

Regular Meeting #38 - 2018
Fairfield County Commissioners' Office
September 11, 2018

Review

The Commissioners met at 9:04 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Mary Beth-Lane, Aunie Cordle, Todd McCullough, Rick Szabrak, Tony Vogel, Amy-Brown Thompson, Joshua Horacek, Jim Bahnsen, Mark Conrad, Lt. Churchill, Jon Slater, Ray Stemen, Loudan Klein, Jon Kochis, Dennis Keller, Jeff Barron, and Jeremiah Upp.

- **Legal Update**

Mr. Horacek did not have a legal update.

- **Administration and Budget Update/Carri's List**

- a. **Announcements**

United Way Day is Thursday, September 13th.

The review session and regular voting meeting (9 am and 10 am, respectively) for the Board of Commissioners on September 18th (next week) will be held at the WigWam in Violet Township, and a tour will follow the adjournment of the voting meeting for those interested in touring the WigWam.

The leadership conference (with three portions of required training) is September 27th. This will be held at FMC.

Today is Patriot Day, and we honor all of those who have served and those who lost their lives on the anniversary of September 11.

- b. **Highlights of Resolutions**

Dr. Brown highlighted 17 resolutions for the voting meeting.

The Sheriff proposed approval of contract renewals with Canal Winchester, Bremen, and Violet Township relating to the police revolving fund services. The Sheriff also proposed approval of disposal of obsolete vehicles by internet auction.

RPC proposed approval of four change orders for CDBG projects (at Fairfield Beach and Thurston).

There were financial resolutions to approve, such as:

- Memo transactions to reflect direct charges for BWC related management;
- Account to account transfers of appropriations for the Commissioners and the Dog Adoption Center and Shelter to properly classify expenditures (three resolutions);
- Appropriations from unappropriated funds for the County Engineer (two resolutions) and MCU (all non-general fund activity);
- Acceptance of the VOCA grant; and
- The payment of bills.

- c. **Administrative Approvals & Budget Update**

- 1. **Administrative Approvals**

The review packet contained a list of administrative approvals for the week. There were no questions about the approvals.

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2. Budget update

Level 3 of budget entry closed on September 5th. Taking a quick look at general fund proposals, expenditures are projected to approach \$52 M. The largest increase proposed is a \$3.1 M increase for Board of Elections equipment along with \$150,000 for associated contracted services; \$1.4 M is expected from the state to offset the proposed expenditure for equipment (which is not yet final in its recommendation). With few exceptions, parameters were followed, such as a 2% increase in salaries and a 5% increase in health insurance (there are status changes within multiple departments). Significant increases within level 3 are with electronic monitoring, court appointed attorney fees, probation expenses, and Sheriff's Office expenses (there are previously approved increases for jail transport staff, and a detailed review of contract services is needed). We are also planning properly for the Records and Asset buildings of Chestnut and Baldwin.

Factors influencing expenditure proposals include the opioid epidemic, public safety needs, and state requirements, such as equipment replacement. Factors influencing revenues have been previously discussed, such as the loss of MCO related revenues. Carry over cash supports the increase of expenditures over revenues for the short term but not for the long term. A more detailed analysis will be conducted administratively, and budget hearings begin on October 25th.

Commissioner Davis reported that the problem the county is experiencing is not an expense problem but a revenue problem, and there will be ongoing analysis to address long term issues.

3. Project & Programs Update

There is an administrative meeting on September 17th to discuss staffing of the records center.

Dr. Brown reported she and Dennis Keller conducted the bid opening for the Chestnut Street records center project on September 7th. There were six responding contractors, with five fully responsive to the request. The lowest bid was from Setterlin Construction at \$1,537,300, which is just within 110% of the published cost estimate of \$1,406,550. No other bids were within the 110% limit. The highest bid was \$2,152,000. We are proceeding with the contracting process with Setterlin Construction, and we are adjusting the overall project budget and plans as needed. For example, we have increased the transfer for Chestnut by \$175,000 to cover the eventual contract and contingency projections.

As a follow up to the discussion last week, DD has determined to contract on its own for vending, and they stated they appreciated our willingness to include them in a potential RFP. We are in the process of obtaining the information they have about vending with their contract. We also contacted the Bureau for the Visually Impaired to discuss the potential of the Bureau providing services to county buildings. We will continue to review options. In addition, DD is exploring options to deliver items to the Government Services Building from Square Seven.

On September 6, Dr. Brown attended the Juvenile Court hosted truancy roundtable. Policies addressing truancy and experiences of the court, schools, and prosecutors were reviewed. Court officials and others will be presenting to the Board of Commissioners about the Early Warning System in the future.

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On September 13th, Dennis Keller will be attending a meeting about the vacation of public alley in the city of Lancaster near the new jail. We are proceeding as requested by the city of Lancaster officials.

We have not yet received the Meals on Wheels financial report for the year ended December 31, 2017. As part of contract monitoring, we reached out to Meals on Wheels. In email, Anna Tobin stated that the agency's financial audit was completed on Aug. 30 and had been sent to the State for approval, and as soon as they receive permission from the state to release the audit, they will be sure to provide a copy.

On September 6th, Dr. Brown provided an administrative update to Commissioner Kiger, who is home from the hospital and requested that she call him again on September 20th.

d. BRAVOs

Bravo to Mark Conrad for his presentation about mental health services and the support groups available to the community. An additional presentation is being planned.

Thank you to Jeff Porter and the HR staff for arranging employee financial health seminars.

Thank you to all the participants who have worked hard for United Way Day.

- Old Business

- a. Buckeye Lake State Park Dam

Mr. Davis visited with the Buckeye Lake 2030 group on Sunday. He spoke with gubernatorial candidate Cordray regarding Mr. Davis' interest in the state's relationship with local governments. He was encouraged by the conversation and has also be in discussions with Attorney General DeWine as well. Mr. Davis also reviewed the five-year fiscal outlook with those at the review meeting.

- New Business (none)

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Buckeye Lake Region Community Planning Meeting – Saturday, September 15th at 9:00 a.m. at 9331 Lancer Road, Hebron

- b. Pickerington Chamber Lunch – Thursday, September 20th at 11:30 a.m.

- 1. Commissioner Levacy will attend.

- c. Mid-Ohio Food Bank Imagine the Impact Community Response to End Hunger – Monday, October 15th from 7:30 a.m. to 9:00 a.m. in Grove City.

- FYI

- a. The jail population is 284.

- b. Update from Palmer Energy scheduled for October

- c. Through the Vine Newsletter

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- Issues Bin (none)
- Open Items (none)

Commissioner Davis stated at 9:20 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 11, 2018 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Amy Brown-Thompson, Joshua Horacek, Jon Kochis, Ray Stemen, Rick Szabrak, Jon Kochis, Jon Slater, Dennis Keller, Tony Vogel, Aunie Cordle, Mark Conrad, Jeremiah Upp, Violet Township Trustee Wilde, Todd McCullough, Loudan Klein, Jeff Barron, Jim Bahnsen, Chard Reed, and Lt. Churchill.

Pledge of Allegiance

Prior to the Pledge of Allegiance, a moment of silence was held for Patriot Day.

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that the UN Court wants to try US soldiers in Afghanistan. Additionally, he stated there are groups pushing to kill the President prior to the elections with the UN coming in to control the elections. Groups will be causing chaos in the DC.

Approval of Minutes for Tuesday, September 4, 2018

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, September 4, 2018 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office resolution to approve allocation of BWC Specialist direct administrative cost as a memo expenditure for various funds; see resolution 2018-09.11.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

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Approval of the Commissioners Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- 2018-09.11.b A resolution approving an account to account transfer in a major object expense category – Fund# 1001 – Fairfield County Facilities [Commissioners]
- 2018-09.11.c A resolution to approve the Fiscal Year 2019 CFLP Solid Waste District Recycling and Litter Prevention Grant Application. [Community Action]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Dog Shelter Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Dog Shelter resolution authorizing an account to account transfer in a major expense category; see resolution 2018-09.11.d.

Roll call vote of the amended resolution resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2018-09.11.e A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for miscellaneous project supplies [Engineer]
- 2018-09.11.f A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 3445-ODOT for 2018 Safety Study Project [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Major Crimes Unit Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Major Crimes Unit resolution to appropriate from unappropriated in a major expenditure object category DLEF Supplemental 7830 Sub-Fund 8175; see resolution 2018-09.11.g.

Roll call vote of the amended resolution resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Prosecutor Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Prosecutor's resolution accepting Victim of Crime Act (VOCA) Grant for July 1, 2018 through September 30, 2018 to be administered by the County Prosecutor; see resolution 2018-09.11.h.

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Roll call vote of the amended resolution resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Regional Planning Commission Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2018-09.11.i A resolution authorizing approval of Change Order #2 for the Fairfield County CDBG – Fairfield Beach FY 2016 Fairfield County-Walnut Township Sidewalk, Drainage and Park Improvement Project [Regional Planning] [Regional Planning Commission]

2018-09.11.j A resolution authorizing approval of Change Order #1 for the Fairfield County CDBG – Fairfield Beach FY 2016 Fairfield County-Walnut Township Sidewalk, Drainage and Park Improvement Project [Regional Planning] [Regional Planning Commission]

2018-09.11.k A resolution authorizing approval of Change Order #1 for the Fairfield County CDBG – Fairfield Beach FY 2016 Fairfield County-Walnut Township Street Resurfacing Project [Regional Planning] [Regional Planning Commission]

2018-09.11.l A resolution to approve change order# 1 for the Fairfield County CDBG – Village of Thurston FY 2016 Water Line Improvement Project [Regional Planning] [Regional Planning Commission]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2018-09.11.m A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the Village of Bremen [Sheriff]

2018-09.11.n A resolution authorizing the disposal of vehicle by internet auction with Gov Deals, Inc. – Fairfield County Sheriff's Office [Sheriff]

2018-09.11.o A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the City of Canal Winchester [Sheriff]

2018-09.11.p A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the Township of Violet [Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-09.11.q.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Discussion about Violet Township Plans for Improving Parking

Violet Township Trustee Wilde reported on developments to help improve parking near the bike path at Tussing Road. Commissioner Davis advised Dr. Brown to work with Violet Township leaders to see how the county could be helpful with the plans for improvement. Commissioner Davis also commented on his eagerness to have the Commission meeting at the WigWam on September 18th and to hold the 2019 State of the County Address at that site.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:12 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

The next Regular Meeting is scheduled for Tuesday, September 18, 2018 at 10:00 a.m.

Motion by:

Seconded by:

that the September 11, 2018, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on September 18, 2018



Steven A. Davis
Commissioner



Dave Levacy
Commissioner

Absent

Mike Kiger
Commissioner



Rachel A. Elsea, Clerk

