

Regular Meeting #35 - 2023
Fairfield County Commissioners' Office
August 22, 2023

Review Meeting

The Commissioners met at 9:00 a.m. in the Little Lodge at the Wigwam Event Center, 10190 Blacklick Eastern Rd., Pickerington, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Jeff Fix, Dave Levacy, and Steve Davis. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Corey Clark, Dan Neeley, Tony Vogel, Amy Brown-Thompson, Kyle Witt, Dr. Carri Brown, Rachel Elsea, Lisa McKenzie, Brandon Myer, James Bahnsen, Jeremiah Upp, Jason Grubb, Tiffany Wilson, Abby Watson, Sherry Pymer, Allen Turnbull, Sandy Turnbull, Barb Martin, and Francis Martin.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance and spoke about his excitement over the State of the County event. He added that the event had a large increase of registrations over previous years with two-hundred and thirty-six registrations in 2022, and three-hundred and fifteen for this year.

Listen & Learn

County Prosecutor, Kyle Witt, spoke about the three divisions within the Prosecutor's Office and the attorneys in those divisions. Prosecutor Witt provided a PowerPoint with additional information which is available in the minutes and continued by speaking about the number and types of cases his office had tried over the last year. He provided information regarding some specific convictions and spoke about the difficulty and importance of trying the cases.

Commissioner Davis spoke about crime statistics and asked what the Prosecutor's Office has experienced over the last four years.

Prosecutor Witt provided some data on crimes since just before and since the pandemic.

Commissioner Davis stated that the Commission is appreciative that the Prosecutor's Office has been vigilant in prosecuting individuals for crimes in Fairfield County.

Commissioner Levacy thanked the Prosecutor's Office for working with the Sheriff's Office and the South Central Major Crimes Unit to get criminals incarcerated.

Public Comments

Shery Pymer of Walnut Township spoke about the voting process for the Comprehensive Plan and her concerns over solar projects. She spoke about the amount of farmland being leased that might be used for industrial solar projects and added that solar energy is not efficient in Ohio.

Commissioner Davis stated that the Comprehensive Plan would be presented to the Commissioners on September 12, 2023.

Legal Update

Assistant Prosecutor, Amy Brown Thompson, provided information on a new attorney that would be joining the office.

Regular Meeting #35 - 2023
Fairfield County Commissioners' Office
August 22, 2023

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Week in Review

American Rescue Plan Update

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.6M has been appropriated, \$15.2M expended, \$4.5M encumbered or obligated.

There will be a video during the State of the County that highlights several community projects.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 20 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution to authorize appropriations for the Workforce Center's Capital Outlay Fund (Fund #8330).
- A resolution authorizing the approval of a service contract by Juvenile Court and the Village Network. The Village Network is an agency in Wooster that provides short term respite coordination and placement, for vulnerable populations.

Budget Review

- There was no Budget Review update.

Calendar Review/Invitations Received

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
 - South Licking Watershed Conservancy District Regular Meeting, August 22, 2023, 6:00 p.m., Hebron Municipal Complex, 934 W. Main St., Hebron
 - 2023 Comprehensive Plan Orientation for Villages, Townships, and Cities, August 24, 2023, 5:30 p.m., Liberty Center, 951 W. Fair Ave., Lancaster
 - Meeting with ODNR Director, Mary Mertz, August 25, 2023, 1:00 p.m., 4771 N. Bank Rd., Buckeye Lake

Regular Meeting #35 - 2023
Fairfield County Commissioners' Office
August 22, 2023

Correspondence

- *Correspondence received by the Commissioners' Office was provided as follows by Ms. Menningen*
 - Fairfield County Job and Family Services' Report to the Community, August 2023
 - Press Release, Office of County Auditor, August 17, 2023, "Fairfield County Auditor to Host Free Real Estate Summit "Serving Those Who Have Served" with 2.5 Hours of Continuing Education"
 - Memo from Dr. Carri Brown, County Auditor, August 16, 2023, Subjects: Three Types of Property Tax Reductions for Residents: Homestead Program; Owner Occupancy Credit; and Reductions of Valuations Based on Damage or Destruction
 - Memo from Dr. Carri Brown, County Auditor, August 21, 2023, Subject: Welcome to Bev Hoskinson!
 - A Letter from a County Resident Regarding a Solar Project
 - Aaron Burd, The Columbus Dispatch, August 14, 2023, "Fairfield County Economic Development is Fueled Through Partnerships"
 - Article, WSYX Staff, August 15, 2023, "Fairfield County's Growth Plan Sparks Mixed Reactions Among Residents"
 - Article, WSYX Staff, August 16, 2023, "DHL Expanding with New Distribution Center in Violet Township"
 - Mark Ferenchik, The Columbus Dispatch, August 20, 2023, "New Fairfield County Land-Use Plan Worries Many Who Fear Runaway Growth"
 - Fairfield County Board of Developmental Disabilities Newsletter, Imagine, August 2023

Old Business

Commissioner Davis spoke about City of Lancaster Council meetings and the Council's resolution to transfer the governance of the Lancaster-Fairfield Public Transit Authority.

Commissioner Levacy spoke about the State's unemployment number of 3.2 being lower than the national average of 3.5.

Commissioner Fix spoke about topics presented at the County Commissioners' Summer Symposium, and about his appreciation of Representative Troy Balderson. He also spoke about the OneOhio Board and stated that an appointment had been made to the Board that will enable the Board to move forward with disbursements of funds. The Commissioner also spoke about the apparent confusion regarding the land use plan and stated that the plan does not indicate what is happening but provides guidelines for planning and development. He added that the County invested time and money to provide a plan at the request of Fairfield County mayors and trustees and that the County is in the final stages of putting the plan out for use. He also added that the County would be doing a disservice if we did not have a plan available for use and possible adoption by entities, since planning is crucial for all areas. The Commissioner finished by stating that it is disheartening when the press does not research to understand a topic before they publish an article.

Regular Meeting #35 - 2023
Fairfield County Commissioners' Office
August 22, 2023

New Business

Commissioner Levacy stated he is excited about the State of the County and to hear from the other Commissioners at the event.

Commissioner Davis stated he is also excited about the event and spoke about the opening of Coonpath Rd.

Commissioner Fix stated that there has been time and energy put into the State of the County and is excited about the event.

County Auditor, Dr. Carri Brown, spoke about Beverly Hoskinson returning to Fairfield County and articles in the Lancaster Eagle Gazette regarding Bev Anders and the Homestead Property Exemptions Program. She also spoke about information provided in her Memorandum which is contained in the minutes.

Commissioner Davis spoke about forms available that relate to the Homestead Exemption Program.

County Recorder, Lisa McKenzie, brought a new staff member, Shelley Martin, to introduce, and added that Ms. Martin has been a super addition to the staff and has fantastic customer service.

Clerk of Courts, Branden Meyer, stated that the new case management system is live and added that the County's HR team has been very helpful with retirements and new hires and thanked Dan Neeley, the Director of IT, and the IT staff, for their excellent assistance with the new system.

Commissioner Davis stated that the Commission puts a high priority on public safety and spoke about the importance of the Prosecutor's Office in that initiative.

Prosecutor Witt spoke about the results of being diligent in trying criminal offenders and also about the officers that pour themselves into the cases.

Engineer Upp stated that a bridge on Christmas Rock Road had reopened.

Commissioner Davis spoke about traveling the detour for Christmas Rock Road.

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. in the Little Lodge at the Wigwam Event Center, 10190 Blacklick Eastern Rd., Pickerington, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Jeff Fix, Dave Levacy, and Steve Davis. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Corey Clark, Dan Neeley, Tony Vogel, Amy Brown-Thompson, Kyle Witt, Dr. Carri Brown, Rachel Elsea, Lisa McKenzie, Brandon Myer, James Bahnsen, Jeremiah Upp, Jason Grubb, Tiffany Wilson, Abby Watson, Sherry Pymer, Allen Turnbull, Sandy Turnbull, Barb Martin, and Francis Martin.

**Regular Meeting #35 - 2023
Fairfield County Commissioners' Office
August 22, 2023**

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

There were no announcements.

Approval of Minutes for August 15, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, August 15, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Board of Commissioners

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- | | |
|--------------|--|
| 2023-08.22.a | A resolution authorizing account to account transfer and appropriations from unappropriated into major expense categories and a fund to fund transfer for the Workforce Projects, subfund# 8330. |
| 2023-08.22.b | A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865. |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

- | | |
|--------------|---|
| 2023-08.22.c | A resolution to appropriate from unappropriated in a major expenditure object category (Fund 2060 FCBDD). |
|--------------|---|

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Clerk of Courts – Title Division

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Clerk of Courts – Title Division:

- | | |
|--------------|--|
| 2023-08.22.d | A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division. |
|--------------|--|

Regular Meeting #35 - 2023
Fairfield County Commissioners' Office
August 22, 2023

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Dog Shelter

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Dog Shelter:

2023-08.22.e A resolution to appropriate from unappropriated in a major expenditure object categories for Fund #2002.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Domestic Relations Court

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Domestic Relations Court:

2023-08.22.f A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Family and Children First Council

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Family and Children First Council:

2023-08.22.g A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council.

2023-08.22.h A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council.

2023-08.22.i A resolution approving a grant agreement for a Community Based Child Abuse Prevention Grant by and between the Fairfield County Board of Commissioners and the Ohio Children's Trust Fund for State Fiscal Year 2024.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

Regular Meeting #35 - 2023
Fairfield County Commissioners' Office
August 22, 2023

- 2023-08.22.j A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS.
- 2023-08.22.k A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS.
- 2023-08.22.l A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency - Fairfield County JFS.
- 2023-08.22.m A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Juvenile/Probate Court

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Regional Planning Commission:

- 2023-08.22.n A resolution authorizing the approval of a service contract by Fairfield County Juvenile Court and The Village Network.
- 2023-08.22.o A resolution approving an account-to-account transfer into a major expenditure object category.
- 2023-08.22.p A resolution to appropriate from unappropriated in a major expenditure object category for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209.
- 2023-08.22.q A resolution approving an account-to-account transfer into a major expenditure object category. [Guardianship Services]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Meals on Wheels

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Sheriff:

- 2023-08.22.r A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the South Central Major Crimes Unit

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the South Central Major Crimes Unit:

| | |
|--------------|--|
| 2023-08.22.s | A resolution to appropriate from unappropriated and decrease appropriations in the 2023/2024 DLEF Grant Fund 7830 SF 8312, request for an advance. |
|--------------|--|

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

| | |
|--------------|--|
| 2023-08.22.t | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. |
|--------------|--|

Commissioner Davis mentioned the next meeting of the MCJDC board meeting will be in November. He inquired with MCJDC staff on the assessment of the preliminary budget number.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Adjournment

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, August 29, 2023

Motion by: Jeff Fix Seconded by: Dave Levacy
that the August 22, 2023, minutes were approved by the following vote:

YEAS: Jeff Fix, Dave Levacy, and Steve Davis NAYS: None

*Approved on August 29, 2023

| | | |
|------------------------------|-----------------------------|--------------------------|
| Steven Davis Commissioner | Dave Levacy Commissioner | Jeff Fix Commissioner |
|------------------------------|-----------------------------|--------------------------|

Rochelle Menningen, Clerk



A G E N D A

BOARD OF COMMISSIONERS

Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

Tuesday, August 22, 2023**9:00 a.m.****Wigwam Event Center****The Little Lodge****10190 Blacklick Eastern Rd. NW, Pickerington****1. Review**

Purpose of Review Meeting: *To prepare for formal actions of county business, such as Commission resolutions, and to provide a time for county leadership to connect about matters of county business.*

2. Welcome**3. Listen & Learn**

County Prosecutor, Kyle Witt

4. Public Comment**5. Legal Update****6. County Administration Update**

- a. Week in Review
- b. Highlights of Resolutions
- c. Budget Review
- d. Calendar Review/ Invitations Received
 - i. South Licking Watershed Conservancy District Regular Meeting, August 22, 2023, 6:00 p.m., Hebron Municipal Complex, 934 W. Main St., Hebron
 - ii. 2023 Comprehensive Plan Orientation for Villages, Townships, and Cities, August 24, 2023, 5:30 p.m., Liberty Center, 951 W. Fair Ave., Lancaster
 - iii. Meeting with ODNR Director, Mary Mertz, August 25, 2023, 1:00 p.m., 4771 N. Bank Rd., Buckeye Lake
- e. Correspondence
 - i. Fairfield County Job and Family Services' Report to the Community, August 2023
 - ii. Press Release, Office of County Auditor, August 17, 2023, "Fairfield County Auditor to Host Free Real Estate Summit "Serving Those Who Have Served" with 2.5 Hours of Continuing Education"
 - iii. Memo from Dr. Carri Brown, County Auditor, August 16, 2023, Subjects: Three Types of Property Tax Reductions for Residents: Homestead Program; Owner Occupancy Credit; and Reductions of Valuations Based on Damage or Destruction

S E R V E • C O N N E C T • P R O T E C T



A G E N D A

B O A R D O F C O M M I S S I O N E R S

Commissioners:

Steven A. Davis

Jeffrey M. Fix

David L. Levacy

County Administrator

Aundrea N. Cordle

Deputy County Administrator

Jeffrey D. Porter

Clerk

Rochelle Menningen

- iv. Memo from Dr. Carri Brown, County Auditor, August 21, 2023,
Subject: Welcome to Bev Hoskinson!
- v. A Letter from a County Resident Regarding a Solar Project
- vi. Aaron Burd, *The Columbus Dispatch*, August 14, 2023,
“Fairfield County Economic Development is Fueled
Through Partnerships”
- vii. Article, WSYX Staff, August 15, 2023, “Fairfield County’s
Growth Plan Sparks Mixed Reactions Among Residents”
- viii. Article, WSYX Staff, August 16, 2023, “DHL Expanding with
New Distribution Center in Violet Township”
- ix. Mark Ferencik, *The Columbus Dispatch*, August 20, 2023, “New Fairfield
County Land-Use Plan Worries Many Who Fear Runaway Growth”
- x. Fairfield County Board of Developmental Disabilities Newsletter, *Imagine*,
August 2023

7. Old Business

8. New Business

9. Regular (Voting) Meeting

10. Adjourn

11. State of the County Address, 11:00 a.m.

S E R V E • C O N N E C T • P R O T E C T

ADMINISTRATIVE AUTHORITY ITEMS
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
AUGUST 14, 2023 TO August 20, 2023

Fairfield County Commissioners

- AA.08.16-2023.a An Administrative Approval for the payment(s) of the United Health Care (UHC) invoice for the Fairfield County Self-Funded Health Benefits Program – Fairfield County Board of Commissioners [Commissioners]
- AA.08.16-2023.c An Administrative Approval for the payment of invoices for departments that need Board of Commissioners' approval and have bills presented that are not more than \$50,000 per invoice. [Commissioners]

Fairfield County Facilities

- AA.08.16-2023.e An Administrative Approval authorizing the approval of an Agreement between Sauder Courtroom Furniture, and the Fairfield County Commissioners for a Court Benches at the Hall of Justice [Facilities]
- AA.08.16-2023.f Administrative Approval with CBSI to upgrade HVAC at 108 N. High [Facilities]

Fairfield County Human Resources

- AA.08.16-2023.b An administrative approval of an agreement with Stealth Partner Group, LLC for gene therapy stop loss administration for the Fairfield County Health Benefit Plan [Fairfield County Human Resources]

Fairfield County Utilities Department

- AA.08.16-2023.d An Administrative Approval for United Propane Pricing Agreement – Fairfield County Utilities [Utilities]
- AA.08.17-2023.a An Administrative Approval authorizing the agreement between Fairfield County Utilities and Republic Services - Pinegrove LF [Utilities]

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 8.18.2023.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$28,568,423.99 has been appropriated, \$15,200,774.45 expended, \$4,495,379.51 encumbered or obligated.

| 12Project/Category | | As of 8/18/23 Appropriations | As of 8/18/23 Expenditure | As of 8/18/23 Obligation |
|----------------------------------|--|---|--------------------------------------|-------------------------------------|
| Public Health | | | | |
| R15a | Public Health, PPE | 199.90 | 199.90 | 0.00 |
| R16a | Public Health, Medical Expenses | 206,838.33 | 206,838.33 | 0.00 |
| R16b | Public Health, COVID Medial Costs County Benefits Program | 399,949.66 | 399,949.66 | 0.00 |
| R17a | Public Health, Vaccination Clinic and Related Expenses | 74,679.67 | 66,362.57 | 0.00 |
| R17b | Public Health, Capital Investments and Public Facilities of the County | 3,329,360.24 | 2,753,501.44 | 562,671.92 |
| R17c | Public Health, Capital Investment for Air Quality Improvements | 56,674.00 | 56,674.00 | 0.00 |
| R17d | Public Health, Capital Investment for Health Equipment, Mobile Morgue | 49,498.87 | 49,498.87 | 0.00 |
| R17e | Public Health, Capital Investment for Sheriff Cruiser to Respond to Increased Violence | 60,565.00 | 54,250.98 | 0.00 |
| R18a | Professional Communications on Behalf of the Board of Health | 34,577.94 | 34,577.94 | 0.00 |
| R18b | Public Health, Creation of a Community Health Assessment (CHA) | 48,943.10 | 48,943.10 | 0.00 |
| R19a | Public Safety Payroll Support | 1,655,582.09 | 1,276,068.42 | 0.00 |
| R19b | Public Health Payroll Support | 204,392.13 | 185,406.39 | 18,985.74 |
| R19c | Other Public Sector Payroll Support | 302,778.33 | 181,767.00 | 0.00 |
| R110a | Mental and Behavioral Health | 0.00 | 0.00 | 0.00 |
| Subtotal Public Health | | 6,424,039.26 | 5,314,038.60 | 581,657.66 |
| Negative Economic Impacts | | | | |
| R210a | Emergency Assistance for Non-Profit Organizations, a Subgrant to the City of Lancaster | 0.00 | 0.00 | 0.00 |
| R210b | Emergency Assistance for Non-Profits, Subgrant The Lighthouse | 120,000.00 | 120,000.00 | 0.00 |
| R210c | Salvation Army | 500,000.00 | 500,000.00 | 0.00 |
| R210d | Habitat for Humanity | 610,000.00 | 0.00 | 0.00 |

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 8.18.2023.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$28,568,423.99 has been appropriated, \$15,200,774.45 expended, \$4,495,379.51 encumbered or obligated.

| Project/Category | | As of 8/18/23 Appropriations | As of 8/18/23 Expenditure | As of 8/18/23 Obligation |
|--|---|---|--------------------------------------|-------------------------------------|
| R210e | ADAMH/LSS Housing Projects | 3,000,000.00 | 0.00 | 0.00 |
| R211a | Subgrant for Tourism, Support for the Fairfield County Fair | 499,996.00 | 499,996.00 | 0.00 |
| R211b | Aid to Tourism, Travel, Hospitality | 23,630.61 | 18,278.01 | 0.00 |
| R29a | Emergency Assistance Business Planning | 160,178.00 | 146,829.87 | 13,348.13 |
| R213a | Support for Agriculture and the Growing Community | 45,000.00 | 35,000.00 | 10,000.00 |
| R213b | Technical Assistance for Townships & Others | 400,000.00 | 186,854.84 | 62,423.16 |
| R213c | Contracts for Services to Support Residents Suffering Effects of the Pandemic | 102,000.00 | 71,240.00 | 25,460.00 |
| Subtotal Negative Economic Impacts | | 5,460,804.61 | 1,578,198.72 | 111,231.29 |
| R310a | Housing Support, Affordable Housing Strategic Plan | 39,554.00 | 39,554.00 | 0.00 |
| Subtotal Services Disproportionately Impacted Communities | | 39,554.00 | 39,554.00 | 0.00 |
| Premium Pay | | | | |
| R41a | Premium Pay, Premium Pay for Emergency Management Agency Workers | 27,907.72 | 27,907.72 | 0.00 |
| Subtotal Premium Pay | | 27,907.72 | 27,907.72 | 0.00 |
| Infrastructure | | | | |
| R52a | Clean Water: Centralized Collection and Conveyance, Airport | 598,480.00 | 33,190.54 | 456,050.00 |
| R52b | Clean Water: Centralized Collection and Conveyance, Walnut Creek Sewer District | 750,000.00 | 0.00 | 750,000.00 |
| R56a | Clean Water, Stormwater | 539,895.00 | 539,895.00 | 0.00 |
| R511a | Drinking Water: Transmission/Distribution, Grant Hampton | 1,038,515.50 | 800,318.61 | 143,786.39 |

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 8.18.2023.

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds.

\$28,568,423.99 has been appropriated, \$15,200,774.45 expended, \$4,495,379.51 encumbered or obligated.

| Project/Category | | As of 8/18/23 Appropriations | As of 8/18/23 Expenditure | As of 8/18/23 Obligation |
|--------------------------------|--|---|--------------------------------------|-------------------------------------|
| R511b | Drinking Water: Transmission/Distribution, Airport | 102,000.00 | 0.00 | 38,950.00 |
| R511c | Drinking Water: Transmission/Distribution, Greenfield | 1,900,000.00 | 0.00 | 0.00 |
| R511d | Drinking Water: Transmission/Distribution, Baltimore | 613,000.00 | 0.00 | 613,000.00 |
| R511e | Drinking Water: Transmission/Distribution, Pleasantville | 659,000.00 | 0.00 | 659,000.00 |
| R516a | Broadband, "Last Mile" Projects | 500,000.00 | 0.00 | 0.00 |
| R517a | Broadband, Other Projects | 49,900.00 | 20,896.18 | 24,756.00 |
| Subtotal Infrastructure | | 6,750,790.50 | 1,394,300.33 | 2,685,542.39 |
| Revenue Loss | | | | |
| R61a | SaaS and Technological Equipment | 370,646.50 | 230,825.32 | 139,821.18 |
| R61b | Recorder Document Scanning | 400,000.00 | 337,984.72 | 62,015.28 |
| R61c | Clerk of Courts Case Management | 375,000.00 | 297,444.42 | 77,555.58 |
| R61d | MARCS Tower Project | 520,000.00 | 141,552.50 | 378,447.50 |
| R61e | Dispatch Consoles | 560,000.00 | 543,820.85 | 16,179.15 |
| R61f | Fairfield Center Purchase | 2,708,752.85 | 2,708,752.85 | 0.00 |
| R61g | Fairfield Center Renovation | 3,692,375.73 | 2,072,181.25 | 374,324.80 |
| R61h | Community School Attendance Program | 501,137.00 | 75,717.21 | 7,039.93 |
| R61i | Workforce Center Expansion | 0.00 | 0.00 | 0.00 |
| R61j | Smart Growth | 200,000.00 | 138,435.25 | 61,564.75 |
| R61k | United Way and Dolly Parton's Imagination Library | 25,000.00 | 25,000.00 | 0.00 |

Quarters 2,3, & 4, 2021 & Quarter 1,2,3 & 4 2022 & Quarter 1,2,3 2023 – American Rescue Plan Fiscal Recovery Funds, as of 8.18.2023.

From the **\$30,606,902.00** received as the first and second tranche of fiscal recovery funds.

\$28,568,423.99 has been appropriated, **\$15,200,774.45** expended, **\$4,495,379.51** encumbered or obligated.

| Project/Category | | As of 8/18/23 Appropriations | As of 8/18/23 Expenditure | As of 8/18/23 Obligation |
|--------------------------------|-------------------------------------|---|--------------------------------------|-------------------------------------|
| R61l | Auditor Historical Records Scanning | 20,000.00 | 0.00 | 0.00 |
| R61m | Engineer's Radios | 80,000.00 | 0.00 | 0.00 |
| Revenue Loss | | 9,452,912.08 | 6,571,714.37 | 1,116,948.17 |
| Administration | | | | |
| R71a | Administrative Expenses | 412,415.82 | 275,060.71 | 0.00 |
| Subtotal Administration | | 412,415.82 | 275,060.71 | 0.00 |
| Grand Total | | \$28,568,423.99 | \$15,200,774.45 | \$4,495,379.51 |
| | | | | |

Report to the
COMMUNITY

August 2023

Child & Adult
Protective Services

Child **Support**
Enforcement

WORKFORCE
Development

COMMUNITY
Services

A Word of

Welcome



Corey Clark

Director, Fairfield County Job and Family Services

COMMITTED TO SERVICE COMMUNITY DRIVEN

It is my pleasure to present our Annual Job and Family Services Report to the Community. Each year we take this opportunity to provide a glimpse inside the daily workings of our agency and share some of the most meaningful statistics and success stories from the previous year. This report represents so much more than just words and numbers. It represents the tireless efforts of our staff who are working on the front lines to serve our customers, as well as our community partners who join us in these endeavors. I am extraordinarily grateful for all of them.

Over the last year, we have embarked on a number of new programs and grant initiatives aimed at providing the best possible customer service and creative approaches toward removing barriers to success and self-sufficiency. Some of these are featured in this report. Fairfield County is often recognized throughout the State of Ohio as one of the most innovative, collaborative, and effective counties in the state. We are proud of that reputation and believe it is a direct result of our ongoing commitment to the agency vision of safe children, stable families, and a strong community.

Sincerely,

Corey B. Clark
Fairfield County Job and Family Services Director

Customer Service Ambassador

Fairfield County Job and Family Services offers a Customer Service Ambassador to any customer who has questions, comments, and/or complaints about the services which we provide. If you need this specialized service, contact us at (740) 652-7606.

Our Mission Statement

To protect children and elderly, encourage family stability, and promote self-reliance for a stronger community.

Administration

COREY CLARK

Director

HEATHER O'KEEFE

Assistant Director

JOSH CRAWFORD

Deputy Director of Finance

SARAH FORTNER

Deputy Director of Protective Services

LEVI GEORGE

Deputy Director of Information Technology

KRISTA HUMPHRIES

Deputy Director of Community Services

JODI SMITH

OhioMeansJobs Manager

PATRICK WELSH

*Deputy Director of Child Support
Enforcement Agency*



COMMUNITY Services Snapshot

15,343

individuals received food assistance (SNAP) - of those, **6,354** were children.



Publicly Funded Childcare

484

Families

935

Children

36,950



individuals participated in the Medicaid program. **41%** were children or elderly. **1,737** individuals on Medicaid are either on waiver (in home services) or in a long-term care facility.

740

 children were issued a **\$300** voucher for school clothing/supplies in 2022.

We assisted families in need by issuing **\$336,460** in vouchers for rent assistance. This program was funded through COVID Relief Funds plus regular TANF Funding.



555 Households with 858 Children

received cash assistance.

Of the **52** adults who received cash assistance, **39** had barriers to employment and were required to participate in a work activity.

The Fraud and Benefit Recovery Team received **852** referrals and collected more than **\$500,000**. With the assistance of the Prosecutor's Office, we have successfully prosecuted **13 cases**.



Fairfield County answered **20,875** customer service calls and completed **17,774** interviews in 2022 through Shared Services. Our agency also handled **13,041** calls on the agency phone line for county specific needs.



Meet Jill

Jill, a 24-year-old mother of one, visited Community Services in 2022. Jill had just been approved for housing assistance for chemically dependent parents and their children; she came to the agency seeking additional support to help her maintain her housing and sobriety as well as custody of her child. During her visit, Jill shared that she had a ninth-grade education, no work experience, no driver's license, and a lack of positive family support.

Jill connected with a Success Coach following her eligibility interview, and together they began to work on a plan. Jill expressed interest in getting her high school diploma and exploring some type of work in the medical field. Her enrollment in the FCJFS CCMEP program allowed the agency to provide her with a laptop and Internet service that she needed to succeed in the classroom. In October, Jill was enrolled in the Teen Works program and began work toward earning her high school diploma and some additional courses to become an STNA. While completing her classes, her Success Coach continued to meet with her and provide encouragement, guidance, and resources. Jill later passed the two-day exam and earned her high school diploma and STNA license. Jill also attended life skills classes on budgeting, smart meal planning, and financial literacy. Jill opened her first bank account and is saving money to buy a vehicle; she's also taking steps to have her driver's license reinstated.

Jill's daughter is registered to begin Head Start soon, and Jill is submitting job applications for a full-time position. Jill continues to meet with her Success Coach monthly to review her goals, and we're so proud of the progress she has made.

WORKFORCE Development

Reemployment Services and Eligibility Assessment Program (RESEA) is a federal program that provides intensive reemployment assistance to individuals who are receiving unemployment benefits. This program started as a state-wide initiative in 2021.

392

Claimants were selected for RESEA, **247** of those completed appointments were with our RESEA Specialist.

Testimonial

I have been so blessed to have had the support of Fairfield County Family Job & Services / OhioMeansJobs to change my life. Throughout our lives most of us work in unfulfilling jobs/careers without the opportunities to either advance or follow our passions. OhioMeansJobs partnership with local educational resources allowed me to follow my dream of working for myself in a career that I love. Whether you are a single person or divorced parent starting over, they will help you gain the education and skills you need to better your life.

Sincerely,
Sandra Risler, Serenity Massage by Sandra, LMT



Meet Rachel

Rachel, a middle aged mother of two, came to OhioMeansJobs knowing she wanted to put her past behind her. After being released from prison and spending time in a treatment facility she was ready to start her life over and move in a new direction, Rachel wanted to be a welder. She had spoken with an Adult Career and Technical School and was able to secure a spot in the next welding class. She obtained a grant to secure payment for the course.

Rachel came to OhioMeansJobs in Fairfield County for supportive services. She would incur additional expenses related to travel, tools specific to welding, special safety equipment, and work uniforms. OhioMeansJobs was able to assist her with these added expenses. She kept in contact with her career advisor making certain to keep her up to date with her grades and any challenges she may be facing. After nine months of training, she successfully obtained a welding certification. She is currently employed earning \$18.50/hour as an entry level welder. She will continue to grow as a welder and her salary will increase as she gains experience, she has the potential of making upwards of \$25 or more per hour within the next few years.

4,474

visitors to the Resource Room.

139

customers were provided WIOA training program orientations (Workforce Innovation and Opportunity Act).



28

customers successfully completed occupational training programs in 2022.



Hosted 29

hiring events, career fairs, and resume workshops.

315

new visitors to the Resource Room.

Child Support Enforcement

Fairfield County's **71.60%** support collection rate exceeded the state average in 2022 by a sizable margin and represented a marked improvement from the previous year.

1 in 3 Ohio children are involved in Ohio's Child Support Program.

More than **35,000** new support orders established in the State of Ohio in the most recent fiscal year.

Ohio's child support program serves **Nearly 1 Million** children statewide and over **15,000** children here in Fairfield County.

Over **\$300,000** in cash support payments collected at the Fairfield County CSEA Drive-Thru.

Substantial Compliance Rate of **76%** for the nearly **100** cases involved in our Misdemeanor Nonsupport Probation Program. It is working!

Meet Susanna

Susanna is a parent who was very disengaged from our county's Child Support Program. Substance abuse issues led to nonappearances in court at critical hearings that granted custody to the child's father and established a support order. This disconnect made her completely unfamiliar with the requirements of her support obligation and the resources available to her via Fairfield County Job and Family Services. Susanna's child support caseworker was unable to locate her, let alone make contact. The Child Support Enforcement Agency (CSEA) was left with no recourse other than to file a contempt action in Domestic Relations Court. However, that motion was soon dismissed, as the process servers were also unable to locate Susanna. Ultimately, the CSEA filed a misdemeanor nonsupport complaint against Susanna, accompanied by a warrant that quickly led to her arrest. This series of events succeeded in earning Susanna's attention and helped her grasp the importance of her role as a financially supportive parent. Susanna quickly discovered our agency's goal was not to incarcerate, but to work with her to develop a productive relationship moving forward. Susanna's child support caseworker soon discerned that Susanna was now clean, sober, and capable of sustaining employment. Further conversations made Susanna aware of multiple companies conducting open interviews at Fairfield County OhioMeansJobs.

Although Susanna's driver's license suspension was not the result of a child support sanction, the CSEA was still able to assist her in securing her license for work purposes via participation in our local Driver's License Suspension Amnesty program. Meanwhile, from an enforcement perspective, CSEA attorneys supported multiple continuances of the misdemeanor nonsupport hearings given Susanna's renewed efforts and progress. Fortunately, after securing employment and sustaining multiple months of support payments, the misdemeanor complaint was dismissed, and Susanna's record was left unblemished by the CSEA. If Susanna ever again encounters obstacles to support order payment, the relationship and trust we've developed will allow her to view us as an ally and remain communicative and engaged.

Ohio Office of Child Support awarded the Fairfield County CSEA an **"Exceptional"** rating in terms of Federal Tax Information Safeguarding.



Over \$21 Million collected in total for all support payments in Fairfield County in 2022.

\$1.97 Billion collected in Child Support payments in Ohio in 2022.

Fairfield County CSEA administered over **400** new applications for paternity and support in 2022.

Child Protective Services

In May 2023, the agency was involved with **190** children needing agency protection.

158 children were in agency custody in May, 2023 (26 in Residential/Group Home, 64 in Foster Care, and 67 with Kinship).

In 2022, **157** kinship assessments were completed to assist in approving relatives and non-relatives for placement or as a support for a child in agency custody.

In 2017, the average cost per child in agency custody was **\$98 a day**. In 2023, the average cost per child each day is **\$171**. This is an increase of **74%** in six years.

16 adoptions finalized in 2022.

Average age of a child in the custody of Protective Services as of May 2023 is **8.73** years.

08/22/2023



Meet Thea

Fairfield County Protective Services became involved with Thea's family in May of 2022, after receiving a Family In Need of Services referral. The referral was in regards to a family member, who had legal custody of Matt (12) and Mark (14), reporting she was no longer able to care for the children due to their behaviors. Protective Services initiated a meeting with the parents and extended family of Matt and Mark in order to put supports in place and develop a plan for their care. During the meeting, Thea, mother of Matt and Mark expressed a desire to have her children returned to her care and custody. Thea had stable housing through the Pearl House and was engaged in services to address historical concerns for mental health and substance use disorder. The family made a plan for Matt and Mark to live with Thea and a complaint was filed in court, requesting custody of Matt and Mark be granted to Thea. Protective Services worked with the family to ensure Matt and Mark were linked with needed services including psychiatry and counseling. Thea continued to engage in her own services and engaged in joint counseling with her children. Through these services and interventions, the children were able to remain within their family. Ultimately, Matt and Mark were returned to their mother's legal custody and the family's case was successfully closed.

35 Children
in the agency's permanent
custody as of May 2023.

021

Adult Protective Services

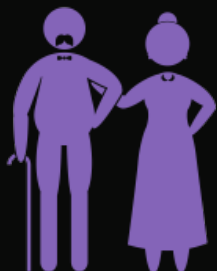


Meet Victor



Concerns for **self-neglect AND exploitation**

are the two highest
reported concerns for
Adult Protective Services.



Fairfield County Protective Services received a report with concerns for Victor not being in a position to live on his own. It was reported Victor frequently fell and didn't have a strong support system. Victor was initially hesitant to work with Adult Protective Services out of fear he wouldn't be able to remain in his home where he had resided for many years.

The caseworker built rapport with Victor and was able to identify a family member from a nearby town who was able to assist and ensure safety for Victor. Victor was able to remain in his home with a full-time aide to assist in providing care and to prevent another fall. Through rapport building and partnership with local agencies, the caseworker was able to ensure Victor could remain in his home. Victor continues to improve and is thankful he was connected with a family member with whom he had lost contact.

There were **752** calls in
2022 reporting concerns of
abuse, neglect, or exploitation
for the elderly population.





FOLLOW US



Fairfield County
Job and Family Services
239 W. Main St.
Lancaster, OH 43130

(740) 652-7889
(800) 450-8845 • fcjfs.org

Fairfield County Job & Family Services Facebook/Twitter Page:

- Learn about PUBLIC RESOURCES and SERVICES available to you and your family.
- Follow us to keep up-to-date on PUBLIC ASSISTANCE offerings.

OhioMeansJobs Fairfield County Facebook Page:

- View our OhioMeansJobs **LOCAL JOB OPPORTUNITY OF THE DAY** post.
- Connect with employers and apply for jobs.
- Browse our **HIRING EVENTS** located on the 3rd Floor of FCJFS in the Resource Room.



FOR IMMEDIATE RELEASE

Thursday, August 17, 2023

Fairfield County Auditor to Host Free Real Estate Summit “Serving Those Who Have Served” with 2.5 hours of Continuing Education

Lancaster, Ohio – The Fairfield County Auditor’s Office is pleased to announce the office will be hosting a Real Estate Summit titled “Serving Those Who Have Served.” This summit is focused on equipping real estate professionals and others with tools needed to serve Veterans. The Ohio Department of Commerce has approved 2.5 hours of continuing education for real estate and professional licensing.

“We look forward to connecting with those in the community who work with Veterans and have interest in the real estate assessment procedures. Realtors, government officials, bankers, appraisers, Veterans, and those interested in the appraisal process are recommended participants,” stated Dr. Carri L. Brown, County Auditor.

The summit will include information on:

- communication skills for realtors and others who work with Veterans;
- benefits available for Veterans;
- the procedures to convey property;
- the mass appraisal process for real property; &
- tips and tricks for using online tools.

The Real Estate Summit will take place on Thursday, September 21, 2023, at 8:00 a.m. in Ricketts Hall located at the Fairfield County Fairgrounds, 159 East Fair Avenue in Lancaster.

No registration is necessary. There is no cost for the summit. Local leaders and subject matter experts are scheduled to present. The attached flier provides further details.

For more information or questions regarding the Real Estate Summit, please contact Rachel Elsea, Communications Officer, at rachel.elsea@fairfieldcountyohio.gov or (740) 652-7091.

###

Real Estate Summit

SERVING THOSE WHO HAVE SERVED



September 21, 2023

FAIRFIELD COUNTY FAIRGROUNDS, RICKETTS HALL • 159 EAST FAIR AVENUE, LANCASTER, OHIO 43130

AUDIENCE

All are welcome! Those who work with Veterans are especially encouraged to attend, including:



Realtors



**Local, State, and
Federal Officials**



**Bankers &
Businesses**



**Real Estate
Appraisers**



Veterans



Those interested in the
**Mass Appraisal
Process of the
County Auditor**

TOPICS

- Benefits; Ohio's Homestead Program
- VA loan process
- Conveyance of property procedures
- Mass appraisal process in Ohio; What's new?
- County Auditor's Real Estate Assessment webpages
- Housing options for Veterans in Fairfield County

SCHEDULE

| | | |
|------------|---|---|
| 8 a.m. | Welcome/Networking | Dr. Carri Brown, County Auditor Veterans: Dave Levacy, County Commissioner Dr. Varney, County Coroner Jim Bahnsen, County Treasurer |
| 8:15 a.m. | Communication Skills for Realtors & Officials who Work with Veterans | Dr. Carri Brown, County Auditor Lillian Zarzar, Consultant Representatives of the VA Clinic |
| 8:45 a.m. | Tools for Informing Fairfield County Veterans of Benefits Available | Justin Messenger, Assistant Director, Fairfield County Veteran Services Dr. Carri Brown, County Auditor Lisa McKenzie, County Recorder |
| 9 a.m. | VA Loans for Homes, the Process | Dr. Carri Brown, County Auditor Representatives of the Veterans Administration |
| 9:15 a.m. | Conveyance of Property - Procedures of the County Auditor | Josh Harper, Real Estate Assessment Manager Linda O'Toole, Esq., Board of Revision Administrator |
| 9:30 a.m. | The Mass Appraisal Process - What is New? | Dr. Carri Brown, County Auditor Linda O'Toole, Esq., Board of Revision Administrator Appraisers of the County Auditor's Office |
| 10 a.m. | The County Auditor's Real Estate Website - Tips and Tricks to Help | Dave Burgei, Real Estate Director Linda O'Toole, Esq., Board of Revision Administrator |
| 10:15 a.m. | Specific Housing Options in Fairfield County for Veterans | Dr. Carri Brown, County Auditor Representatives of Lutheran Social Services |
| 10:30 a.m. | Questions & Answers | All Participants |

2.5 hours of CE approved for real estate & professional licensing - no charge!

08/22/2023

740-652-7020 • co.fairfield.oh.us/auditor • [FairCoAuditor](https://www.facebook.com/FairCoAuditor) • [FairfieldCountyAuditor](https://www.instagram.com/FairCoAuditor) • [FairCoAuditor](https://www.linkedin.com/company/fairfield-county-auditor) • [fairfield-county-auditor](https://www.facebook.com/fairfield-county-auditor)

CONTACT US!

025

To: Fairfield County Commissioners & Staff
From: Dr. Carri Brown, County Auditor
Date: August 16, 2023
Subjects: Three types of property tax reductions for residents: Homestead Program; Owner Occupancy Credit; and reductions of valuations based on damage or destruction

The County Auditor's Office is communicating with residents about three types of property tax reductions: The Homestead Program, Owner Occupancy Credit, and reductions of valuations based on damage or destruction.

Homestead Program Update

The main goal of the Homestead Program is to help citizens stay in their home. The program is for senior citizens and disabled Veterans. The County Auditor administers this program on behalf of the state. Overall, more than 8,000 homeowners in Fairfield County are participating in the Homestead Exemption Program. The recent state budget bill included improvements to the Homestead program. **The County Auditor will be communicating with program participants.**

The topic of improvement to the Homestead program was discussed with members of the public over the past several months. Tax exemptions will be adjusted to account for inflation, beginning in 2023 for real estate property taxes. **This means that the tax exemption for the Homestead Program will increase for the payments being made in 2024. If anyone has questions about the Homestead Program, just call the County Auditor at 740 652 7020.**

The Owner Occupancy Credit

What is it?

The Owner Occupancy Credit is a program in the state of Ohio that allows property owners who live in their property to receive a 2.5% reduction credit on the property taxes for their primary residence.

Who qualifies?

To receive the tax reduction on an owner-occupied home in Ohio, you must own and occupy that home as your principal place of residence on January 1 of the year you file for the reduction. A homeowner and spouse are entitled to this credit on only one [home](#).

How to sign up?

To enroll in the Owner Occupancy Credit program, homeowners should indicate on their property transfer form that the property will be their main residence. You can also sign up by contacting the County Auditor's Office. **For questions about corrections to owner occupancy status, please call 740 652 7030. Property owners can check their owner occupancy status [here](#).**



Reductions from valuation for injured or destroyed property

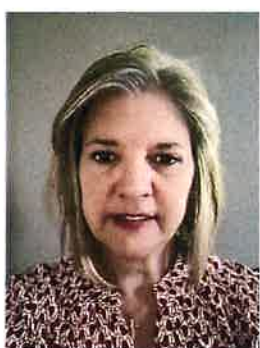
If your property sustained any damage or was destroyed due to fire, flood, storm, or intentional demolition, the property may qualify for a reduction in the value of the damaged portion of your home. An application for a reduction is available at the County Auditor's Office. The application form is called a DTE Form 26. You must file by December 31 for property that was damaged or destroyed in the first nine months of the year. For property damaged in the last three months of the year, the filing deadline is January 31 of the following year. **If you have questions, please call 740 652 7030.**

To: Fairfield County Commissioners & Staff
From: Dr. Carri Brown, County Auditor
Date: August 21, 2023
Subjects: Welcome to Bev Hoskinson!

Welcome

Please join us in the County Auditor's Office in welcoming Bev Hoskinson!

Ms. Hoskinson joins us today as the Financial Systems Director.



A graduate of Southeastern Business College and The Ohio State University Certified Public Manager program with the John Glenn School of Public Administration, Ms. Hoskinson most recently served as the Chief Financial Officer for the Public Utilities Commission. She has 28+ years of leadership experience with local government at the state and county levels. She is returning to Fairfield County where she began her career – in the County Treasurer's Office and later in the County Auditor's Office!

Ms. Hoskinson is a skilled accountant and has experience in preparing annual financial reports, conducting GAAP conversions, setting up enterprise resource management systems, and communicating effectively with elected officials and executives. We are excited to welcome her back to Fairfield County.

Initially, Ms. Hoskinson will be guiding multiple financial reporting processes, developing improved internal control procedures, and monitoring the enterprise resource planning system. She will oversee finance, accounts payable, payroll, and weights & measures functions. She will report to Dr. Carri L. Brown, County Auditor.

You can reach Ms. Hoskinson at Beverly.Hoskinson@FairfieldCountyOhio.gov

Ms. Hoskinson's enthusiasm and expertise are greatly appreciated – and she is going to be a strong contributor to our County Team. Welcome!

My name is Laura Shirkey and I am writing to oppose the solar panel project that is projected to go in Fairfield County. There are many reasons for my opposition. It is harmful to animals and crops in the area. Farmland is being used up at-a rapid rate and this prime farmland needs stay just that...farmland. Our population is increasing at a rapid rate but farmland to support that growth decreases. PLEASE DO NOT allow that to happen. There are so many empty shopping centers where there is already a paved area and no farmland. There are hundreds of buildings where those panels could be placed on roofs and NO farmland used. Please consider alternatives before destroying something that can never be replaced!!!
Thank you for your time!!

[Sent from Yahoo Mail for iPhone](#)

Fairfield County economic development is fueled through partnerships

Aaron Burd

Published August 14, 2023

FAIRFIELD COUNTY – Fairfield County is a community with a fast-growing economy, in large part due to the county's collaboration with its cities, townships, and villages.

According to the United States Census Bureau, Fairfield County had an estimated population of 158,921 in 2020. In 2022, the population increased to an estimated 162,898, marking an estimated 2.5% population increase over just two years.

As the fifth-highest-growing county in Ohio since 2010, Fairfield County has plenty of potential to continue growing.

While there are challenges, including the availability of large sites, those working within the county are excited about the future.

Approach to economic development



A unique strength of Fairfield County's economy is the commitment to cooperation between different entities in the county. This has helped the economy in Fairfield County continue to develop over the years.

According to Lancaster Mayor David Scheffler, the city's strong relationship with the county is a unique one. He specifically mentioned Lancaster Economic Development Director and Executive Director of the Lancaster Port Authority Stephanie Bosco and Fairfield County Economic Development Director Rick Szabrak by name when discussing the partnerships.

"The City of Lancaster and Fairfield County have a very strong relationship which is maybe unusual," said Scheffler. "I'm aware of cities and county seats that are suing each other and a lot of times the commissioners and city administrations don't get along for whatever reason. But we have a very good working relationship, we talk to them on a regular basis and certainly, Stephanie (Bosco) and Rick (Szabrak) coordinate very closely with opportunities, resources, and how we can bring not only more business but for instance housing to the area because both of those needs are pretty acute."



Scheffler was not the only public official to point out the strong relationship between county entities; officials from Violet Township echoed the same sentiments.

"We work with (the county) almost every day," said Township Administrator for Violet Township Vince Utterback. "I've talked to Rick Szabrak multiple times within the past week. We share information and kind of go back and forth. We want to be pro-business and offer good services to people who are going to come here, but we also want to offer individuals a workplace where they won't have to drive outside of Fairfield County. Those are two important aspects that I think we're all committed to."

Violet Township Trustee Lori Sanders elaborated on her close work with the county.

"Mine, in addition to that, has been serving on some of the steering committees," said Sanders.

Sanders said she has served on steering committees to help guide the direction of the county. One example she gave was her work helping with Fairfield County's comprehensive plan.

Ultimately, Sanders said that Violet Township tries to follow in the county's footsteps and that the relationship has been very productive.

"We're trying to make sure that we're united and singing the same song," said Sanders. "We depend on them."

"So, the relationship, being a new person I don't know what it was like before, but that relationship is going very well," said Sanders.

Proximity to Columbus is factor

Working in the favor of Fairfield County's economic development is its location. Specifically, the county's proximity to Columbus, the largest city in Ohio, has been helpful.

As Fairfield County Economic Development Director, Szabrak has had a first-hand look at how the city's location relative to Columbus has been a benefit.

"Columbus is within a day's drive of half of the population of the United States and Canada," said Szabrak. "So, it's a great location and obviously with companies like Intel

coming here, we're just going to keep seeing more and more growth in the region. Columbus is the 14th largest city in the country, and it's the fastest growing region in the Midwest, so it's a great place to be right now for a workforce and we don't have a lot of the issues you find on the coasts."

Scheffler expanded on Szabrak's point by demonstrating how Lancaster's location has been a benefit to the city's economic development.



"Our location on Route 33 gives great access to the transportation routes; I-70, I-71, obviously 33 goes all the way to West Virginia," said Scheffler. "That's been a goal for a long time of ODOT and the state to make Route 33 traffic light free, so development down here has access to that transportation. We also have Columbus airports available, John Glenn has flights all over the place. So, all those things are a benefit to us."

Based on Szabrak and Scheffler's assessments, Fairfield County's location on Route 33 as well as its proximity to Columbus allow for great access to growth opportunities.

Big projects brining 100s of jobs

One major indication of Fairfield County's growth is the big projects being brought in. Many of these projects bring hundreds of jobs with them and help the county expand.



Among the big projects that have been brought to Fairfield County over the past few years are the following:

- Cirba Solutions: Expanding and investing \$2 million into upgrading and expanding their facility.
- Magna Seating Columbus: Opened in 2019 with a commitment of 200 jobs. Last year, they announced that they have created nearly 390 jobs and that they expect to create another 224.
- Chioda Integre: Signed a lease to move into the Lancaster Port Authority's speculative building in 2021. They have created seven new jobs.
- Blue Label: Young labeling company that has expanded three times in the past three years. They have doubled their workforce to 150 as well as adding warehouses and offices.
- Google Data Center: In May, Google officially announced that it is building two more data centers in Central Ohio, with Lancaster being home to one of the new locations. These additional data centers bring Google's investment in Ohio to more than \$2 billion.



Challenges include lack of space for large sites

While Fairfield County has a fast-growing economy with a lot of promise, there are still challenges facing the county.

According to Bosco, Lancaster is facing multiple challenges, including a lack of space to accommodate large sites.



"Right now, one of the challenges is that there are a lot of large-scale users looking to come to Lancaster but we just don't have large sites anymore," said Bosco. "Our largest sites have been purchased and developed on."

She said that another problem facing Lancaster is that it's just not on some people's radars yet.

"Developers and users in the Columbus region have not been down here enough to realize how close we are to Columbus, how close we are to the interstates," said Bosco.

"Honestly, they just don't know about us yet," said Bosco. "Not enough people know about how accessible we are or that we have skilled labor. We're a community that is open to development and new well-paying jobs and that our local elected officials are in favor of seeing new well-paying jobs here, so you're not going to get a lot of fight in Lancaster."

For Fairfield County as a whole, Szabrak said that there is a different challenge. He said that having enough land available for sale is the toughest problem facing the county's economic development.

"It's inventory, being able to have enough land or enough people interested in selling and developing their land," said Szabrak. "A lot of individuals who have shown interest in that land are kind of waiting on a big pay day and holding off until the price is right. Quite frankly, it's being able to get more land for sale."

Szabrak's point about available land being a major need for the county was echoed by Scheffler.

"More land, more industrial site land," said Scheffler. "There are many opportunities that need 100 acres, 200 acres, and the big ones, even more. We do not have an inventory of that size site for those projects. The sites that we have are typically 30, 40, 50 acres, if we had a 200-acre site for instance, it would open us for much larger development than we have attracted in the past."

Aaron Burd is a breaking news and government reporter for the Lancaster Eagle-Gazette. Contact him via email at AMBurd@gannett.com for comments or story tips. Follow him on Twitter @AaronMBurd.

Fairfield County's growth plan sparks mixed reactions among residents

by WSYX staff

Tue, August 15th 2023, 9:25 PM EDT





Some residents are concerned about the changing landscape and incoming growth in Fairfield County. (WSYX)

COLUMBUS, Ohio (WSYX) — While many see growth in Central Ohio as good, some are concerned about the coming changes.

Fairfield County has put together a land use plan to manage that coming growth, but not everyone is pleased with the proposal.

A patch of paradise lies a few miles northwest of the village of Baltimore. Nancy Crow and her husband, John Stitzlein, transformed what was simply a cattle farm decades ago into a verdant area filled with trees and flowers they planted. Now they worry the county's new plan threatens the area they worked so hard to give back to nature.

"Well, we are not about greed, and I know I'm saying that upfront. Maybe I shouldn't. We are more about giving back," Crow said. "This makes me emotional. Because we believe that the planet needs our help. And we need to help nature."

Rick Szabrak, economic workforce development director for Fairfield County, says the plan is needed because of the growth headed their way.

"Things have just changed an awful lot. Population growth has been recalculated in the Central Ohio region. You're looking at almost 800,000 more people moving to the region between 2020 and 2050, and that's a lot. And those

people are going to need places to live, and we want to make sure that Fairfield County is planning smart growth," said Szabrak.

Part of that smart growth is discouraging a current pattern where people buy four acres of farmland for a single home. Encouraging one-acre lots will help preserve that precious resource, the county said.

"So instead of losing 200 acres of farmland for 50 houses, you could lose 50 acres for 50 houses, and then you retain 150 acres of farmland," he explained.

He also emphasized that the plan won't force a landowner to change how their land is used. If they want to sell to a developer, that's fine as long as the use complies with township zoning codes.

"Or you can keep it and farm on it. Or grow trees and, you know, make it look like it used to be hundreds of years ago. It's your land and your choice," Szabrak said.

Much of that sounds acceptable to many Fairfield County residents. Still, major concerns remain about how the plan has been developed and shared.

"It could be a good plan if we can go back and forth on it more instead of it being railroaded on us or rammed on us," Crow said.

Liberty township trustee Robert Alt told WSYX, "We have reached out to the local village, neighboring townships, and many residents, and we cannot find anybody that feels they were properly informed or had enough time to deal with the situation."

He said residents also are worried about hazy plans for a highway connector running from I-71 to near the intel side, across I-70, and down to SR-33 near Lancaster.

"We've been left out of the process, which we should have been very much included," said Stitzlein. "The normal land use planning process involves community input."

Through Tuesday, key elements of the plan are displayed on large poster boards outside the county commissioner's office on the third floor of the courthouse in Lancaster. [It's also available online.](#)

And a public hearing is set for 5:30 pm on Tuesday, Sept. 5, at 138 West Chestnut Street, Lancaster, OH 43130

DHL expanding with new distribution center in Violet Township

by WSYX Staff

Wed, August 16th 2023, 8:58 AM EDT



DHL announced construction of a new distribution facility. (Provided)

COLUMBUS, Ohio (WSYX) — DHL announced Wednesday it will be constructing a distribution facility bringing an estimated 200 jobs to the Central Ohio region.

The facility will be in Violet Township, not far from DHL Supply Chain's headquarters in Westerville.

“DHL Supply Chain is excited to expand its footprint in Ohio by building a best-in-class facility that can satisfy the needs of our

customers," Carl DeLuca, Head of Real Estate Solutions Americas said in a news release. "Our dedicated in-house real estate platform prides itself on custom-designing warehouse facilities so that our customers can stay focused on their core business needs. We are grateful for the partnership with JobsOhio, OneColumbus, ODOT, Fairfield County and Violet Township, whose support enables us to continue to invest and grow in Ohio."

The company said the Violet Township facility will leverage the latest robotics technology and automation processes and will be tailored to the customer's unique operational requirements. DHL also said the center will utilize sustainable elements:

Kenny McDonald, the President and CEO of The Columbus Partnership touted the expansion.

"The Columbus Region has a competitive advantage that's never going to go away – our location," McDonald said. "More than 150 million people are within a day's drive, making our community a natural logistics hub. We're thrilled DHL has chosen to once again expand their footprint here, and appreciate everything our partners have done to bring another win to Ohio."

The facility is expected to open in 2024.

New Fairfield County land-use plan worries many who fear runaway growth



Mark Ferenchik

Columbus Dispatch



Nancy Crow and her husband, John Stitzlein, live on a 218-acre farm in Liberty Township in northern Fairfield County, one that grows thick with hay and corn and soybeans and memories.

A 1,000-foot-long gravel drive leads visitors through a canopy of towering oaks to the 1850-era brick Federal-style house that has been added on to; Crow has several studios for her textile artwork, including quilting. A dark red barn sits at the rear of the property, with two other barns, including a yellow one the family moved from four miles away and reassembled in the late 1980s.

The couple remember when they used to grow four acres of strawberries to help pay the mortgage.

Blue jays squawk nearby. A soft breeze rustles the leaves overhead. A picture window in one of Crow's studios overlooks two acres of flowers, including coneflowers and yellow cup plants.



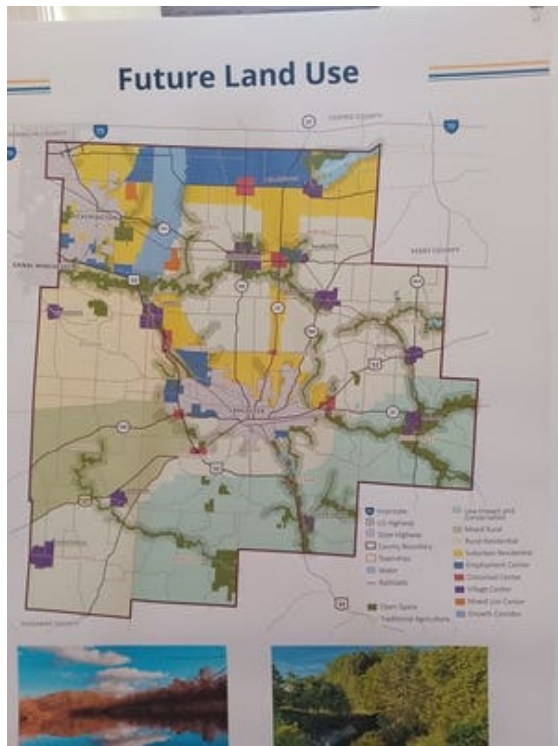
"This is what we don't want developers to bulldoze over," said Crow, 79, who with her 81-year-old husband has lived there since 1979.

"It's a paradise," she said.

Fairfield County, like Greater Columbus, was a much different place then, always growing but much smaller. In 1980, the county's population was 93,678. Today, the U.S. Census Bureau estimates it at 162,898.

And it continues to grow, and is expected to face even more development pressure with the \$20-billion Intel project in neighboring Licking County. Google has bought land in the county off Route 33 in Lancaster for data centers.

So Fairfield County commissioners are creating a land-use map and plan for their county, one that envisions an "employment center" in the northern part of the county along the Licking County line, and more residential development between Licking County and Lancaster.



It also includes a growth corridor in the northwest part of a county for a connector road between Route 33 and Interstate 70.

Crow said she worries about how all of that could affect her piece of paradise.

"We feel that all of this is being pushed at us because of Intel and these humongous data centers," Crow said.

"We're up against the big machinery of greed," she said.

"Our county commissioners are doing this without our input," she added.



Fairfield County Commissioner Jeff Fix said that isn't the case. He said commissioners hosted a public meeting with about 150 attending earlier this year, and there is a room on the third floor of the Fairfield County Courthouse in Lancaster where people can see the map and panels describing what's being planned.

Now is the time to do this, he said.

"We had a growth problem before Intel," Fix said. Officials from The Building Industry Association of Central Ohio told commissioners there is a need for more housing in the county. And potential Intel suppliers have contacted county officials about sites.

"Columbus is expanding. We know people are going to come out our way. We should try to plan for it," Fix said.

According to a housing needs study Vogt Strategic Insights of Columbus did for the building industry association, Fairfield County will need 843 to 947 housing units each year through 2032 to keep up with demand.

"I think even before the Intel announcement, they understood there's going to be population growth within Fairfield County," Jon Melchi, the BIA's executive director, said of county commissioners.

As for the connector road between Route 33 and Interstate 70, Fix said it's just a concept.

"We' don't have funding," Fix said.

"Realistically it's years and years away," he said. County officials continue to talk to those at the Ohio Department of Transportation and Mid-Ohio Regional Planning Commission about it, he said.

The commissioners expect to vote on the plan on Sept. 5.

"Once it's done, it's not etched in stone. If it's a plan, things will change over time," Fix said.

Crow said that the growth corridor would cut through beautiful farmland that would be lost forever.

And she fears that developers are controlling too much of the conversation. She said landowners are trying to save their land through conservation easements, preserving land so it can never be turned into commercial or housing developments, with the easements staying with the properties even after they are sold.

Crow said 100 acres of her family's 218 acres on Snyder Church Road NW are already in such an easement, and wants to shove the remaining 118 into one as well.

Kenny McDonald, president and CEO of the Columbus Partnership, the civic and business group made up of area CEOs, said he has talked growth is necessary but so is preserving the character of the community.

"Maybe this type of planning has not occurred on such a large scale in a while. It's not easy," McDonald said.

"I think they're tackling it right," he said of the land-use planning process.

Others in Fairfield County have concerns similar to Crow's.

Amber Hoisington lives on 40 acres on Route 256 near Snyder Church Road in Liberty Township.

Hoisington, a member of the Fairfield County Soil and Water District Board, said in an email that Fairfield County is seeing an average of 1,400 acres a year being converted from agricultural use.

"Even if that rate doubles in the years ahead we could lose enough cropland that agriculture could cease to exist here by 2076," she said.



"Our prime and locally important soils are critical to feeding us and the world," she said.

Liberty Township Trustee Robert Alt said his family's roots in Fairfield County date back to 1805. His farm is 2,500 acres, and he said there has been no communication with land owners about the plan's intentions.

"Our whole community is very concerned," he said.

"The people who own this ground should at least have time to air their opinion," Alt said. "There's a ton of emotion in it. The county is saying absolutely nothing."



He said he knows change is coming. "You can't stop change," he said.

But he said the planning process needs to be better.

"It didn't need to be this rushed, and it didn't need to be this hush-hush," he said. "It was just, 'Hey, we're going to do this.'"

Said Crow: "Just talk to all of us. Don't shut us out."

mferench@dispatch.com

@MarkFerenchik

Welcome to the August 2023 Imagine Newsletter



Imagine

*Bringing about a vibrant community where people lead fulfilling lives
and make meaningful contributions*

We live life in seasons. While fall is not yet here, it is back-to-school season. We welcome students and staff back to Forest Rose School this month. Our commitment through the year is educating and preparing students for their next season of life so they can live more independently and take their place as participating members of our community. We are looking forward to a great school year!



David Uhl,
Superintendent

One season that recently came to a close was the State of Ohio biennial budget process. This budget has a significant impact on the services provided by county boards. The 2023 state budget included a \$1.35 billion investment in the wages of direct support professionals who work in the DD field. This is a historic investment in the DD system by the state and county boards. While there were many other provisions included in the state budget that impact services provided, this investment is by far the most significant item to note. We are thankful to Governor Mike DeWine and the Ohio General Assembly for their commitment to, and investment in, the DD field.

The seasons are changing, as is everything else! Fall will soon be upon us. I hope you enjoy the last warm days of summer.

-David

Vibrant Community Connection

[Learning Opportunities](#)

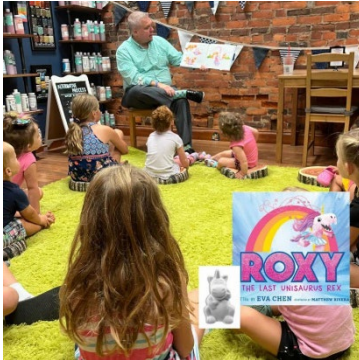
Learning by experience is a model that can help you earn skills and gain knowledge to succeed in your chosen career field. Max's past work experience in woodworking and framing led him to want to earn a degree doing something he enjoyed. He recently graduated from Hocking College, where he earned an associate degree in construction management with a focus on carpentry. This program taught Max what is involved in planning, estimating, scheduling, and executing a variety of commercial and residential projects in the construction field.

His experience at college gave him the skills needed, but Max was eager to gain field experience. Max was hired to work with Terracon testing concrete samples at various construction sites around Ohio. This position taught Max how to collect samples that the sites create and transport them to a Terracon laboratory for testing purposes. Another skill Max learned through this position is the intricate steps to create the samples on-site. Max became certified with the American Concrete Institute (ACI), being one of only two students in his class at Hocking to do so. The ACI certification will allow him to build concrete structures. He will also utilize this for future employment in the construction field.

When he isn't working, Max enjoys spending time hiking, participating in archery with friends, and building models of a Japanese cartoon. Max spends on average a week (or more) building the intricate models. He recently got a Planet Fitness membership so he can focus on strength training and stamina, preparing for longer days of work, that are certainly ahead.



Community Partnership Corner



Storytime at Art & Clay/Square 7

A new offering for children that brings a story to life. Guest readers share a story, then kids paint a pottery piece to help them connect and remember the story.

David Uhl read to a group in July about embracing who we are and finding our tribe.



Back-to-School Training

Fairfield DD staff presented to the Fairfield County Educational Service Center (ESC) during a recent back-to-school training. The presentation included an overview of Fairfield DD and our mission. In addition, we helped connect ESC staff with resources for introduction and eligibility, as well as the behavior support team and other services offered.



Sensory Trail at Alley Park

Fairfield DD is delighted to support the Alley Park Sensory Trail, remaining dedicated to providing our community with a variety of opportunities.

Sarah Kallenberg, a student at Lancaster High School is working closely with Alley Park to build a sensory trail for public use.

Fairfield DD Feature Department

Meet Our Board

Board members are an integral piece of Fairfield DD. They steer us toward a sustainable future by adopting sound, ethical and legal decisions that will guide us toward adequate resources to advance our mission.

Board Vice President, Bob Competti, agrees and adds that "being a part of this team and supporting the incredible leadership team we have, as well as the administration, is a real pleasure. Seeing the result on the faces of those we serve is even more gratifying."



Bob is the owner of IVP Media, a multi-media production company that started in 1989. He enjoys seeing the mission of Fairfield DD in action and feels that our community does a phenomenal job of helping those we serve make meaningful contributions and most importantly, lead fulfilling lives.

Upcoming Events



10:00 am -
12:00 pm

Fairfield County Provider Meeting

Once a month, providers of Fairfield County gather together with other stakeholders to learn, grow, and share ideas.

August's meeting brings you Starfire Council to present *Understanding Change in Our Work and Communities*.

This session will guide learners through a journey of understanding what kinds of changes we face together, tangible examples of what change looks like, and ways to overcome the barriers that prevent the kind of change we all dream of.

[Click to learn more](#)



Fair Housing 101

Learn what federal and state fair housing laws mean for you!

Whether you are a homeowner, tenant, landlord, property owner, or curious citizen, join us for a presentation/discussion about the basics of fair housing. The discussion will include information about protected classes, prohibited practices, reasonable accommodations, filing a complaint, advocacy, and more.

6:00 pm -
7:30 pm

[Click to learn more](#)



Early Intervention Playgroup

Come join us!

Community playgroup offers children time to interact, explore a creative space, and connect parents to one another. Geared to ages 0-5.

10:00 am -
11:00 am

[Click to learn more](#)



Mental Health Series

Fairfield County Educational Service Center Presents Mental Health Series: Your Child's Anxiety.

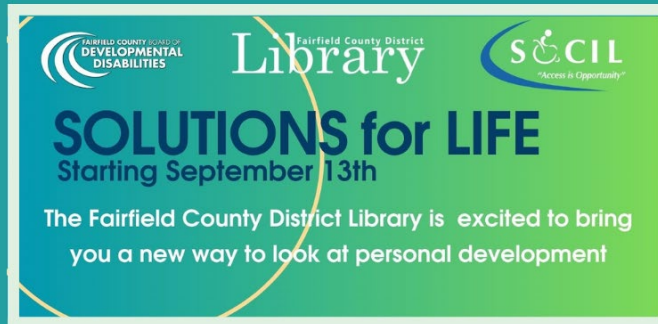
Learn simple strategies that will help parents respond to their child's anxiety. When applied, these skills will help the child and parent bond, allowing the child to identify and work through their anxiety more effectively.

7:00 pm -
8:00 pm

[Click to learn more](#)

D I D Y O U K N O W

A new session of Solutions for Life will begin September 13th. Classes will meet Wednesdays at the Fairfield County District Library. Registration must be completed by September 1st.



**CLICK HERE FOR MORE
INFORMATION**



**TO LEARN MORE OR REGISTER FOR EVENTS
VISIT OUR WEBSITE**

www.fairfielddd.com



2023 Criminal Case Update: Fairfield County Prosecutor's Office

Kyle Witt

Fairfield County Prosecuting Attorney

August 22, 2023

Adult Felony Division – Personnel:

- Team of 6 attorneys (7 including me):
 - Judge Berens' Courtroom
 - Brian Waltz (Supervisor)
 - Mark Balazik
 - Judge Trimmer's Courtroom
 - Chris Reamer
 - Sarah Hill
 - Intake/Grand Jury
 - Bridget M. Cull
 - Justin Benedict

Adult Felony Division – Caseload:

- Currently at 423 cases
 - Projected to hit 667 felony case filings by end of this calendar year
- Types of cases
 - Violent Crime (murder, felonious assault, DV)
 - Drugs
 - Motor Vehicle Offenses (vehicular homicide/assault, OVI)
 - Sexual Offenses (rape, sexual battery, GSI)
 - Property Crimes (theft, RSP, forgery)
 - Weapons Offenses (including firearm specs)
 - Other (child endangering, OOB, tampering, illegal conveyance, PO Violation)
- Charging Decision
 - Nature of charging usually determines outcome (i.e., will offender go to prison?)
 - We thoroughly vet case through grand jury

Violent Crimes

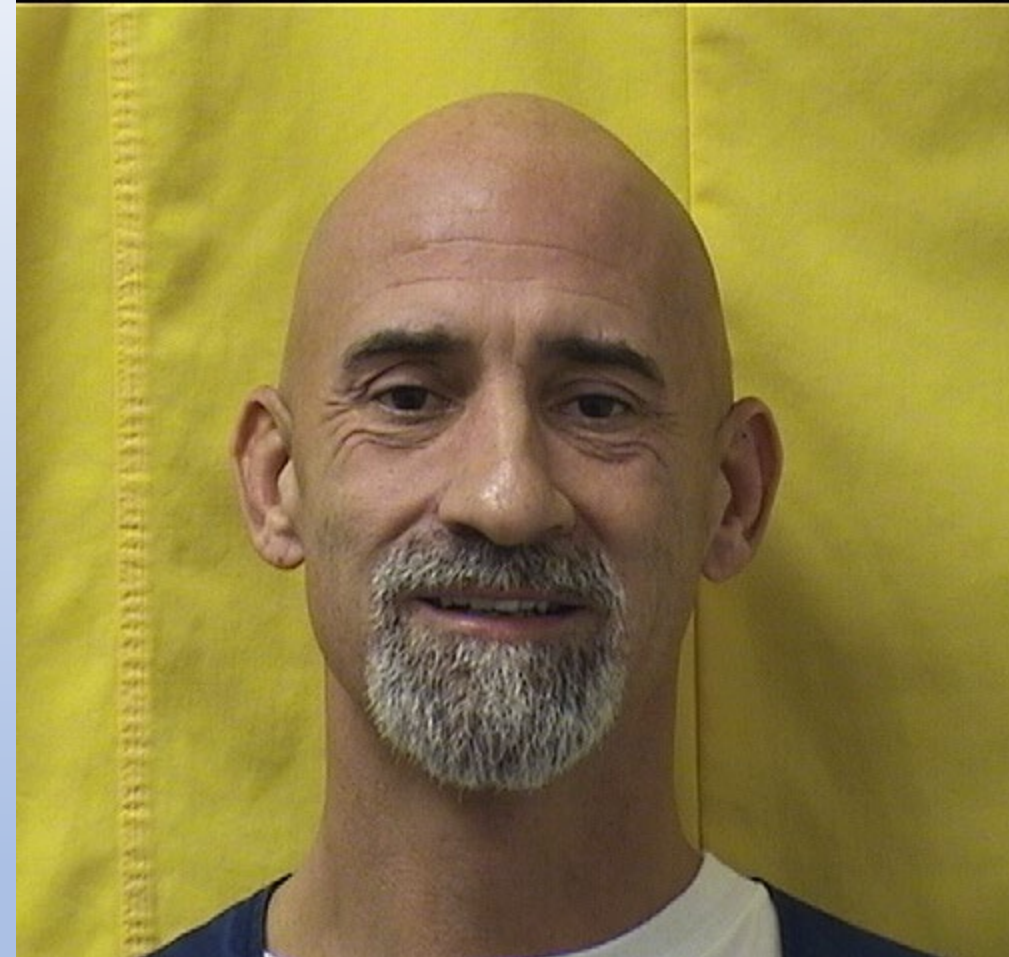
Jason T. Hikec

- Inmate #A815847 / Belmont Correctional Institution
- Case No. 22 CR 183
- Investigating Agency: Lancaster Police Department (Det. Humbert)
- Conviction(s):
 - Felonious Assault (F2) [**plus 1-year firearm spec*]
 - Aggravated Possession of Drugs (Meth) (F2) [**plus 1-year firearm spec*]
 - Having Weapons Under Disability (F3)
- Sentence: 11 – 13½ years
- Facts: On April 26, 2022, Hikec assaulted his ex-girlfriend at his residence at 508½ W. Sixth Avenue in Lancaster. The assault was not reported until the next day, as the victim feared retaliation from Hikec if she involved the police. As part of their investigation, detectives with the Lancaster Police Department executed a search warrant on Hikec's property where they found a bulk amount of methamphetamine and multiple firearms (which he was prohibited from possessing due to prior felony convictions). Hikec was convicted on all counts following a 5-day jury trial.
- Additional Interest:
 - Jury trial challenges/issues
 - Security camera footage (deleted)
 - Digital evidence
 - DV factors (attack the victim)
 - Currently being appealed



Harry G. Stamaty, Jr.

- Inmate #817672 / Madison Correctional Institution
- Case No. 22 CR 253
- Investigating Agency: Lancaster Police Department
- Conviction(s):
 - Aggravated Burglary (F1)
 - Violation of Protection Order (F3)
 - Domestic Violence (F3)
- Sentence: 6 - 9 years
- Facts: On the evening of June 10, 2022, an intoxicated Harry Stamaty appeared at his estranged wife's home in Lancaster and threatened to "kick in" the door if she did not let him in. There was a protection order in place which barred Stamaty from being within 500 feet of the residence. He threatened her and demanded that she let him in the home, and once inside he physically and sexually assaulted her (he threw a dog kennel and security camera at her, grabbed her by the hair, and held her down against her will while sexually assaulting her). He fled the scene after she called the police, but they apprehended him minutes later.
- Additional Interest:
 - Numerous DV and OVI priors
 - Security camera footage
 - Reluctant victim



Bryan Rooker

- Inmate #(TBD) / **at Fairfield County Jail awaiting DRC transport*
- Case No. 23 CR 160
- Investigating Agency: Lancaster Police Department
- Conviction(s):
 - Attempted Aggravated Burglary (F2)
 - Domestic Violence (M1)
 - Criminal Damaging (M2)
- Sentence: 4 – 6 years
- Facts: On April 20, 2023 at 4:45 AM, Hilary Hurlbut called 911 reporting that she had been stabbed. Lancaster Police were dispatched to the scene on E. Chestnut Street, where they found Hurlbut sitting at the base of the stairs with a blood-soaked rage around her foot. A subsequent investigation revealed that she had been quarreling with Bryan Rooker when he stabbed her in the foot with a sword.



Kiante Carter

- Inmate #817674 / Pickaway Correctional Institution
- Case No. 22 CR 253
- Investigating Agency: Fairfield County Sheriff's Office (Det. Meadows)
- Conviction(s):
 - Attempted Aggravated Burglary (F2)
 - Domestic Violence (M1)
 - Criminal Damaging (M2)
- Sentence: 2 – 3 years
- Facts: On March 6, 2023 at 1:30 PM, Carter went to the home of ex-girlfriend, with whom he shares a child. He began banging on the door, demanding to see their child, and upon entering the home began shoving her and then threw her to the ground. She fled the residence and began crying for help. Two bystanders heard the commotion and intervened to offer protection. Carter fled the scene as the bystanders called 911 to report the incident.
- Additional Interest:
 - Carter had only been out of prison for 3 months when this occurred (released 1/4/23)



Angelique Grace

- Inmate #(TBD) / **defendant out on bond pending appeal*
- Case No. 20 CR 360
- Investigating Agency: Lancaster Police Department
- Conviction(s):
 - Complicity to Commit Aggravated Burglary (F1)
- Sentence: 4-6 years
- Facts: Grace and a former roommate were quarreling over property by text/social media. In the midnight hours of April 4, 2020, Grace (and accomplices) forced entry into the home of the former roommate and physically assaulted her. Grace was convicted following a 4-day jury trial based largely upon (1) victim testimony, (2) co-defendant testimony, and (3) cell phone expert (who placed Grace's phone at the scene at the time the offense occurred).
- Additional Interest:
 - Defendant was granted post-conviction appellate bond



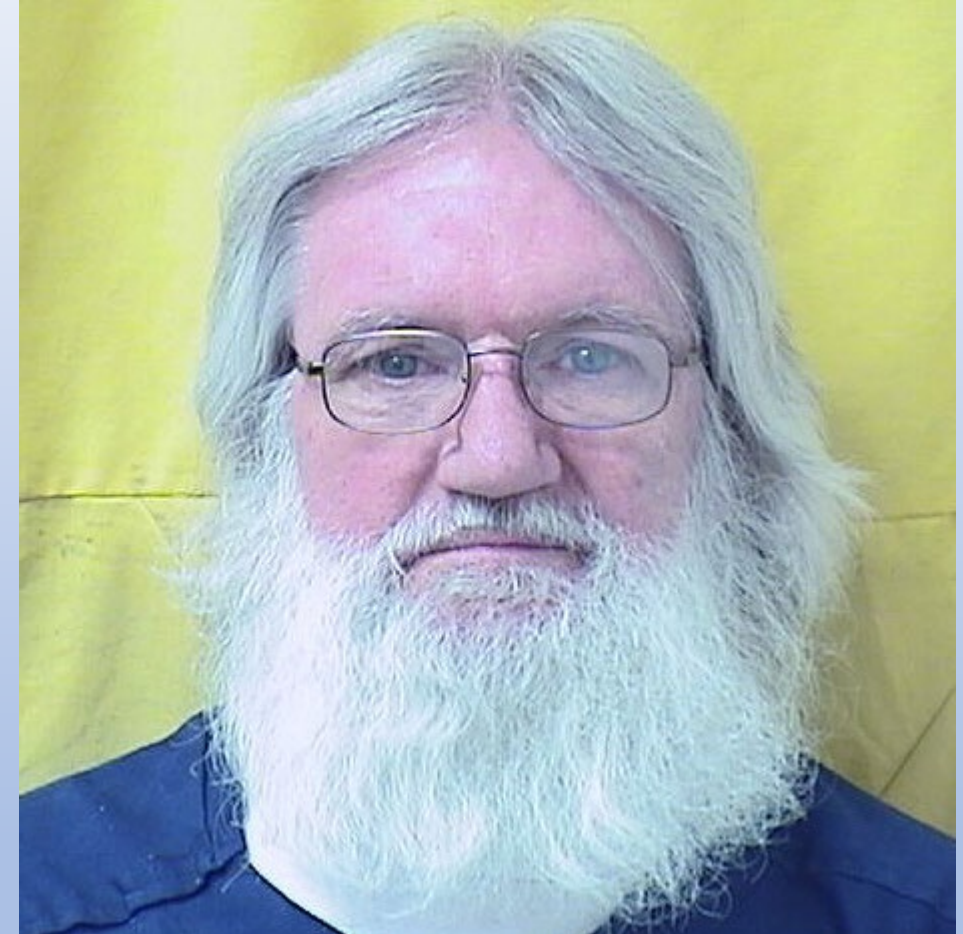
Christopher J. Hamm

- Inmate #795549 / Pickaway Correctional Institution
- Case No. 21 CR 59
- Investigating Agency: Lancaster Police & Fairfield County Sheriff's Office
- Conviction(s):
 - Murder (UF)
 - Tampering with Evidence (F3)
- Sentence: 15 – life
- Facts: On February 14, 2021 at 1:30 AM, Hamm and Kierston Jackson were arguing over drugs and money at 521½ Madison Avenue, Lancaster, OH. During the altercation, Hamm stabbed Jackson in the torso in the stairwell of the apartment. Jackson stumbled to a neighbor's door seeking help, and Hamm fled the scene. Jackson was transported to FMC where he succumbed to his injuries. Hamm was located later that morning hiding in a minivan at Martens Park.
- Additional Interest:
 - Case is still being litigated in appeals court on petition for post-conviction relief
 - Drugs underlying issue



Steven E. Parry

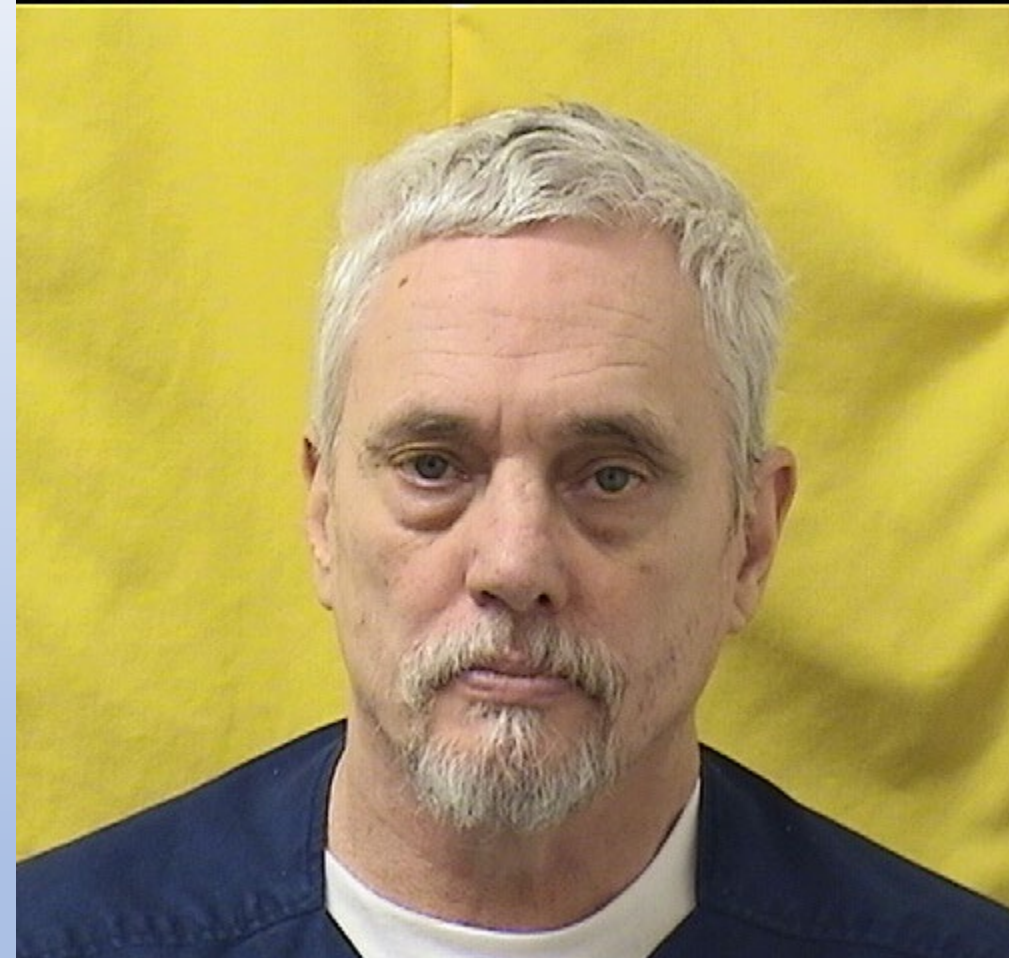
- Inmate #816184 / North Central Correctional Institution
- Case No. 22 CR 288
- Investigating Agency: Fairfield County Sheriff's Office
- Conviction(s):
 - Felonious Assault (F2)
 - Discharge of Firearm on or Near Prohibited Premises (F3)
 - Improperly Handling Firearms in a Motor Vehicle (F4)
- Sentence: 4 ½ - 5 ½ years
- Facts: Parry had a long-standing feud with his neighbor, Larry Dennison. On July 1, 2022, at around 5:18 PM, Dennison was bringing hay in from his fields when Parry approached on the roadway behind him. Parry, who was frustrated by the slow speed, got into a verbal altercation where he threatened to kill him. Parry left the scene but returned in his vehicle moments later, when he fired four shots at Dennison who was cleaning up debris from the roadway.



Drug Offenses

Howard Wiseman

- Inmate #808910 / Southeastern Correctional Institution
- Case No. 22 CR 134
- Investigating Agency: Lancaster Police Department & Major Crimes Unit
- Conviction(s):
 - Aggravated Possession of Drugs (Meth) (F2) [**plus 1-year firearm spec*]
 - Possession of Cocaine (F4) [**plus 1-year firearm spec*]
 - Possession of Fentanyl-Related Compound (F4) [**plus 1-year firearm spec*]
 - Possession of LSD (F3)
 - Having Weapons Under Disability (F3)
- Sentence: 11½ - 14 ½ years
- Facts: On March 9, 2023 at 2:37 AM, Lancaster Police stopped a silver sedan near the intersection of N. Memorial Drive and W. Sixth Avenue. The driver was identified as Wiseman. During a subsequent search of the vehicle, officers discovered drugs and two handguns located in a backpack on the rear passenger floorboard.
- Additional Interest:
 - Forfeiture Specifications:
 - \$629 in US currency
 - Hi-Point .380 caliber handgun
 - Lengthy criminal history including multiple felony drug priors and sexual battery.



Anthony C. Williams

- Inmate # (TBD) / **at Fairfield County Jail awaiting transport*
- Case No. 23 CR 144
- Investigating Agency: Major Crimes Unit
- Conviction(s):
 - Aggravated Possession of Drugs (Meth) (F2) [**plus 1-year firearm spec*]
 - Possession of Fentanyl-Related Compound (F3)
 - Having Weapons Under Disability (F3)
- Sentence: 7½ years
- Facts: On March 9, 2023 at 1:30 PM, MCU agents stopped Williams' vehicle near Brigg's Sandwiches on west side of Lancaster after he was observed leaving a known drug house nearby. K9 alerted on the vehicle and subsequent search revealed 3 sandwich bags of illicit drugs and two handguns concealed under the driver's side floorboard.
- Additional Interest:
 - Forfeiture Specifications:
 - \$820 in currency
 - Ruger .22 caliber handgun
 - Spectrum Taurus .380
 - 2012 Jeep Grand Cherokee
 - Prior felony convictions for weapons and drug charges.



Jennifer Science

- Inmate #W111050 / Ohio Reformatory for Women
- Case No. 22 CR 542
- Investigating Agency: Fairfield Count Sheriff's Office (Dep. Mann)
- Conviction(s):
 - Aggravated Trafficking in Drugs (F1) (Meth)
 - Aggravated Possession of Drugs (F1) (Meth)
 - Trafficking in Fentanyl-Related Compound (F2)
 - Possession of Fentanyl-Related Compound (F2)
 - Aggravated Trafficking in Drugs (F3)
 - Aggravated Possession of Drugs (F3)
- Sentence: 10 – 15 years (*all mandatory)
- Facts: On November 16, 2022, Deputy Mann stopped a black Hyundai traveling eastbound on US 33 at SR 188 exit for a marked lanes violation. The driver was identified as Jennifer Science. Mann deployed his K9 Lupo for a free air sniff around the vehicle, and subsequently searched the vehicle. He located a black backpack on the just behind the driver's seat which contained bulk amounts of various drugs.



Sexual Offenses

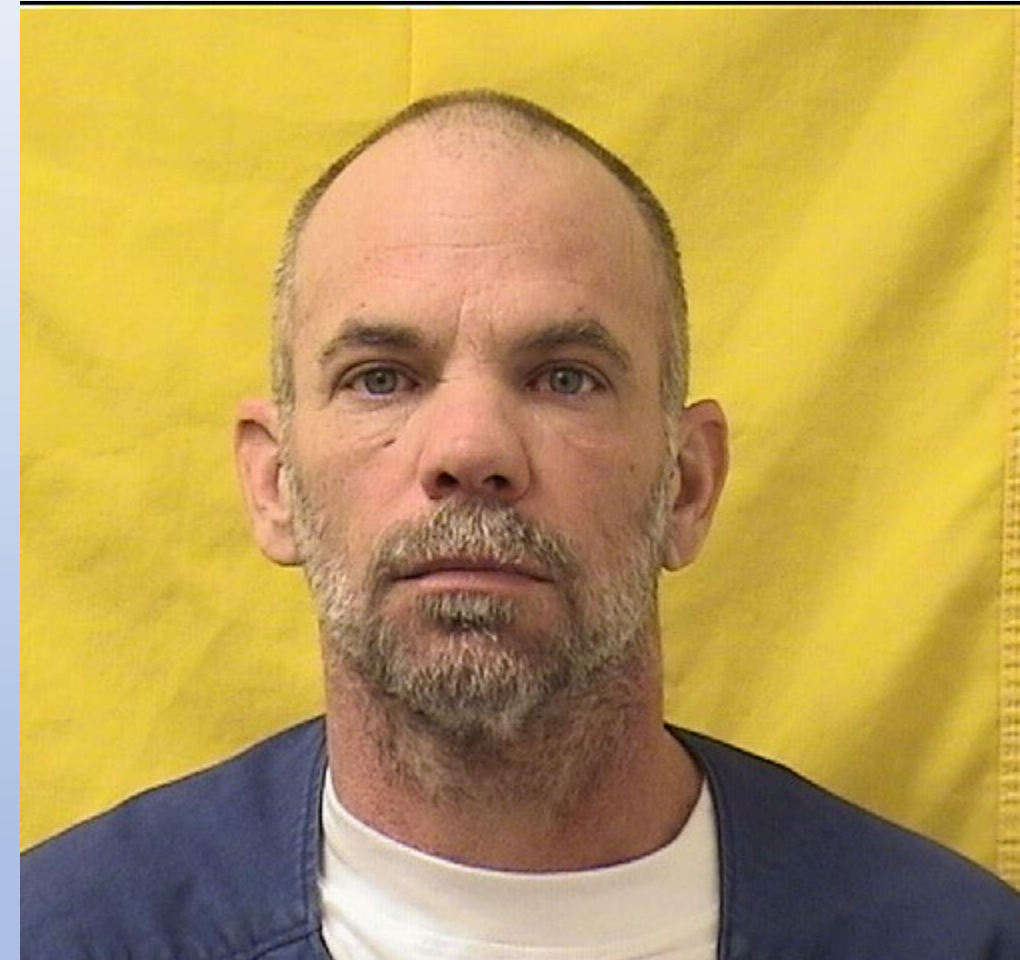
Charles H. Stearns

- Inmate #A816747 / Correctional Reception Center
- Case No. 22 CR 91
- Investigating Agency: Lancaster Police Department
- Conviction(s):
 - Kidnapping (F1)
 - GSI (x2)
- Sentence: 20 years
- Facts: In the early morning hours of March 3, 2022, Stearns parked his red pickup truck near Old Bill Bailey's on the west side of Lancaster. He exited the vehicle and physically assaulted a 13 YO girl on her way to the school bus stop. He pulled her into a nearby wooded area, where he sexually molested her. Stearns thought he heard someone nearby and fled the area, abandoning whatever remaining intentions he had in that moment. The victim returned home and immediately reported it to police, who honed-in on Stearns as a suspect through surveillance video and witness interviews.
- Additional Interest:
 - True "stranger danger" scenario
 - Not typical profile of child sexual abuse offender (90% of victims know their offender)



Jeremy A. Reed

- Inmate #A809510 / Noble Correctional Institution
- Case No. 21 CR 556
- Investigating Agency: Fairfield County Sheriff's Office
- Conviction(s):
 - Rape (F1) (x2)
 - GSI (F3) (x2)
- Sentence: 28 – 33 years
- Facts: Reed raped his step-daughters over a period of years beginning when the older victim was 8 YO. Reed told her it was “their secret” and that he was doing it so that she would “know what guys like.” The victim told her mother about the abuse, which led to Reed moving out of the home. However, the victim later recanted her statement and the couple reconciled. They married shortly after, and the sexual abuse resumed. It continued until Reed's wife came home unannounced and walked-in on Reed actively molesting her daughter. The younger step-daughter would later disclose that Reed also sexually abused her while they were living under the same roof.



Anthony J. Morgan

- Inmate #A815546 / Chillicothe Correctional Institution
- Case No. 21 CR 92
- Investigating Agency: Lancaster Police & Fairfield County Sheriff's Office
- Conviction(s):
 - GSI (F3) (x2)
 - Pandering Sexually-Oriented Matter Involving a Minor (F4)
 - Illegal Use of a Minor in Nudity-Oriented Material (x9)
- Sentence: 9 ½ years
- Facts: In November 2020, LPD received a delayed disclosure that Morgan had sexually molested two young girls at his residence on Monmouth Drive in Lancaster. He was arrested several months later in Columbus, where his cell phone was seized. A search warrant for the phone was prepared and executed, which contained evidence of child pornography. While at the jail awaiting trial, Morgan set up a scheme to convey drugs into the jail that was caught by FCSO personnel.
- Additional Interest:
 - Demonstrates value of digital evidence



Chad E. Little

- Inmate #A809957 / Noble Correctional Institution
- Case No. 22 CR 429
- Conviction(s):
 - Sexual Battery (F3)
- Sentence: 54 months
- Facts: Little had a sexual relationship with a 16 YO student-athlete while he was Athletic Director and HS Girls Basketball at Bloom-Carroll High School. The sexual acts took place in his office at the HS, as well as at his home and in his vehicle from April 2018 through May 2020. The victim did not report the abuse until 2022, after she had left for college and had support from campus peers and counselors.
- Additional Note(s):
 - Case garnered significant public interest
 - Recently presented to BC Schools on this issue (SB _____)
 - Controlled call was powerful evidence
 - Victim was over age of 16, and so this would not have been a crime but for the professional relationship



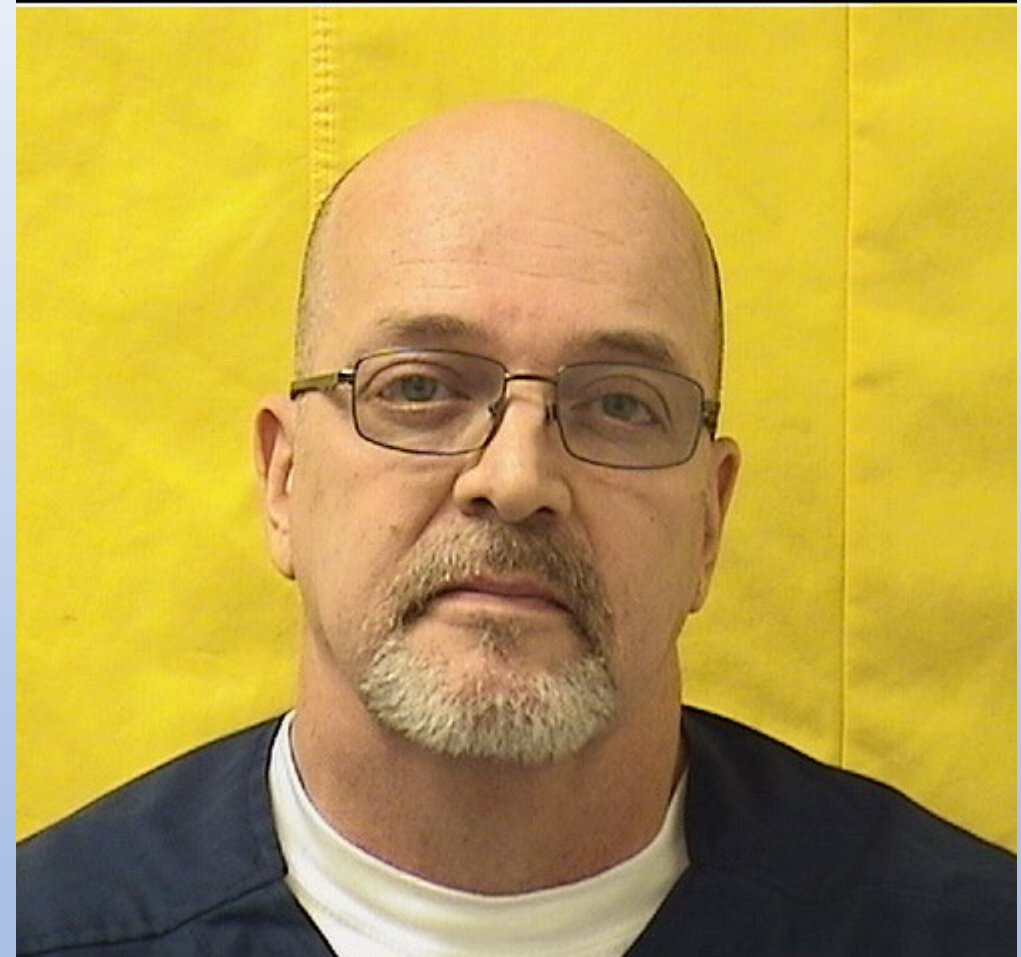
Daniel Campbell

- Inmate #A768157 / Southeastern Correctional Institution
- Case No. 19 CR 347
- Conviction(s):
 - Illegal Use of Minor in Nudity-Oriented Material (F5) (x5)
 - Pandering Sexually-Oriented Matter Involving a Minor (F4) (x3)
- Sentence: 7 years
- Facts: Campbell was granted judicial release after having been sentenced to prison on a 2012 robbery conviction. He was subject to court (i.e., probation) supervision as a term of his release. In July 2018, Campbell's probation officer did a home check and found child pornography on his mobile phone. He was convicted and sentenced on those charges, but the conviction was overturned on appeal to the Ohio Fifth District (that court having found that the search of his mobile phone was contrary to law). The Ohio Supreme Court reversed the appellate court and affirmed the conviction, holding that the search violated a state statute but not Campbell's constitutional rights – and thus suppression of evidence was not the proper remedy.
- Additional Note(s):
 - Campbell appealed his cause to the US Supreme Court but they declined to take it



Paul A. Devault

- Inmate #A806218 / Pickaway Correctional Institution
- Case No. 22 CR 15
- Investigating Agency: Fairfield County Sheriff's Office
- Conviction(s):
 - Sexual Battery (x3)
- Sentence: 7½ years
- Facts: Devault molested his step-granddaughter over a three-year period ending in June 2020. He told the victim that if she told anyone about what was going on, he would go to jail and she would never see him again.
- Additional Notes:
 - Defendant sought a court order for the child to be examined by a psychologist to determine her "motivation" for making such allegations (which the prosecution adamantly and successfully opposed)



Other Crimes

Madeline Thornton & Joshua Mock

- Institution
 - Thornton: Inmate #W111410 / Ohio Reformatory for Women
 - Mock: Inmate #A809959 / Madison Correctional Institution
- Case No. 22 CR 166 & 22 CR 167
- Conviction(s):
 - Child Endangering (F2)
 - Child Endangering (F3)
- Sentence:
 - Thornton: 4 – 6 years
 - Mock: 2½ years
- Facts: In January 2022, Thornton's daughter (age 2) was rushed to the hospital by EMS personnel after she was found unresponsive. The child was taken to Nationwide Children's Hospital where she was placed in ICU and diagnosed with having suffered physical abuse and severe malnourishment. A subsequent investigation revealed that Thornton, who was living at the time with her "drug dealer" boyfriend, Joshua Mock, had neglected to provide the child with adequate medical care or meet her basic nutritional needs.
- Additional Interest:
 - Was history of domestic abuse within the home (Mock being the abuser) but he had no biological ties to the child victim



REGULAR AGENDA #35 - 2023
FAIRFIELD COUNTY COMMISSIONERS' OFFICE
AUGUST 22, 2023

AGENDA FOR TUESDAY, AUGUST 22, 2023

- 9:00 AM Review
- Regular Meeting
- Pledge of Allegiance
- Announcements
- Approval of Minutes for August 15, 2023
- Commissioners
- 2023-08.22.a A resolution authorizing account to account transfer and appropriations from unappropriated into major expense categories and a fund to fund transfer for the Workforce Projects, subfund# 8330. [Commissioners]
- 2023-08.22.b A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865 [Commissioners]
- Fairfield County Board of Developmental Disabilities
- 2023-08.22.c A resolution to appropriate from unappropriated in a major expenditure object category (Fairfield County Board of DD) (Fund 2060 FCBDD) [Board of Developmental Disabilities]
- Fairfield County Clerk of Courts- Title Division
- 2023-08.22.d A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division [Clerk of Courts- Title]
- Fairfield County Dog Shelter
- 2023-08.22.e A resolution to appropriate from unappropriated in a major expenditure object categories for Fund #2002. [Dog Shelter]
- Fairfield County Domestic Relations Court
- 2023-08.22.f A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001 [Domestic Relations Court] [Domestic Relations Court]

Fairfield County Family and Children First Council

- 2023-08.22.g A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council [Family and Children First Council]
- 2023-08.22.h A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council [Family and Children First Council]
- 2023-08.22.i A resolution approving a grant agreement for a Community Based Child Abuse Prevention Grant by and between the Fairfield County Board of Commissioners and the Ohio Children's Trust Fund for State Fiscal Year 2024 [Family and Children First Council]

Fairfield County Job and Family Services

- 2023-08.22.j A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]
- 2023-08.22.k A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS [JFS]
- 2023-08.22.l A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency - Fairfield County JFS [JFS]
- 2023-08.22.m A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018 [JFS]

Fairfield County Juvenile/Probate Court

- 2023-08.22.n A resolution authorizing the approval of a service contract by Fairfield County Juvenile Court and The Village Network. [Juvenile/Probate Court]
- 2023-08.22.o A resolution approving an account-to-account transfer into a major expenditure object category. [Juvenile/Probate Court]
- 2023-08.22.p A resolution to appropriate from unappropriated in a major expenditure object category for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209 [Juvenile/Probate Court]
- 2023-08.22.q A resolution approving an account-to-account transfer into a major expenditure object category. [Guardianship Services] [Juvenile/Probate Court]

Fairfield County Meals on Wheels/Older Adult Agency

- 2023-08.22.r A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617 [Fairfield County Meals on Wheels/Older Adult Agency]

South Central Major Crimes Unit

2023-08.22.s A resolution to appropriate from unappropriated and decrease appropriations in the 2023/2024 DLEF Grant Fund 7830 SF 8312, request for an advance. [Sheriff - Major Crimes Unit]

Payment of Bills

2023-08.22.t A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

The next Regular Meeting is scheduled for August 29, 2023, 9:00 a.m., Administrative Courthouse, Commissioners' Hearing Room, 210 E. Main St., Lancaster

Adjourn

State of the County Address, 11:00 a.m., Wigwam Event Center, 10190 Blacklick Eastern Rd., NW, Pickerington

Adjourn

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Jeff Fix, Dave Levacy, and Steve Davis. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Krista Humphries, Sarah Fortner, Ashley Fahner, Josh Crawford, Patrick Welsh, Corey Clark, Heather O'Keefe, Dan Neeley, Jon Kochis, Rick Szabrak, Tony Vogel, Amy Brown-Thompson, Steven Darnell, Dr. Carri Brown, Lisa McKenzie, Jeremiah Upp, Tiffany Wilson, Abby Watson, Marty Norris, Audrey Stoffel, Francis Martin, Barb Martin, Ray Stemen, Judy Stemen, Sherry Pymer, Holly Mattei, Emily Cordle, Christine Simmons, Angela Krile, Clarence Price, Jo Price, Connie Spillman, Betty Bennett, George Bennett, Mark Anderson, Dan Spillman, Tim Pickett, Carla Pickett, and Ann Woodruff.

Attending virtually: Jim Bahnsen, Beth Cotrell, Lori Hawk, Tiffany Daniels, Jessica Murphy, EM, Michael Kaper, Belinda Nebbergall, Tony Howard, Park, Shelby Hunt, Marcy Fields, Becky, Stacy Hicks, Deb, Lynette Barnhart, Joe Ebel, Ashley Arter, Britney Lee, and Nikki Drake.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance.

Listen & Learn

Corey Clark, Director of Job and Family Services (JFS), spoke about the presenters, the presentation, and JFS's Annual Report to the Community.

Sarah Fortner, Deputy Director of Protective Services, spoke about new initiatives within Protective Services and the Child Protective Services Fellowship Program targeted at college students. The fellowship was established to address the instability of the child welfare workforce. Ms. Fortner continued by stating the program takes students interested in a child welfare career and provides them with experience. She added that the program allows the students to take the state training and get exposure to field work, which allows them to gain insight into the occupation before committing.

Commissioner Davis asked about retention and recruitment data for child welfare positions; and asked Economic and Workforce Director, Rick Szabrak, if his group had exposure to the program.

Mr. Szabrak stated that a Beta test was performed by the State.

Ms. Fortner spoke about JFS getting sufficient applicants or resumes with necessary qualifications and added that the agency is doing a good job of retaining staff and has created a culture that supports and assists its workers.

Commissioner Davis asked about the agency's staff turnover.

Ms. Fortner stated that she has about eight vacant positions out of approximately one hundred positions, and that those eight are within the intake program.

Mr. Clark stated that the retention rate is tracked.

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

County Administrator, Aundrea Cordle, added that turnover is 27% and that there is state funding for assisting with retention and recruitment. She also added that Protective Services jobs are intensive and can easily overwhelm employees.

Ms. Fortner spoke about the alleviation of stress and the workload provided by the Child Protective Services Fellowship Program. She continued by speaking about the TEAM Ohio pilot group and stated that the hope of TEAM Ohio is to assist counties with online monitoring, which will decrease calls and help with staffing needs. Ms. Fortner also spoke about the Quality Improvement Center – Family Centered Reunification (QIC-R) and added that the program focuses on linking parents of a protective services case with a parent who has child welfare experience.

Commissioner Davis inquired about intake staff turnover.

Ms. Fortner said that when intake staff are running on fumes, they go into an emergency overflow and start shifting workers. She said that there is a delay in service and a delay in community response when the number of intake staff is low.

Ms. Cordle added that one of the other outcomes is an increased burn-out rate of staff.

Commissioner Levacy spoke favorably about the Child Protective Services Fellowship Program.

Commissioner Fix stated that Fairfield County is all about exploring new ideas to provide a service.

Community Services Deputy Director, Krista Humphries, spoke about resuming routine pre-pandemic Medicaid eligibility operations.

Commissioner Davis asked about the number of Medicaid recipients for the years immediately prior to COVID-19 opposed to those post pandemic.

Mr. Clark stated that it will be approximately May of 2024 before the numbers normalize and post pandemic recipients can be calculated.

Ms. Humphries continued by speaking about the Benefit Bridge program that started in 2020 and the new requirements that started July of 2023. She spoke about the Benefit Bridge participant numbers, increasing caseloads, and guidelines and funding.

Commissioner Davis spoke about how appreciative he is of the work of the JFS staff.

Ms. Cordle introduced Tiffany Wilson, who is now managing the Family and Children First Council (FCFC).

Tiffany Wilson thanked staff members who have been supporting FCFC.

Commissioner Davis spoke about the new CEO of United Way of Fairfield County, Christine Simmons.

Ms. Simmons stated that she has been in the position for three weeks and added that she is excited to be carrying forward the job of the former director, Carrie Woody. Ms. Simmons also stated that 300 children were added to Dolly's Imagination Library.

Emily Cordle thanked county employees for being the largest group to volunteer for Community Care Day.

Regular Meeting #34 - 2023 – August 15, 2023

- 2 -

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

Commissioner Davis spoke about the Commissions appreciation for United Way.

A Commissioner's Comment

Commissioner Fix thanked JFS for their presentation and spoke about misinformation being provided on social media regarding the draft Comprehensive Plan. He explained that the County is updating its Comprehensive Plan because growth is coming to Fairfield County, and it is not responsible government to not prepare for growth and to not have a land use plan in place. He added that many townships do not have the same resources that are available to the County, so the County is providing a plan that the townships can choose to adopt. He also added that the County does not set zoning regulations, but villages and townships can. Commissioner Fix provided there have been two public town halls, an open house, and a steering committee of thirty-six public and private members that have met four times over the last six months, to work on the Plan. He stated that the work started in October of 2022 and will conclude in September of 2023. He also stated that the County was fortunate to have Planning Next working with the Steering Committee. The Commissioner added that the Plan provides absolutely no benefits to the Commissioners and continued by speaking about the proposed connector for route 33 to 70. He stated that the corridor that has been considered is reflected on the map, but ODOT does not have funding in place for the project. He added that there has been no decision on where the connector might be, but that it would be a tremendous benefit to have in the region. The Commissioner stated that he is happy to talk with anyone who may have questions or concerns.

Public Comments

Ray Stemen of Lancaster spoke about his concerns regarding changes in education and teaching organizations, and about the country's military.

Frank Anderson of Refugee Road provided comments and questions concerning the Comprehensive Plan, the comment process regarding the Plan, Liberty Township Trustees, social media posts, and road alignments between 33 and 70.

Commissioner Fix offered to meet with Mr. Anderson to answer his questions.

Sherry Pymer from Walnut Township stated she believes the Comprehensive Plan needs to address industrial solar projects.

Judy Stemen of Lancaster expressed her opinions regarding the government and the COVID-19 vaccine.

Connie Spillman from Coonpath Rd. spoke in opposition to the Comprehensive Plan and provided quotes from Thomas Jefferson.

Legal Update

None.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

Week in Review

American Rescue Plan Update

From the \$30,606,902.00 received as the first and second tranche of fiscal recovery funds. \$28.6M has been appropriated, \$15.1M expended, \$4.6M encumbered or obligated.

EMA Grants

Congratulations to EMA for receiving several grants that assist them with providing services.

August 22, 2023, Review and Regular Meeting

The August 22nd meeting will be at 9:00 a.m., at the small meeting room at the Wigwam Event Center, 10190 Blacklick Eastern Rd., Pickerington.

State of the County

State of the County event is August 22 at the Wigwam Event Center. Doors open at 11:00 with lunch being served at 11:30.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 18 resolutions on the agenda for the voting meeting.

Resolutions of note:

- A resolution accepting the rates for the tax levies as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.
- A resolution authorizing the establishment of a new capital project fund for Workforce Center Projects funded by the State of Ohio.
- A resolution authorizing an MOU among Fairfield County, The City of Canal Winchester, the Fairfield County Transportation Improvement District, the Fairfield County Port Authority, and Violet Township for improvements to Basil-Western Road.
- A resolution to establish a Drainage Maintenance District for the Estates at Lake Forest subdivision in Violet Township.

Budget Review

- Budget Director, Bart Hampson spoke about the last day for level 3 budget access.

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

Calendar Review/Invitations Received

- *Provided by the Clerk to the Fairfield County Board of Commissioners, Rochelle Menningen*
 - CCAO Summer Symposium 2023, Economic Development Strategies: Ohio Counties Reaching Forward, August 16-18, 2023, Cherry Valley Hotel, 2299 Cherry Valley Rd. SE, Newark
 - Governor's Executive Workforce Board Meeting, August 17, 2023, 10:00 a.m., Nationwide Insurance, 1 Nationwide Plaza, Columbus
 - Family and Children First Council Executive Committee Meeting., August 18, 2023, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
 - Elder Abuse Commission Meeting, August 21, 2023, 10:00 a.m., State Library of Ohio, Large Boardroom, 274 E. First Ave., Columbus
 - ClearSky Rehabilitation Hospital of Lancaster Groundbreaking, August 23, 2023, 10:00 a.m., 1201 River Valley Blvd., Lancaster
 - Fairfield County Farm Bureau Annual Meeting, August 31, 2023, 6:00 p.m. Registration, Fairfield County Fairgrounds, Ricketts Hall, 157 E. Fair Ave., Lancaster
 - Fairfield Soil & Water Conservation District 80th Annual Meeting, September 7, 2023, 5:30 p.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
 - The Map Forward Project: Neuroscience for Hopeful Futures in Fairfield County Training, September 20, 2023, 9:00 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster

Correspondence

- *Correspondence received by the Commissioners' Office was provided as follows by Ms. Menningen*
 - Press Release, Office of County Auditor, August 9, 2023, "County Auditor's Office Releases Fact Sheets for November 2023 General Election Property Tax Levy Issues"
 - Memo, Dr. Carri Brown, County Auditor, August 10, 2023, Subjects: Top Ten Taxpayers; Real Estate Summit: Serving Those Who Have Served; & Revenue Update with Implications
 - Fairfield County Auditor's Wins of the Week, Providing Comments Which Demonstrate Teamwork Accountability, and Collaboration
 - Press Release, Fairfield County Health Department, August 11, 2023, "Health Department Awarded 80k to Curb Opiate Overdose"
 - Letters from Residents Regarding Solar Projects
 - Ohio Environmental Protection Agency, Draft Permit, Permit: PO133981, Cirba Solutions US, Inc.
 - Fairfield Soil and Water Conservation District Newsletter, *Fairfield Features*, August 2023, Volume 25, Issue 2

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

- County Commissioners Association of Ohio Magazine, *County Leader*, Summer 2023

Old Business

Commissioner Davis spoke about the Sheriff's Office and the Commissions' appreciation for their representation at the meetings. He stated that the public is often unaware of possible threats to the Commissioners, the staff, and to residents, and added that the Officers attend the meetings to keep people safe and not to keep people quiet. The Commissioner also addressed the social media posts regarding the Comprehensive Plan and the need for 250 comments to validate action. He added that he was not aware of any factual basis for the need for 250 comments.

New Business

Commissioner Davis attended the Lancaster City Council meeting the night before where the council introduced a resolution to authorize the county to be the grant recipient of Lancaster Public Transit. Lancaster City Council also provided a resolution of intent regarding the transfer of governance from the City of Lancaster to Fairfield County. He added that the meeting went well and that the transfer process would be difficult, as it has many variables.

Commissioner Levacy thanked Commissioner Davis for his work on transit issues and spoke about the importance of transit. The Commissioner also spoke about the topics to be addressed at the next Governor's Workforce Board meeting.

Commissioner Fix spoke about CCAO meetings and the upcoming CCAO symposium.

Commissioner Davis spoke about his appreciation for the work Fix has done with CCAO.

Treasurer Bahnsen spoke about the new escrow program which allows property owners to pay their taxes across ten months if not already escrowed by a mortgagor.

Engineer Upp spoke about the TID, employee turnover, and road projects. He added that the Coonpath Road improvements are nearing completion, and that the 33-70 connector is simply an idea. He stated that the location for the connector has not been proposed or determined, and that there is currently no available funding.

Commissioner Davis stated that the 33 bypass was first brought up in the 1960's and took approx. 50 years to be completed.

Recorder McKenzie stated that staff are close to being fully trained and provided information about preventing title fraud.

Commissioner Davis spoke about personal knowledge of real estate title fraud.

Auditor Brown spoke about attending an event at Beavers Field to retire Al Beavers jersey and the molding of the Greenfield Water and Sewer District. She also thanked volunteers from the Beavers Field event and acknowledged a new Weights and Measures Inspector who completed eight courses for continuing education requirements.

Commissioner Davis stated that one of the issues with the transfer of governance for Transit will be evaluation of the facilities.

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

Auditor Brown stated that the levy rates resolution is on the agenda and added that she is very appreciative of the ongoing evaluation of the merit scale. She also spoke about the Map of the Month, a State House press conference, the Keller Market fundraiser, and her participation in Marysville Prison's September graduations.

Commissioner Davis stated that recent information on sales tax was disheartening.

Regular (Voting) Meeting

The Commissioners met at 9:00 a.m. in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order with the following Commissioners present: Jeff Fix, Dave Levacy, and Steve Davis. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Bart Hampson, Krista Humphries, Sarah Fortner, Ashley Fahner, Josh Crawford, Patrick Welsh, Corey Clark, Heather O'Keefe, Dan Neeley, Jon Kochis, Rick Szabrak, Tony Vogel, Amy Brown-Thompson, Steven Darnell, Dr. Carri Brown, Lisa McKenzie, Jeremiah Upp, Tiffany Wilson, Abby Watson, Marty Norris, Audrey Stoffel, Francis Martin, Barb Martin, Ray Stemen, Judy Stemen, Sherry Pymmer, Holly Mattei, Emily Cordle, Christine Simmons, Angela Krile, Clarence Price, Jo Price, Connie Spillman, Betty Bennett, George Bennett, Mark Anderson, Dan Spillman, Tim Pickett, Carla Pickett, and Ann Woodruff.

Attending virtually: Jim Bahnsen, Beth Cotrell, Lori Hawk, Tiffany Daniels, Jessica Murphy, EM, Michael Kaper, Belinda Nebbergall, Tony Howard, Park, Shelby Hunt, Marcy Fields, Becky, Stacy Hicks, Deb, Lynette Barnhart, Joe Ebel, Ashley Arter, Britney Lee, and Nikki Drake.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able and led the Pledge of Allegiance.

Announcements

There were no announcements.

Approval of Minutes for August 8, 2023

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, August 8, 2023, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Board of Commissioners

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Board of Commissioners:

- | | |
|--------------|--|
| 2023-08.15.a | A resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. |
| 2023-08.15.b | A resolution approving an account to account transfer in a major object expense category for Facilities, General Fund# 1001. |

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

2023-08.15.c A resolution approving the submission of the Fiscal Year 2024 CFLP Litter Law Enforcement and Solid Waste Enforcement Grant Applications to CFLP.

2023-08.15.d A resolution to authorize the establishment of new capital project fund for Workforce Projects paid by the State of Ohio.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Auditor - Payroll

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Payroll:

2023-08.15.e A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund #5376 to General #1001 - Fairfield County Auditor.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Clerk of Courts – Title Division

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Clerk of Courts – Title Division:

2023-08.15.e A resolution authorizing a memo expense memo receipt for the General Fund 2% administration fee for managing the county self-insurance program, Fund #5376 to General #1001 - Fairfield County Auditor.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from the Fairfield County Court of Common Pleas

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Court of Common Pleas:

2023-08.15.g A resolution to appropriate from unappropriated into a major expense category for fund #2852 –Targeting Community Alternatives to Prison Grant to establish a budget for 2023 – Fairfield County Common Pleas

2023-08.15.h A resolution of conversion of prior year 2022 encumbrance (X-mode) to current year appropriation and appropriate from unappropriated expenditure object category for Fund# 2689.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Economic & Workforce Development

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic & Workforce Development:

Regular Meeting #34 - 2023 – August 15, 2023

- 8 -

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

- 2023-08.15.i A resolution authorizing the execution of a Memorandum of Understanding among Fairfield County, The City of Canal Winchester, the Fairfield County Transportation Improvement District, the Fairfield County Port Authority, and Violet Township concerning improvements to Basil-Western Road

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from Fairfield County Family and Children First Council

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Family and Children First Council:

- 2023-08.15.j A resolution approving an account-to-account transfer Fund 7521 Family Adult Children First Council- Sub-Fund 8306 Community School .

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

- 2023-08.15.k A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS
- 2023-08.15.l A resolution to approve a memo exp/memo receipt for the cost of Birth Certificates paid to Fairfield County Health Department as a memo expenditure for fund #2072 Public Children Services.
- 2023-08.15.m A resolution to approve a reimbursement for share of costs for Energy and Utilities paid to AEP, Dynegy, and Lanc. Utility as a memo expenditure for fund# 2018 Fairfield County Job and Family Services Public Assistant Fund
- 2023-08.15.n A resolution to approve a reimbursement for share of costs for Monthly Postage paid to Fairfield County Commissioners as a memo expenditure for fund# 2018 Fairfield County Job and Family Services
- 2023-08.15.o A resolution to approve a reimbursement for share of costs for Monthly Rent paid to Fairfield County Commissioners as a memo expenditure for fund# 2018 Fairfield County Job and Family Services

Commissioner Davis thanked Corey Clark and his team for their presentation.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Regular Meeting #34 - 2023
Fairfield County Commissioners' Office
August 15, 2023

Approval of a Resolution from the Fairfield County Regional Planning Commission

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Regional Planning Commission:

2023-08.15.p A resolution to Establish a Drainage Maintenance District for the Estates at Lake Forest subdivision located in Violet Township.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of a Resolution from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Sheriff:

2023-08.15.q A resolution to approve the purchase of a vehicle from Hugh White Chevrolet for the Weights and Scales Deputy

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2023-08.15.r A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Commissioner Davis mentioned the next meeting of the MCJDC board meeting will be in November. He inquired with MCJDC staff on the assessment of the preliminary budget number.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Adjournment

Commissioner Levacy spoke about the Budget Commission and thanked the Auditor's Office for moving it forward.

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:45 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, August 22, 2023, at the Wigwam Event Center in Pickerington, Ohio.

THIS PAGE
INTENTIONALLY
LEFT BLANK



A resolution authorizing account to account transfer and appropriations from unappropriated into major expense categories and a fund to fund transfer for the Workforce Projects, subfund# 8330.

WHEREAS, the Board of Commissioners desires to fund projects at the workforce center; and

WHEREAS, additional general fund dollars and appropriations are needed for 2023; and

WHEREAS, account to account transfers within major expenditure categories and appropriated from unappropriated in major expense categories will update the 2023 budget; and

WHEREAS, a fund to fund transfer will transfer the additional general fund dollars to the Workforce Projects, subfund# 8330.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1.

\$200,000 from: 12100148 contractual services
To: 12100149 transfers

Section 2. That the transfer of funds in the amount of \$200,000 hereby authorized as follows:

From: 12100149 700007 GRF Capital Improvement transfer
To: 12343501 439100 intergovernmental transfers in

Section 3. The Fairfield County Board of Commissioners appropriate from unappropriated into the following major expenditure category for capital outlay:

\$700,000 to org# 12343501 capital outlay

For Auditor's Office Use Only:

Section 1.

\$200,000

from: 12100148 530210 misc. allocations
To: 12100149 700007 GRF Capital Improvement

Section 3. *\$700,000 12343501 570000 Capital Outlay*

Section 4. *Issue an Amended Certificate in the amount \$700,000 to credit of fund # 3435, subfund# 8330.*

Section 5. *Request that the Fairfield County Auditor, on behalf of the Budget Commission, update the following receipt line items:*

| <i>Increase</i> | <i>New Amount</i> | <i>Org#</i> | <i>Obj#</i> | <i>Description</i> |
|------------------|-------------------|-----------------|---------------|-----------------------------------|
| <i>\$200,000</i> | <i>\$200,000</i> | <i>12343501</i> | <i>439100</i> | <i>Intergovt. Transfers in</i> |
| <i>\$500,000</i> | <i>\$500,000</i> | <i>12343501</i> | <i>434047</i> | <i>Reimb from Ohio University</i> |

Prepared by: Staci Knisley
cc: Commissioners' Office

Resolution No. 2023-08.22.a

A resolution authorizing account to account transfer and appropriations from unappropriated into major expense categories and a fund to fund transfer for the Workforce Projects, subfund# 8330.

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865.

WHEREAS, the WIC grant Fund #7012, the Bioterrorism grant Fund #7321, Fairfield County Parks Fund# 7308, & Port Authority Fund # 7865 are all entitled to collect interest on the balance of their fund; and

WHEREAS, the Treasurer’s Office has balanced interest on all funds for the month of July 2023.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipts:

| | | |
|-----------------|--------------------------------|-----------------|
| 72730800 436100 | Parks Interest Income | \$330.43 |
| 71701247 436100 | WIC Interest Income | \$108.70 |
| 71732153 436100 | Bioterrorism Interest Income | \$230.52 |
| 81786520 436100 | Port Authority Interest Income | \$0.42 |
| | | |
| | Total - Agency Funds | \$670.07 |

These amounts represent monies owed to the WIC grant, Bioterrorism grant funds, Fairfield County Parks fund, & Port Authority Fund for interest collected and deposited into the General Fund as denoted above.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of other expenses and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the WIC grant, Bioterrorism grant fund, Fairfield County Parks fund, & Port Authority Fund for interest.

Memo expenditure as referenced in supporting documentation:

Account: 12100110 590000 Other Expenses

Amount: \$670.07

cc: Jamie Ehorn, Ginger Caito, Angel Conrad

James N Bahnsen

210 East Main Street

Lancaster, Ohio 43130

Fairfield County Treasurer

Telephone: (740)652-7140

August 17, 2023

Staci Knisley
Fairfield County Commissioners' Office
210 E. Main Street
Lancaster, OH 43130

Dear Staci,

The enclosed forms are interest allocation calculations for the Clean Ohio Agricultural Easement Program Fund, the CDBG Rehab Mortgage Refunds Fund, the the CDBG Project Income Fund, the Smith Escrow Trust Clean Ohio Agricultural Easement Fund, the RLF/CDBG Fund, and the RLF/D Fund.

