

Regular Meeting #45 - 2017
Fairfield County Commissioners' Office
October 10, 2017

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Loudan Klein, Jim Bahnsen, Tony Vogel, Todd McCullough, Dennis Keller, Jon Kochis, Aunie Cordle, Jeff Porter, Amy Brown-Thompson, Joshua Horacek, Ira Wiess, Rick Szabrak, Chief Lape, Ray Stemen, Jon Slater.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Announcements

Congratulations to Garrett Davis for an excellent baseball season and playing in the world championships.

The Fairfield County Fair is this week!

October 23 and 30 are dates for the open enrollment sessions to be held at Crossroads.

October 31st at 11:45 am is a United Way campaign reporting lunch.

October 31st marks the farewell tour of the old maximum security jail.

b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions for the voting session.

The County Engineer proposed approval and commencement of a contract with KMX to paint a Rushcreek Bridge.

The Airport proposed disposal of obsolete vending machines through govdeal.com.

The Commissioners (through Community Action) proposed the release of two mortgage liens in accordance with grant terms and conditions.

There were financial resolutions proposed, such as:

- The resolution for the creation of a new fund to account for the MCO transition (as previously discussed – although the County Auditor changed its draft classification from special revenue fund to an agency fund, which means appropriations are not needed for the transfer of funds);
- Fourth quarter allocations for JFS, MCJDC, and MSY;
- Account to account transfers of appropriations to properly classify expenditures for the Human Resources department, Commissioners, and Common Pleas Court;
- Appropriations from unappropriated funds for the Sheriff (two resolutions), Engineer, and FCFACF Council (two resolutions), the County Auditor, (non-general fund activity);
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

In the future, we will see two agreements relating to Violet Township and the Village of Lithopolis and the comprehensive, continuing, and cooperative

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transportation planning process, connected with MORPC (acting as the Metropolitan Planning Organization).

These agreements are continuation of existing arrangements and update the MORPC files. (Thanks to Loudan Klein for researching these agreements.)

c. Administrative Approvals & Budget Update

Ms. Brown stated the review packet contained a list of administrative approvals for the week and asked if there were any comments or questions. There were none.

Departmental budget hearing dates have been scheduled. The schedule was in the review packet.

Ms. Brown also reviewed the 3rd quarter budget update which included an update on public records requests, general fund revenues, items to watch, sales tax rate, expenditures, and a review of appropriations changes.

d. Bravos

Thank you to the Visitors and Convention Bureau for the updated website for the promotion of Buckeye Lake.

Thank you to everyone who has completed cyber security training. Phishing occurrences are down from 28% to 8%.

- Old Business

a. Buckeye Lake State Park Dam Drainage Issues

We now have a summary of a collaborative approach addressing drainage solutions and protection of public health, safety, and welfare for landowners, residents, and visitors of the Buckeye Lake West Bank area. The collaborative approach includes the Ohio Department of Natural Resources (ODNR) and the Fairfield County Commissioners, Engineer, and Soil and Water Conservation District.

All entities have worked hard to identify and engineer drainage solutions relating to the Buckeye Lake West Bank pumps (including Ballard Lane, Parrish Farms, and the West Bank Homeowners' Association).

After analysis and evaluation, ODNR has agreed to:

- A limited time delay in disconnection of the three pumps noted above, if continuous engineering progress is being made toward implementation of a solution that coincides with the dam construction schedule.
- Make temporary accommodations at the discharge points of the three pumps, allowing dam construction to remain on schedule.
- Schedule regular briefings between Fairfield County entities and ODNR while we work toward a schedule of implementation of drainage north to Lateral A Ditch or south to the Feeder Canal.

We appreciate this positive approach and look forward to additional collaboration.

A letter was sent to appropriate stakeholders: former ditch petition signers & interested parties, Mr. Parrish, and the West Bank Homeowners' Association. (This letter was in the review packet.)

Mr. Levacy reviewed how the flooding of that area effects the road and property owners. He met with ODNR, TransCanada (formerly Columbia Gas), and the

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engineer a few weeks ago. TransCanada is now in agreement to allow discharge into the feeder canal, he believes. They have specifications as to how close the discharge pipe can be to the gas line. Mr. Levacy appreciates their willingness to be helpful and cooperation.

b. Protective Services Levy

Mr. Levacy asked how the education and outreach for the protective services levy was progressing. Ms. Cordle reported they are working to spread the word regarding the levy in November. The committee members are willing to share information with any groups that will have them. For some, there was confusion as to where money goes. It is only allowed to go towards abused and neglected children and elderly. So far, they have received positive feedback.

- New Business

- a. Escape to Buckeye Lake website

Jonette Haber field provided an update of the Visitors and Convention Bureau activities, including a web page to promote Buckeye Lake. This was a collaboration between Licking, Perry, and Fairfield Counties. They met with the Buckeye Lake 2030 group to make sure the page aligned with their goals. The promotion is a result of the Perry County related grant for services. Jeff Porter is the Commissioners' appointee to the VCB, and he has supported the marketing materials for the community. We reviewed the webpages. Here is a link:
<http://escapetobuckeyelake.com/>

Fliers have been made and distributed to 33 areas in Amish Country and Hocking Hills. Ads will be placed in the Ohio Magazine, and billboards are up in the area as well.

Mr. Porter stated the VCB is very fortunate to have Ms. Haberfield. The website is also available in a mobile version. He encouraged everyone to like and share the page on social media. They plan on updating the VCB website early next year.

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, October 19th at 11:30 a.m.
 - b. Bremen Chamber Lunch – Thursday, October 26th at 12:00 a.m.

- FYI

- a. The Jail population is 297.

Chief Lape stated there is a pattern of the inmate population increasing to around 315 over the weekends and coming back down to the mid 290's.

- b. MUNIS related group & travel planned

Members of HR, Commissioners, the County Auditor, and other departments will be obtaining training in Maine to improve MUNIS, especially relating to HR and Payroll functions. There have been no updates to MUNIS for a decade relating to payroll. This training is the beginning of a super MUNIS users' group which will serve as subject matter experts to further county objectives. (All employees travelling have received instruction about county policy on travel reimbursements, as well, especially given out of state travel is rare. There are no other options for

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the travel because of how Tyler Technology, the company in charge of MUNIS, operates.)

Due to the integrated approach that will be a part of the MUNIS analytical review, core functional subject matter experts need to be involved in the training and every aspect of the analysis. The work product of the analysis will be recommendations for improvement, because of the MUNIS assessment and review.

Mr. Slater stated that those attending the conference will be able to speak with developers face to face to address any issues.

Mr. Porter stated that an onsite assessment will begin Wednesday. The county will receive feedback from Tyler for improvements to utilize MUNIS to its full potential.

c. Lighting of Mount Pleasant

We are aware of the City's plan to light Mount Pleasant for a limited time during the fair. Ms. Brown indicated she believed this was an excellent idea to demonstrate how lighting would bring more awareness to the beauty of Mt. Pleasant.

d. Fairfield Up, Inc. October 2017 Newsletter

e. FMC Monday Morning Newsletter

f. Survey Responses from the Leadership Conference

Survey responses have been received for the environmental stewardship committee and speakers, bureau items. There are 10 interested in each group. Ms. Brown and Mr. Keller will work on forming the environmental stewardship committee. Ms. Brown and Rachel Elsea will coordinate the "Lunch & Learns" which will be brought back in 2018. We envision featuring some of the speakers' bureau topics, as well as other topics that arise, especially for offices that wish to provide a presentation.

g. Baltimore Firing Range

The Lancaster Eagle Gazette reported that the Village of Baltimore voted to close their firing range. Ms. Brown reported Fairfield County already had alternate plans for this year and is in the process of forming plans for future years.

- Issues Bin (none)
- Open Items (none)

Executive Session – Matters that must be kept confidential according to law

On the motion of Dave Levacy and second of Mike Kiger the Board voted to enter into Executive Session to discuss matters that must be kept confidential according to law at 9:37 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Jeff Porter, Chief Perrigo, Chief Lape, Sheriff Phalen, Rachel Elsea, Joshua Horacek, and Amy Brown-Thompson.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger.

Absent: Steve Davis

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On the motion of Dave Levacy and second of Mike Kiger the Board voted to exit Executive Session at 9:54 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

Review (continued)

The Commissioners met at 9:54 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Chief Perrigo, Chief Lape, Joshua Horacek, Amy Brown-Thompson, and Jeff Porter.

Commissioner Kiger stated at 9:54 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 10, 2017 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jim Bahnsen, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Dennis Keller, Chief Perrigo, Todd McCullough, Jon Slater, Aunie Cordle, Jon Kochis, Tony Vogel, and Ray Stemen.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster spoke about the shootings in Las Vegas last week. He does not believe that any change in gun laws will deter shootings. Citizens will uphold the laws, but criminals, illegal immigrants, and terrorists will not.

Approval of Minutes for Tuesday, October 3, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, October 3, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to appropriate from unappropriated in a major expenditure object category Auditor Fund 3688; see resolution 2017-10.10.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

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Absent: Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2017-10.10.b | A resolution authorizing the disposal of asset by internet auction with Gov Deals, Inc. – Fairfield County Airport Authority [Commissioners] |
| 2017-10.10.c | A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 4th payment for the 2017 Allocation - Fairfield County Commissioners [Commissioners] |
| 2017-10.10.d | A resolution approving an account to account transfer into a major expense category – Commissioners [Commissioners] |
| 2017-10.10.e | A resolution authorizing a fund to fund transfer for the 4th Quarter 2017 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners] |
| 2017-10.10.f | A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services (JFS) –4th Quarter 2017 Allocation - Fairfield County Commissioners [Commissioners] |
| 2017-10.10.g | A resolution approving an account to account transfer in a major object expense category – Fund#5376 – Commissioners/Human Resources [Commissioners] |
| 2017-10.10.h | A resolution to authorize the creation of a Medicaid Local Sales Tax Transition Fund for the receipt of state transitional aid under HB 49, the state budget [Commissioners] |
| 2017-10.10.i | A resolution authorizing the release of liens for assistance provided through the Fiscal Year 2000 Community Housing Improvement (CHIP) Program [Community Action] |
| 2017-10.10.j | A resolution authorizing the release of liens for assistance provided through the Fiscal Year 2002 Community Housing Improvement (CHIP) Program [Community Action] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

Approval of the Common Pleas Court Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Common Pleas Court resolution to approving account to account transfers in a major object expense category; see resolution 2017-10.10.k.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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- 2017-10.10.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for travel reimbursement [Engineer]
- 2017-10.10.m A Resolution to Approve the Contract with KMX Painting, Inc. for the RUS-10, FAI-CR49-0.418 Marietta Road over Rush Creek Bridge Painting Project. [Engineer]
- 2017-10.10.n A Resolution to Approve the Notice to Commence for the RUS-10 Bridge Painting [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

- 2017-10.10.o A resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, Help Me Grow Early Intervention Outreach [Family, Adult and Children First Council]
- 2017-10.10.p A resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, Parent Education Partners [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2017-10.10.q A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2503 Police Revolving [Sheriff]
- 2017-10.10.r A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2711 Continuous Professional Training [Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2017-10.10.s A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2017-10.10.t A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]

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2017-10.10.u	A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]
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Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:11 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, October 17, 2017, at 10:00 a.m.

Motion by: _____ Seconded by: _____

that the October 10, 2017, minutes were approved by the following vote:

YEAS: NAYS: None

ABSTENTIONS: None

*Approved on October 19, 2017

Abstained

Steven A. Davis
Commissioner


Dave Levacy

Dave Levacy
Commissioner

Mike King

Mike Kiger
Commissioner

Rachel A. Elsea
Rachel A. Elsea, Clerk