

Regular Meeting #43 - 2016
Fairfield County Commissioners' Office
October 4, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Michael Kaper, Ryan O'Connor, Dennis Keller, Todd McCullough, Jon Kochis, Aunie Cordle, Joshua Horacek, Spencer Remoquillo, Mayor Tammy Drobina, Jeff Camechis, and Jim Bahnsen.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed.

There was a resolution for a proclamation to honor Dave Benson for his service to the Fair Board. Commissioner Levacy will present this proclamation at the opening ceremonies of the Fair.

There was also a resolution for a proclamation to honor Dog Shelter Awareness Month in October. The newsletter folder contained a newsletter to review, and we have recent articles in the media describing the positive shift in communication and outreach at the Shelter.

We have the holiday schedule for 2017 (same holidays as 2016) ready for approval. We will place the approved resolution copy in the Leadership Conference packet, along with our planning dates.

We proposed the authorization to accept the underground utility easement with the City of Lancaster, as discussed in previous meetings.

The Engineer proposed change orders for the Madison Township bridge project and the Hocking Township bridge project.

We proposed the continuation of the professional services with the Willis Tower consulting contract relating to the Fairfield County health benefits plan.

Major Crimes Unit proposed an amendment to Resolution v from 9.20.2016 to properly document a trade-in with a vehicle purchase.

The Veteran Services Commission proposed a purchase of a new vehicle.

There was a proposal to approve an agreement relating to the transfer of the Prevention Works program and an employee of the Fairfield County Family Adult and Children First Council to the ADAMH Board.

We proposed the release of CHIP liens, as recommended by our grant administrator.

JFS proposed the approval of the Medicaid Non Emergency Transportation Plan.

There were financial resolutions to approve, such as:

- Licking County related assessments for the Buckeye Lake Sewer, authorizing placement on the tax duplicate;

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- The Utilities Department proposed placing bill delinquencies as assessments;
- Allocations for the fourth quarter of 2016 for MCJDC and JFS;
- Interest credits for August for the Health District and Parks District;
- Appropriations from unappropriated funds for Engineer's special fund (multiple transactions);
- Appropriations from unappropriated funds for the ADAMH Board and a reimbursement of CORSA by the ADAMH Board; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

Mr. Levacy added that the agreement regarding the transfer of Prevention Works and Ms. Ashton to the ADAMH Board was very important with the 10 year grant with the FCFACFC ending. Without ADAMH stepping up they as they have, the program would not be able to continue as it is continuing. They do very important work and Mr. Levacy looks forward to continuing to serve with Prevention Works.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Details were available at the meeting, and no questions were posed.

Voluntary budget hearings with the County Commissioners for departments are scheduled and confirmed. The components of the budget are analyzed and evaluated in the budget hearings.

c. Jail & Public Safety Facility

Ms. Brown reported the project continues to be on schedule and on budget.

The Eagle Gazette printed a table of well testing results on 9.27.2016 online. The source was the Lancaster Water Department.

The most recent report on the jail population shows the population is 253.

Mr. Keller added that they continue to work on roofing with Area A (the Sheriff's Office) done and work progressing with Area D. The project remains on schedule.

Mr. Davis asked if the political opponents were continuing to call the EPA every week.

Mr. Keller stated he did not think so as he received notices each time they were called and had not received one in a few months.

d. Leadership Conference – October 6th & Department of Admin Services Training – October 26th

The leadership conference agenda has been circulated and RSVPs are in. The October 6 conference will be at Fairfield Medical Center. Jack Janoso would like to welcome everyone at 8 am. The time for the conference is 8 am – 2:30 pm. Packets for the conference are being prepared. There will be a regular meeting within the leadership conference.

We are hosting DAS training regarding state cooperative purchasing on October 26.

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e. Records Center – Baldwin Government Services Center Improvements

Ms. Brown reported an administrative team meeting was held last week to review the plans for the Records Center and improvements at the Baldwin Government Services Center. We are taking the guidance of the Board of Commissioners to proceed with our planning.

We met with an architect to consider the best layout for the building, keeping records management in the forefront of that discussion. Among other brainstormed options, we are attempting to have a training space for the county connected with the Records Center. We will be holding an additional meeting in October. In conjunction with this work, we will be issuing a request for proposals for the building of a storage area for the Emergency Management Agency. The contact for the RFP will be Jon Kochis, and the RFP will be placed on the website.

Mr. Davis asked if the office had received anything from the proposed developer. Ms. Brown replied that the office had not received any new information.

f. Fairgrounds Grandstands CORSA Claim & Future Collaborations with the Fair Leadership Relating to Insuring and Securing Property

We are working with CORSA for the processing of the claim for the grandstands. The amount of the settlement from CORSA will be dependent upon whether the Fairgrounds leaders choose to replace the grandstand or accept the cash value of the property.

In addition, we have indicated that we will be available to collaborate with the leadership of the Fair to review security and insurance needs for the Fairgrounds in the future. Ms. Brown contacted Mr. Voris and indicated that he should set up a meeting at a time that is convenient for the Fair leadership, and we will have all the appropriate people in attendance to support the collaborative effort. This may take a series of meetings to develop action steps and recommendations. During a telephone call, Mr. Voris indicated they are thinking about options, in terms of any potential future buildings, and they are seeking public input. He was very busy planning for the upcoming fair.

Mr. Levacy added that hopefully the \$5,000 reward would encourage someone with information about the arson to step forward as the culprit or culprits need to be brought to justice.

g. Bravos

Thank you to Jon Kochis, Branden Meyer, Mark Conrad, Dennis Keller, and Randy Carter for serving on the work group for the Baldwin Government Services Center.

Bravo to employees from JFS (Aunie Cordle, Annette Mash Smith, Elyssa Wanosik, and Stephanie Jackson) for volunteering to help the Community Action food pantry and farmer's market. Community Action was very appreciative of the volunteers.

- Old Business (none)
- New Business (none)
- General Correspondence Received

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- a. Regional Planning Commission Packets
- Calendar Review/Invitations Received (none)
- FYI
 - a. Day of Democracy – Precinct Election Official opportunity

The Board of Elections is still in need of workers. The HR Office will send a global reminder out.
 - b. Fairfield County Paw Print – Fall 2016 Newsletter
 - c. Community Action Fall Business Industry Newsletter
 - d. Notice from Enterprise Product re: ATEX Segment 2 Pipeline Right of Way environmental surveys.
- Issues Bin (none)
- Open Items (none)

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss Pending Litigation at 9:30 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, Jeff Porter, Dennis Keller, Linda Aller, Chief Perrigo, Todd Butler, and Tim VanAntwerp.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 9:56 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Review Continued

The Commissioners met at 9:56 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, Jeff Porter, Dennis Keller, Linda Aller, Chief Perrigo, and Todd Butler.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 4, 2016 beginning at 10:01 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Park Russell, Kyle Witt, Tony Vogel, Jason Dolin, Joshua Horacek, Jon Slater, Branden Meyer, Mayor Tammy Drobina, Patrick O'Malia, Ray Stemen, Michael Kaper, Jon Kochis, Jeff Camechis, Spencer Remoquillo, Jim Bahnsen, and Dennis Keller.

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Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, September 27, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, September 27, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the ADAMH Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following ADAMH resolutions:

2016-10.04.a A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund# 2066 – The Alcohol, Drug, and Mental Health Board of Fairfield County [ADAMH Board]

2016-10.04.b A resolution to appropriate from unappropriated in a major expenditure object category ADAMH 2066 [ADAMH Board]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2016-10.04.c A resolution authorizing the approval of a proclamation recognizing October as Adopt-A-Shelter-Dog Month [Commissioners]

2016-10.04.d A resolution authorizing the release of liens for assistance provided through the Fiscal Year 2000 Community Housing Impact and Preservation Program (CHIP) [Commissioners]

2016-10.04.e A resolution to approve the transfer of an employee from the Fairfield County Family Adult and Children First Council (FCFACFC) to the ADAMH Board, in connection with an agreement with the FCFACFC and the ADAMH Board for the operations of the Prevention Works program, and to approval and acknowledge the intent to support the ADAMH Board with a limited allocation for a

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potential vacation severance pay for the transferring employee
[Commissioners]

- 2016-10.04.f A resolution authorizing a fund to fund transfer for the 4th Quarter 2016 Allocation for the Multi County Juvenile Detention Center (MCJDC) -Fairfield County Commissioners [Commissioners]
- 2016-10.04.g A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services –4th Quarter 2016 Allocation - Fairfield County Commissioners [Commissioners]
- 2016-10.04.h A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2016-10.04.i A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]
- 2016-10.04.j A resolution approving a permanent General Utility Underground Facilities Easement with the City of Lancaster. [Commissioners]
- 2016-10.04.k A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of June 15, 2016 through July 15, 2016 [Commissioners]
- 2016-10.04.l A resolution to approve the Holiday Schedule for 2017. [Commissioners]
- 2016-10.04.m A resolution authorizing the approval of a proclamation. [Commissioners]

Discussion: Ms. Brown thanked Mr. McCullough and the Dog Shelter for all their work. The proclamation will be displayed at the Dog Shelter. Resolution e was approving Prevention Works and Toni Ashton to move under ADAMH. ADAMH's cooperation is greatly appreciated.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-10.04.n A resolution to approve a Change Order for the MAD-34, FAI-CR78-2.43 Landis Road over Clear Creek Bridge Replacement Project. [Engineer]
- 2016-10.04.o A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for truck repairs [Engineer]
- 2016-10.04.p A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for rental equipment [Engineer]
- 2016-10.04.q A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for employee reimbursement [Engineer]

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2016-10.04.r A resolution to approve a Change Order for the HOC-26, FAI-TR160-1.610 Duncan Road Bridge Replacement Project [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Human Resources Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution authorizing the approval of an addendum to its contract with Willis Towers Watson for the Fairfield County Health Benefits Plan; see resolution 2016-10.04.s.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution to approve the Non-Emergency Medicaid Transportation Plan for Fairfield County Job and Family Services; see resolution 2016-10.04.t.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Major Crimes Unit Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution approving an amendment to Resolution 2016-09.20.v, approving the purchase of a 2016 Nissan Rogue and 2016 KIA Sedona; see resolution 2016-10.04.u.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Utilities's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution to assess the 2016 Water/Sewer Delinquencies; see resolution 2016-10.04.v.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Veterans Service Commission Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Veterans Service Commission resolution authorizing the purchase of a 2017 Ford Transit Wagon XL; see resolution 2016-10.04.w.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