JULY 23

| | |
|--|------------|
| 2591 CDBG Rehab Mortgage Refunds | \$76.39 |
| 2675 CDBG Project Income | \$3.79 |
| 7113 Prepayment Fund | \$12.60 |
| 2716 RLF/CDBG Fund | \$60.04 |
| 2717 RLF/D Fund | \$419.15 |
| 7308 Fairfield County Historical Parks | \$330.43 |
| 7012 WIC Grant | \$108.70 |
| 7321 Bioterrorism Grant | \$230.52 |
| 5376 Self Fund Health Care | \$7,006.78 |
| 7865 Fairfield Port Authority (Econ Dev) | \$0.42 |

| | |
|--------------|-------------------|
| Total | \$8,248.82 |
|--------------|-------------------|

Respectfully,

James N Bahnsen
Fairfield County Treasurer

abk
enclosures

JUL 23

CDBG REHAB MORTGAGE REFUNDS

| | |
|---|------------------|
| Fund Number: | 2591 |
| Beginning Balance: | \$57,836.48 |
| End of Month Balance: | 58,194.06 |
| Average of Beginning and Ending Balance(A): | \$58,015.27 |
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |
| Total Investment Income for the Month: | \$394,123.50 |
| (A) as a percent of (B): | 0.000193812 |
| Amount to be Allocated to Fund: | \$76.39 |

JUL 23

CDBG PROJECT INCOME

| | |
|---|------------|
| Fund Number: | 2675 |
| Beginning Balance: | \$2,870.47 |
| End of Month Balance: | \$2,879.53 |
| Average of Beginning and Ending Balance(A): | \$2,875.00 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 9.60451E-06 |
|--------------------------|-------------|

| | |
|---------------------------------|--------|
| Amount to be Allocated to Fund: | \$3.79 |
|---------------------------------|--------|

JUL 23

PREPAYMENT FUND

Fund Number: 7113

Beginning Balance: \$7,050.58

End of Month Balance: \$12,091.65

Average of Beginning and Ending Balance(A): \$9,571.12

All County Funds Beginning Balance: 272,116,463.59

All County Funds Ending Balance: 326,560,636.11

Average of Beginning and Ending Balance, All County Funds(B): \$299,338,549.85

Total Investment Income for the Month: \$394,123.50

(A) as a percent of (B): 3.19742E-05

Amount to be Allocated to Fund: \$12.60

JUL 23

RLF/CDBG FUND

| | |
|---|-------------|
| Fund Number: | 2716 |
| Beginning Balance: | \$44,029.09 |
| End of Month Balance: | \$47,178.04 |
| Average of Beginning and Ending Balance(A): | \$45,603.57 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 0.000152348 |
|--------------------------|-------------|

| | |
|---------------------------------|---------|
| Amount to be Allocated to Fund: | \$60.04 |
|---------------------------------|---------|

JUL 23

EDA RLF SEQUESTERED

| | |
|---|------------------|
| Fund Number: | 2717 |
| Beginning Balance: | \$313,417.63 |
| End of Month Balance: | \$323,269.86 |
| Average of Beginning and Ending Balance(A): | \$318,343.75 |
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |
| Total Investment Income for the Month: | \$394,123.50 |
| (A) as a percent of (B): | 0.001063491 |
| Amount to be Allocated to Fund: | \$419.15 |

JUL 23

FAIRFIELD COUNTY HISTORICAL PARKS

| | |
|---|------------------|
| Fund Number: | 7308 |
| Beginning Balance: | \$253,155.45 |
| End of Month Balance: | \$248,763.32 |
| Average of Beginning and Ending Balance(A): | \$250,959.39 |
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |
| Total Investment Income for the Month: | \$394,123.50 |
| (A) as a percent of (B): | 0.00083838 |
| Amount to be Allocated to Fund: | \$330.43 |

JUL 23

WIC

Fund Number: 7012

Beginning Balance: \$74,461.21

End of Month Balance: 90,660.66

Average of Beginning and Ending Balance(A): \$82,560.94

All County Funds Beginning Balance: 272,116,463.59

All County Funds Ending Balance: 326,560,636.11

Average of Beginning and Ending Balance, All County Funds(B): \$299,338,549.85

Total Investment Income for the Month: \$394,123.50

(A) as a percent of (B): 0.000275811

Amount to be Allocated to Fund: \$108.70

JUL 23

BIOTERRORISM GRANT

| | |
|---|------------------|
| Fund Number: | 7321 |
| Beginning Balance: | \$162,606.81 |
| End of Month Balance: | 187,557.24 |
| Average of Beginning and Ending Balance(A): | \$175,082.03 |
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |
| Total Investment Income for the Month: | \$394,123.50 |
| (A) as a percent of (B): | 0.000584896 |
| Amount to be Allocated to Fund: | \$230.52 |

JUL 23

SELF FUND HLTH CARE

| | |
|---|----------------|
| Fund Number: | 5376 |
| Beginning Balance: | \$4,938,582.56 |
| End of Month Balance: | 5,704,781.56 |
| Average of Beginning and Ending Balance(A): | \$5,321,682.06 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 0.017778138 |
|--------------------------|-------------|

| | |
|---------------------------------|------------|
| Amount to be Allocated to Fund: | \$7,006.78 |
|---------------------------------|------------|

JUL 23

FAIRFIELD CO PORT AUTHORITY (ECON DEV)

| | |
|---|------------------|
| Fund Number: | 7865 |
| Beginning Balance: | \$265.97 |
| End of Month Balance: | \$266.84 |
| Average of Beginning and Ending Balance(A): | \$266.41 |
| All County Funds Beginning Balance: | 252,041,277.39 |
| All County Funds Ending Balance: | 248,843,950.08 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$250,442,613.74 |
| Total Investment Income for the Month: | \$394,123.50 |
| (A) as a percent of (B): | 1.06374E-06 |
| Amount to be Allocated to Fund: | \$0.42 |

James N Bahnsen

210 East Main Street

Lancaster, Ohio 43130

Fairfield County Treasurer

Telephone: (740) 652-7140

August 17, 2023

Staci Knisley
Fairfield County Commissioners' Office
210 E. Main St.
Lancaster, OH 43110

Dear Staci,

The enclosed forms are interest allocation calculations for the Water and Sewer debt service and construction funds for July 2023.

Respectfully,

James N Bahnsen
Fairfield County Treasurer

ABK
Enclosures

Jul-23

| Credit Amount | Fund# | Fund Name | GL# | Object |
|---------------|-------|----------------------------------|----------|--------|
| 0.00 | 4300 | BR - High Service ARE Water | 12430033 | 436100 |
| 18.08 | 5461 | Liberty Township Sewer | 12546134 | 436100 |
| 347.36 | 5469 | BR - Sewer VP Utility 99 | 12546933 | 436100 |
| 109.80 | 5533 | Liberty Township Sewer Project | 12553333 | 436100 |
| 530.16 | 5554 | NR Tussing Rd Water Reclam Fac | 12555433 | 436100 |
| 1.74 | 5555 | BR - Sewer consolidation Bond 03 | 12555533 | 436100 |
| 354.55 | 5470 | BR - Water VP Utility 99 | 12547026 | 436100 |
| 292.04 | 5534 | Tussing Rd. WTF Improvement | 12553426 | 436100 |
| 25.16 | 5556 | BR - Water Consolidation BD 2003 | 12555626 | 436100 |

Total Journal Entry \$1,678.89

JUL 23

LIBERTY TOWNSHIP SEWER

| | |
|---|-------------|
| Fund Number: | 5461 |
| Beginning Balance: | \$13,705.51 |
| End of Month Balance: | 13,752.12 |
| Average of Beginning and Ending Balance(A): | \$13,728.82 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 4.58638E-05 |
|--------------------------|-------------|

| | |
|---------------------------------|---------|
| Amount to be Allocated to Fund: | \$18.08 |
|---------------------------------|---------|

JUL 23

BR-SEWER VP UTILITY 99

| | |
|---|--------------|
| Fund Number: | 5469 |
| Beginning Balance | \$263,402.74 |
| End of Month Balance: | 264,243.30 |
| Average of Beginning and Ending Balance(A): | \$263,823.02 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 0.000881353 |
|--------------------------|-------------|

| | |
|---------------------------------|----------|
| Amount to be Allocated to Fund: | \$347.36 |
|---------------------------------|----------|

JUL 23

LIBERTY TWP SEWER PROJECT

| | |
|---|-------------|
| Fund Number: | 5533 |
| Beginning Balance: | \$83,261.03 |
| End of Month Balance: | 83,525.73 |
| Average of Beginning and Ending Balance(A): | \$83,393.38 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 0.000278592 |
|--------------------------|-------------|

| | |
|---------------------------------|----------|
| Amount to be Allocated to Fund: | \$109.80 |
|---------------------------------|----------|

JUL 23

NR TUSSING RD WATER RECLAM FAC

| | |
|---|--------------|
| Fund Number: | 5554 |
| Beginning Balance: | \$402,017.53 |
| End of Month Balance: | 403,295.59 |
| Average of Beginning and Ending Balance(A): | \$402,656.56 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 0.001345154 |
|--------------------------|-------------|

| | |
|---------------------------------|----------|
| Amount to be Allocated to Fund: | \$530.16 |
|---------------------------------|----------|

JUL 23

BR SEWER CONSOLIDATION BOND 03

| | |
|---|------------|
| Fund Number: | 5555 |
| Beginning Balance: | \$1,317.36 |
| End of Month Balance: | 1,321.52 |
| Average of Beginning and Ending Balance(A): | \$1,319.44 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 4.40785E-06 |
|--------------------------|-------------|

| | |
|---------------------------------|--------|
| Amount to be Allocated to Fund: | \$1.74 |
|---------------------------------|--------|

JUL 23

BR-WATER VP UTILITY 99

| | |
|---|--------------|
| Fund Number: | 5470 |
| Beginning Balance: | \$268,854.79 |
| End of Month Balance: | 269,712.64 |
| Average of Beginning and Ending Balance(A): | \$269,283.72 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 0.000899596 |
|--------------------------|-------------|

| | |
|---------------------------------|----------|
| Amount to be Allocated to Fund: | \$354.55 |
|---------------------------------|----------|

JUL 23

TUSSING RD WTF IMP

| | |
|---|--------------|
| Fund Number: | 5534 |
| Beginning Balance: | \$221,450.96 |
| End of Month Balance: | 222,154.95 |
| Average of Beginning and Ending Balance(A): | \$221,802.96 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 0.000740977 |
|--------------------------|-------------|

| | |
|---------------------------------|----------|
| Amount to be Allocated to Fund: | \$292.04 |
|---------------------------------|----------|

JUL 23

BR WATER CONSOLIDATION BD 2003

| | |
|---|-------------|
| Fund Number: | 5556 |
| Beginning Balance: | \$18,328.82 |
| End of Month Balance: | 19,886.64 |
| Average of Beginning and Ending Balance(A): | \$19,107.73 |

| | |
|---|------------------|
| All County Funds Beginning Balance: | 272,116,463.59 |
| All County Funds Ending Balance: | 326,560,636.11 |
| Average of Beginning and Ending Balance, All County Funds(B): | \$299,338,549.85 |

| | |
|--|--------------|
| Total Investment Income for the Month: | \$394,123.50 |
|--|--------------|

| | |
|--------------------------|-------------|
| (A) as a percent of (B): | 6.38332E-05 |
|--------------------------|-------------|

| | |
|---------------------------------|---------|
| Amount to be Allocated to Fund: | \$25.16 |
|---------------------------------|---------|

Interest ReportFairfield County July 23

| <u>Date</u> | <u>Pay-in</u> | <u>Fund</u> | <u>Acct #</u> | <u>Description</u> |
|---------------|---------------|-------------|---------------|--------------------------------|
| July 5, 2023 | \$129,013.29 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| July 7, 2023 | \$10,472.78 | GENERAL | 10 436100 | DEPINVINT FNB SWEEP |
| July 13, 2023 | \$17,227.04 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| July 18, 2023 | \$60,637.75 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| July 19, 2023 | \$20,844.99 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| July 28, 2023 | \$27,500.00 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| July 28, 2023 | \$2,552.65 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| July 28, 2023 | \$58,375.00 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| July 28, 2023 | \$67,500.00 | GENERAL | 10 436100 | DEPINVINT FIFTH THIRD MULT INV |
| SUM: | | | | |
| | \$394,123.50 | | | |

RECEIVED
NO. _____

AUG 17 2023

JAMES N. BAHNSEN
Fairfield County Treasurer

AT CLOSE OF BUSINESS July 31, 2023

Treasurer's Form 6

Revised 09/07/05 ABF

| | |
|----------------|----------------|
| TREASURY | 290,701.26 |
| LEDGER | 5,905,849.88 |
| ICS | 5,000,000.00 |
| INVESTMENTS | 315,364,084.97 |
| sub total | 326,560,636.11 |
| FORM 6 | 326,560,636.11 |
| | 0.00 |
| | |
| Drawer | 654.59 |
| Safe | 1,494.00 |
| PNP | 36,703.92 |
| Checks | 251,848.75 |
| Total Treasury | 290,701.26 |

118

Resolution No. 2023-08.22.b

A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category [Fairfield County Board of DD 2060]

WHEREAS, FCBDD received a \$1,500 donation from Buckeye Car Family Cares fund to support FCBDD; and

WHEREAS, a local girl scout is working to build an accessible trail at Alley Park; and

WHEREAS, we would like to allocate \$300 of the donation to support the Friends of Lancaster Parks and Recreation for this project; and

WHEREAS, an appropriation from unappropriated is required;

NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of DD requests the Fairfield County Commissioners appropriate from unappropriated in the following category:

52714141 Contractual Service \$300.00

For Auditor's Office Use Only:

Section 1.

52714141 554000 \$300.00

Prepared by: Cathy Anderson
cc: FCBDD

Resolution No. 2023-08.22.c

A resolution to appropriate from unappropriated in a major expenditure object category (Fairfield County Board of DD) (Fund 2060 FCBDD)

(Fairfield County Board of Developmental Disabilities)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division

WHEREAS, appropriations are needed to cover all remaining expenses for 2023; and

WHEREAS, an account to account transfer will allow proper classification of major expenditure object category in contract services and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$3,000.00 is hereby authorized as follows:

From: 11232600 Materials & Supplies
To: 11232600 Contractual Services

For Auditor's Office Use Only:

Section 1.

FROM: 11232600 561000 General Office Supplies
TO: 11232600 543000 Repair and Maintenance

Prepared by: Britney Lee
Cc: Clerk of Courts

Resolution No. 2023-08.22.d

A resolution approving an account to account transfer in a major object expense category – Clerk of Courts Title Division

(Fairfield County Clerk of Courts- Title Division)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object categories for Fund #2002.

WHEREAS, additional appropriations are needed in the major expenditure object categories of Contractual Services & Capital Outlay; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object categories for fund #2002.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

| | | |
|----------------------|----------|----------|
| Capital Outlay | 12200200 | \$1,530 |
| Contractual Services | 12200200 | \$69,998 |

Prepared by: Angel Thompson
cc: Dog Shelter

**Appropriate from Unappropriated
For Auditor's Office Use Only:**

\$1,530.00 12200200 574000 Equipment, Software & Fixtures

\$49,999.00 12200200 543000 Repair and Maintenance

\$19,999.00 12200200 530313 Vet Services

Resolution No. 2023-08.22.e

A resolution to appropriate from unappropriated in a major expenditure object categories for Fund #2002.

(Fairfield County Dog Shelter)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001 [Domestic Relations Court]

WHEREAS, additional appropriations are necessary due to the adjustment of the IV-D Magistrate's hours, the addition of an IT position to be shared by the Clerk and the Courts, and the addition of three new hires in 2023 who elected family health insurance coverage; and

WHEREAS, additional appropriations are necessary in the major expenditure object category for Personal Services 511010 Salary, Employees; and

WHEREAS, additional appropriations are needed in the major expenditure object category for Fringe Benefits 521000 Health Insurance; and

WHEREAS, appropriate from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following categories:

| | | |
|-------------|----------|-------------------|
| \$22,650.00 | 15100100 | Personal Services |
| \$32,500.00 | 15100100 | Fringe Benefits |

For Auditor's Office Use Only:

| | | | |
|-------------|----------|--------|-------------------|
| \$22,650.00 | 15100100 | 511010 | Salary, Employees |
| \$32,500.00 | 15100100 | 521000 | Health Insurance |

Prepared by: Lori Lovas
cc: Domestic Relations Court

Resolution No. 2023-08.22.f

A resolution to appropriate from unappropriated in major expenditure object categories for the General Fund# 1001 [Domestic Relations Court]

(Fairfield County Domestic Relations Court)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council

WHEREAS, Fairfield County Board of DD pays Tiffin Developmental Center for Residential Treatment for a client of the Multi-System Youth Program at Family, Adult, and Children First Council.

WHEREAS, The Family, Adult, and Children First Council has an agreement with Fairfield County board of DD to pay one-half of the daily rate billed by Tiffin Developmental Center.

WHEREAS, the Family, Adult, and Children First Council needs to reimburse the Fairfield County Board of DD by using code 60815920 532000; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

52676901 433000 Intergovernmental Revenues \$ 3,308.17

This amount represents monies owed to the Fairfield County Board of DD for Residential Treatment provided to Family, Adult, and Children First Council's client, as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of Professional Services and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the Fairfield County Board of DD for Residential fees.

Memo expenditure as referenced in supporting documentation:

Vendor # 680 Fairfield County Board of DD

Account: 60815920 532000 MSY Residential Placement

Amount: \$ 3,308.17

Prepared by: Annette Mash-Smith on behalf of FCFC

INVOICE

| | |
|-------------|-----------|
| DATE: | 8/11/2023 |
| INVOICE # | 1002 |
| Customer ID | 162133 |

BILL TO

FCBDD
795 College Avenue
Lancaster, OH 43130
740-652-7220

| DESCRIPTION | Quantity | Unit Price | AMOUNT |
|--|----------|------------|------------|
| Tiffin Developmental Center 07/01/23-07/27/23 Shared Services | | | \$3,308.17 |
| Total Due | | | \$3,308.17 |

**State of Ohio - Developmental Disabilities
TDC DIRECT BILLS Invoice**

Please Remit To:

Ohio Department of Developmental Disabilities
PO Box 74729
Cleveland OH 44194

Page:

1

Invoice No:

SPURLOCK DB JUL 23

Consolidated Invoice No:

Invoice Date:

08/07/2023

Customer Number:

FAIRFIELD CTY B

Payment Terms:

NET 30

Due Date:

09/06/2023

Bill To:

FAIRFIELD CBDD
795 COLLEGE AVENUE
LANCASTER OH 43130-1082

AMOUNT DUE:

6,616.35 USD

Make Checks Payable To: Ohio Treasurer of State

Billing Service Period: From To

For billing questions, please call or email 614-302-1969

To ensure proper payment processing, please be sure the invoice number is on all payments.

| Line | Adj | Identifier | Description | Quantity | UOM | Unit Amt | Net Amount |
|---------------------------|-----|-----------------|---|-----------|-----|-----------------|-----------------|
| Purchase Order | | Contract Number | | From Date | | To Date | |
| 1 | | TDCDIRECT | | 0.00 | | 0.0000 | 6,616.35 |
| | | | | 07/01/23 | | 07/27/23 | |
| | | | Services rendered to B. Spurlock at the Tiffin Developmental Center from July 1 | | | | |
| | | | - 27, 2023 at the daily rate of \$245.05. Please include invoice with payment. | | | | |
| SUBTOTAL: | | | | | | <u>6,616.35</u> | |
| TOTAL AMOUNT DUE : | | | | | | | 6,616.35 |

1/2 of DC costs
\$3,308.17

STANDARD

Original

**State of Ohio - Developmental Disabilities
TDC DIRECT BILLS Invoice**

Please Remit To:

Ohio Department of Developmental Disabilities
PO Box 74729
Cleveland OH 44194

Page: 2
Invoice No: SPURLOCK DB JUL 23
Consolidated Invoice No:
Invoice Date: 08/07/2023
Customer Number: FAIRFIELD CTY B
Payment Terms: NET 30
Due Date: 09/06/2023

Bill To:

FAIRFIELD CBDD
795 COLLEGE AVENUE
LANCASTER OH 43130-1082

AMOUNT DUE: 6,616.35 USD

Amount Remitted

Make Checks Payable To: Ohio Treasurer of State

Billing Service Period: From To

For billing questions, please call or email 614-302-1969

To ensure proper payment processing, please be sure the invoice number is on all payments.

Invoice Summary

SUBTOTAL of Invoice Details:

6,616.35

TOTAL AMOUNT DUE :

6,616.35

STANDARD

Original

Resolution No. 2023-08.22.g

A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council

WHEREAS, Fairfield County Board of DD pays Tiffin Developmental Center for Residential Treatment for a client of the Multi-System Youth Program at Family, Adult, and Children First Council.

WHEREAS, The Family, Adult, and Children First Council has an agreement with Fairfield County board of DD to pay one-half of the daily rate billed by Tiffin Developmental Center.

WHEREAS, the Family, Adult, and Children First Council needs to reimburse the Fairfield County Board of DD by using code 60815920 532000; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1: That the Fairfield County Auditor reflect the following memo receipt:

52676901 433000 Intergovernmental Revenues \$ 4,617.15

This amount represents monies owed to the Fairfield County Board of DD for Residential Treatment provided to Family, Adult, and Children First Council's client, as denoted in the attached documentation.

Section 2: That the Fairfield County Board of Commissioners approves the following expenditure of Professional Services and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant reimbursing the Fairfield County Board of DD for Residential fees.

