Review

The Commissioners met at 9:04 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Ray Stemen, Dennis Keller, Carl Burnett, AJ Lacefield, Michael Kaper, Chief Perrigo, Aunie Cordle, Barb Clapham, Heather Funk, Jon Kochis, Todd McCullough, Branden Meyer, Scott Zody, Tony Vogel, Jeff Porter, and Ron Osgood.

- Legal Update (none)
- Administration and Budget Update/Carri's List
 - a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of resolutions that were proposed.

There was a resolution to approve the support of the Lancaster City Schools levy. At 9:30 am, the Board of Commissioners was to meet with Steve Wigton.

We had a resolution proposed to approve appropriations for the market research regarding health insurance options available to Fairfield County. Our goal is fair and affordable insurance coverage and budget stability. There is an additional resolution for a contract with Willis for research on benefits within the market.

There were two resolutions to approve bridge replacement projects as necessities. There was a resolution to schedule a viewing for an Engineer's project.

The Regional Planning Commission proposed the approval of the Meadowmoore Section 2, phase 2, final plat as approved previously by RPC. There was a change order for the paving project proposed.

There was a resolution to approve the appointment of an ADAMH Board member, Jonathan McCombs. (With the meeting scheduled with Dr. McCombs at 10:30 am, this resolution was planned for consideration after that meeting.)

The previously discussed addendum for the performance incentives with Granger was on the voting agenda. This addendum was to approve performance incentives for Granger Construction Company. Incentives are for no lost time accidents, on time submissions, webpage development,

positive stakeholder relationships, and key construction activities. The incentives will be derived from contingency amounts.

There was a resolution to amend the jail architect's contract for a subcontractor's amount of just over \$5 K in order to obtain savings with fees projected regarding future tap fees with the City of Lancaster.

There were financial resolutions to approve, such as:

- Memo expenditures for Engineer's projects,
- The credit of the health insurance administrative fees,
- Account to account transfers for the Board of Developmental Disabilities, the Sheriff, and JFS,
- Appropriations for the Engineer and EMA,
- Repayment of an advance for EMA, and
- The traditional bill list items (and then and now certifications).

b. Protective Services Holiday Drive

Ms. Cordle stated that the Holiday Drive was in full swing. This will be Barb Clapham's last year heading up the drive with Heather Funk taking over next year.

Ms. Clapham thanked the Commissioners and Ms. Elsea for their help with the drive. Last year over 430 adults and children received gifts. JFS has been putting on the drive for 12 years. Wish lists are being created, and the deadline to donate is December 15th.

Ms. Cordle added that there are several ways to participate from adopting an individual or a family to monetary donations. No donation is too small. They are also helping the elderly.

Mr. Davis thanked everyone for their work and said the Commissioners would be helpful.

Mr. Levacy thought the Holiday Drive was a wonderful thing.

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

A quarterly review of the budget is planned for October 20.

The budget hearings are set and confirmed on the calendar. These are voluntary hearings designed to allow for elected officials and department heads to provide evaluation and justification of their budget proposals,

especially if there are conversations needed to justify requests outside of the communicated parameters.

The confirmed schedule was in the review packet.

We received the County Auditor's report of casino revenues. We recommend no changes to our estimate of the year for \$1.75M (which is slightly lower than the actual receipts of last year).

d. Highlight of Savings from Energy Project

The Fairfield County Energy Project has saved \$164,870.45 since its inception in July of 2014. The projected savings was \$156,445.33.

Mr. Keller pointed out that the county is now beyond the contractual obligation to report savings, but they are continuing to monitor to show those savings.

e. Jail and Public Safety Facility Update

The previously discussed addendum for the performance incentives with Granger is on the voting agenda. This addendum is to approve performance incentives for Granger Construction Company. Incentives are for no lost time accidents, on time submissions, webpage development, positive stakeholder relationships, and key construction activities. The incentives will be derived from contingency amounts.

The plans to provide temporary parking at the former site of the King's furniture store is progressing as needed.

Dennis Keller is working with Patty Bratton with Community Action to relocate the recycling trailer that is now near the construction site.

d. Leadership Conference - Debriefing

The leadership conference was held on October 8th at DD. Positive feedback has been received regarding the content rich conference. Everyone seemed to like the concise aspect of the conference. The minutes are ready for approval. Follow up actions are:

 All elected officials and department heads should encourage attendance at the training for customer service (November 18) and sovereign citizen cultural competencies (November 5). There will be reminders sent by email about these training sessions.

