

**Regular Meeting #4 - 2014**  
**Fairfield County Commissioners' Office**  
**January 28, 2014**

**Review**

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeff Porter, Jeff Barron, Sheriff Dave Phalen, Chief Jerry Perrigo, Lisa Notestone, David Miller, Bob Clark, Dennis Keller, Staci Knisley, Aunie Cordle, Ursula LaVeck, Tony Vogel, and Ray Stemen.

- **Legal Update**

Mr. Porter stated he did not have a legal update.

- **Administration and Budget Updates/Carri's List**

- a. Contract for the architect for the jail/public safety facility – resolution proposed

Ms. Brown reported that the resolution to approve the contract for the architect, Wachtel & McAnally, for the jail project was proposed today. A copy of the contract and the resolution were previously sent to the Board by email for review. After months of negotiation and research, the contract is ready for the Board of Commissioners to approve. In addition to the positive feedback provided by Sheriff Phalen for the architect's responsiveness and expertise in jail construction, the references of the architect were checked. References were positive. Entities similar to Fairfield County stated they would rehire the architect. Letting the contract marks a step in moving from the pre-design phase to the design phase of construction.

Further, Ms. Brown reported that a meeting for February 5 is set for the work group (initially Dennis Keller, Carri Brown, Sheriff Phalen, Jerry Perrigo, Tony Vogel, & Garry McAnally) to guide the progress of the construction project.

Mr. Kiger stated that this was another step the Commissioners were taking following the October 17<sup>th</sup> decision to build a jail.

Mr. Davis stated that he looks favorably on the contract. Wachtel & McAnally are well qualified and are off to a great start. He asked if the pre-design phase could be sped up.

Ms. Brown replied that they had hoped to have pre-design completed by the end of 2013, but that was held up due to the contract negotiation

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process. The design phase would be accelerated to get back on the 2017 occupancy goal.

Mr. Keller agreed. He added that prior to becoming the Facilities Manager he worked closely with architecture firms for more than 25 years and was familiar with the process. He is very confident with Wachtel & McAnally and hoped they could move forward quickly.

Mr. Davis asked if Mr. Keller could ballpark a ground breaking date assuming occupancy in 2017.

Mr. Keller stated it would be an 18-20 month construction project so he hopes for early 2015.

Ms. Brown stated that they plan to develop diagrams and charts in February to formalize the timeline. There are draft charts in the Board of Commissioners office at this time, and those charts will be formalized.

Mr. Davis stated that he thought the timeline should be reasonable and asked if Sheriff Phalen or Chief Perrigo had any comments.

Sheriff Phalen stated he enjoyed the good relations with the architect and added that they have provided good input already where necessary. They are excited and encouraged to begin the formal construction process and believe Wachtel & McAnally will be a good partner for the county.

Mr. Perrigo stated that in the past, they looked at 13 firms, and Wachtel & McAnally was their first choice. They are constantly sending each other ideas about the jail and the firm's expertise is apparent.

**b. Support and guidance for grant administration**

Ms. Brown stated in the review packet was a letter of interest and supporting documentation for the Transportation Alternatives Program. This letter of interest is due February 1 and is the first step in the application process for the grant administered by the Ohio Department of Transportation. After Carri Brown met with Art Brate and Perry Orndorff on Friday, January 24, it was decided that the sensory trail project met the criteria for the federal grant, and submission was consistent with the Regional Planning Active Transportation Committee. While there will be formal agreements necessary to put the project in place, there is enough information, and a good collaboration already demonstrated, that supports the submission of the letter of interest. Ms. Brown will make sure the letter of interest is delivered to the proper party of ODOT. Holly Mattei requested that Ms. Brown conduct an information session about the

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Transportation Alternatives Program, given the coordination with the Active Transportation Plan, as an example of collaboration and efficiency in attempting to obtain different kinds of grants.

Mr. Kiger stated that the sensory trail was installed three years ago behind Forest Rose. This is a good project and will make us a more blended community.

Mr. Davis stated he recently met with Bluegrass officials and is encouraged that those grants will be looked upon favorably.

Ms. Brown added that the Bluegrass Pipeline community grant application has been resubmitted for the Job and Family Services youth transportation project and the Board of Elections education and outreach project. The EMA first responder project and Soil and Water sensory trail project are also expected to be resubmitted. Assistance was provided to the village of Millersport for a non-profit's submission for a ball field and park. Responses from the Bluegrass Pipeline panel are expected in March.

Ms. Brown also reported that organizational changes have occurred within Job and Family Services which impact the implementation of a project known as HOPE, funded by a Second Chance Act grant from the federal government. Community partners have been meeting and discussing potential options. The federal government appears to be flexible for the situation and willing to work with changes to the implementation plan. A conference call with the federal government is planned on February 28 at 10 am. All options are being explored appropriately.

c. Follow up and feedback about the Clarence E. Miller building and site plan

Ms. Brown stated an initial plan for research and analysis of the Clarence E. Miller Building and Site was developed and communicated last week in review. On the face of that plan, there was an indication of a meeting to be held to research grant opportunities. There are some potential private grant opportunities for a feasibility study, and those options are being pursued in connection with Community Action, as the grantee needs to be a non-profit organization. It is reasonably thought that any kind of grant resources and tax credits would take a year of more to develop. For now, the feasibility is being pursued in conjunction with the outlined plan. Further, the Facilities Operation Management department is seeking an independent, professional opinion on the structure of the building and the overall site to provide information and frame the survey. Carri Brown, Rachel Elsea, Dennis Keller, Jeff Porter, Donna Fox-Moore, and Holly Mattei will serve on a focus group for the public survey. The survey will be

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available in March and continue through April (specific dates to be determined).

Carri Brown reported that during the discussion about the Clarence E. Miller building and site, Ms. Fox-Moore stated that the Moving Ohio Forward program continues to progress, with an additional \$40,000 available with the grant. Ms. Fox-Moore leads this program well and is connecting with community partners.

Mr. Davis stated that he understood that some individuals would look at the process regarding the effort to seek input for the decisions about the Clarence E. Miller building with skepticism thinking the Commissioners already knew what they wanted to do, but that there is no preordained plan other than to make a decision as to what to do with the building. He encouraged others to step up with input.

Mr. Kiger stated the Commissioners would not be holding the hearings if they already knew what they were going to do.

Mr. Keller stated his goal was to get the Commissioners the information they needed to make an informed decision.

d. Follow up from the Connections Meeting/Technology

Ms. Brown reported that previously the Board of Commissioners was interested in technological improvements. The IT Department is checking on specifics of improving wireless Internet access in the Hall of Justice and Courthouse, as well as other buildings. In addition, electronic methods of employee recognition and Intranet Innovation to accept ideas are being examined.

The Local Government Innovation Council will respond about the Advanced Innovative Management System interest free loan application by the end of the first quarter of 2014.

e. Follow up on Work Group template/Example from AED work group

Ms. Brown stated that at the previous review session, the various work groups and task committees were reviewed. A draft work group template for reporting updates was proposed and has been updated for clarity. The work group template is in the review packet. An example of the template put in use is demonstrated with the AED work group. The plan is to have quarterly updates, as needed, by the work groups.

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Ms. Elsea added that the AED group will be presenting their final report at the end of February with Ms. Dicken, from FMC, present to do a demonstration. Ms. Brown stated they would move forward if it was ok with the Commissioners. The Commissioners were ok with moving forward with the AED project.

Mr. Levacy added that these machines were a necessity.

Mr. Kiger thanked Mr. Bob Williams for his work as well.

f. Draft agenda for February 4<sup>th</sup> Department Head Meeting

Ms. Brown reported that the review packet includes a draft agenda for the Commissioners' Department Head Meeting. Ms. Brown reported that each department head will provide a calendar update, a personnel update, a program service area update (including 2013 in review and strategies for 2014), and will further report on needs and ideas. A packet for the meeting will be prepared prior to the meeting date.

g. Draft Agenda for February 27<sup>th</sup> Roundtable Meeting

Ms. Brown reported that a draft agenda for the February 27<sup>th</sup> Roundtable has been created and is included in the review packet. A slide show is a work in progress, and Ms. Brown continues to accept input and feedback as the meeting approaches. Many people have commented that they appreciate the structure and integration opportunities that the Roundtables present.

h. Administration 2013 in Review and Strategic Planning Session – January 31st

Ms. Brown presented a draft summary of 2013 in review from the perspective of county administration. Numerous goals achieved in the context of values and the mission are documented. The draft will be updated on the strategic planning session to be held on January 31. In addition, the team is developing team and individual goals.

Mr. Kiger added that last year was a good year for the county and that they continue to move forward in positive ways.

- Old Business

- a. Energy Aggregation

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Ms. Elsea reported that the next meeting will be held on February 4<sup>th</sup> prior to the RPC meeting. Three entities have submitted both resolutions necessary to go on the ballot in May. One entity has the resolutions in the mail and there are two who are incomplete. The deadline for submitting the ballot language to the board of elections is February 5<sup>th</sup>. Mr. Bill Bradish with Palmer Energy will be at the February 4<sup>th</sup> meeting to answer any questions.

Ms. Brown added that a resolution approving an agreement for services with Palmer, the CCAO partner, is planned for next week. There is no money involved in this agreement in terms of the Board of Commissioners receiving or paying anything.

**b. Follow on re: Meeting with Ty Brown, representing ODOT**

Ms. Brown stated this resolution is ready to go if the Commissioners wanted to proceed. After the last review meeting, Mr. Brown indicated that a deed transfer was needed, specifically a warranty deed in this case, as it is required by the federal grantor. A quit claim deed cannot be used if the Commissioners are accepting money. Mr. Brown also stated they could not do an easement due to the federal requirements. She asked how the board wished to proceed.

Mr. Kiger stated that he wanted to accept the offer.

Mr. Davis stated he was fine with the warranty deed.

Ms. Elsea will have this resolution ready next week in order to give Mr. Upp a week to review the legal description for accuracy.

**c. Swearing-in ceremony for Branden Meyer**

Ms. Brown stated that they are still waiting on the swearing-in date which will be known once the certificate is received from the state. There will likely be a formal ceremony followed up with a public one.

**d. Law Library Resource Board Vacancy**

Ms. Brown reported that Ms. McGill has been encouraged to stay in her Law Library Resource Board position by fellow attorney board members. A resolution is now ready for approving a reappointment should the Commissioners choose to do so.

Mr. Kiger asked if the Commissioners wanted to interview Ms. McGill.

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Mr. Davis stated he did not think it was necessary to interview those who are to be reappointed.

Ms. Elsea indicated she would add the resolution for the reappointment to the voting pattern and make note of that action in the announcements.

- New Business

- General Correspondence Received

- a. Sheriff's Office FOJ Bank Reconciliation

Ms. Brown reported that the cover page shows all 0's, but there is detail on the following page, and credits and debits equal. The full amount of the FOJ account was expended.

- b. Thank you from Fairfield 33 Development Alliance

- c. 2013 in Review from Human Resources

Ms. Cordle stated this was a summary for the year. HR had a good year and ended on a very good note with health insurance rates.

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, February 20<sup>th</sup>
    - i. Commissioner Kiger will attend.

- FYI

- a. Memo re: FY2014 CHIP Program and Information

Ms. Brown stated this was a notice from the state regarding guidance for CHIP. She further stated she encouraged Community Action to continue the relationship with the county and this grant program. Community Action has proven expertise in the program.

- b. Sheriff Legal Notice – Invite to Bid posted on website

Mr. Kiger stated this was for seven new sedans for the Sheriff's Office. The deadline to submit a bid is February 14<sup>th</sup>.

- c. ODOT Meeting Notice re: Bridge Replacement on US 22 (February 6<sup>th</sup>)

Mr. Kiger stated this would be a major project.

