

Regular Meeting #44 - 2017
Fairfield County Commissioners' Office
October 3, 2017

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Dennis Keller, Jeff Porter, Michael Kaper, Jim Bahnsen, Jeff Camechis, Loudan Klein, Jon Kochis, Ray Stemen, Chief Lape, Rick Szabrak, and Jon Slater.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Announcements

The Fairfield County Fair is October 8-14.

October 23 and 30 are open enrollment sessions, as described at the leadership conference.

October 31st marks the date for tours of the maximum-security jail on Main Street (now closed). The tours will be from 4-6 pm. A press release and more information will be available next week.

b. Highlights of Resolutions

Ms. Brown highlighted the resolutions proposed.

We proposed a resolution to proclaim October Manufacturing Month. Rick Szabrak will receive the proclamation and share it with stakeholders.

Mr. Szabrak reported that events for the month would be starting today with students from Bloom Carroll visiting Company Wrench and OU-L. Several other schools and businesses will be participating throughout the month.

There were financial resolutions proposed, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of June 15, 2017, through July 15, 2017;
- A fund to fund transfer of appropriations for the County Engineer relating to an OPWC project;
- The repayment of advances by EMA (two resolutions);
- Three resolutions for account to account transfers of appropriations to properly classify expenditures for the Clerk of Courts;
- An account to account transfer of appropriations to properly classify expenditures for the Sheriff (non-general fund activity);
- Appropriations from unappropriated funds for the FCFACF Council, EMA, and the County Engineer (non-general fund activity);
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. There were no questions about the approvals.

Departmental budget hearing dates have been scheduled. Most have already RSVP'd for the hearings.

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d. Leadership Conference – Debriefing

Ms. Brown stated the purpose of the Leadership Conference was for county leaders to further the mission of Fairfield County, learn about leadership concepts, and evaluate current topics of common interest.

Annually, the leadership conference is conducted for elected officials, department heads, and supervisor level employees. About 100 people attended the conference. CORSA recommended topics were included in the conference and were a focus.

(Since 2013, the conference has replaced a two-day (overnight) event that was previously held. To encourage attendance and to respect adult learning patterns, real world examples, exercises, and reflection were a part of the agenda. Simple supplies with leadership themes were included, and a simple breakfast and lunch were provided. The conference was intended to be a meaningful, memorable conference promoting leadership. Less than \$35 per person was expended for the day, and a conference of this nature typically costs \$275 on average per person - and usually is held in Columbus, increasing comparative costs. Further, a credit of about \$17,000 toward CORSA costs will be received. In other words, there was a net gain of \$13,500 for the conference - and there was a qualitative benefit of increased knowledge.)

We received positive feedback about the leadership conference. We have work group participants already coming forward to focus on environmental stewardship and facilities planning.

The tour of the maximum-security jail on Main Street (envisioned at the leadership conference) is slated for October 31 from 4-6 pm.

The electronic survey about the conference yielded positive comments and constructive criticism, too. This was in the review packet.

Some would like to see variety in the CORSA recommended topics. We are considering separating the CORSA training from the leadership conference, having the CORSA training with breakfast in 2018 and a new, refreshed leadership conference in 2019, following the first or second roundtable of the year.

In addition, a summary of action steps has been compiled and will be shared. This was in the review packet.

Mr. Davis stated that he understood it makes for a long day especially if you have already heard some of the material before and that the Commissioners would take that into consideration in next year's planning.

Mr. Porter replied that CORSA takes their feedback very seriously and that he'd be in touch with them to let them know what he has heard from the Leadership Conference.

d. Bravos

Thank you to everyone who participated in the leadership conference & the jail and public safety facility dedication.

Congratulations to JFS for their work in supporting a grant that OSU will be leading – and Fairfield County will be participating in a five-year project. The project is a demonstration grant for evidence based practices in child welfare when there are connections with drug courts, recovery coaches, and parenting supports. (The review packet contains a project abstract.)

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Thank you to JFS, Economic and Workforce Development, and multiple stakeholders who led and participated at the job fair held at OU-L on Friday, September 29. Thank to OU-L for once again hosting the job fair.

Congratulations to Jon Slater, Dave Burgei, and team members for earning a blue ribbon at the Ohio GIS conference. The mapping services in Fairfield County are stellar! Keep up the good work.

Mr. Davis expressed his regrets that he could not attend the jail dedication and thanked Ms. Brown, his colleagues, and everyone else who was able to attend.

- Old Business

- a. Meals on Wheels Financial Report for 2016

Meals on Wheels provided their annual financial report for the year ended December 31, 2016. There were no findings, and the finding from the year ended December 31, 2015 (material weakness – financial reporting) was fully corrected. By contract with the Board of Commissioners, MOW is required to submit to the Board of Commissioners their financial report for the year by the end of June of the ensuing year – that contractual element may need to be changed for practical purposes. For example, MOW provided their financial report on September 27, as soon as it was practical for them to do so. The report was in the review packet.

- New Business (none)

- General Correspondence Received

- a. Letter from Liberty Township Trustees to Engineer Up

Mr. Camechis reported that the Engineer had received a letter from the township regarding mowing concerns. The Engineer is unclear of the issues as the assistant superintendent visited the area and saw that it was mowed at the end of August. The area does not look any different from any of the other areas in the county that they mow, and the grass was not high enough to make driving conditions safe. While Johnson grass does continue to be an ongoing issue, the areas of concern in this particular area are actually on a township road. The fourth round of mowing will start in that area soon.

Mr. Davis thanked the office for their diligence.

Mr. Levacy added that he thought the Engineer did a better job mowing than the state.

- Calendar Review/Invitations Received

- a. Fair Ribbon Cutting – Monday, October 9th at 8:00 a.m. at the main gate
 - 1. All three Commissioners will attend.
 - b. Free Fair Day for Veterans – Monday, October 9th
 - c. Fair Veterans Day Coming Home Celebration – Old Grandstand Entertainment Tent – Monday October 9th at 2:00 p.m.
 - 1. Commissioner Kiger will attend
 - d. The Creed of Recovery Event – Thursday, October 19th at 6:30 p.m. at the Logan High School Auditorium
 - e. Fairfield County Health Benefit Plan Open Enrollment Meetings – Monday, October 23rd at 7:00 a.m. and 12:00 p.m. – Monday, October 30th at 11:00 a.m.

- FYI

- a. The Jail population is 295.

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- b. Lancaster Board of Zoning Appeals Meeting Notice – Tuesday, October 3rd at 7:00 p.m.
- c. Thank you from Lancaster Festival Director Ken Culver
- d. 4-H Livestock Sale Fair Invitations
- Issues Bin (none)
- Open Items (none)

Executive Session – Matters that must be kept confidential

On the motion of Steve Davis and second of Dave Levacy the Board voted to enter into Executive Session to discuss matters that must be kept confidential at 9:20 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Jeff Porter, Jon Slater, Rachel Elsea, Joshua Horacek, and Amy Brown-Thompson.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Mike Kiger and second of Dave Levacy the Board voted to exit Executive Session at 9:32 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Review (continued)

The Commissioners met at 9:32 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jon Slater, Joshua Horacek, Amy Brown-Thompson, and Jeff Porter.

Commissioner Davis stated at 9:32 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 3, 2017 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Amy Brown-Thompson, Jon Kochis, Jon Slater, Jim Bahnsen, Jeff Camechis, Ray Stemen, and Rick Szabrak.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Moment of Silence

The Commission held a moment of silence for the victims and families of the recent attack in Las Vegas.

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Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that there are some Republicans pushing for amnesty for DREAMers which would then allow them to bring in generations of family to the US. He stated the US does not need that. The Reins Act will stop all amnesty. He also stated that Numbers USA, a group that formed 18 years ago, and shows that the walls in Hungary and Israel have been effective, has rated Ohio's two senators and Congressman Stivers at "zero". He encouraged everyone to call their representatives to have their grades with Numbers USA raised.

Approval of Minutes for Tuesday, September 26, 2017 and Thursday, September 28, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, September 19, 2017 and Thursday, September 28, 2017 Regular Meetings.

Discussion: Ms. Brown thanked Ms. Elsea for preparing the minutes from Thursday and having them ready so efficiently for the next regular meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Clerk of Courts - Legal Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Clerk of Courts – Legal resolutions:

2017-10.03.a A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Legal Division [Clerk of Courts-Legal]

2017-10.03.b A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Legal Division [Clerk of Courts-Legal]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Clerk of Courts - Title Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Title resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title; see resolution 2017-10.03.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolution authorizing the county auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of June 15, 2017 through July 15, 2017; see resolution 2017-10.03.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Common Pleas Court Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Common Pleas Court resolution to approve of the disposal of a vehicle – Fairfield County Common Pleas Court Adult Probation – Transfer to Lancaster Auto Recycling; see resolution 2017-09.26.i

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Economic Development Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Economic Development resolution to declare October “Manufacturing Month” in Fairfield County; see resolution 2017-10.03.e.

Discussion: Mr. Szabrak thanked the Commissioners for making workforce development such an important focal point as they seek to keep young, successful individuals in Fairfield County. Mr. Levacy added that it is one thing to talk about a workforce shortage, but another to find solutions to that shortage like Mr. Szabrak is doing.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

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| 2017-10.03.f | A resolution authorizing the approval of repayment of an advance to the General Fund from EMA 2091 Subfund 8129 Hazardous Materials Emergency Planning Grant Fund. [EMA] |
| 2017-10.03.g | A resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2707 (subfund 8123) Emergency Management Performance Grant [EMA] |
| 2017-10.03.h | A resolution to request for appropriations for receipts for EMA fund 2090 (Project EMASR) Siren Project [EMA] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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| 2017-10.03.i | A resolution of increase appropriations, appropriate from unappropriated, account to account and fund to fund transfer for GRE-38 bridge replacement final retainage [Engineer] |
| 2017-10.03.j | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for SERB training [Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Absent
Steven A. Davis
Commissioner

[Signature]
Dave Levacy
Commissioner

[Signature]
Mike Kiger
Commissioner

[Signature]
Rachel A. Elsea, Clerk