

Regular Meeting #38 - 2016
Fairfield County Commissioners' Office
August 30, 2016

Review

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Spencer Remoquillo, Jeff Porter, Aunie Cordle, Todd McCullough, Tony Vogel, Dennis Keller, Ray Stemen, Josh Horacek, Jim Bahnsen, David Uhl, Mayor Tammy Drobina, Chief Perrigo, Rick Szabrak, Kyle Witt, and Ed Laramée.

- Legal Update

Mr. Dolin stated he had no legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There was a resolution proposed to authorize the disposal of a vehicle. This vehicle was the jeep damaged in the accident where a private citizen's brakes failed. The jeep was formerly assigned to the Maintenance Department, and we are disposing of it now. We will evaluate options for a replacement in the future.

The Major Crimes Unit proposed the authorization to purchase two vehicles and to proceed with the paperwork for tags and titles.

There was a resolution to authorize the approval of an agreement with Vision Service Plan for vision insurance for Fairfield County employees. Previously, the Commissioners gave guidance to move forward with the implementation of a self-funded insurance option administered by Fairfield County, and this contract is part of that plan. It has been approved to form by the County Prosecutor and is exactly as expected for the follow up to the meetings of the insurance committee and the Board of Commissioners.

There was a resolution to approve an extension to the time frame for completing the required sidewalks for the Storage One/Spring Creek Business Complex Subdivision per the Development Agreement executed on October 28, 2014 by and between the Board of Commissioners and Storage One. The extension is through the end of 2016.

RPC proposed the issuance of a notice of commencement for the County parking lot pavement project.

There were financial resolutions to approve, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of May 15, 2016 through June 15, 2016;
- An account to account transfer for the Major Crimes Unit special funds to classify expenditures properly;
- An account to account transfer of appropriations for JFS and FCFAF (special funds) and for the Common Pleas Court (in the general fund) to properly classify expenditures;
- Appropriations from unappropriated funds for the general fund, based on the need for a special prosecutor;
- Appropriations from unappropriated funds for the Dog and Kennel Fund and two special funds of Juvenile and Probate Court to meet operational needs;

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- Appropriations from unappropriated funds for the County Engineer in two project funds;
- Appropriations from unappropriated funds for the airport, relating to a grant project; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

Previously, we discussed the lease that was a work in progress by and between the City of Lancaster and the County for Juvenile Court's use of the 2nd floor of the Chestnut Street building, known as the City Annex Building. The space is connected to county IT lines and will offer more efficient connectivity than what now exists with the current lease. Our current lease (for the Wilson Building) expires September 30, 2016; the Wilson Building costs as of October would be in excess of the amount proposed by the City for annual rent (\$47,000). The lease is the process of being approved to form with a minor adjustment, and it is recommended for approval once it is approved to form.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

Budget hearings with the County Commissioners for departments are scheduled.

Level 3 adjustments are due by September 2, next Friday.

c. Jail & Public Safety Facility

The project continues to be on schedule and on budget.

Ms. Brown indicated an administrative meeting was conducted to review the furniture, fixture and equipment needs. The review packet contained a fact sheet as the outcome of this meeting. It reflects the next steps for a transfer and for a request for proposals.

We will be making a transfer to the jail capital project fund in 2017, and the FFE needs will be included in that transfer. Lobby, classroom, and miscellaneous office furniture will be purchased. In addition, new 911 consoles and shelving units will be purchased. We will be utilizing existing desks, chairs, tables, computers, printers, telephones, trash receptacles, mattresses, totes, and specialty equipment. A group of county officials will gather to make a recommendation for video conferencing equipment.

The most recent report on the jail population shows the population is 239.

Mr. Keller reported the structural steel part of the Sheriff's Office was being installed. They are also working dual shifts for site work. Half of the storm sewer installation is done, and Granger continues to do a good job coordinating everyone.

Mr. Levacy thanked Mr. Keller for his work and added that his experience makes him the right person for the job.

Chief Perrigo thanked the Commissioners for the FFEs as the staff really appreciated it.

Mr. Davis asked if there were any concerns moving forward.

Mr. Keller replied that there is not much digging left, especially in the higher risk areas. The only thing of a potential concern would be an error and

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omission in the design; but the building has already been built electronically and anything like that would've shown up. The risk meter is very low at this point.

Mr. Davis stated the water tests continue to be where they have been for the last 20 years.

Mr. Keller added that they are continuing to test monthly with results below the expected parameters.

d. Leadership Conference – October 6th & Department of Admin Services Training – October 26th

The leadership conference agenda has been circulated. This conference will be at Fairfield Medical Center. The time for the conference is 8 – 2:30.

Also, we are hosting DAS training regarding state cooperative purchasing on October 26. A flier was in the review packet.

e. Bravos

- Thanks to department heads and IT (& their teams) for managing multiple unexpected situations last week. The Hall of Justice water line break was addressed, and we have filed a claim with CORSA. Thank you to the Clerk of Courts employees for their patience. Thank you to Dennis Keller and the facilities department for their quick action to help with temperature and humidity control for the Decorative Arts Center of Ohio. In addition, the precautionary boil alert with a limited number of county water customers was removed within a 24-hour period. All customers were properly notified with the EMA related notification system. We received positive feedback about the use of this system.

Mr. Levacy asked if there was technology that could be used to alert of a waterline break.

Mr. Keller replied that there was and the county had it in place in a few areas. He'll look into whether or not it is cost prohibitive or effective for locations like the one from this most recent break.

- Bravo to the FCFACF staff for preparing a warm welcome to their executive director, Ms. Lisa Wells. A press release announcing Ms. Wells in her new position was issued last week.
- Congratulations to DD for their innovative programs which are receiving awards. Press releases about their program efforts will be in the review packet.
- Bravo to Sharlene Bails for learning clerical tasks at Fairfield County so quickly.

- Old Business (none)
- New Business (none)
- General Correspondence Received

Ms. Brown received correspondence from Barbara Hunzicker for the prompt action taken to support the Decorative Arts Center of Ohio's goal of maintaining temperature and humidity levels at the museum. After DACO leadership met with Dennis Keller, Facilities Manager, we immediately put in place a plan to

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implement dehumidifiers and to bring the building into the Dynamix system for future assessment and monitoring.

Mr. Levacy added that some exhibits have a need for dehumidifiers built in the contractual requirements.

- Calendar Review/Invitations Received

- a. Pleasant Township Association Meeting – Saturday, September 17th at 6:00 p.m. at Pleasant Township Fire Station
- b. Ohio Justice Alliance for Community Corrections 30th Annual Conference – Thursday and Friday, October 13th and 14th at Crown Plaza Columbus North

- FYI

- a. United Way Silent Auction & Cookout – Thursday, September 15th
- b. AED Trainings – September 21st and September 28th
- c. Pickerington Senior Center September 2016 Newsletter

- Issues Bin (none)

- Open Items

Mr. Ray Stemen stated that President Obama was going to try to change internet ownership to be controlled by the enemies and not the US. Only Congress can make that decision. He urged everyone to contact their US Congressmen.

Ms. Cordle praised Mr. Keller for his work over the weekend at JFS on the leaking water fountain and temperature issues.

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss Pending Litigation at 9:22 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, and Jeff Porter

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

On the motion of Mike Kiger and second of Steve Davis, the Board voted to exit Executive Session at 9:34 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Steve Davis, and Dave Levacy

Review Continued

The Commissioners met at 9:34 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, and Jeff Porter

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Executive Session to discuss Personnel pursuant to Ohio Revised Code 121.22(G)(1) for the purposes of discussion the employment of a public employee.

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel pursuant to Ohio Revised Code 121.22(G)(1) for the purposes of discussion the employment of a public employee at 9:35 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, and Jeff Porter

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 9:88 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Review Continued

The Commissioners met at 9:58 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Josh Horacek, and Jeff Porter

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 30, 2016 beginning at 10:01 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Todd McCullough, Ray Stemen, Rick Szabrak, Aunie Cordle, Dennis Keller, Branden Meyer, Mayor Tammy Drobina, Jim Bahnsen, Jon Slater, Ann Hammond, Michael Kaper, Tony Vogel, Holly Mattei, Josh Horacek, and Jeff Porter.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, August 23, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, August 23, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-08.30.a A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of May 15, 2016 through June 15, 2016 [Commissioners]
- 2016-08.30.b A resolution to approve to appropriate from unappropriated into a major expenditure category – Fund # 1001 – Fairfield County Commissioners [Commissioners]
- 2016-08.30.c A resolution regarding the disposal of a totaled vehicle for Fairfield County Maintenance Department [Commissioners]
- 2016-08.30.d A resolution to appropriate from unappropriated in major expenditure object categories for the Fund# 2800 – Fairfield County Commissioners/Airport [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Dog Shelter Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Dog Shelter resolution to appropriate from unappropriated in major expenditure object categories for the Fairfield County Dog Shelter, #2002, Electric/Utilities; see resolution 2016-08.30.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-08.30.f A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for equipment and vehicle towing services [Engineer]
- 2016-08.30.g A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for facility door repairs [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution approving an account to account transfer for Family, Adult, and Children First Council; see resolution 2016-08.30.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Human Resources Resolution

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution authorizing the approval of an agreement with Vision Service Plan ("VSP") for vision insurance for Fairfield County Employees – Fairfield County Commissioners; see resolution 2016-08.30.i.

Discussion: Mr. Porter stated this was the first of several resolutions relating to the new county self-insured health insurance. We are staying with the current provider, VSP, which will allow for no interruptions and the best services.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution to approving an account to account transfer Fund 2018 Public Assistance; see resolution 2016-08.30.j.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

- 2016-08.30.k A resolution to appropriate from unappropriated in a major expenditure object category - Juvenile Court - Fund #2036 Ohio Department of Youth Services Fund (reclaim) [Juvenile/Probate Court]
- 2016-08.30.l A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2641 Title IV-E Fund [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Major Crimes Unit Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

- 2016-08.30.m A resolution approving an account to account transfer [Fairfield-Hocking Major Crimes Unit – Fund 7830 – OCJS DLEF Grant] [Prosecutor- Major Crimes Unit]
- 2016-08.30.n A resolution authorizing the purchase of a 2015 Chevrolet Traverse AWD 4DR Silver and a 2016 Nissan Maxima Sedan. [Prosecutor-Major Crimes Unit]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Regional Planning Commission Resolutions

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that the August 30, 2016, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on September 6, 2016



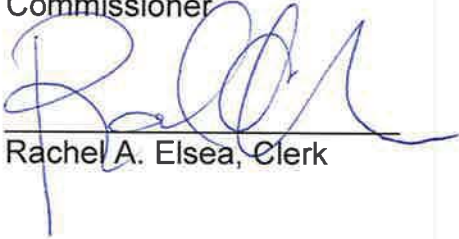
Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk