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Mr. Levacy added that he heard wit would take 18 months.

Ms. Brown stated the ODOT sponsored meeting was February 6<sup>th</sup> at 7:00 p.m. at the Fairfield Union District Office.

d. Humane Society 2014 Vaccine Clinics

Mr. Kiger stated that this is done in conjunction with the Dog Shelter. The shelter has also instituted a voucher program offering spay/neutering for \$35. He reported on a good experience he has had with the shelter in adopting a dog.

- Issues Bin

- a. Poll Worker Recruitment (eom February)

Ms. Brown stated she and Ms. Cordle are gathering information, and this topic will be on the February 27 Roundtable agenda. It is envisioned that the Board of County Commissioners would approve an "umbrella policy" with each appointing authority having approval options for their area.

- Open Items

Mr. Davis stated he was asked to speak to the Rushville Lions Club on February 27<sup>th</sup> at 7:00 p.m. and had accepted the invitation.

**Executive Session to discuss Personnel at the Treasurer's Office**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel at the Treasurer's Office at 9:47 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Rachel Elsea, a representative from HR and a representative from the Prosecutor's Office.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 9:56 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger



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**Review Continued**

The Commissioners met at 9:56 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Commissioner Kiger stated at 9:56 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 28, 2014 beginning at 10:04 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Tony Vogel, Dennis Keller, Jeff Barron, Jeff Camechis, Ray Stemen, David Miller, Lisa Notestone, Ursula LaVeck, Bob Clark, Chief Perrigo, Jeff Porter, Kent Straker, and Aunie Cordle.

**Pledge of Allegiance**

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Kiger asked Ms. Elsea if there were any announcements. Ms. Elsea stated there would be a Commissioners resolution added for the Law Library.

**Public Comment**

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

**Approval of Minutes for Tuesday, January 21, 2014.**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, January 14, 2014.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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**Approval of the Clerk of Courts - Legal Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Legal resolution to appropriate from unappropriated funds for a major expenditure category and to reduce appropriations in major expenditure categories for fund #2326, Title Fund – Fairfield County Clerk of Courts; see resolution 2014-01.28.a.

Discussion: Ms. Brown stated this resolution replaces the one that was removed last week. There are details added for the employment rate reductions.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Commissioners' Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger the Board of Commissioners voted to approve the following Commissioners' Office resolution to approve a contract by and between the Fairfield County Commissioners and Wachtel & McAnally Architects/Planners, Inc.; see resolution 2014-01.28.b.

Discussion: Mr. Keller stated he was very pleased to move forward with Wachtel & McAnally and very confident in them. Chief Perrigo added that he was happy with the selection and happy to be moving forward. Ms. Brown stated she was pleased with this next step which represents months of negotiations and research. Mr. Kiger stated Wachtel & McAnally stood out above the rest and have been very responsive. They do great work and this is a very good contact. Wachtel & McAnally will receive 7% not to exceed \$2.1 million.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Mike Kiger

Abstaining: Dave Levacy

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' office resolutions:

2014-01.28.c      A resolution to approve the appointment of Ms. Sharon Scruggs to the Fairfield County Board of Developmental Disabilities.  
[Commissioners]

2014-01.28.d      A resolution to approve a fund to fund transfer from the General Fund #1001 to the Flexible Spending Account Fund # 7680, Managed by the County Auditor [Commissioners]

