

**Regular Meeting #38 - 2017**  
**Fairfield County Commissioners' Office**  
**August 31, 2017**

**Review**

The Commissioners met at 9:05 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Staci Knisley, Jeff Porter, Spencer Remoquilo, Tony Vogel, Loudan Klein, Josh Horacek, Amy Brown-Thompson, Michael Kaper, Dennis Keller, Branden Meyer, Marie Casto, Guest of Marie Casto, and Jon Slater, Jr.

- **Legal Update**

Ms. Brown commented upon the exceptional public service provided by Joshua Horacek and Amy Brown Thompson. As an example, there was immediate information provided about the collection activities relating to a finding for recovery from 2015. The finding for recovery is in active collection status, and the information provided by the Prosecutor's Office was helpful in communicating the status. In addition, the process for presenting the lease for the space relating to the Dog Adoption Center and Shelter was made effective and efficient with the Prosecutor's Office participation.

Commissioner Levacy has talked with other County Commissioners regarding their Prosecuting Attorney's Office relationship. He appreciates the work of the Fairfield County Prosecutor's Office. On behalf of the Board of Commissioners, Commissioner Davis stated that he also appreciates the Prosecuting Attorney's Office.

- **Administration and Budget Update/Carri's List**

- a. Announcements and Date Reminders

Commissioner Davis announced that there would be a moment of silence during the regular meeting to recognize former Commissioner Lori Marinacci. Commissioner Kiger stated that Ms. Marinacci taught him the nuances of the position of a Commissioner.

Ms. Brown provided the following announcements:

- The office will be closed for Labor Day on September 4. ***Happy Labor Day to everyone.***
- Wear orange for National Hunger Awareness Day on September 7<sup>th</sup> - There are some pantry donation events scheduled throughout the day.
- United Way Day is September 14. (Thank you to Branden Meyer and his staff for their leadership. Nick's Story from the United Way is in the review packet. Commissioner Levacy is serving as the campaign chair this year.)
- On September 14 and September 28, there are fundraiser events planned for the July flooding victims. The events are to be held at Rule 3 in Pickerington. We expect to receive a flyer about the events which are planned by Robert Goza. Mr. Goza is accepting donations and can be contacted at [americanlegion.r.goza@gmail.com](mailto:americanlegion.r.goza@gmail.com)
- The leadership conference is Thursday, September 28, at 8:30 am at FMC.
- There is a job fair at OU-L on September 29<sup>th</sup> beginning at 9 am.
- The formal building dedication for the jail and public safety facility is Friday, September 29<sup>th</sup> at 12 noon.
- The Courthouse Roof project starts on Tuesday, September 5<sup>th</sup>. Employees may want to find alternate parking rather than using the lot between the Courthouse and the Hall of Justice. Dennis Keller will send out an email to let employees know about the project.

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions for the voting agenda.

The Dog Shelter proposed the approval of a lease, as discussed last week and as a part of a request for proposals formal process.

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JFS proposed the approval of the Prevention, Retention, and Contingency Plan, effective September 1, 2017. The plan has been approved as the Fairfield County Community Advisory and Planning Plan by the statutory advisory group. This plan was updated for current regulations, such as the Comprehensive Case Management and Employment Program (replacing Fairfield Works).

The County Engineer proposed a "viewing and hearing date" of October 19 where there are resolutions to set a:

- **viewing date of October 19, 2017 at 9:00 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of Schwilk Road, Berne Township, Fairfield County, Ohio.
- **viewing date of October 19, 2017 at 9:30 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of Lake Road, Pleasant Township, Fairfield County, Ohio.
- **viewing date of October 19, 2017 at 10:00 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of Coonpath Road, Pleasant Township, Fairfield County, Ohio.
- **viewing date of October 19, 2017 at 10:30 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of Carroll-Eastern Road, Greenfield Township, Fairfield County, Ohio.
- **viewing date of October 19, 2017 at 11:30 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of West Columbus Street, Violet Township, Fairfield County, Ohio.
- **viewing date of October 19, 2017 at 1:00 p.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of Amanda Northern Road, Amanda Township, Fairfield County, Ohio.
- **viewing date of October 19, 2017 at 1:30 p.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of Fosnaugh School Road, Amanda Township, Fairfield County, Ohio.
- **viewing date of October 19, 2017 at 2:15 p.m. and a final hearing date of October 19, 2017 at 3:00 p.m.** to determine the necessity for establishing, altering, and widening of Clearcreek Road, Madison Township, Fairfield County, Ohio.

There were financial resolutions proposed, such as:

- A resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor;
- Draws for CDBG and HOME (two resolutions);
- Memo transactions to reflect accounting of a 2% administrative fee for the management of the health benefits plan;
- Appropriations from unappropriated funds and budget adjustments for EMA (three resolutions), the County Engineer (two resolutions), FCFACF Council, the County Treasurer, and Juvenile Court, all non-general fund adjustments;
- Appropriations from unappropriated funds and a reduction in appropriations to account for Juvenile Court supported overtime of Sheriff employees (a minor adjustment in the general fund budget, with a net zero change);
- Appropriations from unappropriated funds to accommodate changes in insurance coverage for DR Court (general fund increases in appropriations);
- Memo expenditures for the County Engineer (two resolutions);
- Reimbursements by operations of law for JFS, (three resolutions);
- Rescinding resolution 2017-07.11. i, because the appropriations from unappropriated funds are not needed, and the former resolution was an error;
- Account to account transfers of appropriations to properly classify expenditures for the County Commissioners; and
- Rescinding an advance for FCFACF Council, as it was ultimately not needed;
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

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c. Administrative Approvals & Budget Update

*Administration Update*

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

We closed on the Chestnut Street property Thursday, August 24. We will now re-energize the work group for the Records Center. The work group consists of Branden Meyer, Mark Conrad, Dennis Keller, and Carri Brown.

Ms. Brown reported on the most recent financial health indicator report from the State Auditor's Office. It is for the period ending December 31, 2016. At a glance, all financial health indicators are "green" for Fairfield County. The "green" indicator represents a "positive outlook" and there are no critical or cautionary outlooks for the financial health indicators. Most of the indicators that the State Auditor analyzes are from the data found in the Comprehensive Annual Financial report (thank you to the County Auditor and others for leadership in preparing the report), and there is a review of citations and recommendations from current audits, too. Indicator #7 (Change in Sales Tax Revenue) is something to watch. Although it is "green" for this period, a drop in future sales tax revenues (such as what would occur in relationship to the MCO issue) could result in a cautionary outlook, which is understandable given our discussions about this issue over past, multiple meetings. We should also continue to review the condition of capital assets, which is something all entities review to ensure appropriate replacement of capital assets. The financial health is a credit to the work of all elected officials and department heads.

*County Budget Update*

Budgeting is a fluid process: The next level access for 2018 changes is level 3, and the deadline for those changes is September 1.

This September 1 deadline is the final time for the general fund departments to make changes within the data entry process.

*State Budget Update*

From CCAO, we learned that leadership in the Senate had requested a two-week hold (from August 22) on the MCO revenue replacement amendment override vote. During this time CCAO, representatives from the transit authorities and members of the legislature will meet with the administration to see if an alternative solution can be reached on replacing the foregone county and transit authority MCO sales tax revenue. While this is a new development, we value this opportunity to promote a solution.

Senate President Larry Obhof (R-Medina) has stated the Senate could consider the override at another date, likely Sept. 6, if a compromise isn't reached.

We should reach out to Senator Balderson again about the importance of the MCO issue.

*National Legislative Update*

Commissioner Davis and Commissioner Levacy attended meetings in Washington, D.C. on Tuesday, August 29. Legislative issues and other national concerns were discussed. Each Commissioner able to attend obtained insight.

Commissioner Davis reported that the meetings seemed productive. He spoke with the Health & Human Services contact regarding the Managed Care Organization (MCO) changes. He is not sure if the contact had a full understanding of how the

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funding would affect local governments. He also stated that in his 20 years of public service, this is the first time he has been asked to visit Washington, D. C. as an elected official. It was a unique experience.

Commissioner Levacy also stated that the trip was a unique experience. The White House appointees provided their business cards with cellular phone numbers on them. He stated that there will be continued telephone discussions regarding the MCO changes and other issues. He was able to attend a session on issues surrounding Buckeye Lake.

Commissioner Davis stated that Ohio was selected as the 4<sup>th</sup> state for County Commissioners to visit the White House. He spoke with Kelly Ann Conway, the point person regarding the Opiate Epidemic. There is a high level of commitment to help local communities address the epidemic.

Considering the conversation about the opiate epidemic, Ms. Brown reported that there were updated fliers regarding the CPS/APS levy.

d. Bravos

- Thanks to the County Engineer staff for working hard on arranging the viewing and hearing date in an organized manner.
- Thanks to Staci Knisley for serving as the Clerk while Rachel Elsea is on vacation.
- Bravo to Common Pleas Court for earning grant funds from OMHAS. Please see the review packet for the recent press release regarding the award of grant funds from OMHAS to assist in administering the Common Pleas Court, General Division's Drug Court.

e. Leadership Conference

We will send another draft of the leadership conference by email in September, and we are continuing to accept ideas for the leadership conference.

- Old Business

a. Ditch Petition - Ballard Lane

Ms. Brown reported that the next step for the ditch petition is for the County Commissioners to approve or deny the ditch petition, and there is no codified timeframe for this step. At present, we are working with ODNR on a potential solution that could render the petition moot. Thank you to Jeremiah Upp, County Engineer, for his work in having the ditch petition process in place just in case it is needed, though.

Commissioner Davis reminded everyone the hearing was last week. The Commission awaits a final answer from ODNR regarding penetrating the dam at Buckeye Lake.

Commissioner Levacy stated that the number one constraint is the high-pressure line that goes down Liebs Island Road. There are ongoing discussions with Columbia Gas and ODNR on whether boring under or over the line is the way to go.

Assistant Prosecuting Attorney Amy Brown-Thompson provided insight to the process for approving or denying the petition at this stage, noting there is a final hearing prior to the final decision being made. At the next Commissioners' meeting, there will be a resolution to consider for approving the petition, prior to the final approval which includes a hearing. Ms. Brown indicated she would prepare a draft resolution and consult with Ms. Brown-Thompson.

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- New Business

*Congressional Advisory: How To Help Disaster Survivors In Texas*

Ms. Brown reported that Jon Kochis, EMA Director, provided a copy of the Congressional Advisory: How To Help Disaster Survivors In Texas, dated August 29, 2017. A copy of this advisory was in the review packet. The advisory informed us on how to donate to relief efforts and to personally volunteer in the disaster areas. We are aware of FEMA's mission to support our citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards. If you have any questions, our point of contact is Jon Kochis, EMA Director, who has ability to contact regional advisors. Our thoughts and prayers go out to the disaster survivors in Texas.

- General Correspondence Received

Ms. Brown reported that we received correspondence from Jenny Ruff, Program Director of Fairfield UP (Fairfield Unlimited Potential), a non-profit organization.

- Calendar Review/Invitations Received

- Retirement for Brian Boltz – September 8

Ms. Knisley will add this to the Commissioners' Weekly Schedule.

Commissioner Davis stated that Mr. Boltz has 57 years in law practice. He is an incredibly polite and professional attorney. His length of service as an attorney is extraordinary and amazing.

- Various DACO events

- ADAMH Recovery Conference – Tessie Swain, FCFACF Council Director, will be attending on the day for the professionals, and FCFACF will be sponsoring a family to attend on the family services day

- FYI

- Jail Update and Jail Population

Ms. Brown reported the construction portion of the project ended on time, with substantial completion delivered on August 24, 2017. We are in the process of monitoring final expenditures. An updated memo was in the review packet. The GMP was the major portion of the project, and we are under budget of the GMP. The most recent report on the jail population shows the population is 295. This is an increase of 19 from the prior week.

Commissioner Davis stated that he, Ms. Brown and Sheriff's Office representatives will continue discussions about jail operations and leasing of beds to other counties.

- *JFS in the News*

There have been several articles in the media about the effects of the opioid epidemic on children.

- *Land Bank in the News*

The positive partnership of the Land Bank and Habitat for Humanity was recently featured in the Eagle Gazette.

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Michael Kaper with the Land Bank reported that most properties they own are because of tax deficiencies. The delinquent utilities that are with the property are usually waived by the Utility Company. Expenses incurred after ownership, though, are the responsibility of the Land Bank.

○ *Nick's Story from the United Way*

We received a copy of Nick's Story from the United Way.

- Issues Bin (none)
- Open Items (none)

Commissioner Davis stated at 9:41 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, August 31, 2017 beginning at 10:05 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Staci Knisley, Amy Brown-Thompson, Josh Horacek, Branden Meyer, Jon Slater, Jr., Dennis Keller, Tony Vogel, Jeff Porter, Christina Foster, Michael Kaper, Jeremiah Upp, Deputy Jeff Marvin, Jennifer Sitterly-Baum, and Kyle Witt.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

Mr. Davis asked that there be a moment of silence to express condolences to the Marinacci family.

Mr. Davis stated that he thought highly of Ms. Marinacci. She was the first female to be elected as Fairfield County Commissioner. She also was a Historical Parks District Commissioner. The other commissioners and attendees joined in a moment of silence to honor Ms. Marinacci and her tremendous public service.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

**Approval of Minutes for Tuesday, August 22, 2017**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, August 22, 2017 Regular Meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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**Approval of the Auditor's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office Resolutions:

- 2017-08.31.a            A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program Fund# 5376 TO GENERAL #1001 – Fairfield County Auditor [Auditor- Payroll]
- 2017-08.31.b            A Resolution to approve to Rescind Resolution # 2017-08.22.j- That the advance from the General Fund to 60752104 Family Centered Services and support. Family, Adult & Children First Council not needed. [Auditor-Finance]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2017-08.31.c            A resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor [Commissioners]
- 2017-08.31.d            A resolution authorizing the approval of a request for payment and status of funds report–FY2016 Home Funds – Drawdown for \$5,000 [Commissioners]
- 2017-08.31.e            A resolution authorizing the approval of a request for payment and status of funds report, drawdown for \$13,090 for FY2016 CDBG Funds Fairfield County Commissioners [Commissioners]
- 2017-08.31.f            A resolution approving account to account transfers into major object expense categories from the SCI Annex Budget to the Facilities Budget – Fairfield County Commissioners [Commissioners]
- 2017-08.31.g            A resolution to appropriate from unappropriated in a major expenditure object category for the Fairfield County Sheriff and reduction in appropriations in Juvenile Court [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Commissioners – Older Adult Agency/Meals On Wheels Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners – Older Adult Agency/Meals on Wheels resolution to **rescind** Resolution # 2017-07.11.i to appropriate from unappropriated in major expenditure object category for fund# 2617; see resolution 2017-08.31.h.

Discussion: Ms. Brown stated that there was an error in the previously approved resolution. This resolution corrects the error by reversing the transaction.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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**Approval of the Dog Adoption Center & Shelter Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the lease agreement with Apek Properties, LLC; see resolution 2017-08.31.i.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Domestic Relations Court Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Domestic Relations Court resolution authorizing to appropriate from unappropriated in a major category expense; see resolution 2017-08.31.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Emergency Management Agency Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- |              |                                                                                                                                                                              |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2017-08.31.k | A resolution to request for appropriations for receipts for EMA fund 2707 [Subfund 8123] Emergency Management Performance Grant Fund [EMA]                                   |
| 2017-08.31.l | A resolution to request for appropriations for receipts for EMA Fund 2707 Emergency Management Performance Grant Fund [EMA]                                                  |
| 2017-08.31.m | A resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 Emergency Management Agency Fund [EMA] and Account to Account Transfer [EMA] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- |              |                                                                                                                                                                                                                                                                                      |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2017-08.31.n | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2362-Levy for 2017 projects [Engineer]                                                                                                                                        |
| 2017-08.31.o | A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 GRE-38 Bridge Replacement Project [Engineer]                                                                                                       |
| 2017-08.31.p | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies and repairs [Engineer]                                                                                                                        |
| 2017-08.31.q | A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 BLO-14 Bridge Replacement Project [Engineer]                                                                                                       |
| 2017-08.31.r | A Resolution to set a Commissioner's viewing date of October 19, 2017 at 9:00 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of Schwilk Road, Berne Township, Fairfield County, Ohio. [Engineer] |



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- 2017-08.31.s      A Resolution to set a Commissioner's viewing date of October 19, 2017 at 9:30 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of Lake Road, Pleasant Township, Fairfield County, Ohio. [Engineer]
- 2017-08.31.t      A Resolution to set a Commissioner's viewing date of October 19, 2017 at 10:00 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of Coonpath Road, Pleasant Township, Fairfield County, Ohio. [Engineer]
- 2017-08.31.u      A Resolution to set a Commissioner's viewing date of October 19, 2017 at 10:30 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of Carroll-Eastern Road, Greenfield Township, Fairfield County, Ohio. [Engineer]
- 2017-08.31.v      A Resolution to set a Commissioner's viewing date of October 19, 2017 at 11:30 a.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of West Columbus Street, Violet Township, Fairfield County, Ohio. [Engineer]
- 2017-08.31.w      A Resolution to set a Commissioner's viewing date of October 19, 2017 at 1:00 p.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of Amanda Northern Road, Amanda Township, Fairfield County, Ohio. [Engineer]
- 2017-08.31.x      A Resolution to set a Commissioner's viewing date of October 19, 2017 at 1:30 p.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of Fosnaugh School Road, Amanda Township, Fairfield County, Ohio. [Engineer]
- 2017-08.31.y      A Resolution to set a Commissioner's viewing date of October 19, 2017 at 2:15 p.m. and a final hearing date of October 19, 2017 at 3:00 p.m. to determine the necessity for establishing, altering, and widening of Clearcreek Road, Madison Township, Fairfield County, Ohio. [Engineer]

Discussion: Mr. Upp stated that resolutions r-y were all viewing and hearing dates set for October 19, 2017.

Commissioner Davis turned to a topic relating to the County Engineer's activities but not part of the resolutions proposed. He stated that he received a call from Bobby Dawes thanking the county for including Mr. Dawes in discussions regarding the intersection on Route 33, Columbus Road, and Election House Road.

Ms. Brown added that Economic Development Director Rick Szabrak has reached out to property owners in that area and is inviting them to the next Transportation Improvement District (TID) meeting if they have interest in attending.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Family, Adult, Children First Council Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, Children First Council resolution authorizing to appropriate from unappropriated in a major category expense; see resolution 2017-08.31.z.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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**Approval of the Job and Family Services Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

- |               |                                                                                                                                          |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 2017-08.31.aa | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 [JFS] |
| 2017-08.31.bb | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS] |
| 2017-08.31.cc | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS] |
| 2017-08.31.dd | A resolution to approve the renewal and revision of the Fairfield County Prevention, Retention, and Contingency Plan [JFS]               |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category for fund# 2630 Special Projects, Juvenile Court; see resolution 2017-08.31. ee.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Treasurer's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Treasurer's Office resolution to appropriate from unappropriated in a major expense object category for the DTAC Fund# 2804; see resolution 2017-08.31. ff.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- |               |                                                                                                                                                                                  |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2017-08.31.gg | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]                                          |
| 2017-08.31.hh | A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]    |
| 2017-08.31.ii | A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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**Review Session Continued**

Mr. Davis reported that Juvenile/Probate Court Judge Vandervoort appointed Attorney Jeff Feyko to the Historical Parks Board. Mr. Feyko is replacing Mr. Fred Strawser, who recently resigned his position. Lori Marinacci's position is open. The Juvenile/Probate Court Judge is the appointing authority of the Historical Parks Commission. Judge Vandervoort has been proactive in helping plan for future improvements for the Historical Parks Commission, a separate political subdivision of the state. Judge Vandervoort has commented how she has appreciated the support of the County Prosecutor's Office. Mr. Davis went on to state how many people might not know about the role of the judge in appointing the Historical Parks Commission board members and how he has continually appreciated the approach the judge has taken to help provide for future improvements.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:21 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, September 5, 2017, at 10:00 a.m.

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Motion by: *Dave Levacy*      Seconded by: *Mike Kiger*

that the August 31, 2017, minutes were approved by the following vote:

YEAS: *Levacy, Kiger, Davis*

NAYS: None

ABSTENTIONS: None

\*Approved on September 5, 2017



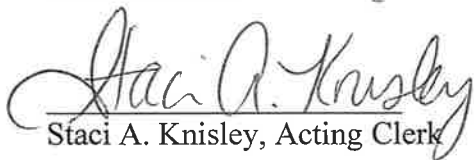
Steven A. Davis  
Commissioner



Dave Levacy  
Commissioner



Mike Kiger  
Commissioner



Staci A. Knisley, Acting Clerk

12/12/12

12/12/12

12/12/12



DAVE YOST  
OHIO AUDITOR



Financial  
Health  
Indicators

Fairfield County  
Year Ended: December 31, 2016  
Accounting Basis: GAAP

Final 2016 Report

2016 Financial Health Indicators at a Glance:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Critical Outlook Financial Health Indicators: 0

Cautionary Outlook Financial Health Indicators: 0

Ohio Revised Code Section 118.025 requires the Auditor of State to "develop guidelines for identifying fiscal practices and budgetary conditions, amongst municipal corporations, counties, and townships that, if uncorrected, could result in a future declaration of fiscal watch or emergency." In addition to these fiscal caution guidelines, the Auditor of State has developed Financial Health Indicators (FHI). FHI are a series of financial information, percentages, and ratios gathered from annual financial statements, filed by the local governments, which are useful in predicting financial stability. FHI will be used to recognize early signs of fiscal stress at specific local governments and take a proactive approach to monitoring or assisting these local governments, rather than only a reactive approach after declaration of fiscal caution, watch, or emergency.

Seventeen (17) FHI have been identified as useful in determining signs of fiscal stress. Sixteen (16) of the indicators are based on information derived from the entity's audited financial statements. Indicator 17 is based on the citations/recommendations results from the most current audits.

No individual FHI is of use in identifying overall fiscal stress. These indicators must be considered together to obtain insight as to whether or not an entity is experiencing the signs of fiscal stress. The entity should review, in detail, any individual FHI identified as having a critical or cautionary outlook to determine areas of potential concern that would require evaluation of goals/objectives in order to ensure fiscal stability is maintained.

In the pages that follow, you will find the detail of each Financial Health Indicator. The effects of implementation of GASB 68 for pensions have been removed from the applicable line items for consideration of Financial Health Indicators 1, 3, 13 and 16. Critical outlook indicators are identified in red, cautionary outlook indicators are identified in yellow, and positive outlook indicators are identified in green as described below:

Critical Outlook:

The more serious of the outcomes of the FHI analysis. An indicator with a Critical Outlook signals a potential high risk of fiscal stress. The entity should review the cause of the Critical Outlook indicator and consider steps necessary to alleviate the condition.

Cautionary Outlook:

Although not as serious as an FHI with a Critical Outlook, an indicator with a Cautionary Outlook signals a situation of which the entity should be aware. The entity should review the cause of the Cautionary Outlook indicator since, left unchecked, it could develop into a Critical Outlook indicator.

Positive Outlook:

This entity does not meet a Critical or Cautionary Outlook as defined above.

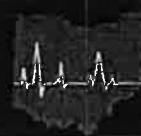
Not Applicable:

This entity did not report data for this indicator or the data for determination of the indicator is unavailable.

Please refer to the accompanying spreadsheet for calculation of the each Financial Health Indicator, the Financial Statement Data used in those calculations, and the type of audit opinion issued for audited financial statements.



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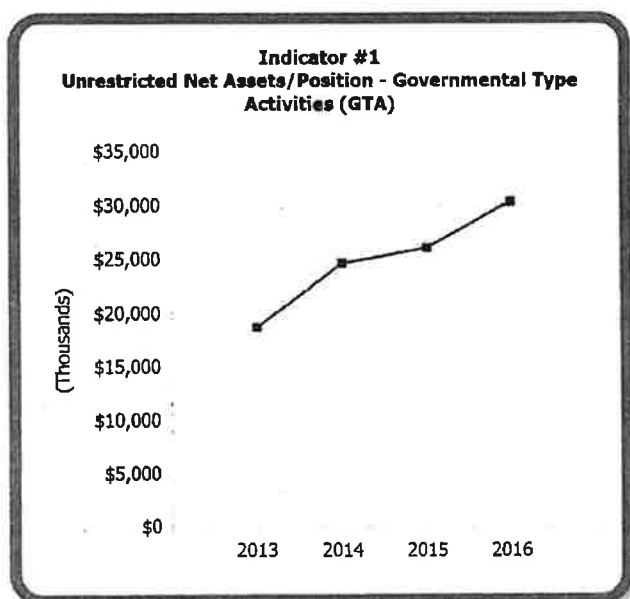


## Financial Health Indicators

Fairfield County  
Year Ended: December 31, 2016  
Accounting Basis: GAAP

Final 2016 Report

### Indicator #1 - Positive Outlook



#### Unrestricted Net Assets/Position of Governmental Type Activities (GTA)

Unrestricted net assets/position represents the portion of net position that has no related liabilities or restriction as to use.

**Description of indicator and what it means:**

This indicator identifies when an entity has declining or negative unrestricted net assets/position.

**Why is it important?**

This indicator identifies if net assets/position is available for unrestricted purposes. Although unrestricted net assets/position may not be in liquid form, it is important to have net assets/position available and unrestricted as to use. If an entity's unrestricted net assets/position is declining or is negative, it leaves little or no room for unexpected expenses; and therefore, is a sign of fiscal stress.

**Critical Outlook**— Zero or negative amount

**Cautionary Outlook** — Decline between the current and prior year by more than a 1%

### Indicator #2 - Positive Outlook

#### Unassigned Fund Balance of the General Fund

Unassigned fund balance is the portion of fund balance that has no related liabilities or has not otherwise been obligated.

**Description of indicator and what it means:**

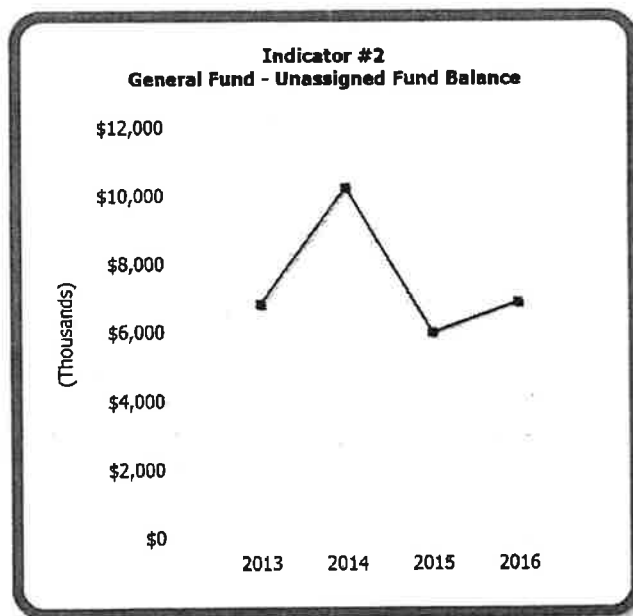
This indicator identifies when an entity has declining or negative unassigned fund balance.

**Why is it important?**

This indicator identifies if fund balance is available for unrestricted purposes. Although unassigned fund balance may not be in liquid form, it is important to have fund balance available without restrictions as to use. If an entity's unassigned fund balance is declining or is negative, it leaves little or no room for unexpected expenses; and therefore, is a sign of fiscal stress.

**Critical Outlook** — Zero or negative amount

**Cautionary Outlook** — Decline between the current and prior year by more than a 1%





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Fairfield County  
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### Indicator #3 - Positive Outlook

#### Change in Unrestricted Net Assets/Position - GTA

##### Description of indicator and what it means:

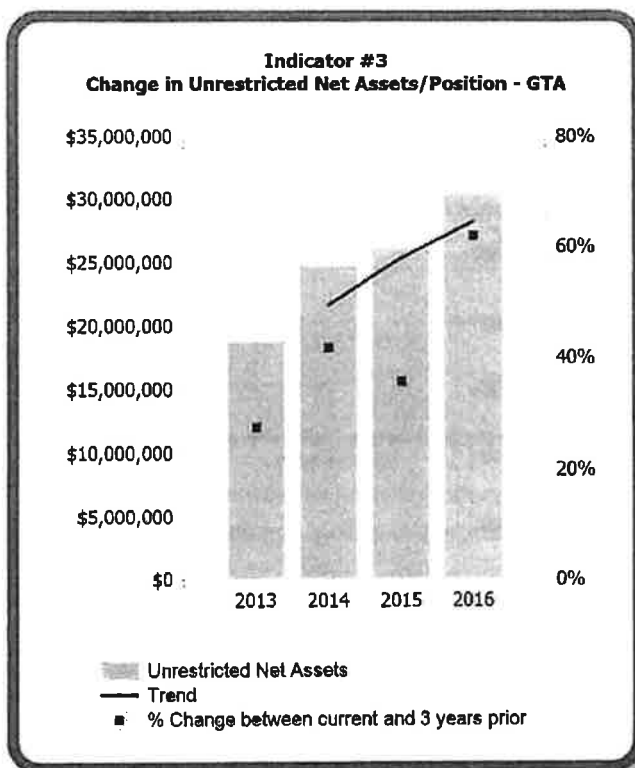
This indicator identifies changes (increases or decreases) in unrestricted net assets/position from the prior years to the current year and is useful in identifying local governments whose unrestricted net assets/position is deteriorating.

##### Why is it important?

A declining unrestricted net assets/position can be a sign of fiscal stress. This indicator is important in identifying a trend of deteriorating unrestricted net assets/position as well as how rapidly it is deteriorating.

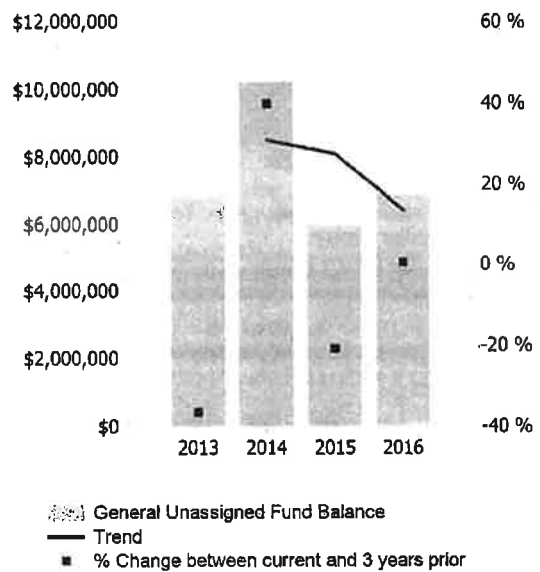
**Critical Outlook** – The current period and at least two of the previous three periods reflect a zero or negative amount OR a rapidly declining trend defined as a decline in each of the last 3 periods with a drop of greater than 20%

**Cautionary Outlook** – Declining trend defined as a decline in each of the last 3 periods with a drop of 10% to 20%



### Indicator #4 - Positive Outlook

#### Indicator #4 Change in General Fund Unassigned Fund Balances



#### Change in General Fund Unassigned Fund Balances

##### Description of indicator and what it means:

This indicator identifies changes (increases or decreases) in unassigned general fund balance from the prior years to the current year and is useful in identifying local governments whose unassigned general fund balance is deteriorating.

##### Why is it Important?

A declining unassigned fund balance can be a sign of fiscal stress. This indicator is important in identifying a trend of deteriorating unassigned general fund balance as well as how rapidly it is deteriorating.

**Critical Outlook** – The current period and at least two of the previous three periods reflect a zero or negative amount OR a rapidly declining trend defined as a decline in each of the last 3 periods with a drop of greater than 20%

**Cautionary Outlook** – Declining trend defined as a decline in each of the last 3 periods with a drop of 10% to 20%



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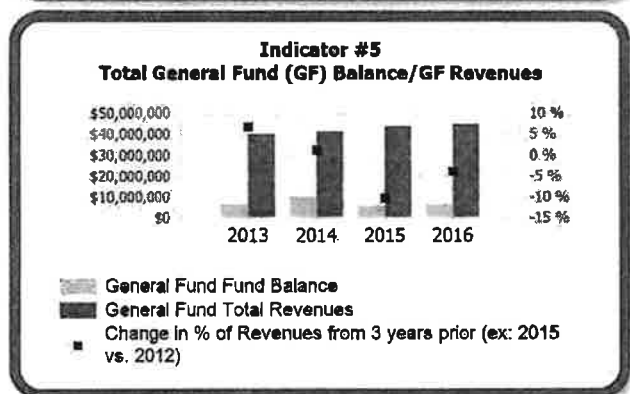
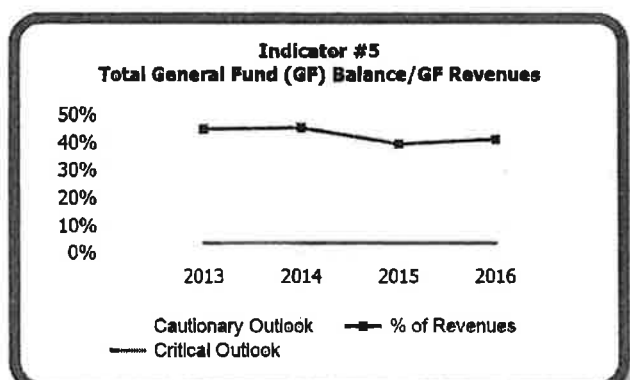


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Indicator #5 - Positive Outlook



Total General Fund (GF) Balance/GF Revenues

**Description of indicator and what it means:**  
This indicator identifies reserves available in the General Fund. The larger the reserve the better the entity is able to absorb, in the short term, the impact of sudden revenue loss or significant increases in operating costs and begin planning financial adjustments.

**Why is it Important?**  
This indicator identifies a low reserve of fund balance even if Indicators 1 through 4 do not indicate negative unrestricted net assets/position or unassigned fund balance.

**Critical Outlook** – Negative percentage, very low percentage (<1/24th or 4%), OR if fund balance is less than a 2 month carryover, a rapidly declining trend defined as a drop of 10% or greater over a 3 year period  
**Cautionary Outlook** – Low percentage (< 1/12th or 8%) OR if fund balance is less than a 2 month carryover (17%), a declining trend defined as a drop of 5% - 10% over a 3 year period or if fund balance is less than 6 months, a decline in each of the last 3 periods

Indicator #6 - Positive Outlook

Decline in General Fund Property Tax Revenue

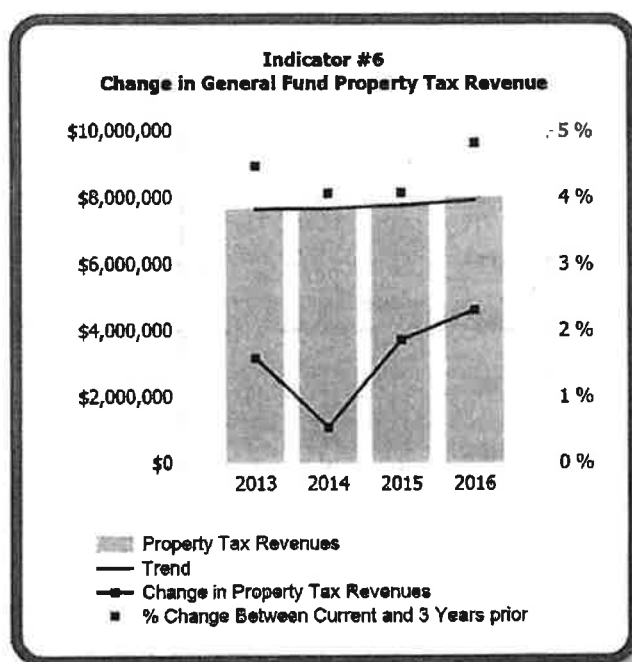
**Description of indicator and what it means:**  
This indicator reflects the percentage change from year to year for property tax revenue.

**Why is it important?**  
This indicator reflects declines in property tax revenues and is an indication that an entity may be facing financial hardship due to declines in significant revenue sources. It also will reflect the need for additional sources of revenue to maintain stability.

**Critical Outlook** – If Property Tax Revenues represent 7-20% of Total General Fund Revenues(#), a trend of declining tax revenue over the last 3 years in excess of 20% OR if Property Tax Revenues represent greater than 20% of Total General Fund Revenues(#), a trend of declining tax revenue over the last 3 years in excess of 10%.

**Cautionary Outlook** – Decline in property tax revenue from the current to the prior year by more than 1%

# - Please refer the accompanying data sheet for the calculation of the % of total revenue







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## Financial Health Indicators

Fairfield County  
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### Indicator #7 - Positive Outlook

#### Decline in General Fund Sales Tax Revenue

##### **Description of indicator and what it means:**

This indicator reflects the percentage change from year to year for sales tax.

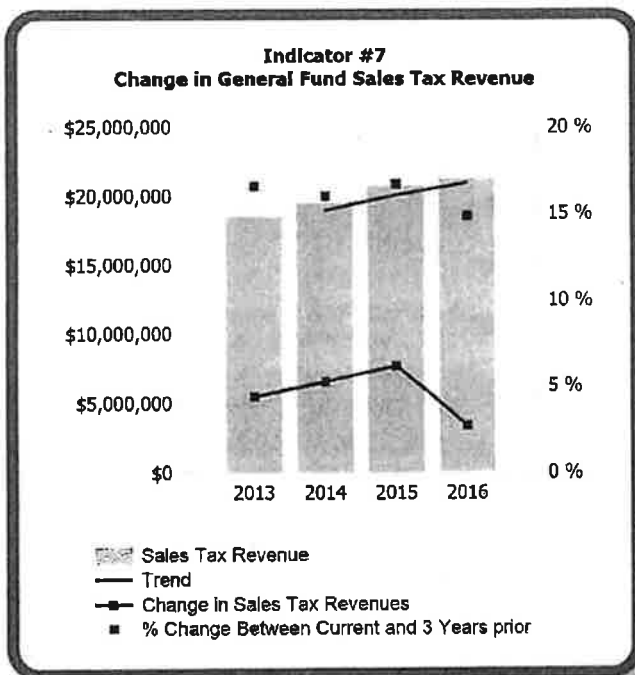
##### **Why is it important?**

This indicator reflects declines in this revenue type and is an indication that an entity may be facing financial hardship due to declines in significant revenue sources. It also will reflect the need for additional sources of revenue to maintain stability.

**Critical Outlook** – If Sales Tax Revenues represent 7-20% of Total General Fund Revenues(#), a trend of declining tax revenue over the last 3 years in excess of 20% **OR** if Sales Tax Revenues represent greater than 20% of Total General Fund Revenues(#), a trend of declining tax revenue over the last 3 years in excess of 10%

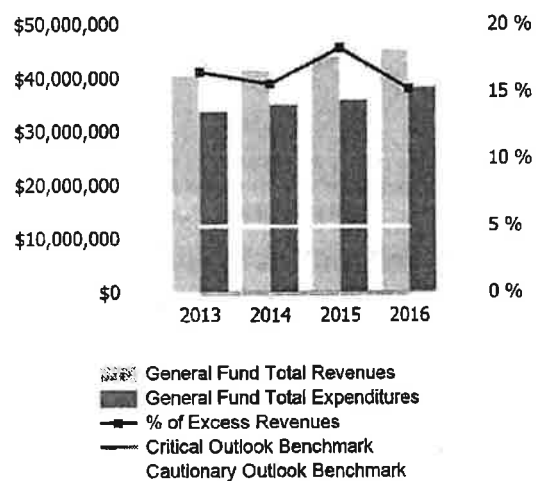
**Cautionary Outlook** – Decline in sales tax revenue from the current to the prior year by more than 1%

# - Please refer the accompanying data sheet for the calculation of the % of total revenue by more than a 2% deminimus percentage.



### Indicator #8 - Positive Outlook

#### **Indicator #8** **Percentage of General Fund Revenues that Exceed General Fund Expenditures**



#### Percentage of General Fund Revenues that Exceed General Fund Expenditures

##### **Description of indicator and what it means:**

This indicator is calculated as total General Fund revenues less total General Fund expenditures, divided by total General Fund revenues. It will provide an indication of operating deficits and the size of the operating deficit compared to the current year budget. An operating deficit is the difference between revenues and expenditures. If expenditures exceed revenues, an operating deficit exists.

##### **Why is it important?**

This indicator is important because it reflects if an operating deficit exists, but also emphasizes the size of the deficit as compared to the current year's budget. This is an indication of the shortage in the current budget. A trend of operating deficits indicates potential financial hardship.

**Critical Outlook** – Negative percentage

**Cautionary Outlook** – Low percentage (< 1/20th or 5%)



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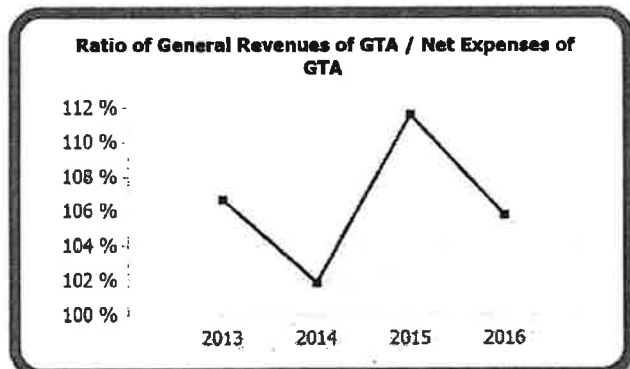
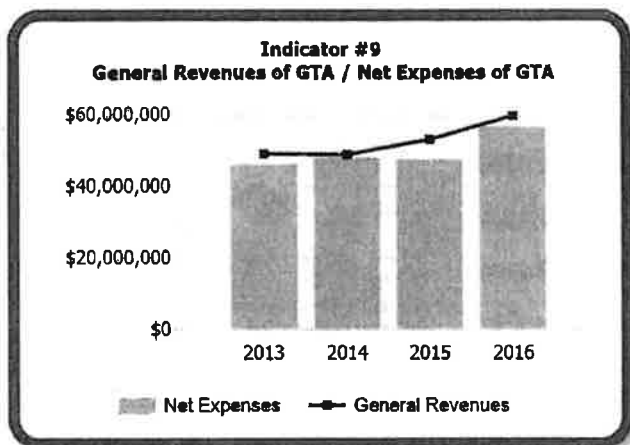


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Indicator #9 - Positive Outlook



General Revenues of GTA / Net Expenses of GTA

**Description of indicator and what it means:**  
The ratio of this indicator reflects coverage of net expenses by general revenues. This indicator determines if, on a government-wide basis, expenses are exceeding revenues. For example, local taxes, unrestricted revenues (e.g. investment earnings) and unrestricted grants should be sufficient to meet expenses not covered by program revenues. Net Expense is total expense less program revenues. Program revenues include charges for services (e.g. fees and fines), operating grants and capital grants.

**Why is it important?**  
This indicator is important to be aware if a shortage in revenues to cover expenses exists. A declining trend would indicate fiscal stress.

**Critical Outlook** – Ratio less than 100%  
**Cautionary Outlook** – Declining trend of at least 3 years

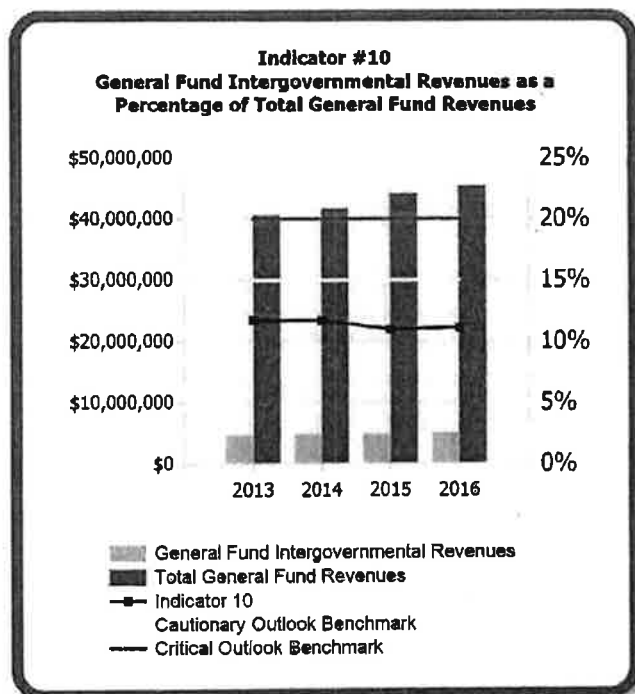
Indicator #10 - Positive Outlook

General Fund Intergovernmental Revenues as a Percentage of Total General Fund Revenues

**Description of Indicator and what it means:**  
This indicator will reflect an over-reliance on intergovernmental revenues which are subject to state and federal budget cuts. A high percentage suggests the entity is heavily reliant on external governmental organizations for grants, entitlements, or shared revenues; and therefore, vulnerable to decreases in these revenue sources.

**Why is it important?**  
It is important to be aware of the percentage of total revenues that are not considered "own-source," or local sources of revenue. Understanding the percentage of total revenues derived from intergovernmental sources is important when trying to maintain fiscal stability while dealing with an economic downturn.

**Critical Outlook** – Ratio greater than 20%  
**Cautionary Outlook** – Ratio between 15% - 20%





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## Financial Health Indicators

Fairfield County  
Year Ended: December 31, 2016  
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### Indicator #11 - Positive Outlook

#### Condition of Capital Assets

**Description of indicator and what it means:**

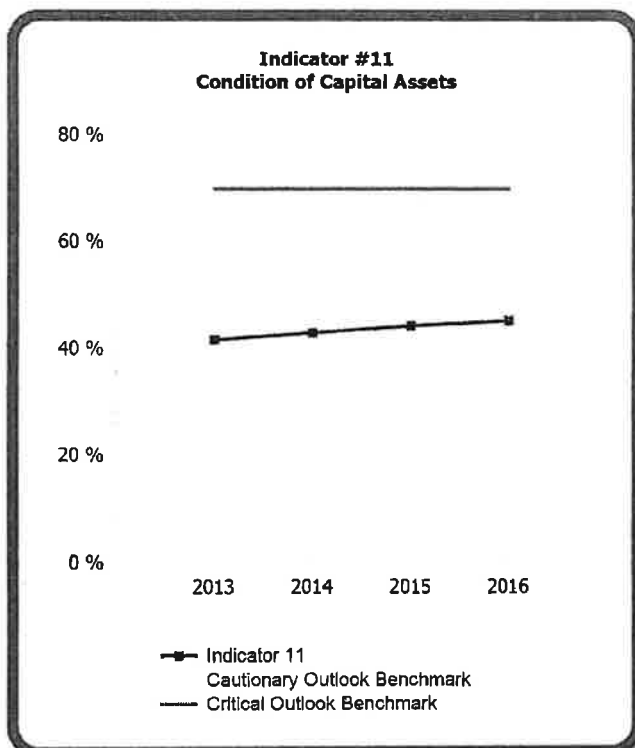
This indicator is accumulated depreciation as a percentage of depreciable capital assets. This indicator will identify apparent situations in which repair or replacement of the local government's capital assets will be necessary. A high percentage indicates capital assets replacement is imminent, and the entity may be delaying replacement of capital assets or significant repairs for cash flow purposes.

**Why is it important?**

When an entity delays improving or replacing capital assets in order to maintain cash flows for other purposes, improvements and replacements become absolutely necessary and may contribute to financial hardship on an already strained budget.

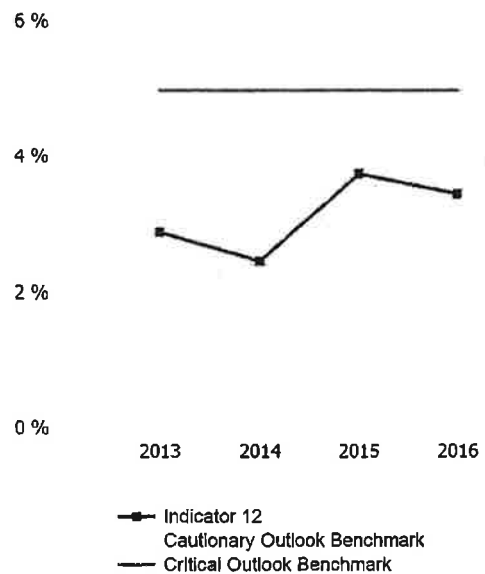
**Critical Outlook** – Ratio greater than 70%

**Cautionary Outlook** – Ratio between 50% - 70%



### Indicator #12 - Positive Outlook

**Indicator #12**  
**Debt Service Expenditures / Total Revenues**



#### Debt Service Expenditures / Total Revenues

**Description of indicator and what it means:**

This indicator is total debt service expenditures divided by total revenues (for all governmental funds). This indicator identifies the percentage of the budget used/needed for repayment of debt.

**Why is it important?**

Higher debt service expenditures to total revenues is unfavorable since the entity spends more of its current budget on debt repayment. An increasing trend of debt service expenditures to total revenues may mean the percentage of budget dedicated to debt payments is increasing; and therefore, less revenue will be available for capital asset repair/replacement or meeting current operating demands.

**Critical Outlook** – Ratio greater than 5%

**Cautionary Outlook** – Ratio between 4% - 5%



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## Financial Health Indicators

Fairfield County  
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### Average Daily Expenses or Expenditures Ratio (Indicators 13, 14 & 15)

#### Description of indicator and what it means:

Indicators 13, 14 and 15 identify the number of days the local government's unrestricted net assets/position, unassigned fund balance, and cash and investments will sustain the entity. The indicators are based on the daily average expenses/expenditures.

#### Why is it important?

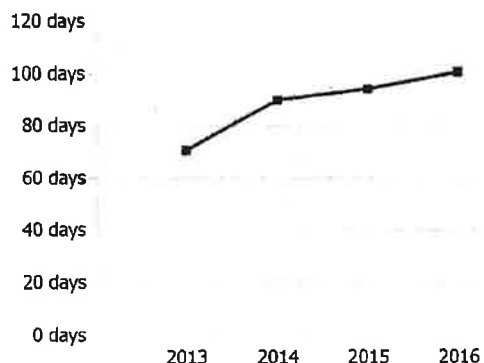
These indicators are important because they identify the number of days the entity may operate using their unrestricted net assets/position, unassigned fund balance, and cash and investments. The fewer days the entity can operate, the more financial stress they are under. These indicators provide an early indication of an entity's need to adjust their financial/expenditure planning.

**Critical Outlook** – Zero days or below

**Cautionary Outlook** – Less than 30 days

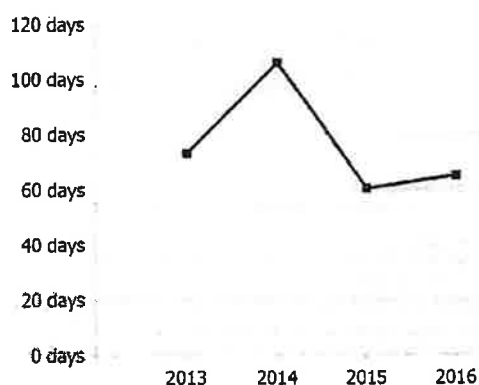
### Indicator #13 - Positive Outlook

**Indicator #13**  
Unrestricted Net Assets / Position of GTA / Average Daily Expenses of GTA



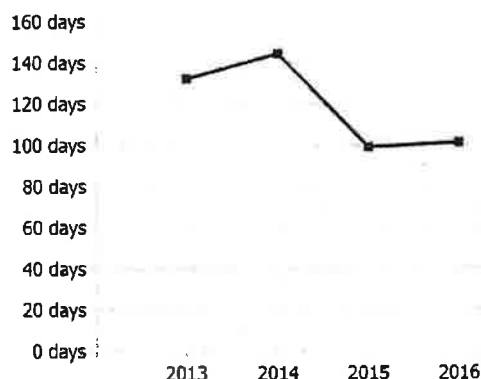
### Indicator #14 - Positive Outlook

**Indicator #14**  
Unassigned Fund Balance of the General Fund / Average Daily Expenditures of the General Fund



### Indicator #15 - Positive Outlook

**Indicator #15**  
Cash & Investments of the General Fund / Average Daily Expenditures of the General Fund





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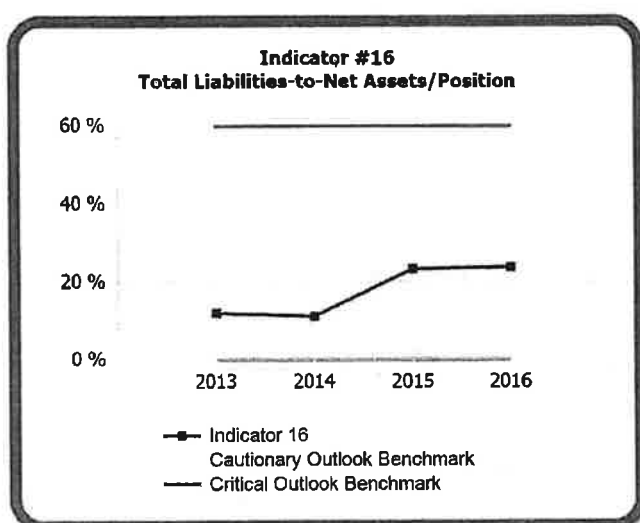


## Financial Health Indicators

Fairfield County  
Year Ended: December 31, 2016  
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### Indicator #16 - Positive Outlook



#### Total Liabilities-to-Net Assets/Position

**Description of indicator and what it means:**

This indicator is the ratio of total liabilities of governmental type activities (GTA) divided by total net assets/position of GTA and indicates the percentage of every dollar of resources available for providing public services that is owed by the entity.

**Why is it important?**

This indicator identifies entities that are overextended in terms of the percentage of every dollar which is owed to others.

**Critical Outlook** – Negative ratio (which indicates negative net assets) OR ratio greater than 60%.

**Cautionary Outlook** – Ratio between 40% - 60%

### Indicator #17 - Positive Outlook

#### Budgetary Non-Compliance and/or Unreconciled/Unauditable Financial Records?

**Description of indicator and what it means:**

This indicator identifies if an entity's recent audit reports include budgetary non-compliance and/or unreconciled/unauditable financial records. Results are presented for the four (4) most recently audited years; however, the indicator #17 determination is only based on the current and prior two (2) audited years.

**Why is it important?**

This indicator will reflect if an entity is not complying with Ohio budgetary law and/or proper accounting methods. Maintaining accurate, reconciled accounting records and adherence to Ohio budgetary law is a significant factor in maintaining fiscal stability.

**Critical Outlook** – Direct and material audit finding(s) described above for the current and prior two audit years.

**Cautionary Outlook** – Direct and material audit finding(s) described above for the current audited year.

Indicator #17 Budgetary Non-Compliance and/or Unreconciled/Unauditable Financial Records?	
Audited Year End	Applicable
2016	No
2015	No
2014	No
2013	No



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**Financial  
Health  
Indicators**

*Fairfield County*  
*Year Ended: December 31, 2016*  
*Accounting Basis: GAAP*

**Final 2016 Report**

Financial Health Indicators at a Glance History:

Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
2016																	
2015																	

Please refer to each year's FHI report and datasheet for detailed information

QUESTIONS ?

More detailed information regarding the Financial Health Indicators can be found on our website at <https://ohioauditor.gov/FHI/default.html>

If you have additional questions, please email: [FHIndicators@ohioauditor.gov](mailto:FHIndicators@ohioauditor.gov)

or contact:

Ohio Auditor of State's Office  
88 E. Broad St.  
Columbus, Ohio 43215

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