

Regular Meeting #42 - 2016
Fairfield County Commissioners' Office
September 27, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Michael Kaper, Ryan O'Connor, Dennis Keller, Todd McCullough, Jon Kochis, Aunie Cordle, Joshua Horacek, Spencer Remoquillo, Mayor Tammy Drobina, Jeff Camechis, and Jim Bahnsen.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

Following up on the CFLP related presentation last week, there were resolutions to approve the grant funding applications and recommendations for the grants. (We sent an email of thanks to the grant partners for their cooperation and planning this year.)

There was a resolution to approve an amendment for environmental services at the jail construction site. We discussed this amendment last week. It is for the environment specialist services contract for supervision during excavation. The amendment will likely last through the duration of the project, given our projections and how the project is on track. We were being conservative with the contract in order to provide only those resources which were needed specifically for this task. The amendment was under review with the County Prosecutor as to form, and it has now been approved to form.

There was an AT&T agreement for services proposed, approved to form.

RPC proposed approval of a change order for paving at Fairfield Beach under the CDBG program.

JFS proposed the approval of two network placement service contracts for Child Protective Services.

There were drainage maintenance district to be certified for placement on the tax duplicate.

There was a resolution proposed to formally indicate support for HB 333, upon the request of township officials. HB 333 was proposed to amend ORC 5575.01 to increase the monetary thresholds above which competitive bidding is required for township road construction, repair, or maintenance accounts, and to increase the monetary thresholds above which a force account assessment is required for a township road construction, repair, or maintenance project. Jeremiah Upp, County Engineer, expressed support of this action, as well.

There were financial resolutions to approve, such as:

- Account to account transfer of appropriations for JFS, Major Crimes Unit, the Prosecutor, and DD to properly classify expenditures (five resolutions);
- A movement of funds by operation of law for JFS;

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- Appropriations from unappropriated funds for the Visitation Center, as some grant expenditures were not made at the beginning of the year, and the grant has ended;
- Appropriations from unappropriated funds for the County Engineer, for three projects;
- Appropriations from unappropriated funds for the HOME special fund, connected with program income;
- Appropriations from unappropriated funds for a Juvenile and Probate Court special fund;
- A repayment of an advance for a grant subfund for Adult Probation; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and none were posed.

We have been monitoring the appropriations from unappropriated funds relating to the general fund. The current budget for the general fund expenditures is \$44,894,766. The original approved budget was \$44,438,364, with just over half of the appropriations from unappropriated funds for the general fund relating to maintenance and technology investments.

Budget hearings with the County Commissioners for departments are scheduled. A list of the hearings was in the review packet. All have confirmed their appointments.

c. Jail & Public Safety Facility

The project continues to be on schedule and on budget. Brick and roofing continues.

The city passed the gas line proposal as presented.

Mr. Levacy added that he had spoken with Mr. Pettit the night before and that Mr. Pettit said there was some confusion while he was out of town but that everyone understood now that all of the facts were presented.

The most recent report on the jail population shows the population is 223.

d. Leadership Conference – October 6th & Department of Admin Services Training – October 26th

The leadership conference agenda has been circulated. This conference will be at Fairfield Medical Center. The time for the conference is 8 – 2:30. Packets for the conference are being prepared.

We are hosting DAS training regarding state cooperative purchasing on October 26. We will send an updated flier about that training.

e. Bravos

Thanks to JFS volunteers who have signed up for the red kettle event with the Salvation Army.

Bravo to Aunie Cordle, JFS Director, for her presentation on the 90.9 radio show. Bravo to JFS and Laura Holton for the customer service priorities

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they hold. The results of the latest customer service survey were overwhelmingly positive regarding customers' experiences and services received.

Thank you to Rachel Elsea for serving as the public information officer for the EMA exercise on Thursday this week.

- Old Business

- a. Generator at the Main Street Jail

Ms. Brown reported the federal government surplus generator ultimately did not work for the jail. We will use existing generators, contracted services, or a new purchase, with the appropriate resolutions if needed before the Commissioners.

Mr. Keller added that Mr. Vogel's generators will not work as they need "three phase" power. They are working on leasing a generator for the next eight months.

- New Business

- a. DD Board Position Open

We issued a press release to announce an opening for the Board of Developmental Disabilities. Ms. Kelly Brick, an appointee of the County Commissioners to the Fairfield County Board of Developmental Disabilities, has resigned her Board position as she has accepted an employment opportunity that will prevent her from participating. Ms. Brick was serving a term that expires December 31, 2017. Her appointment filled the following requirement of ORC 5126.022 (B): *If the appointing authority is a board of county commissioners, appoint at least two individuals who are eligible for services provided by the county board or are immediate family members of such individuals. The board of county commissioners shall, whenever possible, ensure that one of those two members is ... an immediate family member of an individual eligible for early intervention services or services for preschool or school-age children.* We will schedule interviews for the vacancy, and we appreciate any help the media can provide in order to get the word out about the vacancy.

- b. CORSA Claim in Progress for Fairgrounds Grandstand

On Monday, September 26, we visited the Fairgrounds (HR and Risk Management and Facilities staff), and there was a CORSA claim immediately in progress. Ms. Brown indicated an answer from CORSA should come within a couple of days.

Mr. Bahnsen added that the adjuster said a check would be sent in the next week for roughly \$227,000.

Mr. Levacy stated it was a devastating historical loss for the community.

Mr. Keller stated that all debris was removed yesterday and the area had been grated and was now ready for gravel.

- General Correspondence Received

- a. Notice from Columbus Pipeline Group re: FERC Application

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- Calendar Review/Invitations Received
 - a. FCDL Peter Rabbit Story Garden Grand Opening – Sunday, October 2nd at Northwest Branch, Carroll
 - b. CCAO Webinar “A Day in the Life of A Child Protective Service Caseworker” - Wednesday, October 12th at 9:30 .m.
 - c. FMC Centennial Time Capsule Celebration – Tuesday, October 25th from 4:#0 p.m. – 6:30 p.m.
 - d. 2016 Red Kettle Kick-Off Breakfast – Tuesday, November 15th at 7:30 a.m. at the Lancaster Country Club
 - e. United Way City/Council Employee Lunch - Tuesday, October 25th
- FYI
 - a. AED Trainings –September 28th
 - b. 2015 CAFR now available online.
 - c. Day of Democracy – Precinct Election Official opportunity
 - d. AEP Notice re: Good Hope-Harrison Transmission Line Rebuild
 - e. CORSA Report on DOL Federal Activities
 - CCAO reported on federal activities, including Ohio’s challenge to the DOL new overtime rule and the draft of new remote/inline sales tax bill. A summary was in the review packet.
 - f. ODSA Project-Specific Release of Environmental Conditions for Program Income
 - g. OUL Featured Arts & Cultural Events Fall Semester 2016
- Issues Bin (none)
- Open Items (none)

At 9:17 a.m. Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 27, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Christina Foster, Ryan O'Connor, Jim Bahnsen, Joshua Horacek, Jason Dolin, Mayor Tammy Drobina, Chad Reed, Spencer Remoquillo, Jeff Camechis, Dennis Keller, Branden Meyer, Jon Kochis, and Aunie Cordle.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

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Commissioner Levacy asked if there were any announcements.

Ms. Brown reminded everyone of the JFS Job Fair this Friday, September 30th at OUL. There will be over 100 employers in attendance. She encouraged everyone to spread the word.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, September 20, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, September 20, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Adult Probation Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Adult Probation Office resolution authorizing the approval of partial repayment of an advance to the General Fund from Fund #2689 – Subfund #3180 – 2017 ISP Grant – Community Based Correction Fund; see resolution 2016-09.27.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|--|
| 2016-09.27.b | A resolution authorizing the approval of an agreement with AT & T for Switched Ethernet Service for the County Telecom System – Fairfield County Commissioners [Commissioners] |
| 2016-09.27.c | A resolution to formally indicate Fairfield County Board of Commissioners support for House Bill 333, to amend ORC 5575.01 to increase the monetary thresholds above which competitive bidding is required for township road construction, repair, or maintenance accounts, and to increase the monetary thresholds above which a force account assessment is required for a township road construction, repair, or maintenance project. [Commissioners] |
| 2016-09.27.d | A resolution authorizing certifying Drainage Maintenance Districts to the Fairfield County Auditor's Office - Commissioners' Office [Commissioners] |
| 2016-09.27.e | A resolution to appropriate from unappropriated funds in a major category expense for the Visitation Center – Fairfield County Commissioners [Commissioners] |
| 2016-09.27.f | A resolution to appropriate from unappropriated into a major expense category for contractual services for fund# 2591 – HOME |

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Program Income – Fairfield County Commissioners
[Commissioners]

- 2016-09.27.g A resolution approving the submission of the Fiscal Year 2017 CFLP Litter Law Enforcement and Solid Waste Enforcement Grant Applications to CFLP. [Commissioners]
- 2016-09.27.h A resolution approving the Fiscal Year 2017 Grant Application for CFLP Solid Waste District Recycling Services Grant Application for Fairfield County Community Action. [Commissioners]
- 2016-09.27.i A resolution approving the Fiscal Year 2017 CFLP Solid Waste District Recycling and Litter Prevention Grant Application. [Commissioners]

Discussion: Mr. Camechis, on behalf of Mr. Upp who was unable to attend, thanked the Commissioners for their support of HB 333. Bid limits for townships have not been increased since 2003 and this would allow for more work to be done in-house. Mr. Levacy added that this was also discussed at the quarterly township trustees meeting and the legislation last time passed the house and senate, but was line-item vetoed by the governor. They hope this is not the case this time.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Board of Developmental Disabilities Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Board of Developmental Disabilities resolutions:

- 2016-09.27.j A resolution approving an account to account transfer [Fairfield County Board of DD]
- 2016-09.27.k A resolution approving an account to account transfer [Fairfield County Board of DD]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-09.27.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2362-Levy for tax settlement expenses [Engineer]
- 2016-09.27.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for RIC-13 and 8.709 Crumley Rd culvert replacement right-of-way [Engineer]
- 2016-09.27.n A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for thermoplastic pavement markings [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Facilities Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution authorizing the approval of an Amendment to the contract between Bennett & Williams Environmental Consultants, Inc., and the Fairfield County Commissioners; see resolution 2016-09.27.o.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2016-09.27.p A resolution regarding Network Placement and Related Services Agreement between Oesterlen Services for Youth, Inc., and Job and Family Services, Child Protective Services Department [JFS]
- 2016-09.27.q A resolution to approve a memo receipt and memo expenditure for Fairfield County Job & Family Services' Children Services Fund and Protective Service Levy Fund, respectively [JFS]
- 2016-09.27.r A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]
- 2016-09.27.s A resolution approving an account to account transfer Fund 2018 Public Assistance [JFS]
- 2016-09.27.t A resolution regarding Network Placement and Related Services Agreement between ENA Inc., and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2630 Special Projects Fund; see resolution 2016-09.27.u.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Major Crimes Unit Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution to approve an account to account transfer [Major Crimes Unit – Fund 7830 Sub-fund 8124 OCJS DLEF Grant]; see resolution 2016-09.27.v.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Prosecutor's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the prosecutor's Office resolution approving an

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account to account transfer in a major object expense category; see resolution 2016-09.27.w.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Regional Planning Commission Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution authorizing approval of a change order for the Fairfield County FY 2015 CDBG Walnut Township Fairfield Beach Road Paving Project; see resolution 2016-09.27.x.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payments of vouchers without appropriated carry-over purchase orders and the cash disbursement for all Departments that are approved by the Commissioners; see resolution 2016-09.27.y.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, October 4, 2016, at 10:00 a.m.

Commissioner Levacy stated at 10:14 a.m. that the Commission would be in recess until the 10:30 a.m. meeting.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:30 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Steve Davis, and Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, October 4, 2016, at 10:00 a.m.

Motion by: Seconded by:

that the September 27, 2016, minutes were approved by the following vote:

YEAS: NAYS: None
ABSTENTIONS: None

*Approved on October 4, 2016



Steven A. Davis Dave Levacy Mike Kiger
Commissioner Commissioner Commissioner

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Rachel A. Elsea, Clerk