

**Regular Meeting #35 - 2025
Fairfield County Commissioners' Office
September 4, 2025**

Review Meeting

The Commissioners met at 10:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Fix called the meeting to order, and the following Commissioners were present: Jeff Fix and David Levacy. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Information and Communications Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Assistant Prosecuting Attorney, Steven Darnell; Budget Director, Bart Hampson; Deputy JFS Director, Heather O'Keefe; Economic Development Specialist, Anthony Iachini; Interim RPC Director, Holly Mattei; FCFC Manager, Tiffany Wilson; Magistrate, Josh Horacek; Soil & Water Urban Technician, Chad Lucht; and Sheriff Deputy, Kevin Romine. Also in attendance: Ray Stemen, Stephanie Taylor, Mike Lieber, Sherry Pymmer, Jeremy Primmer, Bryan Bonkowski, Betty Bennett, and Bob Slatter II.

Virtual Attendees: Staci Knisley, Jerry Starner, Beth Cottrell, Colleen Cook, Lori Hawk, Jessica Murphy, Brian Wolfe, Ashley Arter, Bayley Fields, Jeffrey Barron, Amberly Hannum, Stacy Hicks, Alex Lape, David Uhl, Andrew Robberts, Aubrey Ward, Rick Szabrak, Britney Lee, and Joe Ebel.

Welcome

Commissioner Fix opened the meeting by welcoming everyone in attendance.

Listen & Learn, Regional Planning Commission (RPC)

Holly Mattei, Fairfield County RPC Interim Director, spoke about the RPC and stated it is a member board organization under the O.R.C. The RPC administers subdivision regulations and has developed a model zoning code to assist the county's 26 villages and townships with developing or updating their zoning codes. Thurston and Millersport have already adopted a new zoning code and there are several other communities working to adopt their zoning codes. Ms. Mattei thanked the Commissioners for funding the development of the model zoning code. The RPC administers the process for commercial building permits and the Community Development Block Grant (CDBG). There are two resolutions on the agenda for CDBG projects.

Aundrea Cordle thanked Ms. Mattei for her work with the CDBG program.

Ms. Mattei added that the RPC meets on the first Tuesday of each month.

Commissioner Levacy thanked Ms. Mattei for her work with the RPC.

Commissioner Fix stated the presentation shows how everyone in the county is working together on land use.

Rotary Playground

Lancaster Rotary Club (Rotary) Board Member, Mike Lieber, spoke about a proposed playground project. He stated Miller Park will be located behind the Lancaster water treatment plant. The park will have a ball field and a playground. The park will consist of 8000 sq ft. It will cost two million dollars for the ball field and the playground. Rotary received \$200,000 from the state toward the project. Rotary still needs to raise funds for the project.

Commissioner Levacy asked about the fundraising efforts and the leveling of the dirt on the property.

Regular Meeting #35 - 2025
Fairfield County Commissioners' Office
September 4, 2025

Mr. Leiber stated this is the first public meeting where the park and fundraising for the park have been discussed. The dirt will be used to level off the area so that wheelchairs can access the park.

Commissioner Levacy and Commissioner Fix thanked Mr. Leiber for providing information on the project.

Public Comments

Ray Stemen of Lancaster spoke about the importance of community projects such as the park spoken about by Mr. Leiber and provided a prayer.

Bryan Bonkowski with North Valley Bank introduced himself and his colleague, Andrew (last name unknown) from AFLAC. Andrew stated he would like to speak again to the county's HR department regarding benefits.

Stephanie Taylor with Habitat for Humanity of Southeast Ohio stated rotary has made big strides in bringing the park to fruition. They will be holding fundraisers including "The Battle of the Bands."

Legal Update

There was no legal update.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

The Hunger Games of Generosity

Throughout September, Fairfield DD and JFS will face off in "The Hunger Games of Generosity", a friendly food drive competition for 211's Hunger Action Month. There will be donation bins located at the Fairfield County Board of DD, the Government Services Building, and here, on the first floor of the Administrative Courthouse. Gather your non-perishables and give generously this month. Every donation makes a difference for families right here in Fairfield County. We will announce the current leaders at the September 16th and 23rd meetings!

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 11 resolutions on the agenda for the voting meeting.

Resolutions of note:

Regular Meeting #35 - 2025
Fairfield County Commissioners' Office
September 4, 2025

- The by-laws of the South Central Major Crimes Governing Board require that a commissioner, or a designee, be appointed to the Board. The first resolution on the agenda appoints Commissioner Steve Davis to the governing board.
- There is a resolution to grant the County Administrator authority approve agreements and applications regarding a State Infrastructure Bank loan for improvements to Basil-Western Rd.
- EMA has a resolution to appoint the County Administrator as designee for the Ohio State Disaster Relief Program for assistance available due to the flooding on July 26th and 27th of this year. This resolution also authorizes the County Administrator to be the point of contact for the 2025 Flooding State Disaster Relief Program.
- Family and Children First Council has a resolution to approve the repayment of an advance to the General Fund of \$250,000.
- RPC has two resolutions to approve bid awards. The first is for the CDBG Sidewalk Project in Amanda. That award will go to Cooper Concrete Services, LLC, for their bid of just over \$228 thousand. The CDBG Village of Bremen Marietta Street Paving and Drainage Improvements and the Howell Park Walking Path Project award will go to Saorsa Construction Ohio, Inc., for their bid of \$330,325.

Budget Review

Finance Director, Bart Hampson, thanked departments for meeting budget deadlines.

Calendar Review/Invitations Received

- *A review of the Commissioners' Calendar, Invitations Received, and Correspondence received was provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
- The Event Center at Violet Woods Community Open House, September 7, 2025, 1:00 p.m.– 6:00 p.m., 10190 Blacklick Eastern Rd. NW, Pickerington
- Sturbridge Meadows Meeting, September 8, 2025, 5:30 p.m., Violet Township Offices, 10190 Blacklick Eastern Rd. NW, Pickerington
- Decorative Arts Center of Ohio, Members' Reception, "Food for Thought, A Taste of the Canton Museum of Art, and Essential Ingredients, Cookbooks as History", September 26, 5:30 p.m.- 8:00 p.m., 145 E. Main St., Lancaster

Correspondence

- Letter from the Office of the Governor, Mike DeWine, August 28, 2025, Re: The One Big Beautiful Bill Act and Pell Grant Eligibility
- Petition for the Vacation of an Unimproved Road, August 25, 2025, Petitioner Amy Smith, Greenfield Township, Segment of an Alley in the Unincorporated Village of Havensport
- Expedited Type II Annexation, 4.478+/- Acres, Rushcreek Township to the Village of Bremen, Agent for the Petitioner, Tom Hart

Regular Meeting #35 - 2025
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Updates from Elected Officials and Department Heads

Anthony Iachini spoke about the resolution for Basil-Western Rd. improvements. The resolution would provide for some construction costs and would give Ms. Cordle related signing authority.

Commissioner Levacy spoke about a letter from the Governor which stated that the Big Beautiful Bill would provide additional Pell grant funding.

Rick Sazbrak spoke virtually about the potential ability to use Pell grant funds to pursue workforce training.

Chad Lucht spoke about Soil & Water's upcoming annual banquet and the elections of their board members.

Tiffany Wilson spoke about resource guides available for families from the Family and Children First Council.

Magistrate Horacek introduced new staff attorney, Greyson Teague.

Lisa McKenzie stated that her office is alerting residents about potential property fraud.

Auditor Brown reported the budget does not need adjusted for revenues. Information is being gathered regarding training needed for villages and townships. She met with Representative Miller and Secretary of State Frank LaRose regarding concepts for property tax relief. Dr. Brown stated her appreciation for the work done by payroll officers and thanked Commissioner Fix for his idea for the "Map of the Month" which contains football fields in Fairfield County.

Heather O'Keefe encouraged everyone to participate in the 211 food drive which is collecting food throughout the month of September.

Old Business

Commissioner Levacy spoke about attending the Kingsbury Senior Living Open House and added that it is a great addition to the community.

Commissioner Fix spoke about a housing coalition that has been started with Columbus Mayor Ginther's Office. He stated that housing is needed to sustain economic growth in the central Ohio region.

New Business

Commissioner Fix stated he was asked to join the MORPC Executive Board.

Commissioner Levacy talked about the Fairfield County Veterans Hall of Fame celebration in November.

Regular Meeting #35 - 2025
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Regular (Voting) Meeting

The Commissioners continued to the Regular/Voting portion of the meeting, and the following Commissioners were present: Jeff Fix and David Levacy. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle Menningen; Information and Communications Coordinator, Bennett Niceswanger; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Assistant Prosecuting Attorney, Steven Darnell; Budget Director, Bart Hampson; Deputy JFS Director, Heather O'Keefe; Economic Development Specialist, Anthony Iachini; Interim RPC Director, Holly Mattei; FCFC Manager, Tiffany Wilson; Magistrate, Josh Horacek; Soil & Water Urban Technician, Chad Lucht; and Sheriff Deputy, Kevin Romine. Also in attendance: Ray Stemen, Stephanie Taylor, Mike Lieber, Sherry Pymmer, Jeremy Primmer, Bryan Bonkowski, Betty Bennett, and Bob Slatter II.

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Pledge of Allegiance

Commissioner Fix asked everyone to rise as able and lead the Pledge of Allegiance.

Announcements

Clerk Menningen stated the next Regular Meeting for the Fairfield County Board of Commissioners will be September 16th, 2025, at the Rushcreek Township Fire Department in Bremen.

Approval of Minutes for August 26, 2025

On the motion of David Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the Minutes for the Tuesday, August 26, 2025, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Jeff Fix

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolutions:

- | | |
|--------------|--|
| 2025-09.04.a | A Resolution Approving the Appointment of Fairfield County Commissioner Steven Davis to the South Central Major Crimes Unit Governing Board |
| 2025-09.04.b | A resolution granting the County Administrator the authority to approve any agreements or applications regarding a State Infrastructure Bank (SIB) Loan application for improvements to Basil-Western Road |

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy and Jeff Fix

Regular Meeting #35 - 2025
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Approval of a Resolution from the Fairfield County Court of Common Pleas

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

2025-09.04.c A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Common Pleas Court; Fund # 2422, Common Pleas Special Projects Fund

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of a Resolution from the Fairfield Emergency Management Agency

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolution from the Fairfield County Emergency Management Agency:

2025-09.04.d A resolution to appoint the County Administrator as the Designee for the Ohio State Disaster Relief Program for Public Assistance available due to Flooding on July 26-27, 2025

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of a Resolution from the Fairfield County Engineer

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolution from the Fairfield County Engineer:

2025-09.04.e A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 BLO-36 bridge replacement

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of Resolutions from the Fairfield County Family and Children First Council

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolutions from the Fairfield County Family and Children First Council:

2025-09.04.f A resolution authorizing the approval of repayment of an advance to the General Fund from Fund # 7521

2025-09.04.g A Resolution Authorizing the Approval of an Advance from the General Fund to The Family and Children First Council Fund #7521, Sub-fund #8160 Help Me Grow – Early Intervention SFY26

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

**Regular Meeting #35 - 2025
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Approval of a Resolution from Fairfield County Juvenile Probate Court

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolution from Fairfield County Juvenile Probate Court:

2025-09.04.h A Resolution to Appropriate from Unappropriated in Fund #2076 Indigent Guardianship and a Fund-to-Fund Transfer from Probate Court to GSB

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of Resolutions from the Fairfield County Regional Planning Commission

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

2025-09.04.i A resolution to approve an award of bid to Cooper Concrete Services LLC for the CDBG - PY2024 - Village of Bremen – Broad Street Sidewalk Improvements and Village of Amanda – ADA Compliant Sidewalk Ramps

2025-09.04.j A resolution to approve an award of bid to Saorsa Construction Ohio, Inc. for the CDBG - PY2024 - Village of Bremen – Marietta Street Paving & Drainage Improvements and Village of Bremen – Howell Park Improvements – Walking Path

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Approval of the Payment of Bills

On the motion of David Levacy and the second of Jeff Fix, the Fairfield County Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2025-09.04.k A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

Adjournment

With no further business, on the motion of David Levacy, and the second of Jeff Fix, the Board of Commissioners voted to adjourn at 9:56 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: David Levacy and Jeff Fix

The next Regular Meeting is scheduled for 7:00 p.m. on Tuesday, September 16th, 2025, at the Rushcreek Township Fire Department, 201 Marietta St., Bremen, OH.



REVIEW AGENDA

BOARD OF COMMISSIONERS

Commissioners:

Steven A. Davis
Jeffrey M. Fix
David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

Thursday, September 4, 2025

10:00 a.m.

1. Review

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions; and to provide time for county leadership to connect about matters of county business.*

2. Welcome**3. Listen & Learn, Regional Planning Commission (RPF)**

Holly Mattei, RPC Interim Director

4. Rotary Playground, Mike Lieber, Rotary Board Member**5. Public Comments**

Purpose of Public Comments: *This is a time for voters and taxpayers (members of the public) to provide comments. There is a time limit of 3 minutes. While this is a time for comments to be provided, it is not a time for questions and answers. The Commission has a full agenda of county business.*

6. Legal Update**7. County Administration Update**

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Calendar Review/ Invitations Received
 - i. The Event Center at Violet Woods Community Open House, September 7, 2025, 1:00 p.m.– 6:00 p.m., 10190 Blacklick Eastern Rd. NW, Pickerington
 - ii. Sturbridge Meadows Meeting, September 8, 2025, 5:30 p.m., Violet Township Offices, 10190 Blacklick Eastern Rd. NW, Pickerington
 - iii. Decorative Arts Center of Ohio, Members' Reception, "Food for Thought, A Taste of the Canton Museum of Art, and Essential Ingredients, Cookbooks as History", September 26, 5:30 p.m.- 8:00 p.m., 145 E. Main St., Lancaster
- e. Correspondence
 - i. Letter from the Office of the Governor, Mike DeWine, August 28, 2025, Re: The One Big Beautiful Bill Act and Pell Grant Eligibility

SERVE • CONNECT • PROTECT



REVIEW AGENDA

BOARD OF COMMISSIONERS

Commissioners:

Steven A. Davis
Jeffrey M. Fix
David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

- ii. Petition for the Vacation of an Unimproved Road, August 25, 2025, Petitioner Amy Smith, Greenfield Township, Segment Of an Alley in the Unincorporated Village of Havensport
- iii. Expedited Type II Annexation, 4.478+/- Acres, Rushcreek Township to the Village of Bremen, Agent for the Petitioner, Tom Hart

8. Updates from Elected Officials and Department Heads

9. Old Business

10. New Business

11. Regular (Voting) Meeting

12. Adjourn

13. Sensory Trail Meeting, Commissioner Levacy's Office, 11:30 a.m.

14. Regulating Fill in the North Walnut Floodplain Meeting, 1:00 p.m.

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Quarters Total 2021, Total 2022, Total 2023, Total 2024, Quarter 1, 2, 3, 2025 – American Rescue Plan Fiscal Recovery Funds, as of 8.28.2025.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$30,606,902.00 has been appropriated, \$29,520,784.90 expended, \$964,156.87 encumbered or obligated.

Project/Category		As of 8/28/25 Appropriations	As of 8/28/25 Expenditure	As of 8/28/25 Obligation
Public Health				
R15a	Public Health, PPE	199.90	199.90	0.00
R16a	Public Health, Medical Expenses	206,838.33	206,838.33	0.00
R16b	Public Health, COVID Medial Costs County Benefits Program	399,949.66	399,949.66	0.00
R17a	Public Health, Vaccination Clinic and Related Expenses	66,362.57	66,362.57	0.00
R17b	Public Health, Capital Investments and Public Facilities of the County	3,426,059.58	3,424,899.58	1,160.00
R17c	Public Health, Capital Investment for Air Quality Improvements	56,674.00	56,674.00	0.00
R17d	Public Health, Capital Investment for Health Equipment, Mobile Morgue	49,498.87	49,498.87	0.00
R17e	Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence	54,250.98	54,250.98	0.00
R18a	Professional Communications on Behalf of the Board of Health	34,577.94	34,577.94	0.00
R18b	Public Health, Creation of a Community Health Assessment (CHA)	48,943.10	48,943.10	0.00
R19a	Public Safety Payroll Support	1,545,884.42	1,545,884.42	0.00
R19b	Public Health Payroll Support	185,406.39	185,406.39	0.00
R19c	Other Public Sector Payroll Support	275,236.47	275,236.47	0.00
R110a	Mental and Behavioral Health	0.00	0.00	0.00
Subtotal Public Health		6,349,882.21	6,348,722.21	1,160.00
Negative Economic Impacts				
R210a	Emergency Assistance for Non-Profit Organizations, a Subgrant to the City of Lancaster	0.00	0.00	0.00
R210b	Emergency Assistance for Non-Profits, Subgrant The Lighthouse	120,000.00	120,000.00	0.00
R210c	Salvation Army	500,000.00	500,000.00	0.00
R210d	Habitat for Humanity	610,000.00	610,000.00	0.00

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R210e	ADAMH/LSS Housing Projects	3,000,000.00	2,382,823.08	617,176.92
R210f	Harcum House	100,000.00	100,000.00	0.00
R210g	Fairhope Hospice	100,000.00	100,000.00	0.00
R210h	Housing Project	700,000.00	700,000.00	0.00
R210i	Lancaster Festival	100,000.00	100,000.00	0.00
R211a	Subgrant for Tourism, Support for the Fairfield County Fair	499,996.00	499,996.00	0.00
R211b	Aid to Tourism, Travel, Hospitality	18,278.01	18,278.01	0.00
R29a	Emergency Assistance Business Planning	146,829.87	146,829.87	0.00
R213a	Support for Agriculture and the Growing Community	35,000.00	35,000.00	0.00
R213b	Technical Assistance for Townships & Others	399,354.84	399,354.84	0.00
R213c	Contracts for Services to Support Residents Suffering Effects of the Pandemic	96,700.00	96,700.00	0.00
Subtotal Negative Economic Impacts		6,426,158.72	5,808,981.80	617,176.92
R310a	Housing Support, Affordable Housing Strategic Plan	39,554.00	39,554.00	0.00
Subtotal Services Disproportionately Impacted Communities		39,554.00	39,554.00	0.00
Premium Pay				
R41a	Premium Pay, Premium Pay for Emergency Management Agency Workers	27,907.72	27,907.72	0.00
Subtotal Premium Pay		27,907.72	27,907.72	0.00

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Project/Category		As of 8/28/25 Appropriations	As of 8/28/25 Expenditure	As of 8/28/25 Obligation
Infrastructure				
R52a	Clean Water: Centralized Collection and Conveyance, Airport	550,210.54	550,210.54	0.00
R52b	Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District	750,000.00	750,000.00	0.00
R52c	Clean Water: Centralized Collection and Conveyance, Regional Lift Station	2,761,835.85	2,610,401.78	151,434.07
R56a	Clean Water, Stormwater	539,895.00	539,895.00	0.00
R511a	Drinking Water: Transmission/Distribution, Grant Hampton	800,318.61	800,318.61	0.00
R511b	Drinking Water: Transmission/Distribution, Airport	100,805.00	100,805.00	0.00
R511c	Drinking Water: Transmission/Distribution, Greenfield	221,535.69	221,535.69	0.00
R511d	Drinking Water: Transmission/Distribution, Baltimore	613,000.00	613,000.00	0.00
R511e	Drinking Water: Transmission/Distribution, Pleasantville	834,000.00	780,162.36	53,837.64
R516a	Broadband, "Last Mile" Projects	0.00	0.00	0.00
Subtotal Infrastructure		7,171,600.69	6,966,328.98	205,271.71
Revenue Loss				
R61a	SaaS and Technological Equipment	369,959.32	369,959.32	0.00
R61b	Recorder Document Scanning	337,984.72	337,984.72	0.00
R61c	Clerk of Courts Case Management	375,000.00	375,000.00	0.00
R61d	MARCS Tower Project	566,210.00	566,210.00	0.00

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R61e	Dispatch Consoles	543,820.85	543,820.85	0.00
R61f	Fairfield Center Purchase	2,708,752.85	2,708,752.85	0.00
R61g	Fairfield Center Renovation	3,344,528.02	3,225,277.92	119,250.10
R61h	Community School Attendance Program	501,137.00	501,137.00	0.00
R61i	Workforce Center Expansion	0.00	0.00	0.00
R61j	Smart Growth	197,657.97	197,657.97	0.00
R61k	United Way and Dolly Parton's Imagination Library	25,000.00	25,000.00	0.00
R61l	Auditor Historical Records Scanning	0.00	0.00	0.00
R61m	Engineer's Radios	80,000.00	80,000.00	0.00
R61n	Auditor Printers	4,357.66	4,357.66	0.00
R61o	Auditor Copiers	11,983.30	11,983.30	0.00
R61p	Bremen ADA Ramps	26,954.00	26,954.00	0.00
R61q	Transportation School Education Vehicles	38,357.90	38,357.90	0.00
R61r	Safety and Security	454,622.00	454,656.40	5.60
R61s	MAPSYS Custom Taxing Authority Management Application	52,433.00	48,000.00	4,433.00
R61t	County Radios	61,537.50	60,735.41	802.09
R61u	Transportation	243,000.00	243,000.00	0.00
R61v	Transportation Rebranding	20,057.45	4,000.00	16,057.45
R517a	Beavers Field Utilities	36,606.46	36,606.46	0.00
Revenue Loss		10,000,000.00	9,859,451.76	140,548.24

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Project/Category		As of 8/28/25 Appropriations	As of 8/28/25 Expenditure	As of 8/28/25 Obligation
Administration				
R71a	Administrative Expenses	591,798.66	469,838.43	0.00
Subtotal Administration		591,798.66	469,838.43	0.00
Grand Total		\$30,606,902.00	\$29,520,784.90	\$964,156.87

ADMINISTRATIVE AUTHORITY ITEMS
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
AUGUST 25, 2025 TO September 02, 2025

Fairfield County Commissioners

- AA.08.26-2025.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.08.27-2025.a An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$77,250 per invoice. [Commissioners]
- AA.09.02-2025.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.09.02-2025.b An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$77,250 per invoice. [Commissioners]

Fairfield County Emergency Management Agency

- AA.08.25-2025.c An Administrative Approval for a Purchase Agreement with the Emergency Management Agency and Canon USA [EMA]

Fairfield County Facilities

- AA.08.25-2025.a An Administrative Approval for the Disposal of Obsolete Assets for Fairfield County Facilities [Facilities]
- AA.08.27-2025.b An Administrative Approval for the application for Federal Assistance for the Natural Resource Conservation Service Emergency Watershed Protection Program. [Facilities]

Fairfield County Job and Family Services

- AA.08.25-2025.b An Administrative Approval regarding a service agreement between Nauman Outdoor Advertising, Inc and Fairfield County Department of Job and Family Services. [JFS]

Please join us for the members reception of

FOOD FOR THOUGHT

A Taste of the Canton Museum of Art

Kaleigh Pisani, Curator

..... AND

Essential Ingredients

COOKBOOKS as HISTORY

Jolie Braun and Elizabeth Hewitt, Curators

In collaboration with The Ohio State University's Rare Books & Manuscripts Library

Friday, September 26 • 5:30–8:00pm
at the Decorative Arts Center of Ohio

Exhibition dates • September 27, 2025 – January 4, 2026

Made possible with support from The Fox Foundation Inc.





MIKE DEWINE

GOVERNOR OF OHIO



August 28, 2025

Dave Levacy
210 East Main Street, Room 301
Lancaster, OH 43130

Dear Dave,

I am writing today to bring to your attention a provision in the new federal law -- the One Big Beautiful Bill Act -- that will expand Pell Grant eligibility to cover short-term credential programs. Since the beginning of our Administration, we have advocated for this Workforce Pell expansion as it is a significant step forward in our shared goal of creating more pathways for Ohioans to gain the skills they need to succeed in today's economy.

As you know, we have for years supported former U.S. Senator Rob Portman's efforts to expand Pell Grants to include short-term certificates. Further, I thank Ohio's congressional delegation for their partnership and for their help in passing this important legislation.

U.S. Senator Jon Husted, who serves on the Senate Health, Education, Labor, and Pensions Committee, deserves special credit for his leadership and advocacy in making this possible. As Ohio's former Lieutenant Governor and the former Director of the Governor's Office of Workforce Transformation, Jon's tireless work to improve access to workforce training has had a lasting impact on our state's economic landscape. His efforts were instrumental in securing this change, and Ohioans will benefit for years to come.

Workforce Pell will be another important tool in Ohio's workforce toolbox in providing critical support for low-income individuals pursuing training in high-demand fields. I am confident this initiative will open even more doors to help Ohioans achieve their God-given potential.

Thank you for your ongoing dedication and support to strengthen Ohio's workforce. I look forward to our continued work together as we make Ohio the best state in the nation to live, work, and raise a family!

Very respectfully yours,

A handwritten signature in blue ink that reads "Mike DeWine".

Mike DeWine
Governor

Administration Office
77 South High Street, 30th Floor
Columbus, Ohio 43215
governor.ohio.gov | 614.644.4357

PUBLIC ROAD PETITION

(Rev. Code, Sec.. 5553.04)

Lancaster, Ohio

To the Honorable Board of County Commissioners of Fairfield County, Ohio:

The undersigned petitioners, freeholders of said County, residing in the vicinity of the proposed improvement hereinafter described, respectfully represent that the public convenience and welfare require the vacation of a section of an unimproved public road (alley), on the line hereinafter described, and make application to you to institute and order proper proceedings in the premises, for the vacation of such road, the same not being a road on the State Highway System.

Situated in the State of Ohio, County of Fairfield, and in the Township of Greenfield, Range 19, Township 15, Section 5. Being a segment of an alley in the unincorporated Village of Havensport as recorded in Plat Book 1, Page 24 (Exhibit A) in the Fairfield County Recorder's Office.

The following is the general route and termini of said original roads as shown on Exhibit A (Plat Book) and current road/alley as highlighted and hatched on Exhibits A- B (the plat and GIS Dept. Tax Map of the area in Havensport):

1. Beginning at the southwest corner of Lot #17, thence northeast 66 feet to the southeast corner of Lot #17; thence southeast crossing the alley 16.5 feet to a point 66 east of the northwest corner of lot #19; thence southwest 66 feet to the northwest corner of Lot #19; thence northwest crossing the alley 16.5 feet to the southwest corner of Lot #17 (point of beginning).

1. "Locating," "establishing," "altering," "widening," "straightening," "vacating," or "changing the direction of."
2. Insert "a part of," if so.
3. If the proposed improvement is on the State Highway System the approval of the Director of Highways shall be had before proceeding further. See Sec. 5553.02 O.R.C.
4. Here set forth the general route and termini of the road, or part thereof, to be located, established, or vacated, or the general manner in which such road is to be altered, widened, straightened, or the direction thereof changed.

EXHIBIT A

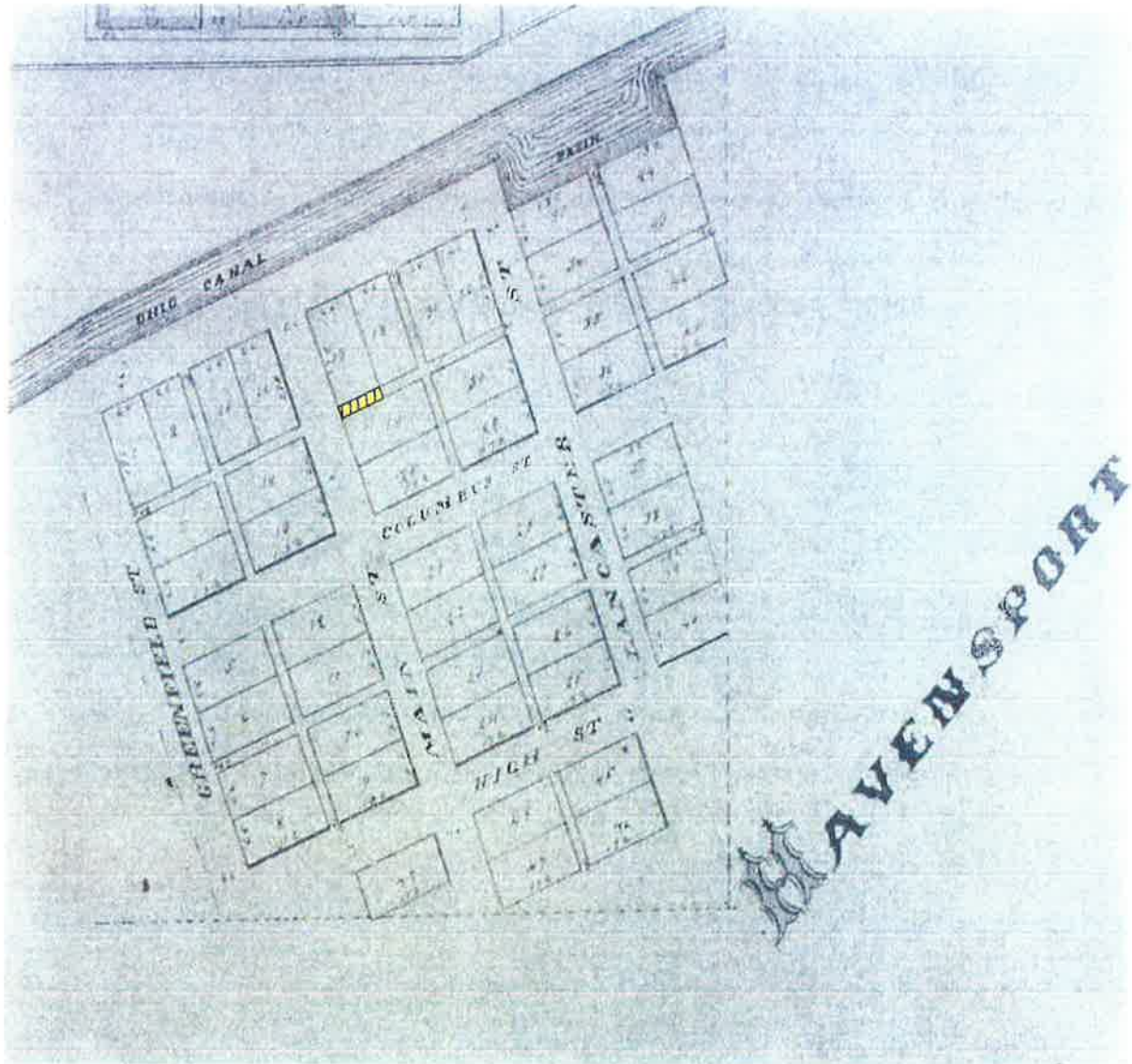
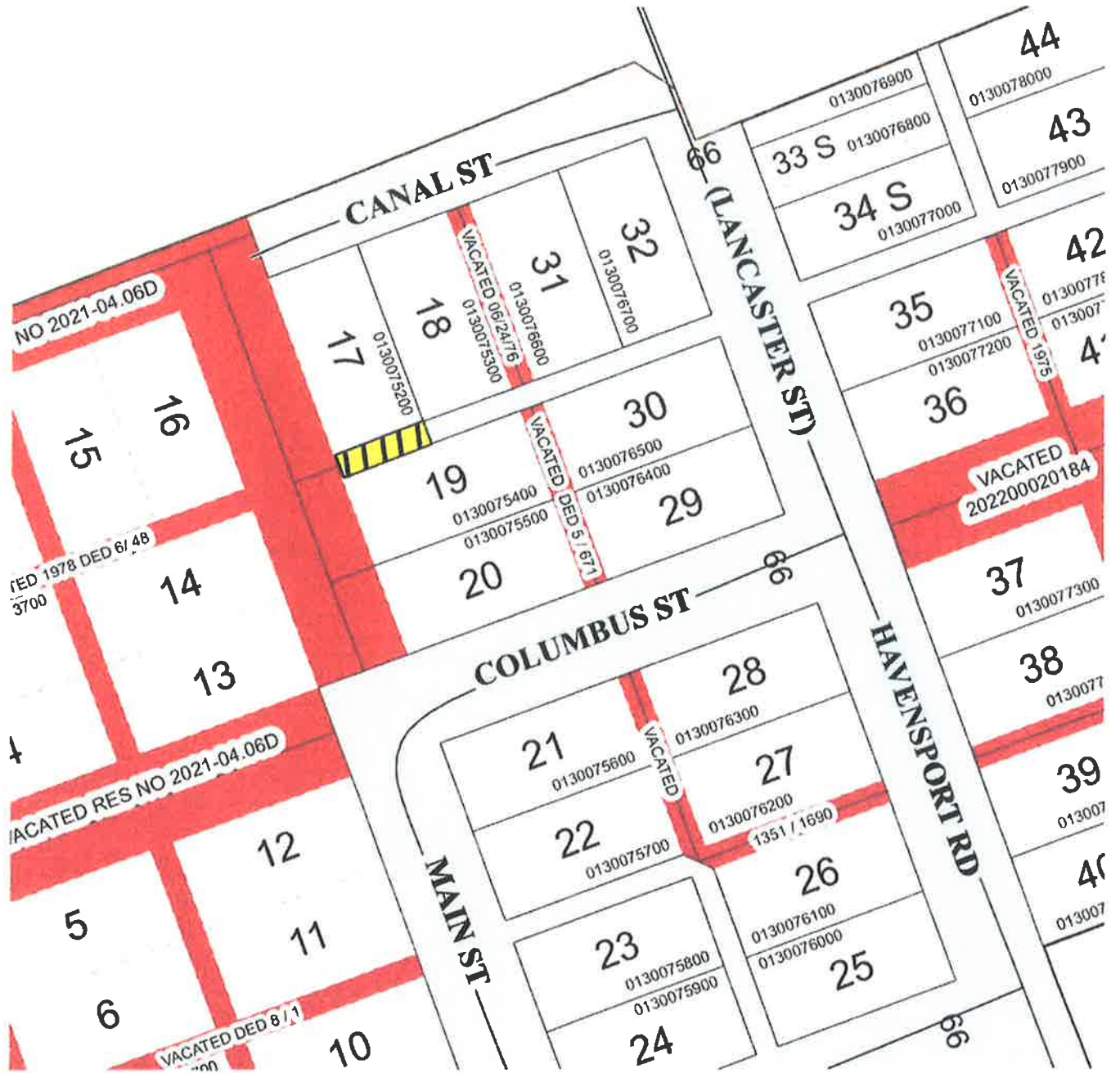


EXHIBIT B



**EXPEDITED TYPE II PETITION FOR ANNEXATION (SECTION 709.023)
TO THE VILLAGE OF BREMEN, 4.478 +/- ACRES, MORE OF LESS, FROM
RUSHCREEK TOWNSHIP**

TO THE BOARD OF COUNTY COMMISSIONERS
OF FAIRFIELD COUNTY, OHIO

The undersigned, petitioner in the premises, and being the SOLE OWNERS OF REAL ESTATE in the territory described, consisting of 4.478 +/- acres, more or less, with a total length of the annexation perimeter of 1769.65 +/- feet, more or less, in the Township of Rushcreek, which area is contiguous along 888.78 +/- feet, or 50.22% to the Village of Bremen, do hereby pray that said territory be annexed to the Village of Bremen, according to the statutes of the State of Ohio and that no island of unincorporated area will be created by the annexation.

A full and accurate description and a plat of said territory so prayed to be annexed are attached hereto as Exhibits "A" and "B" and made part hereof.

In support of said Petition, the petitioner states that they are the SOLE OWNER OF THE REAL ESTATE within the territory so prayed to be annexed

Thomas L. Hart, whose address is Painter & Associates, LLC, 5029 Cemetery Road, Hilliard, OH 43026, is hereby appointed agent for the undersigned Petitioners, as required by Section 709.02 of the Revised Code of Ohio. Said agent is hereby authorized to make any amendment and/or deletion which in his absolute and complete discretion is necessary or proper under the circumstances then existing, and in particular to make such amendment in order to correct any discrepancy or mistake noted by the FAIRFIELD County Engineer in his examination of an amended plat and description to the Board of Commissioners on, before, or after the date set for hearing on this Petition.

"WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THE SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE."

RECEIVED

AUG 27 2025

Fairfield County Commissioners



Nate Bail

Nate Bailor

07/22/2025

Date

425 N. Broad Street
Bremen, OH 43107

Nakia Bailor

Nakia Bailor

7/22/25

Date

425 N. Broad Street
Bremen, OH 43107

Broad and Mulberry LLC

By: Stephen Pontowis

STEPHEN PONTOWIS

Print Name

7/22/25

Date

6530 Bremen Road SW
Lancaster, OH 43130

EXHIBITS

Exhibit A= Legal Description

Exhibit B= Plat Map

Exhibit C= Adjacent Parcel Owner List

KEVIN CANNON SURVEYING
7945 TWP. RD. 114 NE
NEW LEXINGTON, OHIO 43764

ANNEXATION FROM RUSHCREEK TWP. TO VILLAGE OF BREMEN

Situated in the State of Ohio, County of Fairfield, Township of Rushcreek, T-16, R-17, being all of Broad & Mulberry LLC Parcel No. 0340041100 & Nathanael & Nakia Bailor, Parcel Nos. 0340041221, 0340041230 & 0340041200, being a part of the Northwest Quarter of Section 22, and more particularly described as follows:

Beginning at a 1" solid rebar found at the Northwest Corner of Section 22; thence along the North Line of Section 22 along Marietta Road North 90 Degrees 00 Minutes 00 Seconds East 210.51 feet to a point on the Bremen Corporation Line and the place of beginning;

Thence continuing along said line North 90 Degrees 00 Minutes 00 Seconds East 417.51 feet to a point;

Thence South 01 Degrees 17 Minutes 06 Seconds East 463.46 feet to an IPF, capped KCS # 7224, passing an IPF, capped KCS # 7224 at 30.00 feet;

Thence South 88 Degrees 55 Minutes 40 Seconds West 417.41 feet to a point, passing a 5/8" IPF, capped Beiter # 5348 at 301.21 feet;

Thence along the Bremen Corp. Line North 01 Degrees 17 Minutes 06 Seconds West 471.27 feet to the place of beginning, containing 4.478 acres, more or less, subject to all legal highways and easements.

See plat attached.

Subject to Marietta Road (60') R/W.


Iron pins set are 5/8" rebar 30 inches long, capped KCS 7224.

Bearings are based on the North Line of Section 22 as being North 90 Degrees 00 Minutes 00 Seconds East.

This description was written from a survey made by Kevin Cannon PS 7224, May 7, 2024.

The area sought to be annexed with this proposal has a total perimeter boundary of 1769.65 feet, a minimum of which 888.78 feet (50.22 %) is contiguous to the village of Bremen.

No island of unincorporated area is being created by this annexation.



KEVIN CANNON
REG. NO. 7224

5/7/24

DATE



A



KEVIN CANNON SURVEYING

7945 TWP. RD. 114 NE
New Lexington, Ohio 43764
(740) 342-2835

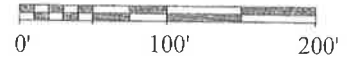
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Data references: USGS maps, tax maps, deed description and existing monumentation.
This survey is subject to any facts that may be disclosed by a full and accurate title search.

Plat of Proposed 4.478 Acre Annexation From Rushcreek Twp. to Village of Bremen

The area sought to be annexed with this proposal has a total perimeter boundary of 1769.65 feet, a minimum of which 888.78 feet (50.22%) is contiguous to the village of Bremen.

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Scale 1" = 100'



Richard O. Kelley Trustee
Bruce W. Kelley Trustee
0340041220
26.416 Acres
OR 1468 Pg. 1225
Inst. # 202400001260

Kevin Cannon
Reg. # 7224

Date

Survey for: Nathanael Bailor
State: Ohio
County: Fairfield
Township: Rushcreek
T - 16, R - 17,
Section: 22

LEGEND

- 5/8" IPF, Capped KCS # 7224
- 5/8" IPF, Capped Beiter # 5348
- ⊗ 1" Solid Rebar Fd.
- △ Railroad Spike Fd.
- ⊗ 1.5" Iron Pipe Fd.
- X-X- Fence



B

EXHIBIT C - ADJACENT PROPERTY OWNERS

1. Parcel No. 0340041210
Marietta Road
Anilise McDonald
142 Broad Street
Bremen, OH 43107
2. Parcel N. 0350149910
Anilise McDonald
142 Broad Street
Bremen, OH 43107
3. Parcel No. 0340041220
Marietta Road SE
Richard O. Kelley & Bruce Kelley, Trustees
99 West Rushville Road SE
Lancaster, OH 43130
4. Parcel No. 0350800050
Marietta Road
Village of Bremen
P. O. Box 127
Bremen, OH 43107
5. Parcel No. 0350125880
9090 Marietta Road
Village of Bremen
P. O. Box 127
Bremen, OH 43107
6. Parcel No. 0350195800
W. Main Street
Village of Bremen
P. O. Box 127
Bremen, OH 43107
7. Parcel No. 0350150000
112 S. Broad Street
Broad and Mulberry LLC
6530 Bremen Road SW
Lancaster, OH 43130

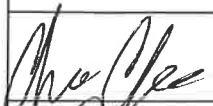
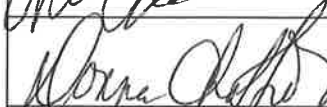
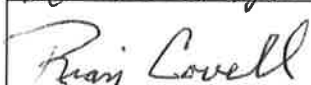
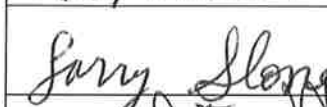
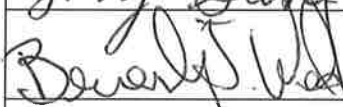

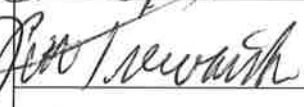

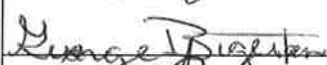

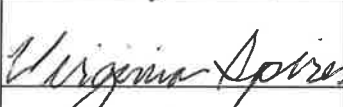
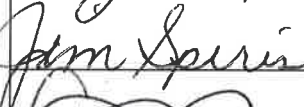




8. Parcel No. 0350149500
123 S. Broad Street
Dennis Kallimanis
33389 Groves Road
Bremen, OH 43107

9. Parcel No. 0350149400
James & Lisa Casto Jr.
127 S. Broad Street
Bremen, OH 43107

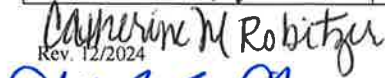
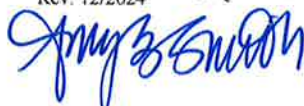

10. Parcel No. 0350149600
133 South Broad Street
133 South Broad LLC
2010 Wacker Drive
Lancaster, OH 43130

11. Parcel No. 0350149700
Charlene Snider
145 S. Broad Street
Bremen, OH 43107

12. Parcel No. 0350149800
149 S. Broad Street
Daniel & Barbara Moyer
440 Jerusalem Road
Bremen, OH 43107

<u>Petitioner's Signature</u>	<u>Petitioner's Printed Name</u>	<u>Mailing Address</u>
	MORRIS CHATTERFIELD	5705 HAVENSPORT RD.
	DONNA CHATTERFIELD	5705 HAVENSPORT RD.
	RIAN COVELL	5555 HAVENSPORT Rd.
	LARRY SLONE	5615 HAVENSPORT Rd
	BEVERLY WELCH	5616 HAVENSPORT RD.
	CHARLES D WELCH	5616 HAVENSPORT Rd
	JIM TREWARTHA	5745 HAVENSPORT Rd.
	JUDY BIGERTON	5615 Main ST
	GEORGE BIGERTON	5615 main st
	KENNETH E SEAMAN II	5587 HAVENSPORT Rd
	VIRGINIA SPIRES	5646 HAVENSPORT RD
	JIM SPIRES	5646 HAVENSPORT Rd.
	AMBER KEMP	5671 HAVENSPORT
	DUSTIN KEMP	5671 HAVENSPORT
	MORRIS E. BUFFETT	5645 HAVENSPORT Rd.
	RICHARD E. DAND	5718 HAVENSPORT ROAD

Rev. 12/2024

	CATHERINE M. ROBITZER	5718 HAVENSPORT Rd NW
	AMY SMITH	4175 canal dr NW
	KRIS SMITH	4175 canal dr NW

RECEIVED

AUG 27 2025

Fairfield County Commissioners

Scott High

KEVIN CANNON SURVEYING
7945 TWP. RD. 114 NE
NEW LEXINGTON, OHIO 43764

ANNEXATION FROM RUSHCREEK TWP. TO VILLAGE OF BREMEN

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K

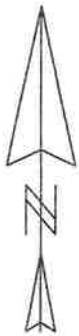
KEVIN CANNON
REG. NO. 7224

5/7/24

DATE



A



KEVIN CANNON SURVEYING

7945 TWP. RD. 114 NE
New Lexington, Ohio 43764
(740) 342 - 2835

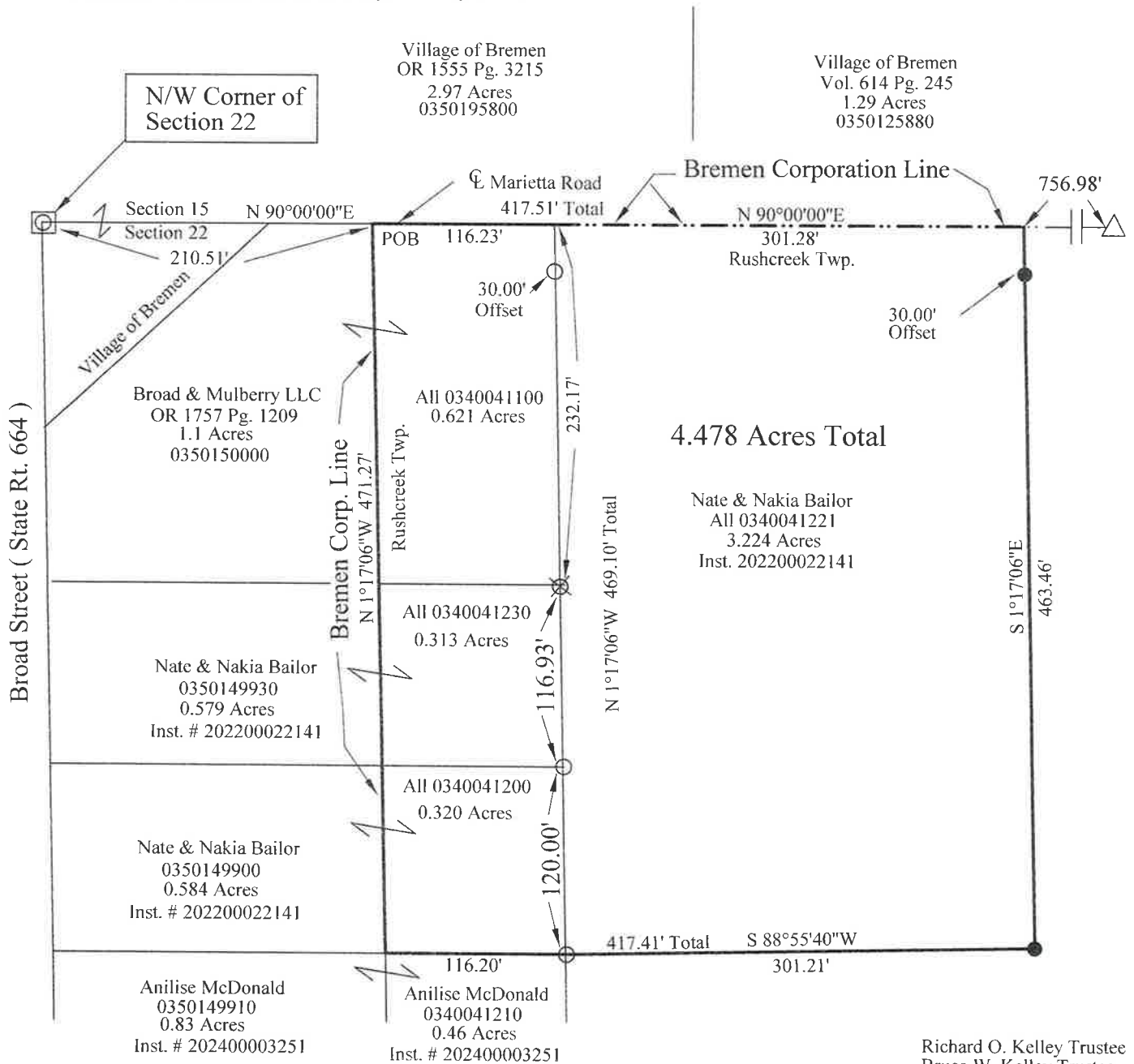
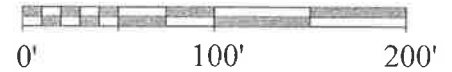
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0340041220
26.416 Acres
OR 1468 Pg. 1225
Inst. # 202400001260

Kevin Cannon
Reg. # 7224

Date

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- X-X- Fence

Survey for: Nathanael Bailor
State: Ohio
County: Fairfield
Township: Rushcreek
T - 16, R - 17,
Section: 22



B



US Department of Education
Washington, D.C. 20202

H181A240024

GRANT AWARD NOTIFICATION

1	RECIPIENT NAME Ohio Department of Children and Youth 246 North High Street 7th Floor Columbus, OH 43215	2	AWARD INFORMATION PR/AWARD NUMBER H181A240024 ACTION NUMBER 2 ACTION TYPE Administrative AWARD TYPE Formula
3	PROJECT STAFF RECIPIENT STATE DIRECTOR Taylor Hammond 614-728-9164 Taylor.Hammond@childrenandyouth.ohio.gov EDUCATION PROGRAM CONTACT Gregory Corr (202) 245-7309 gregg.corr@ed.gov EDUCATION PAYMENT HOTLINE G5 PAYEE HELPDESK 888-336-8930 obsseed@servicenowservices.com	4	PROJECT DESCRIPTION 84.181A INFANT, TODDLERS & FAMILIES (PART C)
5	KEY PERSONNEL N/A		
6	AWARD PERIODS BUDGET PERIOD 07/01/2024 - 09/30/2025 FEDERAL FUNDING PERIOD 07/01/2024 - 09/30/2025 FUTURE BUDGET PERIODS N/A		
7	AUTHORIZED FUNDING CURRENT AWARD AMOUNT N/A PREVIOUS CUMULATIVE AMOUNT \$17,789,953.00 CUMULATIVE AMOUNT \$17,789,953.00		
8	ADMINISTRATIVE INFORMATION UEI CBD4TX1Y41D5 REGULATIONS CFR PART 303 EDGAR AS APPLICABLE 2 CFR AS APPLICABLE ATTACHMENTS N/A		
9	LEGISLATIVE AND FISCAL DATA AUTHORITY: PL 105-17 PART - C INDIVIDUAL WITH DISABILITIES EDUCATION ACT PROGRAM TITLE: SPECIAL EUDCATION - GRANTS FOR INFANTS AND FAMILIES WITH DISABILITIES CFDA/SUBPROGRAM NO: 84.181A		
10	PR/AWARD NUMBER: H181A240024 RECIPIENT NAME: Ohio Department of Children and Youth TERMS AND CONDITIONS N/A		



**US Department of Education
Washington, D.C. 20202**

H181A240024

GRANT AWARD NOTIFICATION

AUTHORIZING OFFICIAL

DATE

EXPLANATION OF BLOCKS ON THE GRANT AWARD NOTIFICATION

For Discretionary, Formula and Block Grants (See Block 2 of the Notification)

- 1. RECIPIENT NAME** - The legal name of the recipient or name of the primary organizational unit that was identified in the application, state plan or other documents required to be submitted for funding by the grant program.
- 2. AWARD INFORMATION** - Unique items of information that identify this notification.
 - PR/AWARD NUMBER** - A unique, identifying number assigned by the Department to each application. On funded applications, this is commonly known as the "grant number" or "document number." The PR/Award Number is also known as the Federal Award Identifying Number, or FAIN.
 - ACTION NUMBER** - A numeral that represents the cumulative number of steps taken by the Department to date to establish or modify the award through fiscal or administrative means. Action number "01" will always be "NEW AWARD"
 - ACTION TYPE** - The nature of this notification (e.g., NEW AWARD, CONTINUATION, REVISION, ADMINISTRATIVE)
 - AWARD TYPE** - The particular assistance category in which funding for this award is provided, i.e., DISCRETIONARY, FORMULA, or BLOCK. If this award was made under a Research and Development grant program, the terms RESEARCH AND DEVELOPMENT will appear under DISCRETIONARY, FORMULA OR BLOCK.
- 3. PROJECT STAFF** - This block contains the names and telephone numbers of the U.S. Department of Education and recipient staff who are responsible for project direction and oversight.
 - *RECIPIENT PROJECT DIRECTOR** - The recipient staff person responsible for administering the project. This person represents the recipient to the U.S. Department of Education.
 - EDUCATION PROGRAM CONTACT** - The U.S. Department of Education staff person responsible for the programmatic, administrative and business management concerns of the Department.
 - EDUCATION PAYMENT CONTACT** - The U.S. Department of Education staff person responsible for payments or questions concerning electronic drawdown and financial expenditure reporting.
- 4. PROJECT TITLE AND CFDA NUMBER** - Identifies the Catalog of Federal Domestic Assistance (CFDA) subprogram title and the associated subprogram number.
- 5.* KEY PERSONNEL** - Name, title and percentage (%) of effort the key personnel identified devotes to the project.
- 6. AWARD PERIODS** - Project activities and funding are approved with respect to three different time periods, described below:
 - BUDGET PERIOD** - A specific interval of time for which Federal funds are being provided from a particular fiscal year to fund a recipient's approved activities and budget. The start and end dates of the budget period are shown.
 - PERFORMANCE PERIOD** - The complete length of time the recipient is proposed to be funded to complete approved activities. A performance period may contain one or more budget periods.
 - *FUTURE BUDGET PERIODS** - The estimated remaining budget periods for multi-year projects and estimated funds the Department proposes it will award the recipient provided substantial progress is made by the recipient in completing approved activities, the Department determines that continuing the project would be in the best interest of the Government, Congress appropriates sufficient funds under the program, and the recipient has submitted a performance report that provides the most current performance information and the status of budget expenditures.
- 7. AUTHORIZED FUNDING** - The dollar figures in this block refer to the Federal funds provided to a recipient during the award periods.
 - *THIS ACTION** - The amount of funds obligated (added) or de-obligated (subtracted) by this notification.
 - *BUDGET PERIOD** - The total amount of funds available for use by the grantee during the stated budget period to this date.
 - *PERFORMANCE PERIOD** - The amount of funds obligated from the start date of the first budget period to this date.
 - RECIPIENT COST SHARE** - The funds, expressed as a percentage, that the recipient is required to contribute to the project, as defined by the program legislation or regulations and/or terms and conditions of the award.
 - RECIPIENT NON-FEDERAL AMOUNT** - The amount of non-federal funds the recipient must contribute to the project as identified in the recipient's application. When non-federal funds are identified by the recipient where a cost share is not a legislation requirement, the recipient will be required to provide the non-federal funds.
- 8. ADMINISTRATIVE INFORMATION** - This information is provided to assist the recipient in completing the approved activities and managing the project in accordance with U.S. Department of Education procedures and regulations.
 - UEI** - The UEI, issued in SAM.gov, is a unique 12 character organization identifier assigned to each recipient for payment purposes.

***REGULATIONS** - Title 2 of the Code of Federal Regulations(CFR), Part 200 as adopted at 2 CFR 3474; the applicable parts of the Education Department General Administrative Regulations (EDGAR), specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

***ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.

9. LEGISLATIVE AND FISCAL DATA - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.

FUND CODE, FUNDING YEAR, AWARD YEAR, ORG.CODE, PROJECT CODE, OBJECT CLASS -

The fiscal information recorded by the U.S. Department of Education's Grants Management System (G5) to track obligations by award.

AMOUNT - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).

10. TERMS AND CONDITIONS - Requirements of the award that are binding on the recipient.

***PARTICIPANT NUMBER** - The number of eligible participants the grantee is required to serve during the budget year.

***GRANTEE NAME** - The entity name and address registered in the System for Award Management (SAM). This name and address is tied to the UEI registered in SAM under the name and address appearing in this field. This name, address and the associated UEI is what is displayed in the SAM Public Search.

***PROGRAM INDIRECT COST TYPE** - The type of indirect cost permitted under the program (i.e. Restricted, Unrestricted, or Training).

***PROJECT INDIRECT COST RATE** - The indirect cost rate applicable to this grant.

***AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award

FOR FORMULA AND BLOCK GRANTS ONLY:

(See also Blocks 1, 2, 4, 6, 8, 9 and 10 above)

3. PROJECT STAFF - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.

7. AUTHORIZED FUNDING

CURRENT AWARD AMOUNT - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.

PREVIOUS CUMULATIVE AMOUNT - The total amount of funds awarded under the grant before this action.

CUMULATIVE AMOUNT - The total amount of funds awarded under the grant, this action included.

10. AFFILIATE - If an affiliate digital signature appears on this GAN, it is the digital signature belonging to the individual delegated the authority to affix the Authorizing Official's signature to the GAN.

* This item differs or does not appear on formula and block grants.

Exhibit 2:
Grant Requirements

Early Intervention Service Coordination

Grant Requirements

1. Grantee must provide Early Intervention Service Coordination (EISC) per Ohio Administrative Code (OAC) Rules 5180-10-01, 5180-10-02, 5180-10-03, and 5180-10-04 (or as amended).
2. Grantee must designate an individual as the Early Intervention (EI) Contract Manager.
3. The Grantee, through the EI Contract Manager, must meet the following requirements:
 - a. Serve as the primary point of contact with the State for activities related to this Agreement and respond to information requests within five business days.
 - b. Collaborate with the State Regional Program Consultant to develop and implement the county technical assistance and training plan.
 - c. Provide timely submission of expenditure reports to the State.
 - d. Provide robust monitoring and oversight of State and federal laws, including compliance with federal indicators, credentialing of personnel, parent rights, and procedural safeguards.
 - e. Provide accurate reporting to the relevant Family and Children First Council by completing and presenting the EISC Oversight Report (<https://ohioearlyintervention.org/service-coordination-grant-agreements>) by the following dates:
 - i. February 28, 2026, reporting on activities completed July 1, 2025, to December 31, 2025.
 - ii. August 31, 2026, reporting on activities completed January 1, 2026, to June 30, 2026.
 - iii. February 28, 2027, reporting on activities completed July 1, 2026, to December 31, 2027.
 - iv. July 31, 2027, reporting on activities completed January 1 to June 30, 2027.
4. The Grantee, through the EI Contract Manager, must:
 - a. Meet with their assigned State Regional Program Consultant within three months of the execution of this Agreement.
 - b. Meet with their assigned EI Monitoring Consultant at least once during each grant year. Newly hired EI Contract Managers must meet with their assigned EI Monitoring Consultant within three months of hire.
 - c. Observe an EI Team meeting within six months of the execution of this Agreement.
 - d. Meet with the EI Director or EI Supervisor for the EISC agency.
5. The Grantee must oversee the EI Contract Manager's completion of the EI foundational training found in the EI Contract Manager training program (<https://mylearning.dodd.ohio.gov/>).
 - a. EI Contract Managers that have previously completed any of the early intervention foundational training courses and have documentation do not need to retake the courses.
 - b. EI Contract Managers hired prior to July 1, 2025, that have not completed the foundational training courses must complete them by January 31, 2026.
 - c. EI Contract Managers hired after July 1, 2025, must complete the following trainings within six months of their hire date:
 - i. Introduction to EI (EI-064);
 - ii. Forms Overview (EI-065) (or its successor);

- iii. Procedural Safeguards (EI-066);
 - iv. Mission and Key Principles (EI-068);
 - v. Service Coordination Duties and Process (EI-070);
 - vi. The IFSP Process (EI-076);
 - vii. Principles of Service Coordination: Module One – Introduction to EI (EI-021);
 - viii. Principles of Service Coordination: Module Seven – Compliance (EI-046);
 - ix. High-Quality Case Notes in EI Documentation Recorded Webinar (EI-029);
 - x. Eligibility Basics (EI-254); and
 - xi. Principles of Service Coordination Module 3 (EI-042).
 - d. EI Contract Managers hired after July 1, 2025, must complete the following trainings within 12 months of their hire date:
 - i. Mandated Reporting of Child Abuse and Neglect (EI-067);
 - ii. Primary Service Approach (EI-074); and
 - iii. Natural Learning Environments (EI-075).
6. The Grantee must oversee the participation of EI Contract Manager in any training deemed necessary by The Department of Children and Youth (DCY).
 7. Grantee must respond to any request from DCY for additional reports, records, or other information regarding the activities to carry out the requirements of this Agreement within five business days.
 8. Grantee must designate the EI Contract Manager as an “EI System Administrator” in the Early Intervention Data System (EIDS) (<https://ohioearlyintervention.org/data-system>).
 - a. The Grantee may also specify other people to serve as additional EI System Administrators.
 - b. Prior to granting access to EIDS to any user, the Grantee must obtain a user-completed “EIDS Role Request Form” that is available on the Ohio Early Intervention website which will be maintained at the agency level for at least as long as the user requires access to EIDS.
 - c. The Grantee must contact the State within 24 hours of a user no longer needing access to EIDS.
 - d. The Grantee must remove any user’s access to EIDS within 24 hours of the user no longer needing access to EIDS.
 9. Grantee must enter all required data in EIDS for activities completed as part of this Agreement within 30 days, with the exception of EI exit data referenced in Grant Requirement 10.
 10. Grantee must enter the EI exit data within one business day of exit unless the child exits due to turning age three.
 11. Grantee must oversee the mandatory annual review of the EIDS data entry guide and its supplement by each user (<https://ohioearlyintervention.org/data-system>) .
 12. Grantee must execute a contract or memorandum of understanding (MOU) with the local county board of developmental disabilities (CBDD) detailing the CBDDs commitment to using the funding for evaluation and assessment purposes if the CBDD accepts the CBDD designated funds for evaluation and assessment, unless the CBDD is the named Grantee

for this Agreement. The contract or MOU must include a statement addressing the amount of funds that will be provided to the CBDD for the provision of evaluation and assessments. The contract or MOU must also contain a statement that by accepting the funds, the CBDD agrees to maintain its current maintenance of effort for EI.

13. Grantee must use the Department of Developmental Disabilities' Grant Management System (GMS) to invoice and receive reimbursement of grant funds. Information on GMS can be found here: <https://ohioearlyintervention.org/data-system>.
14. Grantee must notify DCY of any changes in the FCFC designated agency for early intervention at least ten days prior to any proposed change.
15. Grantee must provide written notice to DCY within thirty (30) days of any change in the Designated Early Intervention Agency or Administrative Agency.

Grant Deliverables

1. Grantee must provide the name and contact information for the person identified as the EI Contract Manager.
2. Grantee must provide its State Regional Program Consultant with copies of the EISC oversight reports according to the following schedule, within 30 days of the date the report was submitted to the FCFC.
 - a. February 28, 2026, for reporting on activities completed July 1, 2025, to December 31, 2025.
 - b. August 31, 2026, for reporting on activities completed January 1, 2026, to June 30, 2026.
 - c. February 28, 2027, for reporting on activities completed July 1, 2026, to December 31, 2027.
 - d. July 31, 2027, for reporting on activities completed January 1 to June 30, 2027.
3. Grantee must submit documentation to its assigned State Regional Program Consultant within 30 days of completion for all required trainings listed in Grant Requirement 5.
4. Grantee must submit the following programmatic reports to its State Regional Program Consultant:
 - a. Initial Program Narrative on the DCY approved template (<https://ohioearlyintervention.org/service-coordination-grant-agreements>) no later than August 1, 2025.
 - b. Mid-Year Report and local outreach report, in the format provided by DCY no later than February 28, 2026.
 - c. Final Program Report and local outreach report in the format provided by DCY, no later than July 31, 2026.

- 5.** Grantee must submit a DCY approved contact sheet to their assigned State Regional Program Consultant no later than August 1, 2025, and within 14 days of any personnel changes.
- 6.** Grantee must collaborate with their assigned State Regional Program Consultant to review and update the county technical assistance and training plan no later than November 30, 2025.
- 7.** Grantee must collaborate with the State Regional Program Consultant to develop and implement the county technical assistance and training plan.
- 8.** Grantee must provide written notice to DCY by no later than March 31st of each year if there will be any change in the Designated Early Intervention Agency, Administrative Agency, and/or any changes to multicounty agreements for the subsequent state fiscal year.
- 9.** If the Grantee is not a CBDD, it must submit to DCY a copy of the executed MOU or contract required in Requirement 12, by no later than thirty days after the execution of this Agreement.
- 10.** If the Grantee is not a CBDD, it must submit documentation via an email to DCY of the offering and acceptance or refusal of the CBDD designated funds to the local CBDD by no later than thirty days after the execution of this Agreement.

**Exhibit 3 –
Fairfield EISC SFY26.xlsx**

BUDGET CATEGORIES					
	Complete by State Fiscal Year - SFY (Jul - Jun)				TOTAL
Object Cost Categories (Object Cost Categories can be removed or modified and names changed in lines 7 through 13 as needed.)	SFY26 Budget	SFY27 Budget			
Personnel	\$49,879.44				\$49,879.44
Fringe	\$28,218.40				\$28,218.40
Travel	\$300.00				\$300.00
Equipment	\$0.00				\$0.00
Supplies	\$2,502.16				\$2,502.16
Training	\$100.00				\$100.00
Contractual*					\$0.00
Other (Specify)**	\$565,842.00				\$565,842.00
Total Direct Costs	\$646,842.00	\$0.00	\$0.00	\$0.00	\$646,842.00
Indirect Costs***	\$0.00				\$0.00
Total Costs	\$646,842.00	\$0.00	\$0.00	\$0.00	\$646,842.00

FORECASTING PER QUARTER					
SFY26	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL SFY
Federal					\$0.00
Non-Federal					\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SFY27	1st quarter	2nd quarter	3rd quarter	4th quarter	TOTAL YEAR
Federal					\$0.00
Non-Federal					\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Notes

Contractual* If known or anticipated. Please detail procurement methods used. List each contractor separately with amount of contract and purpose/deliverables. CONTRACTS:

Other (Specify)** Add additional lines as needed. Please include any subgrant awards here. List each subgrantee with amount of subaward, purpose/activities and confirm that the Grantee has a monitoring plan in place. Lancaster-Fairfield Community Action Agency will conduct Service Coordination Services: \$450,320. Fairfield County Board of DD will conduct Evaluations and Assessments: \$115,522.

Indirect Costs*** Specify if using a Federally Accepted Negotiated Indirect Cost Rate. If using, please provide the indirect cost plan and rate award document.

PERSONNEL - Employee Salaries and Wages

Date/Duration of Project:

Total Project Cost					Forecasted Cash Needs (UP TO A 12 MONTH PERIOD ONLY)							
#	Employee Name	Employee Title	Start Date on Program	End Date on Program	Monthly or Hourly Rate	Number of hour worked	Percent of Time (FTE)	Amount Charged to Project	Fringe Benefits		Total Costs	Comments
									Rate	Rate		
1.	Tiffany Wilson	FCFC Manager	7/1/2025		\$35.27	2,080.0	15.0%	\$11,004.24	48.0%	\$5,282.04	\$16,286.28	Current rate is \$34.41. Staff receive increases of up to 5% (\$36.13) in Jan. Used an average of the two rates. Health insurance is not based on a percentage. It is a flat rate for all employees and is expected to go up by 5% in Jan. This includes health, life, med, and retirement. The percentage will be different for all employees.
2.	Laurie Clark	EI Contract Manager	7/1/2025		\$26.70	2,080.0	70.0%	\$38,875.20	59.0%	\$22,936.37	\$61,811.57	Current rate is \$26.05. Staff receive increases of up to 5% (\$27.35) in Jan. Used an average of the two rates. Health insurance is not based on a percentage. It is a flat rate for all employees and is expected to go up by 5% in Jan. This includes health, life, med, and retirement. The percentage will be different for all employees.
3.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
4.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
5.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
6.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
7.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
8.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
9.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
10.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
11.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
12.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
13.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
14.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
15.					\$0.00	0.0	100.0%	\$0.00	0.0%	\$0.00	\$0.00	
Total Employee Salary								\$49,879.44		\$28,218.40	\$78,097.84	

Exhibit 4:
Affirmation and Disclosure Form

AFFIRMATION AND DISCLOSURE FORM

Contractor affirms that Contractor has read and understands the applicable Executive Orders regarding the prohibitions of performance of offshore services, locating State data offshore in any way, or purchasing from Russian institutions or companies.

The Contractor shall provide the name(s) and location(s) where all services under this Contract will be performed and where State data will be located in the spaces provided below or by attachment. If the Contractor will not be using subcontractors, indicate "Not Applicable" in the appropriate spaces.

Contractor Name: _____ Contract Number: _____

1. Principal business location of Contractor:

(Address) (City, State, Zip)

Name(s)/Principal business location(s) of subcontractor(s):

(Name) (Address, City, State, Zip)

(Name) (Address, City, State, Zip)

2. Location(s) where services will be performed by Contractor:

(Address) (City, State, Zip)

(Address) (City, State, Zip)

Name(s)/Location(s) where services will be performed by subcontractor(s):

(Name) (Address, City, State, Zip)

(Name) (Address, City, State, Zip)

3. Location(s) where any State data associated with any of the services Contractor is providing, or seeks to provide, will be accessed, tested, maintained, backed-up, or stored:

(Address)

(City, State, Zip)

(Address)

(City, State, Zip)

Name(s)/Location(s) where any State data associated with any of the services any subcontractor is providing, or seeks to provide, will be accessed, tested, maintained, backed-up, or stored:

(Name)

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

Contractor also affirms, understands and agrees that Contractor and its subcontractors are under a duty to disclose to the State any change or shift in location of services performed by Contractor or its subcontractors before, during and after execution of any contract with the State. Contractor agrees to notify the State immediately of any such change or shift in location of its services. The State has the right to terminate the contract if any services are performed or State data is located outside of the United States unless a duly signed waiver from the State has been attained.

On behalf of the Contractor, I acknowledge that I am duly authorized to execute this Affirmation and Disclosure Form and have read and understand that this form is a part of any contract that Contractor may enter into with the State and is incorporated therein.

By: _____
Authorized Contractor Signature

Print Name: _____

Title: _____

Date: _____

**Exhibit 5:
Allocation Table**

**Proposed Allocation Table for Early Intervention Service Coordination and
County Board of Developmental Disabilities Allocation
SFY26/FFY25
(Includes Federal and State General Revenue Funds)**

A	B	C	D	E	F	G
County	Allocation Base	CBDD Designated Funds	NAS	Lead	Local Outreach	Total Allocation
Adams	\$91,690	\$21,499	\$3,071	\$1,500	\$6,000	\$123,760
Allen	\$329,801	\$77,333	\$11,048	\$7,713	\$12,251	\$438,146
Ashland	\$102,042	\$23,927	\$3,418	\$4,114	\$6,000	\$139,501
Ashtabula	\$197,037	\$46,202	\$6,600	\$5,399	\$6,000	\$261,238
Athens	\$85,614	\$20,075	\$2,868	\$2,571	\$6,000	\$117,128
Auglaize	\$173,845	\$40,763	\$5,823	\$1,500	\$6,000	\$227,931
Belmont	\$237,414	\$55,670	\$7,953	\$3,600	\$6,000	\$310,637
Brown	\$116,651	\$27,353	\$3,908	\$1,000	\$6,000	\$154,912
Butler	\$1,008,821	\$236,550	\$33,792	\$11,827	\$34,418	\$1,325,408
Carroll	\$57,034	\$13,374	\$1,911	\$1,000	\$6,000	\$79,319
Champaign	\$84,718	\$19,865	\$2,838	\$1,500	\$6,000	\$114,921
Clark	\$299,667	\$70,266	\$10,038	\$33,682	\$13,487	\$427,140
Clermont	\$519,606	\$121,838	\$17,405	\$1,500	\$17,192	\$677,541
Clinton	\$140,422	\$32,927	\$4,704	\$1,000	\$6,000	\$185,053
Columbiana	\$183,001	\$42,910	\$6,130	\$8,228	\$8,546	\$248,815
Coshocton	\$100,326	\$23,525	\$3,361	\$4,114	\$6,000	\$137,326
Crawford	\$107,249	\$25,148	\$3,593	\$4,885	\$6,000	\$146,875
Cuyahoga	\$3,440,057	\$806,633	\$115,232	\$259,171	\$45,000	\$4,666,093
Darke	\$166,633	\$39,072	\$5,582	\$1,000	\$6,000	\$218,287
Defiance	\$86,902	\$20,377	\$2,911	\$2,828	\$6,000	\$119,018
Delaware	\$551,476	\$129,311	\$18,473	\$3,600	\$17,159	\$720,019
Erie	\$197,045	\$46,203	\$6,600	\$1,500	\$6,000	\$257,348
Fairfield	\$492,666	\$115,522	\$16,503	\$3,857	\$18,294	\$646,842
Fayette	\$87,066	\$20,416	\$2,917	\$4,371	\$6,000	\$120,770
Franklin	\$3,505,537	\$821,988	\$117,426	\$47,567	\$45,000	\$4,537,518
Fulton	\$124,822	\$29,268	\$4,181	\$1,500	\$6,000	\$165,771
Gallia	\$92,811	\$21,763	\$3,109	\$1,000	\$6,000	\$124,683
Geauga	\$177,041	\$41,513	\$5,930	\$1,500	\$6,000	\$231,984
Greene	\$467,116	\$109,531	\$15,647	\$1,000	\$13,553	\$606,847
Guernsey	\$121,384	\$28,463	\$4,066	\$2,828	\$6,000	\$162,741
Hamilton	\$1,667,793	\$391,069	\$55,867	\$61,707	\$45,000	\$2,221,436
Hancock	\$219,527	\$51,475	\$7,354	\$1,500	\$7,411	\$287,267
Hardin	\$97,489	\$22,859	\$3,266	\$3,857	\$6,000	\$133,471
Harrison	\$48,624	\$11,401	\$1,629	\$1,500	\$6,000	\$69,154
Henry	\$109,247	\$25,616	\$3,659	\$1,500	\$6,000	\$146,022
Highland	\$125,998	\$29,545	\$4,221	\$4,114	\$6,000	\$169,878
Hocking	\$74,826	\$17,546	\$2,507	\$2,828	\$6,000	\$103,707
Holmes	\$90,979	\$21,333	\$3,048	\$1,500	\$6,000	\$122,860
Huron	\$173,204	\$40,613	\$5,802	\$3,857	\$6,000	\$229,476
Jackson	\$58,867	\$13,803	\$1,972	\$1,000	\$6,000	\$81,642
Jefferson	\$152,836	\$35,838	\$5,120	\$1,500	\$8,079	\$203,373
Knox	\$120,392	\$28,230	\$4,033	\$4,371	\$6,000	\$163,026
Lake	\$546,009	\$128,029	\$18,290	\$3,342	\$19,562	\$715,232
Lawrence	\$184,577	\$43,280	\$6,183	\$1,000	\$6,944	\$241,984
Licking	\$341,188	\$80,002	\$11,429	\$8,228	\$14,789	\$455,636
Logan	\$128,533	\$30,139	\$4,306	\$2,828	\$6,000	\$171,806
Lorain	\$849,564	\$199,208	\$28,458	\$11,056	\$27,340	\$1,115,626
Lucas	\$1,182,202	\$277,206	\$39,601	\$57,079	\$40,627	\$1,596,715
Madison	\$93,232	\$21,861	\$3,123	\$1,500	\$6,000	\$125,716

Mahoning	\$598,111	\$140,246	\$20,035	\$16,712	\$19,462	\$794,566
Marion	\$145,446	\$34,105	\$4,872	\$4,885	\$8,246	\$197,554
Medina	\$373,210	\$87,511	\$12,502	\$4,114	\$12,652	\$489,989
Meigs	\$64,949	\$15,229	\$2,176	\$1,500	\$6,000	\$89,854
Mercer	\$166,461	\$39,032	\$5,576	\$1,500	\$6,000	\$218,569
Miami	\$351,772	\$82,485	\$11,784	\$4,628	\$10,382	\$461,051
Monroe	\$39,433	\$9,246	\$1,321	\$1,500	\$6,000	\$57,500
Montgomery	\$1,314,171	\$308,150	\$44,021	\$26,740	\$45,000	\$1,738,082
Morgan	\$44,250	\$10,376	\$1,482	\$1,500	\$6,000	\$63,608
Morrow	\$73,532	\$17,242	\$2,463	\$1,500	\$6,000	\$100,737
Muskingum	\$248,660	\$58,306	\$8,329	\$9,256	\$10,582	\$335,133
Noble	\$40,517	\$9,500	\$1,357	\$1,500	\$6,000	\$58,874
Ottawa	\$84,539	\$19,823	\$2,832	\$1,500	\$6,000	\$114,694
Paulding	\$48,452	\$11,361	\$1,623	\$1,000	\$6,000	\$68,436
Perry	\$85,077	\$19,949	\$2,850	\$1,500	\$6,000	\$115,376
Pickaway	\$174,575	\$40,935	\$5,848	\$1,000	\$6,000	\$228,358
Pike	\$93,232	\$21,861	\$3,123	\$1,000	\$6,000	\$125,216
Portage	\$340,257	\$79,784	\$11,398	\$1,500	\$11,183	\$444,122
Preble	\$80,681	\$18,918	\$2,703	\$1,500	\$6,000	\$109,802
Putnam	\$119,014	\$27,907	\$3,987	\$1,000	\$6,000	\$157,908
Richland	\$278,471	\$65,297	\$9,328	\$12,341	\$11,183	\$376,620
Ross	\$116,798	\$27,387	\$3,912	\$1,500	\$6,000	\$155,597
Sandusky	\$140,693	\$32,990	\$4,713	\$5,142	\$6,000	\$189,538
Scioto	\$207,295	\$48,607	\$6,944	\$2,571	\$8,145	\$273,562
Seneca	\$141,780	\$33,245	\$4,749	\$2,571	\$6,000	\$188,345
Shelby	\$174,863	\$41,003	\$5,858	\$1,500	\$6,000	\$229,224
Stark	\$913,987	\$214,313	\$30,615	\$24,940	\$33,883	\$1,217,738
Summit	\$1,258,622	\$295,124	\$42,160	\$27,511	\$45,000	\$1,668,417
Trumbull	\$363,961	\$85,342	\$12,192	\$10,285	\$15,256	\$487,036
Tuscarawas	\$230,371	\$54,018	\$7,717	\$7,713	\$9,113	\$308,932
Union	\$203,313	\$47,673	\$6,810	\$1,500	\$6,000	\$265,296
Van Wert	\$124,580	\$29,212	\$4,173	\$1,500	\$6,000	\$165,465
Vinton	\$39,433	\$9,246	\$1,321	\$1,000	\$6,000	\$57,000
Warren	\$575,807	\$135,016	\$19,288	\$5,399	\$18,661	\$754,171
Washington	\$183,027	\$42,916	\$6,131	\$3,857	\$6,000	\$241,931
Wayne	\$291,228	\$68,288	\$9,755	\$5,142	\$10,682	\$385,095
Williams	\$99,343	\$23,294	\$3,328	\$1,500	\$6,000	\$133,465
Wood	\$373,071	\$87,479	\$12,497	\$2,571	\$11,918	\$487,536
Wyandot	\$39,433	\$9,246	\$1,321	\$1,500	\$6,000	\$57,500
Statewide	\$29,852,996	\$7,000,000	\$1,000,000	\$806,500	\$1,000,000	\$39,659,496

Resolution No. 2025-09.04.g

A Resolution Authorizing the Approval of an Advance from the General Fund to The Family and Children First Council Fund #7521, Sub-fund #8160 Help Me Grow – Early Intervention SFY26

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A Resolution to Appropriate from Unappropriated in Fund #2076 Indigent Guardianship and a Fund-to-Fund Transfer from Probate Court to GSB

WHEREAS, additional appropriations are needed in the major expenditure object category for fund #2076 Indigent Guardianship Fund; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category; and

WHEREAS, it is determined that the Indigent Guardianship Fund has more than sufficient funds to satisfy the purpose of the Indigent Guardianship Fund and therefore declares a surplus in that fund; and

WHEREAS, it is necessary to transfer the cash to meet obligations in the Guardianship Services Fund.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves appropriating from unappropriated into the following major expenditure object category:

\$8,000.00; 20207600 Transfers

Section 2. That the Fairfield County Board of Commissioners authorizes the transfer of funds in the amount of \$20,000.00 as follows:

From: 20207600-700000 Transfers Out
To: 20285900-439100 Transfers In

Prepared by: Alisha Hoffman
cc: Probate Court/GSB

**Appropriate from Unappropriated
Fund-to-Fund Transfer
For Auditor's Office Use Only:**

Total Appropriated to Unappropriated

\$8,000.00

20207600-700000 Transfers

Total Fund Transfer Amount of \$20,000.00

From: 20207600-700000 Transfers, Transfers Out

To: 20285900-439100 Interfund Transfers, Transfers In

Signature Page

Resolution No. 2025-09.04.h

A Resolution to Appropriate from Unappropriated in Fund #2076 Indigent Guardianship and a Fund-to-Fund Transfer from Probate Court to GSB

(Fairfield County Juvenile/Probate Court)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve an award of bid to Cooper Concrete Services LLC for the CDBG - PY2024 - Village of Bremen – Broad Street Sidewalk Improvements and Village of Amanda – ADA Compliant Sidewalk Ramps. [Regional Planning]

WHEREAS, Fairfield County has received a CDBG grant for PY2024;

WHEREAS, The Village of Bremen has requested improvements to Broad Street sidewalks, and the Village of Amanda has requested improvements to various sidewalk ramps; and

WHEREAS, a bid opening was held on Friday, August 22, 2025, at 1:15 p.m. with an engineer's estimate of \$226,700.00 the following bids were received:

Cooper Concrete Services LLC	\$228,091.50
Saorsa Construction Ohio, Inc.	\$256,155.00
Axis Civil Construction LLC	\$262,918.64
Strawser Paving	\$268,205.00

WHEREAS, bids have been reviewed and evaluated by Verdantas and recommends awarding the bid to Cooper Concrete Services LLC for the amount of \$228,091.50 (per Verdantas Bid Tab).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Board of Commissioners hereby approves the attached Notice of Award to Cooper Concrete Services LLC for the CDBG - PY2024 - Village of Bremen – Broad Street Sidewalk Improvements and Village of Amanda – ADA Compliant Sidewalk Ramps.

Section 2. That the Budget Officer of the Board of Commissioners requests a purchase order in the amount of \$228,091.50 (per Verdantas Bid Tab) to Cooper Concrete Services LLC. 3820 Conn Road, Nashport, Ohio 43830.

Prepared by: Joshua Hillberry
cc: Regional Planning

Fairfield County Regional Planning Commission
Joshua Hillberry, Regional Planner
138 West Chestnut Street
Lancaster, Ohio 43130

August 26, 2025

RE: Village of Bremen – Broad Street Sidewalk Improvements
Village of Amanda – ADA Compliant Sidewalk Ramps
Bid Award Recommendation

Dear Mr. Hillberry:

Verdantas has reviewed the bids submitted on August 22, 2025, for the Village of Bremen – Broad Street Sidewalk Improvements and Village of Amanda – ADA Compliant Sidewalk Ramps – Walking Path.

The following is a summary of the bids submitted, followed by our recommendation for award:

Contractor	Base Bid Amount
Cooper Concrete Services LLC	\$228,091.50
Saorsa Construction Ohio, Inc.	\$256,155.00
Axis Civil Construction LLC	\$262,918.64
Strawser Paving	\$268,205.00

Verdantas has checked the bids for mathematical errors and prepared a bid tabulation (see attached). Four bids were received, and all the bids were over the of the engineer's estimate of \$226,700.00 but within twenty percent. A minor mathematical error was found within the bid from Saorsa Construction Ohio, Inc., but it did not change the results. The error is shown on the bid tabulation.

Cooper Concrete Services LLC is the apparent low bidder. Cooper Concrete Services has completed similar projects with positive outcomes for the County and many villages throughout the county. Based on the information provided in their bid, we recommend the contract be awarded in the amount of **\$228,091.50** to:

Cooper Concrete Services, LLC
3820 Conn Road
Nashport, Ohio 43830

We are pleased with the results of this bid and hope that the county and village are as well. Please feel free to contact our office with any questions or concerns.



Alan Brown, PE
AVP, Department Leader

Attachment:
Bid Tabulation

NOTICE OF AWARD

To: Cooper Concrete Services, LLC
3820 Conn Rd
Nashport, Ohio 43830

PROJECT Description: Fairfield County – CDBG – Village of Bremen - Broad Street Sidewalks + Village of Amanda - ADA Compliant Sidewalk Ramps.

The OWNER has considered the BID submitted by you on August 22, 2025 for the above described WORK in response to its Advertisement for BIDS and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$ 228,091.50.

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR's Contract BOND, if applicable, and Certificates of Insurance within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liability as set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this ____ day of _____, 2025.

FAIRFIELD COUNTY COMMISSIONERS
Owner

By: _____
Title: President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____
_____ on this day of _____, 2025

By: _____
Name and Title: _____

cc: CONTRACTOR'S Surety
Surety's Agent

Resolution No. 2025-09.04.i

A resolution to approve an award of bid to Cooper Concrete Services LLC for the CDBG - PY2024 - Village of Bremen – Broad Street Sidewalk Improvements and Village of Amanda – ADA Compliant Sidewalk Ramps

(Fairfield County Regional Planning Commission)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve an award of bid to Saorsa Construction Ohio, Inc. for the CDBG - PY2024 - Village of Bremen – Marietta Street Paving & Drainage Improvements and Village of Bremen – Howell Park Improvements – Walking Path. [Regional Planning]

WHEREAS, Fairfield County has received a CDBG grant for PY2024;

WHEREAS, The Village of Bremen has requested paving and drainage improvements to Marietta Street, and improvements to the walking path at Howell Park; and

WHEREAS, a bid opening was held on Friday, August 22, 2025, at 1:00 p.m. with an engineer's estimate of \$381,000.00 the following bids were received:

Saorsa Construction Ohio, Inc.	\$330,325.00
Hickory Valley Sod Farm	\$345,540.98
W.M. Davis Infrastructure, LLC	\$399,190.00

WHEREAS, bids have been reviewed and evaluated by Verdantas and recommends awarding the bid to Saorsa Construction Ohio, Inc. for the amount of \$330,325.00 (per Verdantas Bid Tab).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Board of Commissioners hereby approves the attached Notice of Award to Saorsa Construction Ohio, Inc. for the CDBG - PY2024 - Village of Bremen – Marietta Street Paving & Drainage Improvements and Village of Bremen – Howell Park Improvements – Walking Path.

Section 2. That the Budget Officer of the Board of Commissioners requests a purchase order in the amount of \$330,325.00 (per Verdantas Bid Tab) to Saorsa Construction Ohio, Inc. 692 Hill Road N, Pickerington, Ohio 43147.

Prepared by: Joshua Hillberry
cc: Regional Planning

Fairfield County Regional Planning Commission
Joshua Hillberry, Regional Planner
138 West Chestnut Street
Lancaster, Ohio 43130

August 26, 2025

RE: Village of Bremen – Marietta Street Paving & Drainage Improvements
Village of Bremen – Howell Park Improvements – Walking Path
Bid Award Recommendation

Dear Mr. Hillberry:

Verdantas has reviewed the bids submitted on August 22, 2025, for the Village of Bremen – Marietta Street Paving & Drainage Improvements and Village of Bremen – Howell Park Improvements – Walking Path.

The following is a summary of the bids submitted, followed by our recommendation for award:

Contractor	Base Bid Amount
Saorsa Construction Ohio, Inc.	\$330,325.00
Hickory Valley Sod Farm	\$345,540.98
W.M. Davis Infrastructure, LLC	\$399,190.00

Verdantas has checked the bids for mathematical errors and prepared a bid tabulation (see attached). Three bids were received, and two bids were under the engineer's estimate of \$381,000.00. Minor mathematical errors were found within the bid from Hickory Valley Sod Farm, but they did not change the results. These errors are shown on the bid tabulation.

Saorsa Construction Ohio, Inc. is the apparent low bidder. Saorsa Construction Ohio was only established as a company in February 2025; however, we did contact references and they provided positive responses to their work. Based on the information provided in their bid, we recommend the contract be awarded in the amount of **\$330,325.00** to:

Saorsa Construction Ohio, Inc.
692 Hill Road N
Pickerington, Ohio 43147

We are pleased with the results of this bid and hope that the county and village are as well. Please feel free to contact our office with any questions or concerns.



Alan Brown, PE
AVP, Department Leader

Attachment:
Bid Tabulation

NOTICE OF AWARD

To: Saorsa Construction Ohio, Inc
692 Hill Road N
Pickerington, Ohio 43147

PROJECT Description: Fairfield County – CDBG – Village of Bremen - Marietta St Paving and Drainage Improvements + Howell Park Improvements - Walking Path.

The OWNER has considered the BID submitted by you on August 22, 2025 for the above described WORK in response to its Advertisement for BIDS and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$ 330,325.00.

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR's Contract BOND, if applicable, and Certificates of Insurance within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liability as set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this ____ day of _____, 2025.

FAIRFIELD COUNTY COMMISSIONERS
Owner

By: _____
Title: President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____
_____ on this day of _____, 2025

By: _____
Name and Title: _____

cc: CONTRACTOR'S Surety

NOTICE OF AWARD

Surety's Agent

Signature Page

Resolution No. 2025-09.04.j

A resolution to approve an award of bid to Saorsa Construction Ohio, Inc. for the CDBG - PY2024 - Village of Bremen – Marietta Street Paving & Drainage Improvements and Village of Bremen – Howell Park Improvements – Walking Path

(Fairfield County Regional Planning Commission)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

WHEREAS, departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

WHEREAS, the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date September 4, 2025.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of County Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance
cc: Finance Office

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1200 - COMMISSIONERS ADMIN									
FUND: 1001 - GENERAL FUND									
5435312	9/4/2025	7689	NATIONAL PUBLIC EMPLOYER LABOR RELATIONS	18370	8/26/2025	243	C0902	AUNDREA CORDLE - 2025 OHPELRA FALL SUPERVISOR TRAN	87.50
1592340	9/4/2025	80132	AUNDREA N CORDLE	8/23/25	8/23/2025	342	C0902	CCAO SUMMER SYMPOSIUM	159.90
FUND: 3896 - HANGAR 2023 CAPITAL PROJ FND									
5435314	9/4/2025	14329	SETTERLIN BUILDING COMPANY	10	8/1/2025	24005004	C0902	2024 Hangar Project 8/2025	772,208.86
TOTAL: COMMISSIONERS ADMIN									772,456.26

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1215 - HUMAN RESOURCES									
FUND: 1001 - GENERAL FUND									
1592341	9/4/2025	82133	JEFF PORTER	8/19/25	8/19/2025	25005799	C0902	Employee Recognition Event 2025 - REIMB	1,126.06
TOTAL: HUMAN RESOURCES									1,126.06

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT

Department									
Check #	Check Date	Vend #	Vendor Name	Invoice #	Invoice Date	PO #	Warrant	Line Item Description	Amount
1270 - COMM-MAINTENANCE									
FUND: 3910 - BUILDING ON SHERIDAN									
5435313	9/4/2025	12318	GUTKNECHT CONSTRUCTION COMPANY	3	7/31/2025	25004133	C0902	Sheridan Center renovation 7/31/25	152,431.17
TOTAL: COMM-MAINTENANCE									152,431.17
Summary Total for this report:									926,013.49

FAIRFIELD COUNTY OHIO - INVOICES BY DEPARTMENT - SUMMARY

Department	Total Amount
1200 - COMMISSIONERS ADMIN	\$772,456.26
1215 - HUMAN RESOURCES	\$1,126.06
1270 - COMM-MAINTENANCE	\$152,431.17
Summary Total For This Report:	\$926,013.49

Commissioner Steven A. Davis

Commissioner Jeffery M Fix

Commissioner David L Levacy

Date

Signature Page

Resolution No. 2025-09.04.k

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.