

Regular Meeting #37 - 2016
Fairfield County Commissioners' Office
August 23, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Mary Beth Lane, Aunie Cordle, Rick Szabrak, Jeff Porter, Tony Vogel, Todd McCullough, Dennis Keller, Holly Mattei, James Mako, Chief Perrigo, Mayor Tammy Drobina, Jonathan Ferbrache, David Uhl, Michael Kaper, Donna Fox-Moore, Spencer Remoquillo, Bill Yates, Ray Stemen, Tim Morris, Carol King, Kellie Ailes, Jon Kochis, and Branden Meyer.

- Announcements from Board President about Fairfield County grants]

Commissioner Levacy shared highlights of newly awarded grants, together totaling \$900,000 for Fairfield County. We had two press releases and fact sheets prepared for the Neighborhood Revitalization Program and Community Housing Impact and Preservation grants. Please see the attached documents.

Mr. Yates expressed the township's appreciation for the work of the commissioners and Regional Planning. These grants will really improve the area.

Ms. Mattei thanked everyone who participated in the application process especially Mr. Morris and Mr. Mako. She also thanked Ms. Fox-Moore for her collaboration with the CHIP grant application.

Ms. Fox-Moore was appreciative for the opportunity to administer the grant as well as their partnership with the Land Bank, Regional Planning, and the township. They will be scheduling a meeting in the near future with the township residents.

- Legal Update

Mr. Dolin stated he had no legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There was a resolution proclaiming September Child Cancer Awareness Month; Ms. Elsea will provide the resolution to the advocacy group.

As previously discussed, there was an agreement proposed for the activities associated with municipal separate storm sewer systems (MS4s) with Violet Township and the Soil and Water Conservation District.

There was a resolution to approve a contract with 2LMN for bridge design services with the County Engineer.

RPC proposed the approval of the final acceptance of the Eversole Business Park and the approval of change orders for CDBG projects in Baltimore.

The Sheriff proposed a renewal of a contract for security services for Lancaster High School.

We proposed a resolution to appoint Ms. Kim Devitt to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Prevention Council, replacing Mrs. Aunie Cordle, who was serving for an interim period.

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We had Revolving Loan Fund related approvals based on the RLF committee approvals of last week. The resolutions were for the brewery in Pickerington: Combustion Brewery.

There were financial resolutions to approve, such as:

- Reimbursements for JFS funds, from the Children Services Fund to the Public Assistance Fund;
- A memo expense transaction for EMA;
- Appropriations from unappropriated funds for two categories for special funds of DD;
- Appropriations from unappropriated funds for the Sheriff in two special funds;
- Appropriations from unappropriated funds for the general fund, relating to special prosecutor appointment due to a conflict;
- Appropriations from unappropriated funds for the County Engineer in two funds;
- Account to account transfers of appropriations and appropriations from unappropriated funds for the Records Center fund;
- Account to account transfer of appropriations for the general fund for the use of a temporary service and to properly classify other expenditures;
- Account to account transfers of appropriations for the County Sheriff to properly classify expenditures;
- Account to account transfers of appropriations for the Clerk of Courts to properly classify expenditures; and
- The payment of bills/and or then and now type transactions, if any in accordance with county policy and procedures.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

Budget hearings with the County Commissioners for departments are scheduled.

Level 3 budget adjustments need to be made before September 2.

c. Jail & Public Safety Facility

Ms. Brown reported the project continues to be on track and within budget. We continue to have an environmental consultant on site and communicate with EPA officials as needed. All of our plans are approved, and we continue to monitor all activity.

In addition, a meeting to review the furniture, fixture and equipment needs is scheduled. We will report on the details of that effort next week.

The most recent report on the jail population shows the population is 221.

Mr. Keller added that they are now working staggered shifts at the site due to the amount of work getting done.

d. Leadership Conference – October 6th

Please see attached draft agenda for the leadership conference on October 6.

This conference will be at Fairfield Medical Center.

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The time for the conference is 8 – 2:30.

e. Department of Admin Services Training – October 26th

We are hosting DAS training regarding state cooperative purchasing on October 26. A flier is being prepared to market the event.

f. Bravos

We reiterated the good news for Fairfield County. We have been awarded new grants. Thank you to Holly Mattei, James Mako, Donna Fox Moore, and Staci Knisley for their work in preparing applications. We have press releases for information about the grants. Thanks to Rachel Elsea and the whole team for pulling together materials for fact sheets and press releases.

Thanks to department heads and IT staff for connecting about various projects to further the county mission.

Congratulations to the JFS team for an ODJFS audit that included no administrative findings, no uncorrected previous year findings, and no management recommendations related to programs passed through the Ohio Department of Job and Family Services.

Mr. Levacy thanked Rick Szabrak for his work on the presentation they gave at the Rotary meeting on Monday regarding the Buckeye Lake area. It was informative and well received.

- Old Business

- a. Meals on Wheels

Ms. Brown reported on the financial report to be received from Meals on Wheels. We are aware that Meals on Wheels requested an extension to the deadline for the production of their financial report. They requested an extension to August 31, 2016, for the period ending December 31, 2015. It is possible that they will request additional time. Their current independent auditor and their previous independent auditor have a difference of opinion about a revenue classification, as reported in a call with Ms. Anna Tobin. Meals on Wheels indicated that they will provide the report to us as soon as it is available.

- New Business (none)

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Soil and Water Conservation District Annual Meeting – Thursday, September 8th at 5:30 p.m. at Alley Park

- 1. Commissioner Kiger will attend

- b. 2016 Community Health Assessment Information Forum – Monday, September 12th from 1:00 p.m. – 4:00 p.m. – FMC Assembly Rooms 2&3

Ms. Cordle stated that JFS will have representatives from all four areas in attendance.

- FYI

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- a. United Way Silent Auction & Cookout – Thursday, September 15th
- b. AED Trainings – September 21st and September 28th
- c. Diley Road Closure in Pickerington

Ms. Brown indicated that Bill Vance, City of Pickerington Manager, reported Diley Road will be closed from Fox Glen to Busey Road, 9:00-11:00 am, on Wednesday, August 24.

- Issues Bin (none)
- Open Items (none)

Commissioner Levacy stated at 9:15 a.m. that the Commission would be in recess until the 10:00 a.m. voting pattern.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 23, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, Steve Davis, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Branden Meyer, Mary Beth Lane, Jeff Porter, Todd McCullough, Tony Vogel, Dennis Keller, Ray Stemen, Mayor Tammy Drobina, Holly Mattie, Jon Kochis, James Mako, David Uhl, Aunie Cordle, Spencer Remoquillo, Patrick O'Malia, Jon Slater, Jeff Camechis, Tim Morris, Carol King, Bill Yates, Keith Jackson, and Bill Vance.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, August 16, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, August 9, 2016.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Clerk of Courts - Legal Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Legal resolution approving an account to account transfer in a major object expense category; see resolution 2016-08.23.a.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-08.23.b A resolution to approve an agreement for Storm Water Management Program Services between Fairfield Soil and Water Conservation District, the Board of Fairfield County Commissioners, and Violet Township Board of Trustees. [Commissioners]
- 2016-08.23.c A resolution authorizing the approval of a proclamation recognizing September as Childhood Cancer Awareness Month [Commissioners]
- 2016-08.23.d A resolution approving an account to account transfer in a major object expense categories – Fairfield County Commissioners [Commissioners]
- 2016-08.23.e A resolution approving an account to account transfer in a major object expense category, appropriate from unappropriated into major object category and fund to fund transfer – Fairfield County Commissioners – Records/Assets Capital Project Fund# 3827 [Commissioners]
- 2016-08.23.f A resolution to amend resolution 2016-06.28.c, regarding the appointment of county prevention specialists to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Prevention Council. [Commissioners]
- 2016-08.23.g A resolution to approve to appropriate from unappropriated into a major expenditure category – Fund # 1001 – Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Board of Developmental Disabilities Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Board of Developmental Disabilities resolutions:

- 2016-08.23.h A resolution to appropriate from unappropriated in a major expenditure object category (Fairfield County Board of DD) (Fund 2060 FCBDD)[FCBDD]
- 2016-08.23.i A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2060, Fairfield County Board of DD

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Economic Development Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Economic Development resolution to approve the recommendation of the Fairfield County Revolving Loan Fund Loan Review Committee

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for a proposal to fund Combustion Brewery as an (RLF) Project; see resolution 2016-08.23.j.

Discussion: Mr. Szabrak stated this was a great opportunity for Pickerington. This business is the third brewery to join the area which creates a nice triangle for tourists. This is great for the Olde Pickerington Village area. The owner is also very impressive. Ms. Jackson, Combustion Brewery owner, thanked everyone for their support. Mr. Vance added that it was a fantastic opportunity and great investment in the northwest portion of the county. He thanked everyone for their support.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-08.23.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for truck repairs damaged by hitting a deer [Engineer]
- 2016-08.23.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Heron Crossing [Engineer]
- 2016-08.23.m A resolution to approve the Agreement between Fairfield County and 2LMN, Inc. to provide bridge design assistance. [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Emergency Management Agency Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Emergency Management Agency resolution to approve a memo expenditure for EMA fund 2091; see resolution 2016-08.23.n.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018; see resolution 2016-08.23.o.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Regional Planning Commission Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- 2016-08.23.p A resolution authorizing approval of a change order for the Fairfield County CDBG – Village of Baltimore FY 2015 Project #1 (Mill Street

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Rehabilitation) and Project #2 (Market Street Sidewalk) [Regional Planning Commission]

2016-08.23.q A resolution to approve Final Acceptance of the Eversole Business Park [Regional Planning]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2016-08.23.r A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2503 Police Revolving [Sheriff]

2016-08.23.s A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2812 HOPE Grant [Sheriff]

2016-08.23.t A resolution approving an account to account transfer Fund 2709 [Sheriff]

2016-08.23.u A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the Lancaster Board of Education [Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Payment of Bills Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners; see resolution 2016-08.23.v.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, August 30, 2016, at 10:00 a.m.

Adjournment

With no further business, on the motion of Steve Davis and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:08 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy.

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, August 30, 2016, at 10:00 a.m.

Motion by:

Seconded by:

that the August 23, 2016, minutes were approved by the following vote:

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YEAS:
ABSTENTIONS: None

NAYS: None

*Approved on August 30, 2016

		
Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner


Rachel A. Elsea, Clerk