

Regular Meeting #41 - 2017
Fairfield County Commissioners' Office
September 19, 2017

Review

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Todd McCullough, Tony Vogel, Jeff Porter, Jeff Barron, Jim Bahnsen, Michael Kaper, Dennis Keller, Loudan Klein, Aunie Cordle, Ray Stemen, Kyle Witt, Laura Holton, and Mary Jo Fox.

- Legal Update (none)
- Administration and Budget Update/Carri's List

a. Announcements

The leadership conference is Thursday, September 28, at 8:30 am at FMC.

There is a job fair at OU-L on September 29th beginning at 9 am.

The formal building dedication for the jail and public safety facility is Friday, September 29th at 12 noon.

b. Highlights of Resolutions

Ms. Brown provided highlights of the proposed resolutions.

The Sheriff proposed issuing a request for proposals for inmate food services.

We proposed the approval of the purchase of property at 329 Lincoln Avenue to facilitate clean-up of the area, the potential vacation of an alley, and the ultimate use of public greenspace. The purchase agreement is for \$135,000, below the appraised value of the property.

Mr. Davis commented that the purchase price was \$8,000 below the appraised value. Mr. Levacy noted this purchase would save resources for the city of Lancaster in the long run as they wish to vacate the alley and lines on the property.

There were financial resolutions proposed, such as:

- An account to account transfer of appropriations to properly classify expenditures for the County Auditor and for the Self-Funded Health Benefits Plan;
- Appropriations from unappropriated funds for the Utilities Department (enterprise fund – for the return of deposits from the “trust” account) and the County Engineer, all non-general fund appropriations;
- Multiple reimbursements of JFS funds and a movement of levy funds by operation of law (the movement of funds for the second half collections of property taxes);
- A memo expenditure for the County Engineer -and- approval to apply and participate in the OPWC grant process for a Madison Township project; and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

Also, we are aware of contracts for transportation services that are pending with JFS. We are also aware of a combined CFLP grant application to be proposed (before the end of September). There will also be a contract for services with Community Action relating to recycling services.

c. Administrative Approvals & Budget Update

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Administration Update

The review packet contained a list of administrative approvals for the week. There were no questions posed.

County Budget Update

Departmental budget hearing dates have been scheduled.

We understand the Ohio Senate is scheduled to meet on September 20th regarding the MCO sales tax issue.

Sales tax receipts received through September 15th show an increase of 3.5% over the prior year. Extrapolated, the collections will exceed \$21.9 M; the estimate for budgeting purposes was \$20.8 M. This collection activity does not negate the importance of the MCO sales tax issue.

In addition, conveyance fees are 9.6% above the previous year, on track to exceed the estimate of \$2.45 M. Casino fees were budgeted flat at \$1.75 M; we will monitor these collections as the current trending is .8% below the previous year. No changes in the estimates are recommended now.

d. Leadership Conference

The review packet contained an updated agenda. We look forward to the conference.

e. Bravos

Thank you to the Sheriff for hosting a cybersecurity training session held by the State Auditor on September 13th.

Thank you to everyone who participated in the United Way events. The amount raised exceeded the amount raised the previous year. The final count is still in progress.

- Old Business

- a. Recycling Trailer Locations

Previously we discussed the need for alternate locations for recycling trailers. Carri Brown, Dennis Keller, and Chad Reed met to explore options. Trailers will be tested at the Baldwin Drive site. In addition, Chad Reed is pursuing the possibility of a trailer being placed at Fairfield Christian Church.

- b. Administrative Courthouse Roof Repairs

Dennis Keller, Facilities Operations Manager, provided pictures of the roof repairs of the administrative courthouse. The project is proceeding well, with work being half way completed, and there have been no complaints.

- New Business (none)

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Retirement Reception for Nadine Carroll – Tuesday, September 19th from 4:00 p.m. – 6:30 p.m. at the ADAMH Board Office

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- b. Pregnancy Decision Health Center Annual Life & Liberties Celebration – Wednesday, September 20th – Keynote: Lt. Col. Oliver North
 - 1. Commissioner Levacy plans to attend.
- c. Ohio County Commissioners Meeting with Small Business Administration Administrator McMahon – Thursday, September 21st at 1:15 p.m. at the Ohio Statehouse
 - 1. Commissioner Levacy will attend. Mr. Levacy commented that this meeting was a follow-up to the meetings held in Washington, D.C.
- d. Fairfield Homes 70th Anniversary Open House – Thursday, September 28th from 4:30 p.m. to 7:00 p.m. at 603 West Wheeling Street, Lancaster

- FYI

- a. The Jail population is 309.

Mr. Levacy stated he received a call from the Columbus Dispatch regarding housing F5 prisoners and wondered how it would affect Fairfield County's numbers, noting it would likely result in an increase in the number of inmates at the county jail.

Mr. Davis agreed with Mr. Levacy's and added that the current increase in inmate population was due to an increase in probation violations.

Mr. Witt added that it was his understanding that the larger counties would need to house the F5s but it would be optional to the smaller counties.

Mr. Davis stated that at the end of the day the Sheriff is the one who would need to agree to optional housing as he runs the jail. They need some more time to experience the new jail and current judiciary probation violations.

Mr. Witt stated that he believes there is a lingering fear based on the recent events (such as those in Licking County) with respect to probationers.

Mr. Davis stated that the Commission wants the prosecutor and judiciary to do what they believe is needed.

Mr. Witt replied that they understood and do their best to make case by case decisions.

Ms. Brown reported on an administrative meeting to be held next week about Targeted Community Alternatives to Prison, or TCAP.

Mr. Witt indicated he would like to attend this meeting.

- b. Historic Parks District

The number of board members was increased from three members to five members due to the increased growth of Historic Parks. Current board members for the Historical Parks District are Ron Packard, Jeff Feyko, Amie Cohen, David Smith, and Jeff Johnson. The board members were appointed by Judge Terre Vandervoort.

- c. Articles of Interest

- 1. County EMA says cash is best for hurricane victims
- 2. Record number of volunteers give back on Community Care Day

Mr. Levacy stated he was impressed by the number of younger volunteers, as you don't see that too often any more. As campaign chair for the United

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Way this year, he has a personal goal of raising \$2,000,000 for United Way during the campaign.

3. JFS to host job fair with 90+ employers at Ohio University-Lancaster

d. JFS E-News Link

- Issues Bin (none)
- Open Items (none)

JFS Fraud Prevention Update

The Commissioners met at 9:27 a.m. for a JFS Fraud Prevention update. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Todd McCullough, Tony Vogel, Jeff Porter, Jeff Barron, Jim Bahnsen, Michael Kaper, Dennis Keller, Loudan Klein, Aunie Cordle, Ray Stemen, Kyle Witt, Branden Meyer, Laura Holton, and Mary Jo Fox.

Ms. Holton provided a summary sheet. The fraud prevention unit receives an average of 77 referrals a month. There are 17,000 individuals in Fairfield County on food assistance and of those recipients .05% commit food assistance fraud. The most frequently fraudulent actions are because of household composition.

Ms. Fox stated that they issue many subpoenas to banks, schools, board of elections, and anyone else they can to match up addresses.

Ms. Holton added that they work closely with Rachel and Ken in the prosecutor's office. They have prosecuted six cases this year to date, all of which were found guilty. All six cases were at least \$20,000 in fraudulent benefits with one case at \$80,000. JFS can keep 35% of the benefits that they recover. In 2016, they received \$89,000 back in incentives. While JFS is 20th in the state in their SNAP case load, they are 12th for collections and 11th for earned incentives.

Ms. Fox stated that student aid overage checks are becoming bigger. They first look at the bank statements and learn a lot from those. She currently has a federal case involving the IRS, Department of Ed, and HUD.

Mr. Witt stated that they individuals are stealing from Fairfield County residents who need the benefits. The prosecutor's office takes this very serious and appreciates the work Ms. Fox is doing. She does a great job compiling information and evidence. Fairfield County residents and taxpayers deserve the best service they can provide.

Mr. Davis thanked JFS and the Prosecutor for their work.

Mr. Levacy asked if they interacted much with protective services.

Ms. Fox replied that she does get referrals from APS, but due to confidentiality they do not receive much specific information to follow up with. They do what they can with the information they are given.

Ms. Cordle added that state and federal regulations do not allow for employee to employee sharing of information in many circumstances. This hinders the work they can do, but they do all they can to operate collaboratively. This is a benefit of the agency being organized as a combined agency.

Review (continued)

The Commissioners met at 9:46 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri

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Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Todd McCullough, Tony Vogel, Jeff Porter, Jeff Barron, Jim Bahnsen, Michael Kaper, Dennis Keller, Loudan Klein, Aunie Cordle, Ray Stemen, Kyle Witt, Laura Holton, Branden Meyer, and Mary Jo Fox.

Mr. Davis asked Mr. Meyer for an update on the United Way Auction.

Mr. Meyer replied that they were closing in on \$2,500. This is up from the \$1,500 raised last year.

Commissioner Davis stated at 9:46 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 19, 2017 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Branden Meyer, Aunie Cordle, Dennis Keller, Todd McCullough, Tony Vogel, Ray Stemen, Jeremiah Upp, Jon Slater, Jeff Barron, Jim Bahnsen, Michael Kaper, Joshua Horacek, Amy Brown-Thompson, and Jeff Porter.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, September 12, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, September 12, 2017 Regular Meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution approving an account to account transfer into a major expenditure object category; see resolution 2017-09.18.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2017-09.19.b A resolution approving an account to account transfer in a major object

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expense category – Fund#5376 – Commissioners/Human Resources
[Commissioners]

2017-09.19.c A resolution authorizing the Fairfield County Board of Commissioners to enter into a purchase agreement with Mary Margaret Kensler to purchase property at 329 Lincoln Avenue [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2017-09.19.d A resolution authorizing Jeremiah D. Upp, Fairfield County Engineer, to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required. [Engineer]
- 2017-09.19.e A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions 7/15/17 to 9/14/17 [Engineer]
- 2017-09.19.f A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2017 projects, equipment and damages [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2017-09.19.g A resolution to approve a memo receipt and memo expenditure for Fairfield County Job & Family Services' Children Services Fund and Protective Service Levy Fund, respectively [JFS]
- 2017-09.19.h A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
- 2017-09.19.i A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]
- 2017-09.19.j A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of a Request for Proposal (RFP) for Inmate Food Services; see resolution 2017-09.19.k.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Utilities Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution to appropriate from unappropriated in an expenditure object category Utilities Fund 5085; see resolution 2017-09.19.1

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2017-09.19.m A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]

2017-09.19.n A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Commissioner Davis stated the Commission would be in recess until the 10:20 a.m. Executive Session.

Executive Session – Matters that must be kept confidential

On the motion of Steve Davis and second of Dave Levacy the Board voted to enter into Executive Session to discuss Matters that must be kept confidential at 10:20 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Jeff Porter, Rachel Elsea, Joshua Horacek, and Amy Brown-Thompson.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Dave Levacy and second of Mike Kiger the Board voted to exit Executive Session at 10:44 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Review (continued)

The Commissioners met at 1:-44 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, and Jeff Porter.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:44 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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The next regular meeting for the Board of Commissioners is scheduled for Tuesday, September 19, 2017, at 10:00 a.m.

Motion by:

Seconded by:

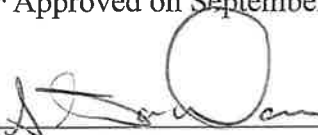
that the September 12, 2017, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on September 19, 2017



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk