

**Regular Meeting #41 - 2016**  
**Fairfield County Commissioners' Office**  
**September 20, 2016**

**Review**

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Mary Beth Lane, Spencer Remoquillo, Aunie Cordle, Tony Vogel, Jeff Porter, Joshua Horacek, Todd McCullough, Michael Kaper, Dennis Keller, Dani Vandegriff, Jonathan Ferbrache, Jim Bahnsen, Mayor Tammy Drobina, Branden Meyer, David Uhl, Jen Valentine, Chad Reed, Elisa Dowdy, and Deputy Gary Hummel.

- Legal Update

Mr. Dolin stated he saw the draft in the review packet of the current easement with the city of Lancaster for the gas loop at the new jail site. Representatives from the city, Jason, and Dennis met on August 23<sup>rd</sup> and were in agreement. Dennis and Jason were last told the city would take it to council for approval.

Mr. Levacy added that the city approached the county to loop the gas line at the site in order to better serve other businesses and landowners. This is not something needed for the construction of the jail.

Mr. Dolin stated everyone appeared to have a high level of agreement at the meeting on the 23<sup>rd</sup>.

Mr. Davis asked Dr. Uhl his perception of the issue.

Dr. Uhl stated that the jail opponents are stating this easement is for the jail project, but he expects the easement to pass.

Ms. Brown stated that no money is to be provided to the county by the city and that the county was just trying to be cooperative with the city's request.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

We had a resolution to approve a proclamation for Constitution Week. Commissioner Levacy will present the proclamation at a Lancaster City Council Meeting.

We also had a resolution to approve a proclamation for Manufacturing Day. Partners for the event include the Lancaster Schools, Midwest Fabricating, and OUL. Manufacturing Day will be October 3 here in Fairfield County, kicking off a week of focus on awareness for manufacturing jobs. There will be 30 eighth graders from both Lancaster City junior high schools participating. A press release was issued. Partners will be available at the 10 am meeting for a presentation.

JFS proposed approval of three network placement contracts for child protective services.

The County Engineer proposed approval of a change order for a Bloom Township bridge project, the purchase of a right of way from the special fund for the Motor Vehicle Levy, and an agreement for an AT&T claim.

RPC proposed approval of the development agreement for the Herron Crossing widening development. RPC also proposed a resolution to approve conditional acceptance of the sanitary sewers for the preserve at

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Haaf Farms Subdivision. These items were previously approved by the RPC.

There was a ratification of the signed FAA grant for an Airport project. (This related to the grant we discussed last Tuesday but had not received the documents from the federal agency at that time.)

There were two resolutions to approve three vehicles purchased by the Major Crimes Unit.

The Soil and Water Conservation District on behalf of the Commissioners proposed a resolution to document approval for signing the Clean Ohio Local Agricultural Easement Purchase Program for the Thomas Farm, Young Farm and Berry Grain Farms LLC.

There were financial resolutions to approve, such as:

- Appropriations from unappropriated funds for expenditures expected for the Airport Fuel Fund;
- Two resolutions for appropriations from unappropriated funds (and a fund to fund transfer) for Utilities for sewer improvements;
- Two resolutions for appropriations from unappropriated for the County Engineer to properly classify expenditures;
- Account to account transfers of appropriations for the Clerk of Court Legal division and for the Prosecutor to properly classify expenditures;
- Account to account transfer of appropriations from unanticipated emergencies to IT contract services for professional services relating to the implementation of Executime, a management tool for timekeeping purposes; and from unanticipated emergencies to maintenance contract services for HVAC and security related needs;
- Appropriations from unappropriated funds within the Building Department special fund to accommodate the purchase of community development applications and services in planning to automate the county building permit process in 2017;
- Appropriations from unappropriated funds, an advance, and cash match for the FAA grant for the Airport;
- A memo expenditure to pay CORSA fees for the Utilities Department;
- A repayment of an advance for the recycling grant;
- BWC related allocation of expenses;
- Two resolutions for CDBG (request for payments and approval of reporting); and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

Budget hearings with the County Commissioners for departments are scheduled.

c. Jail & Public Safety Facility

The project continues to be on schedule and on budget. There are expenses we expect in the future, such as demolition of the jail, which are not included in the guaranteed maximum price. We have talked about this

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on several occasions, but it is a concept worth repeating. We have \$1,000,000 budgeted for transfer in 2016, and that has not yet been transferred.

Ms. Brown reported that next week, we expect an amendment to the environment specialist contract for supervision during excavation. The amendment will likely last through the duration of the project, given our projections and how the project is on track. We were being conservative with the contract in order to provide only those resources which were needed specifically for this task. The amendment is under review with the County Prosecutor as to form at this time.

The most recent report on the jail population shows the population is 226.

Mr. Keller added that they completed the steel framing and roof deck and are now working on the metal studs in the Sheriff's Office portion. The roof should be completed in 4-6 weeks. They will be able to close the interior and heat it should this coming winter be harsh and they are able to only work inside.

- d. Leadership Conference – October 6<sup>th</sup> & Department of Admin Services Training – October 26<sup>th</sup>

The leadership conference agenda has been circulated. This conference will be at Fairfield Medical Center. The time for the conference is 8 – 2:30. We are hosting DAS training regarding state cooperative purchasing on October 26. We will send an updated flier about that training.

- e. Bravos

Thanks to everyone who participated in the United Way cookout and auction. Thanks to elected officials and department heads that made donations for the cookout. Thanks to Commissioner Dave Levacy, Dennis Keller, Mike Eaton, and Josh Wolshire for setting up the grill and for grilling the hot dogs and hamburgers. Thanks to the City of Lancaster Department of Transportation for the use of their grill. Thanks to the Clerk of Courts staff for leading the auction. This was a very successful event for a good cause. Mr. Meyer stated the United Way Silent Auction raised over \$1,500 surpassing last year's numbers.

Bravo to the many department officials who came together to sign the airport grant agreement in a very short window of time.

Bravo to Todd McCullough and the Dog Adoption Center and Shelter team for the positive changes in operations and communications they have accomplished. Mr. Levacy thanked Ms. Remoquillo for the great dog shelter article.

Thank you to the LPD and The Citizens Police Academy for the toy donation for the Fairfield County Visitation Center. (A picture was in the review packet.)

- Old Business

- a. Generator at the Main Street Jail

We are able to use a generator that we had access to from the federal government surplus. This generator was serviced to ensure it runs well, and we will make electrical connections for it. The services for the

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electrical connections will be the costs we have associated with the project to put it in place. We will continue to evaluate generator needs.

- New Business

- General Correspondence Received

- a. Columbia Pipeline Group Letter re: FERC application for interstate gas facility project
- b. FERC Leach Xpress Project & Rayne Xpress Expansion Project Final Environmental Impact Statement c.d.

Mr. Davis stated that Leach should get their permit in 45 days and that FERC approves all applications.

- Calendar Review/Invitations Received

- a. Buckeye Lake Bike Ride – Saturday, September 24<sup>th</sup> at 1:00 p.m. in Hebron
- b. Bremen Chamber Lunch – Tuesday, September 27<sup>th</sup> at 11:30 a.m.
  1. Commissioner Kiger will attend.
- c. JFS Annual Job Fair – Friday, September 30<sup>th</sup> from 9:00 a.m. to 12:00 p.m. at Ohio University-Lancaster

Ms. Brown thanked Ms. Cordle and JFS for their role in organizing the job fair. Ms. Cordle added that Ms. Szabrak has been a huge help as well.

- d. Visitation Center Open House – Thursday, October 18<sup>th</sup> from 11:00 a.m. to 2:00 p.m.
- e. Fairfield County Fair Ribbon Cutting – Monday, October 10<sup>th</sup> at 8:00 a.m.

- FYI

- a. AED Trainings – September 21<sup>st</sup> and September 28<sup>th</sup>
- b. Land Bank Press Release  
Mr. Kaper thanked Ms. Brown and Ms. Elsea for their work on the press release and Ms. Elsea for designing and ordering the signs.

Mr. Levacy added that few people know who helped rehab the properties and that the signs will help bring attention to the good work accomplished by the Land Bank.

- c. Curbside Recycling Workshop
- d. OSU Extension Mindful Extension Series
- e. Day of Democracy – Precinct Election Official opportunity
- f. OSU Extension Through the Vines Autumn 2016 Newsletter

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g. Customer Service seminar opportunity (Ms. Brown provided information and indicated that a team of three could attend the seminar at a group rate.)

- Issues Bin (none)
- Open Items (none)

**Review Meeting to Discuss CFLP Grant Applications**

The Commissioners met at 9:31 a.m. to discuss the CFLP grant applications. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Mary Beth Lane, Spencer Remoquillo, Aunie Cordle, Tony Vogel, Jeff Porter, Joshua Horacek, Todd McCullough, Michael Kaper, Dennis Keller, Dani Vandegriff, Jonathan Ferbrache, Jim Bahnsen, Mayor Tammy Drobina, Branden Meyer, David Uhl, Jen Valentine, Chad Reed, Elisa Dowdy, and Deputy Gary Hummel.

Mr. Levacy thanked everyone for coming.

Ms. Dowdy stated that CFLP had provided a total budget of \$105,386 for next year. All three offices tried to come in at or under that number. They were informed earlier in the morning from Kim at CFLP that there was an \$80,000 carry over that could be applied this year. By using a small portion of the carry over, the Sheriff's Office is able to fund the litter prevention program entirely with the CFLP grant without having to use any general fund dollars. Kim also informed them they expect an additional carryover at the end of next year.

Ms. Valentine and Mr. Reed stated that their requests were within the CFLP allocated budget and actual numbers would be on the resolutions presented next week.

Mr. Reed added that the carryover was a huge incentive to conserve and that it also allowed for some breathing room.

Each office will submit resolutions to Ms. Elsea for next week's regular meeting.

Ms. Brown thanked the grant partners for their collaboration.

At 9:28 a.m. Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 20, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Branden Meyer, Mary Beth Lane, Rick Szabrak, Jeff Porter, Jason Dolin, Aunie Cordle, Jeremiah Upp, David Uhl, Tony Vogel, Todd McCullough, Dennis Keller, Jon Slater, Jim Bahnsen, Joshua Horacek, Michael Kaper, Jonathan Ferbrache, Mayor Brian Kuhn, Jeff Camechis, Mayor Tammy Drobina, Holly Mattei, Patrick O'Malia, Brian Lawson, Jim Smith, and Kevin Snider.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

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Commissioner Levacy asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

**Motion to go out of Regular Meeting Session.**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to go out of Regular Meeting session at 10:00 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

Mr. Davis stated the Commission had earlier discussed the issue surrounding confusion regarding the Lancaster Municipal Gas easement at the jail construction sight. He stated that it was his understanding this this easement was the city's idea and asked Mayor Kuhn if that was correct.

Mayor Kuhn replied that the understanding was correct and that he is not sure of the source that is saying otherwise. He worked with Mike Pettit yesterday, and they hope to have information on their website soon correcting the false information that is circulating. The easement was the city's idea and they appreciate the county's cooperation because another route would cost the city a lot more money. Mayor Kuhn added that he was attending this meeting to see if there were any public comments regarding this issue.

Mr. Davis thanked Mr. Kuhn for the update.

**Motion to return to the Regular Meeting Session.**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to return to the Regular Meeting session at 10:00 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of Minutes for Tuesday, September 13, 2016**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, September 13, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Mike Kiger

Abstaining: Dave Levacy

**Approval of the Auditor's Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to approve allocation of BWC Specialist direct administrative cost as a memo expenditure for various funds; see resolution 2016-09.20.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Clerk of Courts - Legal Resolution**

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts - Legal resolution approving an account to account transfer in a major object expense category – Clerk of Courts Legal Division; see resolution 2016-09.20.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Commissioners' Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-09.20.c      A resolution authorizing the approval of a proclamation recognizing October as Manufacturing Month. [Commissioners]
- 2016-09.20.d      A resolution authorizing the approval of a proclamation recognizing Constitution Week for 2016 [Commissioners]
- 2016-09.20.e      A resolution to appropriate from unappropriated into a major expenditure object category for the Fund# 5786 – Fairfield County Commissioners/Airport [Commissioners]
- 2016-09.20.f      A resolution authorizing the approval of a request for payment and status of funds report – FY2014 CDBG Funds – Drawdown for \$20,081 [Commissioners]
- 2016-09.20.g      A resolution to ratify the approval of the grant agreement with the Federal Aviation Administration (FAA) for Fiscal Year 2016 and the Fairfield County Airport & the Fairfield County Board of Commissioners [Commissioners]
- 2016-09.20.h      A resolution to appropriate from unappropriated in major expenditure object categories for the Fund# 2800 – Fairfield County Commissioners/Airport [Commissioners]
- 2016-09.20.i      A resolution authorizing the approval of repayment of an advance to the General Fund from the Ohio EPA recycling grant fund# 2807, Subfund# 8097 – Fairfield County Commissioners [Commissioners]
- 2016-09.20.j      A resolution to appropriate from unappropriated into a major expense category, Cash match transfer, & Cash advance from the General Fund for fund # 3011, Subfund#8135 – Federal Aviation Administration (FAA) Grant FY2016 – Fairfield County Commissioners [Commissioners]
- 2016-09.20.k      A resolution approving an account to account transfers into major expense categories – Fairfield County Commissioners [Commissioners]
- 2016-09.20.l      A Resolution authorizing the approval of a request for payment and status of funds report for the FY2014 CDBG Allocation - \$ 31,749 [Commissioners]

Discussion: Ms. Szabrak thanked the Ohio University and Lancaster City Schools partners who were in attendance. On October 3<sup>rd</sup> selected students will tour Midwest Fabricating to better understand the technology in manufacturing jobs. Mr. Levacy presented the proclamation and noted how different manufacturing jobs were today than they used to be. Manufacturing jobs are the future of Fairfield County and we all need to continue to work together remove roadblocks for new and existing manufacturers.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Engineer's Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2016-09.20.m A resolution to approve a Change Order for the BLO-08, FAI-CR23-3.86 Winchester Road Bridge Replacement. [Engineer]

2016-09.20.n A resolution authorizing and account to account transfer in fund County Engineer 2024-Motor Vehicle for project right-of-way purchasing [Engineer]

2016-09.20.o A resolution to approve a Claim Form regarding AT&T Repair Billing Litigation. [Engineer]

2016-09.20.p A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for office supplies [Engineer]

2016-09.20.q A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for culvert pipe, asphalt and other supplies to complete in house projects [Engineer]

Discussion: Mr. Camechis stated there were currently three bridge projects in progress.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the JFS Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolution:

2016-09.20.r A resolution regarding Network Placement and Related Services Agreement between Buckeye Ranch and Job and Family Services, Child Protective Services Department [JFS]

2016-09.20.s A resolution regarding Network Placement and Related Services Agreement between National Youth Advocate Program and Job and Family Services, Child Protective Services Department [JFS]

2016-09.20.t A resolution regarding Network Placement and Related Services Agreement between The Julia Paige Family Center, LLC, and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Major Crimes Unit Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

2016-09.20.u A resolution authorizing the purchase of a vehicle - Major Crimes Unit [Prosecutor- Major Crimes Unit]



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2016-09.20.v      A resolution authorizing the purchase of a 2016 Nissan Rogue AWD 4DR S and a 2016 KIA Sedona 4DR WGN LX. [Major Crimes Unit]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Prosecutor's Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the prosecutor's Office resolution approving an account to account transfer in a major object expense category – 21 Prosecutor Victim/Witness; see resolution 2016-09.20.w.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Regional Planning Commission Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2016-09.20.x      A resolution to approve a Development Agreement for the Heron Crossing – Refugee Road Widening [Regional Planning Commission]

2016-09.20.y      A resolution to approve Conditional Acceptance of the Sanitary Sewers for the Preserve at Haaf Farms Subdivision [Regional Planning] [Regional Planning Commission]

2016-09.20.z      A resolution to appropriate from unappropriated in major expenditure object category for Fund# 2673/Building Department – Fairfield County Regional Planning [Regional Planning Commission]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Soil and Water Conservation District Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Soil and Water Conservation District resolution of Authorization of the Approval for the Fairfield County Board of Commissioners to sign the Clean Ohio Local Agricultural Easement Purchase Program for the Thomas Farm, Young Farm, and Berry Grain Farms LLC; see resolution 2016-09.20.aa.

Discussion: Mr. Ferbrache state this resolution wrapped up the 2015 funding. One farm did withdraw due to a death in the family and thus a change in the ownership of the farm. The 2016 properties are in process. They families are very appreciative for this. He also thanked Mr. Dolin for his quick review of the necessary documents.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Utilities Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities resolutions:

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- 2016-09.20.bb      A resolution to appropriate from unappropriated in a major expenditure object category for Fund 5044 – Sewer and Fund 5046 – Water [Utilities] [Utilities]
- 2016-09.20.cc      A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for funds 5044 & 5046 Fairfield County Utilities Department [Utilities]
- 2016-09.20.dd      A Resolution to Appropriate from Unappropriated and a Fund to Fund Transfer for Utilities Fund 5820 Sewer Improvement [Utilities]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Payment of Bills Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-09.20.ee      A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2016-09.20.ff      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, September 27, 2016, at 10:00 a.m.

Commissioner Davis he would not be able to attend the 10:30 a.m. meeting with Bill Bradish.

Commissioner Levacy stated at 10:14 a.m. that the Commission would be in recess until the 10:30 a.m. meeting.

**Review Meeting to Discuss Energy Aggregation RFPs**

The Commissioners met at 10:22 a.m. to discuss Energy Aggregation RFPs. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Mary Beth Lane, Jason Dolin, Bill Bradish, Dennis Keller, and Jon Slater.

Ms. Bradish distributed the attached RFP results and stated that the current agreement expires at the end of December. No ballot issue is required. Several responses were received from key suppliers. The numbers were very good and lower than they were a few years ago. The current rate is 6.1 while the numbers in the newest proposals were between 5.1 and 5.3. Palmer is recommending that the Commissioner refresh with two suppliers (FES and IGS). The one year numbers look good and the three year numbers look even better. The ultimate decision lies with the Commissioners.

Mr. Levacy stated that the numbers a few years ago were higher than he preferred.

Mr. Bradish agreed and added that Palmer has a good chance of entering into an agreement with the Ohio Municipal League for the same agreements they have with the CCAO. This will expand their pool and have even better results for constituents.

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Mr. Levacy and Mr. Kiger both agreed that would be great.

**Motion to request that Palmer Energy refresh pricing with FES and IGS for the 12 and 36 month terms.**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to request that Palmer Energy refresh pricing with FES and IGS for the 12 and 36 month terms.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Motion to authorize Carri Brown to proceed with and sign any contractual documents relating to the refreshed quotes in relation to the Palmer RFPs.**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to authorize Carri Brown to proceed with and sign any contractual documents relating to the refreshed quotes in relation to the Palmer RFPs.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

Ms. Brown suggested that Palmer choose the best date for refreshing the pricing based on their industry knowledge and let her know when she needs to be available.

Mr. Bradish stated he would get that date to her and also stated the facilities contract for the county would be up in March of 2018. They will monitor this to see if they need to go our early for RFPs.

Mr. Levacy thanked Mr. Bradish for the meeting.

**Adjournment**

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 10:30 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy.  
Absent: Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, September 27, 2016, at 10:00 a.m.

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Motion by:                                          Seconded by:

that the September 20, 2016, minutes were approved by the following vote:

YEAS:                                                  NAYS: None  
ABSTENTIONS: None

\*Approved on September 27, 2016

 _____ Steven A. Davis Commissioner	 _____ Dave Levacy Commissioner	 _____ Mike Kiger Commissioner
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Rachel A. Elsea, Clerk