

Regular Meeting #44 - 2020
Fairfield County Commissioners' Office
October 6, 2020

Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Chief Lape, Jeff Porter, Joshua Horacek, Tom Lininger, Susan Nixon-Stoughton, and Jon Slater. Attending virtually were Jim Bahnsen, Donna Fox-Moore, Mark Conrad, Madeline Niceswanger, Chris Wagner, Jon Kochis, CJ Roberts, Dave Burgei, Stephanie Fyffe, Michael Kaper, Aunie Cordle, Hannah Heimberger, Jeff Barron, Jen Dickerson, Doug Durrett, David Miller, Dennis Keller, Tony Vogel, and Jeremiah Upp.

- Welcome

Commissioner Davis welcomed everyone to the meeting.

- COVID-19 Update

Jon Kochis, EMA Director, and others provided an update on the COVID-19 responses.

Mr. Kochis reported that last week's numbers did escalate a bit. There is not a specific event associated with that escalation. The county is not in danger of going to the red level, but yellow is not in the future. Central Ohio ICU and hospital bed averages are about 140-150. There are issues for ICU use bringing the overall use up. There is no new information on PPE distribution for Central Ohio. Today, EMA will pick up supplies for the school districts and will start that distribution, all masks, tomorrow. Mr. Kochis urged everyone to continue with their protective measures, keeping distances, and mask wearing.

Mr. Levacy asked if the increase in numbers were expected due to the weather.

Mr. Kochis replied they would see increases and decreases and that the virus is consistently in the community.

Mr. Fix asked if there was any news on the timing of the vaccine campaign.

Mr. Kochis replied that the CDC has urged planning for distribution for long term care prior to November 1. He believes this is a good sign. He focuses on the indicators on preparedness.

Mr. Fix asked if there was an update on the schools.

Mr. Kochis replied he thinks today's PPE pick up will help keep numbers low.

Dr. Brown suggested she and Mr. Kochis connect later in the day regarding additional equipment purchases with CARES Act resources, such as for support of vaccine distribution.

The Halloween fact sheet from the state of Ohio was in the review packet.

We in Fairfield County continue to remind employees and members of the public about how important safeguarding measures (of wearing masks, maintaining distance, washing hands, and monitoring symptoms) are to our ability to stay well and maintain services.

We have stepped up sanitation efforts in high traffic building, such as the Hall of Justice.

Any department official can request extra sanitation efforts anytime by contacting Carri Brown, Jon Kochis, Dennis Keller, or Jeff Porter. They may also place a ticket into the maintenance system.

Ms. Fyffe reported there has not been a lot of change. They continue to work with schools and have seen a slight uptick in cases in schools. October 21st is the date for a flu

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clinic for the community. They will have high dose and low dose vaccines. This will be a trial for the COVID vaccine campaign.

Mr. Fix asked if there was a specific school with an outbreak.

Ms. Fyffe replied that she needed to verify the numbers prior to saying which school was affected.

- Legal Update

Mr. Horacek did not have a legal update. An executive session is planned for 9:30 a.m.

- CARES Act Funds

HB 614 was signed, and Commissioner Fix attended the virtual signing along with CCAO representatives.

We have ordered COVID-19 compliant transport vehicles and cruisers for the Sheriff, and the vendor expects to deliver them by December 30, 2020. The DAS bid package does not require delivery by that date, and the vendor cannot guarantee it although they will strive for it. If we do not receive the vehicles by December 30, 2020, we will likely need to make an adjustment and use non-CARES Act related resources.

We are proceeding with the purchase, though, out of necessity.

We are in the process of adjusting as more information is known.

We are likely over-documented for public safety payroll support purposes, based on guidance from the US Treasury.

We have detailed documentation relating to definitions of substantially dedicated personnel and substantially different duties.

For public safety employees, the US Treasury has indicated no documentation is needed based on the presumption they are permitting.

The review packet contained a summary of the CARES Act sources and uses as of September 30, 2020.

The Commissioners reviewed the packet and indicated approval of the report and its content.

Mr. Davis provided an update on the conversations he had with Governor DeWine and Lt. Gov. Husted.

Mr. Levacy stated he thought the equipment to support FMC was a good thing.

Mr. Davis stated he had had good communications with Jack Janoso the last few days and would be meeting with Senator Portman and Jack Janoso on October 14th.

Mr. Davis stated it was difficult to imagine where the County would be without Dr. Brown's good work.

- Administration and Budget Update/Carri's List

- a. Announcements & Date Reminders

- Announcements

- Anyone can email or text a question anytime:
Carri.Brown@FairfieldCountyOhio.gov or (740) 777-8552

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The Commissioners' State of the County Addresses (videos) were posted and emailed on September 23.

Date Reminders

October 8 – Franklin County Commissioner Conversations

October 13 – Press Conference; Board of Elections Budget Hearing

October 16 – Offices Closed – Fair Day

FYI: The Commissioners have received several letters from Junior Fair participants! Commissioner Levacy is interested in organizing Commissioners' responses.

October 20 – Wear purple to support those recovering from domestic violence; send pictures to SNixon-Stoughton@lanasterlh.org

October 20 – Economic Development Update with Blue Label

October 27 – Tour MAGNA

b. Highlights of Resolutions

Dr. Brown highlighted 19 resolutions for the voting meeting.

We had a resolution to approve proclamations for October to honor Manufacturing Month, Dog Shelter Awareness Month, and Domestic Violence Awareness Month.

We had a resolution to approve the annexation of 192.632+/- acres, more or less, of Violet Township into the City of Pickerington, Pursuant to ORC 709.16, Petition by Municipal Corporation for Annexation, Annexation of Land by Law Director Philip K. Hartmann, City of Pickerington.

Following historical practice regarding the purchase of an assigned gun for a retiring deputy, there was a resolution for Deputy Debra Medley to purchase her assigned gun upon retirement. (We congratulate Deputy Medley on her retirement.)

The County Engineer proposed resolutions to approve a change order for the FAI-CR33A-0.000 Resurfacing Project and a change order for the FAI-CR31-9.708 Coonpath Road Culvert Replacement Project.

A resolution to approve a Development Agreements for the Heron Crossing West Section 1, Phase 1 and Phase 2 Subdivisions superseding agreement for Heron Crossing West Section 1

There were 13 *financial and grant related resolutions* to approve:

- A new special revenue fund for the Board of Elections;
- Authorization for the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer system for December 15, 2019, through July 15, 2020;
- Repayment of an advance for the federal Coronavirus emergency grant for courts;
- A resolution for approval (and a signature of Commissioner David Levacy) on a CFLP Solid Waste District Recycling Services Contract for the 4th Quarter 2020 budget revision;
- Memo transactions and accounting structure adjustments (for six resolutions) - to approve a memo expense for the W. Buckeye Lake

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improvement reimbursing the County Engineer; account for annual inspections with the County Engineer at various subdivisions, as well as the CORSA charge of the County Engineer's Office; and CORSA charges for the Board of DD and County Utilities (as well as appropriations for Utilities);

- Approval of signing for a Coronavirus related grant for MCU; and
- Planned allocations for JFS and MCJDC, for two resolutions.

In queue, there were financial and contracting resolutions at various stages of progress, including contracts for protective placement in network.

c. Administrative Approvals, Program, & Budget Update

Administrative Approvals and Update

The review packet contained a list of *administrative approvals*.

Dr. Brown highlighted the approval of the agreement with Fairfield Medical Center to fund the Guardianship Services Board with \$44,000 annually, as discussed at the Commission meeting last week.

She also referred to the approval for the purchase of "COVID-19" vehicles, as discussed earlier.

In addition, there was a flier in the review packet to highlight the approved agreement for free legal clinic services to be provided by the Southeastern Ohio Legal Services through December 29 at Municipal Court to assist with issues surrounding eviction, taxation, or unemployment claims. SEOLS will also provide a CLE session for the local bar. Judge Fields has been supportive of this effort for pro bono legal services.

Thanks to Donna Stalter for preparing the SEOLS flier, which has been provided to all employees, the courts, 211, and JFS for referral purposes.

Budget Update

Budget hearings begin on October 13.

The Board of Elections had requested this first spot, and they have also been invited to attend the press conference on October 13.

d. BRAVOS

Jeanie Wears with the Clerk of Courts Office is now a shared employee with the Commissioners. Jeanie will be handling mail and clerical support activities. As she is becoming acclimated to being a shared employee of two departments, she wanted to say thanks to everyone for making her feel so welcome.

Bravo to Juvenile Court for being featured in the National Assessment Centers Association newsletter for September. Every month, they highlight an assessment center making an impact in their community! This month, Fairfield County, Ohio's Juvenile Assessment & Intervention Center was featured. A copy of the article will be in the review packet.

Thanks to Magistrate Boone for recording a training session with GoToMeeting for law enforcement. The collaboration with the Courts and the Sheriff's Office is very helpful to the residents of Fairfield County. (If anyone would like to try the recording of GoToMeeting for a training tool, Magistrate Boone, Rachel Elsea, and others are available to help.)

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This past week, CCAO referred our website (specifically, the agenda, minutes, and FAQs) for an interested party in Darke County who was seeking a good example of agenda, minutes, and FAQs. There was terrific feedback about the thorough and well-done website materials. Our meetings continue to have GoToMeeting invitations posted for the public and others to use.

We now have at least 21 people interested in registering for the NACO High Performance Leadership Academy in 2021. At least 21 in 21! We will purchase the registrations centrally at a discount, and each person will have several options to choose from as far as the dates to select for the courses.

There was a nice article in the Eagle Gazette about the Patriotic Mural @ Amstutz. Thanks for that! People continue to make positive comments about this.

Coming soon, you will be seeing some amazing videos to promote foster parenting for teens. Aunie Cordle coined the phrase "foster the future"- and that phrase is catching on with the education and outreach effort on a statewide basis. You will also be seeing Fairfield County families being featured at the state level. We continue to connect with Kristi Burre in her role leading the state's transformational efforts. Ms. Burre can always count on Fairfield County to be exceptional partners. Also, we may soon hear more about a visit from federal officials who are interested in the special projects at Protective Services. Congratulations to Aunie Cordle, JFS Director, and Heather O'Keefe, Deputy Director of Protective Services, for their collaborations.

At the end of the month, we will present a proclamation to honor adoption, will view the "foster the future" videos, and present some ideas for the next educational mural promoting the "foster the future" effort.

JFS recently hosted a combined flu shot event (with FMC) and a United Way event, raising more than \$1,700 for United Way. FYI - Employees are now able to sign up for payroll deduction for United Way contributions.

Congratulations to the many employees who have completed the required county training: ethics, unlawful harassment, and cyber security.

We appreciate the collective leadership in adjusting the employee share for insurance (November and December waivers) and restoring merit-based increases for those who follow the compensation schedule and conduct performance assessments. We have received emails and calls saying thank you for this action, and of note are the large number of expressions of thanks from DD.

Congratulations to Craig Spiller on his recent promotion to captain with the Lancaster Fire Department.

- Old Business

- a. State of the County Address Videos

Mr. Davis commented on the large number of viewers of the State of the County videos. He would like to continue posting videos even when they are able to return to the regular State of the County addresses. This will allow others who are unable to attend to receive updates and information. The Commissioners agreed this was a good idea.

- New Business

- General Correspondence Received

- Calendar Review/Invitations Received

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- a. Tonight's RPC Meeting is CANCELED
- b. CCAO Virtual Winter Conference – December 9-11 – Please let Rachel know if you'd like to attend on the specific dates you want to attend.
- c. Mr. Davis will address the Pickerington Lions Club on October 8th at Rule 3.
- FYI
 - a. Jail Population – 249
 - b. Letter of Support provided for electric charging station grant application for the Workforce Center
 - c. Autumn Scarecrow Trail
 - d. Newsletters – DACO, DD, Ohio Justice Alliance for Community Corrections, Bremen Chamber of Commerce
 - e. Public records requests can be made to Rachel.Elsea@fairfieldcountyohio.gov or Carri.Brown@fairfieldcountyohio.gov
- Open Items

Executive Session – Pending Litigation

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss pending litigation at 9:38 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, and representatives from the Prosecutor's Office, representatives from Human Resources, and outside legal counsel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to exit Executive Session at 9:58 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 6, 2020, beginning at 10:02 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Chief Lape, Joshua Horacek, Chief Lape, and Susan Nixon-Stoughton. Joining via teleconference were Jim Bahnsen, David Miller, Dennis Keller, Donna Fox-Moore, Stephanie Fyffe, Jeff Barron, Jen Dickerson, Jeremiah Upp, Jon Kochis, Chris Wagner, Rick Szabrak, Jessica Murphy, Britney Lee, and Ashley Arter.

Pledge of Allegiance

Commissioner Davis led everyone in the pledge of allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

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Ms. Elsea stated there would be a financial Board of Elections resolution added at the end of the meeting.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, September 29, 2020

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, September 29, 2020 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|--|
| 2020-10.06.a | A resolution authorizing the approval of proclamations [Commissioners] |
| 2020-10.06.b | A resolution to approve the annexation of 192.632+/- Acres, more or less, of Violet Township into the City of Pickerington, Pursuant to ORC 709.16, Petition by Municipal Corporation for Annexation, Annexation of Land by Law Director Philip K. Hartmann, City of Pickerington. [Commissioners] |
| 2020-10.06.c | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of December 15, 2019 through July 15, 2020 [Commissioners] |
| 2020-10.06.d | A resolution to approve a memo expense for W. Buckeye Lake/Ballard Lane expenses – Fairfield County Commissioners [Commissioners] |
| 2020-10.06.e | A resolution authorizing a fund to fund transfer for the 4th Quarter 2020 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners] |
| 2020-10.06.f | A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services (JFS) –4th Quarter 2020 Allocation - Fairfield County Commissioners [Commissioners] |
| 2020-10.06.g | A resolution authorizing the approval of repayment of an advance to the General Fund from the Coronavirus Emergency Supplemental Funding Program (CESFP) Grant Fund#2866 – Fairfield County Commissioners [Commissioners] |
| 2020-10.06.h | A resolution for approval and a signature needed by the Fairfield County Commissioner David Levacy, on the CFLP Solid Waste District Recycling Services Contract for the 4th Quarter 2020 budge revision request. [Community Action] |

Discussion: Mr. Davis presented Ms. Nixon-Stoughton with the proclamation recognizing October as Domestic Violence Awareness Month.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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Approval of the Board of Developmental Disabilities Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to approve a reimbursement for share of cots for Liability Insurance paid to CORSA as a memo expenditure for fund #2060; see resolution 2020-10.06.i.

Discussion: Dr. Brown explained the reason for the resolution and thanked DD for their expressions of support during the pandemic.

Mr. Davis stated he was taken by the number of compliments they received from the employees of DD and found them to be genuine.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|---|
| 2020-10.06.j | A resolution to approve a reimbursement for share of costs for 2020 Liability Insurance paid to CORSA as a memo expenditure for fund 2024 – Motor Vehicle [Engineer] |
| 2020-10.06.k | A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions as of 9/29/2020 [Engineer] |
| 2020-10.06.l | A resolution to approve a Change Order for the FAI-CR33A-0.000 Resurfacing Project [Engineer] |
| 2020-10.06.m | A resolution to approve a Change Order for the FAI-CR31-9.708 Coonpath Road Culvert Replacement Project. [Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Major Crimes Unit Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Major Crimes Unit resolution to authorize the Fairfield County Commissioners to sign the Fairfield-Hocking Athens Major Crimes Unit Subgrant Award Agreement; see resolution 2020-10.06.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Regional Planning Commission Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve Development Agreements for the Heron Crossing West Section 1, Phase 1 and Phase 2 subdivisions superseding agreement for Heron Crossing West Section 1; see resolution 2020-10.06.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

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Approval of the Sheriff's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Sheriff's Office resolution to approve the purchase of a gun by a retiring officer; see resolution 2020-10.06.p.

Discussion: Mr. Davis stated this is the kind of resolution that would result in a lot of discussion and debate ten years ago. He is happy to be past that.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Utilities Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2020-10.06.q A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for funds 5044 & 5046 [Fairfield County Utilities Department]

2020-10.06.r A resolution to appropriate from unappropriated in a major expenditure object category Utilities Fund 5044 Sewer Admin [Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Board of Elections Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Board of Elections resolution to authorize the establishment of a new fund for the Fairfield County Board of Elections from a Grant received from Center for Tech and Civic Life in the amount of \$67,212.00; see resolution 2020-10.06.s.o.

Discussion: Dr. Brown reported this is a special revenue fund for the Board of Elections. The funds have already been received and will not have a fund to be deposited without the passage of the resolution.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Additional Review

Mr. Fix reported he would be meeting with a representative from the Japanese Consulate stationed in Michigan and would follow up with the Board on that meeting.

Mr. Davis stated he received a concern from a constituent regarding the potential of water getting into the porch roof of the Amstutz Building. Dennis Keller will review this to see if any repairs are needed.

Mr. Kochis stated the MARCS tower was being delivered next week and installation would begin shortly thereafter.

Adjournment

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:16 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy and Steve Davis

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The next Regular Meeting is scheduled for Tuesday, October 13, 2020 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the October 6, 2020 minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on October 13, 2020



Steven A. Davis
Commissioner


Dave Levacy

Dave Levacy
Commissioner

Jeff Fix
Commissioner

Jeff Fix
Commissioner

RalElle

Rachel A Elsea, Clerk