

**Regular Meeting #40 - 2016**  
**Fairfield County Commissioners' Office**  
**September 13, 2016**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Mary Beth Lane, Tony Vogel, Todd McCullough, Chief Perrigo, Joshua Horacek, Jim Bahnsen, Jeff Barron, Mayor Tammy Drobina, Jon Kochis, Rick Szabrak, Dennis Keller, Ed Laramée, Holly Mattei, Jeff Porter, and Aunie Cordle.

Mr. Davis welcomed everyone and stated Mr. Levacy was finishing up at the United Way kick-off breakfast. The breakfast was very nice and Deb Smith provided a great keynote presentation. Roughly 400 people were in attendance.

- Legal Update

Mr. Dolin stated he had no legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There was a resolution to approve a proclamation to honor the Salvation Army and their excellent services provided for adult day care.

There were two easements for AEP – one for services at the new jail and public safety facility and one to improve the AEP services in the broader area.

Following an interview with Mike McCandlish for a position on the Workforce Innovation Opportunity Act board, Carri Brown and Rick Szabrak recommended Mr. McCandlish for the open position assigned to Fairfield County. There was a resolution to approve Mr. McCandlish's appointment. Mr. McCandlish will add an appropriate business perspective, given his experience in the field of electrician services and related apprenticeship programs. He will be at the 10 am voting meeting for a photo opportunity with the Board of Commissioners.

There was a resolution to extend a license agreement with ODOT, as per original terms and conditions and recommendation of the County Engineer in order to obtain salt/grits in an efficient manner, keeping roadways safer.

There were financial resolutions to approve, such as:

- Authorization of the use of TANF for the CSEA within our combined JFS agency, as properly documented within RMS and any other required manner of documentation;
- Crediting health insurance administrative fees for August and September;
- Account to account transfers of appropriations for Domestic Relations Court, the Clerk of Courts, and Maintenance – all to properly classify expenditures;
- Appropriations from unappropriated funds for a special fund of Juvenile and Probate Court, a special fund for the Sheriff, a special fund for the CDBG Revolving Loan Fund, a special fund for the Airport, and special funds for the County Engineer;
- Reimbursements for insurance costs with CORSA from ADAMH and DD;

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- Reimbursements to the PA fund for CPS, APS, and WIOA;
- Naming an extended date for repayment of an advance for a reentry program grant; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

2017 budget hearings with the County Commissioners for departments are scheduled.

We received revenue reports from the County Auditor. Conveyance fees are up 8.8% for the year; sales tax is up 3.6% for the year; casino revenues while down for August, as compared with the prior August, are on track with the estimate of \$1.75 M. We estimated the same revenues for 2016 as 2015's estimate, which was below the actual receipts of 2015.

A grant with the FAA is in process. We have a federal deadline of September 16<sup>th</sup>, but we do not have the draft from the FAA yet. We will be working as quickly as possible to obtain signatures as soon as we receive the documents from the federal agency.

Commissioner Levacy joined the meeting at 9:07 a.m.

c. Jail & Public Safety Facility

Mr. Keller reported that brick was being laid on the top of the building to allow for the roof to be installed. (We had a picture of the site.) The roof should be installed in the next six weeks allowing work to take place inside the building by the start of snow season. The double shifts are close to ending if not ended already.

The project continues to be on schedule and on budget. The most recent construction management report was included in the review packet. All indicators were positive.

The most recent testing results for wells showed none of the monitoring wells or production wells sampled exceeded the standard for arsenic of 10 mg/L. Our environmental consultant also inspected the data and indicated that the rest of the parameters tested in the monitoring wells appeared to be within historical ranges, as well.

The most recent report on the jail population shows the population is 231.

CCAO and the Buckeye State Sheriff's Association are working together to conduct a survey of jail administrators to provide critical, valid information in a very short period of time. Chief Perrigo and Carri Brown have discussed the survey and its data gathering goals. The deadline for the survey is September 16<sup>th</sup>. Lt. Churchill already completed the survey. (Thanks to Lt. Churchill.)

The survey results will inform plans for the state. The associations have made recommendations to assist county jails in managing and caring for the mentally ill and addicted populations. The recommendations are to:

- Establish and fund a program managed by the local county behavioral health boards that utilize Medicaid managed care

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providers and local providers to assess and treat jail inmates and, upon release, continue treatment under traditional Medicaid coverage. This program will provide a continuity of care for mental health and addiction services that are so critical for many of the individuals incarcerated in our jails.

- Create a state-wide behavioral health triage program that provides regional centers that law enforcement can take individuals to who have been taken into custody or are incarcerated which:
  - Serve as a drop-off center and provide crisis beds for crisis intervention
  - Conduct immediate forensic evaluations
  - Manage detoxification
- Require the Department of Mental Health and Addictions Services' Central Pharmacy to provide all psychotropic drugs prescribed for county jail inmates

While county jails are not treatment facilities and jail staff are neither envisioned to be nor trained to manage or treat individuals suffering from mental illness or addiction, this population is at high risk for injuring themselves or others. Further, health care costs for these individuals are excessive, and the housing of these individuals in a jail threatens public safety by taking up inmate space that was not contemplated to be used in this way. With continued dialogue among many stakeholders, we hope to establish new programs in the next state budget that will directly support the county jails in their management of the mentally ill/addicted inmates.

- d. Leadership Conference – October 6<sup>th</sup> & Department of Admin Services Training – October 26<sup>th</sup>

The leadership conference agenda has been circulated. This conference will be at Fairfield Medical Center. The time for the conference is 8 – 2:30.

Also, we are hosting DAS training regarding state cooperative purchasing on October 26.

- e. Bravos

Thanks to Dennis Keller and his team for managing the power outage circumstance on September 6<sup>th</sup>. Dennis and his team were conscientious and diligent. (We conducted a debriefing of the power outages. We are researching the costs of various plans, such as a new generator and/or battery lowering for the elevator at the Government Services Building. We are set for the contingency plans for Liberty Center for Election Day, as well.)

Thanks to Laura Holton for representing JFS at the Youth Behavior Survey Summit. We talked about this summit last Tuesday and wanted to be sure we had representation, given the summit is scheduled on a Tuesday.

Thanks to Deputy Marvin for checking the duress buttons around the county buildings.

- Old Business (none)
- New Business

- a. Generator at the Main Jail

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Mr. Keller reported that the generator at the main jail is no longer working and cannot be repaired as it is 70+ years old. They are working on temporary solutions to tide the building over prior to the move in 10 months. Those solutions include temporary generators or leasing a unit. We may have other units that can be used.

- General Correspondence Received

- a. Prosecutor's Annual Report as to Criminal Prosecutions
- b. Prosecutor's Annual Report pursuant to Ohio Revised Code Section 309.16
- c. Letter from Patty Ciripompa re: Baldwin Property

Mr. Davis stated that Ms. Ciripompa was a resident on Kanawha Road. He added that the Commission appreciated her concerns and that it was for reasons like hers that they would not sell the property without knowing what would be going in. The Commission awaits more information from the developer regarding the jobs to be created as well as the retailer to occupy the space.

- Calendar Review/Invitations Received

- a. Lancaster-Fairfield Chamber Member Appreciation Lunch – Friday, September 16<sup>th</sup> from 11:30 a.m. – 1:00 p.m. at the Keller Market House
- b. Martin Barker Open House – Thursday, October 6<sup>th</sup> – 5 p.m. – 8 p.m.
- c. Pickerington Chamber Athena Luncheon – Friday, October 7<sup>th</sup> – 12:00 p.m. at Hickory Lakes, Pickerington
- d. Fairfield County TID Meeting – September 22<sup>nd</sup>

- FYI

- a. United Way Silent Auction & Cookout – Thursday, September 15<sup>th</sup>
- b. AED Trainings – September 21<sup>st</sup> and September 28<sup>th</sup>
- c. AEP Letter of Notification re: Good Hope-Harrison Transmission Line Rebuild Project
- d. Notice of Public Hearing – Pickerington Planning & Zoning Commission (sent to RPC)
- e. Opportunity for county employees to serve as poll workers
- f. Fairfield DD September 2016 Newsletter

- Issues Bin (none)

- Open Items

Ms. Cordle stated she had information regarding the Citizens Committee to Protect Children and Elderly 5k run/walk in Pickerington. It will be held on October 8<sup>th</sup> at 9 a.m. at Victory Park. Donations greater than \$100 must be made by check. Contact Aunie for more information.

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**Executive Session to discuss Pending Litigation**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 9:20 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, and Rick Szabrak.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 9:31 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

**Review Continued**

The Commissioners met at 9:31 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, and Rick Szabrak.

At 9:31 a.m. Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 13, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Rick Szabrak, Patrick O'Malia, Todd McCullough, Tony Vogel, Jon Kochis, Dennis Keller, Jon Slater, Aunie Cordle, Jeff Porter, Mayor Tammy Drobina, Jeff Barron, Mike McCandlish, Jim Bahnsen, Jason Dolin, and Josh Horacek.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Levacy asked if there were any announcements.

Ms. Elsea thanked Mr. Keller for the new schedule signs outside the hearing room.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

**Approval of Minutes for Tuesday, September 6, 2016**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, September 6, 2016.

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Auditor's Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-09.13.a      A resolution authorizing a fund to fund transfer for the general fund 2% administration fee for managing the county insurance program, fund #7671 to general #1001 [Auditor- Finance]
- 2016-09.13.b      A resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance program, Fund# 7671 TO GENERAL #1001 [Auditor- Finance]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Clerk of Courts - Legal Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-09.13.c      A resolution approving an account to account transfer in a major object expense category-Clerk of Courts Legal Division [Clerk of Courts- Legal]
- 2016-09.13.d      A resolution approving an account to account transfer in a major object expense category-Clerk of Courts Legal Division [Clerk of Courts- Legal]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Commissioners' Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-09.13.e      A resolution authorizing the approval of a proclamation recognizing September 18, 2016 – September 24, 2016 as "Adult Day Services Week" [Commissioners]
- 2016-09.13.f      A resolution to authorize the Job and Family Services Director to manage the Child Support Enforcement Agency's use of Temporary Aid to Needy Families regular dollars for eligible employment services to increase noncustodial parents' abilities to pay child support [Commissioners]
- 2016-09.13.g      A resolution to appropriate from unappropriated in major expenditure object categories for the Fund# 2800 – Fairfield County Commissioners/Airport [Commissioners]
- 2016-09.13.h      A resolution approving an account to account transfer in a major object expense category for Maintenance/Facilities - Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Board of Developmental Disabilities Resolution**

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as a memo expenditure for fund #2060; see resolution 2016-09.13.i.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Domestic Relations Court Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Domestic Relations Court resolution authorizing an account to account transfer for the adjustment of fringe benefits for health insurance; see resolution 2016-09.13.j.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Economic Development Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Economic Development resolutions:

- |              |  |
|--------------|--|
| 2016-09.13.k | A resolution regarding WIOA AREA 20 WDB Member Approval. [Economic Development]  |
| 2016-09.13.l | A resolution to appropriate from unappropriated in major expenditure object categories for the Fund# 2716, RLF CDBG – Fairfield County Economic Development [Economic Development] |

Discussion: Mr. Szabrak stated that Mr. McCandlish was a Director at Claypool Electric. Mr. McCandlish stated he looked forward to helping out where he could. Mr. Davis thanked Mr. McCandlish for his willingness to serve, and Mr. Kiger added that he'll do a great job.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Engineer's Office Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|--|
| 2016-09.13.m | A resolution to extend a License Agreement between ODOT and Fairfield County. [Engineer]   |
| 2016-09.13.n | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for office supplies [Engineer] |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Facilities Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Facilities resolutions:

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2016-09.13.o A resolution approving an easement and right of way with American Electric Power to upgrade underground electrical facilities at 241 W. Main Street. [Commissioners] [Maintenance]

2016-09.13.p A resolution approving an easement and right of way with American Electric Power for service to the new Public Safety & Jail Facility. [Commissioners] [Maintenance]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the JFS Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolution:

2016-09.13.q A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 [JFS]

2016-09.13.r A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2016-09.13.s A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2641 Title IV-E Fund; see resolution 2016-09.13.t.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Sheriff's Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2016-09.13.u A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2812 HOPE Grant [Sheriff]

2016-09.13.v A resolution authorizing the approval to extend the repayment date of the advance of funds – Fund #8085 Resource Center Grant – Sheriff's Office [Sheriff]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Payment of Bills Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:





