

**Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015**

Public Viewing – Winchester Road

The Commissioners met at 9:00 a.m. to view Winchester Road. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Jeff Baird, Judith Fulkerson, Doug Hertlein, Lori Hertlein, Linda Solt, Mark Boving, and Denese Craig.

Review

The Commissioners met at 9:44 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jim Bahnsen, Jeff Barron, Ed Laramie, Mary Beth Lane, Ray Stemen, Lisa Notestone, AJ Lacefield, Jon Slater, Aunie Cordle, Jeff Porter, Branden Meyer, Ron Osgood, David Miller, Todd McCullough, Kathleen Uhl, Tony Vogel, Scott Zody, and Dennis Keller.

Mr. Davis welcomed Scott Zody back to the county. He added that the staff all seemed enthusiastic for his return.

Mr. Zody stated that he appreciated the opportunity and was looking forward to working in the Auditor's Office as Chief of Staff.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Highlights of Resolutions/Proclamations

Ms. Brown provided highlights of resolutions.

There was a resolution to approve a proclamation to formally declare October 2015 as:

Adopt-A-Shelter-Dog Month!

Throughout Fairfield County, we urge all residents to consider adoption of a shelter dog and to contact the Fairfield County Dog Adoption Center and Shelter for more information about the process for adopting a dog. On Tuesday, Todd McCullough, Dog Warden, has a meeting to update the Board on multiple aspects of the operations.

There was a resolution proposed to approve the road vacation on Main Street in Lockville, following up on the September viewing and public hearing.

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

The Utilities Department proposed the approval of two trucks through the DAS competitive bidding program.

The Engineer proposed the approval of two construction drawings.

The Sheriff proposed the purchase of a gun by a retiring employee, as has been historical practice.

There were financial resolutions to approve, such as:

- Memo expenditures for Engineer's projects,
- Fourth quarter allocations for JFS and MCJDC,
- Appropriations and an additional allocation for JFS (there may be corrections in the future; there will be additional interfund resolutions),
- Account to account transfers of appropriations for EMA and the Sheriff,
- A CDBG draw, and
- The traditional bill list items (and then and now certifications).

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and there were none.

We are aware that the visitation grant from the federal government (for the program formerly known as the Safe Havens program) is ending in 2015. We will communicate with DR Court to discuss options.

The conveyance fees categories of revenues continues to experience an increase, as compared to the prior year. We are not recommending any adjustments to the revenues estimates at this time, though.

A quarterly review of the budget is planned for October 20.

The budget hearings are set on the calendar. These are voluntary hearings designed to allow for elected officials and department heads to provide evaluation and justification of their budget proposals, especially if there are conversations needed to justify requests outside of the communicated parameters. A schedule was in the review packet.

Mr. Davis noted that the conveyance fees were up quite powerfully.

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

c. Jail and Public Safety Facility Update

Last week, Granger held a meeting with all subcontractors in the Board of County Commissioners Hearing Room. Information was provided to further the project. Granger is using technology to build a model to ensure that the subcontractors' work is evolving properly in accordance with the building plans.

The previously discussed addendum for the performance incentives with Granger is expected to be on the voting agenda for October 13.

We had a picture from the early construction activities.

In addition, the most recent study from Bennett and Williams is posted on the website. This study was to estimate the depth of fill materials and to move forward with the planning for the casing off method for the foundation.

Mr. Keller stated the remodel work was necessary on the current building, but work has to begin.

Mr. Davis said the two things the Commissioners wanted to be made immediately aware of are timeline adjustments and project costs with the costs being more important than timeline.

d. Leadership Conference

The leadership conference is set for October 8, Thursday. Rachel Elsea sent a reminder on Monday of this week.

The logo to review has been adjusted to include 13 rays to represent the 13 townships. A packet of information will be sent to all elected officials and department heads, just in case they cannot attend the leadership conference.

e. Training

Cultural competencies for sovereign citizens is a training session set for November. There was a flyer in the review packet.