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- 2014-01.28.e      A resolution authorizing a fund to fund transfer for the 1st half 2014 Allocation for the Fairfield County Airport - Fairfield County Commissioners [Commissioners]
- 2014-01.28.f      A resolution authorizing the approval of repayment of an advance to the General Fund from the CDBG Formula FY2012 grant fund# 2788, subfund #8041 [Commissioners]
- 2014-01.28.g      A resolution authorizing the approval of a cooperative agreement for the implementation of the Local Agriculture Easement Purchase Program, with the agreement being between the Ohio Department of Agriculture and the Board of Commissioners. [Commissioners]
- 2014-01.28.h      A resolution to abandon in part, and to preserve in part, water and sewer rights in areas outside the village of Thurston as a follow up action to communication from the village of Baltimore to the Fairfield County Board of Commissioners [Commissioners]
- 2014-01.28.i      A resolution authorizing the reduction appropriations in major expenditure object category of contractual services for Fund # 2731, subfund # 8033 FY2012 CDBG/HOME - Fairfield County Commissioners [Commissioners]
- 2014-01.28.j      A resolution authorizing the reduction appropriations in major expenditure object category debt service for Fund 4727 – Fairfield County Commissioners/Airport [Commissioners]
- 2014-01.28.k      A resolution authorizing the approval of a request for payment and status of funds report – FY2012 CDBG & Home Funds – Drawdown for \$20,458 [Commissioners]
- 2014-01.28.l      A resolution authorizing the reduction appropriations in major expenditure object category of contractual services for Fund # 2730, subfund # 8032 FY2012 CDBG/CHIP– Fairfield County Commissioners [Commissioners]
- 2014-01.28.m      A resolution to amend the certificate, conversion of prior year 2013 encumbrance to current year appropriation, reduce current year appropriations –Fairfield County Commissioners Fund# 2748, subfund# 8010 [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Community Action Resolution**

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On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Community Action resolution to apply for an signature on 2014 EPA Community Development Grant application; see 2014-01.28.n

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|--|
| 2014-01.28.o | A resolution to Allow Weight Reductions on County and Township Roads for 2014. [Engineer]  |
| 2014-01.28.p | A resolution to approve an LPA Federal Project Agreement with ODOT for MAD-33 Bridge Replacement Project [Engineer]  |
| 2014-01.28.q | A resolution to approve an LPA Federal Project Agreement with ODOT for MAD-34 Bridge Replacement Project [Engineer]  |
| 2014-01.28.r | A resolution to approve the Real Estate Agreement with ODOT for the Julian Road/Strickler Road Intersection Improvement Project. [Engineer]  |
| 2014-01.28.s | A resolution to approve a Change Order for the FAI-CR17-4.06 Pleasantville Road & Election House Road Roadway Improvement Project. [Engineer]  |
| 2014-01.28.t | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for towing services [Engineer]   |
| 2014-01.28.u | A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 (Julian/Strickler). [Engineer] |
| 2014-01.28.v | A resolution of amended certificate, update receipt, increase appropriations, appropriate from unappropriated, account to account and fund to fund transfer for HOC-30 bridge replacement [Engineer]               |

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Fairfield-Hocking Major Crimes Unit Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Fairfield-Hocking Major Crimes Unit resolutions:

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| 2014-01.28.w | A resolution authorizing a fund to fund transfer for the Fairfield-Hocking Major Crimes Unit. [Prosecutor- Major Crimes Unit] |
| 2014-01.28.x | A resolution approving an account to account transfer [Fairfield-Hocking Major Crimes Unit – Fund 2764 – OCJS JAG Grant]      |
| 2014-01.28.y | A resolution approving an account to account transfer Fund 2764 MCU JAG Grant [Prosecutor- Major Crimes Unit]                 |
| 2014-01.28.z | A resolution approving an account to account transfer Fund 2765 MCU DLEF Grant [Prosecutor- Major Crimes Unit]                |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Family, Adult, and Children First Council Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated in a major expenditure object category for Fairfield County Family Adults & Children First Council Fund; see resolution 2014-01.28.aa.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

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|---------------|---|
| 2014-01.28.bb | A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Creative Coach Company [JFS] |
|---------------|---|

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2014-01.28.cc      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2481 Juvenile Recovery Fund; see resolution 2014-01.28.dd.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Prosecutor's Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Prosecutor's Office resolution authorizing the reduction in major expenditure object category appropriations for SVAA fund 2785, sub-fund 8017; see resolution 2014.01.28.ee.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Sheriff's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2014-01.28.ff      A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the Village of Bremen [Sheriff]

