

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Lisa Notestone, Michael Kaper, Jim Bahnsen, Carl Burnett, AJ Lacefield, Jon Kochis, Tony Vogel, Aunie Cordle, Jeff Porter, Holly Mattei, Todd McCullough, Chief Perrigo, Dennis Keller, and Branden Meyer.

- **Legal Update**

Ms. Brown reported that on Friday, September 11, Jason Dolin delivered to us the settlement check for \$26,500 relating to the Compromise and Settlement Agreement on behalf of Fairfield Emergency Physicians. The check has been "paid in" to the County Treasury. There was a lot of work to go into the settlement approach from multiple departments, and we thank everyone who worked on the matter.

- **Administration and Budget Update/Carri's List**

- a. **Highlights of Resolutions/Proclamations**

Ms. Brown reported highlights of resolutions proposed.

We had a resolution proposed to approve a proclamation for Constitution Week, September 17-23. The Constitution is a remarkable document and a foundation of our lives in the United States.

The type II, expedited annexation into Thurston, discussed last week, was proposed for a vote.

The Sheriff, after a competitive bidding process, sought approval for a contract for uniforms with Galls. The Sheriff also proposed approval of accepting a donated vehicle from the Village of Canal Winchester.

Regional Planning proposed approval of Nutter Phase 2 and final approval of the Dollar General Store in Tarlton.

JFS proposed authorization for a financial transaction for the use of a state allocation for Child Support Enforcement activities as allowable by the Ohio Administrative Code. JFS also proposed an advance to be repaid in June of 2016.

The Engineer proposed approval of an agreement for the settlement of a payment relating to sign damage.

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

There were additional financial resolutions to approve, such as appropriations for enterprise funds; an advance and appropriations for EMA; an account to account transfer for the Sheriff; appropriations for Adult Probation in a special revenue fund; and the processing of an administrative fee for health insurance for September.

Finally, there were the traditional bill list items (then and now certifications) to approve.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and there were none.

The County Auditor's report on casino revenues was received. There are notes on the face of the report to indicate historical and estimated revenues. Actual receipts in 2013 were \$1.67 m; actual receipts in 2014 were \$ 1.78 M. Estimates for 2015 are \$1.75 M. The rolling year shows receipts of \$1.75 M; extrapolated receipts are estimates at about \$1.73 M. There is no recommendation for change in the estimates at this time. In the five year plan, we estimated flat casino revenues, and we will continue to monitor the revenue source.

c. Jail and Public Safety Facility Update

Ms. Brown reported we are in the process of reviewing contractual elements for an amendment relating to performance incentives for Granger Construction Company, as mentioned last week.

Mr. Keller reported that while the demolition of the King's Furniture store was not directly related to the jail project it progressed as expected.

Mr. Levacy stated that the demolition of the building dramatically improved the look of the corner. He asked if Mr. Keller received any complaints about the dust.

Mr. Keller replied that the demolition company was following all required measures according to the OEPA guidelines. He spoke at length with a representative from OEPA and does not expect to hear from them again.

d. Leadership Conference

Ms. Brown reported that the leadership conference is set for October 8. Rather than having a guest speaker at the conference, we are opening up

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

a seminar opportunity for all employees. There will be an announcement about this seminar at the conference.

At the leadership conference, there is an update planned for the Open Gov option planned, as well. Rachel Elsea sent out additional information to elected officials and department heads about this option. The review packet contained this communication.

In addition, a draft agenda for the leadership conference was in the review packet.

If anyone has any suggestions for changes, please let Ms. Brown know.

e. United Way Day – September 17th

The United Way Day cookout and auction is September 17. Rachel Elsea will send out an additional notice as a reminder.

The participation for the United Way event grows every year, and this is a good community cause.

Mr. Levacy thanked Mr. Meyer and his office for their work. He added that United Way was a great organization in Fairfield County and he was pleased to be the co-chair in 2016.

f. Tussing Road Government Services Building

Recently, an administrative work group meeting was held to review the use of the Tussing Road Government Services Building. Currently, JFS, Juvenile Court, and the Health Department are using the building to provide court, visitation, and WIC services. The work group was very happy with the use of the building for its customer service aspects.

There were some changes discussed to the fobbing and cleaning of the building, and there will be modifications to the building in 2016 to create a conference space from the former laboratory.

The work group will meet again in June of 2016 and as needed. We are continuing to offset indirect charges to accommodate any potential rent as an opportunity cost.

Mr. Levacy thanked Mr. Vogel for his cooperation regarding the use of the building and added it was a great meeting space due to its location in Pickerington.

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

g. Bravos

Thank you to **Christina Foster** for managing the Commissioners' Office United Way pledges for 2016. She does this efficiently every year.

- Old Business

- a. Economic Development Director Position

Ms. Brown reported there are candidates proposed for the third round of interviews, which will be held on September 22. Candidates are in the process of taking a role based assessment at this time.

- b. Buckeye Lake State Park Dam

Mr. Levacy will be on a conference call in the near future with Congressman Stivers and OSHA to see if anything can be done about the 6-foot fence that is to be placed around the lake. If this is installed, some property owners will not be able to open their doors, and emergency teams may be inhibited if they lose lake access.

- c. Rural Transportation Planning Organization

Over the past several weeks, Holly Mattei and Carri Brown have been evaluating the option of the Rural Transportation Planning Organization. They both recommend the option for its relatively low cost planning and for its competitive aspects for grants.

Union County is very much interested in joining with us. We share common interests with Union County based on improvements with U.S. 33 and based on our proximity to Franklin County. Currently, we are collectively working on a draft memo of understanding to form a RTPO.

We also visited Pickaway County, and Pickaway County does not seem as interested, but they could always join at a later date.

The planning cost from us to MORPC would be approximately \$7,500 annually for five years, which is fewer dollars than membership costs. Forming an RTPO is an approach to develop plans and be more competitive for grants. Holly Mattei presented a MORPC approved schedule for the process of creating a RTPO.

Once we receive comments on the MOU from MORPC, we will give it to Mr. Dolin for review. Once he approves it to form, the RPTO can be created.

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

Mr. Levacy stated that while he prefers to have contiguous county participation he still supports the RPTO.

Ms. Mattei said there are still talking with Pickaway County, and they can join at any time; however MORPC still encourages counties in RPTOs to focus on their own transportation plans.

- New Business

- a. CFLP Meetings

There were CFLP meetings on the agenda. After the presentations, there was a need for a budget adjustment to propose to CFLP for Community Action and for the approval of the next year's budget for the Fairfield County portions. There was also an application for a grant, bringing the total number of resolutions to review next week to four.

- Annexations/Vacations

Ms. Rachel Elsea updated the annexation and vacation chart.

A type II expedited annexation for the 82 acres into Thurston was on the voting agenda. This has been reviewed by the Prosecutor, Engineer, GIS, and RPC. Comments have been addressed and the petition is ready for approval.

Given the progress of annexations and vacations, the chart will be removed from the review agenda next week and brought back on if needed.

- General Correspondence Received

- a. ADAMH Update

The ADAMH Board sent email regarding a lease agreement to be proposed and a potential new ADAMH Board member. ADAMH also provided attendance records of the current appointees.

- b. Thank You from Secretary of State Husted re: Online Voter Registration

- c. Early Visions of Ohio Exhibit at DACO – September 12th through December 31st

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

- Calendar Review/Invitations Received

- a. Job Expo – Friday, September 25th from 9:00 a.m. to 12:00 p.m. at OU-L

There is a Job Expo at Ohio University on Friday, September 25, from 9 am – noon. More than 50 employers will be in attendance. There are flyers on the bulletin boards and in the review packet, and there is a billboard advertising the event.

Ms. Cordle expressed her appreciation for OU-L's partnership.

- b. Violet Township Fire Department Open House – Sunday, October 11th from 1:00 p.m. to 3:00 p.m.
 - c. Fairfield County Fair Opening – Monday, October 12th at 8:00 a.m.

Commissioners Levacy and Kiger will attend.

- d. MCJDC Special Meeting – Friday, September 25th at 9:00 a.m.

Commissioner Kiger and Ms. Brown will attend by teleconference.

- FYI

- a. Easement Update from SWCD

Commissioner Kiger signed his 11th agricultural easement last Friday. There was email received from Jonathan Ferbrache about this and the future plans for easements.

- b. Airport RFP Issued for Airport Manager Services

Ms. Brown reported that when the Airport Board issues its RFP for Airport Manager Services, it will be placed on the county website.

- c. Licking County Agriculture Ditch Assessments

Ms. Else reported that Ms. Anders from the County Auditor's Office spoke with Licking County. They do not expect an assessment this year, but do expect one next year.

- d. Notice of Approval for Juvenile Court's 2016-2017 Subsidy Grant Agreement & Funding

- e. DD Newsletter

**Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015**

- Issues Bin (none)
- Open Issues

Mr. Kaper reported that at the 2:00 p.m. Land Bank meeting they would be discussing the grant project and speaking with representatives of Thriving Communities who would like to set up a state wide lobbying group for the best interests of all Land Banks in Ohio.

At 9:28 a.m. Commissioner Kiger stated the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 15, 2015 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Jeff Porter, Jon Slater, Branden Meyer, Tony Vogel, Carl Burnett, Jon Kochis, Josh Horacek, Chief Perrigo, Todd McCullough, Mayor Tammy Drobina, Mayor Mary Boring, Jim Bahnsen, and Dennis Keller.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comments

Commissioner Levacy asked if there were any public comments.

There were no public comments.

Approval of Minutes for Tuesday, September 8, 2015

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, September 8, 2015 Regular Meeting.

**Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Adult Probation Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Adult Probation resolution to appropriate from unappropriated in Fund 2365 Probation Services Fund – Fund 13236500 – Common Pleas Probation; see resolution 2015-09.15.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Auditor's Office resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance program, Fund# 7671 TO GENERAL #1001; see resolution 2015-09.15.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Commissioners' Office resolution to approve the annexation of 83.688 +/- Acres, more or less, of Walnut Township into the Village of Thurston, Pursuant to ORC 709.023, Expedited Type 2 Petition, Annexation of Land by Village of Thurston, Walnut C&D LLC, Jerry L. Mock, Barbara S. Mock, and Capital Welding Inc; see resolution 2015-09.15.

Discussion: Commissioner Levacy indicated that Ms. Boring provided a letter regarding the service area today, and Mr. Vogel stated a resolution for services would be needed in the future.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

2015-09.15.d A resolution authorizing the approval of a proclamation recognizing Constitution Week for 2015 [Commissioners]

2015-09.15.e A resolution authorizing the approval of accepting one donated vehicle from the Village of Canal Winchester – Sheriff's Office [Commissioners]

Discussion: Ms. Brown stated that the Daughters of the American Revolution request a proclamation each year for Constitution Week. The Commissioners are happy to provide the resolution and proclamation because the Constitution is an amazing document and one that is the foundation of our lives as citizens of the United States.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Emergency Management Agency Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

2015-09.15.f A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2763 (subfund 8106) Emergency Management Performance Grant Supplemental Fund for Functional Needs and Resource Management Database [EMA]

2015-09.15.g A resolution to request for appropriations for receipts for EMA fund 2763 (subfund 8106) Emergency Management Performance Grant - Supplemental. [EMA]

Discussion: Mr. Kochis stated these resolutions were for the acceptance of supplementary competitive awards.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Engineer's Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Engineer's Office resolution to approve a Property Damage Release; see resolution 2015-09.15.h.

**Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the JFS Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

- 2015-09.15.i A resolution authorizing the approval of an advance from the General Fund to 2018 Public Assistance, JFS. [JFS]
- 2015-09.15.j A resolution approving Fairfield County Plan for Child, Family and Adult Community and Protective Services Expenditures (State Budget Line Item 533) Job & Family Services [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Regional Planning Commission Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- 2015-09.15.k A resolution to approve Final Acceptance of the Nutter Phase 2 – (Bremen Quik Stop – One Stop Crossing) Subdivision [Regional Planning]
- 2015-09.15.l A resolution to approve Final Acceptance of the Dunkle Subdivision - Dollar General – Tarlton [Regional Planning]
- Discussion: Ms. Mattei stated these resolutions were for commercial use developments, and RPC was recommending acceptance.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Sheriff's Office Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

**Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015**

- 2015-09.15.m A resolution approving an account to account transfer [Sheriff]
- 2015-09.15.n A resolution to approve the Contract Proposal for Uniforms with Galls, LLC [Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Utilities Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Utilities Office resolution to appropriate from unappropriated in a major expenditure object category for Utilities Funds 5044 Sewer & 5046 Water; see resolution 2015-09.15.o.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners; see resolution 2015-09.15.p

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Ms. Elsea stated the next Regular Meeting is scheduled for Tuesday, September 22, 2015 at 10:00 a.m.

At 10:07 a.m. Commissioner Kiger stated the Commission would take a 5 minute recess followed by the meeting with Community Action.

Meeting re: 2015 Community Action Budget

The Commissioners met at 10:21 a.m. to discuss the 2015 Community Action Budget. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Aunie Cordle, Patty Bratton, Chad Reed, Deputy Hummel, Jen Valentine, Janet Schmeltzer, Kelly Ailes, and Dennis Keller.

**Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015**

Ms. Brown stated the Commissioners will be reviewing a request to appropriate from unappropriated funds of the CFLP funds to meet budget requirements through the end of the year.

Ms. Bratton stated that CFLP would next meet on October 23rd and would vote on the 2015 adjustment and 2016 proposed budgets. They are requesting \$42,027.37 for the rest of 2015. This accounts for \$23,000 in salaries. In order to balance their books they needed to settle with what was available. This request has already been discussed with Carol Phillips.

Ms. Schmeltzer added that they had to revise the budget to meet third quarter needs, and are now asking to supplement the budget to get through the rest of the year.

Ms. Ailes stated that Community Action did not spend \$23,000 last year and that it looks like 2016 will allow for larger budgets.

This resolution will be prepared for the September 22nd meeting.

Meeting re: 2016 CFLP Budget Request

The Commissioners met at 10:21 a.m. to discuss the 2015 CFLP budget request. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Aunie Cordle, Patty Bratton, Chad Reed, Deputy Hummel, Jen Valentine, Janet Schmeltzer, Kelly Ailes, and Dennis Keller.

All partners met prior to the meeting in order to submit a join request to the Commissioners.

Each department reviewed their requests (attached).

Deputy Hummel reviewed his first half litter enforcement stats.

Mr. Levacy asked if he worked with the townships.

Deputy Hummel replied that he did and also took turns with Sgt. Hendershot attending the quarterly township association meetings. Deputy Hummel has provided each township with information on where they can recycle tires without charge in Pickerington. This saves each township's road department considerable money.

Mr. Kiger asked if Deputy Hummel received any complaints about dust last week in relation to the demolition of the Kings Furniture building.

Deputy Hummel and Ms. Valentine both replied that they did not.

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

Ms. Valentine presented her request. She inspects all solid waste facilities and open dumping complaints. The Health Departments request decreased from 45% of her salary to 40% of her salary.

Resolutions for the approval of these budget requests will be on the September 22nd Commissioners' agenda.

Ms. Bratton reviewed the changes in recycling service including the push to have more curbside pickup. While this is effective it is not cost effective for the companies doing the pickup. Large haulers do not want to do this in townships and villages as it is not worth their time.

Mr. Levacy asked if they considered recycling waste oil.

Ms. Bratton replied that they accept donations of used motor oil and then use that to heat their building.

Ms. Schmeltzer added that they use social media to help get the word out about their recycling services and events.

Ms. Bratton thanked the county for utilizing their shredding services. She added that they are applying for funding to update their onsite shredding.

The group discussed the application for a grant, as well, with Community Action as the grantee from CFLP.

Next week, there will be four resolutions to review relating to CFLP.

Interview with Corey Clark re: Meals on Wheels Board Vacancy

The Commissioners met at 11:03 a.m. to interview Corey Clark for the Meals on Wheels Board Vacancy. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, and Corey Clark.

Mr. Levacy asked Mr. Clark to provide some information on why he'd like to serve on the MOW board.

Mr. Clark replied that he has a strong desire to help build and to have a positive impact on the community. Over the past five years he has helped care for his parents and has seen the need for older adult services in the community. These individuals have earned dignity and respect in the services they receive. The services that seniors receive need to be as high in quality as possible while still remaining affordable. Mr. Clark believes he has a lot to offer to the board including his experience in management, leadership, and budgeting. He is familiar with the history of Meals on Wheels and recent issues.

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

Mr. Levacy asked if he was aware of MOW's desire to expand their building.

Mr. Clark replied that he was and that venture provided some challenges.

Mr. Kiger added that MOW needs to look at the expansion and how they would pay for it. He also said that any proposals from the director needed to be thoroughly reviewed.

Mr. Clark stated that he agreed that there were some big hurdles to expanding the building and also added that he knew several of the board members.

Ms. Brown thanked Mr. Clark for his leadership and willingness to serve.

Interview with Paula Sprouse re: Meals on Wheels Board Vacancy

The Commissioners met at 11:12 a.m. to interview Paula Sprouse for the Meals on Wheels Board Vacancy. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, and Paula Sprouse.

Ms. Levacy welcomed Ms. Sprouse and asked that she provide on information on her desire to serve.

Ms. Sprouse stated that while with Interim Health Care she worked very closely with Meals on Wheels. She is semi-retired but still enjoys staying active in the community. She is a nurse and has been in the area for 34 years. She is also involved with Rotary and her church.

Mr. Levacy asked what she would bring to the board.

Ms. Sprouse replied that her experience as a nurse and years with Interim would be her biggest contribution to the board as she would be able to look at things from the patient's side.

Mr. Kiger asked if she was familiar with the Meals on Wheels history.

Ms. Sprouse stated she was and that she has also helped with their levy.

Ms. Brown asked what Ms. Sprouse did to prepare for the interview.

Ms. Sprouse replied that she thought about her previous involvement with Meals on Wheels and how she worked with them.

Mr. Levacy stated that should she be appointed she would need to consider the history of MOW and their former issues.

Regular Meeting #41 - 2015
Fairfield County Commissioners' Office
September 15, 2015

Abstaining

Steven A. Davis
Commissioner

[Signature]

Dave Levacy
Commissioner

[Signature]

Mike Kiger
Commissioner

[Signature]

Rachel A. Elsea, Clerk