Also, a customer service seminar is planned for November 18 at Liberty Center. The review packet contained a flyer about this training - which builds on the resolution that the Board of Commissioners previously passed relating to the core value of customer service.

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

f. Bravos

- Thanks to **Mandy Huffman**, Child Support Case Manager for her expert customer service in helping a father navigate the system. The customer wrote a kind email of thanks to Mandy and her supervisor.
- Thanks to **Adam Barker** of the maintenance team for his work in setting up Liberty Center and making sure the facility was clean for a training session.
- BRAVO to **Theresa Haynes, Christina Foster, Rachel Elsea, and Staci Knisley** for helping to set up for the Leadership Conference.
- Thanks to the following JFS employees for demonstrating exceptional customer service in the call center with the Community Services Department and with the Workforce Development department:
 - **Melissa Bennett**
 - **Cyndi Getz,**
 - **Sarah Kauffman,**
 - **Sharon Hicks,**
 - **Melanie Culbertson,**
 - **Linda Burgoon, and**
 - **Nikki Schorr.**
- Bravo to **Laura Holton**, Chief Deputy Director – JFS Community Services, for her exceptional outreach in providing referrals for a citizen in a neighboring county and for conducting research for a customer service seminar.
- Bravo to **Todd McCullough and Kathleen Uhl** for sharing their knowledge with students at OU-L. The review packet will contain letters of commendation from the leadership of OU-L

Commissioner Davis stated at 9:56 a.m. that the Commission would be in recess until the Regular Meeting.

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 6, 2015 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Jeff Baird, Jim Bahnsen, Jeff Barron, Lisa Notestone, David Miller, Dennis Keller, Jeff Porter, Todd McCullough, Kathleen Uhl, Ron Osgood, Ray Stemen, Branden Meyer, Aunie Cordle, Ed Laramée, Tony Vogel, Jeremiah Upp, Mary Beth Lane, Jon Slater, Holly Mattei, and Scott Zody.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Brown stated they had a proclamation to present to Todd McCullough and Kathleen Uhl recognizing October as Adopt-A-Shelter-Dog Month. She thanked Mr. McCullough and Ms. Uhl for their work and added the Dog Shelter would be issuing two press releases later in the day.

Commissioner Levacy presented the proclamation.

Approval of Minutes for Tuesday, September 29, 2015

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, September 29, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioner's Office resolutions:

2015-10.06.a	A resolution authorizing the approval of a proclamation recognizing October as Adopt-A-Shelter-Dog Month [Commissioners]
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Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

- 2015-10.06.b A resolution authorizing the approval of a request for payment and status of funds report – FY2014 CDBG Funds – Drawdown for \$5,675 [Commissioners]
- 2015-10.06.c A resolution to approve to appropriate from unappropriated into a major expenditure category for General Fund# 1001 – Fairfield County Commissioners [Commissioners]
- 2015-10.06.d A resolution authorizing a fund to fund transfer for the 4th Quarter 2015 Allocation for the Multi County Juvenile Detention Center (MCJDC) [Commissioners]
- 2015-10.06.e A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services –4th Quarter 2015 Allocation - Fairfield County Commissioners [Commissioners]
- 2015-10.06.f A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of June 15, 2015 through July 15, 2015 [Commissioners]
- 2015-10.06.g A resolution approving a partial vacation request to vacate a part of a public road, Main Street in Bloom Township. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing an account to account transfer for EMA Fund 2707 Emergency Management Performance Grant Fund; see resolution 2015-10.06.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2015-10.06.i A Resolution to Approve the Construction Drawings for the WAL-24, FAI-TR238-4.688 Leonard Road over a Tributary to Walnut Creek Bridge Replacement Project. [Engineer]

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

- 2015-10.06.j A resolution request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 MAD-33 Bridge Replacement Project [Engineer]
- 2015-10.06.k A resolution request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-26 Bridge Replacement Project [Engineer]
- 2015-10.06.l A resolution to request additional appropriations for unanticipated memo receipts and memo expenses for fund 3445 MAD-34 Bridge Replacement Project [Engineer]
- 2015-10.06.m A Resolution to Approve the Contract Bid Award for the HOC-26, FAI-TR160-1.610 Duncan Road Bridge Replacement Project. [Engineer]
- 2015-10.06.n A Resolution to Approve the Construction Drawings for the AMA-11, FAI-CR16-2.878 Amanda-Northern Road over Muddy Prairie Run Bridge Replacement Project. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2015-10.06.o A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund- Fairfield County JFS [JFS]
- 2015-10.06.p A resolution authorizing the approval of repayment of an advance to the General Fund # 1001 from the JFS Public Assistance Fund# 2018 [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

- 2015-10.06.q A resolution authorizing an account to account transfer Fund 2503 [Sheriff]
- 2015-10.06.r A resolution to approve the purchasing of a gun by a retiring officer [Sheriff]
- 2015-10.06.s A resolution approving an account to account transfer Fund 2813 Sheriff's Office [Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution authorizing the purchase of two 2016 Ford F-150 pickups from Middletown Ford; see resolution 2015-10.06.u

Discussion: Mr. Vogel reported these vehicles would be replacing older vehicles.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolutions to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners; see resolution 2015-10.06.v

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea stated the next Regular Meeting is scheduled for Tuesday, October 13, 2015 at 10:00 a.m.

At 10:08 a.m. Commissioner Davis stated the Commission would take a brief recess followed by the continuation of Review.

Review continued

The Commissioners met at 10:16 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin,

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

Holly Mattei, Lisa Notestone, Jim Bahnsen, Jeff Barron, Todd McCullough, Kathleen Uhl, Mary Beth Lane, Ed Laramée, Ray Stemen, Jeff Porter, and Scott Zody.

- Old Business

- a. Economic Development Director

There is an additional interview scheduled on October 8 at 12:30 pm at DD in Pickerington. The interview will be an executive session.

- b. Buckeye Lake State Park Dam

Ms. Brown stated a media inquiry was received for information on the Perry County grant that is to help the entire Buckeye Lake State Park area.

Mr. Levacy added that there would be a joint meeting with one commissioner from each county along with Tom Johnson (Perry County Economic Development Director) to discuss the grant.

- General Correspondence Received

- a. Thank You from Teen Works

- b. Thank You from Angela Wolfe re: Land Bank demolitions

- c. RPC Packets

- Calendar Review/Invitations Received

- a. Medill Elementary Beam Signing – Thursday, October 8th at 4:30 p.m.

- b. United Way Government Luncheon – Thursday, October 29th – 11:30 a.m. to 1:00 p.m. for all County Employees

- FYI

- a. Common Pleas Court Press Release

- b. United Way Campaign Report Lunch – Tuesday, October 27th – Jeff Porter will attend.

- c. Flu Shot Schedule

- d. 2015 Lancaster Holiday Parade

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

- e. FCC Tower Notice
- f. 4-H Letters for animal shows at the Fairfield County Fair
- g. COAAA Meeting Agenda and Minutes (in newsletter folder)
- h. Building Department

Ms. Brown stated that she is working with Ms. Mattei and Mr. Sherman to explore the possibly streamlining the building department processes by bringing it under RPC's umbrella of services.

Mr. Davis asked if there was a third party involved.

Ms. Brown replied that there was, Tools & Co. formerly known as Acebrook, and that they were looking at those contract elements as well.

Ms. Mattei stated she thought this was a great opportunity to streamline services and looked forward to further exploration.

- Issues Bin (none)
- Open Issues (none)

Meeting with Todd McCullough

The Commissioners met at 10:23 a.m. with Todd McCullough to receive an update on the Dog Shelter. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Holly Mattei, Lisa Notestone, Jim Bahnsen, Jeff Barron, Todd McCullough, Kathleen Uhl, Mary Beth Lane, Ed Laramée, Ray Stemen, Jeff Porter, and Scott Zody.

Mr. McCullough distributed two press releases and a fact sheet. He stated October is National Adopt-A-Shelter Dog Month and the dog shelter would be using that to bring awareness to the shelter (through social media, press releases, and a guest at the Board of Commissioners meeting at the end of the month). They recently received a grant that Ms. Uhl would discuss and were also hosting a Grand Re-Opening the first week of December.

Ms. Uhl stated they received a grant through Purina's Shelter Art Foundation which allows for the purchase of equipment to take photos of shelter dogs to help promote their adoption. The press release contained more information.

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

Mr. McCullough added this was also an opportunity to have volunteers who had an interest in photography. The team at the Shelter appreciates all of the community support they receive. Mr. McCullough thanked everyone for their help. In addition, their parking lot has been examined, and some repairs will be needed. The repairs are part of the existing paving project of the county.

Mr. McCullough briefly discussed the proposed Lancaster City Ordinance which was proposed by the Human Society. This is a relatively new concept throughout the state. Mr. McCullough will be attending a public meeting to be held by the City of Lancaster.

Mr. Davis asked what the current population was.

Mr. McCullough replied that there were roughly at 60% capacity (or 32 dogs with a total of 52 cages). There are about 20 dogs currently available for adoption with a few in medical review and another few in the three day hold period.

Mr. Levacy asked what would be involved if the City ordinance did pass.

Mr. McCullough stated there would need to be additional discussion about how that would potentially influence enforcement as the code does not specifically address enforcement and that there would possibly be a need to be appointed human officers. The ordinance should help clarify the statute, though, in terms of what is considered humane treatment and what would potentially be prosecuted.

Mr. Kiger asked if the Human Society employees carried guns.

Mr. McCullough stated that they did not and beyond that he was not sure what protection they carried.

Mr. Kiger added that he has two dogs he adopted from the dog shelter and they fit right in with his family.

Ms. Brown stated Mr. McCullough is going to invite an official from the prison program to speak at a future meeting. The program was previously discussed in review, and it is encouraging to hear of the program success.

Mr. Davis thanked Mr. McCullough and Ms. Uhl for their work and the update. He added the Commission is proud of the direction and improvement of the Dog Adoption Center and Shelter.

Review continued

The Commissioners met at 10:35 a.m. to review legal issues and pending or future action items and correspondence. Commissioners present were: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin,

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

Holly Mattei, Lisa Notestone, Jim Bahnsen, Jeff Barron, Todd McCullough, Kathleen Uhl, Mary Beth Lane, Ed Laramée, Ray Stemen, Jeff Porter, and Scott Zody.

Mr. Davis apologized for skipping the public comment section in the Regular Meeting and asked if there were any public comments.

Mr. Ray Stemen of 2444 W. Point Rd in Lancaster stated he was concerned with a UN meeting that took place three weeks ago. Agenda 21 is now being referred to as Agenda 31. He has read that this agenda calls for making all private property government land and not allowing any farming and making everyone move to high rise buildings. He referred everyone to www.wnd.com for more information. Additionally, he is concerned with the average number of refugees allowed in the US (200,000). He received a letter from Congressman Stivers stating he supported this influx, as they were mainly women and children; however Donald Trump is saying all the refugees are young men who are in great physical shape. He urged everyone to contact their representatives and senators. There is a fear that terrorism will take down the US from the inside.

Public Hearing – Winchester Road

The Commissioners met at 11:01a.m. to discuss the potential bridge replacement on Winchester Road. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jeff Baird, Mary Beth Lane, Ray Stemen, and Jon Slater.

Mr. Davis opened the hearing.

Mr. Baird provided a brief overview of the project. The current bridge on Winchester Road is deteriorating and load rated. The new structure would not be load rated and is scheduled for 2017.

Mr. Davis asked if there were any comments in opposition to or support of the proposed project.

There were no comments.

Mr. Davis added that the viewing that morning was attended by five or six people and seemed to be productive.

The hearing was closed at 11:03 a.m.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 11:03 a.m.

Regular Meeting #44 - 2015
Fairfield County Commissioners' Office
October 6, 2015

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, October 13, 2015, at 10:00 a.m.

Motion by:

Seconded by:


that the October 6, 2015, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on October 13, 2015



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk