

**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

**Review Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Communications Information Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Assistant Prosecutors Steven Darnell and Austin Lines; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; Economic and Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Deputy Marty Norris; Deputy JFS Director, Heather O'Keefe; Deputy Director of Protective Services, Sarah Fortner; RPC Planner, Safa Saleh. Also Present: Karie Stone, Carissa Anderson, Jarrod Tudor, Lewatis McNeal, Anamda Lemke, Judy Stemen, Ray Stemen, Jennifer Kolometz, Sherry Pymmer, and Jo Price.

Attending virtually: Michael Kaper, Jim Bahnsen, Beth Cotrell, Jeanie Wears, Shelby Hunt, Nancy Nickell, Jessica Murphy, Lori Hawk, Ashley Arter, Sara Madenwald, Jeff Barron, Greg Forquer, Becky, Lynette Barnhart, Joan Darnell, Toni Ashton, Lisa McKenzie, Britney Lee, Stacy Hicks, Marcy Fields, and Nikki Drake.

**Welcome**

Commissioner Davis opened the meeting by welcoming everyone in attendance and spoke about the Commissioner's support for workforce development.

**Listen & Learn**

Rick Szabrak, along with Fairfield County Deputy Director of Economic and Workforce Development, Deshawn Toney, Vice Provost for Regional Higher Education and Partnerships at Ohio University, Lewatis McNeal, and Executive Vice President of Hocking College, Jarrod Tudor, provided an update on the accomplishments and collaborations of workforce development in Fairfield County.

Rick Szabrak stated that Fairfield County is pushing workforce development more than any other county in the State and introduced Jenny Sturgeon, Adam Sedlacko, and Bailey Fields from the Fairfield County Workforce Development team. Mr. Szabrak also spoke on some of the national, state, and local awards that the Fairfield County Workforce Center had received.

Deshawn Toney spoke about the Workforce Center's summer camps and how the students in the 6<sup>th</sup> through 8<sup>th</sup> grades had learned skills involved in trade positions. Ms. Toney provided a PowerPoint presentation and video link which are available in the minutes. She added that Trevor Warhill from Ohio University produced the video and further added that the summer camp participant numbers doubled from 2022. Ms. Toney also spoke about the Workforce Center's Discovery Days program and thanked the eight participating school districts.

Lewatis McNeal introduced himself and spoke about the engineering technology and phlebotomy certificate programs that allow individuals to work and continue their education. He stated that the certificate programs are designed to be stackable programs and that his goal is to serve the community and to continue to be a workforce partner.

Commissioner Davis asked about the educational intent of the engineering technology and phlebotomy programs.

**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

Mr. McNeal stated the programs provide the baseline level of schooling needed to get individuals into companies for further training.

Commissioner Levacy stated his appreciation for the workforce team's partnership and stated that the collaboration is about youth and a pathway for our future workforce.

Mr. McNeal stated, "An unsuccessful student becomes an unsuccessful citizen."

Jarrold Tudor spoke about the current pipeline of workers and the attention it is receiving. He added that labor statistics data shows the need for workforce is in great demand and that drivers licensing and CDL licensing is also needed. Mr. Tudor also spoke about investigating the interests for adult higher education programs and spoke about the joint effort to receive the \$4.5M award from the state. He spoke about the challenges for building joint advanced manufacturing, and the war for that talent.

Commissioner Davis stated that the County has received 22 national awards, including three specified for the Workforce Center, and additional state and regional awards; and added that the Chancellor of Higher Education understands the importance of what the Workforce Center is doing and achieving. The Commissioners publicly thanked the Chancellor and Mr. Tudor.

Commissioner Levacy stated that when you have conversations about the Workforce Center, the magic word is "collaboration."

Mr. Szabrak spoke about driver's license classes being offered at the Workforce Center and additional opportunities provided for high school students.

Commissioner Davis spoke about the statistical differences of those who received a driver's license in past decades versus now. He also spoke about transportation and how it relates to work.

Mr. Szabrak spoke about an upcoming planning retreat with staff and about adding needed parking lot spaces at the Workforce Center. He also thanked Jon Kochis, Bart Hampson, and Staci Knisley for assisting with facility and budgeting needs. He continued by speaking about the ENGT lab renovation and healthcare programming expansion and introduced Chris Anderson from Ohio University. Mr. Szabrak spoke about the Habitat for Humanity Project Playhouse program and added that 4-H students can access, at the fair, virtual reality glasses which exhibit manufacturing careers.

Commissioner Davis asked about variations in the unemployment rate and the impact of those variations on the workforce.

Mr. Szabrak stated that when unemployment is down, vocational centers typically see a drop in enrollment.

Corey Clark spoke about individuals assisted through JFS programming and added that JFS is looking for additional funding for those seeking job training.

Jarrold Tudor began by stating that the federal government does a good job of evaluating the workforce by region, but that applicable factors in the area are acute, therefore, unemployment will get even tighter in the region. He added that people in this region cannot be trained fast enough and that those in higher education realize the need for developing more stackable and high skilled training. Mr. Tudor added that other similar regions do not have workforce needs built out, which makes this region even more attractive.

**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

Mr. Szabrak spoke about the one-year Ascent program that is geared toward Intel related jobs.

Mr. McNeal added that the engineering tech program has been a part of the Ascent program and that a semi-conductor certificate is being considered that will also provide more stackable education.

Mr. Szabrak stated that Intel's project leader may visit to see some of the workforce programming in place.

Commissioner Levacy spoke about the difference between having a job and having a skill. He added that with skills come higher paying jobs.

Commissioner Davis stated that time was added for the Listen & Learn because of the Commission's invested interest in the programs and relationships. He added that the Commissioners are simply interested in why a person who wants to work cannot get connected with employers looking for workers.

Mr. Szabrak added that conversations have started about childcare as it relates to the workforce.

Commissioner Davis stated that transportation, skillset, and housing are being addressed but that there are other items such as childcare to consider. He added his appreciation for everyone who joined the meeting and thanked them for their part in workforce development.

**Public Comments**

Ray Stemen of Lancaster spoke about his desire to see the border closed and spoke about inflation and taxation.

Judy Stemen of Lancaster spoke about COVID-19 virus and its vaccine.

**Legal Update**

No legal update provided.

**County Administration Update**

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

**Week in Review**

*American Rescue Plan Update*

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.6M has been appropriated, \$15.3M expended, \$4.4M encumbered or obligated.

Adjustments are being made to some appropriations for projects and some already appropriated projects are being launched.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

*Resolution Review*

There are 15 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution authorizing the reduction of appropriations in major expenditure object categories for ARPA.
- A resolution to approve a memo expense and memo receipt for radios purchased by the Engineer's Office for an ARP project.
- A resolution to authorize the establishment of a new fund and 2023 Budget for the Ohio Department of Medicaid grant agreement.
- A resolution of support for tax credit development proposed by Woda Cooper Companies, Inc. for workforce housing. The housing will consist of two new structures on vacant land adjacent to 199 Sells Rd., which will house 40 new 1-, 2-, and 3-bedroom residential units.
- A resolution to approve the contract bid award to BL Layer, LLC for the Village of Baltimore Monroe Street Waterline Improvement Project. Two bids for submitted at the bid opening on September 8<sup>th</sup>, with the bid being awarded to BK Layer for \$129,613.00.
- A resolution authorizing the approval of a CDBG agreement to outline the County and Villages' responsibilities regarding the PY22 CDBG Allocation Program Funds, for the waterline improvements within the Village of Pleasantville.

**Budget Review**

- Bart Hampson stated he continues to meet with departments ahead of the October Budget Hearings.

**Calendar Review/Invitations Received**

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
  - Fairfield 33 Development Alliance Board Meeting, September 20, 2023, 8:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Lancaster
  - Real Estate Summit – Serving Those Who Have Served, September 21, 2023, 8:00 a.m., Fairfield County Fairgrounds, Ricketts Hall, 159 E. Fair Ave., Lancaster
  - Family and Children First Council Meeting, September 21, 2023, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
  - Director of Ohio Department of Job and Family Services Visit, September 21, 2023, 10:45 a.m., Fairfield County Job and Family Services, 239 W. Main St., Lancaster
  - Lancaster-Fairfield Community Action Agency Board of Directors Meeting, September 21, 2023, 11:30 a.m., LFCAA Recycling & Outreach, 1761 E. Main St., Lancaster



**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

- Violet Township Fire Department Annual Open House, October 1, 2023, 1:00 p.m. – 3:00 p.m., Fire Station 591, 21 Lockville Rd., Pickerington
- WLOH 75th Anniversary, November 11, 2023, 4:00 p.m., The Mill Event Center, 431 S. Columbus St., Lancaster

**Correspondence**

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
  - Fairfield County Municipal Court August 2023, Criminal/Traffic Division Fee Report
  - Lancaster Eagle Gazette, September 11, 2023, “Commissioners to Allow for More Time/Discussion of its Comprehensive Plan”
  - Email and Memorandum of Understanding from Randy Gardner, Chancellor, Ohio Department of Higher Education, Regarding Fairfield County Workforce Center
  - Email from a Resident Regarding the Land Use Plan
  - Email from a Resident Regarding Solar Projects
  - Fairfield County District Library Flyer Regarding Discovery Kits for Children
  - Ohio Department of Taxation Final Determination Regarding Exemption of Real Property from Taxation for Parcel Number 0535827000, August 31, 2023
  - Memo, Dr. Carri Brown, County Auditor, September 14, 2023, Subjects: Collecting Data for the 2025 Sexennial Update; Application for Remission of Late-Payment Penalties; Stable Accounts; & Resource for School District Income Tax Information
  - News Release, Fairfield County Department of Health, September 14, 2023, “FCHD Hosts Tire Recycling Event”
  - Dr. Carri Brown, County Auditor, “Wins of the Week!”
  - A Congratulatory Note from the Office of the County Auditor to the County Commissioners, Administration, Economic & Workforce Development, and Workforce Partners on Receiving the Ohio Economic Development Association’s Workforce Program of the Year Award for 2023
  - Fairfield County Job & Family Services Fall e-Link Newsletter
  - Fairfield County Board of Developmental Disabilities September 2023, Imagine Newsletter

**Old Business**

None.

**New Business**

Engineer Upp stated ODOT has indicated there will be need for work next year around Coonpath Rd. and SR188.

Commissioner Davis asked about the timeline of union contracts and corresponding conversations.

**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

Auditor Brown stated there are several legislative efforts being proposed that address property tax. She also spoke about the meeting with Treasurer Sprague and thanked Jon Kochis and Garrett Blevins for the CERT training EMA provided to the community. Dr. Brown also spoke about the Glass Museum grand re-opening and the Smeck Farm celebration.

Commissioner Davis stated that he was at the opening of the Glass Museum and spoke about an uptick in glass production.

Jon Kochis spoke about the first responders who worked at the Luke Bryan concert and added that they did a great job.

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Communications Information Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Engineer, Jeremiah Upp; Assistant Prosecutors Steven Darnell and Austin Lines; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; Economic and Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Deputy Marty Norris; Deputy JFS Director, Heather O'Keefe; Deputy Director of Protective Services, Sarah Fortner; RPC Planner, Safa Saleh. Also Present: Karie Stone, Carissa Anderson, Jarrod Tudor, Lewatis McNeal, Anamda Lemke, Judy Stemen, Ray Stemen, Jennifer Kolometz, Sherry Pymer, and Jo Price.

Attending virtually: Michael Kaper, Jim Bahnsen, Beth Cotrell, Jeanie Wears, Shelby Hunt, Nancy Nickell, Jessica Murphy, Lori Hawk, Ashley Arter, Sara Madenwald, Jeff Barron, Greg Forquer, Becky, Lynette Barnhart, Joan Darnell, Toni Ashton, Lisa McKenzie, Britney Lee, Stacy Hicks, Marcy Fields, and Nikki Drake.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

**Announcements**

There were no announcements.

**Approval of Minutes for September 12, 2023**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for the Tuesday, September 12, 2023, meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of Resolutions from the Board of Commissioners**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

- |              |                                                                                                                                |
|--------------|--------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.19.a | A resolution authorizing the reduction appropriations in major expenditure object categories for ARPA Fund# 2876.              |
| 2023-09.19.b | A resolution to approve a memo expense and memo receipt for radios purchased by the Engineer's Office.                         |
| 2023-09.19.c | A resolution to authorize the establishment of a new fund and 2023 Budget for the Ohio Department of Medicaid grant agreement. |
| 2023-09.19.d | A resolution of support for a tax credit development proposed by Woda Cooper Companies, Inc., for workforce housing            |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of a Resolution from the Fairfield County Board of Developmental Disabilities**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

- |              |                                                                                                                                     |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.19.e | A resolution to approve a reimbursement for share of costs for Ethernet Services paid to AT&T as a memo expenditure for fund# 2060. |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------|

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of a Resolution from the Fairfield County Engineer**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

- |              |                                                                                                                                                             |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.19.f | A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-08 bridge replacement |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of a Resolution from Fairfield County Family and Children First Council**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from Fairfield County Family and Children First Council:

- |              |                                                                                                                    |
|--------------|--------------------------------------------------------------------------------------------------------------------|
| 2023-09.19.g | A resolution approving an account-to-account transfer Fund 7521 Family Adult Children First Council, sub-Fund 8280 |
|--------------|--------------------------------------------------------------------------------------------------------------------|

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- |              |                                                                                                                                                                                                   |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.19.h | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018                                                                |
| 2023-09.19.i | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018                                                                |
| 2023-09.19.j | A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of Resolutions from the Fairfield County Regional Planning Commission**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

- |              |                                                                                                                                                                       |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.19.k | A resolution to approve the contract bid award for the CDBG PY 2022 - Village of Baltimore Monroe Street Waterline Improvement Project in that amount of \$129,613.00 |
| 2023-09.19.l | A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and the Village of Pleasantville.                  |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of a Resolution from the Fairfield County Sheriff**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Sheriff:

- |              |                                                                  |
|--------------|------------------------------------------------------------------|
| 2023-09.19.m | A resolution approving an account to account transfer Fund 2503. |
|--------------|------------------------------------------------------------------|

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of a Resolution from the Lancaster-Fairfield Community Action Agency**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Lancaster-Fairfield Community Action Agency:

- |              |                                                                                                                                                                     |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.19.n | A resolution to approve the fiscal year 2024 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County. |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|



**Regular Meeting #40 - 2023**  
**Fairfield County Commissioners' Office**  
**September 19, 2023**



# A G E N D A

## B O A R D O F C O M M I S S I O N E R S

Commissioners:  
Steven A. Davis  
Jeffrey M. Fix  
David L. Levacy

County Administrator  
Aundrea N. Cordle

Deputy County Administrator  
Jeffrey D. Porter

Clerk  
Rochelle Menningen

**Tuesday, September 19, 2023**  
**9:00 a.m.**

### 1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions, and to provide a time for county leadership to connect about matters of county business.*

### 2. Welcome

### 3. Listen & Learn

Workforce Development Update

### 4. Public Comment

### 5. Legal Update

### 6. County Administration Update

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Calendar Review/ Invitations Received
  - i. Fairfield 33 Development Alliance Board Meeting, September 20, 2023, 8:30 a.m., Fairfield County Workforce Center, 4465 Coonpath Rd. NW, Lancaster
  - ii. Real Estate Summit – Serving Those Who Have Served, September 21, 2023, 8:00 a.m., Fairfield County Fairgrounds, Ricketts Hall, 159 E. Fair Ave., Lancaster
  - iii. Family and Children First Council Meeting, September 21, 2023, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
  - iv. Director of Ohio Department of Job and Family Services Visit, September 21, 2023, 10:45 a.m., Fairfield County Job and Family Services, 239 W. Main St., Lancaster
  - v. Lancaster-Fairfield Community Action Agency Board of Directors Meeting, September 21, 2023, 11:30 a.m., LFCAA Recycling & Outreach, 1761 E. Main St., Lancaster
  - vi. Violet Township Fire Department Annual Open House, October 1, 2023, 1:00 p.m. – 3:00 p.m., Fire Station 591, 21 Lockville Rd., Pickerington
  - vii. WLOH 75<sup>th</sup> Anniversary, November 11, 2023, 4:00 p.m., The Mill Event Center, 431 S. Columbus St., Lancaster

S E R V E • C O N N E C T • P R O T E C T



# A G E N D A

## B O A R D O F C O M M I S S I O N E R S

Commissioners:  
Steven A. Davis  
Jeffrey M. Fix  
David L. Levacy

County Administrator  
Aundrea N. Cordle

Deputy County Administrator  
Jeffrey D. Porter

Clerk  
Rochelle Menningen

### e. Correspondence

- i. Fairfield County Municipal Court August 2023, Criminal/Traffic Division Fee Report
- ii. *Lancaster Eagle Gazette*, September 11, 2023, “Commissioners to Allow for More Time/Discussion of its Comprehensive Plan”
- iii. Email and Memorandum of Understanding from Randy Gardner, Chancellor, Ohio Department of Higher Education, Regarding Fairfield County Workforce Center
- iv. Email from a Resident Regarding the Land Use Plan
- v. Email from a Resident Regarding Solar Projects
- vi. Fairfield County District Library Flyer Regarding Discovery Kits for Children
- vii. Ohio Department of Taxation Final Determination Regarding Exemption of Real Property from Taxation for Parcel Number 0535827000, August 31, 2023
- viii. Memo, Dr. Carri Brown, County Auditor, September 14, 2023, Subjects: Collecting Data for the 2025 Sexennial Update; Application for Remission of Late-Payment Penalties; Stable Accounts; & Resource for School District Income Tax Information
- ix. News Release, Fairfield County Department of Health, September 14, 2023, “FCHD Hosts Tire Recycling Event”
- x. Dr. Carri Brown, County Auditor, “Wins of the Week!”
- xi. A Congratulatory Note from the Office of the County Auditor to the County Commissioners, Administration, Economic & Workforce Development, and Workforce Partners on Receiving the Ohio Economic Development Association’s Workforce Program of the Year Award for 2023
- xii. Fairfield County Job & Family Services Fall *e-Link* Newsletter
- xiii. Fairfield County Board of Developmental Disabilities September 2023, *Imagine* Newsletter

### 7. Old Business

### 8. New Business

### 9. Regular (Voting) Meeting

### 10. Adjourn

S E R V E • C O N N E C T • P R O T E C T



**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 9.14.2023.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

**\$28,549,438.25 has been appropriated, \$15,308,048.08 expended, \$4,448,591.16 encumbered or obligated.**

<b>12Project/Category</b>		<b>As of 9/14/23 Appropriations</b>	<b>As of 9/14/23 Expenditure</b>	<b>As of 9/14/23 Obligation</b>
<b>Public Health</b>				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	74,679.67	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,329,360.24	2,786,432.75	529,740.61
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	60,565.00	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,655,582.09	1,291,728.45	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	302,778.33	186,898.74	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
<b>Subtotal Public Health</b>		<b>6,405,053.52</b>	<b>5,367,761.68</b>	<b>529,740.61</b>
<b>Negative Economic Impacts</b>				
R210a	Emergency Assistance for Non- Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non- Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	0.00	0.00

**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 9.14.2023.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

**\$28,549,438.25 has been appropriated, \$15,308,048.08 expended, \$4,448,591.16 encumbered or obligated.**

<b>Project/Category</b>		<b>As of 9/14/23 Appropriations</b>	<b>As of 9/14/23 Expenditure</b>	<b>As of 9/14/23 Obligation</b>
R210e	ADAMH/LSS Housing Projects	3,000,000.00	0.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	23,630.61	18,278.01	0.00
R29a	Emergency Assistance Business Planning	160,178.00	146,829.87	13,348.13
R213a	Support for Agriculture and the Growing Community	45,000.00	35,000.00	10,000.00
R213b	Technical Assistance for Townships & Others	400,000.00	199,354.84	49,923.16
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	102,000.00	71,240.00	25,460.00
<b>Subtotal Negative Economic Impacts</b>		5,460,804.61	1,590,698.72	98,731.29
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
<b>Subtotal Services Disproportionately Impacted Communities</b>		39,554.00	39,554.00	0.00
<b>Premium Pay</b>				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
<b>Subtotal Premium Pay</b>		27,907.72	27,907.72	0.00
<b>Infrastructure</b>				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	598,480.00	33,190.54	456,050.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	0.00	750,000.00
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	1,038,515.50	800,318.61	143,786.39

**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 9.14.2023.**

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

**\$28,549,438.25 has been appropriated, \$15,308,048.08 expended, \$4,448,591.16 encumbered or obligated.**

<b>Project/Category</b>		<b>As of 9/14/23 Appropriations</b>	<b>As of 9/14/23 Expenditure</b>	<b>As of 9/14/23 Obligation</b>
R511b	Drinking Water: Transmission/Distribution, Airport	102,000.00	0.00	38,950.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	1,900,000.00	0.00	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	0.00	613,000.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	659,000.00	0.00	659,000.00
R516a	Broadband, "Last Mile" Projects	500,000.00	0.00	0.00
R517a	Broadband, Other Projects	49,900.00	20,896.18	24,756.00
<b>Subtotal Infrastructure</b>		<b>6,750,790.50</b>	<b>1,394,300.33</b>	<b>2,685,542.39</b>
<b>Revenue Loss</b>				
R61a	SaaS and Technological Equipment	370,646.50	230,825.32	139,821.18
R61b	Recorder Document Scanning	400,000.00	337,984.72	62,015.28
R61c	Clerk of Courts Case Management	375,000.00	298,556.61	76,443.39
R61d	MARCS Tower Project	520,000.00	141,552.50	378,447.50
R61e	Dispatch Consoles	560,000.00	543,820.85	16,179.15
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,692,375.73	2,088,069.39	393,605.69
R61h	Community School Attendance Program	501,137.00	92,832.94	6,499.93
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	200,000.00	138,435.25	61,564.75
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00

**Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 9.14.2023.**

From the **\$30,606,902.00** received as the first and second tranche of fiscal recovery funds.

**\$28,549,438.25** has been appropriated, **\$15,308,048.08** expended, **\$4,448,591.16** encumbered or obligated.

<b>Project/Category</b>		<b>As of 9/14/23 Appropriations</b>	<b>As of 9/14/23 Expenditure</b>	<b>As of 9/14/23 Obligation</b>
<b>R61l</b>	Auditor Historical Records Scanning	20,000.00	0.00	0.00
<b>R61m</b>	Engineer's Radios	80,000.00	0.00	0.00
<b>Revenue Loss</b>		9,452,912.08	6,605,926.43	1,134,576.87
<b>Administration</b>				
R71a	Administrative Expenses	412,415.82	281,899.20	0.00
<b>Subtotal Administration</b>		412,415.82	281,899.20	0.00
<b>Grand Total</b>		<b>\$28,549,438.25</b>	<b>\$15,308,048.08</b>	<b>\$4,448,591.16</b>

ADMINISTRATIVE AUTHORITY ITEMS  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
SEPTEMBER 11, 2023 TO September 17, 2023

Fairfield County Commissioners

- AA.09.12-2023.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.09.13-2023.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$50,000 per invoice [Commissioners]

The Annual Violet Township Fire Department Open House is set for Sunday, October 1, 2023.  
Festivities will take place from 1:00 - 3:00 P.M. at:

Fire Station 591  
21 Lockville Road Pickerington, Ohio

Activities include a fire safety house as well as equipment displays, learning Bystander CPR, picture taking opportunities, and more! Sparky the Fire Dog will also make a guest appearance passing out children's fire helmets.

We expect to have a large crowd on hand as our past events have always been busy. Please consider this our personal invitation to each of you for this event. We think that you will have a great time and good fun! We hope you can join us, and look forward to seeing you there!

# WLOH 75<sup>TH</sup> ANNIVERSARY

*Presented by Wolf Country Radio*

## SATURDAY, NOV. 11<sup>TH</sup>

*The Mill Event Center • Downtown Lancaster*

*Cocktail hour starts 4 p.m.*

*Dinner begins at 6 p.m.*

*Special performance by:*

### NEW FRONTIERS

*The Ultimate Journey Tribute Band*

**PLUS:**

*Prize Raffles • Cash Bar • Dinner Buffet*

### TICKETS ON SALE NOW!

**REGISTER SOON:  
SEATING IS LIMITED!**



---

### SCAN THE CODE OR VISIT [WOLFOHIO.COM](http://WOLFOHIO.COM)

---

*Proceeds to benefit homeless veterans in Lancaster*





VALEDA A. SLONE  
Clerk

# FAIRFIELD COUNTY MUNICIPAL COURT

136 West Main Street

Post Office Box 2390

Lancaster, Ohio 43130-5390

Telephone: 740-687-6621

E-mail: [clerk@fcmcourt.org](mailto:clerk@fcmcourt.org)

Web: [www.fcmcourt.org](http://www.fcmcourt.org)

September 6, 2023

Dr. Carri Brown  
Fairfield County Auditor  
210 E. Main Street  
Lancaster, OH 43130

RE: Fees collected in the Fairfield County Municipal Court, **Criminal/Traffic Division**, for the month of August, 2023.

10% OSP Fines.....	\$1063.90
Regular Fines.....	2458.00
Uniform Fines.....	6694.79
Gross Overload.....	21,047.00
50% Liquor Fines .....	15.00
OVI Housing.....	1436.45
Sheriff's Department OVI.....	150.00
Affidavit of Indigency .....	1396.48
Dog Fines.....	350.00
Parks & Recreation.....	63.00
Parks & Recreation OVI.....	0.00
Witness Fees .....	0.00
Expungement Fees .....	140.00
Jury Fees .....	60.00

**TOTAL.....\$34,874.62**

Sincerely,

Valeda A. Slone  
Clerk of Court

xc: Fairfield County Commissioners  
Fairfield County Engineer  
Sheriff Alex Lape (FCSO)  
Deputy Robert Mead (FCSO)  
Fairfield County Dog Shelter

enclosures  
/tlh

09/19/2023

020



# Commissioners to allow for more time/discussion of its Comprehensive Plan

Lancaster Eagle-Gazette - USA TODAY NETWORK

Published 4:15 p.m. ET Sept. 11, 2023

LANCASTER -- The Fairfield County Commissioners will be holding additional meetings concerning the land use plan it has developed after many have voiced their disapproval over it.

In a news release, the county announced Monday, it will allow for more time and discussion on the plan before finalizing it.

A public meeting was held Sept. 5, where an overflow room had to be used to accommodate the amount of people. Many who attended spoke out against what they felt was a lack of transparency in the process.

The Fairfield County Comprehensive Plan, which would update its 2018 plan, is available to review at [www.co.fairfield.oh.us/rpc](http://www.co.fairfield.oh.us/rpc). It is intended to be the county's plan to manage growth, land use and development, and is being developed to serve as a basis for considering a variety of growth- and service-related policies, programs, regulations and capital expenditures.

The news release states that trustees, mayors and other local leaders will be invited to additional meetings with Planning NEXT, the professional community planning company engaged to develop the plan. These leaders will be encouraged to participate in a working session for their specific community to help solidify the plan that will be shared with residents at a later date.

"When we started on this journey a year ago, it was with the hope that it would be used as a guide to manage the development that is coming," said Commissioner Jeff Fix in the release. "That is still our goal: to manage development, so it utilizes our utilities, land and infrastructure in ways that limit disruption to farmland and natural space. We've learned a lot in this process, and we've listened to the input we received, which is why we have determined we need to expand the process by funding and facilitating further discussion and collaboration."

During last week's meeting, Andrew Stevenson with the Citizens for the Preservation of Carroll, Ohio, was among the most opposed to it.

"I can tell you that we find the proposal lacks transparency," he said. "It's short-sided and inconsistent. It can best be described as a run-of-the-mill, growth-is-good proposal that falls gravely short of addressing real issues. It's based on assumptions that are not valid. It's created by people who do not live and probably ever lived in the environment they want to create."

Liberty Township Trustee Robert Alt said he and fellow trustees are working on their own land use plan.

"It's hard to have people come in from northwest Columbus and develop a plan for our land," he said. "So, we decided the people who know best about our land was us and the residents. It's a very simple plan that we have started, and I think if the county would take that idea for each township and each village and let the villages and the townships develop their own land use plan with their own people, it would be a much better plan."

The Comprehensive Plan is now tentatively scheduled to be presented to the Regional Planning Commission (RPC) at a public hearing on Dec. 5. At that meeting, the RPC will vote on recommending the Comprehensive Plan to the Fairfield County Commissioners for their consideration. If approved, it will then be sent to the Fairfield County Commissioners to consider in a public meeting on Dec. 19.

The plan is a resource for local jurisdictions (townships, villages, cities) to use in managing growth and investments in their own communities. The plan is not a mandate and does not replace local zoning, but it can serve as a resource to consider code and zoning map amendments to further guide development in each community. The plan has been funded and administered by the Fairfield County Commissioners at the request of local trustees, mayors and other leaders.

The plan development process started almost a year ago in October 2022 and included:

- A steering committee made up of 36 community leaders was engaged and the county hired Planning NEXT.
- Planning NEXT conducted a series of more than 30 stakeholder interviews that included township trustees of every township in the county, leaders of villages and cities and other community leaders and hosted a public meeting at the beginning of the process.
- The county and Planning NEXT attended a Liberty Township Town Hall to discuss planning and the direction of the comprehensive plan. The findings from these public opportunities were used to prepare the draft plan that was presented to the community for input.
- In August, the county hosted both in-person feedback opportunities at the courthouse and an online feedback form to review the draft plan.
- The county issued press releases and enlisted paid social media advertising to inform the community about the opportunity for input.

**From:** [RGardner@highered.ohio.gov](mailto:RGardner@highered.ohio.gov) <[RGardner@highered.ohio.gov](mailto:RGardner@highered.ohio.gov)>  
**Sent:** Monday, September 11, 2023 4:05 PM  
**To:** Cordle, Aundrea N <[aundrea.cordle@fairfieldcountyohio.gov](mailto:aundrea.cordle@fairfieldcountyohio.gov)>  
**Subject:** [E] Fairfield County Workforce Center

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



**TO:** Fairfield County Commissioners

**FROM:** Randy Gardner  
*Chancellor*

**RE:** Fairfield County Workforce Center

On Monday, September 11, I signed the attached Memorandum of Understanding between Fairfield County and the Ohio Department of Higher Education, paving the way toward distribution of the \$4.5 million Super RAPIDS grant included in House Bill 33, the recently enacted State Budget Appropriations Act.

I am informed that these funds will be transmitted to Fairfield County soon, possibly by the end of this week.

In my numerous conversations with Fairfield County officials on this partnership, including state legislators serving the region, it is apparent that a new era of enhanced workforce development and economic opportunity is coming to Fairfield County. I especially appreciate the collaborative relationship between the county, Hocking College, Ohio University, and other workforce partners as all strive to maximize the education and training potential to be realized at the Workforce Center.

Governor DeWine and Lieutenant Governor Husted join me in thanking Fairfield County for its assertive efforts to build and strengthen our workforce education and training efforts. Please do not hesitate to contact me if I can be of additional assistance in the future.

CC: President Gonzalez  
President Young  
Representative LaRe  
Senator Schaffer

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
FAIRFIELD COUNTY  
AND  
THE OHIO DEPARTMENT OF HIGHER EDUCATION**

This Memorandum of Understanding ("MOU") is entered into by and between Ohio Department of Higher Education (hereinafter referred to as "ODHE") whose powers and duties are specified in Ohio Revised Code §3333.04, who is located at 25 South Front Street, 7th Floor, Columbus, Ohio 43215, and Fairfield County ("FC") having its principal place of business at 210 East Main Street, Lancaster, Ohio 43130.

**WHEREAS**, ODHE consists of the Chancellor of higher education and the Chancellor's employees, agents and representatives and is responsible for overseeing higher education in the State of Ohio; and

**WHEREAS**, Section 381.635 of Amended Substitute House Bill 33 of the 135<sup>th</sup> General Assembly appropriated funds to FC for Super RAPIDS (hereinafter "Funds"); and

**WHEREAS**, ODHE and FC agree to enter into this MOU to document that the General Assembly allocated funds to the FC via ODHE; and

**NOW THEREFORE**, in consideration of the mutual covenants and promises set forth herein and for other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, ODHE and FC (individually, a "party"; collectively the "parties") agree as follows:

**ARTICLE I: USE OF FUNDS**

FC will use the Funds for the following purposes:

- To support building improvements, equipment purchases, and operating expenses for programs of the Fairfield County Workforce Center as detailed in Attachment A.
- FC will comply with all applicable state and federal laws in the expenditure of the Funds and agrees to require an audit of these funds as specified in Article VI: Audit.
- FC will submit a Fiscal Expenditure Report ("FER") each fiscal year of the MOU to [OdheFiscalReports@highered.ohio.gov](mailto:OdheFiscalReports@highered.ohio.gov), as described in Article III: Distribution of Funds.

**ARTICLE II: TERM OF THE MOU**

The term of this MOU begins on July 1, 2023, and ends June 30, 2024, or until the MOU is terminated pursuant to the terms contained herein, whichever event occurs first.

### **ARTICLE III: DISTRIBUTION OF FUNDS**

- 1) For State Fiscal Year 2024 ODHE agrees to distribute to FC, in one installment, an amount not to exceed four million five hundred thousand and 00/100 dollars (\$4,500,000.00) for uses in accordance with Article I: Use of Funds.
- 2) FC agrees to submit a Fiscal Expenditure Report ("FER"), attached hereto as Exhibit 1, to [OdheFiscalReports@highered.ohio.gov](mailto:OdheFiscalReports@highered.ohio.gov), by August 1, 2024, or thirty days after funds are spent in full, whichever occurs first.
  - a) If the Funds are not spent in full by June 30, 2024, FC shall submit a request to ODHE for a no-cost extension ("NCE") to this MOU. To acquire the NCE Request form, please contact [odhefiscalreports@highered.ohio.gov](mailto:odhefiscalreports@highered.ohio.gov). The completed NCE Request form should be submitted with the FER to [odhefiscalreports@highered.ohio.gov](mailto:odhefiscalreports@highered.ohio.gov) no later than August 1, 2024.
- 3) Budget Modifications:
  - a) FC understands that modifications to the approved budget of less than 10% are allowable under this Agreement and do not require ODHE approval, but any modification under 10% requires notification to ODHE which can be sent via email to [OdheFiscalReports@highered.ohio.gov](mailto:OdheFiscalReports@highered.ohio.gov).
  - b) FC agrees that requests for modifications to the proposed budget of 10% or more, must be approved and signed by ODHE in advance, pursuant to Article XI, Amendments or Modifications of this Agreement. Requests for budget modifications can be submitted via email to [OdheFiscalReports@highered.ohio.gov](mailto:OdheFiscalReports@highered.ohio.gov).
- 4) It is mutually agreed and understood that the total amount to be distributed by ODHE to FC under this MOU shall in no event exceed four million five hundred thousand and 00/100 dollars (\$4,500,000.00) unless FC receives prior written approval from the Chancellor, and when required, approval of the Controlling Board.

### **ARTICLE IV: TERMINATION**

This MOU may be terminated as follows:

- 1) By ODHE with cause, after FC fails to cure within a reasonable time period after receiving written notice from ODHE of the breach.
- 2) By mutual consent of the parties.
- 3) If the General Assembly fails at any time to continue funding for the payments and other obligations set forth herein, ODHE's obligations under this MOU are terminated as of the date the funding expires and ODHE shall have no further obligations hereunder. If ODHE discovers or is notified of the discontinuation of funding for this MOU, then ODHE agrees to notify FC of said discontinuation as soon as is practicable. Any work performed by FC under the MOU after it receives such notice shall be at the sole expense of FC.

### **ARTICLE V: CERTIFICATION AND AVAILABILITY OF FUNDS**

The MOU is subject to the provisions of Ohio Revised Code §126.05 and §126.07. It is expressly understood by the parties that none of the rights, duties, and obligations described in this MOU shall be binding on either party until all statutory provisions under the Ohio Revised Code have been complied with and until such time as all necessary funds are made available and forthcoming from the appropriate state agencies.

## **ARTICLE VI: AUDIT**

FC shall require their annual financial statement audit include a review of funds received and spent under this MOU, for compliance with Amended Substitute House Bill 33 of the 135<sup>th</sup> General Assembly. This review can be included with the annual Ohio Compliance Supplement testing required by the Auditor of State. FC will be liable for any audit exception that results solely from its acts or omissions in the performance of this MOU. FC shall notify ODHE of any noncompliance audit exception found during the audit.

## **ARTICLE VII: RIGHTS IN DATA, PATENTS, AND COPYRIGHT**

ODHE shall have unrestricted authority to reproduce, distribute and use (in whole or in part) any reports, data or material prepared by FC pursuant to this MOU. No such documents or other materials produced (in whole or in part) with funds provided to FC by the ODHE shall be subject to copyright by FC in the United States or other country.

## **ARTICLE VIII: COMPLIANCE WITH LAW**

FC agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. FC acknowledges that its employees are not employees of ODHE with regard to the application of the Fair Labor Standards Act minimum wages and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code and for state revenue and tax laws, state workers' compensation laws and state unemployment insurance laws. FC accepts full responsibility for payment of all taxes including without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by FC in the performance of the work authorized by this MOU.

## **ARTICLE IX: NOTICE**

Any notice required hereunder shall be made in writing and shall be accomplished by personal delivery, facsimile, or by United States certified mail, return receipt requested, postage prepaid, addressed to the party at the address set forth below or such other address as said party shall hereafter designate in writing to the other party.

- Aundrea N. Cordle  
County Administrator  
Fairfield County  
210 East Main Street  
Lancaster, Ohio 43130  
Phone: (740) 652-7890  
Email: aundrea.cordle@fairfieldcountyohio.gov
- Ohio Department of Higher Education  
Attn: General Counsel  
25 South Front Street, 7th Floor  
Columbus, OH 43215  
Phone: (614) 466-6000  
Facsimile: (614) 466-5866

## **ARTICLE X: GOVERNING LAW**

This MOU shall be construed under and in accordance with the laws of the State of Ohio.

#### **ARTICLE XI: AMENDMENTS OR MODIFICATION**

Except for modifications of less than 10% to budget allocations made pursuant to Article III, Distribution of Funds, no amendment or modification of this Agreement shall be effective against either party unless such amendment or modification is set forth in writing and signed by both parties.

#### **ARTICLE XII: DRUG AND ALCOHOL-FREE WORKPLACE**

FC shall comply with all applicable federal, state, and local laws regarding smoke free and drug free workplaces and shall make a good faith effort to ensure that any of its employees or permitted subcontractors engaged in the work being performed hereunder do not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

#### **ARTICLE XIII: ENTIRE AGREEMENT**

This MOU constitutes the entire agreement of the parties hereto and supersedes any prior understandings or written or oral communications between the parties respecting the subject matter hereof.

#### **ARTICLE XIV: WAIVER**

The waiver or failures of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

#### **ARTICLE XV: SEVERABILITY**

If any provision of this agreement is found invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, said provision shall be severed. The validity, legality, and enforceability of all other provisions of this MOU shall not in any way be affected or impaired unless such severance would cause this agreement to fail of its essential purpose.

#### **ARTICLE XVI: SUCCESSORS AND ASSIGNS**

Neither this MOU, nor any rights, duties, nor obligations hereunder may be assigned, or transferred in whole or in part, by FC without the prior written consent of ODHE.

#### **ARTICLE XVII: HEADINGS**

The headings herein are for reference and convenience only. They are not intended and shall not be construed to be a substantive part of this MOU or in any other way to affect the validity, construction, interpretation, or effect of any of the provisions of this MOU.

**IN WITNESS WHEREOF**, the parties have executed this MOU on the day and year set aside by their respective signatures.

**FAIRFIELD COUNTY**

By: 

Title: County Commissioner

Date: August 29, 2023

**OHIO DEPARTMENT OF HIGHER EDUCATION**

By: 

Title: Chancellor

Date: 9/11/2023



**EXHIBIT 1**

**Fiscal Expenditure Report ("FER")**

Name of Institution

Appropriation Line Item (ALI)/Program Name

	FY24	FY25
Subsidy Amount sent by ODHE to the institution	\$ -	\$ -
Amount expended by the institution through June 30	\$ -	\$ -
Amount remaining at the end of Fiscal Year	\$ -	\$ -

Type of Expenditure (Please list all expenditures. See examples under Instructions tab. )	FY24 Amount Expended	FY25 Amount Expended
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
Total	\$ -	\$ -

Please answer the following questions: (Attach a separate document if preferred)

1. Provide a brief overview of the program - describe the major services or initiatives supported by this funding source and describe the major constituencies served/impacted.

2. How many people were served in the most current fiscal year?

3. Does this state support leverage other sources for the institution to expand the level of services provided?

4. Describe any factors influencing the costs of this program, including trends in demographics, caseloads, or technology, and any changes in federal/state regulations.

5. If a reduction in state funding occurred, which services, initiatives, or functions would be reduced or eliminated? Describe the short-term and long-term impacts of these reductions.

*I certify that the information provided on this Expenditure Report is true and correct and that all expenditures were incurred solely for the purposes of the subsidy and in accordance with the agreed conditions of the Memorandum of Understanding (MOU); in addition, I certify the institution's annual financial statement audit includes a review of funds received and spent under this MOU, for compliance with Amended Substitute House Bill 33 of the 135th General Assembly. This review may be included with the annual Ohio Compliance Supplement testing required by the Auditor of State. The institution will be liable for any audit exception that results solely from its acts or omissions in the performance of this MOU. The institution shall notify ODHE of any noncompliance audit exception found during the audit.*

**ADMINISTRATIVE APPROVAL**

Signature of Project Director

Name (typed)

Telephone

email address

**FISCAL APPROVAL**

Signature of Financial Officer

Name (typed)

Telephone

email address



## **EXHIBIT 1**

# ***Fiscal Expenditure Report***

## **Instructions**

The purpose of the Expenditure Form is to report the use of subsidy funds and to provide transparency for publicly used dollars. We ask that you use the attached excel format and please remember to sign the documents before submitting. For questions regarding the legislative use of the assigned funds, you may referred to the Memorandum of Understanding (MOU) agreed upon by your institution and the Ohio Department of Higher Education (ODHE) and the main operating budget bill [www.lsc.ohio.gov](http://www.lsc.ohio.gov)

[www.lsc.ohio.gov](http://www.lsc.ohio.gov)

### **ADDITIONAL ITEMS TO NOTE:**

- "Type of Expenditure" may be reported by account or functional category. Please be as descriptive as possible.
- Please type your name and contact information and sign the Expenditure Report.
- The Chancellor and Department of Higher Education may request additional information or documentation if necessary. Therefore, please maintain supporting documentation to reflect proper use of funds.

### ***Example:***

Name of Institution: *State University*  
Appropriation Line Item (ALI)/Program Name: *235-519 Family Practice*

	<b>FY24</b>	<b>FY25</b>
Subsidy Amount sent by ODHE to the institution	\$400,000.00	\$400,000.00
Amount spent by the institution through June 30	\$300,000.00	\$500,000.00
Amount remaining at the end of Fiscal Year	\$100,000.00	\$0.00

<b>Type of Expenditure</b>	<b>FY24 Amount Expended</b>	<b>FY25 Amount Expended</b>
Salaries and benefits	\$100,000	\$150,000
Purchased Services/Contractors	\$150,000	\$300,000
Travel	\$10,000	\$10,000
Supplies	\$40,000	\$40,000
Equipment	\$0	\$0
Capital Outlay	\$0	\$0
Other (PLEASE DESCRIBE)	\$0	\$0
<b>Final Totals</b>	<b>\$ 300,000</b>	<b>\$ 500,000</b>

**Your Expenditure Report is due based on the dates established in the MOU.** Please submit your Expenditure Report to [OdheFiscalReports@highered.ohio.gov](mailto:OdheFiscalReports@highered.ohio.gov)

template version: 24-25 Biennium July 2023

**Attachment A**

**Fairfield County Workforce Center  
Ohio Biennial Budget Request FY 2024-2025**

<b>Fairfield County Workforce Center</b>	<b>Ohio Biennial Budget Request FY 2024-25</b>
<b><u>Fairfield County</u></b>	
Add Career Navigators to Contract with Fairfield Education Service Center	\$100,000
Pre-Apprenticeship Program Costs	\$220,000
Building improvements	\$1,720,000
<b>Total Fairfield County</b>	<b>\$2,040,000</b>
<b><u>Ohio University Programs</u></b>	
Respiratory Therapy Lab	\$230,000
Equipment for Semiconductor Manufacturing Certificate	\$500,000
Equipment for new certificates for Engineering-Technology program	\$750,000
<b>Total Ohio University</b>	<b>\$1,480,000</b>
<b><u>Hocking College Programs</u></b>	
Water and Wastewater Treatment Pilot Lab	\$250,000
Mobile Pilot Water/Wastewater Treatment Lab	\$200,000
Truck for additional CDL Training and cars for Driver's Education Training	\$240,000
HVAC Commercial Training Facility Buildout	\$75,000
Construction Lab Equipment and Dust Filtration System	\$40,000
Electrical Lab improvements (RIDGID and GREENLEE)	\$25,000
Welding Cells	\$150,000
<b>Total Hocking College</b>	<b>\$980,000</b>
<b>Total Request</b>	<b>\$4,500,000</b>

7/7/2023

**Your Name\*:** ALICIA MILLER

**Office /  
Department\*:** Commissioners'

**Other:  
Department:**

**Email\*:** [aliciamiller9418@gmail.com](mailto:aliciamiller9418@gmail.com)

**Phone:\*:** 6144406414

**What can we do  
to help?** NOTE: If this  
is an urgent request  
please call the  
**appropriate office\***:

After receiving some more information about the county growth plan from my township trustees I have several comments/questions.

Has there been a survey regarding the issue of people commuting out of the county for work? I got the impression that you all feel that people are leaving for work due to the access to jobs in the county. Personally, I work out of the county by my choice and live in a rural area because of my family.

Also, I haven't heard any mention of changes or adjustments to the current police/sheriff departments. With the increase in residential housing and commercial properties will come more people. Unfortunately with more people comes more crime. Is this something address at the county level or will each township and town/village have to come up with their own plan?

Thank you for your time.

David Levacy, Commissioner  
Jeff Fix, Commissioner  
Steve Davis, Commissioner  
210 East Main Street, Room 301  
Lancaster, Ohio 43130

Dear Commissioners,

As a resident of Fairfield County, I am writing in support of the Eastern Cottontail Solar project. I know how important it is to hear from local residents on matters that impact our community.

There is a skyrocketing demand for renewable energy in the state of Ohio and I look forward to helping meet this demand, while providing for my family. As someone who works in the energy industry, the development of these projects ensures the production of reliable energy in Ohio continues to be strong. Our energy supply should be diverse and provide opportunities for our workforce. Utility-scale solar meets that demand.

By being at the forefront of the changing energy landscape, our workers get a front-row seat to the constantly improving, low-impact nature of these projects. Eastern Cottontail Solar will create good-paying jobs for our workers that significantly contribute to our schools, township, county, and other important local services.

I am pleased to see a company commit to using local workers and pay good wages. I hope I can count on your support to make sure this happens.

Thank you for your consideration.

Sincerely,  
Bryant Keith  
102 Jennifer Leanne Cir.  
Pickerington OH, 43147

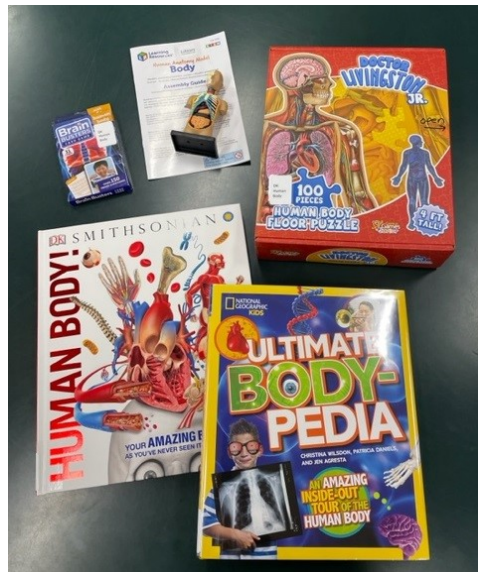
Beginning September 24th

# Discovery Kits Available for checkout.

Each kit will contain books and fun hands-on materials on different topics such as Coding, Space, Human Anatomy, Telling Time, Engineering, and more! There are also kits for younger kids that include topics such as Counting, Alphabet, Shapes, Colors, and more! Each kit checks out for three weeks.



Engineering



Human Body



Magnets



Money

Discovery Kits purchased through a Libraries Accelerating Learning Grant through:



Different kits available depending on age of child.



Office of the Tax Commissioner  
4485 Northland Ridge Blvd. • Columbus, OH 43229

Department of  
Taxation

# FINAL DETERMINATION

August 31, 2023

Fairfield Cty Comms  
210 E Main St Rm 301  
Lancaster, OH 43130

Re: DTE No.: FE 1222  
Auditor's No.: 1692  
County: Fairfield  
School District: Lancaster CSD  
Parcel Number(s): 053-58270-00

This is the final determination of the Tax Commissioner on an application for the exemption of real property from taxation. The Tax Commissioner finds that the real property described above is exempt from taxation under R.C. 5709.08, public purpose.

The Tax Commissioner orders that the real property described above be entered upon the list of property in the county which is exempt from taxation for tax year 2023. The Tax Commissioner further orders that all taxes, penalties and interest paid for this tax year be remitted in the manner provided by R.C. 5715.22. The subject property shall remain on the exempt list until either the county auditor or the Tax Commissioner restores the property to the tax list.

If the property no longer qualifies for exemption, the owner must file a Form DTE 23N, *Notice of Loss of the Right to Real Property Tax Exemption*, with the county auditor no later than December 31 of the year in which the property ceases to qualify for exemption. If the owner fails to file such notice, the auditor shall impose a charge equal to the total amount by which taxes were reduced for any of the five preceding tax years that the auditor ascertains the property was not entitled to the exemption and was owned by the current owner. The charge shall be collected in the same manner as other delinquent taxes, which includes the imposition of penalties and interest.

THIS IS THE TAX COMMISSIONER'S FINAL DETERMINATION WITH REGARD TO THIS MATTER. NOTICE WILL BE SENT PURSUANT TO R.C. 5715.27 TO THE COUNTY AUDITOR. UPON EXPIRATION OF THE SIXTY-DAY APPEAL PERIOD PRESCRIBED BY R.C. 5717.02, THIS MATTER WILL BE CONCLUDED AND THE FILE APPROPRIATELY CLOSED.

Patricia Harris  
Tax Commissioner

To: Fairfield County Commissioners & Staff  
From: Dr. Carri Brown, County Auditor  
Date: September 14, 2023  
Subjects: **Collecting Data for the 2025 Sexennial Update; Application for Remission of Late-Payment Penalties; Stable Accounts; & Resource for School District Income Tax Information**

### **Collecting Data for the 2025 Sexennial Update**

Contractors of the County Auditor's Office, Tyler Technologies and Cyclomedia Technologies, are authorized to collect street level photography of properties and 3D LiDAR data of streets, roads, and highways within the county. The collection of this data supports the conduct of the state-mandated update of property appraisals, which is to occur in 2025 (for tax collections of 2026). There is no action any resident needs to take for the safe collection of this data to occur.

If anyone has questions about this effort, please call 740-652-7059 weekdays from 8 am – 4 pm. If you leave a message, we will return your call.

### **Application for Remission of Late-Payment Penalties - Update**

A taxpayer may request a remission (removal) of a penalty that has been assessed against real estate or manufactured home taxes, and under Ohio law, certain circumstances support the remission of the penalties. Top circumstances include reasonable cause and not willful neglect, as well as serious injury or hospitalization.

Applications are approved or denied by the Board of Revision. For tax year 2021, in 2022, 126 requests were made, and 109 were approved. For tax year 2022, in 2023, 79 requests have been made thus far, and 65 have been approved.

### **Stable Accounts**

Upon request of the State Treasurer, we have shared communication with multiple partners about "Stable Accounts" which help Ohioans achieve savings and more financial security without losing benefits, such as Medicaid or SSI. These accounts are for individuals who developed a disability prior to the age of 26.

Here is an informational link: <https://www.stableaccount.com/>

You can also call 1.800.439.1653 for information. Please share this news with others. We understand that the eligibility for the accounts will be expanded in the future.

### **Resource: School District Income Taxes**

Our office has received several questions (internally and externally) about school district income taxes. The Ohio school district income tax generates revenue to support school districts *who vote to enact the tax*. This tax is separate from federal, state, and city income or property taxes. Ohio school districts may enact a school district income tax *with voter approval*.

Here is an informational link: <https://tax.ohio.gov/individual/school-district-income-tax>



## FCHD Hosts Tire Recycling Event

**Correction:** *It was incorrectly stated in a previous release that there would be a \$1 payment per tire. There is a \$1 fee, per tire, 10 tire maximum.*

### 9/14/23 FAIRFIELD COUNTY, OHIO —

By design, scrap tires are the perfect breeding ground for mosquitoes. Their circular shape, the fact that they collect rainwater, and the continuous shade all attract mosquitoes. Scrap tires also collect leaf litter, debris, and other organic material that can create odor or other nuisances. Scrap tires also pose a fire risk for homes and businesses with an excess of unnecessary, unused tires.

"We want to keep Fairfield County green and recycling old tires is one way we can promote environmental health and wellness across the county." said Rachel Moresea, FCHD Environmental Health Director

The Fairfield County Health Department (FCHD) will host a tire recycling event this Saturday, September 16, 2023 from 8:00 am to 11:00am at the Amanda-Clearcreek High School (328 E. Main St.) in Amanda.

Regularly scheduled tire clean ups help protect our communities in many ways, including:

- Reducing the mosquito population
- Removing unnecessary garbage
- Preventing illegal dumping and
- Promoting recycling and reuse of tires

Plan to join us and help protect the environment and keep our communities safe, and clean.

For more information contact the health department at (740) 652-2800

###

## Frequently Asked Questions

### Where is the tire drop being held?

The FHCD tire recycling event is being held at Amanda-Clearcreek High School (328 E. Main St.) in Amanda, OH

### What time is the recycling event?



8:00-11:00 am on Saturday, September 16, 2023

**Do I have to register to participate?**

No. There is no registration process.

**How much money does it cost, per tire?**

\$1 per tire, 10 tire maximum.

**Is there a minimum number of tires I can drop off?**

There is a 10 tire maximum per person.

**Can I drop my tires off at the health department?**

No. We can only accept used tires at the recycling event on September 16, 2023

**Is there an age limit on who can drop off tires?**

No. Anyone who can legally drive is able to participate in the event.



**Fairfield County  
Health  
Department**

**Bobby Persinger**  
Public Information Officer

1550 Sheridan Dr., Suite 100  
Lancaster, OH 43130  
(740) 652-2800



*The Fairfield County Health Department serves more than 150,000 residents with a commitment to helping you stay healthy by preventing disease, protecting the environment, and promoting healthy lifestyles.*

***Your Health Department***

Fairfield County Health Department | 1550 Sheridan Drive, Suite 100, 7406522805,  
Lancaster, OH 43130-1303 [fairfieldhealth.org](http://fairfieldhealth.org)

[Unsubscribe rochelle.menningen@fairfieldcountyohio.gov](mailto:unsubscribe_rochelle.menningen@fairfieldcountyohio.gov)

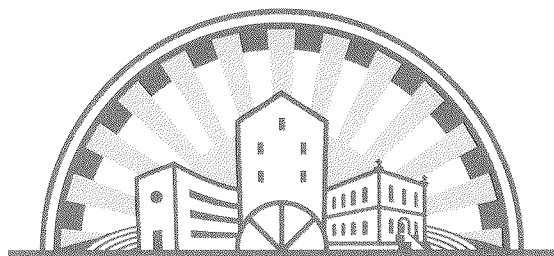
[Update Profile](#) | [Our Privacy Policy](#) | [Constant Contact Data Notice](#)

Sent by [bobby.persinger@fairfieldcountyohio.gov](mailto:bobby.persinger@fairfieldcountyohio.gov) powered by

## ***Wins of the Week!***

What a fast-paced, complex – but rewarding – week it has been!

- Stacy Knight provided the travelling trophy to Rachel Elsea for her hard work in making sure our processes are transparent. ***The Eagle-Gazette printed an article featuring Baltimore's growth over time. Thanks to Stacy and Rachel for sharing good information for our residents.***
- The week began with a very full meeting to plan for financial reporting. The successful reporting for cash-basis reports, the ACFR, and the PAFR will only happen with the hands of many engaged in the process! We also conducted research about accruals and custodial funds, as well as documented information about the annual reports filed for the bond rating requirements. ***Finally, discussion about the Federal Schedule was timely and helpful, as the Auditor of State is completing its work this year.***
- ***Lori Kidder earned a GEM for helping an out of state resident understand the transfer of mobile homes in Ohio!*** She and others at the conveyance desk have been sharing good information to help with the multiple questions that have come about the transfer of mobile home titles. ***Thanks to Joshua Harper for reorganizing the "mobile home fact sheet/brochure" for future distribution. There have been a lot of questions about mobile home titles, and these questions may increase as we are aware of several mobile homes that are moving out of Fairfield County by the end the year.***
- ***Thanks to Bev Anders, Jess, Meagen, Noel, and Stacy for volunteering for the United Way Community Care Day. Thanks to all team members for supporting this effort with coverage. There was a record-setting number of volunteers for United Way this year.***
- *With Meals on Wheels, we have ordered lunches with their special event.*
- Tyler Training was held this week, and there has been a lot of positive feedback about its relevance this year. ***Thanks to Angel for leading this charge.***
- ***Also, this week, we completed Tech Cred Training. Thanks to Angel, Michelle, and Jen for their leadership.***
- ***Thanks to Jessica Ferguson for correcting a departmental proof that helped avoid a reprint of payroll! She earned a GEM for working with the department to make a correction.***
- Also, this week, I attended Community Emergency Response Team training sessions. These CERT training courses were held in the evening and were conducted by EMA. ***Thanks to EMA for the training to help with community preparedness.***
- ***This week, there was a GIS conference.*** We understand it was a good conference and look forward to the information that will be shared next week.
- We also visited the Fairgrounds to plan for the ***REA Summit next week*** and to plan for how we can support the Fair promotions in October. ***The County Fair Board is such a great partner with the community. Weights and Measures also conducted tests at the Fairgrounds this week.***
- *An attorney from Hocking County commented on how helpful our conveyance fact sheet was.*
- ***The Auditors' Association will be hosting a statewide conference in Lancaster*** and thanked us for preparing the draft conference materials. There will be more planning about this conference in October.
- There were several calls to come to the office about school district income taxes, and information was provided clearly and concisely. ***Thanks to the Ohio Department of Taxation for their online information.***
- ***Thanks to everyone in multiple departments who conducted testing for Enterprise Resource Planning this week!***
- ***Congratulations to the Glass Museum for a successful grand re-opening.***
- ***Congratulations to the Workforce Center for being named the top Workforce program by the OEDA.***



FAIRFIELD  
COUNTY • OHIO  
AUDITOR

To County Commissioners, Administration,  
Economic & Workforce Development and  
Workforce Partners—

Congratulations on receiving  
the Ohio Economic Development  
Association's Workforce Program  
of the Year Award for 2023.

Keep up the Fabulous Work!

From The County Auditor's Office



A Word of

*Welcome*



**Corey Clark**

Director, Fairfield County Job and Family Services

## *Hello Friends:*

Fall has always been my favorite season. The weather turns a little cooler (but not too cold). Football season begins. Every conceivable food and drink is available in pumpkin flavor. And last, but certainly not least, it's time for the Fairfield County Fair!

Things are also very busy at Job and Family Services where we prepare our annual budget for the coming year, begin a number of year-end activities, and host our annual Job Fair. In this edition of the JFS e-Link, we highlight activities from Child Support Awareness Month, provide a status update on the Supplemental Nutrition Assistance Program (SNAP), and introduce a new reporting portal for abuse and neglect referrals called TEAM Ohio.

I hope you'll take a moment to review our newsletter and as always, please don't hesitate to reach out to me with any questions or feedback.

Take care and stay safe,

*Corey Clark*

Fairfield County Job and Family Services Director

# JOB FAIR

**WORKFORCE CENTER**

4465 Coonpath Rd. NW • Carroll, OH 43112



**Up to 90 Employers expected!**  
**WHO ARE HIRING**

*Thursday, October 19*  
**4-6 p.m.**

**Ohio**  
**MEANS**  
**Jobs.**

**Fairfield County**

A proud partner of the  
American Job Center network

*Remember to Dress for Success*

*Learn More:*

Search: *fairfield.works*

**(740) 652-7856**



LANCASTER FAIRFIELD COUNTY  
CHAMBER OF COMMERCE







## CHILD SUPPORT AWARENESS MONTH PARTNER VISITS



The Fairfield County CSEA's efforts to recognize Child Support Awareness Month this August focused on strengthening our relationships with local partner resource organizations. Realizing that our customers are often experiencing challenges and barriers well beyond the confines of their child support cases, and in an effort to more comprehensively serve these individuals and their needs, we continually strive to enhance and enrich our relationships with Fairfield County's many public service and charitable organizations.

In early August, CSEA employees, accompanied by volunteers from other JFS departments, spent their evening at Big Brothers Big Sisters of Fairfield County during their monthly Big for a Day event. At the conclusion of this fun-filled evening of games and

mentorship we provided new backpacks full of school supplies and a Walmart gift card to all of the participating children. All of the distributed items and supplies were donated by our staff. We have a wonderful group of employees here at JFS who repeatedly donate their valuable time, effort, and money to benefit our county's most vulnerable.

To conclude the month, on August 24th, the entire CSEA staff spent the day visiting local service agencies to gain a better understanding of their offerings. Some of the organizations we visited included: Fairfield County Juvenile Court, Fairfield County ADAMH, Fairfield County Workforce Center, Lutheran Social Services, Foundation Shelters and Dinners, and Lancaster-Fairfield Community Action. The knowledge and connections developed will help our team better assist and connect our customers, while also providing us a greater appreciation for Fairfield County's magnificent resource organizations and the work they undertake to reduce homelessness, hunger, mental illness, and drug and alcohol abuse in our community.







# JFS STAFF WEAR GREEN FOR CHILD SUPPORT AWARENESS MONTH



## TEAM OHIO

TEAM (Taking Early Action Matters) Ohio is a new web-based reporting portal for child welfare agencies to receive referrals. ODJFS contracted with Salesforce to develop the online portal as another avenue for partners and community members to provide timely information regarding concerns for abuse and neglect. Currently, the



## SNAP UPDATE

SNAP Application Timeliness is a performance measure monitored by the Federal Food and Nutrition Service (FNS). FNS considers a SNAP case processed "timely" if the household is approved within seven days of the application date for expedited cases and within 30 days of the application date for regular processing cases. Expedited service is

portal is in active development while it's being piloted by counties and mandated reporters.

The pilot started in May of this year with only one county. Fairfield County will join the pilot in early September, working collaboratively with some of the buildings in the Lancaster City School District as referral sources. This will allow the opportunity for feedback on the development and roll out of the portal. Nationwide Children's Hospital was one of the initial pilot participants, and once Fairfield County is added, they will be able to send us referrals as well. ODJFS hopes to have TEAM Ohio live and available to all counties in late 2024.

provided to households with zero countable income after allowable expenses. FNS considers an approval rate of 95% and above to be acceptable performance.

In 2022, Fairfield County staff determined 97.27% of new SNAP applications within the required time frame; we approved 3,358 new applications for SNAP for the year, and 3,268 of those applications were processed within the required time frame. For comparison, the overall average for all counties in the state of Ohio in 2022 was 93.27%.



Fairfield County Job and Family Services | 239 West Main St., Lancaster, OH 43130

[Unsubscribe rochelle.menningen@fairfieldcountyohio.gov](mailto:rochelle.menningen@fairfieldcountyohio.gov)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by [donna.stalter@jfs.ohio.gov](mailto:donna.stalter@jfs.ohio.gov) powered by



[Try email marketing for free today!](#)

## Welcome to the September 2023 Imagine Newsletter



# Imagine

*Bringing about a vibrant community where people lead fulfilling lives  
and make meaningful contributions*

Fairfield County is growing. A few weeks ago, I attended the State of the County address given by the Fairfield County Commissioners. Through many of the updates, growth was an underlying theme. Our county has grown more than 2.5% in population in just the past 2 years. Since 2010, Fairfield County has been the 5<sup>th</sup> fastest growing county in the State of Ohio. With the economic development activities in and around Fairfield County, there is no doubt we will continue to grow over the next decade.



David Uhl,  
Superintendent

Fairfield DD is also growing. New families are moving into the area every day, and some of those families are supported by Fairfield DD. Currently, Fairfield DD supports 1,600 people and their families. As growth continues, the executive team at Fairfield DD has started the budget process for 2024 and beyond. The budget is a roadmap where we focus on our plan for growth in services and the number of people supported, all while working to be fiscally responsible with taxpayer funds.

As we continue to prepare for the future, we know that collaboration with everyone in our community is important. Fairfield DD is committed to partnerships and innovation as our community grows and recognizes the value of every person.

## Vibrant Community Connection

**United Way Community Care Day**

Fairfield DD staff participated in United Way's 28th Annual Community Care Day. A large number of volunteers from many local agencies and businesses come together to head out into the Fairfield County community and improve the lives of others by completing various tasks. Fairfield DD completed many tasks ranging from painting to tearing down an old metal shed frame. This yearly volunteer project kicks off the annual United Way Campaign. This one day of action is a great example of how we can come together to make an impact in our community.



### Direct Support Professional Appreciation

Direct Support Professionals (DSPs) are so important in the lives of those they work with. In homes and throughout various community locations these professionals aim to assist others in realizing their full potential by working on specific goals the person and team developed.

Being a DSP requires teamwork, coordination, flexibility, and interpersonal skills among many other strengths. The providers of Fairfield DD's Early Intervention team play an integral role in helping young children and their families grow to enhance more independence and success in their everyday lives.



Amy, a physical therapist, said "Working in the home with families and helping a child learn to be their best self is amazing. They may not be learning at the same rate as someone else, but they are making strides every day." The excellence of DSPs is achieved by education and building relationships with those around us. Amy provides a great example of the relationship between DSP and family.

There are many other DSPs who achieve that excellence as well, and during September, we want to say thank you to them. They are the dedicated, innovative support throughout our community that supports others in becoming more independent.

## Community Partnership Corner



The Fairfield County Board of Developmental Disabilities is the latest local entity to be accredited as a Heart Safe Business by Community Heart Watch.

"Our team members are committed to ensuring we have the right tools, information, and knowledge to act when someone is having a cardiac episode, whether that is at work, with our families, or in the community," said Dr. David Uhl, Superintendent of the Fairfield County Board of Developmental Disabilities. "This is a great program, and I highly recommend all businesses and organizations in Lancaster and Fairfield County become Heart Safe accredited."



Read the full news article [here on the Fairfield DD website.](#)

## Fairfield DD Feature Department

At Fairfield DD, attracting, recruiting, and maintaining highly qualified personnel is an essential part of moving our mission forward. Led by Assistant Superintendent Cindy Hillberry, the Human Resources department is responsible for this task. The pandemic brought changes in the workplace around the world resulting in employee turnover with 2022 being named "the year of the great resignation" and Fairfield DD was affected as well. The HR team has worked diligently through this crisis to fill positions with some of the best candidates in the field. In addition, many existing staff had the opportunity to take on new roles and Human Resources assisted staff through each of these changes.



Cindy Hillberry,  
Assistant  
Superintendent

Human Resources supports employees in a variety of ways as well. They serve as the staff's liaison to the Fairfield County benefits process. Amanda Scheidegger, HR Generalist, plays an instrumental role in many areas including onboarding, staff assistance, workers' compensation, records management, and legal requirements. In addition, they are partnering with the

County to move much of the new hire paperwork into a digital format. Fairfield DD staff and leadership work with Cindy and her team to create professional development goals on a yearly basis, as part of the employee development program. The HR team keeps up to date with all the new laws and regulations so staff can focus on their work of moving the mission forward!

## Meet Our Board

Board members are not only beneficial for the organization in which they serve but also for the development of their own skills. Elizabeth Burwell, Secretary of the Fairfield County Board of DD says that she is "constantly learning from her experience of being a board member and it is rewarding to see all the different teams that collaborate to make this a successful organization."

Elizabeth also views Fairfield DD's part of the mission of leading a fulfilling life as essential. She says that this part of the mission is crucial for all individuals to be successful, regardless of how much support and assistance is needed.



## Upcoming Events



9:00 a.m. -  
11:00 a.m.

### 7th Annual Blue Ribbon Run

The Citizens to Protect Children and Elderly are holding their 7th annual 5k walk/run. The race begins at 9 a.m. at Victory Park in Pickerington, Ohio. The event is open to all who wish to participate. This year, team pricing options are available.

[Click to learn more](#)



10:00 a.m. -  
12:00 p.m.

### Fairfield County Provider Meeting

Each month, providers of Fairfield County gather together with other stakeholders to learn, grow, and share ideas.

September's meeting brings you two leaders from Fairfield DD. Dr. David Uhl, Superintendent, to discuss teamwork, and Jenna Trager, Early Intervention Supervisor, to share best practices around the coaching model of support.

[Click to learn more](#)



4:00 p.m. -  
6:00 p.m.

### Early Intervention Fall Family Gathering

Come join the Fairfield DD Early Intervention staff and other early intervention families for a fun evening at Van Buren Acres. Fairfield DD will cover the admission cost and provide a pumpkin for each child enrolled in the Early Intervention Program. Additional family members can enter the farm for \$10 each. Children under 2 years of age are free.

[Click to learn more](#)



6:00 p.m. -  
7:30 p.m.

### Living with Attention Deficit/Hyperactivity Disorder

Fairfield County District Library partners with Mid-Ohio Psychological Services to present a series of free classes about the realities of living with and maintaining Attention Deficit/Hyperactivity Disorder aka "ADHD."

This class will discuss caring for children with ADHD. Other classes explore different age groups and relationships.

[Click to learn more](#)



## **D I D   Y O U   K N O W**

The month of September in Fairfield County is Hunger Action Month. You can help with donations of needed items, or by ordering a Brown Bag lunch.

SEPTEMBER IS  
**HUNGER  
ACTION MONTH.**

**CLICK HERE FOR MORE  
INFORMATION**



**TO LEARN MORE OR REGISTER FOR EVENTS  
VISIT OUR WEBSITE**

[www.fairfielddd.com](http://www.fairfielddd.com)



Fairfield County Board of Developmental Disabilities | 795 College Ave, Lancaster, OH 43130

[Unsubscribe rochelle.menningen@fairfieldcountyohio.gov](mailto:unsubscribe_rochelle.menningen@fairfieldcountyohio.gov)

[Update Profile](#) | [Constant Contact Data Notice](#)



# Fairfield County Workforce Programs

Fairfield County Commissioners  
Listen and Learn  
September 19, 2023

09/19/2023

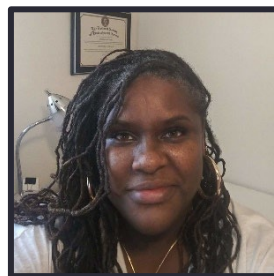






**Rick Szabrak**

Director of Economic and  
Workforce Development  
*Fairfield County*



**Deshawn Toney**

Deputy Director of Economic  
and Workforce Development  
*Fairfield County*



**Dr. Lewatis McNeal**

Vice Provost for  
Regional Higher Education  
and Partnerships  
*Ohio University*



**Dr. Carissa Anderson**

Associate Vice Provost for  
Regional Higher Education  
and Partnerships  
*Ohio University*



**Dr. Jarrod Tudor**

Executive Vice President  
*Hocking College*



**Amanda Lemke**

Associate Dean of Workforce  
Development  
*Hocking College*

# Award Winning Programs

- Won the Ohio Economic Development Association Workforce Program of the Year Award for the Workforce Center
- Won a National Association of County Organizations Achievement Award for Summer Camps
- Previously won two NACO awards
  - The Workforce Center
  - Workforce Leadership through Economic Development



# EXPLORE Summer Camps

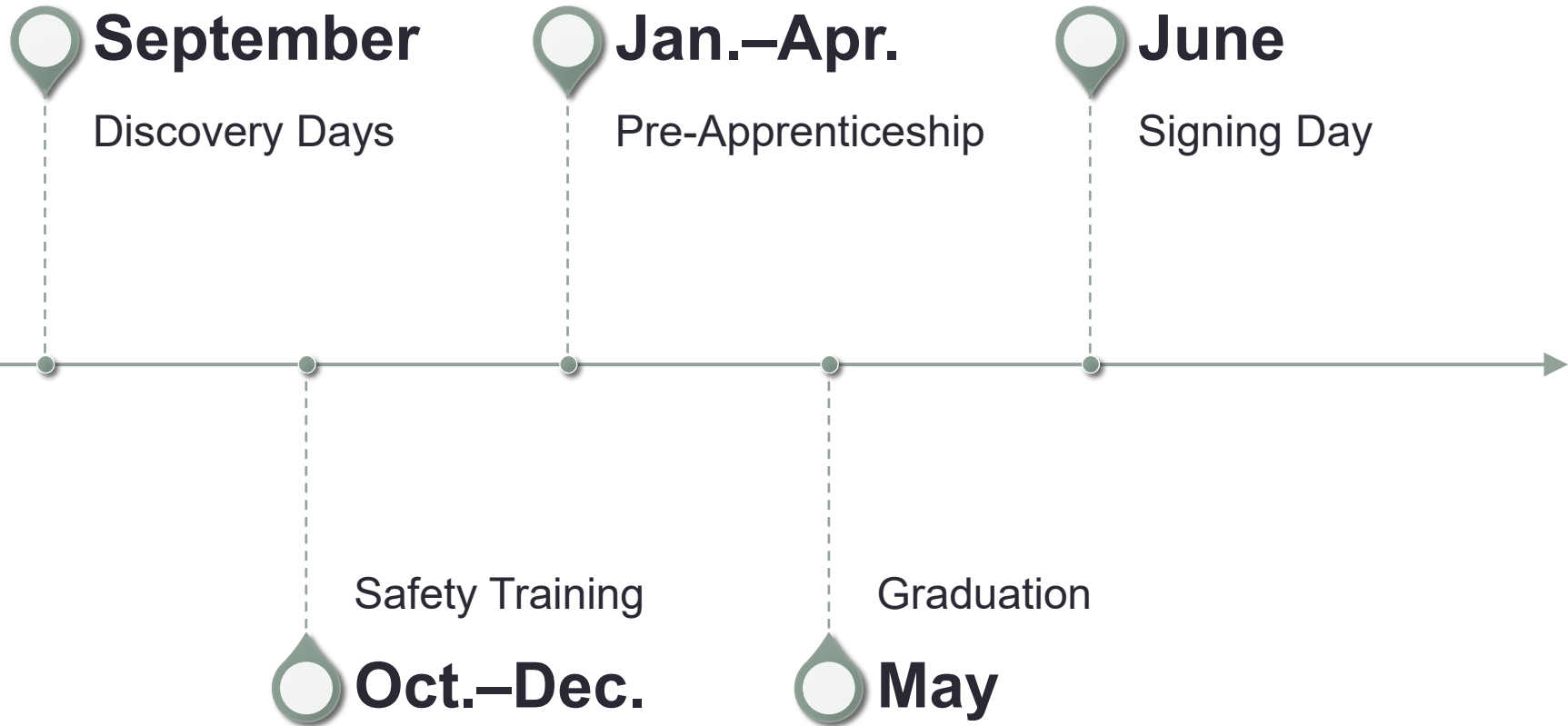
- 240 students enrolled
- 196 students served
- 7 school districts participated

## Participation Stats

- All Girls STEM Camp: 17
- Builders Camp: 60
- Totally Tech Bots: 74
- Healthcare Heroes: 45
- Total: 196









# Ohio University Programs

## Engineering Technology & Phlebotomy





# Hocking College Programs

Carpentry, Electrical, HVAC, Water/Wastewater, CDL, and Driver's Ed



# Upcoming Projects



Parking lot renovation



ENG T lab renovation



Healthcare programming expansion

# Thank You

Rick Szabrak

[Rick.Szabrak@FairfieldCountyOhio.gov](mailto:Rick.Szabrak@FairfieldCountyOhio.gov)

740-652-7162



REGULAR AGENDA #40 - 2023  
FAIRFIELD COUNTY COMMISSIONERS' OFFICE  
SEPTEMBER 19, 2023

AGENDA FOR TUESDAY, SEPTEMBER 19, 2023

- 9:00 AM            Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for September 12, 2023
- Commissioners
- 2023-09.19.a      A resolution authorizing the reduction appropriations in major expenditure  
object categories for ARPA Fund# 2876. [Commissioners]
- 2023-09.19.b      A resolution to approve a memo expense and memo receipt for radios  
purchased by the Engineer's Office. [Commissioners]
- 2023-09.19.c      A resolution to authorize the establishment of a new fund and 2023  
Budget for the Ohio Department of Medicaid grant agreement. [Commissioners]
- 2023-09.19.d      A resolution of support for a tax credit development proposed by Woda  
Cooper Companies, Inc., for workforce housing. [Commissioners]
- Fairfield County Board of Developmental Disabilities
- 2023-09.19.e      A resolution to approve a reimbursement for share of costs for Ethernet  
Services paid to AT&T as a memo expenditure for fund# 2060. [Board of  
Developmental Disabilities]
- Fairfield County Engineer
- 2023-09.19.f      A resolution to request for appropriations for additional unanticipated  
receipts of memo receipts and memo expenses for fund 3445 HOC-08 bridge  
replacement [Engineer]
- Fairfield County Family and Children First Council
- 2023-09.19.g      A resolution approving an account-to-account transfer Fund 7521 Family  
Adult Children First Council, sub-Fund 8280 [Family and Children First Council]



Fairfield County Job and Family Services

- 2023-09.19.h A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]
- 2023-09.19.i A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
- 2023-09.19.j A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services [JFS]

Fairfield County Regional Planning Commission

- 2023-09.19.k A resolution to approve the contract bid award for the CDBG PY 2022 - Village of Baltimore Monroe Street Waterline Improvement Project in that amount of \$129,613.00 [Regional Planning Commission]
- 2023-09.19.l A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and the Village of Pleasantville. [Regional Planning Commission]

Fairfield County Sheriff

- 2023-09.19.m A resolution approving an account to account transfer Fund 2503. [Sheriff]

Lancaster-Fairfield Community Action Agency

- 2023-09.19.n A resolution to approve the fiscal year 2024 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County. [Community Action]

Payment of Bills

- 2023-09.19.o A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

The next Regular Meeting is scheduled for September 26, 2023, at 9:00 a.m.

Adjourn

**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

**Review Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle, Deputy County Administrator, Jeff Porter, Commissioners' Clerk, Rochelle Menningen, Deputy Clerk, Bennett Niceswanger, Auditor, Dr. Carri Brown, Engineer, Jeremiah Upp, Recorder, Lisa McKenzie, Treasurer, James Bahnsen, Civil Division Chief, Amy Brown-Thompson, Budget Director, Bart Hampson, JFS Director, Corey Clark, IT Director, Dan Neeley, Economic and Workforce Development Director, Rick Szabrak, Deputy JFS Director, Heather O'Keefe, Interim Regional Planning Director, Holly Mattei, RPC Planner, Safa Saleh, Family and Children First Manager, Tiffany Wilson, and Deputy Utilities Director, Josh Anders. Also Present, Paul Martin, Jennifer Morgan, Chasilyn Carter, Francis Martin, Barb Martin, Judy Stemen, Ray Stemen, Carrie Woody, Butch Price, and Jo Price.

Attending virtually: Tony Vogel, Beth Cotrell, Michael Kaper, Aaron Burd, Nikki Drake, Jeanie Wears, Park Russell, Marcy Fields, Shelby Hunt, Belinda Nebbergall, DF, Nancy Nickell, Greg Forquer, Curtis Witham, Rachel Elsea, Tiffany Daniels, Laurie Clark, and Sara Madenwald.

**Welcome**

Commissioner Davis opened the meeting by welcoming everyone in attendance and spoke about the 2022 Housing Summit hosted by Fairfield County.

**Public Comments**

No speakers were present at the time of Public Comments. Members of the public arrived after the Public Comments portion of the meeting and were given the opportunity to speak during Old Business. Their comments are listed below.

Ray Stemen of Lancaster spoke about his concerns regarding the United Nations.

Judy Stemen of Lancaster spoke about 9/11, and the changes in the country immediately after the attack, and now.

**Legal Update**

Amy Brown-Thompson spoke about a resolution received from Liberty Township and added that she is addressing its contents.

Holly Mattie stated that the Regional Planning Commission (RPC) issued a right-of-way and added that RPC is working to make sure all townships feel heard. She also introduced Safa Saleh, a new Planner with RPC and stated that Joshua Hillberry will be joining as a planner.

Aundrea Cordle thanked Jennifer Morgan, the Regional Planning Commission Board President for her work on the RPC board.

Commissioner Davis spoke about the decision to take additional time on the land use plan (the comprehensive plan) and stated that the vendor who has helped prepare the plan will be reconnecting with the county's townships. He added that the idea of updating the plan came from the townships who had asked for assistance and that the process will involve circling back to those townships for additional feedback so that they can feel more engaged.

**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

Commissioner Davis added that the process will be extended by several months and that there was misinformation that the land use plan was a done deal.

**County Administration Update**

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

**Week in Review**

*American Rescue Plan Update*

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.6M has been appropriated, \$15.3M expended, \$4.4M encumbered or obligated.

*State Budget Funding from Ohio Department of Higher Education*

Chancellor Gardner notified the County that the State of Ohio Department of Higher Education has finalized the agreement with the County for the 4.5M that we received via the State Budget and that we should expect the distribution of those funds within the next 5-7 days.

*Transit Governance Change to the County*

County Administration and Human Resources are working with Lancaster Fairfield Public Transit (Transit) and City of Lancaster Administration to prepare for the upcoming transition.

Commissioners Davis and Levacy both spoke about their appreciation of the work and cooperation that had gone into the planning for the transfer of governance.

Paul Martin, City of Lancaster Service Safety Director, spoke about his new Deputy Service Safety Director, Carrie Woody, that was at the meeting and was the past Director of Transit.

Commissioner Davis spoke about the transfer of governance process and meetings taking place for the process. He added that the intent is to make employees whole.

Paul Martin stated that it has been an amazing process and added that he is proud of where the county has come with transportation but that there is more area in the county to service. He added that the County's commitment to Transit employees is reassuring.

Commissioner Davis stated that the goal is to better fund Transit and that future projections show an increased county population, and therefore additional transit needs. He added that in no way is the County attacking the current Transit service and that future models may change the service model.

Paul Martin added that there is a lot of thought and funding that goes into planning and routing for Transit.

Chasilyn Carter, Lancaster Fairfield Public Transit Director, stated that most of the staff had already gone through a transition in 2020 and are comfortable with the upcoming changes.

**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

Carrie Woody stated that Transit would have limitations throughout the county as a city department.

Paul Martin stated that the City of Lancaster is committed to financial support.

Commissioner Davis spoke about the metrics and economics of suburban transit and added that it is very different from metro transit.

Commissioner Levacy stated he is 100% supportive of moving forward and added that a county transit system makes sense. He thanked the city for making Transit successful.

Aundrea Cordle spoke about the deadline for submitting the grant for Transit and thanked Chasilyn for submitting and for also submitting the grant to move Transit to the MARCS radio system.

Paul Martin added that bringing Transit onto the MARCS system would be a significant improvement.

Rick Szabrak stated that transportation is one of the largest impediments to getting people back in the workforce.

Chasilyn Carter stated that Transit currently has 42 employees.

Dr. Brown added that people are first and that there are complexities that can be worked through in transitioning the employees to the County.

*Comprehensive Plan*

The County's Economic Development Strategic and Updated Land Use Plan public meeting for the County Commissioners will take place on December 19<sup>th</sup> at 7:00 pm at the Workforce Center.

This is in response to increased interest and engagement in the public input process for the Plan. The process for the plan will be expanded to allow for more time and discussion prior to finalizing it. Over the coming weeks, trustees, mayors, and other local leaders will be invited to additional meetings with Planning NEXT, the professional community planning company engaged to develop the plan. These leaders will be encouraged to participate in a working session for their specific community to help solidify the plan that will be shared with residents later.

It is anticipated the Regional Planning Commission will vote on the recommendation of the plan at their December 5<sup>th</sup> regular meeting.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals.

*Resolution Review*

There are 17 resolutions on the agenda for the voting meeting.



**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

Resolutions of note:

- A resolution approving the 2024 Holiday Schedule for county offices.
- A resolution to authorize filing of applications through ODOT for Federal Transit Administration (FTA), and execution of contract with ODOT upon grant application approval for Lancaster Fairfield Public Transit (LFPT).
- A resolution authorizing a MOU to support the pilot Benefit Bridge Program in Fairfield County through the end of 2025. ODJFS will provide additional allocations of temporary assistance for families in need through the Temporary Assistance for Needy Families Fund and General Revenue Funds.

Corey Clark added that \$1.2M had been received for the Benefit Bridge Program and that the program is doubling the number of participants for 2023.

**Budget Review**

- There was no budget review provided.

**Calendar Review/Invitations Received**

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
  - Transportation Improvement District Meeting, September 12, 2023, 11:00 a.m., Fairfield County Records Center, 138 W. Chestnut St., Lancaster
  - Meeting with State Treasurer, Robert Sprague, September 13, 2023, 10:00 a.m., Commissioners' Hearing Room, 210 E. Main St., Lancaster
  - Anchored in Glass Exhibit Ribbon Cutting, September 14, 2023, 4:30 p.m., Ohio Glass Museum, 124 W. Main St., Lancaster
  - Ohio Department of Job and Family Services Director Damschroder to Visit Fairfield County Job and Family Services, September 21, 2023, 10:45 a.m.
  - Visitation Center Open House, October 3, 2023, 2:00 p.m., 407 E. Main St., Lancaster

Commissioner Davis asked for the reason for the ODJFS Director's visit and Corey Clark stated that the Director will be visiting all 88 counties in the state.

Aundrea Cordle spoke about the facilities team and the renovations at the Visitation Center. She thanked the facilities team for their work on the Visitation Center and thanked the Park District for the use of the new space.

**Correspondence**

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
  - Letter from Ohio's First lady, Fran DeWine, August 28, 2023, RE: Dolly Parton's Imagination Library
  - Letter from the Liberty Township Trustees, August 29, 2023, RE: Liberty Township Resolution 18-2023

**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

- Lancaster Eagle Gazette, September 1, 2023, by Jeff Barron, “Fairfield County Officials Will Accept or Reject Land Use Plan this Month”
- WSYX, September 4, 2023, by Darrel Rowland, “Big Crowd Expected Tuesday for Final Hearing on Fairfield County Land Use Plan”
- Press Release from the Office of County Auditor, September 5, 2023, “County Auditor’s Office Celebrates Payroll Appreciation Week”
- WBNS, September 6, 2023, by Richard Solomon, “Fairfield County Residents Oppose Plan that Could Prepare Them for Intel’s Growth”
- Lancaster Eagle Gazette, September 6, 2023, by Jeff Barron, “Land Use Plan Not Popular with Those at Public Hearing Tuesday”
- WSYX, September 6, 2023, by Darrel Rowland, “200+ Pack Steamy Hearing on Future Land Use in Fairfield County”
- Lancaster Eagle Gazette, September 6, 2023, by Jeff Fix, “Land use Plan Needed as Growth Continues”
- Lancaster Eagle Gazette, September 7, 2023, by Jeff Barron, “Fairfield County Commissioners Hear of Housing Issues During Weekly Meeting”
- Press Release, Office of County Auditor, September 7, 2023, “Growth of Village of Baltimore and Liberty Township Featured in September Map of the Month”
- Memo from Dr. Carri Brown, County Auditor, September 7, 2023, Subjects: Property Tax Review and Reform Committee; Making Numbers Count Seminar; Communication About Ohio’s Homestead Program; and Number of Parcels in the County
- Auditor Brown’s “Wins of the Week!”
- Lancaster Eagle Gazette, September 8, 2023, by Connie Smith, “OSU Extension: Do You Know Hummingbird Feeder Etiquette?” “Farm Science Review Tickets” “Junior Leaders Conducting Food Drive”
- Letter from Eastern Cottontail, Received September 8, 2023, RE: Eastern Cottontail Solar: Community FAQ’s
- Lancaster Fairfield County Chamber of Commerce Newsletter, Chamber Networker, September 8, 2023, and Picture of Fairfield County Soil & Water Celebrating Their 80th Anniversary with a Ribbon Cutting to Kick-Off Their Annual Meeting
- Press Release, Board of Fairfield County Commissioners, September 11, 2023, “Commissioners Announce Expansion of Fairfield County 2023 Comprehensive Plan Development Process
- Letters from County Residents RE: Solar Projects
- Visit Fairfield County, Ohio, Newsletter

**Old Business**

Commissioner Levacy spoke about a grant received by South Central Power for internet in the county and added that there is an opportunity to meet with Congressman Balderson regarding the broadband expansion.

**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

**New Business**

Recorder McKenzie stated that her office will be hosting a district meeting and added that she had received several compliments regarding the customer service of Bill Squires and Shelly Martin.

Treasurer Bahnsen spoke about money received and budgeted for Brownfield remediation and demolition and that the Land Bank will be the lead entity.

Engineer Upp spoke about the ODOT Trac application and the increase of construction costs since the end of 2020. He provided a graph which is available in the minutes.

Commissioner Davis thanked Engineer Upp and asked what factors were driving the spike in costs.

Engineer Upp stated materials and labor, with materials being the most significant.

Rick Szabrak stated that the county appreciates that Violet Township is working with the county to plan for roads and development.

Auditor Brown spoke about her upcoming summit and the state's approval for continuing education for the summit. She also spoke about GASBY requirements and property tax reform. She added that the Homestead Occupancy Program could be improved by updating depreciation schedules and adding a range. Auditor Brown thanked Dan Neeley and his team for pushing out the cybersecurity training, and thanked the GIS team and Curt Truax, who had been working with the Board of Elections. She added that the number of new parcels in the county is largely due to lot splits.

Commissioner Davis stated that the Young Republicans of Ohio are hosting an upcoming award ceremony in Fairfield County.

**Regular (Voting) Meeting**

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Dave Levacy and Steve Davis. County employees and elected officials present: County Administrator, Aundrea Cordle, Deputy County Administrator, Jeff Porter, Commissioners' Clerk, Rochelle Menningen, Deputy Clerk, Bennett Niceswanger, Auditor, Dr. Carri Brown, Engineer, Jeremiah Upp, Recorder, Lisa McKenzie, Treasurer, James Bahnsen, Civil Division Chief, Amy Brown-Thompson, Budget Director, Bart Hampson, JFS Director, Corey Clark, IT Director, Dan Neeley, Economic and Workforce Development Director, Rick Szabrak, Deputy JFS Director, Heather O'Keefe, Interim Regional Planning Director, Holly Mattei, RPC Planner, Safa Saleh, Family and Children First Manager, Tiffany Wilson, and Deputy Utilities Director, Josh Anders. Also Present, Paul Martin, Jennifer Morgan, Chasilyn Carter, Francis Martin, Barb Martin, Judy Stemen, Ray Stemen, Carrie Woody, Butch Price, and Jo Price.

Attending virtually: Tony Vogel, Beth Cotrell, Michael Kaper, Aaron Burd, Nikki Drake, Jeanie Wears, Park Russell, Marcy Fields, Shelby Hunt, Belinda Nebbergall, DF, Nancy Nickell, Greg Forquer, Curtis Witham, Rachel Elsea, Tiffany Daniels, Laurie Clark, and Sara Madenwald.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

**Regular Meeting #39 - 2023  
Fairfield County Commissioners' Office  
September 12, 2023**

**Announcements**

There were no announcements.

**Approval of Minutes for September 5, 2023**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for the Tuesday, September 5, 2023, meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of Resolutions from the Board of Commissioners**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- 2023-09.12.a      A resolution to authorize the filing of applications with the Ohio Department of Transportation (ODOT) for grants through the United States Department of Transportation Federal Transit Administration (FTA), as authorized under the Federal Transit Laws, as codified, 49 USC Section 5311, financial assistance for other than urbanized areas and funds available from the Ohio Public Transportation Grant Program, and Ohio Elderly and Disabled Transit Fare Assistance Program, 5339, 5339B, OTP2, RTP, STP, E&D, and any other grants that become available through ODOT and executing a contract with ODOT upon each grant application approval.
- 2023-09.12.b      A resolution to approve the 2024 Fairfield County Holiday Schedule.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of a Resolution from the Fairfield County Court of Common Pleas**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

- 2023-09.12.c      A resolution to appropriate from unappropriated into a major expense category for fund #2839–Recovery Court Grant to establish a budget for 2023 – Subfund 8333.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of Resolutions from the Fairfield County Engineer**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

- 2023-09.12.d      A resolution to authorize the disposal of obsolete vehicles within the Fairfield County Engineer's Office by public auction.

**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

- |              |                                                                                                                                                                     |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.12.e | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle to material and supplies.                 |
| 2023-09.12.f | A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 CLE-12 Bridge Replacement Project |
| 2023-09.12.g | A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 GRE-13 Bridge Replacement Project |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of Resolutions from Fairfield County Family and Children First Council**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Family and Children First Council:

- |              |                                                                                                                                                                                                                                                               |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.12.h | A resolution approving a subgrant agreement between the Fairfield County Board of Commissioners as Administrative Agent for the Fairfield County Family and Children First Council, and Ohio Department of Job and Family Services for State Fiscal Year 2024 |
| 2023-09.12.i | A resolution authorizing the approval of an advance from the General Fund to Help Me Grow – Early Intervention sub-fund #8160 org. 60816022. Family Adult Children First Council.                                                                             |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of Resolutions from Fairfield County Job and Family Services**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- |              |                                                                                                                                                                                                                                             |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023-09.12.j | A resolution authorizing the approval of a Memorandum of Understanding (MOU) by and between Fairfield County Department of Job & Family Services and the Ohio Department of Job and Family Services.                                        |
| 2023-09.12.k | A resolution regarding an amendment for a previously approved Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Court of Common Pleas, Domestic Relations Division. |
| 2023-09.12.l | A resolution authorizing the approval of the Fairfield County Prevention, Retention and Contingency Plan (PRC Plan) between Fairfield County Job & Family Services and the Ohio Department of Job and Family Services.                      |
| 2023-09.12.m | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS                                                   |

**Regular Meeting #39 - 2023**  
**Fairfield County Commissioners' Office**  
**September 12, 2023**

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of a Resolution from the Fairfield County Prosecutor**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution from the Fairfield County Prosecutor:

2023-09.12.n        A resolution approving a Fund to Fund transfer from the Prosecutor's Local Match Allocation to Fund 2784 (Sub-Fund 8298) for Grant Year 2023/2024.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of Resolutions from Fairfield County Utilities**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolutions from Fairfield County Utilities:

2023-09.12.o        A Resolution to Assess 2023 Water and Sewer Delinquencies.

2023-09.12.p        A resolution For the Assessment of Water Connection on Property Tax.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Approval of the Payment of Bills**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-09.12.q        A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

**Adjournment**

Auditor Brown stated the delinquency tax list will be published in the newspaper and there is still time to pay before the list is published.

With no further business, on the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to adjourn at 10:12 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, September 19, 2023.





**A resolution authorizing the reduction appropriations in major expenditure object categories for ARPA Fund# 2876.**

**WHEREAS**, the 2023 appropriations require a reduction of \$33,669.70 to make the budget picture more realistic; and

**WHEREAS**, this action provides for proper accounting.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** The County Auditor is to **reduce** appropriations in the following major expenditure object categories by a total of \$33,669.70

<\$ 8,317.10>	12287600	R17a	contractual services
<\$20,000>	12287600	R61I	contractual services
<\$5,352.60	12287600	R211b	capital outlay

---

**A resolution authorizing the reduction appropriations in major expenditure object categories for ARPA Fund# 2876.**

**For Auditor's Office Use Only:**

**Section 1.**

12287600 541001 R17a	<\$4,617.10>
12287600 544000 R17a	<\$3,700.00>
12287600 530000 R61I	<\$20,000.00>
12287600 570000 R211b	<\$5,352.60>

Resolution No. 2023-09.19.a

A resolution authorizing the reduction appropriations in major expenditure object categories for ARPA Fund# 2876.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo expense and memo receipt for radios purchased by the Engineer's Office.**

**WHEREAS**, the Engineer's Office purchased radios; and

**WHEREAS**, ARPA funds are eligible to reimburse the Engineer's Office and have been authorized for use per resolution 2023-07.11.d; and

**WHEREAS**, a memo expenditure and memo receipt transaction will reimburse the Motor Vehicle Fund for the expenses.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1: That the Fairfield County Board of Commissioners approves the following expenditure of contractual services.

Memo expenditure as referenced in attached supporting documentation:

Account: 12287600 590300 Project# R61m  
Amount: \$80,000

Section 2: That the Fairfield County Auditor reflect the following memo receipts:

\$ 80,0000 16202401 434000 Motor Vehicle charges for services

This amount represents the purchases directly paid by the Engineer's Office.

(See attached for detail)

Prepared by: Staci Knisley, Commissioners' Office  
cc: Cheryl Downour

## **Knisley, Staci A**

---

**From:** Hampson, Bart A  
**Sent:** Thursday, September 14, 2023 8:30 AM  
**To:** Knisley, Staci A  
**Subject:** ARP R61m Engineer's Radio Reimbursement  
**Attachments:** 4788\_001.pdf; 4789\_001.pdf; 4790\_001.pdf

Staci,

Could you please complete a resolution to reimburse the Engineer's Office for the purchase of new radios. This reimbursement has been authorized by the Commissioners through Resolution 2023-07.11.d. The purchase is being completed through ARP revenue loss as part of the provision of government services. We are only reimbursing them for \$80,000.00. Resolution 2023-07.11.d, an explanation of their purchase, and their PO's have been included. Please let me know if you have any questions or concerns.

Org 12287600 Object 590300 Project Code R61m

Thanks,

**Bart Hampson, MSM**  
Budget Director

 210 E. Main St.  
Lancaster, OH  
43130  
 740-652-7089 (t)  
740-503-5525 (c)  
740-687-6048 (f)  
 [www.co.fairfield.oh.us](http://www.co.fairfield.oh.us)



ORIGINAL

Carri L. Brown, PhD, MBA, CGFM

Purchase Order

Fairfield County Auditor  
210 East Main Street  
Lancaster, Ohio 43130

Fiscal Year 2022

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **22007858 - 00**

Delivery must be made within doors of specified destination.

Expiration Date: 03/15/2023

B  
I  
L  
L  
T  
O

COUNTY ENGINEER  
3026 W FAIR AVE  
LANCASTER, OH 43130  
Phone: 740-652-2300

V  
E  
N  
D  
O  
R

VASU COMMUNICATIONS  
PO BOX 236  
AVON, OH 44011-0236

S  
H  
I  
P  
T  
O

COUNTY ENGINEER  
3026 W FAIR AVE  
LANCASTER, OH 43130  
Phone: 740-652-2300

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER	DELIVERY REFERENCE
				8663	
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
11/23/2022	8624				ENGINEER-ADMIN
NOTES					

PO Requisitioner Name : Julie Huggins

E mail Address : [julie.huggins@fairfieldcountyohio.gov](mailto:julie.huggins@fairfieldcountyohio.gov)

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	7 MOBILE MARCS RADIOS FOR ALL TRUCKS 12 PORTABLE RADIOS FOR MARCS SYSTEM 10 TONE REMOTE HANDSETS FOR MARCS SYSTEM GL Account: 16202403 - 574000	1.0	EACH	\$198,447.31	\$198,447.31

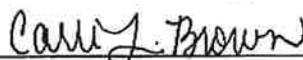
GL SUMMARY	
16202403 - 574000	\$198,447.31

Invoice Date \_\_\_/\_\_\_/\_\_\_ Invoice Amount \$ \_\_\_\_\_ To Be paid \_\_\_/\_\_\_/\_\_\_ Warrant # \_\_\_\_\_

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$198,447.31 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 11/23/2022



Auditor Fairfield County, OH

Purchase Order Total

\$198,447.31

09/19/2023

081

For Department Use ONLY



RECEIVED

FEB 23 2023

FAIRFIELD COUNTY  
ENGINEER**INVOICE**

201008102-1

Page 1

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

COUNTY ENGINEER TRANSITION TO MARCS, rev2

COUNTY ENGINEER TRANSITION TO MARCS, rev2

OHIO STATE CONTRACT PRICING 573004-0

11/21/22 RCVD ALL ANTENNAS AND CABLES(IF NEEDED). CRC

11/22/22 DEVICE FORM EMAILED TO JASON GRUBB. CRC

1/25/23 PROGRAMMING DONE. SB

2/7/23 TH DELIVERING 10 MOBILES, 10 ANTENNAS, 10 CABLES AND 10 CONNECTORS TO COLUMBUS SHOP. WH WILL BE AT THE DEPT FOR INSTALLS BEFORE MANS. SHOP. CRC

2/7/23 DELIVERED THE FOLLOWING RADIOS TO COLUMBUS SHOP: 0174, 0163, 0149, 0052, 0290, 0014, 0025, 0323, 0321. MF PER TH

\*\*CHANGES TO BILLING FROM QUOTE: REMOVED TWO MOUNTING BRACKETS, ADDED 13 ANTENNA COAX CABLES, NEEDED ONE NEW MAG MOUNT ANTENNA FOR SWEEPER, REQUIRED NEW TONE REMOTE ADAPTER, REMOVED BASE STATION COAX CABLE AND REUSED EXISTING. MF  
OK VB

71	-VM5930BF	VM 5000 RF DECK ONLY 700/800 MHZ	1,720.00	122,120.00
		Serial Number	X93008202130138	
		Serial Number	X93009217730002	
		Serial Number	X93008202130199	
		Serial Number	X93009217730029	
		Serial Number	X93009217330174	
		Serial Number	X93008202130198	
		Serial Number	X93009217330171	
		Serial Number	X93009217330163	
		Serial Number	X93008202130159	
		Serial Number	X93008202130145	
		Serial Number	X93008202130182	
		Serial Number	X93008202130149	
		Serial Number	X93009217330202	
		Serial Number	X93009217330200	
		Serial Number	X93008202130157	
		Serial Number	X93009217330183	
		Serial Number	X93008202130181	
		Serial Number	X93009217330185	



# INVOICE

201008102-1

Page 2

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450	SalesPerson: MF	Terms: NET 30
-----------------------	-----------------	---------------

**PO#:** 22007858 - 00

Qty	Item	Description	Unit Price	Amount
-----	------	-------------	------------	--------

Serial Number	X93009217330229
Serial Number	X93009217730048
Serial Number	X93008202130132
Serial Number	X93009217330195
Serial Number	X93008202130141
Serial Number	X93009223530035
Serial Number	X93009223530052
Serial Number	X93009223530034
Serial Number	X93008221030026
Serial Number	X93008221030023
Serial Number	X93009223530290
Serial Number	X93009223530048
Serial Number	X93009223530325
Serial Number	X93009223530023
Serial Number	X93009223530036
Serial Number	X93008221030612
Serial Number	X93009223530293
Serial Number	X93009223530312
Serial Number	X93009223530025
Serial Number	X93009223530014
Serial Number	X93009223530272
Serial Number	X93008221030025
Serial Number	X93009223530283
Serial Number	X93009223530323
Serial Number	X93009223530322
Serial Number	X93009223530327
Serial Number	X93009223530037
Serial Number	X93008221030507
Serial Number	X93008221030617
Serial Number	X93009223530329
Serial Number	X93008221030631
Serial Number	X93008221030620



# INVOICE

201008102-1

Page 3

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450	SalesPerson: MF	Terms: NET 30
-----------------------	-----------------	---------------

**PO#:** 22007858 - 00

Qty	Item	Description	Unit Price	Amount
		Serial Number		
		X93009223530031		
		Serial Number		
		X93009223530321		
		Serial Number		
		X93009223530246		
		Serial Number		
		X93008221030508		
		Serial Number		
		X93008221030505		
		Serial Number		
		X93009223530304		
		Serial Number		
		X93009223530291		
		Serial Number		
		X93009223530273		
		Serial Number		
		X93009223530307		
		Serial Number		
		X93009223530026		
		Serial Number		
		X93009223530311		
		Serial Number		
		X93009223530303		
		Serial Number		
		X93009223530046		
		Serial Number		
		X93009223530313		
		Serial Number		
		X93009223530324		
		Serial Number		
		X93008221030018		
		Serial Number		
		X93009223530288		
		Serial Number		
		X93009223530266		
		Serial Number		
		X93009223530319		
		Serial Number		
		X93009223530289		
		Serial Number		
		X93008221030506		
71	KCH-19VM	Head - KCH-19	144.00	10,224.00
71	KMC-65M	MIL SPEC MICROPHONE	42.00	2,982.00
71	KCT-23M	DC Cable-Dash	25.20	1,789.20
69	KMB-33M	Mounting Bracket	11.20	772.80
		TRUCKS 12 AND 48 DID NOT GET A MOUNTING BRACKET. MF		
71	KCT-46	Ignition Sense Cable	10.96	778.16
71	8322000002	P25 CONVENTIONAL LICENSE		
71	8322000005	P25 PHASE ONE TRUNKING LICENSE		
71	8326000006	1024 CHANNELS/TALKGROUPS		



# INVOICE

201008102-1

Page 4

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450	SalesPerson: MF	Terms: NET 30
PO#: 22007858 - 00		

Qty	Item	Description	Unit Price	Amount
71	8323000005	ARC4 ENCRYPTION		
71	8326000001	P25 AUTHENTICATION, VIKING	80.00	5,680.00
71	PROG-TRNK -RAD	PROGRAMMING & INITIAL OPTIMIZATION AFTER TEMPLATE IS DONE PER RADIO INC. CHECK & FIRMWARE UPGRADE	50.00	3,550.00
71	EM-M11003	Roof mount antenna, 5dBi gain, 764-869 MH z	43.89	3,116.19
15	EM-M11001-195	NMO Mount, 17' RF195 low loss cable, 30- 1000 MHz, no conn  IF EXISTING COAX IS LMR-195 AND TESTS GOOD, IT CAN BE REUSED, IF NOT, IT WILL NEED TO BE REPLACED  TRUCKS 62, 28, 17, 9, 12, 14, 21, 22, 27, 49, 66, 102, 103, 68, 204 NEEDED NEW COAX.	27.00	405.00
1	EM-MAG-195	MAGNET MOUNT 17' RG195 CABLE NO CONNECTO R  MAG MOUNT NEEDED FOR BROOM TRUCK. AJY	53.90	53.90
71	RFN-1005-3C	MALE CRIMP-ON N CONNECTOR RG-58	9.12	647.52
71	HDWE	MISC HARDWARE CONNECTORS & WIRE	10.00	710.00
70	PCARLABOR 8	ONE PC RADIO INSTALLATION DUMP TRK 20, X93009217330163, WH AND DS, 25W/.5  BUCKET TRK 26, X9300922353323 DS AND DP  TOOL TRK 29, X93009223530052, WH, 25W/ 1  PLOW 39, X93008202130132, JE, 22W/ 1.2  PLOW 50, X93009223530321, WH, 24W/0  PLOW 51, X93009217730002, WH, 26W/.5  PLOW 52, X93008202130149, WH 22W/.	183.75	12,862.50



## INVOICE

201008102-1

Page 5

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

.1

CHIPPER 53, X93009217330183,

PLOW 55, X93008202130159, TH, 23W/0

PLOW 59, X93008221030025, 25W/1

DUMP 60, X93009217330174, WH AND DS, 25W/0

DUMP 62, X93009223530290 NEEDED NEW COAX,  
JE/TH, 25W/.5

TANK TRK 63, X93009223530319, DS AND DP, 30W/0

PLOW 69, X93008202130181, JW, TH, 22W/.2

PLOW 86, X93009223530014, DS/DP, 28W/0

TRUCK 57, X93009217730048, AJY AND TH, 19W/.5

TRUCK 28, X93009217730029, NEW COAX,  
ANTENNA MOUNTED ON FRONT CENTER ROOF.  
AJY AND TH 22W/0

TRUCK 17, X93008202130198, NEW COAX,  
ANTENNA MOUNTED ON REAR CENTER ROOF. AJY  
AND TH 22W, 0

TRUCK 47, X93008202130138, AJY AND TH, 25W/.1

TRUCK 7, X93009217330202, AJY AND TH, 20W/.1

TRUCK 10, X93008221030507, AJY AND TH, 24W/0

SWEEPER, X93009223530036, MAG MOUNT CABLE  
WAS USED. AJY AND TH, 26W/.1



## INVOICE

201008102-1



Page 6

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

TRUCK 49, X93008221030631, AJY AND TH, 20W/.8

SUV 1, X93009217330185, JWE, 30W/.2

PICK UP 4, X93008202130157, DP, WH, 28W/0

PICK UP 9, X93009223530035, WH, DS, 23W/1

FLATBED 12, X93008202130145, REPLACED  
ANTENNA COAX, JWE, 24W/.2

TOOL TRUCK 14, X93009223530025, REPLACED  
ANTENNA COAX, WH, DS

PICK UP 18, X93008221030620, DP, WH, 30W/1

PICK UP 19, X93009223530313, WH, 22W/1

PICK UP 21, X93009223530023, JWE, 25W/.3

TOOL TRUCK 22, x93009217330200, REPLACED  
ANTENNA COAX, DS, DP, 25W/1

PICK UP 23, X93009223530031, AJY, TH, 21W/.25

PICK UP 27, X93009217330195, REPLACED  
ANTENNA COAX. WH, DS, 26W/1

TOOL TRUCK 34, X93009223530266, JWE, TH, 20W/0

PICK UP 35, X93009223530246, JWE, 23W/.5

PICK UP 42, X93009223530293, DS, 28W/0

PICK UP 43, X93009223530273, WH, 272/.25

TOOL TRUCK 44, X93008221030508, WH, 254W/.





## INVOICE

201008102-1

Page 7

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

25

PICK UP 46, X93009223530322, JWE 30W/.20

PICK UP 48, X93008221030506, TH, AJY, 20W/.08

PLOW 54, X93008202130141, WH, 26W/1

PLOW 64, X93008202130199, WH, 22W/1

DUMP 66, X93009217330229, REPLACED ANTENNA  
COAX, DS, DP, JWE, 26W/0

PLOW 67, X93009223530289, AJY, JWE, 22W/.1

PLOW 87, X93009223530307, DS, 30W/0

PICK UP 102, X93008221030505, REPLACED  
ANTENNA COAX, TH, AJY, 28W/.8

PCK UP 103, X93009223530291, REPLACED  
ANTENNA COAX, TH, AJY, 20W/0

TOOL CAT 1, UTV, X93008202130182, WH, 24W/.5

TOOL CAT 2, UTV, X93009223530048, WH, 25W/.25

TOOL TRUCK 15, X93009223530037, WH, 30W/1

PLOW 58, X93008221030026, WH, 27W/1

DUMP 68, X93009223530325, INSTALLED NEW COAX  
CABLE, AJY, TH, 24W/.5

SEMI 89, X93009223530026, AJY, TH, 27W/.5

SEMI 90, X93009223530303, AJY, TH, 21W/.5



# INVOICE

201008102-1



Page 8

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

301 LOADER 2, X93008221030612, AJY, TH, DS,  
25W/1

302 LOADER 1, X93008221030018, DS, WH, 32W/2

212 TRACTOR/MOWER, X93009223530034, AJY,  
21W/.25

213 TRACTOR/MOWER, X93009223530283, JWE,  
28W/1

JCB HOE, X93009223530327, WH, 26W/1

204 TRACTOR/MOWER, X93009223530304, NEEDED  
TO REPLACE COAX CABLE. TH, 21W/2.5

WHITE TANKER, EMULSION, X93009217330171,  
JWE, 23W/.3

6 PICKUP, X93009223530272, AJY, TH, 24W/0

13 PICKUP, X93009223530312, AJY, TH, 20W/0

24 PICKUP, X93008221030617, AJY, TH, 28W/.5

16 PICKUP, X93009223530324, AJY, TH, 20W/.8

BASE X93009223530329

REMAINING RADIOS AWAITING TRUCKS TO BE  
DELIVERED: X93008221030023, X93009223530311,  
X93009223530046, X93009223530288

1	BS750UWB	746-896 MHz Unity Gain Fiberglass Base A ntenna	189.20	189.20
2	RFN-1006-49I	CAPTIVE PIN N MALE CONNECTOR FOR LMR-400	16.77	33.54
1	CUST-ANT-BRACKET	CUSTOM ANTENNA MOUNTING BRACKET PIPE	85.00	85.00



# INVOICE

201008102-1

Page 9

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #: 2010002450	SalesPerson: MF	Terms: NET 30
------------------------	-----------------	---------------

**PO#:** 22007858 - 00

Qty	Item	Description	Unit Price	Amount
		MOU NT		
1	LP-BTR-NFF	N POLYPHASER 20-1000 MHZ DC BLOCKED N FEMALE	81.25	81.25
1	jpnn-10-195	15' LMR-195 jumper N male to N male	34.00	34.00
1	OVA-LPX-25	POWER SUPPLY, 25AMP 12VDC VASU LABELS	183.00	183.00
		<b>Serial Number</b> RC050C4872		
1	LPH-KEN/M	POWER SUPPLY HOOD FOR KENWOOD 5000	31.00	31.00
1	HDWE	RADIO MISC HARDWARE CONNECTORS & WIRE	50.00	50.00
6	LABOR-INST	ON-SITE INSTALLATION PER HOUR BASE STATION	73.50	441.00
6	TRAVEL TIME	TRAVEL TIME PER HOUR	73.50	441.00
1	TTC-1	F1-F16 Tone Remote Adaptor	672.00	672.00

THIS ADAPTER IS NEEDED IF CURRENT REMOTE  
SYSTEM DOES NOT HAVE AN ADAPTER TIED TO A  
MOBILE RADIO.

CURRENT REMOTE ADAPTER IS NOT COMPATIBLE  
WITH NEW REMOTES AND MUST USE NEW  
ADAPTER.

1	CUST-RAD-INTFC	CUSTOM RADIO INTERFACE THIS INTERFACE IS NEEDED FOR CONNECTING REMOTE INTERFACE TO NEW RADIO, WHETHER USING EXISTING REMOTES OR REPLACING	230.00	230.00
---	----------------	----------------------------------------------------------------------------------------------------------------------------------------------------	--------	--------



## INVOICE

201008102-1

Page 10

Invoice Date: 02/21/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

Remit To: P.O.Box 236 Avon, OH 44011-0236	Subtotal:	\$168,162.26
	Tax:	\$0.00
	<b>Total Amount:</b>	<b>\$168,162.26</b>

Vasu Communications, Inc.  
1324 N. Main St.  
Mansfield, OH 44903  
Phone: 419-524-7970



RECEIVED

FEB 21 2023

FAIRFIELD COUNTY  
ENGINEER

## INVOICE

201008103-1

Page 1

Invoice Date: 02/16/2023

## Bill To:

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

## Ship To:

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

VP5430 PORTABLE AT STATE CONTRACT PRICING  
COUNTY ENGINEER TRANSITION TO MARCS, rev3  
11/22/22 RCVD PORTABLES. CRC  
11/22/22 DEVICE FORM EMAILED TO JASON GRUBB. CRC  
12/6/22 SPEC CHECKS AND READS SENT. SB  
1/25/23 PROGRAMMING DONE. SB OK VB

12	VP5430F2	7/800 MHz, MODEL 2, BLK, ANALOG CONV P25 CONV, P25 PHASE 1 TRUNKING, 1024 CH, ARC4	1,244.00	14,928.00
----	----------	------------------------------------------------------------------------------------------	----------	-----------

Serial Number	543043219230300
Serial Number	543043219230407
Serial Number	543043219230279
Serial Number	543043219230460
Serial Number	543043219230383
Serial Number	543043219230215
Serial Number	543043219230227
Serial Number	543043219230455
Serial Number	543043219230404
Serial Number	543043219230454
Serial Number	543043219230438
Serial Number	543043219230278

PO#

FCEO JOB #

MUNIS #

SIGNATURE

DATE

12	KRA-32K	700/800 MHz Whip Antenna	28.00	336.00
12	KNB-L2M	Li-ion 2600mAh (Standard)	108.00	1,296.00
12	8322000002	P25 CONVENTIONAL LICENSE		
12	8322000005	P25 PHASE ONE TRUNKING LICENSE		
12	8326000006	1024 CHANNELS/TALKGROUPS		
12	8323000005	ARC4 ENCRYPTION		
12	8326000001	P25 AUTHENTICATION, VIKING	70.00	840.00
12	KSC-32	Rapid rate single unit charger	56.00	672.00
12	PROG-TRNK -RAD	PROGRAMMING & INITIAL OPTIMIZATION AFTER TEMPLATE IS DONE PER RADIO INC. CHECK & FIRMWARE UPGRADE	50.00	600.00
12	KMC-70M	SPEAKER MIC, 3PF KEYS, BLACK, VP-	106.40	1,276.80



# INVOICE

201008103-1

Page 2

Invoice Date: 02/16/2023

**Bill To:**

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

**Ship To:**

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 22007858 - 00					
Qty	Item	Description		Unit Price	Amount

-T  
IP67, IS (CSA), MIL-STD, PTT BUTTON, 3  
PROGRAMMABLE BUTTONS, 3.5 MM

Remit To: P.O.Box 236 Avon, OH 44011-0236	Subtotal:	\$19,948.80
	Tax:	\$0.00
	<b>Total Amount:</b>	<b>\$19,948.80</b>

Vasu Communications, Inc.  
1324 N. Main St.  
Mansfield, OH 44903  
Phone: 419-524-7970





RECEIVED

FEB 24 2023

FAIRFIELD COUNTY  
ENGINEER



**CREDIT MEMO**

201008577-1

Page 1

Original Order# - 201008102

Invoice Date: 02/22/2023

Bill To:  
Attn:  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Ship To:  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450	SalesPerson: MF	Terms: NET 30
-----------------------	-----------------	---------------

PO# 22007858 - 00

Qty	Item	Description	Unit Price	Amount
UNUSED ITEMS FROM UPGRADE ORDER. MF PER JWE				
UNUSED ITEMS FROM UPGRADE ORDER. MF PER JWE OK VB				
2	RFN-1006-49I	CAPTIVE PIN N MALE CONNECTOR FOR LMR-400	16.77	-33.54
1	LP-BTR-NFF	N POLYPHASER 20-1000 MHZ DC BLOCKED N FEMALE	81.25	-81.25
1	LPH-KEN/M	POWER SUPPLY HOOD FOR KENWOOD 5000 RADIO	31.00	-31.00

PO#

FCEO JOB #

MUNIS #

DATE

Inv# 201008577-1 \$-145.79  
VASU COMMUNICATIONS  
02/22/2023 # Pages 1 FP1 DOC254S1785  
PO# 22007858

Remit To: P.O.Box 236 Avon, OH 44011-0236	Subtotal: -	\$145.79
	Tax: -	\$0.00
	Total Amount: -	\$145.79

Vasu Communications, Inc.  
1324 N. Main St.  
Mansfield, OH 44903  
Phone: 419-524-7970

ORIGINAL

Carri L. Brown, PhD, MBA, CGFM

Purchase Order

Fairfield County Auditor  
210 East Main Street  
Lancaster, Ohio 43130

Fiscal Year 2023

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKAGES AND SHIPPING PAPERS.

Purchase Order # **23002916 - 00**

Delivery must be made within doors of specified destination.

Expiration Date: 03/15/2024

B  
I  
L  
L  
T  
O

COUNTY ENGINEER  
3026 W FAIR AVE  
LANCASTER, OH 43130  
Phone: 740-652-2300

V  
E  
N  
D  
O  
R

VASU COMMUNICATIONS  
PO BOX 236  
AVON, OH 44011-0236

S  
H  
I  
P  
T  
O

COUNTY ENGINEER  
3026 W FAIR AVE  
LANCASTER, OH 43130  
Phone: 740-652-2300

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER		DELIVERY REFERENCE			
				3112					
DATE ORDERED		VENDOR NUMBER		DATE REQUIRED		FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION	
02/09/2023		8624						ENGINEER-ADMIN	
NOTES									

PO Requisitioner Name : Julie Huggins

E mail Address : [julie.huggins@fairfieldcountyohio.gov](mailto:julie.huggins@fairfieldcountyohio.gov)

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	CHARGER BANK UNIT RAPID RATE GL Account: 16202403 - 574000	1.0	EACH	\$644.80	\$644.80
GL SUMMARY					
	16202403 - 574000			\$644.80	

Invoice Date \_\_\_/\_\_\_/\_\_\_ Invoice Amount \$\_\_\_\_\_ To Be paid \_\_\_/\_\_\_/\_\_\_ Warrant # \_\_\_\_\_

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$644.80 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 02/09/2023

*Carri L. Brown*

Auditor Fairfield County, OH

Purchase Order Total

\$644.80

For Department Use ONLY

09/19/2023

095



RECEIVED

FEB 24 2023

FAIRFIELD COUNTY  
ENGINEER

## INVOICE

201008539-1

Page 1

Invoice Date: 02/22/2023

## Bill To:

Attn: JASON GRUBB  
FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

## Ship To:

FAIRFIELD COUNTY ENGINEER  
3026 WEST FAIR  
LANCASTER, OH 43130

Customer #:2010002450		SalesPerson: MF		Terms: NET 30	
PO#: 23002916-00					
Qty	Item	Description		Unit Price	Amount

EXCHANGE INDIVIDUAL CHARGERS FOR TWO BANK CHARGERS  
EXCHANGE INDIVIDUAL CHARGERS FOR TWO BANK CHARGERS  
2/15/23 RCVD BANK CHARGER. CRC  
2/21/23 UPS CONFIRMED DELIVERY OF SECOND CHARGER. MF OK VB

12	KSC-32	Rapid rate single unit charger	56.00	-672.00
2	KSC-326AK	CHARGER, 6-BANK UNIT RAPID RATE,VP-T	658.40	1,316.80



Inv# 201008539-1      **\$644.80**  
VASU COMMUNICATIONS  
02/22/2023 # Pages 3      **FP3 DOC254S1711**  
PO# 23002916

## Remit To:

P.O.Box 236  
Avon, OH 44011-0236

Subtotal: \$644.80

Tax: \$0.00

**Total Amount: \$644.80**

Vasu Communications, Inc.  
1324 N. Main St.  
Mansfield, OH 44903  
Phone: 419-524-7970

**A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the purchase of Engineer's Office Radios**

**WHEREAS**, Fairfield County has received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds;

**WHEREAS**, Fairfield County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury;

**WHEREAS**, on April 20, 2021, Fairfield County set up a special revenue fund to receive the funds and account for the use of the funds (with special revenue fund #2876);

**WHEREAS**, on April 1, 2022, the U.S. Treasury issued its final rule;

**WHEREAS**, uses of the fiscal recovery fund can be to:

- Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
- Allow for the standard allowance of up to \$10,000,000 million dollars for the provision of government services; or
- Make necessary investments in water, sewer, or broadband infrastructure.

**WHEREAS**, the Fairfield County Commissioners through resolution on January 25, 2022 authorized the election of the standard allowance up to \$10,000,000 for revenue loss; and

**A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the purchase of Engineer's Office Radios**

**WHEREAS**, the proposed project for the Fairfield County Engineer's Office is to upgrade their radio equipment with the new MARCS System capabilities. This will provide direct integration with the State of Ohio MARCS radio system which provides Radio service to all Public Safety Agencies in Fairfield County. The direct integration provides redundant and more robust communications for all MARCS users. The use of the standard allowance for this project is a direct provision of government services. The radios are the department's main source of communication for all employees with approximately seventy pieces of equipment. The equipment would also be essential during a natural disaster or power outage that would leave cell phones out of service.

**WHEREAS**, project number R61m has been assigned to this project;

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO, THAT:**

---

**Section 1.** The Board of County Commissioners approves the use of ARP fiscal recovery funds as a response to the Coronavirus public health emergency and as part of the provision of government services for the purchase of Engineer's Office radios is consistent with the allowable use noted in the recitals above and in the U.S. Department of Treasury guidance.

**Section 2.** The Board of County Commissioners authorizes the County Administrator to sign the contract for the purchase of Engineer's Office Radios.

**Section 3.** The Board of County Commissioners requests the County Auditor approve appropriations from unappropriated funds for fund #2876, as follows in the major category of expenditures of Other:

12287600 Other           \$ 80,000

---

**For County Auditor Use Only:**

**Section 3.**           Update the following appropriations:  
\$ 80,000   12287600   590300   R61m   REFUNDS/REIMBURSEMENT

---

**For County Auditor Use Only:**

Update the following appropriations:

\$ 80,000    12287600    590300    R61m    REFUNDS/REIMBURSEMENT



**Resolution No. 2023-07.11.d**

**A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the County ARP fiscal recovery fund, #2876, for the purchase of Engineer's Office Radios**

(Fairfield County Commissioners)

Upon the motion of Commissioner Jeffrey M. Fix, seconded by Commissioner David L. Levacy, this resolution has been Adopted:

Voting:

Steven A. Davis, President  
David L. Levacy, Vice President  
Jeffrey M. Fix

Aye  
Aye  
Aye

Board of County Commissioners  
Fairfield County, Ohio

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.



Rochelle Menningen  
Board of County Commissioners  
Fairfield County, Ohio

## Hampson, Bart A

---

**Subject:** FW: ARP Radio's  
**Attachments:** PO# 22007858-VASU Invoice 201008102-1 & 201008103-1.pdf; PO#23002916-VASU Invoice 201008539-1.pdf

Bart,  
Attached are the purchase orders and invoices for VASU Communications for the new MARCS radios. We are still waiting on some parts for the desk radios. Those are delayed with the supplier, but we hope to have those soon. When those arrive, we should be able to complete the installation. Because of the outstanding parts and installation needed PO# 22007858 still has \$10,482.04 remaining to be paid. PO# 23002916 (\$644.80) has been paid in full.

Also, you mentioned a Unique Entity Identifier or "UEI" number. I'm not sure what that is. I talked with Cheryl Downour and she's not sure what that is either. Is this something our office should have? Or is the UEI number something all Fairfield County offices would share with the Commissioner's Office?

To give a brief overview on the radios; the radios are our main source of communication. We utilize cell phones as well, but we do not provide cell phones for all 60 employees. Because our crews spend most of the time in the field, the radios are our main source of communication with all employees. This is especially true in the case of a natural disaster or power outage that could/would leave cell phones out of service. During a natural disaster we need to be able to communicate with our employees, as well as other agencies such as the Fairfield County EMA, Sheriff's Office, and Fairfield Fire/EMS. The MARCS system allows us that capability. We have approximately 70 pieces of rolling stock (pickup trucks, dump trucks, heavy equipment). Each one of those pieces is equipped with a 2-way radio. Prior to 2023, our office used the backbone of the Sheriff's Office 2-way radio system. That radio system was VHF-Hi Band (155 MHz). The Sheriff's Office maintained this system which included multiple remote towers and repeater stations throughout Fairfield County for improved connectivity. The repeater system required a lot of maintenance and upkeep, which was done by the Sheriff's Office, but eventually that system did not provide enough coverage for their growing operation. Approximately 4-5 years ago the Sheriff's Office moved from our old system (155 MHz) to the new Ohio MARCS System. The MARCS system, which is serviced and maintained by the State of Ohio, provided much better coverage and service for the Sheriff's Office but when they made that change, they also removed all the remote tower locations and repeaters that made up the backbone of the very same system we utilized at the Engineer's Office. When the Sheriff's Office made that change, we did not realize they were going to remove all the remote repeater locations that were so critical to making our radios work properly. It took us a couple years to fully realize what had happened and why our radios no longer worked as well as they used to. After much internal discussion, meetings with radio contractors, investigation of possible tower locations, quotes for repeaters and a completely new system (in the same locations as the old ones), lease discussions with the tower owners, estimates of annual maintenance of towers/equipment, etc. We finally decided that a change to the MARCS system was necessary. Even though the change to the MARCS system would be costly, in the end it would provide better service and require less maintenance than installing a completely new repeater system in multiple locations across Fairfield County. After the Commissioners agreed to assist with some of the cost it became clear that the MARCS system was a much better option for us because it provides much better connectivity, reliability, communication with outside offices such as the EMA and Sheriff's Office. In the end it was the best decision, and we've been very happy with the results. To date the system has worked extremely well and we are thankful to the Commissioners Office for partnering with us to improve this critical communication system.

I hope this helps. Thank you for putting this ARP grant together. Again, we really appreciate the Commissioner's assistance with the new radios. It's been a wonderful and welcomed upgrade. Let me know if you have any other questions.



**Jason Grubb**  
Deputy Director, Operations • Engineer's Office

---

☎ (740) 652-2482 ☎ (740) 652-2300  
💻 <https://www.co.fairfield.oh.us/Engineer/>  
✉ [jason.grubb@fairfieldcountyohio.gov](mailto:jason.grubb@fairfieldcountyohio.gov)  
📍 [3026 W Fair Ave, Lancaster, Ohio 43130](#)



Resolution No. 2023-09.19.b

A resolution to approve a memo expense and memo receipt for radios purchased by the Engineer's Office.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to authorize the establishment of a new fund and 2023 Budget for the Ohio Department of Medicaid grant agreement.**

**WHEREAS,** the County Commission has approved the grant agreement in the amount of \$4.5 million with the Ohio Department of Medicaid per Resolution 2023-08.29.c; and

**WHEREAS,** revenues of the new fund originated from the Federal Government; and

**WHEREAS,** expenditures of this fund will be as a pass-thru to Fairfield Medical Center; and

**WHEREAS,** ORC 5705.09 (F) provides for creation of a special revenue fund.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That a special revenue fund called Ohio Department of Medicaid FY2024.

Fund# 2\_\_\_\_\_

433100      Federal Grants      \_\_\_\_\_ charge code

530100      pass-thru contract services

**Section 2.** Appropriate from unappropriated funds as follows in major expenditure object categories:

Org# 122\_\_\_\_\_

Contractual Services      \$4,500,000

***For Auditor's Office Use Only:***

**Section 2:** Update the expenditure object lines for appropriations as follows:

122\_\_\_\_\_ 530100 pass-thru contract services \$4,500,000

**Section 3.** *Issue an Amended Certificate, on behalf of the Budget Commission, in the amount \$4,500,000 to the credit of the Fund# \_\_\_\_\_.*

**Section 4.** *Request that the Fairfield County Auditor update the following receipt lines:*

\$4,500,000 122\_\_\_\_\_ 433100 federal grants



Signature Page

Resolution No. 2023-09.19.c

A resolution to authorize the establishment of a new fund and 2023 Budget for the Ohio Department of Medicaid grant agreement.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution of support for a tax credit development proposed by Woda Cooper Companies, Inc., for workforce housing.**

**WHEREAS**, the proposed development (the "Project") will include construction of two new structures located on vacant land adjacent to 199 Sells Road in Lancaster, Ohio which will house up to forty new residential units; and

**WHEREAS**, Project improvements in the development will include a mixture of one-, two-, and three-bedroom units; and

**WHEREAS**, the expected Project will enhance the community's ability to address the growing need for housing for individuals and families; and

**WHEREAS**, Fairfield County will make available up to \$700,000.00 in ARPA funds for this project with a term of 30 years at a fixed rate of 2% per annum so long as the tax credit application submitted by Woda Cooper Companies is approved by the Ohio Housing Finance Agency.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board of Commissioners of the County of Fairfield, Ohio hereby extends its full support to Woda Cooper Companies, Inc. to construct two new structures on vacant land adjacent to 199 Sells Road in Lancaster, Ohio which will house up to forty new residential units.

**Section 2.** That the Clerk of the Board of Commissioners of the County of Fairfield, Ohio is hereby authorized and directed to forward a certified copy of this resolution to Woda Cooper Development, Inc. to the Attention of Jonathan McKay, Vice President of Development whose address is 500 S. Front St., 10<sup>th</sup> Floor Columbus, OH 43215.

**Section 3.** That this resolution become effective immediately to comply with submission deadlines imposed by the Ohio Housing Finance Agency.

Signature Page

Resolution No. 2023-09.19.d

A resolution of support for a tax credit development proposed by Woda Cooper Companies, Inc., for workforce housing.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a reimbursement for share of costs for Ethernet Services paid to AT&T as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities**

**WHEREAS**, the Board of Commissioners pays AT&T directly for Ethernet Services for Fairfield County Board of Developmental Disabilities (FCBDD); and

**WHEREAS**, FCBDD is responsible for reimbursing the General Fund for their share of costs; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

00100110 434000 Charges for Services - \$1,095.00

This amount represents monies owed to the General Fund for FCBDD's share of Ethernet Services originally paid by the Board of Commissioners as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the General Fund for FCBDD's share of costs

Memo expenditure as referenced in supporting documentation:

Vendor # 2280 Fairfield County Commissioners

Account: 52367181 553000

Amount: \$ 1,095.00

Prepared by: Cathy Anderson  
cc: Staci Knisley, Cathy Anderson

**From:** Knisley, Staci A <[staci.knisley@fairfieldcountyohio.gov](mailto:staci.knisley@fairfieldcountyohio.gov)>  
**Sent:** Monday, August 28, 2023 3:43 PM  
**To:** McCullough, Todd J <[todd.mccullough@fairfielddd.com](mailto:todd.mccullough@fairfielddd.com)>  
**Cc:** Gussler, Emylee Noel <[emylee.gussler@fairfieldcountyohio.gov](mailto:emylee.gussler@fairfieldcountyohio.gov)>  
**Subject:** Ethernet billing 4/9-7/8

Todd,  
 Please see below for the amount owed to the Board of Commissioners for Ethernet services. A memo expense/receipt resolution is preferred.

**Ethernet Services from AT & T**

Monthly Access Charges & Dates		pd 4/27	pd 5/25	pd 6/29	
Department	Location				Quarterly Subtotal
		4/9-5/8	5/9-6/8	6/9-7/8	
DD	7140 Reynoldsburg-Baltimore Rd	\$365.00	\$365.00	\$365.00	\$1,095.00

Fairfield Co BDD responsible for:                      **\$1,095.00**

Resolution No. 2023-09.19.e

A resolution to approve a reimbursement for share of costs for Ethernet Services paid to AT&T as a memo expenditure for fund# 2060.

(Fairfield County Board of Developmental Disabilities )

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-08 bridge replacement**

**WHEREAS,** unanticipated revenue has been collected for Fund 3445; and

**WHEREAS,** unanticipated funds represent ODOT payment; and

**WHEREAS,** monies will be used for PID #117324 HOC-08

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**SECTION 1:** Request that the Fairfield County Auditor appropriate from unappropriated funds in the amount of: \$157,758.72 16344506 Contractual Services.

**SECTION 2:** The County Commissioners approve the following expenditure and request the Fairfield County Auditor accomplish the transaction by making the following memo expenditure, impacting appropriation as if a regular County Auditor warrant,

**Memo Receipt as referenced:**

16344506-433100-55956

**Memo Expenditure as referenced:**

Vendor: U.S. Bridge

Account #: 16344506-530020-55956 **HOC-08**

Amount: \$157,758.72 Paid: 09/15/2023

---

**For Auditor's Office Use Only:**

**SECTION 1:** 16344506-530020-55956

**SECTION 3:** Issue an Amended Certificate in the amount \$157,758.72 to credit of fund 3445.

**SECTION 4:** Request that the Fairfield County Auditor, on behalf of the Budget Commission, update receipt line 16344506-433100-55956 in the amount of \$157,758.72.

Prepared by: Julie Huggins  
cc: Engineer Office



CMRS

OHIO DEPARTMENT OF TRANSPORTATION

Ohio.gov State Agencies

REPORTS: ←

CONTRACTOR REPORTS

APPLICATIONS:

BID & ITEM DATA

ADDITIONAL LINKS:

CONSTRUCTION REFERENCE RESOURCE CENTER(CRRC)

DISTRICT CONSTRUCTION SHAREPOINT MAIN

GoFORMZ HOME TEAM SITE

AASHTOWARE PROJECT SITE

Project ID ☒ NULL PID 117324 ☐ NULL

1 of 1 Page Width Find | Next

Ohio Department of Transportation

Capital Program Payments

Notice to ODOT's LPA Subrecipients and External Auditors – November 15, 2021

This payments report cannot be used as the sole source of information for determining Federal funds expenditures to be reported on the LPA's annual Schedule of Expenditures of Federal Awards (SEFA). The LPA and their external auditors are directed to follow the LPA SEFA Reporting Guidance.

This ODOT guidance document recommends procedures for the LPA to follow to ensure accurate SEFA reporting to avoid potential audit findings.

This CMS payments report was originally designed for contractors to obtain payment verification. ODOT has determined that the source data is sufficient for that purpose; however, since the payments data in this report does not distinguish Federal, state, or local funds, it cannot be used as a stand-alone source for verification of SEFA data. Additionally, this payments report reflects all of ODOT's expenditures on the project and does not identify only those Federal expenditures to be reported by the LPA.

Furthermore, this ODOT payments report does not reflect any project payments made by the LPA that have not yet been reimbursed by ODOT.

For LPA's preparing a cash basis SEFA, the LPA can use the Warrant Date on this ODOT payments report to assign the ODOT payments to contractors to a fiscal year for the LPA's SEFA reporting. However, if ODOT is issuing a reimbursement payment to the LPA, then the LPA's check dates would be used to assign those payments to a fiscal year.

The LPA's copies of invoices submitted to ODOT and the ODOT-LPA Project Agreement should provide support for the Federal share of the project costs.

Most of ODOT's subrecipients of Federal Awards are subject to compliance with [Title 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#). Accordingly, the subrecipient is responsible for maintaining accurate financial records to demonstrate compliance with the requirements documented in [§ 200.302 Financial management](#).

The subrecipient's fiscal procedures and financial records must provide for tracking the project specific expenditure of Federal funds by the subrecipient. The subrecipient's financial records must accurately report, in the proper fiscal year, the Federal funds the subrecipient has expended; including those project expenditures which have not yet been reimbursed by ODOT and the Federal funds payments issued to contractors by ODOT as requested by the LPA.

The ODOT LPA SEFA Reporting Guidance and an Excel template for tracking of Federal funds expenditures is available at: <https://www.transportation.ohio.gov/wps/portal/gov/odot/programs/external-audits/audit-loa/guidance-loa-sefa>

Please contact [DOT.LPAQuestions@dot.ohio.gov](mailto:DOT.LPAQuestions@dot.ohio.gov) with any questions regarding this notice.

BY PROCEEDING TO THE REPORT ON NEXT PAGE, YOU ARE ACKNOWLEDGING THIS DISCLAIMER.

Vendor Name/Number	Project Nbr	PID Nbr	Estimate Nbr	Process Date	Warrant Date	Amount
OHIO BRIDGE CORPORATION ( 0000076543 )	23N149	117324	23N149-1	09/11/2023	09/15/2023	157,758.72
Total Payment						157,758.72

CapitalProgramPaymentReport1 of 1

09/19/2023

113

Resolution No. 2023-09.19.f

A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-08 bridge replacement

(Fairfield County Engineer)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving an account-to-account transfer Fund 7521  
Family Adult Children First Council, sub-Fund 8280**

**WHEREAS**, appropriations are needed to cover expenses for 2023; and

**WHEREAS**, an account to account transfer will allow proper classification of major expenditure object categories.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the transfer of appropriations in the amount of \$100.00 is hereby authorized as follows:

FROM:        60828000   Materials and Supplies        \$100.00

TO:            60828000   Contractual Services            \$100.00

---

**For Auditor's Office Use Only:**

---

**Section 1.**

FROM:        60828000 -560000 Materials and Supplies \$100.00

To:            60828000-558000 Travel                                \$100.00

Prepared by: Annette Mash-Smith Fiscal Specialist

Signature Page

Resolution No. 2023-09.19.g

A resolution approving an account-to-account transfer Fund 7521 Family Adult  
Children First Council, sub-Fund 8280

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018**

**WHEREAS,** Fairfield County Job & Family Services expends funds from the public assistance fund for costs attributable to Adult Protective Services, and

**WHEREAS,** the Protective Services Levy fund (2758) has receipted funds to cover these costs, and

**WHEREAS,** it is necessary for the public assistance fund (2018) to recover costs, and

**WHEREAS,** the attached County Prosecutor's Opinion dated March 30, 2010, supports this procedure,

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1. That the Fairfield County Auditor reflect the following memo receipt, for costs owed to the PA fund:

12201807-434018 REIAPS (Reimbursement from Adult Protective Services)  
\$53,680.57

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant.

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12275851 530000 Contract Services

Amount: \$53,680.57

*Subject to final quarterly reconciliation from ODJFS*

*Prepared by: Josh Crawford, Deputy Director of Finance, JFS*

*Cc: JFS Finance*

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
<b>Adult Protective Service JFSCAAPS</b>								
	JFSSSF23 - GRF	JFSFA776		510050	0.00	85.87	0.00	85.87
				<b>Total:</b>	<b>0.00</b>	<b>85.87</b>	<b>0.00</b>	<b>85.87</b>
	JFSSSF24 - GRF	JFSFA776		510050	121.06	310.87	0.00	431.93
		JFSSAS700	JFSSAS723	426053	(24.40)	(214.93)	0.00	(239.33)
		JFSSAS700	JFSSAS723	501001	24,310.28	25,756.29	0.00	50,066.57
		JFSSAS700	JFSSAS723	510050	20.13	0.00	0.00	20.13
		JFSSAS700	JFSSAS723	521092	827.06	2,574.21	0.00	3,401.27
				<b>Total:</b>	<b>25,254.13</b>	<b>28,426.44</b>	<b>0.00</b>	<b>53,680.57</b>
<b>Benefit Bridge Non-TANF JFSCABNT</b>								
	JFSSSF22 - GRF	JFSFA688		510050	0.00	273.78	0.00	273.78
				<b>Total:</b>	<b>0.00</b>	<b>273.78</b>	<b>0.00</b>	<b>273.78</b>
<b>Benefit Bridge TANF Admin JFSCABTA</b>								
	JFSCTF23 - 3V60	JFSSAI105	JFSSAI124	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI105	JFSSAI124	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI105	JFSSAI124	510050	2.12	0.00	0.00	2.12
		JFSSAI105	JFSSAI124	521092	60.24	250.02	0.00	310.26
				<b>Total:</b>	<b>2,527.88</b>	<b>2,797.60</b>	<b>0.00</b>	<b>5,325.48</b>
<b>Benefit Bridge TANF Reg JFSCABTR</b>								
	JFSCTF22 - 3V60	JFSFA660		510050	304.30	0.00	0.00	304.30
		JFSFA661		510050	2,395.00	0.00	0.00	2,395.00
		JFSFA662		510050	592.58	0.00	0.00	592.58
		JFSFA663		510050	1,356.00	0.00	0.00	1,356.00
		JFSFA667		510050	800.00	0.00	0.00	800.00
		JFSFA669		426053	(70.00)	0.00	0.00	(70.00)
		JFSFA669		510050	10,655.05	846.48	0.00	11,501.53
				<b>Total:</b>	<b>16,032.93</b>	<b>846.48</b>	<b>0.00</b>	<b>16,879.41</b>
	JFSCTF23 - 3V60	JFSFA660		510050	0.00	1,423.00	0.00	1,423.00
		JFSFA661		510050	0.00	430.00	0.00	430.00
		JFSFA662		510050	0.00	1,081.65	0.00	1,081.65
		JFSFA663		510050	0.00	706.65	0.00	706.65
		JFSFA666		510050	0.00	1,505.08	0.00	1,505.08
		JFSFA667		510050	0.00	150.00	0.00	150.00
		JFSFA669		426053	0.00	(48.02)	0.00	(48.02)
		JFSFA669		510050	0.00	2,034.66	0.00	2,034.66
		JFSSAI105	JFSSAI125	426053	(11.97)	(136.88)	0.00	(148.85)

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSCF23 - 3V60	JFSSAI105	JFSSAI125	501001	6,173.80	6,503.77	0.00	12,677.57
		JFSSAI105	JFSSAI125	510050	5.30	0.00	0.00	5.30
		JFSSAI105	JFSSAI125	521092	150.54	624.82	0.00	775.36
				Total:	6,317.67	14,274.73	0.00	20,592.40

CCMEP TANF Reg - CDJFS Lead JFSCACMP

JFSCF23 - 3V60	JFSFA402		203300	0.00	300.00	0.00	300.00
	JFSFA402		510050	0.00	1,057.01	0.00	1,057.01
	JFSFA403		510050	6,952.85	14,694.97	0.00	21,647.82
	JFSFA404		203300	0.00	31,315.32	0.00	31,315.32
	JFSFA404		203310	0.00	7,225.00	0.00	7,225.00
	JFSFA404		510050	14,191.57	28,512.91	0.00	42,704.48
	JFSSAI106	JFSSAI119	426053	(4.79)	(54.76)	0.00	(59.55)
	JFSSAI106	JFSSAI119	501001	2,470.31	2,602.34	0.00	5,072.65
	JFSSAI106	JFSSAI119	510050	2.12	0.00	0.00	2.12
	JFSSAI106	JFSSAI119	521092	60.24	250.02	0.00	310.26
	JFSSAI106	JFSSAI120	426053	(11.97)	(136.88)	0.00	(148.85)
	JFSSAI106	JFSSAI120	501001	6,173.80	6,503.77	0.00	12,677.57
	JFSSAI106	JFSSAI120	510050	5.30	0.00	0.00	5.30
	JFSSAI106	JFSSAI120	521092	150.54	624.82	0.00	775.36
	JFSSAI106	JFSSAI121	426053	(2.40)	(27.34)	0.00	(29.74)
	JFSSAI106	JFSSAI121	501001	1,233.19	1,299.10	0.00	2,532.29
	JFSSAI106	JFSSAI121	510050	1.06	0.00	0.00	1.06
	JFSSAI106	JFSSAI121	521092	30.08	124.81	0.00	154.89
			Total:	31,251.90	94,291.09	0.00	125,542.99

Child Care Administration JFSCAADM

JFSCCD23 - 3H70	JFSSAI500	JFSSAI503	426053	(2.40)	(27.34)	0.00	(29.74)
	JFSSAI500	JFSSAI503	501001	1,233.19	1,299.10	0.00	2,532.29
	JFSSAI500	JFSSAI503	510050	1.06	0.00	0.00	1.06
	JFSSAI500	JFSSAI503	521092	30.08	124.81	0.00	154.89
			Total:	1,261.93	1,396.57	0.00	2,658.50

Child Care Collections JFSCACCR

JFSCCD23 - 3H70	JFSFA940		452525	(100.00)	(2,057.18)	0.00	(2,157.18)
			Total:	(100.00)	(2,057.18)	0.00	(2,157.18)

Child Care Non-Admin JFSCACCA

JFSCCD23 - 3H70	JFSSAI500	JFSSAI500	426053	(55.11)	(629.79)	0.00	(684.90)
	JFSSAI500	JFSSAI500	501001	28,406.52	29,924.77	0.00	58,331.29
	JFSSAI500	JFSSAI500	510050	24.37	0.00	0.00	24.37



## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSCCD23 - 3H70	JFSSAI500	JFSSAI500	521092	692.66	2,874.92	0.00	3,567.58
		JFSSAI500	JFSSAI501	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI500	JFSSAI501	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI500	JFSSAI501	510050	2.12	0.00	0.00	2.12
		JFSSAI500	JFSSAI501	521092	60.24	250.02	0.00	310.26
		JFSSAI500	JFSSAI504	426053	(2.40)	(27.34)	0.00	(29.74)
		JFSSAI500	JFSSAI504	501001	1,233.19	1,299.10	0.00	2,532.29
		JFSSAI500	JFSSAI504	510050	1.06	0.00	0.00	1.06
		JFSSAI500	JFSSAI504	521092	30.08	124.81	0.00	154.89
				<b>Total:</b>	<b>32,858.25</b>	<b>36,364.07</b>	<b>0.00</b>	<b>69,222.32</b>

Child Care Reimbursements JFSCACCS

JFSSSF24 - GRF	JFSFA319	510051	0.00	513.00	0.00	513.00
		<b>Total:</b>	<b>0.00</b>	<b>513.00</b>	<b>0.00</b>	<b>513.00</b>

Child Welfare Services JFSCACWS

JFSSSF24 - GRF	JFSSAS760	JFSSAS753	426053	(12.20)	(107.49)	0.00	(119.69)
	JFSSAS760	JFSSAS753	501001	12,157.77	12,880.93	0.00	25,038.70
	JFSSAS760	JFSSAS753	510050	10.07	0.00	0.00	10.07
	JFSSAS760	JFSSAS753	521092	413.62	1,287.39	0.00	1,701.01
	JFSSAS760	JFSSAS761	426053	(120.64)	(1,062.77)	0.00	(1,183.41)
	JFSSAS760	JFSSAS761	501001	120,206.39	127,356.42	0.00	247,562.81
	JFSSAS760	JFSSAS761	510050	99.53	0.00	0.00	99.53
	JFSSAS760	JFSSAS761	521092	4,089.57	12,728.65	0.00	16,818.22
	JFSSAS760	JFSSAS764	426053	(9.49)	(83.57)	0.00	(93.06)
	JFSSAS760	JFSSAS764	501001	9,451.96	10,014.18	0.00	19,466.14
	JFSSAS760	JFSSAS764	510050	7.83	0.00	0.00	7.83
	JFSSAS760	JFSSAS764	521092	321.56	1,000.86	0.00	1,322.42
	JFSSAS760	JFSSAS769	426053	(260.29)	(2,292.85)	0.00	(2,553.14)
	JFSSAS760	JFSSAS769	501001	259,337.74	274,763.47	0.00	534,101.21
	JFSSAS760	JFSSAS769	510050	214.70	0.00	0.00	214.70
	JFSSAS760	JFSSAS769	521092	8,823.05	27,461.27	0.00	36,284.32
	JFSSAS760	JFSSAS770	426053	(28.46)	(250.75)	0.00	(279.21)
	JFSSAS760	JFSSAS770	501001	28,361.12	30,048.08	0.00	58,409.20
	JFSSAS760	JFSSAS770	510050	23.48	0.00	0.00	23.48
	JFSSAS760	JFSSAS770	521092	964.88	3,003.17	0.00	3,968.05
	JFSSAS760	JFSSAS771	426053	(17.62)	(155.24)	0.00	(172.86)
	JFSSAS760	JFSSAS771	501001	17,558.89	18,603.31	0.00	36,162.20

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSSSF24 - GRF	JFSSAS760	JFSSAS771	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS771	521092	597.37	1,859.31	0.00	2,456.68
		JFSSAS760	JFSSAS778	426053	(8.14)	(71.63)	0.00	(79.77)
		JFSSAS760	JFSSAS778	501001	8,101.67	8,583.57	0.00	16,685.24
		JFSSAS760	JFSSAS778	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS778	521092	275.62	857.89	0.00	1,133.51
		JFSSAS760	JFSSAS780	426053	(8.14)	(71.63)	0.00	(79.77)
		JFSSAS760	JFSSAS780	501001	8,101.67	8,583.57	0.00	16,685.24
		JFSSAS760	JFSSAS780	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS780	521092	275.62	857.89	0.00	1,133.51
		JFSSAS760	JFSSAS781	426053	(5.42)	(47.75)	0.00	(53.17)
		JFSSAS760	JFSSAS781	501001	5,401.12	5,722.38	0.00	11,123.50
		JFSSAS760	JFSSAS781	510050	4.47	0.00	0.00	4.47
		JFSSAS760	JFSSAS781	521092	183.75	571.92	0.00	755.67
		JFSSAS760	JFSSAS784	426053	(17.62)	(155.24)	0.00	(172.86)
		JFSSAS760	JFSSAS784	501001	17,558.89	18,603.31	0.00	36,162.20
		JFSSAS760	JFSSAS784	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS784	521092	597.37	1,859.31	0.00	2,456.68
		JFSSAS760	JFSSAS787	426053	(2.71)	(23.88)	0.00	(26.59)
		JFSSAS760	JFSSAS787	501001	2,700.56	2,861.19	0.00	5,561.75
		JFSSAS760	JFSSAS787	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS787	521092	91.87	285.96	0.00	377.83
		JFSSAS760	JFSSAS797	426053	(2.71)	(23.88)	0.00	(26.59)
		JFSSAS760	JFSSAS797	501001	2,700.56	2,861.19	0.00	5,561.75
		JFSSAS760	JFSSAS797	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS797	521092	91.87	285.96	0.00	377.83
		JFSSAS760	JFSSAS798	426053	(8.14)	(71.63)	0.00	(79.77)
		JFSSAS760	JFSSAS798	501001	8,101.67	8,583.57	0.00	16,685.24
		JFSSAS760	JFSSAS798	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS798	521092	275.62	857.89	0.00	1,133.51
		JFSSAS760	JFSSAS799	426053	(1.35)	(11.93)	0.00	(13.28)
		JFSSAS760	JFSSAS799	501001	1,350.28	1,430.59	0.00	2,780.87
		JFSSAS760	JFSSAS799	510050	1.12	0.00	0.00	1.12
		JFSSAS760	JFSSAS799	521092	45.94	142.98	0.00	188.92
Total:					518,049.96	579,525.97	0.00	1,097,575.93

Community & Protective Service JFSCACPS

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSFSF23 - GRF	JFSFA310		510050	0.00	55,697.10	0.00	55,697.10
				<b>Total:</b>	<b>0.00</b>	<b>55,697.10</b>	<b>0.00</b>	<b>55,697.10</b>
<u>CSEA Transfer JFSCACSX</u>								
	JFSOLS24 - GRF	JFSFA050		426053	(81.75)	(1,355.96)	0.00	(1,437.71)
		JFSFA050		501001	13,504.61	14,263.31	0.00	27,767.92
		JFSFA050		510050	127.95	0.00	0.00	127.95
		JFSFA050		521092	1,212.02	13,012.27	0.00	14,224.29
				<b>Total:</b>	<b>14,762.83</b>	<b>25,919.62</b>	<b>0.00</b>	<b>40,682.45</b>
<u>CSEA TRANSFER TO PA JFSCACTR</u>								
	JFSOLS24 - GRF	JFSFA907		471000	(19,453.13)	0.00	0.00	(19,453.13)
				<b>Total:</b>	<b>(19,453.13)</b>	<b>0.00</b>	<b>0.00</b>	<b>(19,453.13)</b>
<u>FAET - 100% JFSCAFST</u>								
	JFSCF123 - 3840	JFSSAI300	JFSSAI308	426053	(7.18)	(82.11)	0.00	(89.29)
		JFSSAI300	JFSSAI308	501001	3,703.49	3,901.43	0.00	7,604.92
		JFSSAI300	JFSSAI308	510050	3.18	0.00	0.00	3.18
		JFSSAI300	JFSSAI308	521092	90.30	374.82	0.00	465.12
				<b>Total:</b>	<b>3,789.79</b>	<b>4,194.14</b>	<b>0.00</b>	<b>7,983.93</b>
<u>Food Assistance Earnings JFSCAFSE</u>								
	JFSSSF24 - 5B60	JFSFA163		471000	(13,525.72)	0.00	0.00	(13,525.72)
				<b>Total:</b>	<b>(13,525.72)</b>	<b>0.00</b>	<b>0.00</b>	<b>(13,525.72)</b>
<u>Food Assistance JFSCAFSP</u>								
	JFSCFB23 - 3840	JFSSAI300	JFSSAI300	426053	(33.54)	(383.33)	0.00	(416.87)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,214.27	0.00	35,504.43
		JFSSAI300	JFSSAI300	510050	14.83	0.00	0.00	14.83
		JFSSAI300	JFSSAI300	521092	421.59	1,749.86	0.00	2,171.45
		JFSSAI300	JFSSAI302	426053	(19.16)	(219.02)	0.00	(238.18)
		JFSSAI300	JFSSAI302	501001	9,879.24	10,407.27	0.00	20,286.51
		JFSSAI300	JFSSAI302	510050	8.47	0.00	0.00	8.47
		JFSSAI300	JFSSAI302	521092	240.88	999.83	0.00	1,240.71
				<b>Total:</b>	<b>27,802.47</b>	<b>30,768.88</b>	<b>0.00</b>	<b>58,571.35</b>
	JFSOLS24 - GRF	JFSFA751		885500	8,803.88	8,803.88	0.00	17,607.76
				<b>Total:</b>	<b>8,803.88</b>	<b>8,803.88</b>	<b>0.00</b>	<b>17,607.76</b>
<u>Food Assistance Refunds JFSCAFSR</u>								
	JFSSFB23B - 3840	JFSFA980		470604	(12,196.87)	(13,936.02)	0.00	(26,132.89)
				<b>Total:</b>	<b>(12,196.87)</b>	<b>(13,936.02)</b>	<b>0.00</b>	<b>(26,132.89)</b>
<u>Income Maintenance JFSCASIM</u>								
	JFSFSF23 - GRF	JFSFA309		510050	0.00	283,606.84	0.00	283,606.84
				<b>Total:</b>	<b>0.00</b>	<b>283,606.84</b>	<b>0.00</b>	<b>283,606.84</b>

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
JFSFSF24 - GRF		JFSFA750		887500	(8,803.88)	(8,803.88)	0.00	(17,607.76)
		JFSSAI300	JFSSAI300	426053	(33.55)	(383.34)	0.00	(416.89)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,214.27	0.00	35,504.43
		JFSSAI300	JFSSAI300	510050	14.84	0.00	0.00	14.84
		JFSSAI300	JFSSAI300	521092	421.61	1,749.88	0.00	2,171.49
		JFSSAI300	JFSSAI302	426053	(19.17)	(219.04)	0.00	(238.21)
		JFSSAI300	JFSSAI302	501001	9,879.26	10,407.27	0.00	20,286.53
		JFSSAI300	JFSSAI302	510050	8.48	0.00	0.00	8.48
		JFSSAI300	JFSSAI302	521092	240.91	999.85	0.00	1,240.76
		Total:			18,998.66	21,965.01	0.00	40,963.67

Medicaid Income Maintenance JFSCAMIM

MCDSMT24 - GRF		JFSFA650		887500	(12,027.38)	(12,027.38)	0.00	(24,054.76)
		JFSSAI200	JFSSAI210	426053	(31.80)	(298.83)	0.00	(330.63)
		JFSSAI200	JFSSAI210	501001	20,781.79	21,886.88	0.00	42,668.67
		JFSSAI200	JFSSAI210	521092	371.45	318.66	0.00	690.11
		JFSSAI200	JFSSAI211	426053	(11.99)	(136.92)	0.00	(148.91)
		JFSSAI200	JFSSAI211	501001	6,175.77	6,505.84	0.00	12,681.61
		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30
		JFSSAI200	JFSSAI211	521092	150.59	625.03	0.00	775.62
		JFSSAI200X	JFSSAI210X	426053	(25.06)	(415.59)	0.00	(440.65)
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,371.47	0.00	8,510.42
		JFSSAI200X	JFSSAI210X	510050	39.20	0.00	0.00	39.20
		JFSSAI200X	JFSSAI210X	521092	371.45	3,988.05	0.00	4,359.50
		JFSSAI201	JFSSAI210	426053	(42.09)	(481.01)	0.00	(523.10)
		JFSSAI201	JFSSAI210	501001	21,695.85	22,855.44	0.00	44,551.29
		JFSSAI201	JFSSAI210	510050	18.62	0.00	0.00	18.62
		JFSSAI201	JFSSAI210	521092	529.02	2,195.76	0.00	2,724.78
		JFSSAI201	JFSSAI211	426053	(0.57)	(6.49)	0.00	(7.06)
		JFSSAI201	JFSSAI211	501001	292.76	308.40	0.00	601.16
		JFSSAI201	JFSSAI211	510050	0.25	0.00	0.00	0.25
		JFSSAI201	JFSSAI211	521092	7.14	29.62	0.00	36.76
		JFSSAI201	JFSSAI214	426053	(0.57)	(6.49)	0.00	(7.06)
		JFSSAI201	JFSSAI214	501001	292.76	308.40	0.00	601.16
		JFSSAI201	JFSSAI214	510050	0.25	0.00	0.00	0.25
		JFSSAI201	JFSSAI214	521092	7.14	29.62	0.00	36.76
		Total:			42,738.83	50,050.46	0.00	92,789.29

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
<b>Medicaid JFSCAMDC</b>								
	JFSOLS24 - GRF	JFSFA651		885500	12,027.38	12,027.38	0.00	24,054.76
				<b>Total:</b>	<b>12,027.38</b>	<b>12,027.38</b>	<b>0.00</b>	<b>24,054.76</b>
	MCDGMT23 - 3F01	JFSSAI200	JFSSAI210	426053	(95.42)	(896.50)	0.00	(991.92)
		JFSSAI200	JFSSAI210	501001	62,345.36	65,660.62	0.00	128,005.98
		JFSSAI200	JFSSAI210	521092	1,114.36	955.96	0.00	2,070.32
		JFSSAI200	JFSSAI211	426053	(11.97)	(136.92)	0.00	(148.89)
		JFSSAI200	JFSSAI211	501001	6,175.75	6,505.83	0.00	12,681.58
		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30
		JFSSAI200	JFSSAI211	521092	150.58	625.02	0.00	775.60
		JFSSAI200X	JFSSAI210X	426053	(25.05)	(415.58)	0.00	(440.63)
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,371.46	0.00	8,510.41
		JFSSAI200X	JFSSAI210X	510050	39.19	0.00	0.00	39.19
		JFSSAI200X	JFSSAI210X	521092	371.44	3,988.04	0.00	4,359.48
				<b>Total:</b>	<b>74,208.49</b>	<b>80,657.93</b>	<b>0.00</b>	<b>154,866.42</b>
<b>Medicaid NET Federal JFSCAMNF</b>								
	MCDGMT23 - 3F01	JFSFA850		510050	64,870.26	52,126.42	0.00	116,996.68
		JFSSAI200	JFSSAI217	426053	(5.98)	(68.44)	0.00	(74.42)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,251.88	0.00	6,338.78
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.40	0.00	387.67
				<b>Total:</b>	<b>68,029.10</b>	<b>55,622.26</b>	<b>0.00</b>	<b>123,651.36</b>
	MCDGMT24 - GRF	JFSFA850		510050	64,870.26	52,126.43	0.00	116,996.69
		JFSSAI200	JFSSAI217	426053	(5.99)	(68.44)	0.00	(74.43)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,251.89	0.00	6,338.79
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.42	0.00	387.69
				<b>Total:</b>	<b>68,029.09</b>	<b>55,622.30</b>	<b>0.00</b>	<b>123,651.39</b>
<b>Medicaid Refunds JFSCAMDR</b>								
	MCDGMT23 - 3F01	JFSFA985		451502	(325.48)	(50.00)	0.00	(375.48)
		JFSFA985		510051	9.98	0.00	0.00	9.98
				<b>Total:</b>	<b>(315.50)</b>	<b>(50.00)</b>	<b>0.00</b>	<b>(365.50)</b>
<b>Medicaid Unwinding Regular JFSCAMUR</b>								
	JFSSSTFO - 5CV3	JFSSAI203	JFSSAI229	426053	(9.59)	(109.54)	0.00	(119.13)
		JFSSAI203	JFSSAI229	501001	4,940.61	5,204.66	0.00	10,145.27
		JFSSAI203	JFSSAI229	510050	4.24	0.00	0.00	4.24
		JFSSAI203	JFSSAI229	521092	120.46	500.02	0.00	620.48

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
Total:					5,055.72	5,595.14	0.00	10,650.86
<u>Non-Reimbursable Expenditures JFSCANNR</u>								
JFSOLS24 - GRF		JFSFA899		592003	(193.75)	(193.75)	0.00	(387.50)
		JFSFA899		426053	(18,044.60)	0.00	0.00	(18,044.60)
		JFSFA899		501001	5,873.92	3,946.65	0.00	9,820.57
		JFSFA899		510050	16,110.49	(1,979.03)	0.00	14,131.46
		JFSFA903		471000	(131,429.46)	(34,479.72)	0.00	(165,909.18)
Total:					(127,683.40)	(32,705.85)	0.00	(160,389.25)
<u>Ohio APS Program-APR JFSCAOAP</u>								
JFSCEB21 - 3950		JFSFA738		510050	0.00	35.20	0.00	35.20
Total:					0.00	35.20	0.00	35.20
<u>PCSA TRANSFER TO PA JFSCAPTR</u>								
JFSOLS24 - GRF		JFSFA905		471000	(751,004.91)	0.00	0.00	(751,004.91)
Total:					(751,004.91)	0.00	0.00	(751,004.91)
<u>RMS CCMEP WIOA Youth Out Sch JFSCAYOU</u>								
JFSOLS24 - GRF		JFSSAI400	JFSSAI424	426053	(7.18)	(82.11)	0.00	(89.29)
		JFSSAI400	JFSSAI424	501001	3,703.49	3,901.43	0.00	7,604.92
		JFSSAI400	JFSSAI424	510050	3.18	0.00	0.00	3.18
		JFSSAI400	JFSSAI424	521092	90.30	374.82	0.00	465.12
Total:					3,789.79	4,194.14	0.00	7,983.93
<u>RMS Reemploy Srv Elig Assess JFSCARSP</u>								
JFSOLS24 - GRF		JFSSAI400	JFSSAI489	426053	(23.96)	(273.84)	0.00	(297.80)
		JFSSAI400	JFSSAI489	501001	12,351.52	13,011.67	0.00	25,363.19
		JFSSAI400	JFSSAI489	510050	10.60	0.00	0.00	10.60
		JFSSAI400	JFSSAI489	521092	301.17	1,250.05	0.00	1,551.22
Total:					12,639.33	13,987.88	0.00	26,627.21
<u>RMS WIOA DISLOCATED WORKER JFSCAWEI</u>								
JFSOLS24 - GRF		JFSSAI400	JFSSAI417	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI400	JFSSAI417	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI400	JFSSAI417	510050	2.12	0.00	0.00	2.12
		JFSSAI400	JFSSAI417	521092	60.24	250.02	0.00	310.26
Total:					2,527.88	2,797.60	0.00	5,325.48
<u>SNAP American Rescue Plan Act JFSCARPA</u>								
JFSFCJ23 - 3840		JFSFA622S		510050	4,385.29	0.00	0.00	4,385.29
Total:					4,385.29	0.00	0.00	4,385.29
<u>STATE CHILDREN HEALTH INC PROG JFSCASCH</u>								
MCDFSH23 - 3F01		JFSSAI201	JFSSAI210	426053	(132.11)	(1,509.69)	0.00	(1,641.80)
		JFSSAI201	JFSSAI210	501001	68,094.27	71,733.70	0.00	139,827.97

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
MCDFSH23 - 3F01		JFSSAI201	JFSSAI210	510050	58.43	0.00	0.00	58.43
		JFSSAI201	JFSSAI210	521092	1,660.38	6,891.56	0.00	8,551.94
		JFSSAI201	JFSSAI211	426053	(1.79)	(20.37)	0.00	(22.16)
		JFSSAI201	JFSSAI211	501001	918.85	967.97	0.00	1,886.82
		JFSSAI201	JFSSAI211	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI211	521092	22.42	93.01	0.00	115.43
		JFSSAI201	JFSSAI214	426053	(1.79)	(20.37)	0.00	(22.16)
		JFSSAI201	JFSSAI214	501001	918.85	967.97	0.00	1,886.82
		JFSSAI201	JFSSAI214	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI214	521092	22.42	93.01	0.00	115.43
		Total:			71,561.51	79,196.79	0.00	150,758.30
MCDFSH23CV - 3F01		JFSSAI201	JFSSAI210	426053	(3.10)	(35.46)	0.00	(38.56)
		JFSSAI201	JFSSAI210	501001	1,599.32	1,684.80	0.00	3,284.12
		JFSSAI201	JFSSAI210	510050	1.37	0.00	0.00	1.37
		JFSSAI201	JFSSAI210	521092	39.00	161.86	0.00	200.86
		JFSSAI201	JFSSAI211	426053	(0.04)	(0.48)	0.00	(0.52)
		JFSSAI201	JFSSAI211	501001	21.58	22.73	0.00	44.31
		JFSSAI201	JFSSAI211	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI211	521092	0.52	2.18	0.00	2.70
		JFSSAI201	JFSSAI214	426053	(0.04)	(0.48)	0.00	(0.52)
		JFSSAI201	JFSSAI214	501001	21.58	22.73	0.00	44.31
		JFSSAI201	JFSSAI214	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI214	521092	0.52	2.18	0.00	2.70
		Total:			1,680.75	1,860.06	0.00	3,540.81
TANF ADC Collections JFSCATAC								
JFSSTF23B - 3V60	JFSFA912		451502	(297.00)	(162.14)	0.00	(459.14)	
		Total:			(297.00)	(162.14)	0.00	(459.14)
TANF Administration JFSCACC2								
JFSCTF23 - 3V60		JFSSAI100	JFSSAI116	426053	(16.77)	(191.64)	0.00	(208.41)
		JFSSAI100	JFSSAI116	501001	8,644.09	9,106.10	0.00	17,750.19
		JFSSAI100	JFSSAI116	510050	7.42	0.00	0.00	7.42
		JFSSAI100	JFSSAI116	521092	210.78	874.84	0.00	1,085.62
		JFSSAI102	JFSSAI100	426053	(23.96)	(273.84)	0.00	(297.80)
		JFSSAI102	JFSSAI100	501001	12,351.52	13,011.67	0.00	25,363.19
		JFSSAI102	JFSSAI100	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI100	521092	301.17	1,250.05	0.00	1,551.22



## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
Total:					21,484.85	23,777.18	0.00	45,262.03
<u>TANF Regular JFSCATFR</u>								
JFSCFT23 - 3V60		JFSFA104		510051	0.00	142,877.35	0.00	142,877.35
		JFSFA170		510050	649.62	11,656.83	0.00	12,306.45
		JFSFA171		510050	2,360.00	8,208.30	0.00	10,568.30
		JFSFA172		510050	2,725.33	7,424.55	0.00	10,149.88
		JFSFA242		510050	1,100.29	221.98	0.00	1,322.27
		JFSFA440		510050	4,496.00	1,120.00	0.00	5,616.00
		JFSSAI100	JFSSAI117	426053	(21.56)	(246.42)	0.00	(267.98)
		JFSSAI100	JFSSAI117	501001	11,114.40	11,708.43	0.00	22,822.83
		JFSSAI100	JFSSAI117	510050	9.54	0.00	0.00	9.54
		JFSSAI100	JFSSAI117	521092	271.00	1,124.84	0.00	1,395.84
		JFSSAI102	JFSSAI105	426053	(2.42)	(27.34)	0.00	(29.76)
		JFSSAI102	JFSSAI105	501001	1,233.19	1,299.10	0.00	2,532.29
		JFSSAI102	JFSSAI105	510050	1.06	0.00	0.00	1.06
		JFSSAI102	JFSSAI105	521092	30.08	124.81	0.00	154.89
		JFSSAI102	JFSSAI114	426053	(23.96)	(273.84)	0.00	(297.80)
		JFSSAI102	JFSSAI114	501001	12,351.52	13,011.67	0.00	25,363.19
		JFSSAI102	JFSSAI114	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI114	521092	301.17	1,250.05	0.00	1,551.22
		JFSSAI102	JFSSAI115	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI102	JFSSAI115	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI102	JFSSAI115	510050	2.12	0.00	0.00	2.12
		JFSSAI102	JFSSAI115	521092	60.24	250.02	0.00	310.26
Total:					39,133.74	202,277.91	0.00	241,411.65
<u>TANF SUMMER YOUTH JFSCATSE</u>								
JFSCFT23 - 3V60		JFSFA128		510050	11,156.33	16,100.43	0.00	27,256.76
Total:					11,156.33	16,100.43	0.00	27,256.76
<u>Title XX - Base Subsidy JFSCAXXB</u>								
JFSCSS23 - 3960		JFSSAI700	JFSSAI701	426053	(14.37)	(164.30)	0.00	(178.67)
		JFSSAI700	JFSSAI701	501001	7,410.91	7,807.00	0.00	15,217.91
		JFSSAI700	JFSSAI701	510050	6.36	0.00	0.00	6.36
		JFSSAI700	JFSSAI701	521092	180.71	750.04	0.00	930.75
Total:					7,583.61	8,392.74	0.00	15,976.35
<u>WEEKLY DRAW DEPOSITS FOR PA JFSCAWKD</u>								
JFSOLS24 - GRF		JFSFA908		470950	(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
Total:					(875,280.03)	(341,205.32)	0.00	(1,216,485.35)

**LAA23 - Fairfield County Public Assistance**

**Financial Summary by Project/Account/AgencyUse by Quarter**

**SL Name:** LAA23 - Fairfield County Public Assistance

**Quarter Ending:** September 2023

**LAA23 - Fairfield County Public Assistance**

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
<u><b>WIA TRANSFER TO PA JFSCAWTR</b></u>								
	<b>JFSOLS24 - GRF</b>	JFSFA906		471000	(93,515.42)	0.00	0.00	(93,515.42)
				<b>Total:</b>	<b>(93,515.42)</b>	<b>0.00</b>	<b>0.00</b>	<b>(93,515.42)</b>
				<b>LAA23 Total:</b>	<b>(739,628.01)</b>	<b>1,411,829.96</b>	<b>0.00</b>	<b>672,201.95</b>
				<b>Grand Total:</b>	<b>(739,628.01)</b>	<b>1,411,829.96</b>	<b>0.00</b>	<b>672,201.95</b>

Resolution No. 2023-09.19.h

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018**

**WHEREAS,** Fairfield County Job & Family Services and the Fairfield County Child Support Enforcement Agency merged operations January 1, 2000, and

**WHEREAS,** Fairfield County Job & Family Services has been expending funds from the public assistance fund for costs attributable to the Child Support Enforcement Agency (CSEA) division, and

**WHEREAS,** the CSEA has received funds to cover these costs and such funds have been deposited in the CSEA fund (2015) as required, and

**WHEREAS,** it is necessary for the public assistance fund (2018) to recover the costs from the CSEA fund (2015), and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1: That the Fairfield County Auditor reflect the following memo receipt, for costs owed to the PA fund:

12201807-434008 (Reimbursement from the CSEA) \$40,682.45

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of shared costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the CSEA.

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

Account: 12201507 900000 Reimburse Public Assistance

Amount: \$40,682.45

*Subject to final quarterly reconciliation from ODJFS*

Prepared by: *Josh Crawford Deputy Director JFS Finance*

*cc: JFS Finance*

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
<b>Adult Protective Service JFSCAAPS</b>								
	JFSSSF23 - GRF	JFSFA776		510050	0.00	85.87	0.00	85.87
				<b>Total:</b>	<b>0.00</b>	<b>85.87</b>	<b>0.00</b>	<b>85.87</b>
	JFSSSF24 - GRF	JFSFA776		510050	121.06	310.87	0.00	431.93
		JFSSAS700	JFSSAS723	426053	(24.40)	(214.93)	0.00	(239.33)
		JFSSAS700	JFSSAS723	501001	24,310.28	25,756.29	0.00	50,066.57
		JFSSAS700	JFSSAS723	510050	20.13	0.00	0.00	20.13
		JFSSAS700	JFSSAS723	521092	827.06	2,574.21	0.00	3,401.27
				<b>Total:</b>	<b>25,254.13</b>	<b>28,426.44</b>	<b>0.00</b>	<b>53,680.57</b>
<b>Benefit Bridge Non-TANF JFSCABNT</b>								
	JFSSSF22 - GRF	JFSFA688		510050	0.00	273.78	0.00	273.78
				<b>Total:</b>	<b>0.00</b>	<b>273.78</b>	<b>0.00</b>	<b>273.78</b>
<b>Benefit Bridge TANF Admin JFSCABTA</b>								
	JFSCF23 - 3V60	JFSSAI105	JFSSAI124	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI105	JFSSAI124	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI105	JFSSAI124	510050	2.12	0.00	0.00	2.12
		JFSSAI105	JFSSAI124	521092	60.24	250.02	0.00	310.26
				<b>Total:</b>	<b>2,527.88</b>	<b>2,797.60</b>	<b>0.00</b>	<b>5,325.48</b>
<b>Benefit Bridge TANF Reg JFSCABTR</b>								
	JFSCF22 - 3V60	JFSFA660		510050	304.30	0.00	0.00	304.30
		JFSFA661		510050	2,395.00	0.00	0.00	2,395.00
		JFSFA662		510050	592.58	0.00	0.00	592.58
		JFSFA663		510050	1,356.00	0.00	0.00	1,356.00
		JFSFA667		510050	800.00	0.00	0.00	800.00
		JFSFA669		426053	(70.00)	0.00	0.00	(70.00)
		JFSFA669		510050	10,655.05	846.48	0.00	11,501.53
				<b>Total:</b>	<b>16,032.93</b>	<b>846.48</b>	<b>0.00</b>	<b>16,879.41</b>
	JFSCF23 - 3V60	JFSFA660		510050	0.00	1,423.00	0.00	1,423.00
		JFSFA661		510050	0.00	430.00	0.00	430.00
		JFSFA662		510050	0.00	1,081.65	0.00	1,081.65
		JFSFA663		510050	0.00	706.65	0.00	706.65
		JFSFA666		510050	0.00	1,505.08	0.00	1,505.08
		JFSFA667		510050	0.00	150.00	0.00	150.00
		JFSFA669		426053	0.00	(48.02)	0.00	(48.02)
		JFSFA669		510050	0.00	2,034.66	0.00	2,034.66
		JFSSAI105	JFSSAI125	426053	(11.97)	(136.88)	0.00	(148.85)

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSCF23 - 3V60	JFSSAI105	JFSSAI125	501001	6,173.80	6,503.77	0.00	12,677.57
		JFSSAI105	JFSSAI125	510050	5.30	0.00	0.00	5.30
		JFSSAI105	JFSSAI125	521092	150.54	624.82	0.00	775.36
				Total:	6,317.67	14,274.73	0.00	20,592.40

CCMEP TANF Reg - CDJFS Lead JFSCACMP

JFSCF23 - 3V60	JFSFA402		203300	0.00	300.00	0.00	300.00
	JFSFA402		510050	0.00	1,057.01	0.00	1,057.01
	JFSFA403		510050	6,952.85	14,694.97	0.00	21,647.82
	JFSFA404		203300	0.00	31,315.32	0.00	31,315.32
	JFSFA404		203310	0.00	7,225.00	0.00	7,225.00
	JFSFA404		510050	14,191.57	28,512.91	0.00	42,704.48
	JFSSAI106	JFSSAI119	426053	(4.79)	(54.76)	0.00	(59.55)
	JFSSAI106	JFSSAI119	501001	2,470.31	2,602.34	0.00	5,072.65
	JFSSAI106	JFSSAI119	510050	2.12	0.00	0.00	2.12
	JFSSAI106	JFSSAI119	521092	60.24	250.02	0.00	310.26
	JFSSAI106	JFSSAI120	426053	(11.97)	(136.88)	0.00	(148.85)
	JFSSAI106	JFSSAI120	501001	6,173.80	6,503.77	0.00	12,677.57
	JFSSAI106	JFSSAI120	510050	5.30	0.00	0.00	5.30
	JFSSAI106	JFSSAI120	521092	150.54	624.82	0.00	775.36
	JFSSAI106	JFSSAI121	426053	(2.40)	(27.34)	0.00	(29.74)
	JFSSAI106	JFSSAI121	501001	1,233.19	1,299.10	0.00	2,532.29
	JFSSAI106	JFSSAI121	510050	1.06	0.00	0.00	1.06
	JFSSAI106	JFSSAI121	521092	30.08	124.81	0.00	154.89
			Total:	31,251.90	94,291.09	0.00	125,542.99

Child Care Administration JFSCAADM

JFSCCD23 - 3H70	JFSSAI500	JFSSAI503	426053	(2.40)	(27.34)	0.00	(29.74)
	JFSSAI500	JFSSAI503	501001	1,233.19	1,299.10	0.00	2,532.29
	JFSSAI500	JFSSAI503	510050	1.06	0.00	0.00	1.06
	JFSSAI500	JFSSAI503	521092	30.08	124.81	0.00	154.89
			Total:	1,261.93	1,396.57	0.00	2,658.50

Child Care Collections JFSCACCR

JFSCCD23 - 3H70	JFSFA940		452525	(100.00)	(2,057.18)	0.00	(2,157.18)
			Total:	(100.00)	(2,057.18)	0.00	(2,157.18)

Child Care Non-Admin JFSCACCA

JFSCCD23 - 3H70	JFSSAI500	JFSSAI500	426053	(55.11)	(629.79)	0.00	(684.90)
	JFSSAI500	JFSSAI500	501001	28,406.52	29,924.77	0.00	58,331.29
	JFSSAI500	JFSSAI500	510050	24.37	0.00	0.00	24.37

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSCCD23 - 3H70	JFSSAI500	JFSSAI500	521092	692.66	2,874.92	0.00	3,567.58
		JFSSAI500	JFSSAI501	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI500	JFSSAI501	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI500	JFSSAI501	510050	2.12	0.00	0.00	2.12
		JFSSAI500	JFSSAI501	521092	60.24	250.02	0.00	310.26
		JFSSAI500	JFSSAI504	426053	(2.40)	(27.34)	0.00	(29.74)
		JFSSAI500	JFSSAI504	501001	1,233.19	1,299.10	0.00	2,532.29
		JFSSAI500	JFSSAI504	510050	1.06	0.00	0.00	1.06
		JFSSAI500	JFSSAI504	521092	30.08	124.81	0.00	154.89
				<b>Total:</b>	<b>32,858.25</b>	<b>36,364.07</b>	<b>0.00</b>	<b>69,222.32</b>

Child Care Reimbursements JFSCACCS

JFSSSF24 - GRF	JFSFA319	510051	0.00	513.00	0.00	513.00
		<b>Total:</b>	<b>0.00</b>	<b>513.00</b>	<b>0.00</b>	<b>513.00</b>

Child Welfare Services JFSCACWS

JFSSSF24 - GRF	JFSSAS760	JFSSAS753	426053	(12.20)	(107.49)	0.00	(119.69)
	JFSSAS760	JFSSAS753	501001	12,157.77	12,880.93	0.00	25,038.70
	JFSSAS760	JFSSAS753	510050	10.07	0.00	0.00	10.07
	JFSSAS760	JFSSAS753	521092	413.62	1,287.39	0.00	1,701.01
	JFSSAS760	JFSSAS761	426053	(120.64)	(1,062.77)	0.00	(1,183.41)
	JFSSAS760	JFSSAS761	501001	120,206.39	127,356.42	0.00	247,562.81
	JFSSAS760	JFSSAS761	510050	99.53	0.00	0.00	99.53
	JFSSAS760	JFSSAS761	521092	4,089.57	12,728.65	0.00	16,818.22
	JFSSAS760	JFSSAS764	426053	(9.49)	(83.57)	0.00	(93.06)
	JFSSAS760	JFSSAS764	501001	9,451.96	10,014.18	0.00	19,466.14
	JFSSAS760	JFSSAS764	510050	7.83	0.00	0.00	7.83
	JFSSAS760	JFSSAS764	521092	321.56	1,000.86	0.00	1,322.42
	JFSSAS760	JFSSAS769	426053	(260.29)	(2,292.85)	0.00	(2,553.14)
	JFSSAS760	JFSSAS769	501001	259,337.74	274,763.47	0.00	534,101.21
	JFSSAS760	JFSSAS769	510050	214.70	0.00	0.00	214.70
	JFSSAS760	JFSSAS769	521092	8,823.05	27,461.27	0.00	36,284.32
	JFSSAS760	JFSSAS770	426053	(28.46)	(250.75)	0.00	(279.21)
	JFSSAS760	JFSSAS770	501001	28,361.12	30,048.08	0.00	58,409.20
	JFSSAS760	JFSSAS770	510050	23.48	0.00	0.00	23.48
	JFSSAS760	JFSSAS770	521092	964.88	3,003.17	0.00	3,968.05
	JFSSAS760	JFSSAS771	426053	(17.62)	(155.24)	0.00	(172.86)
	JFSSAS760	JFSSAS771	501001	17,558.89	18,603.31	0.00	36,162.20



## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/Agency Use by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSSSF24 - GRF	JFSSAS760	JFSSAS771	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS771	521092	597.37	1,859.31	0.00	2,456.68
		JFSSAS760	JFSSAS778	426053	(8.14)	(71.63)	0.00	(79.77)
		JFSSAS760	JFSSAS778	501001	8,101.67	8,583.57	0.00	16,685.24
		JFSSAS760	JFSSAS778	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS778	521092	275.62	857.89	0.00	1,133.51
		JFSSAS760	JFSSAS780	426053	(8.14)	(71.63)	0.00	(79.77)
		JFSSAS760	JFSSAS780	501001	8,101.67	8,583.57	0.00	16,685.24
		JFSSAS760	JFSSAS780	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS780	521092	275.62	857.89	0.00	1,133.51
		JFSSAS760	JFSSAS781	426053	(5.42)	(47.75)	0.00	(53.17)
		JFSSAS760	JFSSAS781	501001	5,401.12	5,722.38	0.00	11,123.50
		JFSSAS760	JFSSAS781	510050	4.47	0.00	0.00	4.47
		JFSSAS760	JFSSAS781	521092	183.75	571.92	0.00	755.67
		JFSSAS760	JFSSAS784	426053	(17.62)	(155.24)	0.00	(172.86)
		JFSSAS760	JFSSAS784	501001	17,558.89	18,603.31	0.00	36,162.20
		JFSSAS760	JFSSAS784	510050	14.54	0.00	0.00	14.54
		JFSSAS760	JFSSAS784	521092	597.37	1,859.31	0.00	2,456.68
		JFSSAS760	JFSSAS787	426053	(2.71)	(23.88)	0.00	(26.59)
		JFSSAS760	JFSSAS787	501001	2,700.56	2,861.19	0.00	5,561.75
		JFSSAS760	JFSSAS787	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS787	521092	91.87	285.96	0.00	377.83
		JFSSAS760	JFSSAS797	426053	(2.71)	(23.88)	0.00	(26.59)
		JFSSAS760	JFSSAS797	501001	2,700.56	2,861.19	0.00	5,561.75
		JFSSAS760	JFSSAS797	510050	2.24	0.00	0.00	2.24
		JFSSAS760	JFSSAS797	521092	91.87	285.96	0.00	377.83
		JFSSAS760	JFSSAS798	426053	(8.14)	(71.63)	0.00	(79.77)
		JFSSAS760	JFSSAS798	501001	8,101.67	8,583.57	0.00	16,685.24
		JFSSAS760	JFSSAS798	510050	6.71	0.00	0.00	6.71
		JFSSAS760	JFSSAS798	521092	275.62	857.89	0.00	1,133.51
		JFSSAS760	JFSSAS799	426053	(1.35)	(11.93)	0.00	(13.28)
		JFSSAS760	JFSSAS799	501001	1,350.28	1,430.59	0.00	2,780.87
		JFSSAS760	JFSSAS799	510050	1.12	0.00	0.00	1.12
		JFSSAS760	JFSSAS799	521092	45.94	142.98	0.00	188.92
Total:					518,049.96	579,525.97	0.00	1,097,575.93

Community & Protective Service JFSCACPS

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
	JFSFSF23 - GRF	JFSFA310		510050	0.00	55,697.10	0.00	55,697.10
				<b>Total:</b>	<b>0.00</b>	<b>55,697.10</b>	<b>0.00</b>	<b>55,697.10</b>
<u>CSEA Transfer JFSCACSX</u>								
	JFSOLS24 - GRF	JFSFA050		426053	(81.75)	(1,355.96)	0.00	(1,437.71)
		JFSFA050		501001	13,504.61	14,263.31	0.00	27,767.92
		JFSFA050		510050	127.95	0.00	0.00	127.95
		JFSFA050		521092	1,212.02	13,012.27	0.00	14,224.29
				<b>Total:</b>	<b>14,762.83</b>	<b>25,919.62</b>	<b>0.00</b>	<b>40,682.45</b>
<u>CSEA TRANSFER TO PA JFSCACTR</u>								
	JFSOLS24 - GRF	JFSFA907		471000	(19,453.13)	0.00	0.00	(19,453.13)
				<b>Total:</b>	<b>(19,453.13)</b>	<b>0.00</b>	<b>0.00</b>	<b>(19,453.13)</b>
<u>FAET - 100% JFSCAFST</u>								
	JFSCF123 - 3840	JFSSAI300	JFSSAI308	426053	(7.18)	(82.11)	0.00	(89.29)
		JFSSAI300	JFSSAI308	501001	3,703.49	3,901.43	0.00	7,604.92
		JFSSAI300	JFSSAI308	510050	3.18	0.00	0.00	3.18
		JFSSAI300	JFSSAI308	521092	90.30	374.82	0.00	465.12
				<b>Total:</b>	<b>3,789.79</b>	<b>4,194.14</b>	<b>0.00</b>	<b>7,983.93</b>
<u>Food Assistance Earnings JFSCAFSE</u>								
	JFSSSF24 - 5B60	JFSFA163		471000	(13,525.72)	0.00	0.00	(13,525.72)
				<b>Total:</b>	<b>(13,525.72)</b>	<b>0.00</b>	<b>0.00</b>	<b>(13,525.72)</b>
<u>Food Assistance JFSCAFSP</u>								
	JFSCFB23 - 3840	JFSSAI300	JFSSAI300	426053	(33.54)	(383.33)	0.00	(416.87)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,214.27	0.00	35,504.43
		JFSSAI300	JFSSAI300	510050	14.83	0.00	0.00	14.83
		JFSSAI300	JFSSAI300	521092	421.59	1,749.86	0.00	2,171.45
		JFSSAI300	JFSSAI302	426053	(19.16)	(219.02)	0.00	(238.18)
		JFSSAI300	JFSSAI302	501001	9,879.24	10,407.27	0.00	20,286.51
		JFSSAI300	JFSSAI302	510050	8.47	0.00	0.00	8.47
		JFSSAI300	JFSSAI302	521092	240.88	999.83	0.00	1,240.71
				<b>Total:</b>	<b>27,802.47</b>	<b>30,768.88</b>	<b>0.00</b>	<b>58,571.35</b>
	JFSOLS24 - GRF	JFSFA751		885500	8,803.88	8,803.88	0.00	17,607.76
				<b>Total:</b>	<b>8,803.88</b>	<b>8,803.88</b>	<b>0.00</b>	<b>17,607.76</b>
<u>Food Assistance Refunds JFSCAFSR</u>								
	JFSSFB23B - 3840	JFSFA980		470604	(12,196.87)	(13,936.02)	0.00	(26,132.89)
				<b>Total:</b>	<b>(12,196.87)</b>	<b>(13,936.02)</b>	<b>0.00</b>	<b>(26,132.89)</b>
<u>Income Maintenance JFSCASIM</u>								
	JFSFSF23 - GRF	JFSFA309		510050	0.00	283,606.84	0.00	283,606.84
				<b>Total:</b>	<b>0.00</b>	<b>283,606.84</b>	<b>0.00</b>	<b>283,606.84</b>

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
JFSFSF24 - GRF		JFSFA750		887500	(8,803.88)	(8,803.88)	0.00	(17,607.76)
		JFSSAI300	JFSSAI300	426053	(33.55)	(383.34)	0.00	(416.89)
		JFSSAI300	JFSSAI300	501001	17,290.16	18,214.27	0.00	35,504.43
		JFSSAI300	JFSSAI300	510050	14.84	0.00	0.00	14.84
		JFSSAI300	JFSSAI300	521092	421.61	1,749.88	0.00	2,171.49
		JFSSAI300	JFSSAI302	426053	(19.17)	(219.04)	0.00	(238.21)
		JFSSAI300	JFSSAI302	501001	9,879.26	10,407.27	0.00	20,286.53
		JFSSAI300	JFSSAI302	510050	8.48	0.00	0.00	8.48
		JFSSAI300	JFSSAI302	521092	240.91	999.85	0.00	1,240.76
		Total:			18,998.66	21,965.01	0.00	40,963.67

Medicaid Income Maintenance JFSCAMIM

MCDSMT24 - GRF		JFSFA650		887500	(12,027.38)	(12,027.38)	0.00	(24,054.76)
		JFSSAI200	JFSSAI210	426053	(31.80)	(298.83)	0.00	(330.63)
		JFSSAI200	JFSSAI210	501001	20,781.79	21,886.88	0.00	42,668.67
		JFSSAI200	JFSSAI210	521092	371.45	318.66	0.00	690.11
		JFSSAI200	JFSSAI211	426053	(11.99)	(136.92)	0.00	(148.91)
		JFSSAI200	JFSSAI211	501001	6,175.77	6,505.84	0.00	12,681.61
		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30
		JFSSAI200	JFSSAI211	521092	150.59	625.03	0.00	775.62
		JFSSAI200X	JFSSAI210X	426053	(25.06)	(415.59)	0.00	(440.65)
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,371.47	0.00	8,510.42
		JFSSAI200X	JFSSAI210X	510050	39.20	0.00	0.00	39.20
		JFSSAI200X	JFSSAI210X	521092	371.45	3,988.05	0.00	4,359.50
		JFSSAI201	JFSSAI210	426053	(42.09)	(481.01)	0.00	(523.10)
		JFSSAI201	JFSSAI210	501001	21,695.85	22,855.44	0.00	44,551.29
		JFSSAI201	JFSSAI210	510050	18.62	0.00	0.00	18.62
		JFSSAI201	JFSSAI210	521092	529.02	2,195.76	0.00	2,724.78
		JFSSAI201	JFSSAI211	426053	(0.57)	(6.49)	0.00	(7.06)
		JFSSAI201	JFSSAI211	501001	292.76	308.40	0.00	601.16
		JFSSAI201	JFSSAI211	510050	0.25	0.00	0.00	0.25
		JFSSAI201	JFSSAI211	521092	7.14	29.62	0.00	36.76
		JFSSAI201	JFSSAI214	426053	(0.57)	(6.49)	0.00	(7.06)
		JFSSAI201	JFSSAI214	501001	292.76	308.40	0.00	601.16
		JFSSAI201	JFSSAI214	510050	0.25	0.00	0.00	0.25
		JFSSAI201	JFSSAI214	521092	7.14	29.62	0.00	36.76
		Total:			42,738.83	50,050.46	0.00	92,789.29

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
<b>Medicaid JFSCAMDC</b>								
	JFSOLS24 - GRF	JFSFA651		885500	12,027.38	12,027.38	0.00	24,054.76
				<b>Total:</b>	<b>12,027.38</b>	<b>12,027.38</b>	<b>0.00</b>	<b>24,054.76</b>
	MCDGMT23 - 3F01	JFSSAI200	JFSSAI210	426053	(95.42)	(896.50)	0.00	(991.92)
		JFSSAI200	JFSSAI210	501001	62,345.36	65,660.62	0.00	128,005.98
		JFSSAI200	JFSSAI210	521092	1,114.36	955.96	0.00	2,070.32
		JFSSAI200	JFSSAI211	426053	(11.97)	(136.92)	0.00	(148.89)
		JFSSAI200	JFSSAI211	501001	6,175.75	6,505.83	0.00	12,681.58
		JFSSAI200	JFSSAI211	510050	5.30	0.00	0.00	5.30
		JFSSAI200	JFSSAI211	521092	150.58	625.02	0.00	775.60
		JFSSAI200X	JFSSAI210X	426053	(25.05)	(415.58)	0.00	(440.63)
		JFSSAI200X	JFSSAI210X	501001	4,138.95	4,371.46	0.00	8,510.41
		JFSSAI200X	JFSSAI210X	510050	39.19	0.00	0.00	39.19
		JFSSAI200X	JFSSAI210X	521092	371.44	3,988.04	0.00	4,359.48
				<b>Total:</b>	<b>74,208.49</b>	<b>80,657.93</b>	<b>0.00</b>	<b>154,866.42</b>
<b>Medicaid NET Federal JFSCAMNF</b>								
	MCDGMT23 - 3F01	JFSFA850		510050	64,870.26	52,126.42	0.00	116,996.68
		JFSSAI200	JFSSAI217	426053	(5.98)	(68.44)	0.00	(74.42)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,251.88	0.00	6,338.78
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.40	0.00	387.67
				<b>Total:</b>	<b>68,029.10</b>	<b>55,622.26</b>	<b>0.00</b>	<b>123,651.36</b>
	MCDGMT24 - GRF	JFSFA850		510050	64,870.26	52,126.43	0.00	116,996.69
		JFSSAI200	JFSSAI217	426053	(5.99)	(68.44)	0.00	(74.43)
		JFSSAI200	JFSSAI217	501001	3,086.90	3,251.89	0.00	6,338.79
		JFSSAI200	JFSSAI217	510050	2.65	0.00	0.00	2.65
		JFSSAI200	JFSSAI217	521092	75.27	312.42	0.00	387.69
				<b>Total:</b>	<b>68,029.09</b>	<b>55,622.30</b>	<b>0.00</b>	<b>123,651.39</b>
<b>Medicaid Refunds JFSCAMDR</b>								
	MCDGMT23 - 3F01	JFSFA985		451502	(325.48)	(50.00)	0.00	(375.48)
		JFSFA985		510051	9.98	0.00	0.00	9.98
				<b>Total:</b>	<b>(315.50)</b>	<b>(50.00)</b>	<b>0.00</b>	<b>(365.50)</b>
<b>Medicaid Unwinding Regular JFSCAMUR</b>								
	JFSSSTFO - 5CV3	JFSSAI203	JFSSAI229	426053	(9.59)	(109.54)	0.00	(119.13)
		JFSSAI203	JFSSAI229	501001	4,940.61	5,204.66	0.00	10,145.27
		JFSSAI203	JFSSAI229	510050	4.24	0.00	0.00	4.24
		JFSSAI203	JFSSAI229	521092	120.46	500.02	0.00	620.48

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
Total:					5,055.72	5,595.14	0.00	10,650.86
<u>Non-Reimbursable Expenditures JFSCANNR</u>								
JFSOLS24 - GRF		JFSFA899		592003	(193.75)	(193.75)	0.00	(387.50)
		JFSFA899		426053	(18,044.60)	0.00	0.00	(18,044.60)
		JFSFA899		501001	5,873.92	3,946.65	0.00	9,820.57
		JFSFA899		510050	16,110.49	(1,979.03)	0.00	14,131.46
		JFSFA903		471000	(131,429.46)	(34,479.72)	0.00	(165,909.18)
Total:					(127,683.40)	(32,705.85)	0.00	(160,389.25)
<u>Ohio APS Program-APR JFSCAOAP</u>								
JFSCEB21 - 3950		JFSFA738		510050	0.00	35.20	0.00	35.20
Total:					0.00	35.20	0.00	35.20
<u>PCSA TRANSFER TO PA JFSCAPTR</u>								
JFSOLS24 - GRF		JFSFA905		471000	(751,004.91)	0.00	0.00	(751,004.91)
Total:					(751,004.91)	0.00	0.00	(751,004.91)
<u>RMS CCMEP WIOA Youth Out Sch JFSCAYOU</u>								
JFSOLS24 - GRF		JFSSAI400	JFSSAI424	426053	(7.18)	(82.11)	0.00	(89.29)
		JFSSAI400	JFSSAI424	501001	3,703.49	3,901.43	0.00	7,604.92
		JFSSAI400	JFSSAI424	510050	3.18	0.00	0.00	3.18
		JFSSAI400	JFSSAI424	521092	90.30	374.82	0.00	465.12
Total:					3,789.79	4,194.14	0.00	7,983.93
<u>RMS Reemploy Srv Elig Assess JFSCARSP</u>								
JFSOLS24 - GRF		JFSSAI400	JFSSAI489	426053	(23.96)	(273.84)	0.00	(297.80)
		JFSSAI400	JFSSAI489	501001	12,351.52	13,011.67	0.00	25,363.19
		JFSSAI400	JFSSAI489	510050	10.60	0.00	0.00	10.60
		JFSSAI400	JFSSAI489	521092	301.17	1,250.05	0.00	1,551.22
Total:					12,639.33	13,987.88	0.00	26,627.21
<u>RMS WIOA DISLOCATED WORKER JFSCAWEI</u>								
JFSOLS24 - GRF		JFSSAI400	JFSSAI417	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI400	JFSSAI417	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI400	JFSSAI417	510050	2.12	0.00	0.00	2.12
		JFSSAI400	JFSSAI417	521092	60.24	250.02	0.00	310.26
Total:					2,527.88	2,797.60	0.00	5,325.48
<u>SNAP American Rescue Plan Act JFSCARPA</u>								
JFSFCJ23 - 3840		JFSFA622S		510050	4,385.29	0.00	0.00	4,385.29
Total:					4,385.29	0.00	0.00	4,385.29
<u>STATE CHILDREN HEALTH INC PROG JFSCASCH</u>								
MCDFSH23 - 3F01		JFSSAI201	JFSSAI210	426053	(132.11)	(1,509.69)	0.00	(1,641.80)
		JFSSAI201	JFSSAI210	501001	68,094.27	71,733.70	0.00	139,827.97

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
MCDFSH23 - 3F01		JFSSAI201	JFSSAI210	510050	58.43	0.00	0.00	58.43
		JFSSAI201	JFSSAI210	521092	1,660.38	6,891.56	0.00	8,551.94
		JFSSAI201	JFSSAI211	426053	(1.79)	(20.37)	0.00	(22.16)
		JFSSAI201	JFSSAI211	501001	918.85	967.97	0.00	1,886.82
		JFSSAI201	JFSSAI211	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI211	521092	22.42	93.01	0.00	115.43
		JFSSAI201	JFSSAI214	426053	(1.79)	(20.37)	0.00	(22.16)
		JFSSAI201	JFSSAI214	501001	918.85	967.97	0.00	1,886.82
		JFSSAI201	JFSSAI214	510050	0.79	0.00	0.00	0.79
		JFSSAI201	JFSSAI214	521092	22.42	93.01	0.00	115.43
				Total:	71,561.51	79,196.79	0.00	150,758.30
MCDFSH23CV - 3F01		JFSSAI201	JFSSAI210	426053	(3.10)	(35.46)	0.00	(38.56)
		JFSSAI201	JFSSAI210	501001	1,599.32	1,684.80	0.00	3,284.12
		JFSSAI201	JFSSAI210	510050	1.37	0.00	0.00	1.37
		JFSSAI201	JFSSAI210	521092	39.00	161.86	0.00	200.86
		JFSSAI201	JFSSAI211	426053	(0.04)	(0.48)	0.00	(0.52)
		JFSSAI201	JFSSAI211	501001	21.58	22.73	0.00	44.31
		JFSSAI201	JFSSAI211	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI211	521092	0.52	2.18	0.00	2.70
		JFSSAI201	JFSSAI214	426053	(0.04)	(0.48)	0.00	(0.52)
		JFSSAI201	JFSSAI214	501001	21.58	22.73	0.00	44.31
		JFSSAI201	JFSSAI214	510050	0.02	0.00	0.00	0.02
		JFSSAI201	JFSSAI214	521092	0.52	2.18	0.00	2.70
				Total:	1,680.75	1,860.06	0.00	3,540.81
TANF ADC Collections JFSCATAC								
JFSSTF23B - 3V60	JFSFA912		451502	(297.00)	(162.14)	0.00	(459.14)	
			Total:	(297.00)	(162.14)	0.00	(459.14)	
TANF Administration JFSCACC2								
JFSCTF23 - 3V60	JFSSAI100	JFSSAI116	426053	(16.77)	(191.64)	0.00	(208.41)	
	JFSSAI100	JFSSAI116	501001	8,644.09	9,106.10	0.00	17,750.19	
	JFSSAI100	JFSSAI116	510050	7.42	0.00	0.00	7.42	
	JFSSAI100	JFSSAI116	521092	210.78	874.84	0.00	1,085.62	
	JFSSAI102	JFSSAI100	426053	(23.96)	(273.84)	0.00	(297.80)	
	JFSSAI102	JFSSAI100	501001	12,351.52	13,011.67	0.00	25,363.19	
	JFSSAI102	JFSSAI100	510050	10.60	0.00	0.00	10.60	
	JFSSAI102	JFSSAI100	521092	301.17	1,250.05	0.00	1,551.22	

## LAA23 - Fairfield County Public Assistance

## Financial Summary by Project/Account/AgencyUse by Quarter

SL Name: LAA23 - Fairfield County Public Assistance

Quarter Ending: September 2023

LAA23 - Fairfield County Public Assistance

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
Total:					21,484.85	23,777.18	0.00	45,262.03
<u>TANF Regular JFSCATFR</u>								
JFSCFT23 - 3V60		JFSFA104		510051	0.00	142,877.35	0.00	142,877.35
		JFSFA170		510050	649.62	11,656.83	0.00	12,306.45
		JFSFA171		510050	2,360.00	8,208.30	0.00	10,568.30
		JFSFA172		510050	2,725.33	7,424.55	0.00	10,149.88
		JFSFA242		510050	1,100.29	221.98	0.00	1,322.27
		JFSFA440		510050	4,496.00	1,120.00	0.00	5,616.00
		JFSSAI100	JFSSAI117	426053	(21.56)	(246.42)	0.00	(267.98)
		JFSSAI100	JFSSAI117	501001	11,114.40	11,708.43	0.00	22,822.83
		JFSSAI100	JFSSAI117	510050	9.54	0.00	0.00	9.54
		JFSSAI100	JFSSAI117	521092	271.00	1,124.84	0.00	1,395.84
		JFSSAI102	JFSSAI105	426053	(2.42)	(27.34)	0.00	(29.76)
		JFSSAI102	JFSSAI105	501001	1,233.19	1,299.10	0.00	2,532.29
		JFSSAI102	JFSSAI105	510050	1.06	0.00	0.00	1.06
		JFSSAI102	JFSSAI105	521092	30.08	124.81	0.00	154.89
		JFSSAI102	JFSSAI114	426053	(23.96)	(273.84)	0.00	(297.80)
		JFSSAI102	JFSSAI114	501001	12,351.52	13,011.67	0.00	25,363.19
		JFSSAI102	JFSSAI114	510050	10.60	0.00	0.00	10.60
		JFSSAI102	JFSSAI114	521092	301.17	1,250.05	0.00	1,551.22
		JFSSAI102	JFSSAI115	426053	(4.79)	(54.76)	0.00	(59.55)
		JFSSAI102	JFSSAI115	501001	2,470.31	2,602.34	0.00	5,072.65
		JFSSAI102	JFSSAI115	510050	2.12	0.00	0.00	2.12
		JFSSAI102	JFSSAI115	521092	60.24	250.02	0.00	310.26
Total:					39,133.74	202,277.91	0.00	241,411.65
<u>TANF SUMMER YOUTH JFSCATSE</u>								
JFSCFT23 - 3V60		JFSFA128		510050	11,156.33	16,100.43	0.00	27,256.76
Total:					11,156.33	16,100.43	0.00	27,256.76
<u>Title XX - Base Subsidy JFSCAXB</u>								
JFSCSS23 - 3960		JFSSAI700	JFSSAI701	426053	(14.37)	(164.30)	0.00	(178.67)
		JFSSAI700	JFSSAI701	501001	7,410.91	7,807.00	0.00	15,217.91
		JFSSAI700	JFSSAI701	510050	6.36	0.00	0.00	6.36
		JFSSAI700	JFSSAI701	521092	180.71	750.04	0.00	930.75
Total:					7,583.61	8,392.74	0.00	15,976.35
<u>WEEKLY DRAW DEPOSITS FOR PA JFSCAWKD</u>								
JFSOLS24 - GRF		JFSFA908		470950	(875,280.03)	(341,205.32)	0.00	(1,216,485.35)
Total:					(875,280.03)	(341,205.32)	0.00	(1,216,485.35)



**LAA23 - Fairfield County Public Assistance**

**Financial Summary by Project/Account/AgencyUse by Quarter**

**SL Name:** LAA23 - Fairfield County Public Assistance

**Quarter Ending:** September 2023

**LAA23 - Fairfield County Public Assistance**

Budget Ref	Grant - Fund	Project	Agency Use	Account	July (Approved)	August (Approved)	September	Total
<u><b>WIA TRANSFER TO PA JFSCAWTR</b></u>								
	<b>JFSOLS24 - GRF</b>	JFSFA906		471000	(93,515.42)	0.00	0.00	(93,515.42)
				<b>Total:</b>	<b>(93,515.42)</b>	<b>0.00</b>	<b>0.00</b>	<b>(93,515.42)</b>
				<b>LAA23 Total:</b>	<b>(739,628.01)</b>	<b>1,411,829.96</b>	<b>0.00</b>	<b>672,201.95</b>
				<b>Grand Total:</b>	<b>(739,628.01)</b>	<b>1,411,829.96</b>	<b>0.00</b>	<b>672,201.95</b>

Resolution No. 2023-09.19.i

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services**

**WHEREAS**, FCJFS is responsible for paying the Health Department for their Birth Certificate costs; and

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

71700300- 434410 Reimbursement - \$64.00

This amount represents monies owed to the Health Department for FCJFS's costs paid to the Health Department as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the Health Department for FCJFS's Birth Certificate costs

Memo expenditure as referenced in supporting documentation:

Vendor # 7482 Fairfield County Health Department

Account: 12207207-533000 Other Professional Services

Amount: \$64.00

Prepared by: Jenny Lewis, Eligibility Referral Specialist

cc: Jamie Ehorn, Fairfield County Health Department

Resolution No. 2023-09.19.j

A resolution to approve a memo exp./ memo receipt for the costs of Birth  
Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072  
Public Children's Services

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted  
upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution to approve the contract bid award for the CDBG PY 2022 - Village of Baltimore Monroe Street Waterline Improvement Project in that amount of \$129,613.00**

**WHEREAS**, the opening of sealed bids on September 8, 2023, for the CDBG PY 2022 - Village of Baltimore Monroe Street Waterline Improvement Project, resulted in the following bids:

BK Layer	\$129,613.00
Muskingum Site Services	\$146,620.50; and

**WHEREAS**, V3, the Village Engineer, is recommending that the contract for the CDGB PY 2022 - Village of Baltimore Monroe Street Waterline Improvement Project be awarded to BK Layer, LLC, 4944 Barron Road, Perrysville, OH 44864; a responsive and responsible bidder, for the amount of \$129,613.00.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1:** That this Board of Commissioners resolves to, and does hereby, approve the Award to Bid in the amount of \$129,613.00, to BK Layer.

Prepared by: Holly Mattei  
cc: Regional Planning



September 12, 2023

Holly Mattei, AICP  
Interim Director  
Fairfield County Regional Planning Commission  
138 West Chestnut Street  
Lancaster, Ohio 43130

**RE: Village of Baltimore E. Monroe Street Waterline Improvement Project | Recommendation Letter**

Dear Ms. Mattei,

Bids were received for the above-mentioned project on September 8<sup>th</sup>, 2023 at the Fairfield County Regional Planning offices. A copy of the bid tabulation is enclosed. The lowest responsible bidder for the Project is BK Layer, LLC. Their documentation is complete and based on the information provided and the scope of the work, BK Layer, LLC has the ability, resources, and experience to properly complete the Project in accordance with the Contract Documents. V3 Companies, Ltd. is recommending that the Village of Baltimore award the Contract to BK Layer, LLC.

Bids were received for a base bid on this Project. The lump sum base bid price received for this Project is **\$129,613.00**. We would recommend you award the Base Bid price on this Project for **\$129,613.00**. The Engineer's Estimate (Base Bid) for this Project was \$159,000.00.

I trust that this information is sufficient for your needs. If you should have any questions or need additional information please contact me at your convenience.

Sincerely,  
V3 Companies

Mike Crane, P.E.  
Municipal Group Leader, Columbus

Signature Page

Resolution No. 2023-09.19.k

A resolution to approve the contract bid award for the CDBG PY 2022 - Village of Baltimore Monroe Street Waterline Improvement Project in that amount of \$129,613.00

(Fairfield County Regional Planning Commission)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and the Village of Pleasantville.**

**WHEREAS,** the Fairfield County Regional Planning Commission is requesting the Board of Commissioners approval of a participation agreement with the Village of Pleasantville, 101 S. Main Street, Pleasantville, OH, 43148; and

**WHEREAS,** the purpose of the participation agreement is to outline the County's and Village's responsibilities regarding the PY22 CDBG Allocation Program Funds for waterline improvements within the Village of Pleasantville; and

**WHEREAS,** this agreement shall be effective through August 31, 2024.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of Commissioners hereby approves the attached participation agreement with the Village of Pleasantville.

Prepared by: Holly Mattei  
cc: Regional Planning



## ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by the Ohio Revised Code, by selecting one of the boxes below.

- A. ☐ Goods and/or Services in excess of \$50,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$50,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☐ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$50,000
  2. ☐ State Term #: \_\_\_\_\_ (copy of State Term Contract must be attached)
  3. ☐ ODOT Term #: \_\_\_\_\_ (See R.C. 5513.01)
  4. ☐ Professional Services (See R.C. 307.86)
  5. ☐ Emergency (Follow procedure under ORC 307.86(A))
  6. ☐ Sole Source (attach documentation as to why contract is sole source)
  7. ☐ Other: \_\_\_\_\_ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☒ Agreement not subject to Sections A-F (explain): \_\_\_\_\_
- H. ☒ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☐ No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
  2. ☐ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
  3. ☐ Obtained 3 quotes for purchases under \$50,000
  4. ☐ Purchase Order is included with Agreement

Signed this 23<sup>rd</sup> day of September, 2023.

Houng Hatt RPC Interim Director  
Name and Title

**\* Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.\***

**CDBG PARTICIPATION AGREEMENT  
COUNTY OF FAIRFIELD  
PY 2022 CDBG ALLOCATION PROGRAM**

This agreement made as of \_\_\_\_\_, 20\_\_, by and between the Board of Commissioners of Fairfield County, Ohio, hereinafter designated as “County” and the \_\_\_\_ Village of Pleasantville\_, hereinafter designated as “the Village”, which for and in consideration of their mutual promises made herein agree as follows:

**I. COUNTY PAYMENTS TOWARD CDBG PROJECTS**

The Board of County Commissioners of Fairfield County, Ohio shall make payments up to \$888,000.00 towards the cost of construction for the following Projects, as selected by the \_\_\_\_ Village for PY \_\_2022\_\_ CDBG Allocation Program funding, or as such budget is revised with the approval of the Ohio Department of Development:

**ACTIVITY DESCRIPTION:**

- Park Improvements
- Drainage Improvements
- Street Improvements

The source of such County payments shall include and only include a PY 22 grant to the County from the Ohio Development Services Agency through the Community Development Block Grant (CDBG) Allocation program, Grant Number B-F-22-1AV-1 and County payments are therefore conditions upon actually receiving such CDBG Allocation funds.

The disbursement and expenditure of County CDBG Allocation program funds shall be made only in compliance with the requirements of the County’s GRANT AGREEMENT with the State of Ohio. All work must be completed by August 31, 2024, unless such time period is extended by the Ohio Department of Development. Disbursements are limited by the approved “Project Costs and Use of Funds” to costs directly associated with the GRANT AGREEMENT.

**II. COUNTY COOPERATION**

The County Commissioners pledges its cooperation, support, and assistance to administer and disburse the CDBG Allocation program, funds in such a manner as to expedite and complete the Project in the best interests of the as well as in compliance with the requirements of the CDBG program and all other applicable state and federal laws and regulations.

**III. OTHER COUNTY RESPONSIBILITIES**

The County Commissioners shall assume the responsibilities for the administration of the CDBG Allocation program not otherwise set forth as being assumed by the Village in this

Participation Agreement, it being further understood that even those responsibilities being assumed by the Village insofar as the State of Ohio is concerned are first and foremost the responsibility of the County.

#### IV. COUNTY'S CLAIMS ON OWNERSHIP OF PROJECT IMPROVEMENTS

The County Commissioners will not have any claims on the ownership or use of any of the public improvements constructed or installed through the expenditure of County CDBG Allocation program funds except as otherwise set forth in this Participation Agreement. Likewise, the County will be free of any and all liabilities with regard to the public improvements except as regards its responsibilities to the State of Ohio for the proper administration of the CDBG funds.

#### V. VILLAGE'S RESPONSIBILITIES

The Village shall designate a Project Representative who will be responsible for coordinating with the County on Project activities and shall give the Project Representative the authority to work with the Project Engineer. Such activities may include delineating the Project location, locating of utilities, which may be affected by the Project, and other items requested by the Engineer which will enable the Contractor to properly construct the Project. In addition, the Village shall give the Project Representative the authority to approve the Project plans and specifications, any necessary Project change orders and all contractor payments on behalf of the Village. All such approval will be given along with those of the County and the Engineer. They (through the direction of the County) will be responsible for securing any required easements, waivers, appraisals, etc. in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended. The Project Representatives shall attend the Pre-Construction Conference and assist with local needs (i.e. provisions of a place to store materials near the site, site inspections in addition to those conducted by the Engineer, etc.). The Village shall incur the costs for design and construction inspection of the Project.

#### VI. BIDDING

The County shall be primarily responsible for bidding, contracting and construction management for all work elements outlined in the Grant Agreement with the Ohio Department of Development and for compliance with state and federal bidding and contracting regulations.

#### VII. OWNERSHIP AND USE OF PROJECT IMPROVEMENTS

Upon commencement of a substantial portion of the Project public improvements, the Village shall have and assume all ownership of such improvements, materials, etc. which are associated with the Project not otherwise remaining under ownership of a contractor or vendor and the Village shall have and assume all such ownership and liability upon completion of the Project. The Village agrees to retain ownership of and to operate and provide reasonable maintenance of the Project improvements for the purposes they were



intended for a period of ten (10) years or more following completion of Project activities funded in whole or in part with CDBG Allocation program funds.

The Village agrees to prohibit discrimination in the use of or benefits from the Project improvements on the basis of race, color, national origin, sex, age, or handicap in accord with State and Federal laws and regulations. The Village further agrees to operate the facilities in such a manner as to assure maximum feasible benefit to persons of low and moderate income households.

During such ten (10) year period if for any reason the Village is no longer able to maintain or operate the Village owned Project improvements for the purposes they were intended or in compliance with the terms of this Participation Agreement, the Village shall inform the County in writing of such actions or circumstances and shall fully cooperate with the County to make the most appropriate changes to comply as nearly as possible with the CDBG program intent and regulations.

#### VIII. ADDITIONAL FINANCING

The Village shall obtain and provide all additional financing needed to complete all Project public improvements. **In the event the Village becomes aware of any problems in providing and/or obtaining all additional financing needed, the Village shall immediately inform the County in writing and shall fully cooperate with the County in writing. The County will not approve any change orders above the amount of funds budgeted for this activity without prior Village approval.**

#### IX. CONFLICT OF INTEREST

No member, official or employee of the Village shall have any personal interest, direct or indirect, in this Agreement or in the GRANT AGREEMENT conveying the CDBG Allocation funds to the County, nor shall any such member, official or employee participate in any decision relating to this Agreement or to the GRANT AGREEMENT which affects his/her personal interests or the interests of any corporation, partnership or association in which he/she is directly or indirectly, interested.

#### X. ACCESS TO RECORDS

The County, the Ohio Department of Development, the U.S. Department of Housing and Urban Development, the Comptroller of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Village which are directly pertinent to the CDBG Allocation and program and the use of its funds or any other funds on this Project, for the purpose of the making audit, examination, excerpts and transcriptions.

#### XI. TERMINATION OF AGREEMENT

This Participation Agreement may be terminated by either party if there is substantial evidence that the other party failed to fulfill its responsibilities under the terms of this

Agreement or under the GRANT AGREEMENT attached hereto. Any such termination must be accomplished in writing. In the event of termination by either party, the Village shall not enter into any new or additional obligation of the CDBG Allocation funds or any contracts which are in any other way dependent on the expenditure of the CDBG Allocation funds. In the event of termination by either party, the County shall continue to be responsible for the expenditure of CDBG Allocation funds to fulfill Village obligations or contracts which were entered into prior to such termination, such responsibility being dependent on cooperative negotiation between both parties as to the least objectionable arrangements for closing out all such obligations and being dependent on the advice of and approval of the Ohio Department of Development.

**XII. AMENDMENT TO AGREEMENT**

This Participation Agreement may be amended by the parties upon their mutual written agreement.

**IN WITNESS WHEREOF, the County and the Village of Pleasantville have entered into this Agreement by their duly authorized officials as of the date and year first above written.**

**Village of Pleasantville**



Signature

Mayor

Title

**BOARD OF COMMISSIONERS  
FAIRFIELD COUNTY**

\_\_\_\_\_, President

\_\_\_\_\_, Member

\_\_\_\_\_, Member

**Approved as to form only:**

By: \_\_\_\_\_

Prosecutor's Approval Page

Resolution No.

A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and the Village of Pleasantville.

(Fairfield County Regional Planning Commission)

Approved as to form on 9/12/2023 12:07:01 PM by Amy Brown-Thompson,



Amy Brown-Thompson  
Prosecutor's Office  
Fairfield County, Ohio

Resolution No. 2023-09.19.I

A resolution authorizing the approval of a CDBG Participation agreement by Fairfield County Board of Commissioners and the Village of Pleasantville.

(Fairfield County Regional Planning Commission)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving an account to account transfer Fund 2503.**

**WHEREAS,** appropriations are needed to cover expenses for 202; and

**WHEREAS,** an account to account transfer will allow proper classification of major expenditure object categories.

---

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

---

**Section 1.** That the transfer of appropriations in the amount of \$25,000.00 is hereby authorized as follows:

From: 23250300 Fringe Benefits  
To: 23250300 Materials and Supplies

---

Prepared by: Elisa Dowdy  
cc: Sheriff



**Account-to-Account Transfer  
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$25,000.00

From:	23250300 521000 Health Insurance	\$25,000.00
To:	23250300 562600 Fuel	\$25,000.00

Resolution No. 2023-09.19.m

A resolution approving an account to account transfer Fund 2503.

(Fairfield County Sheriff)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution approving the submission of the Fiscal Year 2024 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County.  
[Lancaster-Fairfield Community Action Recycling]**

**WHEREAS,** the Board of Fairfield County Commissioners serve on the Coshocton, Fairfield, Licking, Perry (CFLP) Solid Waste District Board of Directors; and

**WHEREAS,** the Board of Fairfield County Commissioners are required to give approval to all grant applications submitted to the District from Fairfield County; and

**WHEREAS,** the Community Action Agency request approval to submit the 2024 Recycling Services and Recycling & Litter Prevention grant application for Fairfield County to the District; and

**WHEREAS,** the Board of Fairfield County Commissioners approved the 2023 Recycling Services and Recycling & Litter Prevention grant application.

---

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:**

---

**Section 1.** That the Board of Fairfield County Commissioners gives approval to submit the 2024 application prepared by the Lancaster-Fairfield Community Action Agency for the County to the CFLP Solid Waste District in the amount of \$1,046,043.49.

**Section 2.** That this resolution serves as a letter of support to be submitted along with the application to the funding consideration.

Prepared by: Jennifer Kolometz  
cc: Recycling / Lancaster-Fairfield Community Action

## COUNTY RECYCLING AND OUTREACH CONTRACT

The District's Solid Waste Management Plan includes a recycling strategy that relies upon a variety of programs to accomplish the waste reduction goals set by House Bill 592. Currently, the district is required to ensure that at least 80% of district residents have access to a recycling opportunity, and that commercial entities have access to recycling locations in each county (achieved through access to public drop-off containers). To maintain the 80% residential access goal, each county is eligible to receive district funds to provide recycling services.

The 2019 state solid waste management plan allows multi-county districts to demonstrate access by calculating the population of the entire district that has access to recycling opportunities. As long as the total access is at least 80%, then any individual county may go as low as 75% of the residential population (or the equivalent of one less drop-off than would be necessary to achieve 80%, whichever is greater).

Recycling programs must be accompanied by education programs to encourage residents and businesses to increase their participation in recycling. The CFLP Solid Waste District supports local offices that provide those services and awards contracts annually to fund the programs. Within this contract are Program Administration, Education, Litter Collection on Public Property, Recycling Collection Events, and most importantly, the Countywide Residential/Institutional Recycling Program.

Recycling and Outreach are mandated by the state as part of our solid waste management plan, and thus are the top priority for funding within this contract. Litter Collection is not mandated by state law, the state solid waste management plan, or the district's solid waste management plan, but is an optional activity as long as funds are available. Limited funding is available and programs are encouraged to seek other sources of funding for that activity wherever possible.

**WHO IS ELIGIBLE TO APPLY:** The four member county governments.

### **MATCH REQUIREMENTS:**

The applicant must show what local commitment is being offered to support the program beyond District funding. There is no set amount required. Common match items include, but are not limited to cash to cover expenses not included in the District Contract, administrative and technical support by the county (agency in Fairfield), office space and furnishings, and utilities.

The Contractor is the employer for all staff whose salary is paid (in part or in whole) by this contract. The District contract reimburses only salary and certain defined fringe benefits for time worked on district contract activity. All other time and employee costs, including but not limited to advertising for hire, interviews, screening, testing, training, licensing or additional fringe benefits offered by the Contractor remain the responsibility of the Contractor.

**When personnel assigned to recycling are required by their employer to perform duties outside the district contract, the Commissioners (head of agency for Fairfield) will be required to cover salary, fringes, leave accrual, and other costs associated with that time. The funding application must include a letter from the Commissioners (head of agency for Fairfield) acknowledging that responsibility and confirming that funds have been budgeted to cover such costs unless the Commissioners (head of agency for Fairfield) guarantees that personnel will remain 100% dedicated to approved district contract activity.**

Programs are permitted to use volunteers to implement recycling or outreach activities, but are not required to do so within the district contract. Volunteers are defined as individuals who willingly provide services to the Recycling and Outreach programs with no expectation or receipt of compensation or remuneration. It is the Contractor's sole responsibility to adhere to any legal requirements in the use of volunteers, and the District shall not cover any expenses associated with volunteers and shall not be responsible for any property damage, bodily injury, or legal claims or penalties arising out of the Contractor's use of volunteers.

**PAYMENT SCHEDULE:** Contract programs will receive 90% of the award following the effective date of the contract (mid January), and the remaining 10% upon receipt and review of a third quarter report that indicates the final 10% is necessary.

**FREQUENCY OF AWARD:** Annually. Contract period is January through December. Amendments to the contract for additional activities may be requested throughout the year if funding is available.

## PROGRAM ADMINISTRATION

In order for a program to be effective, it must be adequately staffed and administered. This portion of the contract covers the cost of staffing the Recycling Office and administrative costs sufficient to keep the programs running. It is expected that local Program Managers have solid waste management duties outside this specific contract, limited to assisting local communities apply for and administer district contracts, assisting in the management of disaster debris, serving on solid waste district committees, participating in professional associations related to Recycling and Outreach, and other approved activity specific to recycling and recycling based education.

### ALLOWABLE COSTS FOR PROGRAM ADMINISTRATION:

Salary: Programs requesting funds for personnel must demonstrate need through specific tasks to be accomplished. Personnel costs must be documented during the contract year through daily logs showing hours spent directly on these programs. Employees who work 100% of their time on district approved recycling and outreach programs may claim vacation, sick and holiday leave for the period of time in which they are so employed. Employees working at least 75% but less than 100% on district approved recycling and outreach programs may only claim vacation, sick and holiday leave in proportion to the hours worked on recycling and outreach. Employees who work less than 75% on district approved solid waste management programs may not claim vacation, sick and holiday leave.

1. Salary for one Program Manager to administer the Recycling and Outreach Program, and if there is no Education Specialist, implement the county Outreach Plan.
2. Salary for one Office Assistant to manage office functions for the Recycling and Outreach Program.

Fringes: Fringes covered by district funding are limited to PERS/retirement, FICA/Social Security, Medicare, Hospitalization (or waiver thereof), Life Insurance, Workers Comp, Unemployment for the two positions above. Personal clothing costs are not allowable. Personnel who work less than 100% of their time on the recycling/outreach contract may only claim fringes in proportion to the hours worked on contract activities.

Supplies: Cost to purchase consumable supplies required for the day to day implementation of the district contract (ie: paper, pencils, paper clips, business cards and letterhead, computer software, disks). Indirect or overhead costs of maintaining an office, including but not limited to support services from internal departments (ie: auditor, treasurer, human resources, safety, information technology), janitorial, rent, food service, personal comfort, utilities, and county audits **are not allowable (see match requirements)**. Public funds may not be used to purchase items for employees that are personal in nature or which would not or cannot be returned by the employee to the office.

Where the Office (or county host) receives a telephone bill from a telecommunications company for land lines, cell phones, or email/internet services, the portion of that bill that is directly for the extensions that are used to implement the administrative portion of this contract plus long-distance charges may be claimed. Submission of those bills is required with additional documentation to show how the direct charge for a portion of the bill was calculated.

Postage: Cost to mail general office correspondence directly associated with the Outreach activities approved in the contract program. Put the cost of postage meters (lease and supplies), bulk mailing permits, or post office boxes here, but keep in mind that a dated detailed invoice will be required to document this expenditure.

Equipment Purchase/Lease: Costs associated with the purchase, lease or rent of equipment used directly by and for the district contract that costs \$100 or more per unit and may include the cost of shipping from the vendor. Application must demonstrate that the item is needed to fulfill the district contract. Equipment is anything purchased for the applicant that is **non-consumable** (such as A/V, office equipment, reference material). Computer hardware is equipment. Computer software is considered supplies as it has a shorter lifespan and is often upgraded. Requests to replace equipment that had been purchased with CFLP contract funds are only allowable where the application provides documentation that the equipment to be replaced is not functional, repair costs exceed 50% of the cost of replacement, and the applicant will either trade in the equipment to be replaced on the purchase of replacement equipment or dispose of the equipment to be replaced in accordance with the contract agreement. Put the cost of lease agreements for copiers here if the copier is used solely by the Recycling Office.

Equipment Maintenance: Cost associated with the maintenance and/or repair of equipment purchased with district funds in this or previous contract years. Put annual maintenance contracts for copiers and/or fax machines here if those machines are used solely for the Recycling Office.

Vehicle Purchase: Limited to the purchase of a vehicle and all associated licensing costs for the Education and Outreach program. Use of the vehicle for functions other than contract approved activity constitutes a violation of the agreement and will result in the termination of the agreement and the repayment of the contract.

Vehicle Maintenance: Includes **either** mileage (IRS rate) for vehicles not purchased with district funds, **or** maintenance/repair, fuel, and insurance premiums for vehicles purchased with district funds, for vehicles used in the approved Outreach activities (including meetings); and the cost of parking if attendance at a job-related function necessitates payment to park. If the local mileage rate is higher, the Recycling Office will be required to pay the difference. Where the vehicle is purchased solely with district funds, use of the vehicle for any other purpose than approved contract activity (which includes using vehicles as backup to other contract vehicles) is prohibited. If the purchase of a vehicle was split between the District and the Recycling Office, all ongoing vehicle expenses must also be split in the same proportion as the vehicle is used for approved contract activity with mileage logs maintained to document usage. For vehicles purchased with district funds, it is required that applicants budget sufficient funds to maintain and repair them throughout the year. Documentation submitted with quarterly reports will be required to identify the vehicle for which expenses are being claimed.

Training: Includes the cost of registration, lodging, transportation/parking and meals associated with attendance of contract funded personnel at professional development conferences/seminars (excludes meetings), within the limits of the District Travel Policy. As the District Travel Policy requires that all travel be pre-approved by the district, only those conferences approved via the original funding application or a program/budget revision will be allowed. Be specific about training to be attended.

Membership Fees: Costs associated with membership of program manager or education specialist in professional organizations directly related to the Outreach activities. Memberships must be in the name of the Recycling Office so that the memberships remain intact in the event an employee terminates their employment. **Request must show how membership is necessary to and directly benefits the program.**

Contingencies: A maximum amount of \$200 may be requested to cover unexpected over-runs in other contract line items, as long as those line items are funded within your approved budget.

## **EDUCATION-OUTREACH ACTIVITY**

Programs to educate residents and businesses on the need to reduce, reuse and recycle are effective tools in solid waste management, and are a mandated part of each District's solid waste management plan. With the adoption of the 2019 State Solid Waste Management Plan, educational efforts statewide evolved into a more clearly defined role for solid waste districts to increase the participation in recycling programs. Recycling offices serve the solid waste district by providing most of the educational requirements of the solid waste plan on a local level.

### **OUTREACH PLAN:**

The CFLP Solid Waste Plan prioritizes the five target audiences by needs and identifies district goals for reaching each audience. County programs have the flexibility of reaching those goals in a variety of ways, tailored to their individual situations. Each applicant shall create an outreach plan that clearly defines the activities that will be used to implement the strategies and goals committed to in our solid waste management plan to each target audience in that county. The plan shall describe how each activity will effect a change in behavior resulting in increased recycling and waste reduction, and how each activity will be evaluated to determine if it is achieving the desired outcome.

Target audiences (listed in priority order) and the goals for each:

1. Residents – Programs will increase the visibility of recycling opportunities and of recycling in general. Positive reinforcement of desired behavior is an effective tool in maintaining and increasing participation. Programs will increase and upgrade the use of electronic communications with web sites providing updated information for all locally available recycling and reduction programs and opportunities.
2. Schools and school age youth – Programs will update their programs to meet instructional standards, link classroom education with actual school and residential recycling opportunities, and engage youth through hands-on opportunities like assisting with school recycling and waste reduction programs and with community volunteer opportunities.
3. Institutions and commercial businesses – Programs will improve communication with businesses to engage their assistance in reporting recycling. Programs will include recognition for business recycling efforts, serving as an information source regarding recycling service providers and recycling opportunities, and maintaining relations with local chambers of commerce and other trade associations.
4. Communities - political leaders – Programs will increase involvement with communities and keeping up contact with local officials. Provide support and encouragement to communities that are or may in the future provide recycling opportunities independently of county or District support – publicly recognizing their contribution to meeting the access goals.
5. Industries - manufacturers – programs will support recycling and waste reduction of industries by serving as an information source regarding recycling service providers and recycling opportunities, and giving public recognition to their efforts.

One activity per strategy is the minimum, more are encouraged within funding constraints. Additional activities should focus on the high priority audiences. Activities that do not further the ultimate goal of decreasing waste generation/increasing recycling and reducing open dumping will not be funded by the District.

### **MINIMUM STATE REQUIREMENTS IN OUTREACH PLANS:**



Consistent with the obligations in the district's approved solid waste management plan, each applicant must include the following core activities:

1. **Web Site** – The applicant shall create and maintain a Web site to provide, at a minimum, basic information about the recycling infrastructure in the county.
2. **Comprehensive Resource Guide** – The applicant shall prepare, regularly update, and make available a compilation of reduction and recycling outlets for specific materials. This guide is intended to be used to provide referrals to interested parties that are looking for alternative management options for specific wastes, information about disposal or recycling of items restricted from landfills and “difficult to manage” materials.
3. **Infrastructure Inventory** – The applicant shall maintain and make available up-to-date information about the basic solid waste disposal, recycling and alternative management infrastructure in the county. This information shall include but is not limited to landfills, transfer stations, curbside recycling programs, drop-off recycling locations, composting facilities, yard waste collection programs, hauler-provided recycling programs, material recovery facilities, and recycling centers.  
  
\*NOTE: #2 and #3 are most often combined into one “recycling guide” for the county. While maintaining this information on the county website is required, a paper copy that is distributed is also required, to ensure that residents without internet access can get the information.
4. **Speaker/Presenter** – The applicant shall either employ or have readily available someone who can function as a speaker or presenter when needed.

#### **ADDITIONAL REQUIREMENTS FROM DISTRICT SOLID WASTE PLAN:**

The solid waste plan commits Recycling Offices to the following activities to address various waste streams and reduction programs. Each county **MUST** include all of the following in their 2023 outreach plan:

- Create at least one workgroup/roundtable session for county business and industry to share market information, promote free waste evaluations and network with colleagues
- Update and make available on websites the internet database of recycling markets for public availability
- **increase** communication with municipalities and townships regarding recycling and **increase** technical assistance in contracting for services
- including local curbside recycling program information on websites
- providing curbside recycling information to local media for inclusion in newspapers
- IF special collection events are part of the outreach plan, partner with local haulers and recyclers, send haulers information about local events and services for haulers to disseminate to their customers
- Promote local recyclers and encourage businesses and communities to use their services
- A brochure or flyer targeted to residents about reducing HHW, safe disposal and using nontoxic alternatives
- At least one newspaper, newsletter or other public article on reducing HHW and using safer alternatives.
- Promotion of composting yard waste, recycling of appliances, electronics and buying recycled

## ALLOWABLE COSTS FOR EDUCATION:

Salary: Programs requesting funds for personnel must demonstrate need through specific tasks to be accomplished. Personnel costs must be documented during the contract year through daily logs showing hours spent directly on these programs. Employees who work 100% of their time on district approved solid waste management programs may claim vacation, sick and holiday leave for the period of time in which they are so employed. Employees working at least 75% but less than 100% on district approved solid waste management programs may only claim vacation, sick and holiday leave in proportion to the hours worked on solid waste management. Employees who work less than 75% on district approved solid waste management programs may not claim vacation, sick and holiday leave.

1. Salary for one Education Specialist to implement the education activities within the county Outreach plan specified in the contract application.

Fringes: Fringes covered by district funding are limited to PERS/retirement, FICA/Social Security, Medicare, Hospitalization (or waiver thereof), Life Insurance, Workers Comp, Unemployment. Personal clothing costs are not allowable. Personnel who work less than 100% of their time on solid waste management may only claim fringes in proportion to the hours worked on contract activities.

Equipment Purchase/Lease: Costs associated with the purchase, lease or rent of equipment used directly by and for implementation of the Outreach Plan that costs \$100 or more per unit and may include the cost of shipping from the vendor. Equipment is anything purchased for the applicant that is **non-consumable** (such as booth displays). Requests to replace equipment that had been purchased with CFLP contract funds are only allowable where the application provides documentation that the equipment to be replaced is not functional, repair costs exceed 50% of the cost of replacement, and the applicant will either trade in the equipment to be replaced on the purchase of replacement equipment or dispose of the equipment to be replaced in accordance with the contract agreement. **Put the cost of renting buses for school field trips here.** Recycling containers purchased for the purpose of loan to communities, businesses or groups must be marked with the name of the program and include a system for monitoring their return after the event and should be reported under "Equipment" since they are added to your program's inventory.

Education Supplies: Limited to the cost of purchasing supplies necessary to implement the activities in the Outreach Plan and does not include general office supplies which are requested under Program Administration. Personal comfort items are not allowable contract expenses. If food items are to be purchased as a necessary ingredient for an education activity (ex: landfill pies), the invoice must be marked with the name of the activity for which it was purchased.

Where the Office (or county host) receives a telephone bill from a telecommunications company for land lines, cell phones, or email/internet services, the portion of that bill that is directly for the extensions that are used to implement the outreach plan plus long-distance charges may be claimed. Submission of those bills is required with additional documentation to show how the direct charge for a portion of the bill was calculated.

Advertising and Print/Production: Cost of placing paid advertisements in newspapers, radio, television, on the internet, or other media that are of a general nature. Advertising using District funds must be approved by the District office as to content PRIOR to using the advertisement. **NOTE:** All advertisements using District contract funds must bear a funding credit line specifically stating "Funding provided by the CFLP Solid Waste District". When planning to advertise events held by entities other than the Recycling Office, ensure that the entities will

allow the funding credit line to be added.

Also includes cost to produce and print promotional materials such as brochures, banners, videos, newsletters, which are directly related to the education activity. This differs from printed promotional materials in that these materials have more textual content than slogans, pictures or logos. All printed material using District funds must be approved by the District office as to content PRIOR to printing. **NOTE:** All materials printed using District contract funds must bear a funding credit line specifically stating "Funding provided by the CFLP Solid Waste District". Put the annual cost of web hosting service here. Website content is included in the material that requires pre-approval if district funds are being used to pay for any portion of the website.

Awards/Promotion: Includes costs to promote an activity through displays and awards for a public recognition program, if those activities are in the approved Outreach plan. District funds may not be used for sweepstakes, games of chance, schemes of chance, or raffles. District funds may be used to provide noncash prizes that are of nominal value for contests that are consistent with the goals of the Outreach Plan (e.g., a coloring contest for children) as long as such contests are implemented consistent with federal, state, and local regulations.

Program display at public events - includes rent of exhibit space for a display (including fair booths), and educational display materials (under \$100). If the program has a display at an event that requires paid admission, admission tickets for contract employees (only) manning the display are allowable.

Awards for a public recognition program - include plaques, ribbons, certificates, and other generic items of nominal value that are given to members of a target audience for **accomplishments specifically related to an approved Outreach strategy**.

Promotional items which contain only program name, address, and a slogan (such as pencils, mugs, tote bags) do not require district approval, as there is no content to approve and they do not need a funding credit line. Items containing names of individual employees or elected officials are not allowable but items must contain at least the name of the program or event to distinguish them from personal gifts. Promotional items are limited to nominal-value generic items that further the theme of an educational activity by reminding the recipient of the education message received.

Signs: Cost to produce signage directly related to the education activity.

Workshops: Cost associated with putting on workshops to educate one of the target audiences if the outreach plan includes this as a strategy to increase recycling. Put all costs here regardless of category (ex: mailing registrations, supplies, space rental). All advertising and printing costs associated with putting on a workshop follow the same approval and funding credit line requirements as any other advertising and printing activity. If the workshop includes tours, this would be the correct line item for bus rental. Any purchase of food or drink or incentive items **MUST** be tied to the curriculum being taught, as detailed in the application. For example, teaching zero waste tied to a lunch that produces no waste reinforces the lesson. Giving participants a refillable water bottle instead of handing out single use water bottles reinforces the lesson of waste reduction. All workshops should "walk the talk" and not create waste.

Educational Reimbursements: Cost for substitute teacher pay for teachers who attend educational workshops, or stipends paid to teachers to attend an off-hours educational workshop, all within federal, state and local regulations on taxable income.

## LITTER COLLECTION ACTIVITY

Recycling offices are eligible to apply for funds to clean up illegally disposed solid waste (litter) on public land and along roadways and public easements. Applications that request funds for collecting materials from specific public sites must include a list of the specific sites, a timeline for collection, and the method by which collected materials will be disposed or recycled. Adopt-an-Area Programs are included in this activity. Any activity on private property is prohibited.

### ALLOWABLE COSTS FOR LITTER COLLECTION:

Salary: Programs requesting funds for personnel must demonstrate need through specific tasks to be accomplished. Personnel costs must be documented during the contract year through daily logs showing hours spent directly on these programs. Employees who work 100% of their time on district approved solid waste management programs may claim vacation, sick and holiday leave for the period of time in which they are so employed. Employees working at least 75% but less than 100% on district approved solid waste management programs may only claim vacation, sick and holiday leave in proportion to the hours worked on solid waste management. Employees who work less than 75% on district approved solid waste management programs may not claim vacation, sick and holiday leave.

1. Salary for one Collection Supervisor where collection program is long-term, and the position is full or part time for collection of litter from **public** land. If that individual is also responsible for collecting recyclable material from public drop-off sites or institutional collection sites, split their salary between the two activities based on the percentage of their time spent on each activity. For example, if the employee works one day on recycling and two days on Litter, put one third of their salary in recycling and put two-thirds of their salary here.

Fringes: Fringes covered by district funding are limited to PERS/retirement, FICA/Social Security, Medicare, Hospitalization (or waiver thereof), Life Insurance, Workers Comp, Unemployment. Personal clothing costs are not allowable. Personnel who work less than 100% of their time on solid waste management may only claim fringes in proportion to the hours worked on contract activities. If the same person also spends time on institutional collection, split their fringes between the two activities based on the percentage of their time spent on each activity.

Equipment Purchase/Lease: Costs associated with the purchase, lease or rent of equipment used directly in the **cleanup activity** that costs \$100 or more per unit and may include the cost of shipping from the vendor. Requests to replace equipment that had been purchased with CFLP contract funds are only allowable where the application provides documentation that the equipment to be replaced is not functional, repair costs exceed 50% of the cost of replacement, and the applicant will either trade in the equipment to be replaced on the purchase of replacement equipment or dispose of the equipment to be replaced in accordance with the contract agreement.

Equipment Maintenance: Costs associated with the maintenance and/or repair of litter collection equipment purchased with district funds in this or previous contract years.

Vehicle Purchase: Includes the purchase of a vehicle, and all associated licensing costs, for litter collection use only. Vehicles purchased solely with District funds **cannot** be considered pool vehicles and **cannot** be used for any purpose other than the approved contract activity (which does include backup for other contract vehicles).

Vehicle Maintenance: Includes maintenance/repair, fuel, and insurance premiums for vehicles used in the approved Litter Collection activity. Where the vehicle was purchased solely with district funds, use of the vehicle for any other purpose than approved contract activity is prohibited. If the purchase of a vehicle was split between the District and the Recycling Office, all ongoing vehicle expenses must also be split in the same proportion as the

vehicle is used for approved contract activity with mileage logs maintained to document usage. For vehicles purchased with district funds, it is required that applicants budget sufficient funds to maintain and repair them throughout the year. Documentation submitted with quarterly reports will be required to identify the vehicle for which expenses are being claimed.

Supplies: Limited to the purchase of consumable items required for litter collection - bags, gloves, bug spray, safety vests and first aid supplies, as well as tarps and straps to cover the truck/trailer bed once materials are collected. Personal comfort items are not allowable contract expenses.

Where the Office (or county host) receives a telephone bill from a telecommunications company for a cell phone used solely by the Litter Collection Supervisor, the portion of that bill that is directly for the extension that is used to implement the litter collection function may be claimed. Submission of those bills is required with additional documentation to show how the direct charge for a portion of the bill was calculated.

Signs: Costs associated with the purchase or production of safety signs delineating collection along roadways or “Don’t Litter” signs or “Adopt a Road” signs.

Disposal Fees: Costs associated with the legal disposal of collected nonrecyclable material from **public** land. Legal disposal must be documented by detailed invoices for services from licensed solid waste haulers, or municipal solid waste landfills/transfer stations documenting that disposal occurred. When dumpsters are rented for the purpose of holding trash collected from public land for legal disposal, the contractor must show evidence that access is restricted to that use only and the dumpster cannot be not used by other entities for other purposes.

## RECYCLING COLLECTION DRIVE ACTIVITY

The District's Solid Waste Management Plan includes a recycling strategy that relies upon a variety of programs to accomplish the waste reduction goals set by House Bill 592. Currently, items such as freon-containing appliances, tires, and electronics do not have abundant disposal options, however, opportunities are growing. The district plan specifies that financial assistance may be available after all mandatory activities are funded, that is available to local Recycling Offices to supplement the cost of holding collection events where a reasonable cost will be charged to participants and where local recycling opportunities do not exist.

Because the plan states these events will become self sufficient, the narrative must list what recycling opportunities exist in the county for each item to be collected, why those options are not sufficient to meet the needs of the public, how the private recyclers will be included in the collection drive to maximize their participation, expected costs of the event, revenue to be received from participant charges, and the difference that requires assistance from the district. The narrative must further explain how the program will be adjusted in the future to require less district assistance.

### **ALLOWABLE COSTS FOR RECYCLING COLLECTION DRIVES:**

Equipment: Cost to rent equipment such as forklifts for collection drives or portable toilets if no other facility is available for use by staff, volunteers and contractors.

Supplies: Cost to purchase consumable materials used in the collection drive such as gloves, receipt books. Personal comfort items are not allowable contract expenses.

Advertising and Print/Production: Cost of placing paid advertisements in newspapers, radio, television or other media. Advertising using District funds must be approved by the District office as to content PRIOR to using the advertisement. **NOTE:** All advertisements using District contract funds must bear a funding credit line specifically stating "Funding provided by the CFLP Solid Waste District". Also includes cost to produce and print promotional materials such as brochures, banners videos, newsletters, which are directly related to the recycling collection drive. This differs from printed promotional materials in that these materials have more textual content than slogans, pictures or logos. All printed material using District funds must be approved by the District office as to content PRIOR to printing. **NOTE:** All materials printed using District contract funds must bear a funding credit line specifically stating "Funding provided by the CFLP Solid Waste District".

Signs: Cost to produce signage directly related to the recycling collection drive.

Handling/Transportation Services: Limited to the cost of hiring a licensed outside entity to transport tires from the site to a registered tire facility, remove freon from appliances, transport collected materials to a recycling facility, and/or accept collected materials once transported.

## RESIDENTIAL/PUBLIC INSTITUTION RECYCLING

### ELIGIBLE ACTIVITIES:

Residential Drop-off Programs: Well-located and managed drop-off sites can make recycling more convenient to the public and provide an inexpensive, efficient way of preventing significant volumes of recyclables from entering landfills, especially in less densely populated areas. Drop-off sites are permanent sites with containers to hold recyclables, or sites that host a mobile container on a regular schedule. In order to be considered, the program must collect, at a minimum, the following five materials: corrugated cardboard, newspaper, steel containers, aluminum containers and plastic containers (#1 and #2). Containers at rural sites must have a capacity of at least 6 cubic yards and containers at urban sites must have a capacity of at least 10 cubic yards. In addition, each site must be easily found and accessed by the public. At a minimum, site signage must help the public find the site from the nearest public road, list the materials accepted, and list hours/days of operation for sites that are not full time.

Public Institution Recycling: Programs that establish systems to collect and process materials from public schools and government facilities are eligible to receive district funding. Collecting public institution recyclables does not contribute toward meeting the access goal, however, it achieves the goal of government taking responsibility for recycling the materials it generates.

### ALLOWABLE COSTS:

Salary: Programs requesting funds for personnel must demonstrate need through specific tasks to be accomplished. Personnel costs must be documented during the contract year through daily logs showing hours spent directly on these programs. Employees who work 100% of their time on approved contract activity may claim vacation, sick and holiday leave for the period of time in which they are so employed. Employees working at least 75% but less than 100% on contract activity may only claim vacation, sick and holiday leave in proportion to the hours worked on contract activity. Employees working less than 75% on contract activity may not claim vacation, sick or holiday leave.

1. Salary for actual hours worked by one employee to supervise the contract recycling employees, market contract materials, schedule maintenance for equipment used in the contract, and plan collection routes/schedules if these services are not being provided under a fixed rate billing in the line item "Collection and Processing Services". The time spent supervising other functions will not be paid by the contract.
2. Salary for actual hours worked by employees (permanent or temporary) to collect materials from the drop-off locations, or public institution collection routes, if these services are not being provided under a fixed rate billing in the line item "Collection and Processing Services". The time spent collecting materials from commercial/industrial account or operating a buy-back collection will not be paid by this contract. If a recycling employee also does Litter Collection, split their salary between the two activities based on the percentage of their time spent on each activity.
3. Salary for actual hours worked by employees (permanent or temporary) to unload contract materials from collection vehicles, sort and process materials and ship to an entity for recycling, if these services are not being provided under a fixed rate billing in the line item "Collection and Processing Services". Time spent processing materials from commercial/industrial accounts or buy-back will not be paid by this contract.

Fringes: Fringes covered by district funding are limited to PERS/retirement, FICA/Social Security, Medicare, 09/19/2023 174

Hospitalization (or waiver thereof), Life Insurance, Workers Comp, Unemployment. Personnel who work less than 100% of their time on approved contract activity may only claim fringes in proportion to the hours worked. **Personal clothing costs are not allowable.** If a recycling employee splits their time between this activity and Litter Collection, split their fringes between the two activities based on the percentage split of their time. Do not use this line item when you are using an outside contractor for temporary employees, as you are not the payer of the fringes.

Supplies: Costs that are directly billed to and used by the Contractor for supplies used in the day to day function of the recycling portion of the contract, such as gloves, bags, or small hand tools. Containers purchased for the deskside collection of recyclables in public institutions are an allowable expense here, as their cost per container is less than \$100. Processing supplies such as safety glasses, baling wire, gaylord boxes and drums may be included if these supplies are not being provided under a fixed rate billing in the line item “Collection and Processing Services”, to the extent those supplies are used for contract activities. Personal comfort items are not allowable contract expenses. Public funds may not be used to purchase items for employees that are personal in nature or which would not or cannot be returned by the employee to the office.

Where the Office (or county host) receives a telephone bill from a telecommunications company for cell phones used solely by the recycling employees to communicate while implementing the district contract, **the portion of that bill that is directly for the extensions that are used to implement the district contract may be claimed.** Submission of those bills is required with additional documentation to show how the direct charge for a portion of the bill was calculated. Cell phones used by employees who are also performing functions unrelated to the district contract may only claim the cell phone bill in proportion to the hours worked on the district contract.

Equipment Purchase/Lease: Costs associated with the purchase or lease of equipment used directly in the collection or processing of contract materials that costs \$100 or more per unit and may include the cost of shipping between the vendor and the contract agency. Rental of storage containers goes here. Costs for processing equipment are limited to the percentage of purchase or lease directly attributable to materials processed from this contract.

Equipment Maintenance: Costs associated with the operation, maintenance, insurance and repair of equipment used directly in the collection or processing of contract materials that costs \$100 or more per unit. For equipment purchased with district funds, it is required that applicants budget sufficient funds to maintain and repair it throughout the year. **Recycling equipment that is operated on public roadways MUST be maintained to meet, at a minimum, ODOT standards for roadworthiness.**

Examples of collection equipment are trailers or roll-off containers. Processing equipment costs are limited to no more than the percentage of the actual cost of insurance premiums, repair, maintenance, and fuel that is directly attributed to materials processed from this contract, if these services are not being provided under a fixed rate billing in the line item “Collection and Processing Services”. Forklifts/bobcats are equipment, and fuel for them goes here. Items purchased to maintain/repair trailers and containers go here.

Requests to replace equipment that had been purchased with CFLP contract funds are only allowable where the application provides documentation that the equipment to be replaced is not functional, repair costs exceed 50% of the cost of replacement, and the applicant will either trade in the equipment to be replaced on the purchase of replacement equipment or dispose of the equipment to be replaced in accordance with the contract agreement.



Postage: Costs to mail materials directly related to the recycling activity.

Vehicle Purchase: Includes the purchase of a vehicle, and all associated licensing costs for residential and/or institutional collection use only. Vehicles purchased solely with District funds **cannot** be considered pool vehicles and **cannot** be used for any purpose other than the approved contract activity (such as hauling or containment of trash or plowing snow).

Vehicle Maintenance: Includes maintenance/repair, fuel, and insurance premiums for vehicles (trucks) used in the approved contract. For vehicles (trucks) used in processing, limited to no more than the percentage of the actual cost of insurance premiums, repair, or maintenance that is directly attributed to materials processed from this contract, if these services are not being provided under a fixed rate billing in the line item "Collection and Processing Services". For vehicles purchased with district funds, it is required that applicants budget sufficient funds to maintain and repair them throughout the year. Documentation submitted with quarterly reports will be required to identify the vehicle for which expenses are being claimed. Insurance on vehicles owned by the contractor or subcontractor is limited to those being used in the current contract year for the district contract. If you lease a vehicle to ship materials to market, request that expense here.

Advertising and Print/Production: Cost of placing paid advertisements to promote the public recycling activity in newspapers, radio, television or other media. Advertising using District funds must be approved by the District office as to content PRIOR to using the advertisement. **NOTE**: All advertisements using District contract funds must bear a funding credit line specifically stating "Funding provided by the CFLP Solid Waste District". Also includes cost to produce and print promotional materials such as brochures, banners videos, newsletters, which are directly related to the contracted recycling activity. This differs from printed promotional materials in that these materials have more textual content than slogans, pictures or logos. All printed material using District funds must be approved by the District office as to content PRIOR to printing. **NOTE**: All materials printed using District contract funds must bear a funding credit line specifically stating "Funding provided by the CFLP Solid Waste District".

Signs: Cost to produce signage directly related to the recycling activity, such as directional or instructional signs at drop-off locations, or signs on the collection containers to identify where each material is to be placed. Legible signage at each drop-off location is required to instruct residents what materials are accepted and which bin to use for each material and funds must be budgeted to maintain signs. **MINIMUM signage: If the container is not clearly visible from the nearest public roadway, there MUST be a directional sign at the public roadway intersection showing people where to turn to find it.**

Site Host Stipend: Limited to not more than \$500 annually paid to an entity that hosts a public recycling drop-off site **under written agreement with the county**. The stipend offsets costs borne by the entity in relation to hosting the public site, such as snow removal, safety/security lighting and/or surveillance, paving and/or fencing. **Copies of the current written agreements must be submitted with the application for funding. No district funds may be used directly by counties or subcontractors to improve drop-off sites.**

Disposal of Contaminants: Limited to the actual cost of legal disposal of non-recyclable material removed from recycling drop-off sites, if these services are not being provided under a fixed rate billing in the line item "Collection and Processing Services". Legal disposal is limited to delivery to a licensed municipal solid waste landfill or transfer facility by a licensed solid waste hauler, and is documented by detailed invoices or receipts. When dumpsters are rented for the purpose of holding contaminants for legal disposal, the contractor must show evidence that access is restricted to that use only and the dumpster cannot be not used by other entities for other purposes unless at least one annual weight study is conducted to verify that the percentage of the dumpster rental and disposal cost being claimed is actually due to contract activity.

Collection and Processing Services: Limited to the cost billed by a recycling service provider at a fixed rate per unit of service or ton, to collect materials from drop-off and/or institutional locations, unload the collected materials from the collection vehicles, remove contaminants, process and market the materials for recycling. Use of this line item replaces reimbursement for direct costs of providing the recycling service. It is allowable to contract out a portion of either residential or institutional service while continuing to service the remaining portion in-house, however both the application and quarterly reports must specifically delineate individual locations and how they will be serviced.

This line item is to be used when the county has chosen the service provider by competitive bid. Bid specifications must be approved by the district as conforming to the approved solid waste plan and requests for bids must be advertised and a proposal accepted prior to the submittal of the application (in order to apply for the correct amount of money). The rate charged cannot exceed the market rate for these services determined by a survey of similar services provided in the service area. The market rate survey must be conducted by the district as statistically valid and reliable prior to the application being submitted, so this line item may not be added after contract initiation.

**COSHOCTON-FAIRFIELD-LICKING-PERRY  
SOLID WASTE DISTRICT  
CONTRACT PROGRAM**

**APPLICATION FORM**

---

---

**SECTION 1: APPLICANT INFORMATION**

APPLICANT NAME: Fairfield County

CONTACT PERSON: Jennifer Kolometz

ADDRESS: 201 East Main Street  
Lancaster, Ohio 43130

PHONE NUMBER: 740-653-4146 740-205-8007 direct extension

FAX NUMBER: 740-653-4462

---

SIGNATURE OF PERSON AUTHORIZED TO SIGN CONTRACT AGREEMENT

**Signature acknowledges that applicant authorizes the District to conduct whatever research and review it feels necessary to determine that applicant poses minimal financial risk in awarding a contract.**

---

---

**SECTION II: CONTRACT SUMMARY**

TYPE OF ORGANIZATION: Local Government

TYPE OF CONTRACT REQUESTED: RESIDENTIAL/PUBLIC INSTITUTION RECYCLING - OUTREACH

TOTAL CONTRACT FUNDS REQUESTED: \$1,046,134.49

---

---

**SECTION III APPLICATION CHECKLIST**

To ensure that your application receives full consideration without unnecessary delay, please complete this list to be sure that all required information is included with your application.

- ☐ One original application on recycled paper, stapled once and without a report cover?
- ☐ All required information is included in the appropriate spaces?
- ☐ Budget page and program description have been completed for each activity proposed?
- ☐ Required local match meets Contract requirements and guidelines?
- ☐ Letter from applicant confirming required local match has been budgeted?
- ☐ Applicant meets all eligibility criteria as established in the application handbook?
- ☐ Vendor quotes are included for any equipment requested?
- ☐ Documentation of support from county commissioners to apply for funding is attached?

## SECTION IV: PROGRAM DESCRIPTION:

Use the individual narrative files to create a narrative by answering ALL questions for each section of the contract. Be specific and detailed. Be sure that each item for which money is requested is explained within the narrative.

- ◆ The more details you give about each activity and budget line item, the fewer questions there will be about the funding needs. However, some costs have been constant for many years and do not require a long narrative every year. **Concentrate on describing the new or modified costs/activities.**
- ◆ Activities must correlate to achieving a strategy to reach one or more target audiences in order to receive funding. **Do not ask for funds for an activity that is not in your Outreach Plan.**

Use the Budget Attachment to create the detailed budget for this program, matching the dollars requested to the narrative. Filling in the detailed budget in Excel will automatically populate the Contract Budget Form.

The completed application will include:

- Cover page
- Narrative pages for each activity requested
- Budget page for each activity requested
- Summary budget page
- 2023 Outreach Plan
- Residential Location spreadsheet filled in with capacity and signage information for each site
- Letter of support from county commissioners

## **LITTER COLLECTION NARRATIVE**

### **1. What labor force will be supervised by the litter collection supervisor?**

Our labor force will consist of volunteers, townships and county road departments.

### **2. What public areas will be targeted (roadways, waterways, parks)?**

Adopt-a-road groups and other volunteer groups will target roadways, parks, school grounds, waterways and trailer drop off sites.

### **3. How will the program work with townships and municipalities to provide litter collection services to as many communities as possible throughout the year?**

We will work continue working with townships and municipalities to assist with coordinating litter collection as needed or requested by providing litter supplies and event guidance.

### **4. How will the program encourage volunteer clean ups? How will businesses and industries be solicited to adopt a roadway or sponsor a clean-up in their vicinity? What tangible support will be offered to volunteer groups throughout the year (such as bags, gloves, disposal of collected material)? What will be done to recognize their efforts?**

Any interested group interested in cleaning a county or township roadway can contact the LFCAA recycling and litter prevention program for information and to receive supplies for their cleanup.

Adopt-a-road, school and other volunteer groups such and business and industry are recruited through our social media pages, newsletters and display events.

We will organize and provide bags, litter tongs, gloves, safety vests (on a loan basis) and work with townships to transport collected litter.

Groups will be recognized on social media and in our quarterly newsletter

### **5. What hauler/landfill will be used to dispose of collected material?**

- -Lancaster Transfer Station
- -Republic Waste Services
- -Smetzer's Tire
- -Pinegrove Landfill
- -Liberty Tire
- -Sundown Tire

### **Instructions for completing the 2024 Outreach Narrative:**

Each county has been given an Excel spreadsheet with the 2023 programs that were committed to in the contract. This serves as your base for creating the 2024 County Outreach Plan. Use the following pages to create a narrative that covers all five target audiences and all commitments in the solid waste plan. For **each** Commitment on the following pages, address the following:

1. What activities will be continued from 2023?
2. How did that activity increase participation in recycling that makes it worthy of continuation?
3. What NEW activities will you implement to address each commitment?
4. For both continuing and new activities, how many dollars will you need to spend to implement it? You will use these numbers to fill in your outreach budget sheet. If you are requesting equipment (something that costs more than \$100), the narrative should describe why it is needed and be accompanied by vendor quotes. Retail pricing found online is not a substitute for contacting vendors of the item and receiving a real quote. Government pricing is often much lower than retail and most vendors offer volume discounts.

**This evaluation is a key part of the process, as only activities that show results should be continued. If you conducted an activity that was not successful, it should be discontinued and a different activity chosen to fulfill that strategy.**

**The commitments in the new solid waste plan are already in your outreach plan. DO NOT DELETE THEM. Add to them.**

ONCE YOU HAVE CREATED THE NARRATIVE, UPDATE THE EXCEL SPREADSHEET LABELED "OUTREACH PLAN" FOR 2024.

## **RESIDENTS**

This is the broadest category and top priority, encompassing activities that are designed to reach a large number of residents regardless of where they live or work. This is where fairs and festivals go, even if they are a community festival.

### **Maximize visibility of recycling opportunities**

#### **Activities to meet this objective:**

1. Inclusion of information on how to contact curbside recycling vendors will be included in the Fairfield County Recycles Guide and posted on the website.
2. We will seek out radio program opportunities to provide information to residents on recycling services and vendors.
3. We will promote local recyclers and encourage residents to participate in local recycling opportunities. We will include all known recycling opportunities in our newsletter. We will direct all walk-in customers to all available recycling opportunities to meet their needs and answer their questions. Fairfield County Recycling Guides will be distributed to walk-in customers as well as at all display events and special events conducted throughout the year. We will also provide this information to all call-in customers and inquiries from our website.
4. A flyer on alternatives to HHW and disposal methods has been developed for distribution.
5. Earth Day- We will conduct activities for Earth Day throughout Fairfield County at libraries and parks within Fairfield County or in the education room of the Lancaster-Fairfield Community Action Recycling Center. Activities will include environmental displays, distribution of brochures, children's activities, billboard contest winners, green businesses and industries, and recycling presentations.
6. Millersport Sweet Corn Festival- We will rent a space at the Millersport Sweet Corn Festival in September. We will have our display setup, distribute brochures and answer questions to those visiting the booth.
7. Fairfield Co. Fair – We will rent a building at the Fairfield County Fair in October. We will have our display setup, distribute brochures and answer questions to those visiting the fair booth.
8. PSA's - Program staff will be guest speakers on local radio and television programs as requested. We will submit news releases to print and electronic media available in our community to request free promotion of activities available to our residents.
9. Festival Fair Day- We will conduct youth activities and have a display at Festival Fair Day in July 2024. Brochures and information will be distributed.

10. Illegal Dumping – We will incorporate education in our presentations, social media and events about dumping trash at recycling drop off sites. Continuing to work with the health and sheriff departments to educate residents on proper tire disposal and where they can properly dispose.

**How many people will be contacted through each activity:**

1. Available to all residents with internet access to our website will be reached.
2. All residents with access to the radio will be reached.
3. We have approximately 130 to 200 walk-in customers per quarter. We usually have over fifty inquiries from our website per quarter. We come into contact with at least 300 people per quarter through special events and display events conducted.
4. We will distribute HHW flyers at all display and special events, to walk-in customers, and post on our website. Approximately 400 HHW brochures will be distributed throughout the year.
5. Earth Day – Approximately 250-450 youth and adults
6. Millersport Sweet Corn Festival- Approximately 300 youth and 550 adults
7. Fairfield Co. Fair – Approximately 500-700 people.
8. We have 2 local radio stations. We estimate at least 5,000 people will have access to PSA's and will listen to programs where we have been invited to speak.
9. Approximately 100 to 350 people will participate in Festival Fair Day activities.
10. At least 5,000 people annually will be reached through educational presentations, social media and radio.

**Measurement to evaluate success:**

1. Will be measured by how many residents contact us for information on recycling disposal via curbside or residential sites.
2. Success will be measured by any feedback from residents calling in for additional information. Also by the number of radio program presentations we are able to participate in.
3. Success will be measured through the number of; walk-in customers, call-in customers, brochures/flyers distributed and conversations at events.
4. Success will be measured by the number of HHW flyers distributed.



5. Success will be measured by the number of brochures and flyers distributed and people participating in Earth Day Activities.
6. Success will be measured by the number of brochures and flyers distributed and number of people visiting the displays.
7. Success will be measured by the number of PSA's we receive from all media.
8. Success will be measured by the number of people visiting our display, number of brochures distributed and the number of children participating in youth activities at Festival Fair Day.

### **Reinforce recycling the right materials**

1. (1) Communities implementing curbside will be listed in the Recycling Guide and website. Presentations will emphasize curbside options in areas when available.
2. (4) We will publish new HHW alternatives and disposal methods as we receive inquiries from residents. Information on HHW alternatives will be made available at displays and on social media.
3. (5) Pictures will be posted on social media of activities from Earth Day events.
4. (6) Raffle drawings for a recycled content item and/or item to promote waste reduction will occur at certain display events. Results of the contest will be posted on social media.

### **How many people will be impacted through each activity:**

1. (1) The population of new/former curbside communities.
2. (4) The number of residents inquiring about information on HHW alternatives and disposal. The number of HHW flyers distributed at events (approximately 200 distributed).
3. (5) Approximately ten photos will be posted on social media from Earth Day Activities. Classrooms implementing Earth Day projects will be posted on social media as well.
4. (6) Those who participated and/or won recycled content products from drawings and contests.
5. (9) An estimate of 100-300 children will participate in the Festival Fair Day and will visit our display.

### **Measurement to evaluate success:**

1. (1) Measurement will be evaluated by the number of communities implementing curbside programs and residential recycling sites.
2. (2) Success will be measured through the number of walk-in customers, number of call-in customers, contacts via our website, number of flyers distributed and number of direct contacts at events.
3. (4) Success will be measured by the number of flyers distributed and new alternatives/opportunities for recycling that we discover.
4. (5) Success will be measured by the number of flyers distributed, number of followers on social media and number of participants in each Earth Day activity.
5. Success will be measured by the number of; flyers, followers on social media and participants during the fair.
6. (7) Success will be measured by the number of likes on our Facebook page.
7. (9) Success will be measured by youth participation during outreach events.

### **Create outreach for under-represented populations**

#### **Activities to meet this objective:**

1. Attend parades and festivals throughout the county which participants from various backgrounds attend.
2. Offer educational presentations, flyers and displays at local libraries and organizations who serve under-represented populations on waste reduction.
3. Information on curbside recycling made available at all events and presentations on curbside recycling for individuals who lack access to residential recycling sites.

#### **Impact of activities:**

1. The number of participants attending displays and/or presentations.
2. The number of individuals

#### **Measurement to evaluate success:**

1. Success will be measured through the number of walk-in customers, number of call-in customers, contacts via our website, number of flyers distributed and number of direct contacts at events.
2. Success will be measured by the number of flyers distributed.

## **SCHOOLS/YOUTH**

This target audience is youth whether in schools, summer programs or clubs, or things like scouts.

### **Provide activities to meet instructional standards for students**

1. Recycling Billboard Contest - We will visit third grade classes and conduct a presentation that follows Ohio Department of Education's standards and invite each classroom to participate in the Third Grade Recycling Billboard Contest. Students are encouraged to recycle at school and at home. Information on how to get their school involved in recycling is left with every class. Teacher will have each student create an advertisement on paper that could potentially be used on a billboard to encourage residents to reduce, reuse or recycle. Students will also receive information on recycling, recycling bracelet (\$875.00) car litter bag (will use leftovers from previous years), recycling stickers (\$140), and recycled pencil (\$250) to encourage the purchase of recycled content materials and to prevent litter from vehicles. Teachers in each school will select first, second and third place entries from their school and will submit to our program for countywide judging. Judges will be selected to judge the countywide entries. The first place winner will be reproduced into a commercial billboard and displayed at a major intersection for the month of April and serve as our Earth Day advertising. Students at each school that place in 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> will receive a ribbon and the top 3 county wide winners will receive a rosette ribbon (\$200)
2. Classroom Presentations/Recycling Center Tours – Classroom presentations are conducted as requested by teachers in all schools in Fairfield County. Presentations include lessons that meet instructional standards. A lesson that meets standards is left with each teacher after the presentation. Some of the activities are from the Window on Waste Curriculum, Project Wild, Growing Up Wild, Project Wet, Project Learning Tree and other environmental curriculum available. The Education Specialist and Program Director are trained facilitators for many environmental curriculum guidebooks. They also attend training yearly to learn about new materials and activities available that will meet instructional standards. The curriculum materials mentioned above have all been correlated to current education standards for the state. Recycling Center Tours consist of a presentation which is used in the classroom or LFCOA's education room and a tour of the recycling center to see materials coming in and being processed. Students will also receive recycling information, recycled bracelet, car litter bag, and recycled pencil to encourage the purchase of recycled content materials and to prevent litter from vehicles.
3. Earth Camp is designed for grades 3-5 and reinforces environmental and sustainable topics they have learned in previous grades. Camp activities and lessons are designed to meet educational standards. Students will learn how to divert waste by reducing, reusing, recycling and composting items. Students will be given a recycled Earth Camp t-shirt (provided by County Parks) to promote the purchase of recycled materials, a water bottle to promote reuse (use from previous year), and pencils and coloring sheets made from recycled materials (\$400).
4. Recycling Educational Packets- We will offer educational packets filled with age-appropriate information and activities on reducing, reusing, recycling, landfills, etc. Information and

activities reinforces environmental and sustainable topics they have learned in previous grades. Recipients will be encouraged to recycle and cleanup litter at home. Packets will be handed out to youth throughout Fairfield County at fairs, festivals, lunch programs, libraries, recycling center, etc.

5. Teen Volunteer Program: We will offer monthly volunteer days where students can volunteer for the Recycling & Litter's Education Program. Students assist with preparing educational packets, crafts, etc.
6. Planet Protectors Camp (grade 2-4) and Jr. ECO Camp Grades 5-7) are one-day educational camps that focus on environmental and sustainable topics. Camp will occur at Lancaster-Fairfield Community Action Recycling Center. Students will be able to tour the facility and directly learn about their waste. Students will learn how to divert waste by reducing, reusing, recycling and composting items. Students will be given a recycled t-shirt (\$1,200) to promote the purchase of recycled materials, a water bottle to promote reuse (already have from previous year), and pencils and coloring sheets made from recycled materials (\$150).

**How many grades affected:**

1. Recycling Billboard Contest - This activity targets third grade classes. Nearly all of the third grade classes in Fairfield County schools participate (65 to 80 classes, 1,000 to 1,800 students). The billboard is viewed by thousands of residents and visitors that drive by it during the month of April.
2. Classroom Presentation/Recycling Center Tours/Outreach Events – Pre-school through 12<sup>th</sup> grade. Occasionally a presentation/tour is conducted for college age classes. Estimated outreach: 3,000 youth.
3. Earth Camp, Planet Protectors Camp and Jr. Eco Camp – Grades 2<sup>nd</sup>-7<sup>th</sup>. 50 youth participants each day with 6 -12 older youth helpers for Earth Camp. Planet Protectors Camp and Jr. Eco Camp has 10-12 youth participants per camp with 1-2 older youth helpers.
4. Teen Volunteer Program- Grades 9, 10, 11 and 12. Approximately 5 youth participants a month.
5. Recycling Educational Packets: Packets will be designed based on targeted age groups (PreK-12<sup>th</sup> grade).

**Measurement to evaluate success:**

1. Recycling Billboard Contest -The number of schools that participate (15 in 2023). The number of students that participate (1,096 in 2023). The number of classroom presentations conducted using a lesson that conforms to educational standards (26 in 2023).
2. Classroom Presentations/Recycling Center Tours – Teachers are required to provide training for their students that meet educational standards. Teachers many times ask specifically for a lesson that meets a certain standard. If our program can accomplish our goals and the

teacher's goals, we usually are asked to come back year after year. We will measure the success of classroom presentations/recycling center tours by the number of students reached and teachers assisted with meeting standards through the activity (126 presentations and 2,959 youth reached in 2022).

3. Earth Camp – Number of; youth participants (50), teen volunteers (5), presentations that conform to educational standards (12-14) is used to measure the success of this activity. Students will have a debriefing session at the end of camp to share what they have learned and will have information they can present to their parents after camp to encourage recycling and practicing sustainability.
4. Teen Volunteer Program: The number of youth participating in the program.
5. Recycling Educational Packets: The number of; youth outreached, packets handed out, families outreached.
6. Planet Protectors Camp & Jr. ECO Camp: Number of; youth participants (15-20 per camp), teen volunteers (2), presentations that conform to educational standards (2-4) will be used to measure success of this activity. Students will have a debriefing session at the end of camp to share what they have learned, liked and recommend for next year.

### **Link classroom education with actual recycling**

#### **Activities to meet this objective:**

1. Recycling Billboard Contest – Information on how to get the school involved with recycling will be given to each teacher after the presentation. We will encourage them to report to us recycling activity within their school.
2. Classroom Presentations - Information will be presented at classroom presentations on how to start or expand a school recycling program.
3. PepsiCo. Recycle Rally - Educators will be encouraged to start or expand recycling in their classroom and school. Information will be distributed on how to start a school recycling program and will track material weight. In return, they will receive incentives from PepsiCo.
4. Earth Camp – 50 youth (entering grades 3, 4 and 5) will participate in 2024. At least one lesson each day will include training that will meet educational standards. Camp is run in partnership with multiple organizations in Fairfield County. There will be approximately 3-5 trained older youth group leaders and have approximately 5 adult facilitators/session leaders each day to conduct camp educational sessions and organize activities and materials. While at camp, students recycle their aluminum soft drink cans and compost any fruit or vegetable scraps from their lunch and snack. Campers and their group leaders set up and label a bin for recycling and one for composting.

5. Recycling Educational Packets- Information on diverting waste, home recycling, etc. will be included in each packet. Virtual sessions live and recorded on social media will be posted with presentation on what is in packets. We will encourage packet recipients to give us feedback on packets on our social media sites.
6. Teen Volunteer Program: Students will directly work with Environmental Education Specialist to assist with prep-work for educational presentations and events. Students will be encouraged to explore the environmental work field while volunteering.

**Number of students to be impacted:**

1. Earth Camp - We will have at least 6-12 older youth trained as group leaders and helpers assisting facilitators.
2. Planet Protectors Camp: We will have at least 1-3 youth trained as group leaders.
3. Our goal will be to recruit at least one intern or volunteer to assist with educational activities.

**Measurement to evaluate success:**

1. Earth Camp Group Leader/Facilitator Helper Training – Older youth success will be measured by number of older youth that complete the training and able to assist with Earth Camp activities that were outlined in the training.
2. Planet Protectors Camp- Success will be measured by the number of teens that complete training and assisting with camp.
3. Success will be measured if we can recruit a least one intern or volunteer to assist with educational activities.

**Provide technical assistance in setting up school recycling programs**

**Activities to meet objective:**

1. Partner with companies such as PepsiCo-Recycle Rally with schools to encourage recycling programs. PepsiCo Recycle Rally is a green recycling program for K-12 schools. The program is designed to encourage students to recycle or improve school recycling programs. Based on weight of plastic bottles and aluminum cans, students can earn prizes for their school.
2. Reach out to schools about local recycling programs and how to improve recycling at school. Offer educational presentations, meetings, etc. to solve school's recycling needs.
3. Assist schools with Bottle Caps for Benches program. Assist with logistics, contacts, collection of caps, supplies, etc.

**Number of students/schools impacted.**

1. PepsiCo. Recycle Relay – Target Pre-K-12<sup>th</sup> grade educators and is a new program for Fairfield County. Estimated outreach is 2 schools.
2. Contacting Schools directly by meetings, presentations, etc.- All schools in Fairfield County.
3. Bottle Caps for Benches- An estimate of at least 1 school and 1 youth organization will participate in the program.

#### **Measurement of success:**

1. PepsiCo. Recycle Relay: The number of schools participating in the program. The number of recyclable materials collected throughout the program.
2. Contacting Schools- Success will be measured by the number of schools participating in a recycling program.
3. Bottle Caps for Benches- Success will be measured by the number of schools and youth organizations participating in the program and the amount of materials collected.

### **COMMERCIAL BUSINESSES**

This target audience is the business sector that includes retail, wholesale, services, food establishments, auto, churches, school systems, construction, large scale agriculture, and entertainment.

#### **Maximize communication and highlight successes**

1. Chamber Dinner Display - We will participate in the Fairfield County sponsored Chamber Dinner. A display and flyers will be distributed discussing on recycling opportunities, upcoming events and promotional recycled items (\$500). A Business Card Drop Raffle for entry for a recycled content item will included (\$50.00). Our mailing list (hard copies and email) will be updated from the business cards collected during the raffle. The updated mailing lists includes companies that receive our biannual Business and Industry Newsletter. We will feature businesses/industries that are currently recycling in Fairfield County in our newsletter.
2. Business and Industry Waste Evaluations - Our program staff will conduct waste evaluations (audits). Their waste stream will be evaluated for items that can be recycled locally. They will be given a Fairfield County Recycles Guide to identify sources for items that can be recycled or re-used. They will be encouraged to reduce their waste by recycling and exchanging materials with other industries or businesses that can use the item. We will assist businesses and industries with getting an Ohio Material Marketplace account.

3. A bi-annual business/industry newsletter will be e-mailed to businesses and industries. Highlights of businesses that recycle and/or practice sustainability will be featured. We will continue to gather contact information at events to add to our business e-mail list.
4. Education for items hard to dispose: We will work closely with the county's sheriff department and health department to promote and educate businesses on proper disposal of difficult items (HHW, tires, etc.). Flyers will be made available for businesses and their customers to use as a reference.

**Number of businesses contacted:**

1. Chamber Dinner Display - 300 to 500 people attend this event. Approximately 50 to 100 businesses/industries are represented at this event. We will participate in other chamber activities as time/funds permit (\$550).
2. We will provide information on waste audits and presentations on our website; provide information at display and special events and on brochures/flyers. Waste audit participation rates have been very low historically and it is our mission to increase communication about recycling services by directly contacting companies by mail and email at least once a year.
3. Bi-annual Newsletter – currently, at least 80 businesses receive the newsletter from us directly via email. More businesses receive them after we send it to the Chamber of Commerce and post on social media. As we gather e-mail and physical addresses we will update the number of businesses receiving the newsletter quarterly.

**Measurement of success:**

1. Chamber Dinner Display – Number of; flyers distributed, entries received for the drawing, e-mail & physical addresses obtained from business cards.
2. Success will be measured by the number of businesses requesting waste audits, presentations and the number of businesses who implement a waste reduction program.
3. The number of businesses starting recycling programs will be used to measure our success.
4. Success will be determined by the decrease in number of non-recyclable items collected from recycling drop off sites and other public properties collected by Sheriff's Dept., Township and County.

**Provide technical assistance to support start-up recycling businesses**



**Activities to meet this objective:**

1. Accessible Information- List information on social media and websites with information on local recycling businesses and topics.

**Number of businesses impacted:**

1. One business per year.

**Measurement of success:**

1. Success will be measured based on how many start up recycling businesses were assisted and what materials were collected.

**Provide information on recycling service providers and opportunities****Activities to meet this objective:**

1. Waste Audits.
2. Chamber Dinner & Newsletter
3. Fairfield County Recycles listing.
4. Website.
5. Social media (Facebook & Instagram)
6. Business / Industry newsletter.

**Number of businesses educated:**

1. Waste Evaluations (3+business/industries)
2. Chamber Dinner (200+ people)
3. Newsletter to at least 80 businesses
4. Fairfield County Recycles Guide (500+)\
5. Website and Facebook (75,000+)

**Measurement of success:**

Number of requests for waste audits, information requests on recycling services, customer sign ups or businesses expanding their recycling efforts.

**Maintain relationship with trade associations****Activities to meet this objective**

1. Chamber Dinner Display – We will participate in the Annual Chamber Dinner with a display and distribution of flyers and drawing for a recycled content product (basket, vase, etc.). Additionally, we will distribute incentive items made for recycled materials to promote the purchase of recycled products (ex: recycled notepad (\$500)).

**Number of businesses impacted:**

1. Chamber Dinner – 200+ business people attend this event from approximately 100 to 300 businesses and industries in the county.

**Measurement of success:**

1. Chamber Dinner – Number of; people that visit the display. flyers distributed, business card from the drawing to win a recycled content product.

**POLITICAL LEADERS**

This target audience is the administrators of communities - mayors, city councils, township trustees. It targets getting communities to support and participate in recycling efforts. It is NOT activities that target the residents of the communities.

**Provide technical support and encouragement to community efforts**

1. We will partner with townships, local recyclers and haulers to participate in and/or promote special collection events for communities such as HHW & electronics collections, etc. We will also submit an article to local news publications and request them to publish.
2. Recycling containers will be loaned to communities that wish to provide recycling opportunities at public events.
3. We will partner with communities by offering assistance with cleanups by providing bags, gloves, vests and assistance with disposal fees if trash was generated on public property.
4. We will partner with townships, communities and villages for festivals and events.

**Number of townships or municipalities impacted:**

1. We will participate in multiple events with multiple townships and in Lancaster. Haulers and recyclers will be provided with information on events and asked to help promote or participate in the events.
2. We will continuously outreach townships and municipalities offering services. The number of communities will vary year to year but we will provide supplies to interested groups if funding is available.
3. We will continue township and village communications with quarterly contact update email blasts advertising county recycling events, haulers and recycling statistics. We will offer assistance with recycling at festivals and will provide displays.

**Measurement of success:**

1. Success will be the number of participants at events, newspapers that publish the article, and participants outreached by social media.
2. Success will be measured by the amount of recyclables collected at each event. Those recyclable weights are included in the quarterly report figures.
3. Success will be the amount of trash removed from public properties.
4. Amount of recycling collected during township/community/village events.

### **Participation in community events to promote recycling**

#### **Activities to meet this objective:**

1. All partners in events will be recognized on promotion flyers & social media. Results of event will be published on social media and partners will be notified.
2. Recognition to the community's that offer recycling opportunities at their events will be recognized on Facebook and in our quarterly newsletter.
3. Communities that have performed cleanups will be recognized on Facebook and in our newsletter.

#### **Number of communities recognized:**

1. Collection events will be posted on social media with results.
2. The number of communities requesting recycling containers for festivals/events or for residential use.
3. The number of communities conducting cleanups.

#### **Measurement of success:**

1. Success will be measured by the number of participants in collection events, number of partners and number of events conducted.
2. Success will be measured by communities that continue to offer recycling opportunities at public events on an annual basis.
3. Success will be measured by the number of people reached by social media and through our newsletter.

### **Participation in community clean up or collection events, displays and presentations**

**Activities to meet this objective:**

1. We will participate with local organizations for recycling collection days (Tire, Electronic, etc.)
2. We will provide recycling opportunities throughout all communities upon their request.
3. We plan to have our program display at the Chamber of Commerce, Festival Fair Day, Millersport Sweet Corn Festival (\$300), Fairfield County (\$320), and any other events that we are invited to in efforts to expand our education/outreach opportunities throughout the year.

**Number of communities recognized:**

1. Communities/townships/villages will be recognized for their efforts toward diverting waste by hosting recycling collection drives. We will assist with advertising events at the Recycling Center, website and on social media accounts.
2. All communities will be recognized for their efforts of diverting waste if they participated in clean ups, collection events, displays, and presentations. Pictures will be taken at display events and statements will be made on social media.

**Measurement of success:**

1. Success will be measured by the number of people who participated in collection events and the total weight that was collected.
2. Success for the recycling opportunities for community events will be measured by the amount of materials recycled from the events, number of people that visit our display, number of people outreached and the number of youth that participate in educational activities.
3. Success will be measured by the number of people that visit our display to learn more about recycling/waste reduction in Fairfield County.

**INDUSTRY - MANUFACTURERS**

This target audience is the companies in your county that manufacture items. They can be large or small. Their waste is usually different than other generators because a large portion will be process waste that is predominantly a few items.

**Provide information on recycling opportunities to all industries**

1. Chamber Dinner Display – We will participate in the Fairfield County Chamber Dinner event. We will have a display and distribute flyers on recycling opportunities and upcoming events. A drawing of a recycled content item will be held. We will ask for those from

industry to deposit business cards in a container for the drawing. We add to our e-mail and mailing list from the business cards that are collected, expanding our outreach to local industries. We will use the list to keep industries updated with website and Facebook addresses and other events/activities of interest. We will feature industries that startup a new recycling program or show outstanding recycling efforts in the county in our e-mails to industries.

2. Newsletter email blasts– in efforts toward disseminating recycling information to industries in Fairfield County, we will email a biannual newsletter to approximately 20 industries. We will continue to grow our email listing by web searches, direct contact, and Chamber Dinner Display. We will also continue to update the contact list twice a year. Waste evaluations will be offered to assist industry's waste stream for items that can be recycled or wanted by another company. We will encourage industries to join Ohio Material Marketplace. Upon request, industries can receive a Fairfield County Recycles Guide to identify sources for items that can be recycled or re-used. We will encourage industries to reduce waste by recycling, material exchanges to other industries, etc.
3. Newsletter Featured- Various Fairfield County industries will be interviewed on waste reduction efforts that their company practices. The article will be listed on the Business and Industry biannual newsletter. The featured industry's effort will be recognized on social media.
4. Promote free waste evaluations and assistance to industries via social media, email blasts, etc. with an emphasis on recycling initiatives.

**Number of industries recognized.**

1. The display will recognize industries that practice waste reductions, highlighting their programs.
2. Industries who participate in waste evaluations and implement a recycling program at their facility will be recognized on social media and our Business and Industry newsletter. Waste evaluations have been fairly low historically and we hope to improve communication about the service by contacting companies via email blasts and through social media.
3. Industry newsletter will be published on social media and sent to Lancaster Chamber of Commerce.

**Provide technical support in implementing a recycling program**

Information on recycling service providers and opportunities will be presented to industries by waste audits, presentations, newsletters and meetings. Information and assistance on setting up an Ohio Materials Marketplace account will be offered.

**Maximize communication with industries**

**All the above activities and partnerships will increase communication with Fairfield County Industries.**

1. Chamber Dinner Display – Feature Chamber newsletter articles on Fairfield County Industries. Will establish contacts with local industries.
2. Social Media / Website - Increased promotion and recognition of all industry involvement and recycling efforts, will increase communication.\
3. Newsletter – E-mails and Mailings - Increased promotion and recognition of all industry involvement and recycling efforts, will increase communication.
4. Partnerships – Partnering with local industries to participate in outreach activities such as Earth Day, Earth Camp and workshops, will increase communication and involvement in promoting recycling in Fairfield County. Partnerships will increase communication with local industry.
5. Quarterly Recycling Statistics- Industries who are enrolled in Lancaster-Fairfield Community Action’s Recycling Center will receive their company’s quarterly recycling statistics.

**Number of industries contacted:**

1. We will come into contact with at least 100 industries through the above activities.

**Measurement of success:**

1. Success will be measured by the number of industries recruited to participate in activities listed above; reached through the newsletter, featured in the newsletter, the number of partnerships achieved, and the number of industries who participate in waste audits, presentations and start recycling programs.

## **LITTER COLLECTION NARRATIVE**

### **1. What labor force will be supervised by the litter collection supervisor?**

Our labor force will consist of volunteers, townships and county road departments.

### **2. What public areas will be targeted (roadways, waterways, parks)?**

Adopt-a-road groups and other volunteer groups will target roadways, parks, school grounds, waterways and trailer drop off sites.

### **3. How will the program work with townships and municipalities to provide litter collection services to as many communities as possible throughout the year?**

We will work continue working with townships and municipalities to assist with coordinating litter collection as needed or requested by providing litter supplies and event guidance.

### **4. How will the program encourage volunteer clean ups? How will businesses and industries be solicited to adopt a roadway or sponsor a clean-up in their vicinity? What tangible support will be offered to volunteer groups throughout the year (such as bags, gloves, disposal of collected material)? What will be done to recognize their efforts?**

Any interested group interested in cleaning a county or township roadway can contact the LFCAA recycling and litter prevention program for information and to receive supplies for their cleanup.

Adopt-a-road, school and other volunteer groups such and business and industry are recruited through our social media pages, newsletters and display events.

We will organize and provide bags, litter tongs, gloves, safety vests (on a loan basis) and work with townships to transport collected litter.

Groups will be recognized on social media and in our quarterly newsletter

### **5. What hauler/landfill will be used to dispose of collected material?**

- -Lancaster Transfer Station
- -Republic Waste Services
- -Smetzer's Tire
- -Pinegrove Landfill
- -Liberty Tire
- -Sundown Tire

## RECYCLING NARRATIVE

Expand this to however many pages it takes to fully address each question.

1. Changes to the residential collection locations to be covered under this contract. Specific physical addresses are required. Use Excel spreadsheet showing current locations and update it. If new locations are not required to meet access but are planned, explain why an additional site is **needed**.
  - 1761 E. Main Street, Lancaster, Ohio 43130 (note previously listed as 1743)
  - 151 E. Hubert Ave, Lancaster, Ohio 43130
  - 2095 W. Fair Ave., Lancaster, Ohio 43130
  - 951 Liberty Dr., Lancaster, Ohio 43130
  - 1570 Granville Pike, Lancaster, Ohio 43130
  - 324 Gay St., Lancaster, Ohio 43130
  - 12933 Stonecreek Dr. N. W., Pickerington, Ohio 43147
  - 417 N. Center St., Lancaster, Ohio 43147
  - 8475 Benadum Rd. N. W., Canal Winchester, Ohio 43110
  - Halderman and Kirby Streets, Amanda, Ohio 43102
  - 500 Washington St., Baltimore, Ohio 43105
  - 7698 Oberlin Court, Lancaster, Ohio 43130
  - 127 S. Mulberry St. Bremen, Ohio 43107
  - 9101 Chillicothe Lancaster Rd., Amanda, Ohio 43102
  - 3245 Havensport Rd. N.W., Carroll, Ohio 43112
  - 2784 N. Columbus St. Lancaster, Ohio 43130
  - 3005 Lancaster Thornville Rd. N.E., Lancaster, Ohio 43130
  - 8885 Pleasantville Rd. N.E., Thornville, Ohio 43076
  - 3150 Market St., Rushville, Ohio 43150
  - Main St., Stoutsville – Village Garage
  - 600 N. Elm St., Sugar Grove, Ohio 43155
  - 11420 Millersport Rd. N.E., Millersport, Ohio 43046
  - 106 East Columbus St. Pleasantville, Ohio 43148 \*new site in 2023

Current collection locations meet access plan numbers but we are continuing to look for additional locations in areas with high populations. Ideally we would like to add 2 more locations.

2. Equipment to be purchased - include vendor quotes, explain why it is needed to implement this contract.

There are no major purchases to be made in 2024 such as packer trucks, pickup or trailers. The budgeted amount is for paper dumpsters needed at schools. Quote attached.

3. Evaluation plan - How weight collected will be measured and documented, how the program will be evaluated for efficiency and attainment of waste diversion goals.

Weights recorded as required. Weights are estimated when materials enter the processing center. Drivers either weigh or estimate each material collected in every dumpster, roll off or packer truck when they are unloaded. Weight slips are filled out and logged by the clerk for reporting. Materials are baled and each bale is weighed on a yearly certified floor scale before being loaded onto trailers for shipping. Weights are logged by the clerk who prepares the bill of lading for shipping. These weights are actual and are used for yearly totals. Increases in weights shipped are used to evaluate waste diversion.

Surveys will be conducted at select drop-off sites. We will also continue to include links to online survey on our newsletters which are distributed to businesses, schools, government office and industries. The surveys are reviewed as they are received and problems are addressed if applicable.



4. Sharing information with townships - Each county is required to distribute tonnage information to each township that hosts a recycling drop-off location by March for the previous year's collection. Presentation of the information can be in person or by letter.

We will provide tonnage information and any pertinent information to each township that hosts a recycling drop-off by March of 2024 for 2023 at least one time per year as required.

5. Narrative explaining institutional recycling program - list of facilities participating, types of material collected. **Describe the training to be provided to employees of those agencies to ensure participants understand what materials to put in the bins.**

We have information on the website that explains how schools and government offices can become involved in recycling. Our business/industry newsletter includes a statement on how schools and government offices can contact our program to start recycling. The newsletter is distributed via e-mail and also available on our website. We conduct waste audits for schools, government offices, businesses and industries. During waste audits, we share how they can become actively involved in recycling at their facilities. We will continue these activities in 2024.

We currently have 61 institutional participants on the institutional collection route as listed below:

- Amanda Elementary
- Amanda-Clearcreek MS/HS
- Berne Union
- Bloom Carroll Elementary
- Bloom Carroll MS/HS
- Bremen Elementary
- Fairfield Career Center
- Fairfield Union HS/MS
- General Sherman Jr. High
- Gorsuch West Elementary
- Lancaster High School
- Mount Pleasant Elementary
- OUL
- Pickerington HS
- Pleasantville Jr. High
- Ridgeview Jr. High
- Rushville Middle
- Sanderson Head Start
- Sycamore Creek Elementary
- Tallmadge Elementary
- Toll Gate Elementary
- Agriculture Bldg.
- Board of Elections
- Carroll Municipal Bldg.
- City Hall & Fairfield Juvenile Ct. - E. Chestnut
- Courthouse-224 E. Main
- Engine House #1
- Engine House #2
- Engine House #3
- Fairfield Co Municipal Court, Clerk of Courts (101 E. Main)
- Fairfield Co Title Office-Lancaster
- Fairfield Co. Board of DD-Admin Lancaster (795 College Ave.) \*\*
- Fairfield Co. Board of DD-Art & Clay
- Fairfield Co. Board of DD- Services & Support (230 N. Columbus St. \*\*)
- Fairfield Co. Board of Education
- Fairfield Co. Dog Shelter
- Fairfield Co. Sheriff Office
- Fairfield Co. Title Office-Pickerington
- Fairfield Commissioners Office (108 N. High St.)
- Fairfield County Board of DD-Pickerington

- Fairfield County District Library-Main
- Fairfield County Health Dept.
- Fairfield County Utilities-Lockville
- Fairfield Union Bus Garage
- Job & Family Svc
- Lancaster Gas
- Lancaster Parks & Recreation
- Ohio Highway Patrol
- Pleasant Twp. Fire Dept.
- Sugar Grove Municipal
- USDA-Pickerington
- Violet Twp. Fire Dept. - Station 592
- Violet Twp. Admin
- Violet Elementary School
- Forest Rose Elementary
- Fairfield Co. Records
- Fairfield County District Library- NW Branch
- Fairfield Co. Parks and Rec.
- Courthouse by PNC (Municipal Ct. 136 W. Main)
- Bloom Carroll Primary
- ODOT

**SECTION VI: MATERIALS TO BE COLLECTED:** (check all that apply):

- |                                               |                                   |
|-----------------------------------------------|-----------------------------------|
| X___ Aluminum cans                            | ___ X Plastic #1 PETE             |
| X___ Aluminum scrap                           | ___ X Plastic #2 HDPE             |
| X___ Bimetal cans                             | ___ Plastic #3-7                  |
| X___ Steel cans                               | ___ X Glass (at select locations) |
| X___ Newspaper                                | ___ X Office Paper                |
| X___ Cardboard                                | ___ Yard Waste                    |
| X___ Tires (only as dumped at drop off sites) | ___ Other (please specify what)   |

## PROGRAM ADMINISTRATION NARRATIVE

**Name and sponsor** of each professional development training to be attended, and how that training will enhance staff's ability to fulfill district contractual obligations (only training necessary to fulfill contract obligations will be funded) :

- We plan to attend the OALPRP conference in 2024. Keri is also a board member and attends all of their meetings and events throughout the year that are low or no cost. These will be of benefit to accomplish program goals. We will pursue these additional opportunities as they arise throughout the year and funds permit.

Equipment to be purchased - justify need, attach quotes. (retail pricing printed from internet sites is not sufficient. Quotes are from specific vendors providing the governmental pricing individually to your estimated number of items to be purchased.)

- N/A

What memberships are being requested, and how will membership in each organization further the goals of the district contract?

- We request funds to continue membership in OALPRP (Ohio Association of Litter Prevention and Recycling Professionals). Attending these trainings continues to bring new ideas to the program and increase efficiencies.

Postage - how much is needed to cover direct mailings included in the Outreach plan, in addition to general outgoing office mail?

- We estimate we will need approximately \$575 to mail out contest packets, newsletters, host site information, and other general office mailings in 2024.

RESIDENTIAL RECYCLING ACCESS

correct or add to this as needed to reflect service YOU will provide in 2024.

		tons collected																	
NAME OF TOWNSHIP	PHYSICAL ADDRESS	2024 POPULATION SERVED	ACCESS CREDIT	CONTAINER CAPACITY IN CUBIC YARDS	SIGNAGE LEGIBLE?	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Amanda	Halderman/Kirby St., Amanda	2,867	2,500	40	yes		73	72	61	32	47	47	43	45	51	49	33	26	27
Berne	600 N. Elm-Sugar Grove	5,326	5,000	40	yes		47	68	74	67	61	50	34	104	99	33	93	87	93
Bloom	7698 Oberlin Ct., Collegeview	10,201	5,000	24	yes		27	33	44	39	38	36	24	25	45	41	31	23	31
Clearcreek	9109 SR 159, and Main St., Stoutsville	4,301	5,000	24	yes		64	45	64	38	57	48	38	35	50	85	48	52	60
Greenfield	3245 Havensport Rd. NW, Taylor Kia	6,054	10,000	24	yes		156	195	131	106	75	51	51	63	74	55	44	26	
Hocking		5,107		0	yes		7	4	3	1						33	22	23	30
Lancaster City	1743 E. Main,151 Hubert Ave, 951 Liberty Dr, 1570 Granville Pike, 324 Gay St., 2095 W. Fair Ave	42,681	30,000	224	yes		727	723	703	687	707	561	493	435	576	568	442	434	467
Liberty	1000 S. Main., Baltimore	8,658	5,000	24	yes		41	34	44	50	46	35	35	35	37	49	40	41	42
Madison		1,864		0	yes									8	8	5	5	5	3
Pleasant	3005 Lanc.-Thornville Rd	6,508	5,000	72	yes		470	572	467	453	385	302	260	233	282	269	197	208	210
Richland	8885 Pleasantville Rd, 3150 Market St	2,429	2,500	48	yes		40	44	48	24	28	29	22	18	22	32	21	20	19
Rushcreek	Bremen	4,521	2,500	32	yes		55	51	29	25	29	21							
Violet	Zeller Park, 12933 Stonecreek Dr, 6389 Blacklick Eastern Rd, 417 N. Center St.	45,720	20,000	176	yes		609	650	647	556	550	528	476	466	567	658	486	521	464
Walnut	11420 Millersport Rd	7,018	5,000	48	yes		87	67	66	53	45	41	43	36	15		8		
TOTAL		153,255	97,500	776	yes		2402	2558	2381	2131	2068	1749	1519	1503	1826	1877	1470	1467	1446

current configuration meets required access

additional access provided by  
subscription and nonsubscription  
curbside



Board President  
Michael Oatney

Executive Director  
Clinton Davis

August 8, 2023

To whom it may concern,

If Lancaster-Fairfield Community Action Agency personnel assigned to recycling education and outreach are required by the Agency to perform duties outside the district contract, the LFCAA will cover salary, fringes, leave accrual and other costs associated with that time.

Agency personnel will remain 100% dedicated to approved district contract activities while charging time to the contract and additional funds will be budgeted to cover any costs associated with personnel performing duties outside of the district funding.

Thank you,

Clinton Davis, Executive Director  
Lancaster-Fairfield Community Action Agency  
1743 E. Main Street, Lancaster, Ohio 43130



09/19/2023

1743 East Main Street • P.O. Box 768 • Lancaster, Ohio 43130  
Phone: (740) 653-4146 • Fax: (740) 653-4462  
[www.faircaa.org](http://www.faircaa.org) • [www.fairfieldrecycles.org](http://www.fairfieldrecycles.org)



201

Resolution No. 2023-09.19.n

A resolution to approve the fiscal year 2024 CFLP Solid Waste District Recycling Services and Recycling & Litter Prevention Grant Application for Fairfield County.

(Lancaster-Fairfield Community Action Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.**

**WHEREAS,** departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

**WHEREAS,** the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date of September 21, 2023.

---

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:**

---

**Section 1.** That the Fairfield County Board of Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance  
cc: Finance Office

Department									
Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1200	COMMISSIONERS ADMIN								
	Fund: 1001 - GENERAL FUND								
5384237	09/21/2023	111111	MISC VENDORS	9/16/11	08/30/2023		C0919	UNCLAIMED FUNDS FROM 9/16/2011	46.88
TOTAL: COMMISSIONERS ADMIN									46.88



INVOICES BY DEPARTMENT

09/21/2023 to 09/21/2023

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1260	AIRPORT AUTHORITY								
	Fund: 3011 - FEDERAL FUNDS - AIRPORT								
5384233	09/21/2023	4771	ROCK RIVER CONSTRUCTION, LTD	3	09/13/2023	23000645	C0919	improve airfield drainage project - FY22 FAA	8,291.45
5384234	09/21/2023	7720	SHELLY COMPANY	50423-1	09/07/2023	23003011	C0919	taxiway B rehab - FY22 FAA grant	315,139.50
TOTAL: AIRPORT AUTHORITY									323,430.95

Department									
Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1270	COMM-MAINTENANCE								
	Fund: 3435 - PERMANENT IMPROVEMENT FUND								
5384232	09/21/2023	4771	ROCK RIVER CONSTRUCTION, LTD	3	09/13/2023	23003524	C0919	Airport drainage roject - change order 1 & 2	42,773.05
5384234	09/21/2023	7720	SHELLY COMPANY	50423-1 9/7	09/07/2023	23003530	C0919	Airport - Taxiway Rehab B	25,908.18
TOTAL: COMM-MAINTENANCE									68,681.23

INVOICES BY DEPARTMENT

09/21/2023 to 09/21/2023

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1600	ENGINEER-ADMIN								
	Fund: 2362 - ROAD & BRIDGES (ENGINEER LEVY)								
5384236	09/21/2023	67680	KOKOSING CONSTRUCTION COMPANY	59980	09/06/2023	23005214	C0919	RESURFACING PROJECT	432,405.83
TOTAL: ENGINEER-ADMIN									432,405.83

INVOICES BY DEPARTMENT

09/21/2023 to 09/21/2023

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
2300			SHERIFF-ADMIN						
			Fund: 2027 - SHERIFF - WEIGHTS (RD & BRDG)						
5384235	09/21/2023	13807	HUGH WHITE CHEVROLET	50754	09/12/2023	23005802	C0919	2023 DODGE RAM 2500 CREW CAB 4X4 (WEIGHTS,RDS,BRI)	64,265.00
TOTAL: SHERIFF-ADMIN									64,265.00

INVOICES BY DEPARTMENT

09/21/2023 to 09/21/2023

Department

Check #	Check Date	Vendor #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
---------	------------	----------	-------------	-----------	--------------	------	---------	-----------------------	--------

Summary Total for this report: \$888,829.89

Commissioner Steven A. Davis

Commissioner Jeffrey M. Fix

Commissioner David L. Levacy

Date

Resolution No. 2023-09.19.o

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**





**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

