

Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018

Review

The Commissioners met at 9:07 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Kirk Shaw, Dennis Keller, Tony Vogel, Todd McCullough, Jon Kochis, Jeff Barron, Aunie Cordle, Jeff Camechis, Ray Stemen, Chief Lape, Jeff Porter, Rick Szabrak, Loudan Klein, and Jon Slater.

- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The Fairfield County Fair is this week.

A "lunch and learn" session about environmental stewardship will be held on October 23rd at 11:30 am in the Commissioners' Hearing Room. Please bring your own (waste-free) lunch.

There is a United Way employee appreciation lunch on October 24th.

Budget Hearings begin October 25th.

Mr. Davis stated he ran in to former Commissioner Jon Meyers who complimented the Commissioners on the office's current successes.

- b. Highlights of Resolutions

Dr. Brown highlighted 28 resolutions for the voting agenda.

We proposed approval of the OEPA agreement to continue recycling grant programs with Community Action.

We proposed a resolution for amendments to the railroad easement agreements for waterline and sanitary lines crossing the Indiana & Ohio Rail Line for increased efficiency of operations, with the payment of the easements made by the Water and Sewer funds.

RPC proposed a resolution to approve conditional acceptance of the Meadowmoore Reserve Section 1, Phase 1 and 2 Subdivisions, as approved by RPC. RPC also proposed a resolution to approve a Development Agreement for the Spring Creek Section 3, Phase 1 subdivision, as approved by RPC.

The County Engineer proposed 11 resolutions to establish projects as necessities as a follow up to the viewings and hearings of last week.

We also proposed setting a viewing and hearing for a vacation new Buckeye Lake.

There were *financial resolutions* to approve, such as:

- Corrections to the tax duplicate relating to the Licking County Buckeye Lake sewer system;
- A reduction of appropriations and appropriations from unappropriated funds for Airport related funds relating to restructuring of accounting based on what we know about the county reporting entity (two resolutions);

**Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018**

- A fund to fund transfer of appropriations and appropriations from unappropriated funds for the County Engineer relating to a bridge project in Hocking Township;
- Appropriations from unappropriated funds for EMA (special revenue fund activity);
- A memo expenditure for DD representing CORSA expense;
- Memo transactions relating to SSI/SSA reimbursements to CPS; and
- Appropriations from unappropriated funds (two resolutions relating to grants) and an account to account transfer of appropriations (to properly classify expenditures) for JFS;
- The repayment of an advance from Juvenile Court; and
- The payment of bills.

c. Administrative Approvals & Budget Update

1. Administrative Approvals

The review packet contained a list of administrative approvals for the week, and no questions were posed.

2. Stakeholder Engagement and Communications Plan – May 16th Strategic Planning Session

The strategic plan now is supplemented with a communications strategy and plan. This strategy and plan expected to be updated over time, just as the strategic plan is updated over time. It incorporates what was learned at the leadership conference. The May 16th strategic planning meeting will include an agenda item and work group activity for communications, as we mentioned briefly at the last meeting.

3. Administrative Update with Commissioner Kiger

On October 4, 2018, Dr. Brown provided an administrative update to Commissioner Kiger about the health benefits plan, the leadership conference training, and the follow up actions from the leadership conference. She also conducted the unlawful harassment training with Commissioners Kiger, bringing the Commission to 100% completion of the three county required trainings.

In addition, she shared information with Commissioner Kiger about the CCAO Winter Conference and Commissioner recognition. Commissioner Kiger plans to attend the recognition ceremony on December 9th in Columbus if he can. He reported he is planning to have surgery at the end of October but he is not certain of this.

Ninety days following October 4th is January 2, 2019. We anticipate a new commissioner to be sworn in effective January 1, 2019, for the position Commissioner Kiger is now serving. We will stay in touch with Commissioner Kiger and wish him all the best.

One of the items Commissioner Kiger was most interested in discussing was the resolution relating to the recycling program at Community Action. He mentioned how much he appreciated the recycling program and serving on the Community Action Board of Directors.

