaster	27%
Corporations (Villages and Cities other than Lancaster)	11%
<i>prorated by population, using recent U.S. Census population</i>	
Townships	16%
<i>prorated by population, using recent U.S. Census population</i>	

HB 33 required the Budget Commission to hold a hearing on the formula every five years beginning in 2024. We have had such a hearing in 2024 and have made no changes to the formula. There is a standing agenda item for Budget Commission meetings to accept additional input.

GIS Day in Fairfield County

November 15th is Geographical Information Systems Day in Fairfield County. We will be updating our website and providing educational materials to area schools. We are aware of *elementary* schools who are using GIS language and tools. GIS is supportive of multiple disciplines, including law enforcement, transit, and regional planning.

CONTACT US!

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030
co.fairfield.oh.us/auditor • X FairCoAuditor • f FairfieldCountyAuditor • @ FairCoAuditor • in fairfield-county-auditor



Your Fairfield County Auditor's Office: **WINS OF THE WEEK**

October 10, 2024

Our brains are wired to respond to rewards. Celebrating the completion of small accomplishments leads to the completion of larger goals. And there is evidence in research to support this...According to research by Teresa Amabile from Harvard Business School, tracking small achievements enhances motivation for larger goals...

The week began with a team meeting where we wore purple for **Domestic Violence Awareness**. Thanks to all for sharing your support in the community.

Rachel Elsea and Michelle Wright represented the Office at the **Fair Opening** while others were reviewing budget items, the reappraisal project, training plans, and grant reporting. Thanks to **Patrick Brighton and Carter Corcoran** for being at the fair to answer questions. 1100 animals will have been weighed at the fair.

On Tuesday, Rachel Elsea participated in a **Records Commission** Meeting. Thanks for representing the Office and for bringing back additional concepts to review.

During the County Commissioners' meeting, State Auditor Keith Faber's Regional Liaison, Scott Brown, presented Fairfield County with the Auditor of State Award with Distinction. Carri took the opportunity to thank all elected officials, department heads, and employees -and- to recognize the leadership of Bev Hoskinson who served as the first point of contact with the county audit. It has been a great year!

Carri also highlighted the importance of fraud training and other training, including the **Making Numbers Count seminar and the Financial Leadership Academy**.

Later on Tuesday, Carri participated in the **Special Improvement District and Destination Downtown Lancaster meetings, and several partnerships were applauded for their successful implementation.**

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Your Fairfield County Auditor's Office: **WINS OF THE WEEK**

On Wednesday, Carri and Rachel conducted a presentation for the Tri-County Area **Board of Realtors**. (We have now reached our goal of 50 presentations for the year, and with each presentation, we have gained even more social media followers – topping 5K.)

We have planned for the **senior leadership team meeting next week**. One item under review is the public utility property valuation that is calculated by the state of Ohio. We are planning for the annual retreat in January.

On Thursday, several team members and stakeholders met to consider a communication strategy for the dog licensing season. **Thanks to Kayla Speakman for her organization of some outreach materials. Thanks to Branden Meyer and his team for their willingness to help with dog licensing in the Pickerington area at the Clerk of Courts Office. Thanks to Joanna Vanderbilt for working on the revised application. Thanks for the teamwork!**

Thanks **to Linda O'Toole for attending the CAAO meeting on October 11.**

Thanks to the team for participating in the **Enterprise Assessment and Tax user group training.**





THANKS to Nick Dilley for compiling a good tool to denote deed references for parcels.

Thanks to Bev Hoskinson for her organized, proactive approach and summary of the SAAS/ERP renewal. We look forward to additional stakeholder input for training and development.

The internal control manual has been updated (with some great links provided).

Here's hoping everyone is enjoying (or enjoyed) the **Fairfield County Fair.**

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UPCOMING EVENTS October-November

CROSS MOUND PARK

1pm | October 13
Autumn Hike Series (2 of 3)

LOCKVILLE CANAL PARK

4pm | October 19
Mason Marks of Lock 13

MAMBOURG PARK

5:30pm | October 2
Fall Birding Hike (1 of 2)

10am | October 5
Autumn Hike Series (1 of 3)

10am | October 19
Junior Naturalist Series (3 of 4)

6pm | October 24
What You Did Not Learn Watching Batman

1pm | October 25
NEATure Craft: Fall Suncatchers

8am | November 2
Breakfast & Birding

1pm | November 16
Animals in Winter



fairfieldcountyparks.org/events

10/15/2024

020

SMECK PARK

5pm | Tuesdays

Yoga in the Park

7pm | October 5

Stars Over Smeck

8am | October 6

Fall Birding Hike (2 of 2)

9am | October 18

Autumn Hike Series (3 of 3)

11am | October 26

Ohio National Guard & The First World War

8am | November 23

Early Morning Hike

STEBELTON PARK at ROCK MILL

11am-2pm | Wednesdays, Saturdays

1pm-4pm | Sundays

(through October)

Rock Mill Days

October 6-12

FAIRFIELD COUNTY FAIR

Visit our booth in the Art Hall

Multiple Dates & Locations

Fairfield County District Library

"Will You Speak for the Trees?"

Storytime & Craft

Get full details about the events listed above and more
on our website's calendar of events.

Schedule subject to change. Confirm details before attending.



fairfieldcountyparks.org/events

10/15/2024

021

October 7, 2024

Ohio Power Siting Board
180 E Broad Street
Columbus, OH 43215

RE: Case #24-0495-EL-BGN


Dear Ohio Power Siting Board,

I am sending you this letter as a resident and land owner in Fairfield County asking you to deny EDF-Renewables' Eastern Cottontail utility-scale solar project. I live within 3 miles of the project area, in Walnut Township, Fairfield Co. Ohio.

Some of my concerns include, but are not limited to, the loss and damage to prime farmland, the decline of our property values, and the required construction for a project like this would bring noise, dust, flooding, increase of traffic and road damage. Finally, and also very important to us and our neighboring family and friends, would be the loss of our tranquil, rural countryside life that we have all worked very hard for in our lives.

I again ask you to deny the Eastern Cottontail solar project.

Thank you for your time and thoughtful consideration in this important matter.

Sincerely, 
Julie D Stought
6785 Thoreau Ln. NE
Baltimore, Ohio 43105
jdstought@gmail.com

Cc:

Steve Davis, Jeff Fix, David Levacy
210 E. Main St., Room 3001
Lancaster, OH 43130

LANCASTER FAIRFIELD COUNTY

CHAMBER NETWORKER

EVENTS • NEWS • UPDATES

October 11, 2024



Accurate Heating, Cooling & Plumbing is our Newsletter Sponsor of the Week. Thank you for your continued support!

CHAMBER NEWS

CHAMBER OFFICE RENOVATIONS

Furniture Items Available

The Lancaster Fairfield County Chamber of Commerce is preparing for a much-needed office remodel.

Several pieces of office furniture are available for our non-profit members, including:

Four large desks

Three solid wood credenzas

Two round meeting tables (48" in diameter)

A small bookcase

Additional accent pieces

If your non-profit organization might be interested in these items, please call 740-653-8251 and we can schedule a time for you to look them over.

Two-Part Small Business University

"The River of Revenue"

Tuesday, Oct. 29 • Thursday, Nov. 7



SMALL BUSINESS
— UNIVERSITY —

Learn how to establish sales practices that serve more people,
build more relationships, increase impact, and grow revenues.

Location:

Fairfield County Ag Center
831 College Ave., Lancaster

Session #1:

Tuesday, Oct. 29

Lunch and networking - 12 p.m.

Presentation: 12:30 p.m.

Session #2:

Thursday, Nov. 7

Lunch and networking - 12 p.m.

Presentation: 12:30 p.m.

Cost: \$50 Per Person

One registration includes both sessions; Lunch provided at each session

Members at the Promoter level may qualify for free registrations!

Contact Cheryl Barber at cheryl@lancoc.org or call 740-653-8251 for eligibility

[Register Here](#)

SBU Registrations Close Thursday, Oct. 24 at 4 p.m.

OCTOBER CHAMBER CONNECT

Last one of 2024!



Meet our new members!

The final Chamber Connect of 2024 is Wednesday, Oct. 16 at The Mill Event Center in Lancaster! Doors open at 8:30 a.m., meeting begins at 9.

Featured New Members:

Aging In Place Home Healthcare

ClearSky Rehabilitation Hospital of Lancaster

Concierge Chaplain Services

Echo Hospice of Ohio

Edward Jones Financial Advisor, Tessa Mack

Filter Technology

G.I. Bins Ohio

Holiday Inn & Express - Lancaster

Huntington Bank

Midnight Steel Welding

Sky View Technologies

Sunrise Recovery

[REGISTER HERE](#)

Registrations Close Monday, Oct. 14 at 4 p.m.

ICYMI:

Chamber Endorses ADAMH Levy Renewal

The Lancaster Fairfield County Chamber of Commerce officially supports Fairfield County ADAMH's levy renewal that will appear on this November's general election ballot.



Click the button below to read the Chamber's letter of support endorsing the levy renewal.

[Learn More](#)



2024 Continuing Education Business Symposium - CLE/CPE Credits Available

The Fairfield County Estate Planning Committee will host their second annual Continuing Education Business Symposium Friday, Oct. 25 at The Mill Event Center in Lancaster. Professionals can earn 6 CLE and CPE credits including one hour of Ethics. Registrations are open through Thursday, Oct. 17. Click to learn more:

[Register Here](#)



U.S. Small Business
Administration

DISASTER LOAN ASSISTANCE AVAILABLE

Federal Economic Injury Disaster Loans are available for Ohio small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private nonprofit organizations with economic losses due to the drought that began on Aug. 20. Loan applications are open through April 2025.

[Details](#)

Join The Business Spotlight Podcast!



Promote your business through this unique opportunity exclusively available to members of the Lancaster Fairfield County Chamber of Commerce.

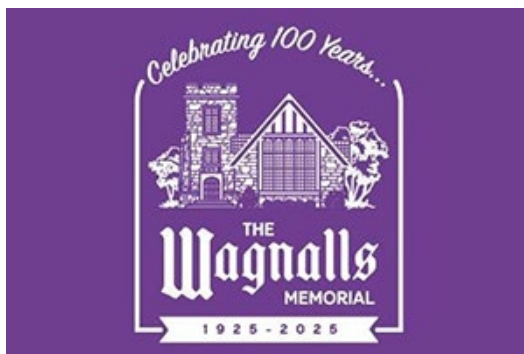
Incorporate the Business Spotlight Podcast into your marketing plans. Podcast episodes are easily sharable across any social media platform, allowing your audience and potential customers to learn more about the services your business provides.

Want to join the podcast? Click the link below or visit lancoc.org/podcast for details.

[Download Podcast Information Sheet](#)

Ribbon Cuttings

LANCASTER FAIRFIELD COUNTY
CHAMBER OF COMMERCE



[The Wagnalls Memorial Library](#)

Wednesday, Oct. 16 • 4 p.m..

150 E. Columbus St., Lithopolis

Audio/Video Studio Grand-Opening!

[Details](#)



Olivedale Senior Citizens
of Fairfield County, Inc.



[Olivedale Senior Center](#)

Thursday, Oct. 17 • 11:30 a.m.

253 Boving Road, Lancaster

New Pickleball Courts! (Makeup Date)

Details TBA



[Fairfield County Workforce Center](#)

Wednesday, Nov. 6 • 4 p.m..

4465 Coonpath Road NW, Carroll

Engineer Tech Lab Grand-Opening!

[Details](#)



***See a full list of Chamber
events on our website!***

Click to View Events

NEW FEATURE:

MEMBER NEWS ON THE CHAMBER WEBSITE

** Stay up-to-date on Lancaster and Fairfield County business news **

Businesses and organizations who receive marketing benefits* as part of their membership can now have press releases published directly on the Chamber's website at lancoc.org/news.

Have news you would like to share? Submit content to Marketing Coordinator Logan Weaver at logan@lancoc.org.

*Marketing benefits available to members at the Promoter level or higher and those at our Non-Profit tier

MEMBER NEWS



Snyder & Company
hires Linda Zink as
new staff
accountant.



Enjoy fun fall
activities with the
family at Geneva
Hills during their
Firelight Friday
series tonight!



Join the Friends of
Lancaster Parks
and learn about
upcoming
initiatives during a
morning side chat
on Tuesday, Oct.
15.



PAW & ORDER

Paw & Order Dog Training in Lancaster has closed its doors. Kennels and other canine-related equipment are available for purchase.



The Trail of Scarecrows is officially underway! Find every unique, fun, artistic and wacky scarecrow display throughout Fairfield County.



Learn how to get involved with FAIRHOPE Hospice & Palliative Care during their volunteer classes starting Oct. 16.



60 area employers participating in Fairfield County Job & Family Services' annual Job Fair next Thursday, Oct. 17.



Visit Downtown Lancaster Saturday, Oct. 19 for the annual Fall Festival, Bark In The Park, and Downtown's Trick-or-Treat!



Help support FAIRHOPE Hospice & Palliative Care's Memorial Fund during the 5K Fun Run on Saturday, Oct. 19.



Second Chance Purses, a benefit for The Lighthouse Domestic Violence Shelter, takes place Saturday, Oct. 19.



Connexion West hosting Womens Unarmed Self-Defense Training with the Fairfield County Sheriff's Office on Thursday, Oct. 24.



Fairfield County Sheriff's Office participating in National Drug Takeback Day Oct. 26 in Canal Winchester and Pickerington.



Registrations are now open for the 8th Annual Stephy's House 4-Person Scramble Golf Outing. Proceeds benefit victims of domestic violence.



Lancaster-Fairfield County Charity Newsies accepting candy donations for upcoming Ghoulish Gales Trick-Or-Treat Event at Lancaster High School on Oct. 29.



Fairfield County Health Department's Fall Health Fest takes place Saturday, Nov. 2nd.



Come out to The Mill Event Center for their 80s/90s Throwback Party on Saturday, Nov. 2 and Comedy Night Saturday, Nov. 16.



Election Info:
Fairfield County ADAMH seeking to renew current levy.



Learn how to "Build A Business You Can Sell" with ActioCOACH of Central Ohio Friday, Nov. 15.



Fairfield Homes, Inc. announces development of Elevate 340, a new 74-unit apartment community in downtown Columbus.



Fairfield County Foundation announces updated grant guidelines and deadlines for 2025.



Fairfield County receives Award of Distinction from State Auditor's Office.

JOB BOARD

Click **HERE** to view more listings

Hiring? Promote your open positions on the Chamber's job board.

ALL MEMBERS Can Submit Job Postings!

[Log-in to your Chamber profile](#) or email openings [here](#).

Don't have a login? Click [HERE](#).

Content can only be submitted through Chamber profiles using primary contact logins.

For assistance with your Chamber login, contact Logan Weaver at 740-653-8251.



**Executive
Director**

Lancaster-Fairfield
Community Action
Agency



**Director of
Development &
Marketing**

The Lighthouse



**Firm
Administrator**

Stebelton Snider
LPA



**Business Office
Manager**

Springs At
Wyandot Trail



**Business
Development
Manager**

MRA-Columbus



**Commercial
HVAC Foreman**

Accurate Heating,
Cooling &
Plumbing



Account Manager

State Electric
Supply Co.



**Property Manager
- Pleasantville**

Fairfield Homes,
Inc.



Teller

Atomic Credit
Union



General Manager

Cristy's Pizza



Stand Manager

7 Brew Drive-Thru
Coffee



Multiple Positions

Provisions Bakery
& Deli

MARKETPLACE

HOT DEALS!

SPECIALS AND DISCOUNTS OFFERED BY OUR MEMBERS.



Central IT Dept, LLC

Free General IT Support For Members!

Member-to-Member Exclusive Deal!

[Learn More](#)



Long On Life, LLC

Free Guest Pass - SALTY Sales Training

Member-to-Member Exclusive Deal!

[Learn More](#)



Spectrum Business

New Customers: Switch to Business Internet & Voice and Receive 1 FREE Mobile Line!

[Learn More](#)



Spectrum Business

New Bar & Restaurant Customers: Get Internet, Phone, and TV service for \$89.97/month and receive a free Smart TV!

[Learn More](#)

COMMUNITY INFO

Commercial & Industrial Property Listings

Lancaster • Fairfield County



[View Listings](#)



[View Listings](#)

TRAINING OPPORTUNITIES

- Check out virtual training opportunities being offered by the Ohio Small Business Development Centers in October - [LEARN MORE.](#)

COMMUNITY NEWS & EVENTS

- Fairfield County Commissioner Jeff Fix to speak at "Uniting For Action: A Discussion About Collaborative Solutions for Central Ohio's Housing Future" in Pickerington on Oct. 18. [DETAILS.](#)
- PartyPlus Party & Event Rentals in Lancaster is for sale. Contact Brad Hutchinson and The Mithoff Companies for more information. [DETAILS.](#)

Community Champions

The Leaders

[Fairfield Medical Center](#)

[Friendly Bremen Banking Center](#)

The Influencers

[Fairfield Federal](#)

[Kumler Collision and Automotive](#)

[Park National Bank](#)

[South Central Power Co.](#)

The Advocates

[Accurate Heating, Cooling & Plumbing](#)

[Aging In Place Home Healthcare Agency](#)

[Arbuckle Phayer Accounting Group](#)

[Buckeye Automotive Family](#)

[Buckeye Lake Marina](#)

[Buckeye Metal Works](#)

[Cirba Solutions](#)

[Clark Insurance](#)

[Claypool Electric](#)

[Dagger Law](#)

[Exterior Improvements](#)

[Fairfield Homes, Inc.](#)

[FAIRHOPE Hospice & Palliative Care](#)

[Frank E. Smith Funeral Home/Crematory](#)

[Google](#)

[Harper Family McDonald's](#)

[JC & Company](#)

[Lancaster Bingo Company](#)

[Mid West Fabricating Co.](#)

[National Grid Renewables](#)

[Peterman Brothers Heating & Cooling](#)

[SERVPRO of Fairfield County](#)

[Stebelton Snider LPA](#)

[The Savings Bank](#)



LANCASTER FAIRFIELD COUNTY CHAMBER OF COMMERCE

109 N Broad Street Suite 100, Lancaster, OH 43130

740-653-8251 lancoc.org



REGULAR MEETING #44 - 2024
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
OCTOBER 15, 2024

AGENDA FOR TUESDAY, OCTOBER 15, 2024

- 9:00 AM Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for October 8, 2024
- Approval of Budget Hearing Minutes for October 8, 2024
- Commissioners
- 2024-10.15.a A resolution approving an account to account transfer in a major object
expense category for the Facilities Budget, General Fund# 1001. [Commissioners]
- 2024-10.15.b A resolution to appropriate from unappropriated in major expenditure
object categories for the General Fund# 1001. [Commissioners]
- 2024-10.15.c A resolution approving account to account transfers in a major object
expense category for the Record Center, General Fund# 1001. [Commissioners]
- 2024-10.15.d A resolution approving an account to account transfers in a major object
expense category for the Commissioners Office, General Fund# 1001.
[Commissioners]
- 2024-10.15.e A resolution to appropriate from unappropriated and account to account
transfer in major expenditure object categories for the General Fund# 1001,
Information Technology [Commissioners]
- Fairfield County ADAMH Board
- 2024-10.15.f A Resolution to Approve a Reimbursement for Share of Costs for Liability
Insurance Paid to CORSA as Memo Expenditure for Fund #2066 [ADAMH Board]
- Fairfield County Board of Developmental Disabilities
- 2024-10.15.g A resolution to approve a memo exp./ memo receipt for the cost of
transportation for individuals paid to Lancaster-Fairfield Public Transit as a memo
expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities
[Board of Developmental Disabilities]

Fairfield County Engineer

- 2024-10.15.h A resolution authorizing Jeremiah D. Upp, Fairfield County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required. [Engineer]

Fairfield County Prosecutor

- 2024-10.15.i A resolution accepting Victims of Crime Act (VOCA) and State Victims Assistance Act (SVAA) Grants for October 1, 2024 through September 30, 2025, grants to be administered by the County Prosecutor. [2120-Prosecutor Victim Assistance] [Prosecutor]

Payment of Bills

- 2024-10.15.j A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

The next Regular Meeting is scheduled for October 22, 2024, 9:00 a.m.

Adjourn

Budget Hearing, IT, 11:00 a.m.

Budget Hearing, Veterans Services, 11:15 a.m.

Budget Hearing, OSU Extension, 11:30 a.m.

Budget Hearing, Regional Planning, 11:45 a.m.

Budget Hearing & Equipment Fund Discussion, Recorder, 1:00 p.m.

Budget Hearing, Public Transit, 1:15 p.m.

Budget Hearing, Coroner, 1:30 p.m.

Budget Hearing, Utilities, 1:45 p.m.

Budget Hearing, Dog Shelter, 2:00 p.m.

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Review Meeting

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Director of Job & Family Services, Corey Clark; IT Director, Daniel Neeley; EMA & Facilities Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Amy Brown-Thompson; Auditor, Dr. Carri Brown; Financial Systems Director, Bev Hoskinson; Deputy Director of Operations, Jason Grubb; Interim RPC Director, Holly Mattei; Clerk of Courts, Branden Meyer; Engineer, Jeremiah Upp; Treasurer, Jim Bahnsen; and Sheriff's Deputy, Kevin Romine. Also in attendance: Sherry Pymer, Frank Martin, Barb Martin, Jo Price, Ed Mulholland, Hannah Morh, Sheryl Phebus, Cindy Thompson, and Betty Bennett.

Virtual attendees: Lori Lovas, Beth Cottrell, Shelby Hunt, Shannon, Steven Darnell, Nick, Deborah, Belinda Nebbergall, Lori Hawk, Toni Ashton, Greg Forquer, Lynette Barnhart, Jessica Murphy, Jeff Barron, Tony Vogel, Daniel Thompson, Anny King, Jeanie Wears, Ralph, Andrea Spires, and Jason Boothe.

Welcome

Commissioner Levacy opened the meeting by welcoming everyone in attendance.

Family Y Update

Fairfield County YMCA Chief Executive Officer, Jason Booth, stated he has been at the YMCA for two years. He added they are often asked, "What is the YMCA?" The YMCA's mission is centered around youth development, health and wellness, community engagement, family services, and inclusive spaces. He added that YMCA (Y) services include food and blood drives, disaster relief assistance, parent support programs, just to name a few. In 2023 membership grew 16.5%. We have now recovered from the damage done by COVID and are servicing almost 8000 members. We recently received funding from the State of Ohio to replace our dehumidifier for the Wendel pool. We are serving Fairfield Union and Bloom-Carroll School Districts with school-aged childcare in the schools. We have a new three-year strategic plan which includes renovating the 1960's Robert K. Fox facility. In 2027, the Y will be 100 years old and there are many programs that the Y can do and has done.

Commissioner Davis thanked Mr. Booth for his presentation and spoke about staying at the Y during the day as a child. He asked how the programs from his youth look today.

Mr. Booth replied that the Y has summer programing, but kids are not there all day as they were sometimes in the past.

Commissioner Davis asked if kids could spend the day at the Y if they are not a member.

Mr. Booth replied that they must be a member or a guest of a member for safety reasons.

Commissioner Davis asked if there was a way for a family to drop a child during the day.

Mr. Booth replied they could through Summer Camps and evening programs.

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Commissioner Davis stated we are attempting to develop plans to help families work to alleviate impediments from working.

Mr. Booth replied that the Y can offer childcare but is limited. Children must be 13 years of age or older to enter the building by themselves.

Commissioner Davis clarified that he was not putting childcare responsibilities on the Y but was just asking about availability.

Commissioner Levacy asked about the Y's capacity to provide childcare and added that he was involved recently in a Workforce conversation and daily childcare has reached as high as \$10 per hour per child.

Commissioner Fix stated his appreciation for the Y's willingness to be helpful in solutions for families. I am excited for the future of the Y and your leadership there.

Mr. Booth stated his appreciation for the opportunity to speak and added that the Y could provide satellite childcare.

Commissioner Davis asked about a capital campaign and when it would begin

Mr. Booth stated that the Board of Directors is exploring preparatory steps to launch a campaign, and that renovations could be \$5 million or more.

Commissioner Levacy spoke about support from State Representatives.

Commissioner Davis asked if there was something after childcare that needs addressed.

Mr. Booth replied that childcare is in the forefront, but we know obesity programs, engagement, and senior services are also needed.

Regional Liaison for the Ohio Auditor of State to Present Award of Distinction

Regional Liaison for the Ohio Auditor of State, Scott Brown, presented Fairfield County with the Award of Distinction which is presented to local governments that meet certain criteria. The award represents the hard work of staff and employees who maintain the county's excellence and who understand fiscal responsibility. Mr. Brown thanked the Commissioners for allowing him time on the agenda. And stated that it was his honor, on behalf of State Auditor Faber, to be there

Dr. Brown thanked the elected officials and department heads for their assistance in fiscal excellence. We are reaching out to our stakeholders regarding the distinction that goes with this award. Ms. Hoskinson's leadership is assisting the county with fiscal integrity.

Public Comments

Ed Mulholland of Sebaugh Drive in Zanesville stated he is a volunteer with the United Sovereign Americans and added that he believed the 2022 general election may have not been valid. He went on to read a resolution prepared by the United Sovereign Americans regarding fair elections. The resolution that was presented is in the minutes under items that were submitted by the public.

Hanna Mohr of Marion Avenue in Zanesville, and Sheryl Phebus of Taylor Road in Zanesville, continued reading the remainder of the presented resolution.

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Cindy Thompson of Dresden Rd in Zanesville summarized the resolution presented by the Sovereign Citizens and asked the Commissioners to consider it.

Sherry Pymer of Walnut Township offered her concerns for solar energy farms and presented additional signed petitions that are available in the minutes under items submitted by the public.

Legal Update

There was no legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise noted.*

Week in Review

Fairfield County Offices Closed

Fairfield County Offices will be closed for Fair Day on Friday, October 11th.

Employee Benefits Fair

Fairfield County employees can attend a Benefits Fair on Wednesday, October 9th, from 12-5 p.m., to obtain information or ask questions regarding the benefits options. Employees can also choose to have a biometric screening which will be provided by FMC, or get a flu shot.

Rushcreek Feed and Supply

Fairfield County Workforce Development provided a \$10,000 training grant for CDL training to Rushcreek Feed and Supply

Mr. Szabrak stated that it is great to help business in smaller communities such as Rushcreek Feed and Supply.

Ms. Cordle added that a Transit Bus will be at the Fairgrounds for the week and encouraged people to stop by and visit Transit staff and the bus. She added that the campaign to name the bus was down to three names.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 23 resolutions on the agenda for the Regular voting meeting.

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Resolutions of note:

- A resolution to set a viewing and hearing date to determine the necessity to establish, alter, or widen a culvert on Stringtown Rd.
- A resolution to vacate an alley in Walnut Township. The viewing and hearing for this petition were held on September 24th and October 1st, respectively. This vacation is for an unnamed alley in the Taylor's Sandy Beach area.
- A resolution approving form CS-19 which sets forth the responsible parties during the proposed project, and CS-17, which is the cooperative agreement for the 33/Pickerington Rd. Project.
- And subsequently there will be a resolution to vacate a portion of Allen Rd for the 33/Pickerington Rd. Project. This resolution was tabled last week. You can motion to table the resolution again or act on it.
- There is a resolution to approve a contract between the Commissioners and Meals on Wheels – Older Adult Alternatives of Fairfield County (MOW) to set forth the respective duties in connection with the operation of MOW and the funding and provision of services pursuant to the Levy.
- There are two resolutions related to fees. The first is to adjust the fees for the five types of annexations which the Commissioners may have to consider, and the second is to establish a fee to file a road vacation. We are asking you to consider these resolutions so that the costs for legal notices and required mailings are covered as permitted in the ORC.

Budget Review

- Budget Director, Bart Hampson, had nothing to report.

Calendar Review/Invitations Received

Items Requiring Response

Informational Items

- Annual Meeting of CCAOSC Energy Program Committee, October 16, 2024, 10:00 a.m., CCAO Board Room, 209 E. State St., Columbus
- Wagnalls Studio Ribbon Cutting, October 16, 2024, 4:00 p.m., 150 E. Columbus St., Lithopolis
- OhioMeansJobs Fairfield County Job Fair, October 17, 2024, 4:00 p.m. – 6:00 p.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Carroll
- Fairfield Medical Center Foundation's Red Heart Gala, October 25, 2024, 5:30 p.m. – 8:30 p.m., Wagnalls Memorial Library, 150 E. Columbus St., Lithopolis
- CCAO/CEAO 144th Annual Winter Conference, December 4 - 6, 2024, The Columbus Hilton Downtown, 402 N. High St., Columbus
- MCJDC Holiday Happenings Event, December 13, 2024, 10:30 a.m. – 12:30 p.m., MCJDC, 923 Liberty Dr., Lancaster

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Correspondence

- Lancaster-Fairfield Community Action Agency and Fun Bus Adventures “Stuff a Trolley” Food Drive, November 16 – December 5, 2024
- Letter, Post Consumer Brands, September 15, 2024, Regarding Updates to Employee Separations
- Email, October 1, 2024, Regarding Engine Brakes on State Route 188
- CCAO County Spotlight, October 1, 2024, “Lancaster-Fairfield Public Transit Becomes Official Fairfield County Department”
- Press Release, Office of the County Auditor, October 2, 2024, “Fairfield County Auditor Updates Levy Estimator Tool and Fact Sheets for November 5th Election”
- Memo, Fairfield County Auditor, Dr. Carri Brown, October 3, 2024, Subjects: Weights and Measures Outreach & A New Fact Sheet
- Fairfield County Auditor’s Wins of the Week, October 3, 2024
- Correspondence and Invitations Regarding the Fairfield County Fair’s Livestock Sales, October 10, 2024, 5:00 p.m.; October 11, 2024, 10:00 a.m.
- Correspondence Regarding Industrial Solar Projects
- Email, Julie Graham-Price, Community Liaison, Ohio Power Siting Board, September 27, 2024, Subject: OPSB Issues Eastern Cottontail Solar Letter of Completeness - Corresponding Documentation Included
- Letter, Carnation Solar, September 19, 2024, Regarding Carnation Solar Public Meeting, October 10, 2024, 5:00 p.m., Amanda-Clearcreek High School, Auditorium, 328 E. Main St., Amanda
- Newsletter, Environmental Stewardships Committee, Fall 2024
- Newsletter, Visit Fairfield County, October 1, 2024

Old Business

Commissioner Davis attended the CCAO/CCEO Central Region meeting. There was some discussion during that meeting regarding additional funding available for jails. He wishes to potentially pursue the grant for the jail fencing. Lastly, he stated that the grand opening of the fair was very well attended. He gave a shoutout to Champaign County for hosting an impressive CCAO/CCEO Central Region meeting.

Commissioner Fix continues to meet with townships and villages on their cooperative agreements. He thanked Holly Mattei and Tony Vogel for their assistance during the Pleasant Township meeting. He attended a meeting with individuals from 16 counties to talk about working together to maximize opportunities.

Commissioner Levacy spoke about MARCS tower options.

Commissioner Davis asked if additional tower space could be rented.

Mr. Kochis stated that nothing could be added to the local tower and that the Millersport tower is not under the county’s control.

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

New Business

Commissioner Davis spoke with Clerk of Courts Branden Meyer about space issues at the Hall of Justice. He also met with Director Hampson regarding budget projections.

Commissioner Fix will be hosting a central region housing symposium to talk about the housing crisis in Central Ohio, with the hope that other counties will make more effort to address the housing shortage. He added that the Lt. Governor would be attending the meeting at the Wigwam to address housing.

Commissioner Levacy stated he will be meeting with Director Baldrige of the Ohio Department of Agriculture at the fair following the Budget Hearings that day.

Treasurer Bahnsen issued an RFP for a four-year contract. He also encouraged everyone to consider donating to those impacted by the hurricanes.

Engineer Upp stated the work on Refugee Road seems to be working according to their studies and that his staff is preparing for winter weather. He added his appreciation of the support for the Salt Barn. He also spoke about beginning the process for training for Commercial Driving Licenses.

Ms. Cordle thanked Engineer Upp for his willingness to explore that training possibility.

Engineer Upp stated that the number of applicants his office receives with CDL's is slim and that training would allow additional applicants to be considered.

Commissioner Fix stated the changes at Refugee Road have made a significant positive impact on the people that travel that road every day.

Commissioner Davis asked Mr. Kochis if there is a call that goes out to emergency management agencies across the country when there is a natural disaster like the hurricanes in the south.

Mr. Kochis stated there is an EMAC system that calls for assistance from EMA teams and that the upper echelon of those teams is Ohio Task Force One.

Clerk of Courts Meyer stated he has family in Tennessee that is close to the impacted areas but are currently safe. He added that there are many that need donations and prayers.

Dr. Brown stated that her office is pulling together donations for the Red Cross. She stated there are more than 1100 animals that will be weighed on 14 scales at the Fairfield County Fair. Dr. Brown also spoke about the upcoming "Making Numbers Count" seminar and "Financial Leadership Academy."

Mr. Vogel spoke about the great tool that the ERP system will provide and the corresponding training.

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. at 210 E. Main St., Lancaster, OH. Commissioner Levacy called the meeting to order, and the following Commissioners were present: Jeff Fix, Steve Davis and Dave Levacy. County employees present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Clerk to the Board of Commissioners, Rochelle Menningen; Communications & Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Director of Job & Family Services, Corey Clark; IT Director, Daniel Neeley; EMA & Facilities Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Amy Brown-Thompson; Auditor, Dr. Carri Brown; Financial Systems Director, Bev Hoskinson; Deputy Director of Operations, Jason Grubb; Interim RPC Director, Holly Mattei; Clerk of Courts, Branden Meyer; Engineer, Jeremiah Upp; Treasurer, Jim Bahnsen; and Sheriff's Deputy, Kevin Romine. Also in attendance: Sherry Pymer, Frank Martin, Barb Martin, Jo Price, Ed Mulholland, Hannah Morh, Sheryl Phebus, Cindy Thompson, and Betty Bennett.

Virtual attendees: Lori Lovas, Shelby Hunt, Shannon, Lori Hawk, Greg Forquer, Tony Vogel, Daniel Thompson, Anny King, Ralph, Andrea Spires.

Announcements

Commissioner Davis stated he has an obligation on October 15th and may not be present for the Review and Regular Meeting but anticipates he will be at the Budget Hearings that day.

Approval of Minutes for October 1, 2024

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for the Tuesday, October 1, 2024, meeting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of Resolutions from the Fairfield County Commissioners

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Commissioners:

- | | |
|--------------|---|
| 2024-10.08.a | A Resolution to set a Commissioner's Viewing Date of November 12, 2024, 12:30 p.m., and a Hearing Date of November 19, 2024, 7:30 p.m., to Determine the Necessity to Establish, Alter, and/or Widen Stringtown Road, Greenfield Township, Fairfield County |
| 2024-10.08.b | A Resolution Approving a Vacation Request to Vacate a Portion of an Unimproved Public Alley in Walnut Township |
| 2024-10.08.c | A Resolution Approving Resolution Form CS-19 and a Cooperative Agreement (CS-17) with the Ohio Department of Transportation Regarding the U.S.R. 33/Pickerington Road Interchange Project |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted that resolution 2024-10.01.b be removed from the table.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following previously tabled resolution, 2024-10.01.b, from the Fairfield County Commissioners:

2024-10.08.d A Resolution Approving a Vacation Request to Vacate a Portion of Allen Road in Violet Township

Commissioner Fix stated that he had been in contact with the Engineer, ODOT and Utilities Department on what needs to be done to get the land ready for the project. He was in favor of acting on the resolution to move the project along but emphasized that by doing so the County does not lose its negotiating ability with the State.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Commissioners:

2024-10.08.e A Resolution to Approve a Contract between Fairfield County Board of Commissioners and Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. (MOW)

2024-10.08.f A Resolution to Approve a Fee Schedule for Filing a Regular Annexation, Type I Annexation, Type II Annexation, Type III Annexation, or Annexation by Petition of Municipality for Municipal, County, or State-Owned Land

2024-10.08.g A Resolution to Approve a New Fee Schedule for Filing a Petition to Establish, Alter, or Vacate a Public Road

2024-10.08.h A Resolution Authorizing the Approval of General Fund Grant Match Transfer, Reduce Appropriations, and Memo Transactions for FAA Grant Fund #3011, Sub Fund #8303

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of Resolutions from the Fairfield County Auditor - Finance

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Auditor - Finance:

2024-10.08.i A Resolution Approving an Account-to-Account Transfer into a Major Expenditure Object Category, Fund #1001

**Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024**

2024-10.08.j Approval for Allocation of BWC Specialist Direct Administrative Cost
and Allocation to County Departments

Auditor Brown stated that the first resolution is for training expenditures.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

2024-10.08.k A Resolution to Approve a Reimbursement for Share of Costs for Ethernet
Services Paid to AT&T as a Memo Expenditure for Fund #2060

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of Resolutions from the Fairfield County Dog Shelter

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Board of Elections:

2024-10.08.l A Resolution Approving an Account-to-Account Transfer into a Major
Expenditure Object Category, Fund #2002

2024-10.08.m A Resolution to Appropriate from Unappropriated in a Major Expenditure
Object Category, Fund #2002

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of a Resolution from the Fairfield County Emergency Management Agency

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

2024-10.08.n A Resolution to Appropriate from Unappropriated in a Major Expenditure
Object Category for EMA, Fund #2091 (8319), Local Emergency
Planning Committee, Fire Training Grant

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of Resolutions from the Fairfield County Engineer

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2024-10.08.o A Resolution to Appropriate from Unappropriated in a Major Expenditure
Object Category, Fund #2024, Motor Vehicle for Repairs and
Maintenance

Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024

- 2024-10.08.p A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category, Fund #2024, Motor Vehicle for Materials and Supplies
- 2024-10.08.q A Resolution to Request for Appropriations for Additional Unanticipated Receipts of Memo Receipts and Memo Expenses for Fund #2050 for Annual Inspections in Various Subdivisions as of 10/03/2024
- 2024-10.08.r A Resolution to Approve the Close Out of Fund #7790, Fairfield County Transportation Improvement District

Engineer Upp thanked the Auditors office for their assistance.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- 2024-10.08.s A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Fairfield County JFS, Fund # 2599, Workforce Fund
- 2024-10.08.t A Resolution to Amend the Certificate, Update Receipt Line Item & Request for Appropriations for Fairfield County Job & Family Services; Children Services Fund #2072

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of Resolutions from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

- 2024-10.08.u A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office Fund #2027, Weights
- 2024-10.08.v A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office Fund #2711, Continuous Professional Training

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

- 2024-10.08.w A Resolution Authorizing the Approval of Payment of Invoices for Departments that Need Board of Commissioners' Approval

Regular Meeting #42 - 2024 – October 8, 2024

- 10 -

**Regular Meeting #42 - 2024
Fairfield County Commissioners' Office
October 8, 2024**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Executive Session

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to move to Executive Session with all three Commissioners, the County Administrator and Deputy County Administrator, the Clerks, the Finance Director, representatives from the Prosecutor's Office, outside legal counsel, and representatives from the Engineer's Office, to discuss personnel matters at 10:22 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Jeff Fix and Dave Levacy

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to leave Executive Session at 10:46 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis and Dave Levacy

Adjournment

With no further business, On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to adjourn at 10:47 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, October 15, 2024, in the Commissioners' Hearing Room, 210 E. Main St., Lancaster, OH.

Motion by: Jeff Fix Seconded by: Steve Davis
that the October 8, 2024, minutes were approved by the following vote:

YEAS: Jeff Fix, Steve Davis, Dave Levacy
ABSTENTIONS:

*Approved on October 15, 2024

Dave Levacy
Commissioner

Jeff Fix
Commissioner

Steve Davis
Commissioner

Rochelle Menningen, Clerk

Budget Hearing #43 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Commissioner Levacy called the Budget Hearing Session to order at 11:00 a.m.

Each hearing has a corresponding Budget Summary and Excel spreadsheet that are included with the minutes.

Budget Hearing, Board of Elections 11:00 a.m.

In attendance: Commissioners Dave Levacy, Jeff Fix, and Steve Davis; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; BOE Director, Brett Riffle; BOE Deputy Director, Jane Hanely; and Facilities & EMA Director, Jon Kochis.

Mr. Riffle stated the budget is a typical off-year budget with the exception that they may need an account for an extra election in the event Senator JD Vance is elected as Vice President. He added that they had to bring four employees up to the base of the compensation plan and the Board of Elections Board granted some additional raises.

Administrator Cordle asked that the Commissioners be made aware of any salary adjustments that are outside of the comp plan before they take place.

Jane Hanely stated contractual services costs did increase, which was due to upgrades in software. They are in negotiations with the provider to lower those costs.

Commissioner Davis stated an additional budget hearing is needed when a department or agency is outside of budget parameters.

Brett Riffle stated the Board of Elections Board had asked he and Ms. Hanley to include the costs associated with the accrual pay-out of a retiring employee and a 6 month overlap with the replacement.

Commissioner Fix asked that one of the BOE board members be present for the next budget hearing.

A follow-up hearing was scheduled.

Budget Hearing, Facilities, 11:15 a.m.

In attendance: Commissioners Dave Levacy, Jeff Fix, and Steve Davis; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; and Facilities & EMA Director, Jon Kochis.

The hearing started at 11:21 a.m.

Mr. Kochis spoke about the reorganization of positions within the Facilities Department.

Commissioner Davis asked if there were bonding and architectural issues with the Fairfield Center project.

Mr. Kochis stated that the contractor for the project had not paid his subcontractors or suppliers, but the project is now complete, and contractors and suppliers have been paid.

Budget Hearing #43 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Commissioner Fix asked about the status of the budgeting for the Colonnade building. Commissioner Levacy asked if there would be a full-time maintenance person at the Colonnade building.

Ms. Knisley stated the building had a renovation and purchase budget of \$6 million and there is currently \$2.3 million to use for the renovation.

Mr. Kochis stated that items that have not yet been vetted are not yet included in the capital projects list.

Budget Hearing, Engineer's Office, 11:30 a.m.

In attendance: Commissioners Dave Levacy, Jeff Fix, and Steve Davis; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Deputy Director of Operations, Jason Grubb; and Engineer, Jeremiah Upp.

Engineer Upp stated his office is feeling the impacts of inflation which is reflected in his proposed budget.

Ms. Cordle believes the Transportation Improvement District has been worth the investment and asked if the remaining funds from the salt barn could be put towards the construction of the brine system.

Engineer Upp thinks the cost of the salt barn will be lower than initially expected. He asked that the Commissioners consider assisting with the cost of the brine station.

Commissioner Davis asked how the Engineer currently purchases brine.

Engineer Upp stated they purchase brine from the City of Lancaster which is based off availability.

Commissioner Davis asked if the brine system saves money.

Engineer Upp stated they don't necessarily save money, but it makes a large impact on the roads and lessens their dependence on purchasing from others.

Jason Grubb stated they would save costs on salt.

Engineer Upp stated they are required to report the amount of salt they use each year to the EPA.

Jason Grubb stated the salt barn will be done by the end of December.

Budget Hearing, Juvenile/Probate Court, 11:45 p.m.

In attendance: Commissioners Dave Levacy, Jeff Fix, and Steve Davis; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Judge, Terre Vandervoort; and Business Manager, Leanna Moyer.

Budget Hearing #43 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Commissioner Davis spoke about revenues and expenses for the five year forecast and added that the County's financial situation is currently strong but there are concerns regarding expenses in the out-years.

Judge Vandervoort spoke about costs for court appointed attorneys, salaries, benefits, and guardianship services (Guardianship). Guardianship has its own board which brings together community partners. Guardianship has 124 active cases. She would like to marry the Guardianship Services Board into the ADAMH, DD, Meals on Wheels, and Protective Services levies. She stated she is setting up a long-term model that she will be able to eventually step out of.

Commissioner Fix stated he is hearing that the Judge would like to move from money from APS to Guardianship. He asked for clarification on the amounts for APS and Guardianship.

Administrator Cordle asked if the Judge had conversations with the partnership agencies to build in annual increases.

Judge Vandervoort stated that she was asked for a breakdown and will have these conversations this coming year.

Judge Vandervoort will provide the names of the board members for Guardianship and added that 50% of those in Guardianship are APS.

A follow-up hearing was scheduled.

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to go into recess at 12:12 p.m., until 1:00 p.m.

Roll call vote of the motion resulted as follows:

Voting Aye thereon: Dave Levacy, Jeff Fix, and Steve Davis

Commissioner Levacy called the Budget Hearing Session to order at 1:00 p.m.

Budget Hearing, Sheriff's Office, 1:00 p.m.

In attendance: Commissioners Dave Levacy, Jeff Fix, and Steve Davis; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Sheriff, Alex Lape; Chief Deputy, Scott Ervin; and Chief Deputy, Jared Collins.

Commissioner Davis stated the Board is looking at serious problems in coming years where expenses could exceed the revenue. All agencies outside of budget parameters will be asked to come back for a follow-up meeting.

Sheriff Lape thinks it is good to understand how the Commission is prioritizing the budget and added that 2024 was a drastic year as far as salary increases, and he understands how that reflects in the budget. Some of the other increases are from increased costs due to inflation. They have plans to move forward with housing prisoners from outside the county. He added that there are some one-time costs included in the budget that would not be continuing costs.

Commissioner Davis believes the current projections to be unsustainable, and the Commission wishes to address the trajectory now.

Budget Hearing #43 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Sheriff Lape thinks it goes without saying that his office struggles to retain employees.

Commissioner Davis wishes to transparently convey that this could administratively be one of the most difficult situations they have had to deal with in years and wishes to reaffirm the Boards undying support of law enforcement.

A follow-up hearing was scheduled.

Budget Hearing, Prosecutor's Office, 1:15 p.m.

In attendance: Commissioners Dave Levacy, Jeff Fix, and Steve Davis; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; and Prosecutor, Kyle Witt.

Commissioner Davis spoke about how the salary numbers outside of the 4% budget parameter would exceed parameters.

Prosecutor Witt spoke about the 4% parameter for salary lines and asked questions regarding personnel merit increases. He also provided context as to the difficulties of limited increases with professional level employees. He also explained that out of 23 positions he may have one open position and that does not allow for unused personnel money.

The costs for an additional percentage was discussed.

A follow-up hearing was scheduled.

Budget Hearing, Common Pleas Court, 1:30 p.m.

In attendance: Commissioners Dave Levacy, Jeff Fix, and Steve Davis; County Administrator, Aundrea Cordle; Deputy County Administrator, Jeffrey Porter, Clerk to the Board of Commissioners, Rochelle Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; Budget Clerk, Staci Knisley; Judge, Richard Berens; Magistrate, Josh Horacek; and Deputy Court Administrator, Brian Wolfe.

Commissioner Davis explained that the Commissioners wish to strictly adhere to the budget parameters to appropriately prepare for potential decrease in revenue in the coming years.

Judge Berens respects the need to remain within budget parameters. The proposed budget accounts for potential increases in civil cases and the costs associated with those cases. He thinks it is partly due to the economy and the foreclosures increasing. The criminal cases seem to be leveling off.

Magistrate Horacek stated Common Pleas needs a new court recording system.

The Commissioners suggested the recording system be purchased out of available money in the 2024 budget.

Commissioner Davis asked that the purchase of the recording system be added to next week's agenda.

Mr. Porter asked if the accounting for the IT split was within the budget lines, and it was confirmed that it was.

Regular Meeting #43 - 2024 – October 8, 2024

- 4 -

Budget Hearing #43 - 2024
Fairfield County Commissioners' Office
October 8, 2024

Rochelle Menningen, Clerk

A resolution approving an account to account transfer in a major object expense category for the Facilities Budget, General Fund# 1001.

WHEREAS, appropriations are needed for expenses; and

WHEREAS, an account to account transfer will allow proper classification of major expenditure object category in materials and supplies.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$25,000 is hereby authorized as follows:

From: 12100114 contractual services
To: 12100114 materials and supplies

A resolution approving an account to account transfer in a major object expense category for the Facilities Budget, General Fund# 1001.

For Auditor's Office Use Only:

Section 1.

\$ 25,000

<i>FROM:</i>	<i>12100114 544000</i>	<i>rental expense</i>
<i>TO:</i>	<i>12100114 560000</i>	<i>materials & supplies</i>

Resolution No. 2024-10.15.a

A resolution approving an account to account transfer in a major object expense category for the Facilities Budget, General Fund# 1001.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001.

WHEREAS, appropriations need increased for the Common Pleas recording system replacement; and

WHEREAS, to appropriate from unappropriated in the major expenditure object category for capital outlay will allow an increase to the 2024 Budget for Common Pleas Court, 13100100.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following categories:

Capital Outlay	13100100	\$ 64,000
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**A resolution to appropriate from unappropriated in major
expenditure object categories for the General Fund# 1001.**

For Auditor's Office Use Only:

\$ 64,000 13100100 574000 equipment

Signature Page

Resolution No. 2024-10.15.b

A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving account to account transfers in a major object expense category for the Record Center, General Fund# 1001.

WHEREAS, additional appropriations are needed in the personal services major category due to comp plan changes; and

WHEREAS, account to account transfers will allow proper classification of major expenditure object category for personal services for org# 12100117.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$1,750 is hereby authorized as follows:

\$ 1,500	From:	12100117	contractual services
	To:	12100117	personal services
\$ 250	From:	12100117	contractual services
	To:	12100117	fringe benefits

A resolution approving an account to account transfers in a major object expense category for the Record Center, General Fund# 1001.

For Auditor's Office Use Only:

Section 1.

\$ 1,500	FROM:	12100117	550450	training
	TO:	12100117	511010	employee salaries
\$ 250	FROM:	12100117	550450	training
	TO:	12100117	523000	OPERS

Resolution No. 2024-10.15.c

A resolution approving account to account transfers in a major object expense category for the Record Center, General Fund# 1001.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account to account transfers in a major object expense category for the Commissioners Office, General Fund# 1001.

WHEREAS, additional appropriations are needed in the personal services major category due to comp plan changes; and

WHEREAS, account to account transfers will allow proper classification of major expenditure object category for personal services for org# 12100100.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$24,500 is hereby authorized as follows:

\$ 5,500	From:	12100100	capital outlay
	To:	12100100	personal services
\$ 13,000	From:	12100100	contractual services
	To:	12100100	personal services
\$ 6,000	From:	12100100	fringe benefits
	To:	12100100	personal services

A resolution approving an account to account transfers in a major object expense category for the Commissioners Office, General Fund# 1001.

For Auditor's Office Use Only:

Section 1.

\$ 1,500	FROM:	12100100	574300	furniture & fixtures
	TO:	12100100	511010	employee salaries
\$ 4,000	FROM:	12100100	574000	equipment
	TO:	12100100	511010	employee salaries
\$ 5,000	FROM:	12100100	530000	contract services
	TO:	12100100	511010	employee salaries
\$ 8,000	FROM:	12100100	554000	advertising
	TO:	12100100	511010	employee salaries
\$ 6,000	FROM:	12100100	521000	health insurance
	TO:	12100100	511010	employee salaries

Resolution No. 2024-10.15.d

A resolution approving an account to account transfers in a major object expense category for the Commissioners Office, General Fund# 1001.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated and account to account transfer in major expenditure object categories for the General Fund# 1001, Information Technology

WHEREAS, additional appropriations are necessary for expenses in the Information Technology (IT) budget; and

WHEREAS, to appropriate from unappropriated and an account to account transfer will allow proper accounting in the major expenditure object category of contractual services for the IT 2024 budget.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following categories:

\$ 27,000 Contractual Services 12100118 IT

Section 2. That the Board of Commissioners approve the following transfer of appropriations into the major expense category of contractual services:

\$35,000 from: 12100118 capital outlay
 to: 12100118 contractual services

A resolution to appropriate from unappropriated and account to account transfer in major expenditure object categories for the General Fund# 1001, Information Technology

For Auditor's Office Use Only:

Section 1.

\$ 27,000 12100118 530000 *contractual services*

Section 2.

\$35,000 *from: 12100118 574000 equipment*
 to 12100118 530000 contract services

Signature Page

Resolution No. 2024-10.15.e

A resolution to appropriate from unappropriated and account to account transfer in major expenditure object categories for the General Fund# 1001, Information Technology

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2066 – The Alcohol, Drug, and Mental Health Board of Fairfield County

WHEREAS, the Board of Commissioners pay CORSA directly the liability insurance for the Alcohol, Drug, and Mental Health Board Fairfield County Board (ADAMH); and

WHEREAS, ADAMH Board is responsible for reimbursing the General Fund for their share of costs; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

00100110 438004 Insurance Reimbursement - \$5,377.27

This amount represents monies owed to the General Fund for ADAMH Board's share of liability costs originally paid by the Board of Commissioners as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the General Fund for ADAMH Board's share of costs

Memo expenditure as referenced in supporting documentation:

Vendor # 2280 Fairfield County Commissioners

Account: 50206600 552005

Amount: \$ 3,939.93

Account: 50206600 552015

Amount: \$1,437.34

Prepared by: Connie Vargo

cc: Shanda Wyrick

ADAMH	
General Liability (Payroll)	\$761.98
Error & Omissions (Public Officials Liability)	\$675.36
Property	\$3,939.93
Auto	\$0.00
TOTAL	\$5,377.27

Breakdown of Above Numbers are BELOW

GENERAL LIABILITY (PAYROLL)	
2022 Payroll	\$651,745.34
	÷
Total of All Covered Depts	\$52,108,459.00
EQUALS	\$0.012507
#REF!	\$60,922.00
	x
% from above	\$0.012507
EQUALS	\$761.98

Error & Omissions (Public Officials Liability)	
2022 Payroll	\$688,132.44
	÷
Total of All Covered Depts	\$52,108,459.00
EQUALS	\$0.013206
#REF!	\$51,141.00
	x
% from above	\$0.013206
EQUALS	\$675.36

Property	
ADAMH Property Value	\$5,837,091.00
	÷
Total of All Covered Depts	\$355,119,224.00
EQUALS	\$0.016437
#REF!	\$176,132.00
	x
% from above	\$0.016437
EQUALS	\$2,895.08

AUTO	
ADAMH # of Vehicles	0
	÷
Total of ALL Vehicles	373
EQUALS	\$0.000000
#REF!	\$108,665.00
	x
% from above	\$0.000000
EQUALS	\$0.00

Resolution No. 2024-10.15.f

A Resolution to Approve a Reimbursement for Share of Costs for Liability Insurance
Paid to CORSA as Memo Expenditure for Fund #2066

(Fairfield County ADAMH Board)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities

WHEREAS, FCBDD is responsible for paying for August transportation costs for individuals to Lancaster-Fairfield Public Transit; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

12290800 433034 4111 Grant PT000 \$680.40
12290854 434000 4160A \$75.60

This amount represents monies owed to the Lancaster-Fairfield Public Transit, for transportation costs for individuals and paid by FCBDD to Lancaster-Fairfield Public Transit as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing Lancaster-Fairfield Public Transit for FCBDD's portion of July transportation costs which FCBDD is responsible.

Memo expenditure as referenced in supporting documentation:

Vendor #5672 Lancaster-Fairfield County Transit

Account: 52676801 550080
Amount: \$ 756.00

Prepared by: Cathy Anderson, Fiscal Officer
cc: Aaron Kennedy, Lancaster Fairfield Public Transit

Lancaster-Fairfield Public Transit



746 Lawrence St

P: 740-681-5086

Email: courtneymartin@fairfieldcountyohio.gov

Lancaster Ohio, 43130

F: 740-681-5088

Website: co.fairfield.oh.us/transit/

Bill To: Fairfield County Board of DD

Contact: Beth Seifert

Invoice #: 10124

Address: 795 College Ave

Email: bseifert@fairfielddd.com

Invoice Date: 10/1/2024

Lancaster Ohio, 43130

Contact: Cathy Anderson

Terms: 30 Days

Email: cathy.anderson@fairfielddd.com

Invoice For: Sep-24

Due Date: 10/31/2024

Rides	Description	Qty	Unit Price	Account Code	Price
42	Individual Rides	42	\$ 18.00	4421	\$ 756.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Make all checks payable to Lancaster-Fairfield Public Transit. CREDIT CARDS NOT ACCEPTED					Invoice Subtotal \$ 756.00
					TOTAL \$ 756.00

Client First	Client Last	Trip Date	Cancel Typ	Reported P	Reported P	Pick-up City	Pick-up Str	Pick-up Str
Ava	Lichwa	9/3/2024		10:57	11:00	Pickeringto	Sourwood	120
Ava	Lichwa	9/4/2024		10:56	10:56	Pickeringto	Sourwood	120
Ava	Lichwa	9/5/2024		10:49	10:49	Pickeringto	Sourwood	120
Ava	Lichwa	9/6/2024		10:59	10:59	Pickeringto	Sourwood	120
Ava	Lichwa	9/9/2024		10:56	10:56	Pickeringto	Sourwood	120
Ava	Lichwa	9/10/2024		10:57	10:58	Pickeringto	Sourwood	120
Ava	Lichwa	9/11/2024		11:03	11:03	Pickeringto	Sourwood	120
Ava	Lichwa	9/12/2024		10:50	10:50	Pickeringto	Sourwood	120
Ava	Lichwa	9/13/2024		10:48	10:48	Pickeringto	Sourwood	120
Ava	Lichwa	9/16/2024		10:45	10:46	Pickeringto	Sourwood	120
Ava	Lichwa	9/17/2024		10:47	10:47	Pickeringto	Sourwood	120
Ava	Lichwa	9/18/2024		10:52	10:53	Pickeringto	Sourwood	120
Ava	Lichwa	9/19/2024		10:54	10:55	Pickeringto	Sourwood	120
Ava	Lichwa	9/20/2024		10:45	10:45	Pickeringto	Sourwood	120
Ava	Lichwa	9/23/2024		10:59	10:59	Pickeringto	Sourwood	120
Ava	Lichwa	9/24/2024		11:03	11:03	Pickeringto	Sourwood	120
Ava	Lichwa	9/25/2024		11:34	11:34	Pickeringto	Sourwood	120
Ava	Lichwa	9/26/2024		11:08	11:09	Pickeringto	Sourwood	120
Ava	Lichwa	9/27/2024		11:14	11:15	Pickeringto	Sourwood	120
Ava	Lichwa	9/30/2024		11:09	11:09	Pickeringto	Sourwood	120
Brandon	Booth	9/3/2024		6:08	6:08	Lancaster	Tiki Ln	1476
Brandon	Booth	9/3/2024		15:10	15:12	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/4/2024		6:02	6:02	Lancaster	Tiki Ln	1476
Brandon	Booth	9/4/2024		15:36	15:38	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/9/2024		6:08	6:08	Lancaster	Tiki Ln	1476
Brandon	Booth	9/9/2024		15:39	15:41	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/10/2024		6:10	6:10	Lancaster	Tiki Ln	1476
Brandon	Booth	9/10/2024		15:09	15:12	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/11/2024		6:09	6:09	Lancaster	Tiki Ln	1476
Brandon	Booth	9/11/2024		14:57	15:01	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/16/2024		5:58	5:58	Lancaster	Tiki Ln	1476
Brandon	Booth	9/16/2024		14:37	14:53	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/17/2024		6:02	6:02	Lancaster	Tiki Ln	1476
Brandon	Booth	9/17/2024		14:41	15:00	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/18/2024		6:09	6:09	Lancaster	Tiki Ln	1476
Brandon	Booth	9/18/2024		15:37	15:40	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/24/2024		5:58	5:58	Lancaster	Tiki Ln	1476
Brandon	Booth	9/24/2024		15:28	15:29	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/25/2024		6:08	6:12	Lancaster	Tiki Ln	1476
Brandon	Booth	9/25/2024		15:19	15:35	Sugar Grov	Logan Horr	29746
Brandon	Booth	9/30/2024		6:00	6:00	Lancaster	Tiki Ln	1476
Brandon	Booth	9/30/2024		15:12	15:12	Sugar Grov	Logan Horr	29746
Molly	Miller	9/25/2024		10:10	10:15	Lancaster	Gay St	232
Molly	Miller	9/25/2024		14:43	14:47	Lancaster	N Ewing St	401

Pick-up PO	Drop-off Ci	Drop-off St	Drop-off St	Drop-off PC	Reported L	Funding So	Fare Type	1 Actual Trip
Pataskala	Lois Ln	101			11:33	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:26	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:26	Board of DI Contract		28159
Pataskala	Lois Ln	101			11:32	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:31	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:32	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:32	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:25	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:24	Board of DI Contract		28159
Pataskala	Lois Ln	101			11:26	Board of DI Pass		29599
Pataskala	Lois Ln	101			11:22	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:24	Board of DI Pass		25607
Pataskala	Lois Ln	101			11:31	Board of DI Contract		28159
Pataskala	Lois Ln	101			11:13	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:30	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:35	Board of DI Contract		28159
Pataskala	Lois Ln	101			12:04	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:38	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:45	Board of DI Contract		25607
Pataskala	Lois Ln	101			11:39	Board of DI Contract		25607
Sugar Grov	Logan Horr	29746	Camp Akitā		6:45	Board of DI Contract		33567
Camp Akitā	Lancaster	Tiki Ln	1476		15:46	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:46	Board of DI Contract		44099
Camp Akitā	Lancaster	Tiki Ln	1476		16:10	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:40	Board of DI Contract		30361
Camp Akitā	Lancaster	Tiki Ln	1476		16:45	Board of DI Contract		27480
Sugar Grov	Logan Horr	29746	Camp Akitā		6:50	Board of DI Contract		40869
Camp Akitā	Lancaster	Tiki Ln	1476		15:41	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:53	Board of DI Contract		26762
Camp Akitā	Lancaster	Tiki Ln	1476		15:30	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:27	Board of DI Contract		30361
Camp Akitā	Lancaster	Tiki Ln	1476		15:27	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:34	Board of DI Contract		30361
Camp Akitā	Lancaster	Tiki Ln	1476		15:28	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:57	Board of DI Contract		41393
Camp Akitā	Lancaster	Tiki Ln	1476		16:07	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:44	Board of DI Contract		39646
Camp Akitā	Lancaster	Tiki Ln	1476		16:01	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:42	Board of DI Contract		30361
Camp Akitā	Lancaster	Tiki Ln	1476		15:56	Board of DI Contract		30361
Sugar Grov	Logan Horr	29746	Camp Akitā		6:33	Board of DI Contract		30361
Camp Akitā	Lancaster	Tiki Ln	1476		15:43	Board of DI Contract		30361
Seton Place	Lancaster	N Ewing St	401	FMC (south	10:28	Board of DI Contract		5201
FMC (south	Lancaster	Gay St	232	Seton Place	15:03	Board of DI Contract		5201

Distance

Anderson, Cathy Jo

From: Martin, Courtney G
Sent: Wednesday, October 2, 2024 9:32 AM
To: Anderson, Cathy Jo
Cc: Kennedy, Aaron T
Subject: September's Invoice
Attachments: Board of DD September 2024.2.xlsx

Attached is the invoice for September's trips.

90% will go into Org Code 12290800 Object Code 433034 Charge Code 4111 Grant PT000 (\$680.40)
10% will go into Org Code 12290854 Object Code 434000 Charge Code 4160A (\$75.60)

Please let me know if you have any questions 😊

Thanks,

Courtney

Courtney Martin
Administrative Assistant | Lancaster-Fairfield Public Transit



746 Lawrence St
Lancaster, OH
43130



740-681-5086
Ex. 2206 (t)
740-681-5088 (f)





<http://fairfieldcountyohio.gov>



Courtney.Martin@fairfieldcountyohio.gov

Resolution No. 2024-10.15.g

A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities

(Fairfield County Board of Developmental Disabilities)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing Jeremiah D. Upp, Fairfield County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructures, and

WHEREAS, the Fairfield County Engineer's Office, Code #045-00045, is planning to make a capital improvement named: Superstructure Replacement Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that the Fairfield County Engineer, Jeremiah D. Upp, is hereby authorized to apply to the OPWC for funds as described above.

SECTION 2: that this Board of Commissioners further states that the County Engineer is hereby empowered on behalf of the County to enter into agreements/disbursements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3: that this Board accepts the Superstructure Replacement Project as the Number One Priority for Fairfield County for the Round 39 Grant Application Year.

SECTION 4: that the Clerk of this Board return a copy of this Resolution to the County Engineer for further processing.

Prepared by: Cheryl Downour
cc: Engineering Office

Resolution No. 2024-10.15.h

A resolution authorizing Jeremiah D. Upp, Fairfield County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required.

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution accepting Victims of Crime Act (VOCA) and State Victims Assistance Act (SVAA) Grants for October 1, 2024 through September 30, 2025, grants to be administered by the County Prosecutor. [2120-Prosecutor Victim Assistance]

WHEREAS, Fairfield County has been awarded Victims of Crime Act (VOCA) and State Victims Assistance Act (SVAA) grant funds from the Ohio Attorney General's Office for the purpose of providing assistance to crime victims; and

WHEREAS, the Fairfield County Board of Commissioners has pledged to provide the grantor-required local cash match for the VOCA grant; and

WHEREAS, the Fairfield County Board of Commissioners has pledged to provide additional funds for expenses not reimbursable, noted as non-match funds; and

WHEREAS, it is necessary for the President of the Board of Commissioners to sign the Grant Award and Acceptance documents on behalf of Fairfield County.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Board of Commissioners hereby approves the acceptance of the Ohio Attorney General's awards from VOCA in the amount of \$62,300.94 for twelve (12) months of funding and from SVAA in the amount of \$4,455.00 for twelve (12) months of funding.

Section 2. That the President of the Board is authorized to sign the VOCA and SVAA Grant Award and Acceptance forms.

Section 3. That the cash match, county extra, and additional county funding noted as non-match funds of not more than \$167,600.00 will be transferred to the VOCA 2784 Fund GY24/25 by separate resolution.

For Auditor's Office Use Only:

Prepared by Lynette Barnhart, Prosecutor's Office
cc: Staci Knisley, Commissioners' Office



SPECIAL CONDITION #16
CERTIFICATION OF COMPLIANCE WITH REGULATIONS
OFFICE FOR CIVIL RIGHTS, OFFICE OF JUSTICE PROGRAMS
FOR SUBGRANTS ISSUED BY THE OHIO ATTORNEY GENERAL'S OFFICE

INSTRUCTIONS: Complete the identifying information. Have your Authorized Official sign at the bottom of page 2 and, *if applicable*, the bottom of page 3 OR 4, and forward a copy to the person you identified as the person responsible for reporting civil rights findings. Check the one certification that applies to your agency and return the original to the Ohio Attorney General's Office, Crime Victims Services Section, 30 E. Broad St. Fl. 26, Columbus, OH 43215.

Grant #2025-VOCA-135897816

Subgrantee Name (Funded Entity): Fairfield County Board of County Commissioners & Prosecuting Attorney

Address: 210 E Main Street, Room 301, Lancaster, OH 43130

239 W Main Street, Suite 101, Lancaster, OH 43130

Duration: Beginning Date: October 1, 2024 End Date: Sept. 30, 2025 Award: \$62,301.00

Project Director's Name & Phone #:

R. Kyle Witt, Prosecuting Attorney, 740-652-7560

AUTHORIZED OFFICIAL'S CERTIFICATION: As the Authorized Official for the above Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

REQUIREMENTS OF SUBGRANT RECIPIENTS: All subgrant recipients (regardless of the type of entity or the amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

I certify that this agency will maintain data (and submit when required) to ensure that: our services are delivered in an equitable manner to all segments of the service population; our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 *et seq.*; our projects and activities provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (*See also*, 2000 Executive Order #13166).

I also certify that the person in this agency or unit of government who is responsible for reporting civil rights findings of discrimination will submit these findings, if any, to the Ohio Attorney General's Office within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date, within 45 days of the grant award beginning date. A copy of this Certification will be provided to this person, as identified here:

Person responsible for reporting civil rights findings of discrimination: (Name, Address and Phone)
Jeffrey D. Porter, Human Resources Director, 210 E Main Street, Room 301, Lancaster, OH 43130
740-652-7590

I. **EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATIONS:** Check the box before ONLY THE ONE APPROPRIATE CERTIFICATION (A, B, C1 or C2 below) that applies to this subgrantee agency during the period of the grant duration noted above.

☐ **CERTIFICATION "A" (NO EEOP IS REQUIRED IF (1), (2), or (3) below apply:)** This is the Certification that most non-profits and small agencies will use. Check (1), (2) and/or (3) as they apply to your entity. (More than one may apply.)

This funded entity has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes the above grant duration period, and

_____ (1) is an educational, medical or non-profit institution or an Indian Tribe; and/or

_____ (2) has less than 50 employees; and/or

_____ (3) was awarded through this grant from the Ohio Attorney General's Office less than \$25,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that this funded entity is not required to maintain an EEOP, pursuant to 28 CFR 42.301 *et seq.*

SPECIAL CONDITION #16

CERTIFICATION OF COMPLIANCE WITH REGULATIONS, OFFICE FOR CIVIL RIGHTS, OFFICE OF JUSTICE PROGRAMS (Continued)

EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATIONS: (Continued)

☐ **CERTIFICATION "B" (EEOP MUST BE ON FILE)**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Office of Justice Programs more than \$25,000, but less than \$500,000 in federal U.S. Department of Justice funds. Also, it has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.301, et seq., subpart E, that it has been signed into effect by the proper authority and disseminated to all employees, and that it is on file for review or audit by officials of the Ohio Attorney General's Office or the Office for Civil Rights, Office of Justice Programs as required by relevant laws and regulations.

☐ **CERTIFICATION "C1" (EEOP MUST BE SUBMITTED)**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Office of Justice Programs more than \$500,000 in federal U.S. Department of Justice funds; but it has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes the above grant duration period.

Therefore, I certify that the funded entity will submit, within 45 days of the award, an EEOP or an EEOP Short Form that will include a section specifically analyzing the subgrantee (implementing) agency.

☒ **CERTIFICATION "C2" (EEOP MUST BE SUBMITTED)**

This funded entity, having 50 or more employees, has been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice, including this subgrant from the Ohio Attorney General's Office, over an 18-month period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity will submit, with 45 days of the award, an EEOP or an EEOP Short Form that will include a section specifically analyzing the subgrantee (implementing) agency. Please submit an EEOP applicable to this time period to the Ohio Attorney General's Office, Crime Victims Services Section, 30 E. Broad St., Fl. 26, Columbus, OH 43215

As the Authorized Official for the above Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.



Authorized Official's Signature

R. Kyle Witt

(Typed Name)

10/9/24

(Date)

Prosecuting Attorney

(Title)

CERTIFICATION FORM

Recipient Name and Address: Fairfield County Board of County Commissioners
210 E Main Street, Room 301, Lancaster, OH 43130

Grant Title: 2025 VOCA Grant Number: 135897816 Award Amount: \$62,301.00

Contact Person Name and Title: Aundrea Cordle, County Administrator Phone Number: (740) 652-7590

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Ohio Attorney General's Office (OAG) to prepare, maintain on file, submit to OAG for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. §§ 42.301-3.08. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP; but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete **Section A** below. Recipients that claim the limited exemption from the submission requirement must complete **Section B** below. **A recipient should complete *either* Section A or Section B, not both.** If a recipient receives multiple OJP or OAG grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Ohio Attorney General's Office, Crime Victims Services Section, 30 E. Broad St., Fl. 26, Columbus, OH 43215. For assistance in completing this form, please call (614) 466-4358.

Section A – Declaration Claiming Complete Exemption from the EEOP Requirement. *Please check all the boxes that apply.*

- | | |
|--|--|
| <input type="checkbox"/> Recipient has less than 50 employees, | <input type="checkbox"/> Recipient is an Indian Tribe, |
| <input type="checkbox"/> Recipient is a non-profit organization, | <input type="checkbox"/> Recipient is an educational institution, or |
| <input type="checkbox"/> Recipient is a medical institution, | Recipient is receiving an award less than \$25,000 |

I, _____ (responsible official), certify that _____ (recipient) is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. §42.302.

I further certify that _____ (recipient) will comply with applicable Federal Civil Rights Laws that prohibit discrimination in employment and in the delivery of services.

Print or Type Name and Title

Signature

Date

CERTIFICATION FORM CONTINUED

Section B – Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying that an EEOP is on File for Review.

If a recipient agency has 50 or more employees and is receiving a single award or sub-award for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, David L. Levacy, President (responsible official), certify that the Board of County Commissioners of Fairfield County, Ohio (recipient), which has 50 or more employees and is receiving a single award or sub-award for \$25,000 or more, but less than \$500,000 has formulated an EEOP in accordance with 28 C.F.R. § 42.301, *et seq.*, subpart E.

I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: Human Resources Department of Fairfield County, Ohio (organization), at 210 E Main Street, Room 301, Lancaster, Ohio 43130 (address), for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Ohio Attorney General's Office, Crime Victims Services Section, as required by relevant laws and regulations.

David L. Levacy, President Board of Commissioner

Print or Type Name and Title

Signature

Date

VOCA and SVAA Grant Award and Acceptance Form
Grant Period 10/1/2024 – 9/30/2025

Organization: Fairfield County Prosecutor's Office
Applicant Name: R. Kyle Witt
Street Address 1: 239 West Main Street
Street Address 2: Suite 101
City, State, ZIP: Lancaster, Ohio 43130
Phone: (740)652-7560
Funding Stream: 2025VOCA
County: Fairfield

VOCA CFDA Number: 16.575
Federal Award ID: 15POVC-24-GG-00711-ASSI
Federal Award Period: 10/1/2023-9/30/2027
Award Number: 2025-VOCA-135897816

VOCA Award: \$62,301.00
SVAA Award: \$0.00

Awarded Costs

Cost	Total	Grant Dollars	Cash Match	In-Kind Match	VOCA/SVAA
VAS Samantha Helein	\$24,068.39	\$19,254.71	\$4,813.68	\$0.00	VOCA
VAS Misty Richardson	\$30,502.77	\$24,402.21	\$6,100.56	\$0.00	VOCA
VAS Angela Boykin	\$23,305.10	\$18,644.08	\$4,661.02	\$0.00	VOCA

This grant is subject to all rules, regulations, and criteria included in the grant application and special conditions attached hereto.

Dave Yost, Ohio Attorney General
Crime Victims Services Section
30 E. Broad St., Fl. 26
Columbus, OH 43215

Signature of Approving Official

Mischa Hitchcock

Mischa Hitchcock
Deputy Director of Grants Unit

The undersigned, having received the statement of grant award/acceptance and the conditions attached thereto, does hereby accept this grant and agrees to the conditions pertaining thereto, this 8th day of October, 2024

Signature of Authorized Official



R. Kyle Witt
Prosecuting Attorney
Fairfield County, Ohio

Signature of Authorized Official

David L. Levacy
President
Board of County Commissioners
Fairfield County, Ohio



SPECIAL CONDITION #16
CERTIFICATION OF COMPLIANCE WITH REGULATIONS
OFFICE FOR CIVIL RIGHTS, OFFICE OF JUSTICE PROGRAMS
FOR SUBGRANTS ISSUED BY THE OHIO ATTORNEY GENERAL'S OFFICE

INSTRUCTIONS: Complete the identifying information. Have your Authorized Official sign at the bottom of page 2 and, *if applicable*, the bottom of page 3 OR 4, and forward a copy to the person you identified as the person responsible for reporting civil rights findings. Check the **one** certification that applies to your agency and return the original to the Ohio Attorney General's Office, Crime Victims Services Section, 30 E. Broad St. Fl. 26, Columbus, OH 43215.

Grant #	2025-SVAA-135897819				
Subgrantee Name (Funded Entity):	Fairfield County Board of County Commissioners & Prosecuting Attorney				
Address:	210 E Main Street, Room 301, Lancaster, OH 43130 239 W Main Street, Suite 101, Lancaster, OH 43130				
Duration: Beginning Date:	October 1, 2024	End Date:	Sept. 30, 2025	Award:	\$4,455.00
Project Director's Name & Phone #:	R. Kyle Witt, Prosecuting Attorney, 740-652-7560				

AUTHORIZED OFFICIAL'S CERTIFICATION: As the Authorized Official for the above Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

REQUIREMENTS OF SUBGRANT RECIPIENTS: All subgrant recipients (regardless of the type of entity or the amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

I certify that this agency will maintain data (and submit when required) to ensure that: our services are delivered in an equitable manner to all segments of the service population; our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 *et seq.*; our projects and activities provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (*See also*, 2000 Executive Order #13166).

I also certify that the person in this agency or unit of government who is responsible for reporting civil rights findings of discrimination will submit these findings, if any, to the Ohio Attorney General's Office within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date, within 45 days of the grant award beginning date. A copy of this Certification will be provided to this person, as identified here:

Person responsible for reporting civil rights findings of discrimination: (Name, Address and Phone)
Jeffrey D. Porter, Human Resources Director, 210 E Main Street, Room 301, Lancaster, OH 43130
740-65207590

I. **EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATIONS:** Check the box before ONLY THE ONE APPROPRIATE CERTIFICATION (A, B, C1 or C2 below) that applies to this subgrantee agency during the period of the grant duration noted above.

☐ **CERTIFICATION "A" (NO EEOP IS REQUIRED IF (1), (2), or (3) below apply:)** This is the Certification that most non-profits and small agencies will use. Check (1), (2) and/or (3) as they apply to your entity. (More than one may apply.)

This funded entity has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes the above grant duration period, and

_____ (1) is an educational, medical or non-profit institution or an Indian Tribe; and/or

_____ (2) has less than 50 employees; and/or

_____ (3) was awarded through this grant from the Ohio Attorney General's Office less than \$25,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that this funded entity is not required to maintain an EEOP, pursuant to 28 CFR 42.301 et seq.

SPECIAL CONDITION #16

CERTIFICATION OF COMPLIANCE WITH REGULATIONS, OFFICE FOR CIVIL RIGHTS, OFFICE OF JUSTICE PROGRAMS (Continued)

EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATIONS: (Continued)

☐ **CERTIFICATION "B" (EEOP MUST BE ON FILE)**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Office of Justice Programs more than \$25,000, but less than \$500,000 in federal U.S. Department of Justice funds. Also, it has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.301, et seq., subpart E, that it has been signed into effect by the proper authority and disseminated to all employees, and that it is on file for review or audit by officials of the Ohio Attorney General's Office or the Office for Civil Rights, Office of Justice Programs as required by relevant laws and regulations.

☐ **CERTIFICATION "C1" (EEOP MUST BE SUBMITTED)**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Office of Justice Programs more than \$500,000 in federal U.S. Department of Justice funds; but it has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes the above grant duration period.

Therefore, I certify that the funded entity will submit, within 45 days of the award, an EEOP or an EEOP Short Form that will include a section specifically analyzing the subgrantee (implementing) agency.

☒ **CERTIFICATION "C2" (EEOP MUST BE SUBMITTED)**

This funded entity, having 50 or more employees, has been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice, including this subgrant from the Ohio Attorney General's Office, over an 18-month period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity will submit, with 45 days of the award, an EEOP or an EEOP Short Form that will include a section specifically analyzing the subgrantee (implementing) agency. Please submit an EEOP applicable to this time period to the Ohio Attorney General's Office, Crime Victims Services Section, 30 E. Broad St., Fl. 26, Columbus, OH 43215

As the Authorized Official for the above Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.



Authorized Official's Signature

R. Kyle Witt

(Typed Name)

10/9/24

(Date)

Prosecuting Attorney

(Title)

CERTIFICATION FORM

Recipient Name and Address: Fairfield County Board of County Commissioners
210 E Main Street, Room 301, Lancaster, OH 43130
Grant Title: 2025 SVAA Grant Number: 135897819 Award Amount: \$4,455.00
Contact Person Name and Title: Aundrea Cordle, County Administrator Phone Number: (740) 652-7590

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Ohio Attorney General's Office (OAG) to prepare, maintain on file, submit to OAG for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. §§ 42.301-3.08. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP; but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete Section A below. Recipients that claim the limited exemption from the submission requirement must complete Section B below. **A recipient should complete *either* Section A or Section B, not both.** If a recipient receives multiple OJP or OAG grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Ohio Attorney General's Office, Crime Victims Services Section, 30 E. Broad St., Fl. 26, Columbus, OH 43215. For assistance in completing this form, please call (614) 466-4358.

Section A – Declaration Claiming Complete Exemption from the EEOP Requirement. *Please check all the boxes that apply.*

- | | |
|--|--|
| <input type="checkbox"/> Recipient has less than 50 employees, | <input type="checkbox"/> Recipient is an Indian Tribe, |
| <input type="checkbox"/> Recipient is a non-profit organization, | <input type="checkbox"/> Recipient is an educational institution, or |
| <input type="checkbox"/> Recipient is a medical institution, | Recipient is receiving an award less than \$25,000 |

I, _____ (responsible official), certify that _____ (recipient) is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. §42.302.

I further certify that _____ (recipient) will comply with applicable Federal Civil Rights Laws that prohibit discrimination in employment and in the delivery of services.

Print or Type Name and Title	Signature	Date
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CERTIFICATION FORM CONTINUED

Section B – Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying that an EEOP is on File for Review.

If a recipient agency has 50 or more employees and is receiving a single award or sub-award for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, David L. Levacy, President (responsible official), certify that the Board of County Commissioners of Fairfield County, Ohio (recipient), which has 50 or more employees and is receiving a single award or sub-award for \$25,000 or more, but less than \$500,000 has formulated an EEOP in accordance with 28 C.F.R. § 42.301, *et seq.*, subpart E.

I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: Human Resources Department of Fairfield County, Ohio (organization), at 210 E Main Street, Room 301, Lancaster, Ohio 43130 (address), for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Ohio Attorney General's Office, Crime Victims Services Section, as required by relevant laws and regulations.

David L. Levacy, President Board of Commissioner

Print or Type Name and Title

Signature

Date

VOCA and SVAA Grant Award and Acceptance Form
Grant Period 10/1/2024 – 9/30/2025

Organization: Fairfield County Prosecutor's Office
Applicant Name: R. Kyle Witt
Street Address 1: 239 West Main Street
Street Address 2: Suite 101
City, State, ZIP: Lancaster, Ohio 43130
Phone: (740)652-7560
Funding Stream: 2025SVAA
County: Fairfield

VOCA CFDA Number: 16.575
Federal Award ID: 15POVC-24-GG-00711-ASSI
Federal Award Period: 10/1/2023-9/30/2027
Award Number: 2025-SVAA-135897819

VOCA Award: \$0.00
SVAA Award: \$4,455.00

Awarded Costs

Cost	Total	Grant Dollars	Cash Match	In-Kind Match	VOCA/SVAA
INTERPRETER	\$3,250.00	\$3,250.00	0	0	SVAA
STATIONARY	\$430.00	\$430.00	0	0	SVAA
TRAINING - mileage and registration for staff	\$375.00	\$375.00	0	0	SVAA
MEMBERSHIP	\$200.00	\$200.00	0	0	SVAA
Direct Victim Services	\$200.00	\$200.00	0	0	SVAA

This grant is subject to all rules, regulations, and criteria included in the grant application and special conditions attached hereto.

Dave Yost, Ohio Attorney General
Crime Victims Services Section
30 E. Broad St., Fl. 26
Columbus, OH 43215

Signature of Approving Official



Mischa Hitchcock
Deputy Director of Grants Unit

The undersigned, having received the statement of grant award/acceptance and the conditions attached thereto, does hereby accept this grant and agrees to the conditions pertaining thereto, this 8TH day of October, 2024

Signature of Authorized Official



R. Kyle Witt
Prosecuting Attorney
Fairfield County, Ohio

Signature of Authorized Official

David L. Levacy
President
Board of County Commissioners
Fairfield County, Ohio

Resolution No. 2024-10.15.i

A resolution accepting Victims of Crime Act (VOCA) and State Victims Assistance Act (SVAA) Grants for October 1, 2024 through September 30, 2025, grants to be administered by the County Prosecutor. [2120-Prosecutor Victim Assistance]

(Fairfield County Prosecutor)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

WHEREAS, departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

WHEREAS, the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date of October 17, 2024.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of County Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance
cc: Finance Office

INVOICES BY DEPARTMENT

10/17/2024 to 10/17/2024

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1200	COMMISSIONERS ADMIN								
	Fund: 1001 - GENERAL FUND								
1587208	10/17/2024	80132	AUNDREA N CORDLE	9/28-10/4	09/28/2024	24000059	C1015	TRAVEL - CCAO, VIOLET TWP, WF	129.85
5412164	10/17/2024	10163	OHIO EXTENSION AGR ADM RM 4	FAES-6987	10/01/2024	24000500	C1015	2024 ALLOCATION	249,948.50
5412167	10/17/2024	77570	LANCASTER CITY AUDITOR	3RD QRTR	10/01/2024	24000530	C1015	MUNI COURT PAYROLL REIMBURSEMENT 3RD QTR	59,004.35
5412167	10/17/2024	77570	LANCASTER CITY AUDITOR	3RD QTR	10/01/2024	24000529	C1015	MUNI COURT CLERK PAYROLL REIMBURSEMENT 3RD QTR	32,060.55
TOTAL: COMMISSIONERS ADMIN									341,143.25

Department									
Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1270	COMM-MAINTENANCE								
	Fund: 1001 - GENERAL FUND								
5412166	10/17/2024	17107	RINGCENTRAL, INC.	CD_000924880	10/07/2024	24000781	C1015	recurring costs for line service 10/2024	186,859.08
TOTAL: COMM-MAINTENANCE									186,859.08

INVOICES BY DEPARTMENT

10/17/2024 to 10/17/2024

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1280	CDBG								
			Fund: 2788 - CDBG FORMULA						
5412165	10/17/2024	15420	ENVIRO CONSTRUCTION CO	8/16-9/13/24	08/16/2024	24003888	C1015	Pleasantville Street Storm Sewer 8/16-9/13	95,659.26
								TOTAL: CDBG	95,659.26

INVOICES BY DEPARTMENT

10/17/2024 to 10/17/2024

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
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Summary Total for this report: \$623,661.59

Commissioner Steven A. Davis

Commissioner Jeffrey M. Fix

Commissioner David L. Levacy

Date

Resolution No. 2024-10.15.j

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



September 17, 2024

The Honorable
Fairfield County Commissioners
210 E Main Street
Lancaster, OH 43130

Proposal for Recorders Equipment Supplemental Fund

Pursuant to Section 317.321 of the Ohio Revised Code, I am submitting this proposal to continue to fund the acquisition and maintenance of imaging and other technological equipment and contract services therefrom, and/or to reserve funds for the office's future technology needs. These activities would be funded by the collection of the Recorder's Equipment Fund.

I am requesting that \$5.00 of the total fees collected for filing and recording a document be placed in the Recorder's Equipment Fund. This proposal would run from January 1, 2025, to December 31, 2030.

If this request is approved by the Board, it is estimated that approximately \$105,000 per year will be credited to the Recorder's Equipment Fund. Total fees collected for filing documents are estimated to be \$1,400,000.00 per year.

These funds are necessary because we will be looking at a new equipment contract next year. The current equipment contract for computer equipment and services will expire in November 2025. It is anticipated that our future contract expenses are estimated to increase based on the price of equipment and service significantly increasing in the past few years. Other expenses will be regular maintenance on our micrographic system, and equipment maintenance and expenses to maintain older records.

I believe I have been very conservative in spending these funds and will continue to be as conservative as possible.

Thank you in advance for your consideration of this proposal.

Respectfully,

Lisa McKenzie

Lisa McKenzie
Fairfield County Recorder

Lisa McKenzie • Fairfield County Recorder
210 E Main Street • Rm 205 • Lancaster, OH 43130
P: 740-652-7100 • F: 740-687-7104