- All elected officials and department heads need to continue the conversation about customer service in their regularly scheduled team meetings and everyday communications. By the end of November, please send Carri Brown examples of good customer service to recognize. Offer suggestions to continue to strengthen this core value.
- For 2016, Rachel Elsea and Carri Brown will follow up on the idea of volunteers serving as a greeter in the administrative courthouse.
- The security committee led by Jon Kochis will continue to accept suggestions and feedback. They will communicate more about the proposals during roundtables and in other meetings.
- Aunie Cordle and Carri Brown will provide the feedback about the logo to Martin Barker and set up additional focus group opportunities (even if electronically conducted). The logo is expected to be finalized in 2016 in conjunction with the website updates.
- The "checkbook" committee will continue to further the online expenditure option as presented, and additional information will be provided at the November roundtable, in Board of Commissioners meetings, and by email.
- If anyone has additional suggestions for work groups, he or she should contact Carri Brown. Some suggestions for security have come forth.

Mr. Davis was appreciative of the agenda, program and participation.

Mr. Kiger thought it went very well and was very efficient. He thanked the staff for the decorations.

Mr. Levacy added it was the best Leadership Conference yet.

e. Training

Cultural competencies for sovereign citizens is a training set for November 5.

Also, the customer service seminar is planned for November 18 at Liberty Center.

f. Bravos

Thank you to everyone for the participation and planning for the leadership conference.

Ms. Brown also thanked JFS for their outstanding customer services as their survey responses are very positive.

Old Business

a. Economic Development Director

There is an executive session planned for the panel to review the interviews held thus far.

b. Buckeye Lake State Park Dam

A letter of thanks was sent to Director Ray and the ODOT team for the signs in the Buckeye Lake State Park area.

Mr. Levacy added that Shelly and Sands will prepare the access sites. The next ODNR Advisory Committee meeting is scheduled for Monday, October 19th. Construction will be 20 hour work days though the winter for prepping the berm.

New Business

a. Letter for Prevention Works – The Commissioners reviewed the letter and signed it.

General Correspondence Received

- a. OSU Extension Letter re: Fairfield County Fair
- b. Thank you from Walnut Township Trustees re: Critical Infrastructure Grant

Meeting with Steve Wigton

The Commissioners met at 10:29 a.m. with Superintendent Steve Wigton to discuss Lancaster City Schools and Issue 6. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Ray Stemen, Dennis Keller, Carl Burnett, AJ Lacefield, Michael Kaper, Chief Perrigo, Aunie Cordle.

Barb Clapham, Heather Funk, Jon Kochis, Todd McCullough, Branden Meyer, Scott Zody, Tony Vogel, Jeff Porter, Holly Mattei, Steve Wigton and Ron Osgood.

Mr. Davis thanked Mr. Wigton for coming and asked for a brief update on Issue 6 prior to the Commissioners passing a resolution of support.

Mr. Wigton thanked the Commissioners for the opportunity to speak. Lancaster City Schools are seeking a 1.5% levy renewal. The last levy was passed in 2006 and expires at the end of next year. The renewal levy will not increase the School's budget. This levy accounts for roughly 18% of the Schools annual budget and allows them to provide continued staffing and programming. Lancaster City Schools are now one of the best school districts in the state. If they can continue this levy they should be able to build two new junior high schools with the carry over cash. The School's master plan does include a renovation or new building for the high school. This would be a ways down the road. A state program includes 35% of the construction funding. A new high school would most likely require additional tax dollars.

Mr. Davis stated the community's enthusiasm for the new schools was very exciting. He appreciates Mr. Wigton's work.

Mr. Levacy thought it was a wonderful "look forward" approach for the school buildings.

Review continued

The Commissioners met at 9:35 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Ray Stemen, Dennis Keller, Carl Burnett, AJ Lacefield, Michael Kaper, Chief Perrigo, Aunie Cordle, Barb Clapham, Heather Funk, Jon Kochis, Todd McCullough, Branden Meyer, Scott Zody, Tony Vogel, Jeff Porter, Holly Mattei, and Ron Osgood.

Calendar Review/Invitations Received

a. Pickerington Chamber Lunch – Thursday, October 15h at 11:30 a.m.

FYI

Ms. Brown attended the Re-entry Open House. There was a nice article in the Dispatch the next day. She thanked JFS for starting the program and the Sheriff for expanding upon it.

The Clarence E. Miller building proposals are due on November 5th. There have also been discussions about the future use of the Amstutz building.

Mr. Davis mentioned the article recently in the EG about the historical buildings in Lancaster. He noted he has no interest in destroying the Detective Bureau or the Amstutz building.

Mr. Kiger suggested Mr. Keller have an inspection performed on the Amstutz building after the VSC moves out and prior to any major changes.

Mr. Davis stated he did not think the Maximum Security Jail across the street could be converted into anything else and was not historical. He does not believe that building is the best use of the site.

Mr. Levacy thought it was interesting that Kings Furniture was included in discussions about historical buildings.

Mr. Kiger commented that many people were happy with how the site now looks better after the demolition of the building.

Ms. Brown stated that during the leadership conference, internal stakeholders talked about the need to looking at other buildings in the county and make improvements, such as with improvements of the sandstone of the Administrative Courthouse.

Mr. Davis stated that building preservation occurs continuously throughout the use of a building, not years after when the building is no longer of use and in disarray.

- Issues Bin (none)
- Open Issues (none)

Executive Session – Security of County Buildings

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Security of County Buildings at 9:48 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Dennis Keller, and Chief Perrigo.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 9:55 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis.

Review continued

The Commissioners met at 9:55 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Chief Perrigo, and Dennis Keller.

Commissioner Davis stated at 9:55 a.m. that the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 13, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Carl Burnett, Branden Meyer, Scott Zody, Jeremiah Upp, Todd McCullough, Holly Mattei, Jim Bahnsen, Michael Kaper, Tony Vogel, Jeff Porter, Aunie Cordle, Steve Wigton, Chief Perrigo, Ray Stemen, and Ron Osgood.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea stated a resolution was expected to be added on later in the morning. She also wished Mr. Porter and all the October birthdays a Happy Birthday.

Public Comment

Commissioner Davis asked if there were any announcements.

Ms. Aunie Cordle, 410 E. Cherry Street in Lancaster and JFS Director, reminded everyone that the Holiday Drive had started. There are several donation options. She encouraged questions be directed to JFS.

Approval of Minutes for Tuesday, October 6, 2015 and Thursday, October 8, 2015

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, October 6, 2015 and Thursday, October 7, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger.

Approval of the Auditors Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance program, Fund# 7671 TO GENERAL #1001 – Fairfield County Auditor; see resolution 2015-10.13.a.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Board of Developmental Disabilities Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution authorizing an account to account transfer; see resolution 2015-10.13.b.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

<u>Approval of the Commissioners' Office Resolutions</u>

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioner's Office resolutions:

2015-10.13.c	A resolution urging Lancaster, Ohio voters to approve Issue #6 to renew the district's current 1.5% income levy on the November 3, 2015 ballot. [Commissioners]
2015-10.13.d	A resolution authorizing the approval of an contract between Willis of Ohio, Inc., and the Fairfield County Commissioners. [Commissioners]

2015-10.13.e A resolution to appropriate from unappropriated funds into a major object expense category - Fairfield County Information Technology

[Commissioners]

2015-10.13.f A resolution approving an account to account transfer in a major

object expense category – Fund#1001 – Commissioners/Human

Resources [Commissioners]

Discussion: Mr. Davis thanked Superintendent Wigton for sharing the Issue 6 information earlier in the morning.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Emergency Management Agency Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

2015-10.13.g A resolution to appropriate from unappropriated in a major

expenditure object category EMA 2091 SERC Grant/Local

Emergency Planning Committee Fund [EMA]

2015-10.13.h A resolution authorizing the approval of repayment of an advance

to the General Fund from EMA Fund 2091 (subfund 8090) Hazardous Materials Emergency Preparedness Grant [EMA]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2015-10.13.i A Resolution to Declare the WAL-24 Leonard Road (TR238) Bridge

Replacement Project a Necessity. [Engineer]

2015-10.13.j A Resolution to set a Commissioner's viewing date of November

12, 2015 at 9:15 a.m. and a final hearing date of November 12, 2015 at 1:30 p.m. to determine the necessity for establishing, altering, and widening of Crumley Road, Hocking Township,

Fairfield County, Ohio. [Engineer]

2015-10.13.k	A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for mowing of drainage ditch at Eversole Business Park [Engineer]
2015-10.13.I	A Resolution to set a Commissioner's viewing date of November 12, 2015 at 9:00 a.m. and a final hearing date of November 12, 2015 at 1:30 p.m. to determine the necessity for establishing, altering, and widening of Crumley Road, Hocking Township, Fairfield County, Ohio. [Engineer]
2015-10.13.m	A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 AMA-04 Bridge Replacement Project [Engineer]
2015-10.13.n	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for culvert pipes, supplies, equipment, repairs and damage to equipment [Engineer]
2015-10.13.0	A Resolution to Declare the BLO-14 Winchester Road Bridge Replacement Project a Necessity. [Engineer]
2015-10.13.p	A Resolution to set a Commissioner's viewing date of November 10, 2015 at 9:00 a.m. and a final hearing date of November 10, 2015 at 11:00 a.m. to determine the necessity for establishing, altering, and widening of Hamburg Road, Hocking Township, Fairfield County, Ohio. [Engineer]

Discussion: Mr. Upp noted that while resolutions j and I appeared similar they were for different culverts on Crumley Road.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Facilities Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution to approve Amendment No. 2 to the contract by and between Wachtel & McAnally Architects/Planners and the Fairfield County Board of Commissioners, as approved with resolution 2014-01.28.b.

Roll call vote of the motion resulted as follows: Voting aye thereon: Steve Davis and Mike Kiger Abstaining: Dave Levacy

Approval of the JFS Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolutions approving an account transfer Fund 2018 Public Assistance; see resolution 2015-10.13.r.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2015-10.13.s A resolution authorizing approval of a change order for the 2015 County Parking Lot Project [Regional Planning]

2015-10.13.t A resolution to approve the Meadowmoore Section 2, Phase 2 Final Plat [Regional Planning]

Discussion: Ms. Mattei stated the change order was for a time extension on parking lot paving. This extension would be until November 20th (the end of the construction year). One additional change order is expected for two remaining parking lots. Mr. Davis thanked Ms. Mattei for RPC's work with a Walnut Township issue. Ms. Mattei went on to explain that particular issue was a CDBG project that had placed a generator in the front yard of a house. This was able to be moved to a vacant lot. Mr. Davis thanked Ms. Mattei and Mr. Vogel for their work on the solving that issue.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing an account to account transfer Fund 2593; see resolution 2015-10.13.u.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolutions:

2015-10.13.v A resolution to approve the payment of a vouchers without

appropriate carry-over purchase orders for all Departments that are

approved by the Commissioners [Auditor- Finance]

2015-10.13.w A resolution authorizing the approval of payment of invoices for

departments that need Board of Commissioners' approval

[Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea stated the next Regular Meeting is scheduled for Tuesday, October 20, 2015 at 10:00 a.m.

At 10:12 a.m. Commissioner Davis stated the Commission would take a brief recess followed by the continuation of Review.

Review continued

The Commissioners met at 10:16 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Holly Mattei, Lisa Notestone, Jim Bahnsen, Jeff Barron, Todd McCullough, Kathleen Uhl, Mary Beth Lane, Ed Laramee, Ray Stemen, Jeff Porter, and Scott Zody.

Meeting with Dr. Jonathan McCombs

The Commissioners met at 10:24 a.m. with Mr. Jonathan McCombs to discuss his interest in serving on the ADAMH Board. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Ray Stemen, Branden Meyer, and Dr. Jonathan McCombs.

Mr. Davis thanked Dr. McCombs for coming and explained that the Commissioners like to meet potential board appointees prior to their appointments. He asked Dr. McCombs to provide a bit of background information.

Dr. McCombs stated he grew up in South Carolina and had been a resident of Fairfield County for the past five years. He started in EMS and is now in law enforcement. He has been working in the education field since 2003. He is currently a full time professor at Franklin University overseeing both undergraduate and graduate programs. He is very interested in serving the community. Dr. McCombs' son is on the autism spectrum which has helped Dr. McCombs recognize the importance of ADAMH. He also does research as part of his job and believes this would be helpful to the ADAMH board.

Mr. Kiger asked if Dr. McCombs would be able to commit the time necessary given his busy schedule.

Dr. McCombs replied that he is very high paced and this issue is very important to him. Serving on the ADAMH Board will be a priority for him.

Mr. Davis thanked Dr. McCombs for his interest and willingness to serve.

Approval of the Commissioners Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners resolution to approve the appointment of Dr. Jonathan W. McCombs to the ADAMH Board; see resolution 2015-10.13.x.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

At 10:33 a.m. Commissioner Davis stated the Commission would take a short recess.

Executive Session – Potential Employment of a Public Official

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the Potential Employment of a Public Official at 10:43 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jeff Porter, Jeff Sauer, and Lucas Haire.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to exit Executive Session at 11:00 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Review continued

The Commissioners met at 11:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Lucas Haire, Jeff Sauer, and Jeff Porter.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 11:00 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis.

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, October 20, 2015, at 10:00 a.m.

Motion by: Seconded by: KIGO

that the October 13, 2015, minutes were approved by the following vote:

YEAS: LEVACY NAYS: None

*Approved on October 20, 2015

Steven A. Davis

Commissioner

Dave Levacy Commissioner Mike Kiger Commissioner

Rachel A. Elsea, Clerk