

Regular Meeting #43 - 2018
Fairfield County Commissioners' Office
October 2, 2018

Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Jim Bahnsen, Michael Kaper, Jeff Barron, Chief Lape, Loudan Klein, Dennis Keller, Kirk Shaw, Amy Brown-Thompson, Branden Meyer, Jon Slater, Ray Stemen, Aunie Cordle, Bill Bradish, Bob Snavelly, and Ed Laramee.

- Legal Update

Ms. Brown-Thompson did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The Fairfield County Fair is October 7th – 13th.

A “lunch and learn” session about environmental stewardship will be held on October 23rd at 11:30 am in the Commissioners' Hearing Room. Please bring your own (waste-free) lunch.

Budget Hearings begin October 25th.

Mr. Slater reported that Patrick Brighton in Weights and Measures spends time at the fairgrounds inspecting and certifying all livestock and sales scales.

- b. Highlights of Resolutions

Dr. Brown highlighted 28 resolutions for the voting meeting.

We proposed naming October Manufacturing Month. Dr. Brown reported Mr. Szabrak and his team are doing an excellent job creating effective community partnerships. There are 100 students from five different school districts visiting seven different manufacturers this month to show that there are good paying jobs in manufacturing that many workers can get right out of high school.

JFS proposed a contract for protective placement in network and a contract for functional training services for eligible participants of assistance programs. JFS also proposed approval of an agreement with OSU to continue a grant project for Child Protective Services.

We proposed a resolution authorizing a Request for Proposals for the Airport Board regarding the Fixed Base Operations and Airport Manager (and the Airport Board will do that same).

We propose a viewing and hearing date for a vacation in Canal Winchester. In this case, there is a push from the Health Department to get this vacation done.

RPC proposed the approval of an award of bid for the Baltimore project (discussed below).

There were financial resolutions to approve, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of June 15, 2018, through July 15, 2018;
- A CDBG draw;
- Advances for JFS to help manage cash flow for two grant funds;

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- Allocations as planned for JFS and MCJDC;
- Interest credits for the Health Department and Parks District;
- Account to account transfers of resolutions to properly classify expenditures for the Commissioners, Treasurer, and Economic and Workforce Development;
- Appropriations from unappropriated funds for the Engineer, FCFACF, MCU, and EMA, and JFS (nine resolutions); and
- The payment of bills.

c. Administrative Approvals & Budget Update

1. Administrative Approvals

The review packet contained a list of administrative approvals for the week. No questions were posed.

2. Program Update

i. TCAP Grant – Report on Administrative Meeting

On Monday, October 1, 2018, the Targeting Community Alternatives to prison partners met to evaluate and monitor contracted services relating to TCAP.

Relating to the contracted services with SEPTA, there was a very positive discussion about the evidence-based case management and counseling services provided at the jail. At the meeting, Val Carpico presented a summary of participation and shared her experience with the program. SEPTA representatives presented a class report and spoke about the classes and workbooks used. The focus of the classes is cognitive behavioral treatment, addressing the topics of criminal and addictive thinking; drug and alcohol education; and relapse prevention.

Relating to the contracted services with ADAMH for services provided by New Horizons, there was a very positive discussion about the general services provided for screening, referrals, crisis intervention, and related services. At the meeting, Marcy Fields presented a report of two full months which demonstrated 57 inmates received screening services and had suicide ideations. There was general discussion about how all were pleased with the positive beginning of services. ADAMH representatives pointed out that while the provision of services was an excellent beginning, she was aware that additional mental health services were needed.

Thinking about the future, Rhonda Myers reported during the meeting there may be opportunity for peer support in conjunction with discharge planning, and she and others with ADAMH will report on that topic at our next meeting.

There was discussion about how the inmates are benefitting from the therapeutic community.

During the meeting Magistrate Boone applauded the partners and the Sheriff's Office for the good work accomplished, and Chief Lape commented that he was proud to be a part of this effort to improve lives.

ii. CDBG grant- Baltimore Project

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The construction market continues to have demand exceeding supply. We see the effects with the bid responses in various projects. With a CDBG project in Baltimore (for the Water Street bridge repair and waterline relocation first estimated in July 2017) the single contractor responding to the August invitation to bid was \$19,508 over the estimate, essentially relating to labor for concrete box beams. We have no practical reason to believe there will be a better outcome with an additional bid (we have already bid twice and the project cannot be materially adjusted and still meet the state grant outcomes).

Baltimore is covering design costs and other costs, and RPC is willing (due to County Commissioners' support) to contribute in-kind administration of \$13,928.66, which allows for a grant budget adjustment. A letter (in the review packet) has been sent to the state requesting the budget adjustment, in favor of Baltimore.

Baltimore is also going to reduce about \$8,000 of costs with Village in-kind contributions for traffic control. They will also cover any change orders (or contingencies, as noted by their fiscal officer, Brian Bibler). The mayor Baltimore sent a letter of thanks to the Commissioners (also in the review packet along with an email chain).

iii. Comprehensive Addiction and Recovery Act (CARA) Grant

Fairfield County will be receiving a CARA grant to enhance Project FORT, the Fairfield County Overdose Response Team. The grantor is the US Department of Justice; the amount of the grant is \$498,578. Project FORT will implement strategies for follow-up visits, expedited access to treatment, and tracking with real time overdose detection mapping applications. The National Center for State Courts will serve as the research partner for the project. Administrative and planning meetings will begin with the Major Crimes Unit next week.

Mr. Levacy stated that the CARA grant is terrific news as our community, state, and nation are faced with a terrible drug situation. The three components to stopping the epidemic are education, occasionally incarceration, and treatment. The CARA grant will provide the necessary funds for treatment. He is sure Congressman Stivers played a large role in helping secure this grant.

d. BRAVOs

Thank you to FMC and all presenters of the Leadership Conference. Thank you to the staff for preparing for the event.

Bravo to JFS, Economic and Workforce Development, and OU-L for the Job Fair conducted Friday, September 27th. There were more than 90 employers and hundreds of job seekers. For the first time ever, schools bussed students to the event. The career readiness program is beginning.

- Old Business

a. Leadership Conference Debriefing and May 16, 2019 Strategic Planning Session

Mr. Davis stated he was pleased with the change in format and updated trainings. He is excited for the second part of the training next year.

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The September 27th Leadership Conference was held to conduct three required training sessions and to build upon strategic themes. The general feedback for the conference was very good. People liked the format and the concept of splitting the full day into two half day sessions in September and May.

Some people reported they would like to see even more interactive sections of the training. Others were very pleased with the speakers and content. Everyone commented upon the good opportunities to build knowledge. We had a lot of great comments about food, and we have already scheduled the same caterer for the May 16th session.

We are saving the date of May 16th (an elected official & department head meeting) for the strategic planning session portion of the leadership conference. On May 16, 2019, we will work on updating the strategic plan, a helpful tool to reach our vision to secure, attractive residential and commercial neighborhoods where people unite to form a caring, learning, participating, sustainable community where each person is important.

The complete plan can be found here:

<https://www.co.fairfield.oh.us/COMMISH/pdf/Strategic-Plan-for-Fairfield-County.pdf>

The Strategic Themes for 2018 – 2020 are:

1. **Fighting the opioid epidemic** & implementing community responses
2. **Valuing employees** & improving recruitment and retention of employees
3. **Improving technology** and records retention services
4. **Improving business opportunities**
5. **Securing funding** and monitoring expenditures to help provide for resources to meet growing demands on services

With a 1-minute survey on September 27th, we asked:

What is the next project (initiative or effort) all elected officials and department heads should work on together (choose one project, initiative, or effort)?

Of the 1-minute surveys, the most common theme was to focus on improving compensation in some way (under the theme of valuing employees), with the work group focusing on recruitment and retention of employees mentioned specifically. All responses were collected and organized by strategic theme (by number above) and are paraphrased below, with action steps in parentheses:

1. Facilitate a community wide logic model to establish actions, goals, and objectives relative to the opioid epidemic. (We will provide this information to the lead of the opioid task force and will offer help in facilitating a logic model. We are also aware of grant funding in progress for overdose responses, and this will be added to the strategic plan document.)
2. Work on recruitment and retention activities; establish fair compensation for all employees in all departments. (We will continue work with the recruitment and retention work group for recommendations, which will occur prior to May 2019, and will place compensation on the strategic planning agenda as part of the strategic goal to value employees.)
3. Improve technology/expand the use of MAPSYS type tools/reduce paper in workflows/ create a unified social media and website presence. (We have offered the MAPSYS tool of CRMS to other boards. We will provide input at Data Board meetings. We will place the technology related items on the agenda for May 16th.)
4. Increase community partnerships. (We will place on the agenda for May 16th an update regarding economic development and workforce

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development partnerships. We will also allow time for departments to report on community partnerships and suggest new partnerships.)

Other responses included suggestions for:

- Communication about how departments are here to work with another not against one another
- Self-reflection on how leaders' actions impact performance of all employees
- Increasing opportunities for employees to participate in work groups, projects, and committees

We will also be able to incorporate these concepts into the May 16th agenda as well, although we will not specifically tie these concepts to the strategic themes as they are broad and fit with multiple themes. A draft agenda for May 16th is included in the review packet. Anyone who has suggestions has plenty of time to offer them.

Except for Commissioner Kiger, all Commission department employees have completed all required annual training. Dr. Brown will connect with Commissioner Kiger for the last part of the training he needs to take.

Relating to cybersecurity training, more than 80% of all staff have taken the training at this point.

Mr. Davis added that the county is reaching a point where the job market wages and numbers are increasing. They will need to respond to this market pressure in order to retain employees.

- New Business

- a. OSU Students Visit to the Dog Shelter of September 29th.

Roughly 80 Animal Science students visited the Dog Shelter on September 29th.

Mr. McCullough described the visit and provided photos. The students were interested in the improvements, projects, medical care, social media strategies, facility changes, and a variety of other items. One graduate student would like to do her internship at the Dog Shelter focusing on the impact of social media.

Mr. Davis discussed how much the Dog Shelter has changed for the better over the last five years.

Ms. Brown noted she appreciates Mr. McCullough's leadership and commented how stakeholder engagement and evidence-based management practices, along with leadership, have resulted in major improvements.

Meeting with Bill Bradish and Bob Snavely with Palmer Energy

The Commissioners met at 9:29 a.m. to meet with Bill Bradish and Bob Snavely with Palmer Energy. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Jim Bahnsen, Michael Kaper, Jeff Barron, Chief Lape, Jonathan Ferbrache, Dennis Keller, Kirk Shaw, Amy Brown-Thompson, Branden Meyer, Jon Slater, Ray Stemen, Aunie Cordle, Bill Bradish, Bob Snavely, and Ed Laramée.

Mr. Bradish reminded those in attendance that Fairfield County participates in two programs through Palmer Energy. The first is for county owned building energy aggregation and the second is county government energy aggregation for entities. Mr. Bradish will be retiring at the

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end of the year and Bob Snavely, who currently works with other counties in the state, will be picking up Fairfield County.

Mr. Snavely provided an update on First Energy. There have been several calls regarding First Energy filing for bankruptcy and how that will affect the aggregation program. Nothing will change except the name on the bill. Constellation Energy purchased First Energy's supply books and will be the new supplier.

Mr. Bradish suggested sharing the information with the Villages and Townships in case they receive calls as well.

Dr. Brown said they would share the information at the Regional Planning Commission that evening.

Mr. Bradish said that 235 communities in 25 counties across the state participate in the program.

Mr. Davis asked how the energy market is right now.

Mr. Snavely replied that it has been very well the last two years as the abundance of shale gas has kept both energy and gas prices low. Rates will not be this low forever so locking in now is a good idea. They believe the market will go up in the next three years.

Mr. Davis stated that the Commission appreciated Mr. Bradish's guidance and look forward to continuing their relationship with Mr. Snavely.

Mr. Bradish added that individual reports on the county building owned program will be available at the CCAO Energy Program Update on October 24.

Mr. Levacy stated there needs to be a process to control the third parties from harassing individuals to join their aggregation programs.

Mr. Bradish agreed, but said they cannot control that. He suggested they could host more public meetings and reminded the Commission that he and Mr. Snavely are more than happy to answer any questions that constituents may have. Palmer recently began a partnership with the Ohio Municipal League and are hoping to work with Lancaster to get them to join their program as well.

Mr. Davis thanked Mr. Bradish and Mr. Snavely for their visit.

Review (continued)

The Commissioners met at 9:45 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Jim Bahnsen, Michael Kaper, Jeff Barron, Chief Lape, Dennis Keller, Kirk Shaw, Amy Brown-Thompson, Branden Meyer, Jon Slater, Ray Stemen, Aunie Cordle, Jonathan Ferbrache, and Ed Laramee.

- **General Correspondence Received**

- a. Notice of CHIP Award

The amount of the award is lower, as compared to last year, based on the county experience. We are encouraged with the program continuation.

- b. Liquor Permit Notice (send to Sheriff's Office for comment)

- c. Regional Planning Commission packets

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- Calendar Review/Invitations Received

- a. CCAO Energy Committee Program Annual meeting – Wednesday, October 24th at 10:00 a.m.

- 1. Dennis Keller will attend.

- b. CCAO Winter Conference, Sunday, December 9th – Tuesday, December 11th

- FYI

- a. The jail population is 307.
- b. Invitations to Junior Livestock Fair

- Issues Bin (none)

- Open Items

- a. Nationwide Emergency Notification

Mr. Kochis reminded everyone that the nationwide emergency notification would be on Wednesday at 2:18 p.m. This will be like an Amber or weather alert.

- b. Perry County Watershed Coordinator

Mr. Ferbrache reported that Perry County has hired a watershed coordinator to bring attention to the Buckeye Lake watershed over the next three years. The individual is a resident of Fairfield County and will be introduced at a later date. This is in coordination with Fairfield and Licking Counties as well. He thanked the Commissioners for their support.

Mr. Davis stated he attended an event at Buckeye Lake recently and received a lot of positive feedback about Mr. Ferbrache's work.

Mr. Levacy stated that this position is one of the best things to come from the entire situation relating to Buckeye Lake. An RFQ has been done by ODNR for a watershed study.

Commissioner Davis stated at 9:51 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 2, 2018 beginning at 10:02 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Amy Brown-Thompson, Kirk Shaw, Branden Meyer, Angel Conrad, Jim Bahnsen, Jeff Barron, Todd McCullough, Ray Stemen, James Mako, Chief Lape, Ed Laramée, Jon Kochis, Aunie Cordle, and Dennis Keller.

Pledge of Allegiance

Prior to the Pledge of Allegiance, a moment of silence was held for Patriot Day.

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

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Ms. Elsea stated the minutes from the viewings and hearings held the previous day were completed and ready for approval should the commissioners wish to add those.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, September 25, 2018; Thursday, September 27, 2018; and Monday, October 1, 2018.

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, September 25, 2018; Thursday, September 27, 2018; and Monday, October 1, 2018 Regular Meetings.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Commissioners Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- | | |
|--------------|---|
| 2018-10.02.a | A resolution authorizing the approval of a request for payment and status of funds report, drawdown for \$20,710 for FY2016 CDBG Funds Fairfield County Commissioners [Commissioners] |
| 2018-10.02.b | A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services (JFS) –4th Quarter 2018 Allocation - Fairfield County Commissioners [Commissioners] |
| 2018-10.02.c | A resolution to consider a petition to vacate a portion of public road, Waterloo Alley, and establish a viewing and hearing date. [Commissioners] |
| 2018-10.02.d | A resolution authorizing a fund to fund transfer for the 4th Quarter 2018 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners] |
| 2018-10.02.e | A resolution approving an account to account transfer into a major expense category – Fairfield County Commissioners [Commissioners] |
| 2018-10.02.f | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners] |
| 2018-10.02.g | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners] |
| 2018-10.02.h | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of June 15, 2018 through July 15, 2018. [Commissioners] |
| 2018-10.02.i | A Resolution Authorizing the Approval of a Request for Proposals for the Airport Board regarding the Fixed Base Operations and Airport Manager [Commissioners] |

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Economic Development Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Economic Development resolutions:

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|--------------|---|
| 2018-10.02.j | A resolution to proclaim October 2018 Manufacturing Month in Fairfield County [Economic & Workforce Development] |
| 2018-10.02.k | A resolution approving an account to account transfer in a major object expense category [Economic & Workforce Development] |

Discussion: Ms. Brown reported that 100 students from five schools would be visiting seven manufactures this month. Ms. Conrad received the proclamation from Mr. Levacy.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Emergency Management Agency Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- | | |
|--------------|---|
| 2018-10.02.l | A resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 (Subfund 8127) Emergency Management Performance Grant [EMA] |
| 2018-10.02.m | A resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 (Subfund 8149) Emergency Management Performance Grant [EMA] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- | | |
|--------------|---|
| 2018-10.02.n | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for office supplies and tablet accessories [Engineer] |
| 2018-10.02.o | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for monthly cell phone/tablet charges [Engineer] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Facilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

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- 2018-10.02.p A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 7521, Family, Adult & Children First Council [Family, Adult and Children First Council]
- 2018-10.02.q A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 7521, Family, Adult & Children First Council [Family, Adult and Children First Council]
- 2018-10.02.r A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 7521, Family, Adult & Children First Council [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- 2018-10.02.s A resolution regarding Network Placement and Related Services Agreement between The Marsh Foundation, and Job and Family Services, Child Protective Services Department [JFS]
- 2018-10.02.t A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]
- 2018-10.02.u A resolution regarding approval of an Agreement between The Ohio State University and Fairfield County Job & Family Services, Fairfield County Child Protective Services (CPS) Division [JFS]
- 2018-10.02.v A resolution authorizing the approval of an advance from the General Fund to Ohio Starts Grant fund #2843. Fairfield County JFS. [JFS]
- 2018-10.02.w A resolution authorizing the approval of an advance from the General Fund to Enhancing Permanency In Children and Families (EPIC) sub-fund #8182 org. 12207207. Fairfield County JFS. [JFS]
- 2018-10.02.x A resolution regarding a Purchase of Service Contract between Functional Training Services, Inc. and Job & Family Services, Community Services Division [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Major Crimes Unit Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Major Crimes Unit resolution to appropriate from unappropriated in a major expenditure object category Major Crimes Unit 7830 Sub-fund 8179 OCJS DLEF; see resolution 2018-10.02.y.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

