

Regular Meeting #38 - 2020
Fairfield County Commissioners' Office
September 1, 2020

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Chris Wagner, Amy Brown-Thompson, Joshua Horacek, Aunie Cordle, Chief Lape, Jim Bahnsen, Dennis Keller, Jon Slater, Bob Wolfinger, Jason Crabill . Joining via teleconference were Mark Conrad, Tom Lininger, Tony Vogel, Lisa McKenzie, Donna Fox-Moore, Stephanie Fyffe, Jon Kochis, Jeff Porter, Jeff Barron, Dave Burgei,

- Welcome

Commissioner Levacy welcomed everyone to the meeting.

- COVID-19 Update

Mr. Kochis provided an update on the pandemic. The weekend case count shows the running seven-day average is about 26.4 cases a day. This week the county's numbers are above the per capita rate just by this week, but the data are evaluated with a two-week window. We need to stay under the 22-case count to not hit that metric of a red advisory. Even if the metric is hit, we likely will not jump to the red category as the bed occupancies are still down. The numbers are increasing as people go back to school and continue to go out and about. It is as important as ever that everyone continue to practice social distancing and mask wearing.

Mr. Fix asked if the county is tracing return to school cases.

Ms. Fyffe stated they are tracking school cases. They started with athletic teams. There is now an outbreak at Bloom Carroll traced back to a party. There was also a student who attended school while sick at Fairfield Union. Because of the measures in place at Fairfield Union, they will only have to quarantine 16 kids, and that is fortunate. They will close and sanitizing the building before the other students and staff return. They will have to report cases in schools to ODH. This will look similar to the process for long term care facility reporting.

Mr. Fix asked if there was a program in the schools to try to get kids flu shots.

Ms. Fyffe replied that they are working on a community drive through to administer shots.

Dr. Brown thanked the Health Department for the newsletter and referenced an article recently in the paper drafted by FMC encouraging kids to wear masks and helping parents communicate about wearing masks and other precautions. She asked if there was an update from the DAC meeting.

Ms. Fyffe reported they did not have quorum. They updated those in attendance on the budget and COVID precautions.

Dr. Brown recalled a question from Commissioner Fix regarding legislation to be addressed at DAC, and that appears to be something that will be addressed at the next DAC meeting.

- Legal Update

Mr. Horacek did not have a legal update.

Dr. Brown reported that CCAO is asking Commissioners to reach out to legislators to support HB 606. She will draft a note of support for the Commission to sign.

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Meeting with DACO Director Jason Crabill

The Commissioners met at 9:13 a.m. to welcome DACO Director Jason Crabill. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Aunie Cordle, Dennis Keller, Jim Bahnsen, Jon Slater, Chris Wagner, Chief Lape . Joining via teleconference were Dave Burgei, Donna Fox-Moore, Jeff Barron, Jon Kochis, Jeff Porter, Lisa McKenzie, Mark Conrad, Stephanie Fyffe, Tom Lininger, Mandi Crist, and Tony Vogel.

We welcomed Jason Crabill, the new executive director of the Decorative Arts Center of Ohio, to our meeting. Bob Wolfinger is a DACO board member, and he also attended the meeting.

Mr. Crabill previously met with Dr. Brown. He described his vision for DACO to be highly involved and connected in the community.

He is going to be thinking about ways that the arts can be more connected to people, particularly youth, to bolster improvements in overall health for the community. He has some ideas to share about his vision and how he sees DACO to be marketed in the future.

He and Dr. Brown talked about potential problems with the HVAC equipment at DACO, and there is a separate meeting on the calendar (with Dennis Keller, Facilities Manager) to define that problem and design potential solutions.

Mr. Crabill will also be connecting with Aunie Cordle.

Mr. Wolfinger thanked the Commission for the meeting. They were pleased to find Mr. Crabill for the role of executive director.

Review Continued

The Commissioners met at 9:19 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Aunie Cordle, Dennis Keller, Jim Bahnsen, Jon Slater, Chris Wagner, Chief Lape . Joining via teleconference were Dave Burgei, Donna Fox-Moore, Jeff Barron, Jon Kochis, Jeff Porter, Lisa McKenzie, Mark Conrad, Stephanie Fyffe, Tom Lininger, Mandi Crist, Rick Szabrak, and Tony Vogel.

- **Ohio's Distribution of the Remaining CARES Act Funds Now Held at the State (\$850M)**

With the LGF methodology, there will be \$838 K for Fairfield County as an entity based on the controlling board release of funds. These funds will be credited to the special revenue fund this week.

We will have a resolution next week to charge eligible expenditures to those resources and to prepare appropriations that will be encumbered, as well.

Through the end of August, the planning has been updated to show over \$1M in eligible expenditures for the CARES Act related funding. This includes estimates for digitizing services, overtime for facilities, public safety payroll support, vehicles for COVID-19 response, and reimbursement for administrative leave of Clerk of Courts employees. There will also be Stafford Act matches eligible for just over \$25,000.

We are tracking expenditures and will prepare resolutions for approval on September 8 and as needed going forward.

Senator Dolan introduced legislation (SB 357) for the distribution of the remaining funds, and the legislation as introduced uses a population-based methodology instead of an LGF methodology.

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We will monitor this legislative process.

Mr. Davis stated he read SB 357 and calculated that the per capita model would be more favorable to Fairfield County than the local government model. At first glance, they should support SB 357. However, he believes they should hold fire on the issue and let the debate begin to understand the position of both sides. He thinks it will be more helpful to understand the loss of the cities in this model before taking an iron clad position. The difference could be significant - \$6m for the per capita and \$3.2 for the local government model. He believes the intent is to benefit townships.

Dr. Brown stated there is a practical reason to let all the information to come out as there is still a lot that could happen at the state or federal level.

Mr. Davis stated he and his colleagues have been clear in communications that this is not based on need, but fairness. He would be concerned if the rural areas were subject to means testing for funding when the metros were not subject to such testing.

Mr. Slater thanked Dr. Brown for her leadership. He asked if guidance had changed at all relating to the CARES Act.

Dr. Brown stated guidance from the US Treasury was updated. There is no change in what is considered an eligible expenditure. All along, we have been documenting our approaches, as aligned with the State Auditor's guidance (which is aligned with the US Treasury's guidance, with updates). We have been documenting evidence for the definitions of substantially dedicated and substantially different.

The redistribution of the HB 481 amounts (and controlling board related amounts, as they are connected to HB 481) will occur in October, and the county will receive 25% of the unspent amounts from the HB 481 related distributions.

Anything tied to population will use the 2010 Census numbers, and the most recent, verified decennial census is used for matters such as this.

- Administration and Budget Update/Carri's List

- a. Announcements & Date Reminders

- Announcements

- Anyone can email or text a question anytime:

- Carri.Brown@FairfieldCountyOhio.gov or (740) 777-8552

- Date Reminders

- September 7 – Labor Day holiday

- September 8 – Celebrating National Preparedness Month

- September 24 – Virtual Leadership Conference – with Marc Fishel and Others

- b. Highlights of Resolutions

- Dr. Brown reported on 20 resolutions planned for the voting meeting.

- We had a resolution to approve five proclamations: honoring First Responders, National Preparedness Month, Constitution Week, and Recovery Month -and-promoting Prostate Cancer Awareness. For EMA, we will highlight their good work every week in September.

- JFS proposed two contracts for protective placement in network.

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There were 17 *financial and grant related resolutions* to approve, such as:

- Releases of mortgages consistent with grant terms and conditions (two resolutions);
- Memo expenditures for administrative fees for the self-funded insurance fund;
- A fund to fund transfer relating to residual equity of a defunct special revenue fund;
- Assessing delinquencies for the Sewer fund for 2020;
- Reimbursements or transfer by operation of law and two resolutions for appropriations for grant funds (three resolutions for JFS);
- An account to account transfer of appropriations for the Prosecutor and Auditor (to properly classify expenditures);
- Appropriations for Utilities, Common Pleas Court, the Dog Shelter and EMA (along with a memo expenditure for EMA), for five non-general fund resolutions; and
- Fund to fund transfers of appropriations (and cash) and memo expenditures for the County Engineer (two resolutions) for projects.

In queue, there were financial and contracting resolutions at various stages of progress.

c. Administrative Approvals, Program, & Budget Update

Administrative & Program Updates

Administrative Approvals and Update

The review packet contained a list of *administrative approvals*. There were no questions, but Dr. Brown reported upon a vehicle purchase. It was encouraging to see the Prosecutor conserve general fund resources by supporting the purchase with the general fund, the Law Enforcement Trust fund, and the FOJ fund.

Budget Update

County 2021 Budget

The deadline for level 3 budget entry is September 3. We will begin analyzing level 3 as soon as the data entry is complete. We will also be updating the projection tool.

The CARES Act resources were discussed earlier in the meeting. There is ongoing analysis and review of these resources.

d. BRAVOS

Senator Schaffer showed interest in Fairfield County's bridge system and wanted to learn about the issues from a County Engineer's perspective. County Engineer Jeremiah Upp gave Senator Schaffer a bridge tour and thanked him for the "Ohio Bridge Partnership Program." They also visited the Buckeye Lake Storm Water system that we all worked so hard on in collaboration with the state.

Thank you to Prosecutor Witt for his collaborative spirit. The Prosecutor's Office required a vehicle for business use, and Prosecutor Witt supplemented funding from the general fund with FOJ and LET resources to conserve general fund resources.

The County Parks District created a terrific video that shows their progress in 2019 and 2020. It is about eight minutes in length and will be on the county website on

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or about September 24. We can preview that video if there is time. One of the topics that MORPC often promotes is the importance of parks and trails to modern development. This video show progress that is consistent with our community's expectations.

Thank you to the Board of Commissioners for showing leadership in doing what they said they would do in terms evaluating a waiver of employee deductions for health insurance. There were a lot of positive comments (from multiple departments) about the approach for this waiver in November. In addition, there was indication of more consensus on moving to the standard of contributing 20% (for contracted positions, for example).

Mr. Levacy thanked Mr. Slater and the work that the payroll department would have to do in processing the waiver in November. He added that he would like the Commission to do more in the future.

- Old Business (none)
- New Business (none)
- General Correspondence Received (none)
- Calendar Review/Invitations Received (none)

FYI

- a. Jail Population – 280
- b. Space Utilization and other support for the Board of Elections

The Board of Elections will be utilizing some space in the Courthouse to help with their social distancing.

Mr. Levacy stated he has received a lot of questions about voting in Fairfield County. He asked that someone from the Board of Elections provide an update on how elections will work for November.

Dr. Brown stated that we will extend an invitation to Ms. Hanley and Mr. Riffle to attend the next meeting.

- c. Franklin County Litigation

Mr. Davis stated that the timeline for the litigation with Franklin Count is sliding a week or ten days back.

- d. Notice of Cancellation of Annual Violet Township Open House

- e. Public records requests can be made to Rachel.Elsea@fairfieldcountyohio.gov or Carri.Brown@fairfieldcountyohio.gov

The Historic Parks State of the County Update was played. The video can be found here: <https://youtu.be/LrmWIm5VIgQ>.

Commissioner Levacy stated at 9:58 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 1, 2020, beginning at 10:02 a.m., with the following Commissioners present: Steve

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Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Dennis Keller, Jim Bahnsen, Jon Slater, Chris Wagner, Ray Stemen, Judy Stemen, and Chief Lape. Joining via teleconference were Dave Burgei, Donna Fox-Moore, Jeff Barron, Jon Kochis, Rick Szabrak, Tom Lininger, Tony Vogel.

Pledge of Allegiance

Commissioner Levacy led everyone in the pledge of allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, August 25, 2020

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, August 25, 2020 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Auditor's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

- | | |
|--------------|---|
| 2020-09.01.a | A resolution approving an account to account transfer [Recorder [Auditor-Finance] |
| 2020-09.01.b | A resolution to approve the transfer of unexpended fund balance in Special Revenue Fund 2377 to General Fund. Juvenile Court [Auditor-Finance] |
| 2020-09.01.c | A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund #5376 to General #1001-Fairfield County Auditor [Auditor- Payroll] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Commissioners' Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Commissioners' Office resolution authorizing the approval of proclamations; see resolution 2020-09.01.d.

Discussion: Mr. Levacy stated the Proclamation Week proclamation always reminds him of Ann Kitzmiller who believes everything the Constitution stands for. There were also proclamations for First Responders Week, National Preparedness Week, National Recovery Month, and Prostate Cancer Awareness Month.

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Commissioners & Community Action Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office and Community Action resolutions:

- 2020-09.01.e A resolution authorizing the release and satisfaction of mortgage on a FY 2002 Community Housing Improvement Program (CHIP) for Harry C. Mager [Community Action]
- 2020-09.01.f A resolution authorizing the release and satisfaction of mortgage on a FY 2002 Community Housing Improvement Program (CHIP) for Harry C. Mager [Community Action]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Common Pleas Court Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Common Pleas Court resolution to appropriate from unappropriated into a major expense category for fund #2839 – Recovery Court Grant to establish a budget for 2020; see resolution 2020-09.01.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Dog Shelter Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Dog Shelter resolution to appropriate from unappropriated in a major expenditure object category (Dog Shelter) 2002 and Kennel Fund Dog Shelter; see resolution 2020-09.01.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Emergency Management Agency Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2020-09.01.i A resolution to appropriate from unappropriated in a major expenditure object category EMA 2091 Emergency Management Agency Local Emergency Planning Committee Fund [EMA] [EMA]
- 2020-09.01.j A resolution to approve a memo expenditure for EMA fund 2091 [EMA]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Engineer's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2020-09.01.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for training [Engineer]

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2020-09.01.l A resolution of increasing appropriations, appropriate from unappropriate, account to account and fund to fund transfer for Intersection Improvements [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Job and Family Services Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

- 2020-09.01.m A resolution regarding Network Placement and Related Services Agreement between Community Teaching Homes, Inc., Child Protective Services Department [JFS]
- 2020-09.01.n A resolution authorizing the approval of repayment of an advance to the General Fund from Fund #2843 Ohio START Program, Fairfield County Child Protective Services (CPS) Division. [JFS]
- 2020-09.01.o A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2599 – Workforce Fund - Fairfield County JFS [JFS]
- 2020-09.01.p A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018 [JFS]
- 2020-09.01.q A resolution regarding Network Placement and Related Services Agreement between The Carrington Youth Academy Inc., and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Prosecutor's Office Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Prosecutor's Office resolution authorizing an account to account transfer into a major expense category; see resolution 2020-09.01.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Utilities Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Utilities resolutions:

- 2020-09.01.s A Resolution to Assess 2020 Sewer Delinquencies.[Utilities] [Utilities]
- 2020-09.01.t A resolution to appropriate from unappropriated in major expenditure object categories for Utilities Fund 5044 Sewer Admin [Utilities] [Utilities]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

