Regular Meeting #49 - 2013  
Fairfield County Commissioners’ Office  
October 15, 2013

Review

The Commissioners met at 9:08 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Carl Burnett, Bob Clark, Tony Vogel, Jon Kochis, Jason Dolin, Mary Beth Lane, Ray Stemen, Ursula Laveck, Aunie Cordle, David Miller, Dennis Keller, Holly Mattei, Michael Orlando, Ed Laramee, and Lt. Marc Churchill.

- Legal Update
  
  Mr. Dolin did not have a legal update.

- Administration and Budget Update/Carri’s List
  

  Ms. Brown stated that the financial analysis has been prepared. Within the leadership conference presentation, there will be an overview of the financial analysis. The factors and conditions that are part of the analysis will be reviewed in detail. It will be important to monitoring the revenue and expenses, along with the various factors and conditions, on an ongoing basis, making adjustments as needed. In addition, the analysis requires collaborative efforts in controlling expenses, with such efforts including an agreement to add no new staff in 2015 forward and to stay with the parameters that the Board of Commissioners establish. The factors and conditions within the analysis include a transfer in 2013 of $3.8 M for the jail and in 2014-2017 of $2 M for the jail, which includes estimates for debt service. At any point in time the economy, with fluctuations in interest rates and in other conditions, could delay a construction project. Again, it will be important to monitor conditions on an ongoing basis. In addition, we received a general response from a small group relating to aspects to consider, such as parking in the existing location of the downtown adjacent location and a need to keep internal stakeholders of law enforcement updated throughout the process for construction, which has multiple phases. Finally, we received a response from Lt. Churchill relating to jail operating costs.

  Mr. Davis asked Ms. Brown if she had spoken to Lt. Churchill yet.

  Ms. Brown stated she had not as the report was just sent from Chief Perrigo yesterday afternoon.
Mr. Davis stated he appreciated the report and hoped it was meaningful to Lt. Churchill as the jail administrator. He has a few questions regarding the methodology and asked Ms. Knisley to have him stop in later if he was available.

Mr. Davis added that he had read the October 12<sup>th</sup> report and found it very informative and detailed and also read the memo. He asked what the projected carry over was for 2017.

Ms. Brown stated it was projected to be $10 million.

Mr. Davis asked if that was 25%.

Ms. Brown stated that it was and that she was using the most conservative estimates for that calculation.

Mr. Davis noticed that the casino projections were a bit lower.

Ms. Brown stated that was correction and was a result of a lack of historical data and from looking at other states and what they have experienced over time. States have not seen a large increase overtime and therefore Ms. Brown used the 90% factor.

Mr. Davis also mentioned there was a suggested hiring freeze and asked if this was an assumption of the limitation of the GRF.

Ms. Brown stated that was correct and added that the grant matches were not expected to increase over the 2% increase.

Mr. Davis stated the upshot was that the philosophy of growing the gap needs to be maintained if they want to go forward with the jail and that the financing of the jail was very doable with these figures.

Mr. Kiger agreed that they need to stay the course.

Mr. Levacy stated the report confirmed his beliefs.

b. Leadership Conference – October 17<sup>th</sup>

Ms. Brown stated that Preparations are ready or are in progress for the leadership conference. An updated agenda and an email reminder were sent yesterday. We are going to set up and test the equipment on Wednesday afternoon and evening. Packets are being prepared for everyone. The 11:00 time continues to be the time set aside for the regular meeting portion of the leadership conference. The whole
Commissioners staff has been very helpful in planning for the conference, and it will be wonderful.

Mr. Davis said the Leadership Conference would begin at 8:30 a.m. with the special meeting at 11:00 a.m. There will be one resolution on the go/no go decision. If the resolution fails it would mean they will not build a new jail. He asked Ms. Brown how much time is allotted for discussion.

Ms. Brown stated they would have an hour.

Mr. Kiger asked if there would be an honor guard.

Ms. Brown stated there would be a flag for the pledge of allegiance during the regular meeting.

Mr. Davis stated the honor guard was not necessary due to the nature of the meeting. The public is encouraged to attend this meeting more than others due to the 11:00 a.m. special meeting.

c. Bluegrass Pipeline Memo

Ms. Brown stated that following our discussion in review on October 8, 2015, I prepared a memo to summarize three ideas for responses to the Bluegrass Pipeline Community Grant Program. The ideas are in response to my request for potential responses to Bluegrass Pipeline announcement about the Community Grant Program. The first round of applications is due October 31 and will be considered for award by December 15. The grants are identified as “up to $25,000 per organization” on the program fact sheet, which is attached. We are aware of a grant application that the Soil and Water Conservation District will propose. The Soil and Water Conservation District should be considered a separate organization. There are four rounds of applications for each quarter, through August 2014. The company does not limit the number of applications that can be proposed. Projects with a matching element are given priority. With the three ideas proposed, there will need to be some additional work to polish the applications, and Rachel Elsea has volunteered to serve as the point of contact for the proposals. The Emergency Management Agency has the idea for a grant project to provide detection equipment in the hands of each Fire Department called to the scene of a potential gas leak, whether in a residential setting or at the site of a pipeline. Detection is the priority of these first responders. The goal of this project is to provide updated equipment needed to respond to pipeline emergencies. Gas detection equipment can provide first responders with the best information to protect citizens and themselves. The Fairfield County Job and Family Services agency, the
Child Protective Services department, proposes to purchase a much needed vehicle for the benefit of abused and/or neglected teenagers participating in the REALITY House program. The Board of Elections proposes the creation of an educational program to support youth and seniors with respect to opportunities to register to vote and participate as poll workers. They envision partnering with the schools and community groups. Of these ideas, the concepts with Emergency Management and Job and Family Services are developed in abstracts. The Board needs to discuss whether to submit three polished applications at once, see how the company decides, and then possibly re-submit applications that are not funded -or- to submit the applications in succession. Rachel will connect with the appropriate department heads to complete the applications by the posted deadlines.

Mr. Davis asked for details on the projects.

Mr. Kochis stated their project would be to equip all fire departments with gas detection equipment that would detect four kinds of gas. These would be replacing the current systems (only half of which are still working). The detect four type of gasses including carbon monoxide, LELs, and hydrogen sulfide. The new lines Bluegrass is installing will carry LEL gasses.

Ms. Brown stated that JFS was proposing the purchase of a new vehicle for the Reality House program.

Mr. Kochis offered to submit their application through the Fairfield County Fire Association as that is a separate organization.

Mr. Davis asked how many units they would be requesting.

Mr. Kochis stated it would be 14 units (one for each fire department). These cost $800 a unit totaling $22,000.

Mr. Orlando stated JFS's application would be for a van or sports utility vehicle to transport multiple teens to work, school, or another other activity that helps establish their independence. This vehicle will be utilized by staff. They are also pursuing other grant options as the current vehicle needs replaced. The last vehicle cost between $21,000 and #22,000.

Mr. Davis stated he liked Mr. Kochis suggestion and looked favorable on moving in that direction. He appreciated Mr. Kochis' willingness to go through the fire association. He advised JFS to proceed and suggested that the Commission be helpful to the SWCD as they proceed as well.
Mr. Levacy stated this was a broad perspective of projects and a good approach to submitting the applications.

Ms. Elsea stated that Mr. Mancuso brought up the initial offer for the parcels to be used by Bluegrass and distributed the offer.

Mr. Davis stated it was for $13,000 per parcel which is dramatically less than what the county received from other recently installed lines. It includes a multi-line request and the temporary easements are plural. Ingress and egress where not defined and left to the discretion of Bluegrass. Mr. Davis stated this offer needed a fair amount of negotiation and the low offer was of concern. He advised that the best approach was patience and continuing to convey willingness to work with Bluegrass to have the lines installed.

**Motion to appoint Steve Davis and Jason Dolin to negotiate with Bluegrass Pipeline.**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to appoint Steve Davis and Jason Dolin to negotiate with Bluegrass Pipeline.

Discussion: Mr. Kiger stated that Mr. Davis and Mr. Dolin were the most qualified to handle this. Mr. Davis mentioned that while he represents landowners, he does not represent any who are opposed to the pipeline and does not see this as a conflict of interest.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Meeting with Lt. Marc Churchill**

The Commissioners met at 9:35 a.m. with Lt. Marc Churchill. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Carl Burnett, Bob Clark, Tony Vogel, Jon Kochis, Jason Dolin, Mary Beth Lane, Ray Stemen, Ursula Laveck, Aunie Cordle, David Miller, Dennis Keller, Holly Mattei, Michael Orlando, Ed Laramee, and Lt. Marc Churchill.

Mr. Davis thanked Mr. Churchill for coming and for creating the very helpful report. He asked if the information was helpful to Lt. Churchill as well.

Lt. Churchill stated that it was. He now has a better understanding of all that goes in to the operation of the jail and what costs can be broken down and watched as well as the in county verse out of county costs.
Mr. Davis asked about the difference in the 2012 and 2013 costs per inmate per day.

Lt. Churchill stated there were some major installations this year including a $20,000 fire system and $16,000 to update the inmate dining hall to make it more secure and safe for inmates. All inmates will now have a place to sit during the meals.

Mr. Davis asked if he could do a fixed variable analysis for what an additional inmate (above the average) would cost (currently inmate 301).

Lt. Churchill stated that currently inmate #301 costs $67 to house out of county.

Mr. Davis stated at $47 a day for local inmates, with an average of 265 inmates, is the number the same at 300.

Lt. Churchill stated he was still working on finding the tipping point, but thought it was somewhere between 290 and 300.

Mr. Davis said the report was incredibly meaningful for the decision making process.

Mr. Davis asked if direct salaries were included.

Lt. Churchill stated that all staffed assigned to the jail bureau for those years were included. He also included the old jail administrator and then himself when that change was made. He thanked Ms. Knisley, Ms. Dowdy, and Ms. Jones for their help in creating the report.

Review Continued

The Commissioners met at 9:43 a.m. to continue to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Carl Burnett, Bob Clark, Tony Vogel, Jon Kochis, Jason Dolin, Mary Beth Lane, Ray Stemen, Ursula Laveck, Aunie Cordle, David Miller, Dennis Keller, Holly Mattei, Michael Orlando, Ed Laramee, and Lt. Marc Churchill.

- Administration and Budget Update/Carri’s List
  
  d. Meals on Wheels

  Mr. Davis stated that Ms. Brown and Meals on Wheels’ executive committee has been made aware of the State Auditor’s decision to audit Meals on Wheels. He asked if the State Auditor had decided to include them in the county’s audit or not.
Ms. Brown replied that they are not that far yet and that they would complete a Gatsby 14 analysis to determine if they are a component of the county audit.

Mr. Davis stated that he had had a few conversations with a member of the executive committee and offered to be helpful in any regard. He said they would see if there was a desire for help and that at some point in the near future they will need to circle back to the contract negotiations.

Ms. Brown agreed and stated she'd like to reach out and get that date on the calendar.

Mr. Davis added that he inquired about the next scheduled full board meeting and was told it was November 21st. He expects they will meet sooner than that.

• New Business
  a. Sturbridge Meadows Homeowners' Association

  Mr. Kiger stated he had received a call from Mr. Thompson regarding a paving project in Violet Township. Mr. Thompson asked that Mr. Kiger make the Commissioners aware of this project and his displeasure with it. Mr. Kiger informed Mr. Thompson there was not much the Commissioners can do due to it being a township project but that he'd let Mr. Upp know and ask him to reach out to the Violet Township engineer.

  Ms. Mattei added that she explained to Mr. Thompson that many communities are looking at different pavement options due to the increase in paving costs.

Commissioner Davis stated at 9:51 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 15, 2013 beginning at 10:04 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Mary Beth Lane, Ed Laramee, David Miller, Britney Brumfield, Linda Kauffman, Carl Burnett, Ray Stemen, Dennis Keller, Ursula Laveck, John Kochis, and Aunie Cordle.

Pledge of Allegiance
Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked Ms. Elsea if there were any announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments. No public comments were made.

**Approval of Minutes for Tuesday, October 18, 2013.**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for Tuesday, October 8, 2013.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

**Approval of the Auditor’s Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor’s Office resolution to approve a refund as a memo expenditure for fund #7428; see resolution 2013-10.15.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Commissioners’ Office Resolutions**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners’ Office resolutions:

- **2013-10.15.b** A resolution to consider a petition to vacate a portion of public roads, North Alley and Oak Street, and establish a viewing and hearing date. [Commissioners]

- **2013-10.15.c** A resolution approving the 12-month report for the Fiscal Year 2012 Community Housing Improvement Program (CHIP) completed October 2013. [Commissioners]

- **2013-10.15.d** A resolution authorizing the approval of a request for payment and status of funds report – FY2012 CDBG Funds – Drawdown for $5,623 [Commissioners]
2013-10.15.e A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]

2013-10.15.f A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners/Maintenance [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Engineer’s Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer’s Office resolutions:

2013-10.15.g A resolution authorizing and account to account transfer in fund County Engineer 2024-Motor Vehicle for repairs of vehicles and equipment [Engineer]

2013-10.15.h A resolution authorizing and account to account transfer in fund County Engineer 2024-Motor Vehicle for LIB-37 and BER-12 bridge work. [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the JFS Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the JFS resolution regarding Network Placement and Related Services Agreement between St. Vincent Family Centers, Child Protective Services Department; see resolution 2013-10.15.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of Prosecutor’s Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Prosecutor’s Office resolutions:

2013-10.15.j A resolution approving an account to account transfer in a major object expense category, Local Match, Allocation & Fund to Fund
transfer for 2013/2014 State Victims Assistance Act & VOCA Grant
Fairfield County Commissioners [Commissioners]

2013-10.15.k A resolution Acceptance of Victims of Crime Act (VOCA) and State
Victims Assistance Act (SVAA) Grants for the funding period
October 1, 2013 through September 30, 2014 for 2100 Prosecuting
Attorney. [Prosecutor]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Payment of Bills Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of
Commissioners voted to approve the following Payment of Bills resolutions:

2013-10.15.l A resolution to approve the payment of a vouchers without
appropriate carry-over purchase orders for all Departments that are
approved by the Commissioners [Auditor- Finance]

2013-10.15.m A resolution authorizing the approval of payment of invoices for
departments that need Board of Commissioners’ approval
[Commissioners]

Discussion: Mr. Davis asked if the servers installed at the Brumfield storage facility
were mobile. Mr. Kiger stated he believed they were. Ms. Knisley stated this was an
invoice for an installation that was completed a while ago.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of
Commissioners will be Thursday, October 17, 2013 at 11:00 a.m.

Review Continued

The Commissioners met at 10:12a.m. to continue to review legal issues and pending or
future action items and correspondence. Commissioner Davis called the meeting to
order with the following Commissioners present: Steve Davis, Mike Kiger and Dave
Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Mary
Beth Lane, Ed Laramee, David Miller, Britney Brumfield, Linda Kauffman, Carl Burnett,
Ray Stemen, Dennis Keller, Ursula Laveck, John Kochis, Bob Clark, Becky Edwards,
and Aunie Cordle.

• General Correspondence Received
a. Letter from Fairfield County Bar Association supporting Wheeling Street jail location

Mr. Davis stated this letter was endorsed by 46 attorneys from the bar association supporting the proposed Wheeling Street location.

b. Letter from State Auditor Dave Yost re: Clerk of Courts and ORC 3.16

Mr. Davis stated he received this letter last week regarding the Auditor’s analysis of ORC 3.16. He spoke with Auditor Yost on October 10th and the exact date of when the charge would be submitted was not define, but it was expected to be this week. They were waiting on last Friday’s events before moving forward.

Mr. Davis also spoke with Republican Central Committee Chairman Jeff Fix regarding the nuance of 3.16 and the vacancy process being the same as if the seat were actually vacated. They discussed the board making an appointment and then central committee making an appointment within their 15045 day window and then if the suspension would be turns into a vacancy the board would again appoint followed by the central committee. This would result in 4 to 5 clerks in a short period of time. They also discussed abdication by centreal committee for a temporary appointment and agreed if they need to fill the vacancy permanently they would respect central committee’s role and not preordain with the board’s appointment.

Mr. Davis is concerned that this would be a bumpy ride based on how the statute is written. Mr. Davis said they discussed by abdication and concurrence by central committee for a suspension appointment.

Mr. Levacy asked if they had received an AG’s opinion.

Mr. Davis stated he had mentioned that in previous weeks, but the concepts discussed with Mr. Fix would allow them to get around the need to have central committee make an appointment. This would be cleaner and quicker than waiting on an opinion from the AG.

Mr. Dolin agreed and said it takes up to 90 days to get an opinion.

Mr. Davis stated that if the suspension is allowed they could be forced to act in a matter of weeks if not days.

Mr. Levacy stated this was a good practical approach.

c. Casino Deposits
Ms. Brown stated this report provided actual receipts for the year and was consistent with analysis.

Ms. Davis asked Ms. Brown if she used the $1.84 million or $1.8 million figure when calculating the 90%.

Ms. Brown stated she used $1.8 million which resulted in an estimated $1.62 million.

Mr. Davis asked what was estimated for 2013.

Ms. Kinsley stated they estimated $1.6 million and were waiting on the County Auditor to update their numbers.

- **Calendar Review/Invitations Received**
  
a. Bremen Chamber Meeting – Tuesday, October 22 at 6:00 p.m. at the Historical Society Building.
  
b. Government Lunch for County/City Employees – Friday, November 1 – 11:30 a.m. – 1:00 p.m. – United Way Offices – Sponsored by United Way.
  
c. United Way Campaign Report Luncheon – Thursday, November 7th – 11:45 a.m. – 1:00 p.m. – Alley Park Main Lodge
  
d. CCAO/CEAO Annual Winter Conference Agenda and Registration Information – December 8-10, Columbus Convention Center.

Ms. Brown stated she would like to attend on Monday.

- **FYI**
  
a. Indigent Defense Mileage Reimbursement

   Ms. Brown stated that the rate was increasing and they were working on getting the exact rate. They do not expect it to be above the IRS rate of .565. They will follow up on the specifics but do not expect this to be significant due to the maximums usually being exceeded.

- **Issues Bin**
  
a. Storage Space (Dennis Keller working on through 2014)
b. Vending Machines & Square 7 (end of year 2013)

c. AED Machines (October 17)

d. CEM Building (2014 1st Qtr plan for public input) and other small buildings or properties (Tussing Road Building – October 17th)

- **Old Business**

Ms. Elsea stated that county auction preparation was going smoothly and departments and offices would be beginning to drop off their items at the Fairgrounds tomorrow. The auction will take place at 9:00 a.m. on Saturday, October 17th.

Mr. Keller added that they were able to get the keys to the building today and would begin setting up later that day.

**Meeting with Becky Edwards**

The Commissioners met at 10:30 a.m. to meet with Beck Edwards. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Barron, Mary Beth Lane, Ursula LaVeck, Ray Stemen, Jason Dolin, Mr. Beatty, Dennis Keller, David Miller, Ed Laramee, Aunie Cordle, and Kathleen Young.

**Review Continued**

The Commissioners met at 10:24 a.m. to continue to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Barron, Mary Beth Lane, Ursula LaVeck, Ray Stemen, Jason Dolin, Mr. Beatty, Dennis Keller, David Miller, Ed Laramee, Aunie Cordle, and Kathleen Young.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn 10:27 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis
The next regular meeting for the Board of Commissioners is scheduled for Thursday, October 17, 2013 at 11:00 a.m.

Motion by: Seconded by:

that the October 15, 2013, minutes were approved by the following vote:

YEAS: NAYS: None

ABSTENTIONS: None

*Approved on October 17, 2013

Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner

Rachel Elsea, Clerk