

**Regular Meeting #36 - 2019**  
**Fairfield County Commissioners' Office**  
**September 10, 2019**

**Review**

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Tony Vogel, Todd McCullough, Lt. Hodder, Jake Tharp, Mark Conrad, Jeff Barron, Dennis Keller, Tom Lininger, Jeff Porter, Ray Stemen, Jim Bahnsen, Amy Brown-Thompson, Aunie Cordle, Jon Slater, Rick Szabrak, and Ed Laramée.

- Welcome
- Legal Update

Ms. Brown -Thompson stated she did not have a legal update.

- Administration and Budget Update/Carri's List

a. Announcements

Commissioner Levacy commented on the well-attended United Way Breakfast held this morning. Commissioner Levacy, Commissioner Fix, Carri Brown, Aunie Cordle, and Dennis Keller, along with many volunteers, attended today.

- September 12 – United Way Day (silent auction location will be on the first floor)
- September 26 – Leadership Conference – at the WigWam
- October 1 – Complete Count Committee - Census 2020 Meeting
- October 9 – Time with the Commission @ The Fair
- October 11 – Offices Closed for The Fair (fact sheet available)

From RPC, Loudan Klein was in a car accident over the weekend. He is recovering at home after a hospital stay. James Mako also had a separate car accident over the weekend, and his vehicle was damaged. We have offered to help RPC in any way needed and are keeping everyone in our thoughts.

We commented on how grateful we were to know Deputy Williamson has been released from the hospital and is recovering at home.

b. Highlights of Resolutions

Dr. Brown highlighted 22 resolutions for the voting meeting.

We proposed a proclamation to honor *National Preparedness Month*. Jon Kochis, EMA Director, and others were available for a tweetable moment.

We held a bid opening on September 6, 2019 for the *Main Street parking lot*. Three bids were received for the project, which had an estimated cost of \$246,265. The low bid was from Good Builders of Logan, Ohio, at \$244,046. The other bids were from Columbus Asphalt (\$287,847.75) and Gutknecht (\$270,000). We proposed a resolution on the voting agenda to proceed. The estimated completion date for the project is the end of November.

We proposed a resolution to approve the construction cost estimate of the County Engineer so that estimate can serve as the permanent base to calculate maintenance fund assessments for owners benefiting from improvement at Greenfield Estates. There was a new fact sheet to send to residents, as well. This was in the review packet.

The Engineer proposed a resolution to approve a contract with Dura Mark, Inc. (for the 2019 Pavement Markings Project) and a related a notice to commence.

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Common Pleas Court proposed salvage of an obsolete vehicle.

There were financial resolutions to approve, such as:

- Residual equity transfers and related accounting for the Utilities Department;
- A resolution to accept a CFLP related vehicle based on terms and conditions of the CFLP grant and contract with Community Action;
- An account to account transfer of appropriations to properly classify expenditures for EMA, 911 wireless, and general fund;
- Appropriations from unappropriated funds for the County Engineer (project related), ADAMH Board (mostly pass through grants), Juvenile Court (special revenue fund program) and the ditch petition fund (for a reimbursement) for five resolutions of this type;
- Approval of CFLP related grant applications (Litter Law Enforcement and Public Health Partners agreed on the approach);
- Approving assessment of Water/Sewer delinquencies for 2019;
- WIOA and JFS financial reimbursements and plans (three resolutions); and
- The payment of bills (two resolutions, including a then and now certification).

There were several financial and contractual resolutions in queue. Next week, the resolution approving the revocation of the intention to withdraw from the Multi-County Juvenile Detention Center and to rescind Resolution 2019-05.14.c will be proposed.

Mr. Levacy stated it is important for property owners to understand the ditch maintenance district assessments. He thinks the fact sheets will be very beneficial going forward.

c. Administrative, Program, and Budget Update

**Administrative & Program Updates**

The review packet contained a list of administrative approvals. No questions were posed.

On September 4, 2019, Carri Brown, County Administrator, met with Gene Wood, Recorder, and Lisa McKenzie, Chief Deputy Recorder, to remind them of the requirements of ORC 317.321 and the Recorder's proposal for computer equipment fees. Before October 1, 2019, the Recorder will need to make a proposal for the fees, making sure the proposal includes the elements within ORC 317.321. When the Board of Commissioners receive the proposal, it will be journalized. Then, the Board of Commissioners will set a meeting with the Recorder to review the proposal. That meeting will happen 15-30 days after receipt of the proposal. The Board of Commissioners will then vote on the proposal and collection of the fees, notifying the Recorder of the results of the vote. During the meeting with the Recorder, Dr. Brown provided information about competitive bidding and the contracting authority of the Board of Commissioners.

Regarding various needs for space for the Board of Elections, there is a plan in place which would require some minor remodeling for storage, which would be done in-house. Thanks to Dennis Keller and Jon Kochis for their help in brainstorming about appropriate security measures, which have been accomplished. Dr. Brown requested something in writing from the Board of Elections (an email or letter) to indicate consensus with the plan for storage. The conference room at the front of Liberty Center will ultimately be opened for use as a conference room. The previous memo from Board of Elections about their use of the common area has been helpful for planning.

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Regarding the dependent audit for the health benefits plan, there were several appropriate voluntary withdrawals prior to September 6, making the audit a worthwhile effort to ensure an accurate roster. There were no penalties for the withdrawals.

**Budget Update**

Budget hearings are set for 2020.

We will continue to monitor revenues and expenditures.

It is great news to report that the budgeted increase for the health benefit plan can be adjusted from 8% to 2%. Specific calculations and identifications of rates will be forthcoming. Several multi-year contracts are in negotiation.

Mr. Davis thanked Mr. Porter for the great outcomes. He asked him to explain how they were able to keep the increase at 2% despite recent claims history.

Mr. Porter replied the county has benefited from the claims stabilizing and meeting projections for this year. They are increasing the stop loss level as the most financial impact is felt from the large catastrophic claims. They told the health insurance carriers they would be going for a multi-year bid which increases year to year stabilities. They also focused on prescription costs and other areas they knew they could save money. The stop loss was originally \$100,000 and now, after three years of experience, is at \$250,000. The Franklin County Consortium was at \$1,000,000 when the county was a participant, but the \$250,000 is a good number with the number of county participants. They are also looking at independent stop loss sources.

Mr. Fix commented that in his experience it was not unusual to see a 10%-15% increase each year and that a 2% is tremendous.

Mr. Levacy agreed and stated the multi-year plan is very helpful.

Mr. Porter replied the health insurance would be a two-year plan with a rate cap on the stop loss in year two. The life insurance plan is for three years, and vision and dental were already multi-year contracts.

Mr. Porter stated other small changes include the increase in ER copays from \$150 to \$200 to encourage individuals to use other means of health care (urgent care and the wellness clinic). Fairfield County is the highest use of ERs in the providers' contracts. Additionally, they are looking at increasing copays for joint replacements and bariatric surgeries. The max out of pocket will be slightly increased to be more reflective of the current market.

d. BRAVOs

Bravo to Jeff Porter for his leadership in negotiating exceptionally well for the design of the county health benefits plan. More details will be forthcoming on the plan itself which will include multi-year contracts with vendors. This adds to the stability of benefits and increases certainty with budgeting. For now, we will be adjusting our 2020 projections to include a 2% increase, as opposed to an 8% increase. Great work!

- Old Business
- New Business (none)
- General Correspondence Received (none)

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- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, September 19<sup>th</sup> at 11:30 a.m. at Zion Pickerington
  - 1. Commissioner Levacy will attend.
- b. Salvation Army Samaritan Center Banquet – Thursday, September 19<sup>th</sup> at 5:30 p.m.

- FYI

- a. Jail Population – 321
- b. DACo Classes at the Wendel Center
- c. Annual Fine report from Fairfield County Prosecutor
- d. Tour de Buckeye Lake article of interest
- e. Fairfield County Sheriff Drone article of interest
- f. October Financial Wellness Seminars
- g. Ohio DPS State Ohio Publication
- h. Deputy Williamson recovering after car accident

- Open Items

Mr. Slater thanked Mr. Keller, Ms. Smith, and the rest of the facilities team for their help in moving the Auditor's Office to the first floor during renovations.

Commissioner Levacy stated at 9:26 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

### Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 10, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Jeff Fix. Also present were Carri Brown, Rachel Elsea, Tom Lininger, Amy Brown-Thompson, Staci Knisley, Rick Szabrak, Jim Bahnsen, Jeremiah Upp, Jake Tharp, Jeff Porter, Jon Kochis, Todd McCullough, Jeff Barron, Ray Stemen, Tony Vogel, Dennis Keller, Chief Lape, Jon Slater, and Ed Laramée.

### Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

### Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements

### Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

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**Approval of Minutes for Tuesday, September 3, 2019**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, September 3, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the ADAMH Resolution**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the ADAMH resolution to appropriate from unappropriated in a major expenditure object category ADAM 2066; see resolution 2019-09.10.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Commissioners' Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions authorizing the approval of a proclamation; see resolution 2019-09.10.b.

Discussion: Mr. Kochis thanked the Commissioners and stated that not only is September National Preparedness Month because of September 11<sup>th</sup>, but also to highlight general preparedness. Dr. Brown thanked Mr. Kochis for his work and outreach to entities, businesses, and individuals. Mr. Levacy stated that preparation is vital because when an emergency happens, they must act quickly with little time to think.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2019-09.10.c | A resolution approving an account to account transfer into a major expense category – Commissioners [Commissioners]  |
| 2019-09.10.d | A resolution to appropriate from unappropriated in major expenditure object category for the Ditch Petition Fund# 2057– Fairfield County Commissioners [Commissioners]   |
| 2019-09.10.e | A resolution approving an account to account transfer in a major object expense category for the 911 Wireless Fund# 2683 – Fairfield County Commissioners [Commissioners]  |
| 2019-09.10.f | A resolution approving the submission of the Fiscal Year 2020 CFLP Litter Law Enforcement and Solid Waste Enforcement Grant Applications to CFLP. [Commissioners]  |
| 2019-09.10.g | A resolution to appropriate from unappropriated into a major expenditure category for funds 5041, 5329, 5331, 5562, and 5645 & to approve fund to fund transfers from such funds to the General Fund 1001 for allowable transfers of residual equity comprised of interest [Commissioners] |
| 2019-09.10.h | A resolution to approve a construction cost estimate of the County Engineer so that estimate can serve as the permanent base to calculate maintenance fund assessments for owners benefiting from improvement at Greenfield Estates. [Commissioners]                                       |

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Discussion: Mr. Davis stated that he learned a lot during the Greenfield hearing last week. He thought he could have done a better job conducting the hearing and knows the Commission can and will do better in the future to avoid confusion. Despite his initial confusion, he supports the resolutions. Dr. Brown stated two fact sheets had been created to help explain the process. The residents of Greenfield Estates will be receiving them along with a copy of the resolution. Fact sheets will be prepared in the future to help with communication.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Common Pleas Court Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Common Pleas Court resolution to approve the disposal of a vehicle – Fairfield County Common Pleas Court – Adult Probation – Transfer to Troy Snyder; see resolution 2019-09.10.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Economic Development Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Economic Development resolution to approve the reimbursement of expenses incurred by Board of County Commissioners Economic Development Department, the administrative and fiscal agent for the Workforce Innovation and Opportunity Act Area 20/21 for administering the program as a memo expenditure for fund 7831 Workforce Innovation OPP Act 20/21; see resolution 2019-09.10.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Emergency Management Agency Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing an account to account transfer for EMA Fund 2707 Emergency Management Performance Grant (Subfund 8183); see resolution 2019-09.10.k.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Engineer Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer resolutions:

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| 2019-09.10.l | A Resolution to Approve the Contract with Dura Mark, Inc. for the 2019 Pavement Markings Project. [Engineer]   |
| 2019-09.10.m | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for truck/equipment tires and cell service [Engineer]  |
| 2019-09.10.n | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Violet Meadows Section 5 Phase 1, Chesapeake Section 1, Heron Crossing Section 4 and Spring Creek Section 3 Phase 1 [Engineer] |
| 2019-09.10.o | A Resolution to Approve the Notice to Commence for the 2019 Pavement Markings Project [Engineer]   |

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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Facilities Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Facilities resolution authorizing the approval of a construction agreement and bid award for the East Main Street Parking Lot Project; see resolution 2019-09.10.p.

Discussion: Mr. Davis asked if this project included a retaining wall. Mr. Keller replied that it would as well as landscaping and screening. The retaining wall will match the current one as much as possible. Only the lower lot will be paved adding an additional 30 paved spots. The paving needs to be done by November 1<sup>st</sup> when the asphalt companies close for the year.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the JFS Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

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| 2019-09.10.q | A resolution approving Fairfield County Plan for Income Maintenance Expenditures Job & Family Services [JFS]   |
| 2019-09.10.r | A resolution approving Fairfield County Plan for Child, Family and Adult Community and Protective Services Expenditures (State Budget Line Item 533) Job & Family Services [JFS] |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate form unappropriated in a major expenditure object category – Juvenile Court Fund #2036 Department of Youth Services (reclaim); see resolution 2019-09.10.s.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Utilities Office Resolution**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Utilities Office resolution for assessment of 2019 water/sewer delinquencies; see resolution 2019-09.10.t.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

**Approval of the Payment of Bills**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

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| 2019-09.10.u | A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
|--------------|--|

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2019-09.10.v	A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]
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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

### Adjournment

With no further business, on the motion of Jeff Fix and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:13 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

The next Regular Meeting is scheduled for Tuesday, September 17, 2019 at 10:00 a.m.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
that the September 10, 2019 minutes were approved by the following vote:

YEAS: NAYS: None  
ABSTENTIONS: None  
\*Approved on September 17, 2019


\*Approved on September 17, 2019


*[Signature]*

Steven A. Davis  
Commissioner

NAYS: None

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Dave Levacy  
Commissioner

  
Jeff Kix  
Commissioner

Dave Levacy  
Commissioner

Jeff Fix  
Commissioner

  
Rachel Elsea, Clerk

Rachel Elsea, Clerk