2014-01.28.gg      A resolution authorizing the reduction in appropriations in a major expenditure object category – Fairfield County Sheriff [Sheriff]

2014-01.28.hh      A resolution authorizing reduction in appropriations in major expenditure object category for Fund 2442 Commissary. [Sheriff]

2014-01.28.ii      A resolution authorizing the reduction in major expenditure object category appropriations for Fund 2027 Sheriff Weights. [Sheriff]

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Utilities Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Utilities resolution authorizing a fund to fund transfer; see resolution 2014-01.28.jj.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Payment of Bills Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2014-01.28.kk      A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2014-01.28.ll      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Commissioners' Resolution for the Law Library**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolution approving the appointment of Ms. Christina Gill to the Fairfield County Law Library Resources Board; see resolution 2014-01.28.mm.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, February 4, 2014 at 10:00 a.m.

Commissioner Kiger stated at 10:14 a.m. the Commission would take a ten minute recess followed by the continuation of review in Mr. Kiger's office.

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**Meeting with David Conley**

The Commissioners met at 10:31 a.m. with David Conley. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Ed Laramée, Jeff Porter, Aunie Cordle, Brian Kuhn, David Conley, Scott Erickson, Emily Canning, Ray Stemen, Jon Slater, and Bob Clark.

Mr. Conley stated he requested the meeting as a formal introduction to his new company, Rockmill Financial Consulting. This was recently started in Fairfield County. The purpose is to provide unique and specific services to governments. They work with Ohio governments to provide budget advice and financing services. They currently have 5 employees with the goal to have 10-15. There is a void between large corporations and one man operations and Rockmill Financial wants to fill that gap.

Mr. Conley provided a packet of information about their comprehensive approach. They provide finance as well as support in communications, economic development, research development, asset management, budgeting, and forecasting. Previously Mr. Conley was a public finance investment banker; now he is a financial advisor which allows him to evaluate the most advantageous way for governments to sell their securities. He can now better represent the entities he works with. Mr. Conley has completed over 600 transactions for governments and helped develop CORSA.

Mr. Conley reported that Fairfield County residents pay 5% of their income towards taxes and he believes this is attracting individuals with higher incomes to the community. It is Mr. Conley's desire to represent Fairfield County again. Rockmill Financial is the largest of its type in Ohio and the most secure.

Mr. Davis stated when the county thinks of debt now, they think of the new jail and asked Mr. Conley where he saw his services falling in that area.

Mr. Conley stated he would start with a timeline for a date the money is needed and meet with the Commissioners and Auditor for cash flow expectations.

Mr. Levacy asked where the county was today in terms of a rating and where they would be on the \$30 million jail issue.

Mr. Davis stated the Commissioners were running behind schedule for the day but he'd like to continue the conversation at a later time after reviewing the information from Mr. Conley. He asked that they just continue right where they left off as this was too important of a conversation to rush. Everyone agreed, and an additional time to meet was scheduled.



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**January 28, 2014**

**Review Continued**

The Commissioners met at 11:30 a.m. to continue to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Ed Laramée, Jeff Porter, Aunie Cordle, Brian Kuhn, Ray Stemen, Jon Slater, and Bob Clark.

Ms. Brown thanked Dennis Keller and his team for their hard work during this snowy season. Dennis and his team have been monitoring buildings at all hours of the night and have worked diligently for the walks and driveways to be safe.

**Adjournment**

With no further business, on the motion of Steve Davis and a second of Dave Levacy the Board of Commissioners voted to adjourn 11:32 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, February 4, 2014 at 10:00 a.m.

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Motion by: Levacy      Seconded by: Davis

that the January 28, 2014, minutes were approved by the following vote:

YEAS: Levacy, Davis  
          Kiger      NAYS: None

ABSTENTIONS: None

\*Approved on February 4, 2014

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Steven A. Davis  
Commissioner

Dave Levacy  
Commissioner

Mike Kiger  
Commissioner

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Rachel Elsea, Clerk