- Mr. Davis stated he spoke with Ms. Brown earlier in the morning. As they have mentioned several other times this year, there will be problems in the out years. The county has been managing with modest wage increases and health insurance rates but the county is nearing the end of what it can do with the financial resources it has. The labor market is putting pressure on

Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018

wages and the county cannot hold health insurance rates where they are for too much longer. Mr. Davis expects the county will need to analyze the possibility of increasing the sales tax by .25% in the future. Despite raising the sales tax, Fairfield County would remain one of the lowest in the state. The county needs to do what it can to avoid catastrophe.

d. BRAVOs

Bravo to Donna Fox-Moore and the FCFACF Council team for obtaining the Safe Communities grant and continuing the program to conduct traffic safety education at community events and in schools and disseminate traffic safety information. These activities will support the efforts of state and local partners to focus on seat belt use, impaired driving, motorcycle safety and distracted driving. A press release was issued on Tuesday, October 5th about the grant award. The Fairfield County Commissioners serve as the administrative agent for the grant.

Bravo to Todd McCullough and his team for the terrific outreach with OSU students; there was an article in the media following up on the presentation last week. Stakeholder engagement, evidence-based management practices, and leadership make a difference at the shelter.

Thanks to Bob Holland, Mail Clerk, for efficiently supporting Board of Election activities.

Bravo to the HR team for the financial wellness training for employees and for the flu shot clinics for employees.

- Old Business (none)
- New Business (none)
- General Correspondence Received (none)
- Calendar Review/Invitations Received
 - a. Pickerington Chamber Lunch – Thursday, October 18th at 11:30 a.m. – Candidate and Issues Forum
 - 1. Commissioner Levacy will attend.
 - b. United Way Employee Appreciation Lunch – Wednesday, October 24th
 - c. United Way Campaign Report Lunch – Wednesday, October 31st at 11:45 a.m. at Maria's.
 - 1. Commissioner Levacy will attend.
- FYI
 - a. The jail population is 306.
 - b. Invitations to Junior Livestock Fair
 - c. Commissioners Boards Appointments and Reappointments

Rachel Elsea reported on the plan for board reappointments and the new position that will be vacant with the RLF committee.
- Issues Bin (none)

**Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018**

- Open Items

Alley Vacation Request with the City of Lancaster

Dennis Keller reported that Paul Martin called to let him know that the alley vacation request was approved by Lancaster City Council last night. Bids for demolition of the Conrad building and site work will be opened on Friday. The goal is to have the project done and seeded by early December.

Executive Session – Health Insurance matters that must be kept confidential

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss health insurance matters that must be kept confidential at 9:19 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Jeff Porter, Rachel Elsea, Joshua Horacek, Kirk Shaw, representatives from United Health Care, and representatives from Willis.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis and Dave Levacy

Absent: Mike Kiger

On the motion of David Levacy and second of Steve Davis, the Board voted to exit Executive Session at 10:05 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis and Dave Levacy

Absent: Mike Kiger

Review (continued)

The Commissioners met at 10:05 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Jeff Porter, Rachel Elsea, Joshua Horacek, Kirk Shaw, and representatives from Willis.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 9, 2018 beginning at 10:07 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Aunie Cordle, Tony Vogel, Todd McCullough, Joshua Horacek, Kirk Shaw, Branden Meyer, Dennis Keller, Mark Conrad, Jon Slater, Loudan Klein, Chief Lape, Jeff Camechis, Ray Stemen, Jeff Barron, Jon Kochis, Jeff Fix, and Rick Szabrak.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Brown highlighted the Super Hero's reserved parking signs that would be going up around county parking lots for first responders and veterans.

Mr. Davis apologized for the delay in starting the Regular Meeting due to the executive session.

**Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018**

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated he was thankful for the Kavanaugh confirmation and he encouraged everyone to vote as the next two weeks are very important. There are some counties that have voting machine questions as they fear their machines are being controlled by foreign bodies.

Approval of Minutes for Tuesday, October 2, 2018.

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, October 2, 2018 Regular Meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Commissioners Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- | | |
|--------------|--|
| 2018-10.09.a | A resolution to consider a petition to vacate a portion of public road, Channel Street, and establish a viewing and hearing date.
[Commissioners] |
| 2018-10.09.b | A resolution correcting the certification to the county auditor delinquent water and sewer rentals on tax duplicate – Buckeye Lake Sewer System – Water & Wastewater Department. [Commissioners] |
| 2018-10.09.c | A resolution to appropriate from unappropriated into a major expense category for fund # 2800 – Airport Operating Funds Fairfield County Commissioners [Commissioners] |
| 2018-10.09.d | A resolution authorizing the reduction appropriations in major expenditure object categories for fund# 5786, Airport Fuel Fund – Fairfield County Commissioners [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Board of Developmental Disabilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund #2060; see resolution 2018-10.09.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 Emergency Management Agency Fund; see resolution 2018-10.09.f.

**Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|---|
| 2018-10.09.g | A resolution of increasing appropriations, appropriate from unappropriated, account to account and fund to fund transfer for HOC-43 bridge repair [Engineer] |
| 2018-10.09.h | A Resolution to Declare the Coonpath Road Culvert 0.132 Replacement Project a Necessity. [Engineer] |
| 2018-10.09.i | A Resolution to Declare the Coonpath Road Culvert 13.543 Project a Necessity. [Engineer] |
| 2018-10.09.j | A Resolution to Declare the West Bowling Green Lane Culvert 0.543 Replacement Project a Necessity. [Engineer] |
| 2018-10.09.k | A Resolution to Declare the Lake Road Culvert 5.669 Replacement Project a Necessity. [Engineer] |
| 2018-10.09.l | A Resolution to Declare the Coonpath Road Guardrail Project a Necessity. [Engineer] |
| 2018-10.09.m | A Resolution to Declare the WAL-38 Bridge Replacement Project a Necessity. [Engineer] |
| 2018-10.09.n | A Resolution to Declare the Prime Avenue Culvert Replacement Project a Necessity. [Engineer] |
| 2018-10.09.o | A Resolution to Declare the RIC-12 Bridge Replacement Project a Necessity. [Engineer] |
| 2018-10.09.p | A Resolution to Declare the BLO-35 Bridge Replacement Project a Necessity. [Engineer] |
| 2018-10.09.q | A Resolution to Declare the Lake Road Culvert 6.830 Replacement Project a Necessity. [Engineer] |
| 2018-10.09.r | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for employee training seminars [Engineer] |

Discussion: Mr. Davis stated that he appreciated the new format of conducting all the viewings and hearings on one day. His only request was to allow for more time at the viewing sites. Mr. Camechis thanked the Commissioners for making a single viewing and hearing day work.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Engineer's Office resolution to Declare the Wilson Road Culvert 6.872 Replacement Project a Necessity; see resolution 2018-10.09. s.

**Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- | | |
|--------------|--|
| 2018-10.09.t | A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS] |
| 2018-10.09.u | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Sub-Fund # 8182 (12207218) – EPIC Grant - Fairfield County JFS [JFS] |
| 2018-10.09.v | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2843 (12284300) – Ohio Start Grant - Fairfield County JFS [JFS] |
| 2018-10.09.w | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Juvenile/Probate Court Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution authorizing the approval of repayment of an advance to the General Fund from Fund #2745 MYS Pool; see resolution 2018-10.09.x.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Regional Planning Commission Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- | | |
|--------------|---|
| 2018-10.09.y | A resolution to approve Conditional Acceptance of the Meadowmoore Reserve Section 1, Phase 1 and 2 Subdivisions [Regional Planning] |
| 2018-10.09.z | A resolution to approve a Development Agreement for the Spring Creek Section 3, Phase 1 subdivision [Regional Planning] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Utilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Utilities resolution for amendments to the railroad easement agreements for waterline and sanitary line crossing the Indiana and Ohio Rail Line; see resolution 2018-10.09.aa.

Discussion: Mr. Vogel stated this was to amend an old agreement that would change to an outright easement.

**Regular Meeting #44 - 2018
Fairfield County Commissioners' Office
October 9, 2018**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-10.09.bb.

Discussion: Dr. Brown stated this bill list includes the final payment to Granger for the jail project. In the next week or two, we expect to present a financial resolution for the Commissioners to approve transferring the residual equity out of the capital projects fund so that it can be used for debt service.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:16 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger


The next Regular Meeting is scheduled for Tuesday, October 16, 2018 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the October 9, 2018, minutes were approved by the following vote:

YEAS:
ABSTENTIONS: None
*Approved on October 16, 2018

NAYS: None

ABSTENTIONS: None
*Approved on October 16, 2018



Steven A. Davis
Commissioner


Dave Levacy
Commissioner

Absent
Mike Kiger
Commissioner

Rachel Elsea
Rachel A. Elsea, Clerk