

Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeff Barron, Jim Bahnsen, Tony Vogel, Josh Horacek, Ray Stemen, Bob Clark, Chief Perrigo, Aunie Cordle, Jon Kochis, Steve Treinish, Jon Slater, and Jeff Porter.

- Legal Update

Mr. Horacek stated that he had no update.

- Administration and Budget Updates/Carri's List

- a. Highlights of Resolutions and Proclamations for the Voting Agenda

Ms. Brown reported that on the voting agenda there was a resolution to process a "straw person" correction for the Clarence E. Miller Building, with the Land Bank serving as the straw person.

There were a variety of financial related resolutions, including account to account transfers, appropriation adjustments for grant funds, approvals of grants, such as with CFLP, and allocations to the MCJDC and JFS for the fourth quarter of 2014. There is a donation of two vehicles from Canal Winchester.

- b. Jail Financing and Project Reporting

The series of meetings for the jail and public facility financing are on the calendar, with the next meeting scheduled on October 8 with Rockmill, Carri Brown, and Tony Vogel. There are full group meetings scheduled on October 10 (9 am) and October 13 (10 am). The meetings are expected to last 3-4 hours. The plan is to conduct a bond rating meeting with Moody's on November 20-22. Previously, there was a concern the date could possibly be moved into January if the Bureau of Adult Detention cannot comply with the design schedule. However, as long as 10% of expenses are incurred in 6 months, and 10% of expenses are made in the first year, and 85% of the expenses are paid within three years, there should not be a problem. The project is scheduled to be on this track.

The RFQ for legal services is nearly ready to go. Dennis Keller will be posting this RFQ on the website.

Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014

The quotes to bring down the car wash were due to us by October 2. We received just one quote and are analyzing it for market conditions. The estimate for the demolition and paving was about \$39,000. With the continued analysis, the actual costs will likely be closer to \$30,000.

Ms. Brown went on to indicate that the county received a report from Bennett and Williams. The report deals with the vapor intrusion assessment. It summarizes the results to date of the subsurface soil gas analysis and vapor intrusion assessment conducted under the footprint of the Fairfield County jail and public safety facility. Soil gas samples for naphthalene and mercury were *not* detected above laboratory detection limits for two sampling events. Risk assessment calculations using this data showed that the soil to indoor air pathway does *not* pose an unacceptable risk to either workers or residents at the proposed facility. We will *not* need to include a vapor barrier or such a related system in the design.

In addition, for the first of two sampling events for sub-slab vapor and indoor air inside the existing building, results were also *not* detected above laboratory detection limits. However, we await the results of second test for indoor air with the existing building, and we will have a subsequent report in November.

We will continue to connect with Bennett and Williams and the architect as the design elements are being reviewed and evaluated.

The Bennett and Williams reports are posted on the County website. Hard copies were provided to the Commissioners and the Clerk to the Board of Commissioners. The cover letter from Bennett and Williams is in the review packet.

Mr. Davis stated he thought it would be prudent, prior to the demolition of the carwash, to take a "360 degree" photo of the site with gps coordinates, and then later take a photo once the jail project is complete to show how much the site was improved. Improving the site is one reason for selecting the site. Making sure the area did not rot for years to come was one motivator for the site selection.

c. Administrative Process

Ms. Brown reported that representatives from the County Auditor and County Commissioners met with MAPSYS to organize thoughts surrounding the administrative processes and electronic processes connected with such actions. Based on the meeting, Rachel Elsea put some dates to thoughts surrounding the current process as well as a

Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014

possible new schedule to see what the turnaround would look like with future processes.

We are looking at how the process turnaround for approvals is improved by not changing anything in the current process, other than pushing the mail date back one day and using administrative approvals. Theoretically, we would be shaving six days off of the check process (for those bills the County Administrator approves).

Current schedule:

Deadline for Commissioners Batches is on Wednesday at 4 p.m. Auditor's Office sends the Bill List to the Commissioners by mid-day Thursday. Checks sent out the next Thursday (an 8 day turn around)

Example: Meeting the next deadline of Wednesday at noon on October 8th. Checks for that deadline (Commissioners and Admin approval) will be mailed Thursday, October 15th.

Potential schedule (pending Auditor's Office approval):

Deadline for Commissioners/Administrative Approval Batches is on Wednesday at 4 p.m. Auditor's Office sends the Bill Lists to the Commissioners and Carri by mid-day Thursday. Checks sent out that Friday (a 2 day turn around).

Example: Meeting the deadline of Wednesday at noon on October 8th. Checks approved by Carri would be mailed Friday, October 10th. Commissioners' checks would be mailed Friday, October 16th.

We will be communicating some details at the Leadership Conference. We await the final input from the County Auditor and his representatives.

Ms. Cordle stated that a quicker check turn around would be greatly appreciated by JFS. Foster parents are often vendors and knowing there would be a shorter turnaround would be greatly appreciated by all.

Mr. Levacy stated he was very supportive of shortening the timeframe as there are many complaints about slow government turnaround.

Ms. Brown reported that there would be additional options relating to emergencies, as well.

d. Facilities Update

As discussed last week, there are several works in progress for Facilities. The RFP for the property to lease for Veteran Services Commission has been released and is on the county website.

Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014

In addition, the review packet contains a project energy performance report. Electric savings have exceeded the original estimates. The utility savings for August and September exceed \$27,679. Dennis Keller continues to connect with Dynamix on a regular basis.

Mr. Davis asked if the energy program was fully implemented.

Mr. Keller reported that it was and that monitoring was part of the contract. He will provide monthly reports to the Commissioners.

Ms. Brown added that the current contract for electric services was up in March 2015 and that they will begin to analyze this. We will be issuing a new request for proposals.

e. Connections Meeting – Thursday, October 9th

The review packet contains the Connections Meeting agenda. Several items of common interest for administrative processes are reflected on the agenda. All are welcome to attend. If anyone has any questions, please be in touch with Carri Brown.

f. Meals on Wheels Update

Ms. Brown reported that she has provided the draft contract language to Meals on Wheels, as approved to form by the County Prosecutor. A copy is in the review packet. The contract was updated to include the appointment of two Meals on Wheels Board Members by the Board of County Commissioners. Further, the Board of Commissioners has a rubric and press release ready to go for the appointment process. We await the signed contract by Meals on Wheels.

Commissioner Kiger indicated that he thought Meals on Wheels would approve the contract at their monthly meeting probably at the end of the month.

- Old Business

- a. Airport Board Vacancy

One qualifying resume was received. Ms. Elsea will schedule an interview.

- b. Update on Court House Video Survey

The Court House Video Survey shows that all respondents learned something from the video. Of those respondents, 48% would be

Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014

interested in a tour of the Court House and 44% knew of others in the community who would be interested in a tour. Ms. Elsea will begin to schedule the tours.

- New Business

- General Correspondence Received

- a. Board of Elections letter re: increase in minimum wage

The Board of Elections will be adjusting their corresponding line items for their 2015 budget.

- b. Letter from The Lighthouse re: National Accreditation

Ms. Elsea will send a card to acknowledge the accreditation efforts.

- c. RPC Agenda & Packet

- Calendar Review/Invitations Received

- a. Insight 2050 County Commissioners' Luncheon – Wednesday, October 8th at 11:00 a.m. at CCAO Offices.

1. Commissioner Kiger and James Mako will attend.

- b. United Way Campaign Report Luncheon – Thursday, November 6th at 11:45 a.m. at The Lodge.

- FYI

- a. Conveyance Fees Report

We may fall a little short with the budget commission estimate on conveyance fees, but overall, the category is experiencing its highest receipts as compared to the past seven years. The revenue category is relatively minimal for the total general fund, but it is an area to watch.

- b. Fairfield County Youth Behavior Survey Summary

There are some positive indicators, such as reduction in frequent alcohol use among twelfth graders and the all-time low of tobacco use. There are concerns that underage drinking remains a problem. In addition, the

**Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014**

perception of marijuana as low risk is troubling. A collaborative approach to prevention works should continue.

Mr. Levacy added that he recently spoke to Senator Balderson. Senator Balderson visited Colorado and found that many homeless people from across the county were moving there for the recreational marijuana.

c. Fairfield County TID Meeting Notice – October 23rd.

- Issues Bin

- a. Lease relating to Soccer Fields and City of Lancaster – we await contact from City representatives

Ms. Brown reported that the county does not expect to hear from Lancaster or representatives in the near future as there is still some research happening with this project.

- Open Items

- a. MORPC Grant Finder Tool

Ms. Brown tested the grant finder tool and attended an additional webinar. She would like JFS and RPC to look at the tool and its related reporting tool as it seems very promising. She will continue to explore this area.

Mr. Levacy added that joining MORPC is a matter of the cost being worth the value, and some of the benefits would relate to the grant funding tools. However, there are many other benefits that need to be evaluated.

Meeting with Jon Kochis re: EMA Grant

The Commissioners met at 9:27 a.m. with Jon Kochis to discuss a new EMA grant. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeff Barron, Jim Bahnsen, Tony Vogel, Josh Horacek, Ray Stemen, Bob Clark, Chief Perrigo, Aunie Cordle, Jon Kochis, Steve Treinish, Jon Slater, and Jeff Porter.

Mr. Kochis introduced Mr. Treinish who is the Water Rescue Captain for Fairfield County. EMA was recently awarded nearly \$60,000 from the Department of Homeland Security for water safety. Mr. Kochis distributed an equipment list of items they will be purchasing with the grant that will help them become a Type 2 Rescue Team. The

**Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014**

group is made up of volunteers (firefighters, police, and commercial divers). They are very excited about the grant as this is the first competitive grant they have received since this grant has been competition (the past 3 years).

Mr. Levacy added that water rescue capabilities were very important for all of Fairfield County.

Mr. Kiger asked how they would be recharging air bottles as that was not on the equipment list.

Mr. Kochis stated they already had agreements in place for the charging of their air bottles.

Ms. Brown pointed out that the review packet included a press release. She congratulated Mr. Kochis and his team for the work on the competitive grant.

Executive Session to discuss Pending Litigation

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session regarding Pending Litigation at 9:34 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and the second of Dave Levacy, the Board voted to exit Executive Session at 9:36 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review Continued

The Commissioners met at 9:36 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, and Josh Horacek.

Commissioner Kiger stated at 9:38 a.m. that the Commission would be in recess until the Regular Meeting.

**Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014**

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 7, 2014 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeremiah Upp, Jeff Barron, Branden Meyer, Ray Stemen, Aunie Cordle, Jeff Porter, Josh Horacek, Tony Vogel, Dennis Keller, Jon Kochis, Chief Perrigo, Jim Bahnsen, and Lt. Churchill.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. There were no announcements.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments. There were no public comments.

Approval of Minutes for Tuesday, September 30, 2014

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, September 30, 2014.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office resolution approving an account to account transfer; see resolution 2014-10.07.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Commissioners' Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014

- 2014-10.07.b A resolution authorizing the approval of an agreement to convey real property ("Agreement") by and between Fairfield County, a political subdivision of the State of Ohio, by and through the Fairfield County Board of Commissioners, with offices located at 210 East Main Street, Lancaster, Ohio 43130 ("the County") and The Fairfield County Land Reutilization Corporation, an Ohio corporation for non-profit, with offices located at 210 East Main Street, Room 206, Lancaster, Ohio 43130 ("the Land Bank").
[Commissioners]
- 2014-10.07.c A resolution authorizing the approval of a request for payment and status of funds report–FY2012 HOME & OHTF Funds – Drawdown for \$36,341 [Commissioners]
- 2014-10.07.d A resolution authorizing a fund to fund transfer for the 4th Quarter 2014 Allocation for the Multi County Juvenile Detention Center (MCJDC) -Fairfield County Commissioners [Commissioners]
- 2014-10.07.e A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services –4th Quarter 2014 Allocation - Fairfield County Commissioners [Commissioners]
- 2014-10.07.f A resolution to appropriate from unappropriated into a major expense category for fund # 2807, 2013 Community Recycling Grant Fairfield County Commissioners [Commissioners]
- 2014-10.07.g A resolution to appropriate from unappropriated into a major expense category for fund # 2798, for the Moving Ohio Forward Grant – Fairfield County Commissioners [Commissioners]
- 2014-10.07.h A resolution authorizing the approval of a contract between CFLP Solid Waste District and the Fairfield County Commissioners.
[Commissioners]
- 2014-10.07.i A resolution approving the update of the CFLP District Solid Waste Management Plan [Commissioners]

Discussion: Mr. Davis stated that while there were a few imperfections to the CFLP District Solid Waste Management Plan, this year the staff handled the updates without needing to expend \$50,000 for a consultant. He is supportive of reducing expenses in this way.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014**

Approval of the Emergency Management Agency Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2014-10.07.j A resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 Emergency Management Performance Grant Fund [EMA]
- 2014-10.07.k A resolution authorizing an account to account transfer for EMA Fund 2707 Emergency Management Performance Grant Fund [EMA]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2014-10.07.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for rental equipment to complete RIC-04 repairs [Engineer]
- 2014-10.07.m A resolution to endorse applications submitted by County Engineer, Jeremiah D. Upp on behalf of Fairfield County for Mid-Ohio Regional Planning Commission attributable federal funding of road and bridge projects. [Engineer]

Discussion: Mr. Upp stated that the RIC-04 replacement would be replacing a full-fledged bridge with an elliptical pipe which is just as sturdy yet much less expensive. Resolution M endorses application to MORPC for the Pickerington Road interchange.

Mr. Levacy asked why an elliptical pipe was chosen. Mr. Upp stated it was due to cost and maintenance advantages.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the JFS Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the JFS resolution to approve a memo receipt and

**Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014**

expenditure for Fairfield County Job & Family Services, Fund 2702 reimbursing Fund 2018; see resolution 2014-10.07.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of accepting two donated vehicles from the City of Canal Winchester; see resolution 2014-10.7.o.

Discussion: Chief Perrigo stated that these vehicles were purchase by Canal Winchester and driven by the Sheriff. They are now being retitled to use as Community Watch vehicles. Mr. Levacy stated this showed great cooperation among the entities.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2014-10.07.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Commissioner Kiger stated at 10:12 that the Commission would be in recess until the 10:30 meeting with Mr. Bradish.

Meeting with Bill Bradish re: Energy Aggregation RFP

The Commissioners met at 10:29 a.m. with Bill Bradish to discuss the county energy aggregation RFP. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Ray Stemen, Kirk Mizerek, Bill Bradish, and Jon Slater.

Mr. Bradish introduced Mr. Mizerek who is the Executive Vice President of Palmer Energy and serves as the liaison to CCAO. Mr. Bradish presented and reviewed the results of the RFP. The RFP was sent to 15 supplies with 3 responses received. IGS responded with the best rates.

Regular Meeting #43 - 2014
Fairfield County Commissioners' Office
October 7, 2014

Mr. Levacy was surprised that the rates were as favorable as they were.

Mr. Bradish agreed that they were very good.

Ms. Brown stated that they had communicated an annual savings of \$100 for residents in past meetings, and they were pleasantly surprised by the estimate of annual savings of \$140.

Mr. Bradish stated the rate would be 6.9 cents per kilowatt hour compared to AEP's current rate of 8.2 cents per kilowatt hour.

Mr. Mizerek stated that even though they only received 3 responses, this is not discouraging as many suppliers do not respond to government aggregation RFPs due to the strict rules and regulations.

Mr. Bradish explained that the next step would be to pass a resolution accepting the agreement with IGS. He will send the agreement to Ms. Elsea to forward to the prosecutor for the next steps.

Mr. Kiger asked if there were any changes that the customers would notice.

Mr. Mizerek stated that IGS does not own any generation and enters into agreements with suppliers. IGS will appear on the AEP electric bills, but the lines will remain the same. He added that it is important to remember that suppliers must be certified. This is bringing savings and protection to the constituents who will see an average savings of 18-19 % with this deal.

Mr. Bradish stated that once the agreement is signed, IGS will gather the necessary information to send opt-out letters to the constituents.

Mr. Davis asked if they would be able to show a savings in 6-12 months from now.

Mr. Bradish stated that they would be able to provide reports about savings.

Mr. Slater asked how IGS securitizes its services.

Mr. Mizerek stated that IGS securitizes themselves and get their own quotes for energy.

Mr. Mizerek added that Ms. Dulaney, Executive Director of CCAO, asked him to speak to all counties in the program with some general information. There are currently 55 counties in the county facility program. He asked that the Commissioners let him know if they are interested in joining. They can do natural gas aggregation no matter the size of the facilities. He added that all large counties in the state participated. The Annual CCAO Energy Program Update will be held on Wednesday, October 29th at 10:00 a.m. at the CCAO Offices.