Memo expenditure as referenced in supporting documentation:

Vendor # 680 Fairfield County Board of DD

Account: 60815920 532000 MSY Residential Placement

Amount: \$ 4,617.15

Prepared by: Annette Mash-Smith on behalf of FCFC

**State of Ohio - Developmental Disabilities
TDC DIRECT BILLS Invoice**

Please Remit To:

Ohio Department of Developmental Disabilities
PO Box 74729
Cleveland OH 44194

Page: 1
Invoice No: SPURLOCK DB JUN 23
Consolidated Invoice No:
Invoice Date: 07/07/2023
Customer Number: FAIRFIELD CTY B
Payment Terms: NET 30
Due Date: 08/06/2023

Bill To:

FAIRFIELD CBDD
795 COLLEGE AVENUE
LANCASTER OH 43130-1082

AMOUNT DUE: 9,234.30 USD

Make Checks Payable To: Ohio Treasurer of State

Billing Service Period: From To

For billing questions, please call or email 614-302-1969

To ensure proper payment processing, please be sure the invoice number is on all payments.

| Line | Adj | Identifier | Description | Quantity | UOM | Unit Amt | Net Amount |
|---------------------------|-----|-----------------|--|-----------|-----|----------|------------|
| Purchase Order | | Contract Number | | From Date | | To Date | |
| 1 | | TDCDIRECT | | 0.00 | | 0.0000 | 9,234.30 |
| | | | | 06/01/23 | | 06/30/23 | |
| | | | Services rendered to B. Spurlock at the Tiffin Developmental Center from June 1 - 30, 2023 at the daily rate of \$307.81. Please include invoice with payment. | | | | |
| SUBTOTAL: | | | | | | 9,234.30 | |
| TOTAL AMOUNT DUE : | | | | | | | 9,234.30 |

FACFC Portion \$4,617.15

STANDARD

Original

**State of Ohio - Developmental Disabilities
TDC DIRECT BILLS Invoice**

Please Remit To:

Ohio Department of Developmental Disabilities
PO Box 74729
Cleveland OH 44194

Page: 2
Invoice No: SPURLOCK DB JUN 23
Consolidated Invoice No:
Invoice Date: 07/07/2023
Customer Number: FAIRFIELD CTY B
Payment Terms: NET 30
Due Date: 08/06/2023

Bill To:

FAIRFIELD CBDD
795 COLLEGE AVENUE
LANCASTER OH 43130-1082

AMOUNT DUE: 9,234.30 USD

Amount Remitted

Make Checks Payable To: Ohio Treasurer of State

Billing Service Period: From To

For billing questions, please call or email 614-302-1969

To ensure proper payment processing, please be sure the invoice number is on all payments.

Invoice Summary

SUBTOTAL of Invoice Details:

9,234.30

TOTAL AMOUNT DUE :

9,234.30

STANDARD

Original

INVOICE

| | |
|-------------|-----------|
| DATE: | 7/11/2023 |
| INVOICE # | 1001 |
| Customer ID | 162133 |

BILL TO

FCBDD
795 College Avenue
Lancaster, OH 43130
740-652-7220

| DESCRIPTION | Quantity | Unit Price | AMOUNT |
|--|----------|------------|------------|
| Tiffin Developmental Center 06/01/23-06/30/23 Shared Services | | | \$4,617.15 |
| Total Due | | | \$4,617.15 |

Resolution No. 2023-08.22.h

A resolution to approve a reimbursement for Residential Treatment paid for by Fairfield County Board of Developmental Disabilities as a memo expense receipt for fund# 7521 Family, Adult, and Children First Council

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving a grant agreement for a Community Based Child Abuse Prevention Grant by and between the Fairfield County Board of Commissioners and the Ohio Children's Trust Fund for State Fiscal Year 2024

WHEREAS, The Fairfield County Board of Commissioners serves as administrative agent for the Fairfield County Family Adult and Children First Council; and

WHEREAS, The Ohio Childrens Trust Fund has presented the attached grant agreement for the Community Based Child Abuse Prevention Grant; and

WHEREAS, approval of the attached agreement is by the Board of Commissioners is necessary for the project to proceed in Fairfield County during State Fiscal Year 2024.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners approves the agreement for the Community Based Child Abuse Prevention Grant with the Ohio Childrens Trust Fund and authorizes its President to sign the agreement.

Prepared by: Tiffany Wilson

OHIO DEPARTMENT OF JOB AND FAMILY SERVICES GRANT AGREEMENT

G-2223-00-0000

RECITALS:

This Grant Agreement (Agreement) between the Ohio Department of Job and Family Services (ODJFS) and the **Vendor Name** (GRANTEE) is created pursuant to the Grant awarded by ODJFS to GRANTEE. GRANTEE hereby accepts the Grant and agrees to comply with all the terms and conditions set forth in this Agreement.

- A. ODJFS issued a Request for Grant Application (RFGA) titled, _____, numbered _____, and dated _____, which is hereby incorporated by reference.
- B. The ODJFS application review team recommended for award the Application of GRANTEE, submitted by GRANTEE on [DATE] which is hereby incorporated by reference.
- C. In the event of any inconsistency or ambiguity between the provisions of the RFGA, the Application, or this Agreement, the provisions of this Agreement will determine the obligations of the parties. In the event that this Agreement fails to clarify any inconsistency or ambiguity between the RFGA and the Application, the RFGA will determine the obligations of the parties. In the event of a disputed issue that is not addressed in any of the aforementioned documents, the parties hereby agree to make every reasonable effort to resolve this dispute in keeping with the objectives of this Agreement and the budgetary and statutory constraints of ODJFS.
- D. Key personnel that are identified by the GRANTEE as critical to the success of the Agreement may not be removed without a reasonable notice to ODJFS, and replacements will not be made without ODJFS approval.

ARTICLE I. PURPOSE; GRANT ACTIVITIES

- A. INSERT LEGAL AUTHORITY IF AVAILABLE. This Agreement [allows GRANTEE to] [will] INSERT PURPOSE. GRANTEE will perform its responsibilities under this Agreement in accordance with the RFGA and the Application. The responsibilities (Grant activities) are summarized as follows:

INSERT SPECIFIC Grant Activities

GRANTEE will not report or submit any confidential or identifying information to ODJFS under this Agreement.

- B. The ODJFS Agreement Manager is ODJFS Agreement Manager Name, or successor.
- C. The ODJFS Agreement Manager may periodically communicate specific requests and instructions to GRANTEE concerning the performance of activities described in this Agreement. GRANTEE agrees to comply with any requests or instructions to the satisfaction of ODJFS within 10 days after GRANTEE's receipt of the requests or instructions. ODJFS and GRANTEE expressly understand that any requests or instructions will be strictly to ensure the successful completion of the Grant activities described in this Agreement, and are not intended to amend or alter this Agreement in any way. If GRANTEE believes that any requests or instructions would materially alter the terms and conditions of this Agreement or the compensation stated hereunder, GRANTEE will immediately notify ODJFS pursuant to the Notice provision of this Agreement. GRANTEE agrees to consult with the ODJFS Agreement Manager as necessary to ensure understanding of the Grant activities and the successful completion thereof.

ARTICLE II. EFFECTIVE DATE OF THE GRANT

- A. This Agreement will be in effect from **Start Date**, or upon issuance of an approved State of Ohio purchase order, whichever is later, through **End Date**, unless this Agreement is suspended or terminated prior to the expiration date. This Agreement may be renewed through [DATE], upon satisfactory completion of activities

hereunder, appropriation of funds by the Ohio General Assembly, and at the sole discretion of ODJFS. ODJFS will issue a notice to GRANTEE if ODJFS decides to renew this Agreement. GRANTEE will not obligate resources in anticipation of a renewal until notice is provided.

- B. It is expressly understood by both ODJFS and GRANTEE that this Agreement will not be valid and enforceable until the Director of the Office of Budget and Management, State of Ohio, first certifies, pursuant to Section 126.07 of the Ohio Revised Code (ORC), that there is a balance in the appropriation not already allocated to pay existing obligations. The ODJFS Agreement Manager will notify GRANTEE when this certification is given.

ARTICLE III. AMOUNT OF GRANT/PAYMENTS

- A. The total amount of the Grant is **Total Dollar Amt** Dollars (**\$Total**). ODJFS will provide GRANTEE with funds in an amount up to **SFY1 Dollar Amt** Dollars (**\$SFY1**) for State Fiscal Year **20XX** and up to **SFY2 Dollar Amt** Dollars (**\$SFY2**) for State Fiscal Year **20XX** expressly to perform the Grant activities. GRANTEE understands that the terms of this Agreement do not provide for compensation in excess of the total amount listed in this section. GRANTEE hereby waives the interest provisions of ORC 126.30.

[GRANT ADVANCE]

- B. Payment:
1. GRANTEE may submit a request for a Grant Advance of **Total Dollar Amt** Dollars (**\$Total**). The Grant Advance will be awarded after appropriate invoicing pursuant to this ARTICLE.
 2. The remainder of the Grant will be paid as reimbursement for actual, allowable, expenditures incurred and paid by GRANTEE during the billing period pursuant to GRANTEE's accepted budget [or cost proposal] as incorporated below [or as attached]. The ODJFS Agreement Manager may provide written approval to GRANTEE for requested budget changes that do not exceed the amount listed in this ARTICLE for the Agreement period. Such approval may be made without formally amending this Agreement.
 3. GRANTEE must conduct a funds reconciliation of the Grant Advance no later than thirty (30) days from the end of the Agreement period. GRANTEE will return any Grant advance funds that exceed actual expenditures paid by GRANTEE and confirmed by invoices. The ODJFS Agreement Manager will instruct GRANTEE on the manner in which to return the unused funds.

[BUDGET REALLOCATION]

- C. With the exception of travel expenses, line item expenses listed in the budget may be reallocated upon the written approval of the ODJFS Agreement Manager as long as the total amounts per SFY and the total overall Agreement amount remains unchanged. Any changes to the travel costs listed below will require a formal amendment to this Agreement.

[TRAVEL REIMBURSEMENT]

- D. It is further agreed that reimbursement of travel expenditures shall not exceed [SFY1 Travel Dollar Amount] Dollars (**\$SFY1 Travel**) for SFY [SFY1] and [SFY2 Travel Dollar Amount] Dollars (**\$SFY2**) for SFY [SFY2], which amounts are included in the total compensation figures above. Expense reimbursement authorized by this section is limited to actual and necessary expenses subject to the limits as established pursuant to ORC 126.31, which are set forth in Ohio Administrative Code 126-1-02, as well as any other laws, regulations, or Governor's Executive Orders limiting travel expenses. GRANTEE expressly agrees not to submit claims for expenses which do not meet the requirements of this section and further agrees to submit all claims to the ODJFS Agreement Manager for approval prior to submitting a claim for reimbursement.
- B. Compensation will be made as reimbursement for actual expenditures incurred [per Deliverable] [hourly] and paid by GRANTEE during the billing period pursuant to GRANTEE's accepted budget [or cost proposal] as incorporated below [or as attached].
- C. GRANTEE will submit detailed invoices on a **monthly/ quarterly/ one-time** basis to the ODJFS Bureau of Accounts Payable at 30 East Broad Street, 37th Floor, Columbus, Ohio 43215. GRANTEE agrees to use an invoice instrument to be prescribed by ODJFS and will include in each invoice:

1. GRANTEE's name, complete address, and federal tax identification number;
 2. Agreement number and dates;
 3. Purchase order number;
 4. Amount and purpose of the invoice, including such detail as required per the compensation section of this Agreement, description of Grant activities completed, description of services rendered, hourly rates and number of hours (if applicable), amount of monthly fee (if applicable), and itemized travel and other expenses if permitted by this Agreement; **and**
 5. Receipt or other proof of cost; and
 6. Other documentation requested by the ODJFS Agreement Manager.
- D.** GRANTEE expressly understands that ODJFS will not compensate GRANTEE for any work performed prior to GRANTEE's receipt of notice from the ODJFS Agreement Manager that the provisions of ORC 126.07 have been met as set forth in ARTICLE II, nor for work performed after the ending date of this Agreement.
- E.** GRANTEE expressly understands that ODJFS does not have the ability to compensate GRANTEE for invoices submitted after the State of Ohio purchase order has been closed. State of Ohio purchase orders are issued per state fiscal year. GRANTEE must submit final invoices for payment for each state fiscal year no later than 90 calendar days after the end date of each state fiscal year, or if earlier, the end date of this Agreement. Failure to do so will be deemed a forfeiture of the remaining compensation due hereunder.
- F.** GRANTEE understands that availability of funds is contingent on appropriations made by the Ohio General Assembly or by funding sources external to the State of Ohio, such as federal funding. If the Ohio General Assembly or the external funding source fails at any time to continue funding ODJFS for the payments due under this Agreement, this Agreement will be terminated as of the date funding expires without further obligation of ODJFS or the State of Ohio.

ARTICLE IV. SUSPENSION AND TERMINATION, BREACH AND DEFAULT

- A.** This Agreement shall automatically terminate upon expiration of the time period in ARTICLE II, or upon completion of performance, or once all of the compensation has been paid.
- B.** Upon 30 calendar days written notice to the other party, either party may terminate this Agreement. Upon written notice to GRANTEE, at the sole discretion of ODJFS, this Agreement may be suspended.
- C.** Notwithstanding the provisions of Sections A or B, above, ODJFS may suspend or terminate this Agreement immediately upon delivery of a written notice to GRANTEE if:
1. ODJFS loses funding as described in ARTICLE III;
 2. ODJFS discovers any illegal conduct by GRANTEE; or
 3. GRANTEE has violated any provision of ARTICLE VIII.
- Suspension or termination under this provision shall not entitle GRANTEE to any rights or remedies described in Section E of this ARTICLE.
- D.** GRANTEE, upon receiving notice of suspension or termination, will:
1. Cease performance of the suspended or terminated Grant activities;
 2. Take all necessary steps to limit disbursements and minimize costs including, but not limited to, suspending or terminating all contracts and subgrants related to suspended or terminated Grant activities;

3. Prepare and furnish a report to ODJFS, as of the date the notice of termination or suspension was received, that describes the status of all Grant activities and includes the results accomplished and the conclusions reached through Grant activities;
 4. Return all records in their native format relating to cost, work performed, supporting documentation for invoices submitted to ODJFS, and copies of all materials produced under or pertaining to this Grant; and
 5. Perform any other tasks ODJFS requires.
- E. In the event of suspension or termination under this ARTICLE, ODJFS will, upon receipt of a proper invoice from GRANTEE, determine the amount of any unpaid Grant funds due to GRANTEE for Grant activities performed before GRANTEE received notice of termination or suspension. In order to determine the amount due to GRANTEE, ODJFS will base its calculations on the payment method described in ARTICLE III and any funds previously paid by or on behalf of ODJFS. ODJFS will not be liable for any further claims submitted by GRANTEE.
- F. Upon GRANTEE's breach or default of provisions, obligations, or duties embodied in this Agreement or any term of an award, a federal statute or regulation, an assurance, a State plan or application, a notice of award, or other applicable rule, ODJFS reserves the right to exercise any administrative, contractual, equitable, or legal remedies available without limitation. Any waiver by ODJFS of an occurrence of breach or default is not a waiver of subsequent occurrences. If ODJFS or GRANTEE fails to perform any obligation under this Agreement and the other party subsequently waives the failure, the waiver will be limited to that particular occurrence of a failure and will not be deemed to waive other failures that may occur. Waiver by ODJFS will not be effective unless it is in writing signed by the ODJFS Director.

ARTICLE V. NOTICES

- A. ODJFS and GRANTEE agree that communication regarding Grant activities, scope of work, invoice or billing questions, or other routine instructions will be between GRANTEE and the identified ODJFS Agreement Manager.
- B. Notices to ODJFS from GRANTEE that concern changes to GRANTEE's principal place of operation, billing address, legal name, federal tax identification number, mergers or acquisitions, corporate form, excusable delay, termination, bankruptcy, assignment, any notice pursuant to ARTICLE VIII, and/or any other formal notice regarding this Agreement will be sent to the ODJFS Deputy Director of Contracts and Acquisitions at 30 East Broad Street, 31st Floor, Columbus, Ohio 43215.
- C. Notices to GRANTEE from ODJFS concerning termination, suspension, option to renew, breach, default, or other formal notices regarding this Agreement will be sent to GRANTEE's representative at the address appearing on the signature page of this Agreement.
- D. All notices will be in writing and will be deemed given when received. All notices must be sent using a delivery method that documents actual delivery to the appropriate address herein indicated (e.g., certified mail).

ARTICLE VI. RECORDS, DOCUMENTS AND INFORMATION

GRANTEE agrees that all records, documents, writings, and other information, created or used pursuant to this Agreement will be treated according to the following terms, and that the terms will be included in any subgrant agreements executed for the performance of Activities relative to this Agreement:

- A. [PUBLIC UNIVERSITY] ODJFS agrees that any documents, reports, data, photographs (including negatives), electronic reports and records, and other media produced under this Agreement or with funds provided by this Subgrant will become the property of GRANTEE, which will have the unrestricted right to reproduce, distribute, modify, maintain and use in any way it deems appropriate. However, ODJFS is hereby granted a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, modify, distribute, or otherwise use, and to authorize others to use for state or federal purposes:

1. The copyright in any work developed in whole or part with funds provided pursuant to this Subgrant; and
2. Any rights of copyright GRANTEE purchases in whole or part with funds provided pursuant to this Subgrant.

GRANTEE also agrees that all materials and items produced under this Agreement will be made freely available to the general public unless ODJFS determines that, pursuant to federal and state laws, such materials are confidential.

- A. GRANTEE agrees that any media produced pursuant to this Agreement or acquired with Grant funds will become the property of ODJFS. This includes all documents, reports, data, photographs (including negatives), and electronic reports and records. ODJFS will maintain the unrestricted right to reproduce, distribute, modify, maintain, and use the media in any way ODJFS deems appropriate. GRANTEE further agrees not to seek or obtain copyright, patent or other proprietary protection for any materials or items produced under this Agreement. GRANTEE understands that all materials and items produced under this Agreement will be made freely available to the public unless ODJFS determines that certain materials are confidential under federal or state law.
- B. All ODJFS information that is classified as public or private under Ohio law and ODJFS rules will be treated as such by GRANTEE. Should the nature of any information be in question, ODJFS will determine whether the information is public or private. GRANTEE will restrict the use of any information, systems, or records ODJFS provides to the specific Grant activities of this Agreement. GRANTEE and its employees agree to be bound by the same standards and rules of confidentiality that apply to employees of ODJFS and the State of Ohio. GRANTEE agrees that the terms of this Section will be included in any contract or subgrant executed by GRANTEE for work under this Agreement.
- C. GRANTEE information that is proprietary and has been specifically identified by GRANTEE as proprietary will be held as confidential by ODJFS. Proprietary information is information that would put GRANTEE at a competitive disadvantage in GRANTEE's market place and trade if it were made public. ODJFS reserves the right to require reasonable evidence of GRANTEE's assertion of the proprietary nature of any information. The provisions of this ARTICLE are not self-executing. GRANTEE must demonstrate that any information claimed as proprietary meets the definition of "trade secrets" found at ORC 1333.61.
- D. For Audit Purposes Only: All records relating to cost, work performed, supporting documentation for invoices submitted to ODJFS, and copies of all materials produced under or pertaining to this Agreement will be retained by GRANTEE and will be made available for audit by state and federal government entities that include but not limited to, ODJFS, the Ohio Auditor of State, the Ohio Inspector General and all duly authorized law enforcement officials. The records and materials will be retained and made available for a minimum of 3 years after GRANTEE receives the last payment pursuant to this Agreement. If an audit, litigation or similar action is initiated during this time period, GRANTEE will retain the records until the action is concluded and all issues are resolved, or until the end of the 3 year period if the action is resolved prior to the end of the 3 year period. If applicable, GRANTEE must meet the requirements of the federal Office of Management and Budget (OMB) Omni-Circular 2 CFR Part 200, that financial records related to the performance of services under this Agreement are presumptively deemed public records.
- E. All records relating to cost, work performed, supporting documentation for invoices submitted to ODJFS, and copies of all materials produced under or pertaining to this Grant will be retained by GRANTEE in accordance to the appropriate records retention schedule. The appropriate records retention schedule for this Grant is [INSERT RECORDS SCHEDULE], [STATE SCHEDULE NUMBER AND TIME PERIOD]. ~~If any records are destroyed prior to the date as determined by the appropriate records retention schedule, GRANTEE agrees to pay all costs associated with any cause, action or litigation arising from such destruction.~~
- F. GRANTEE agrees to retain all records in accordance to any litigation holds that are provided to them by ODJFS, and actively participate in the discovery process if required to do so, at no additional charge. Litigation holds may require GRANTEE to keep the records longer than the approved records retention schedule. GRANTEE will be notified by ODJFS when the litigation hold ends and retention can resume based on the approved records retention schedule. ~~If GRANTEE fails to retain the pertinent records after receiving a litigation hold from ODJFS, GRANTEE agrees to pay all costs associated with any cause, action or litigation arising from such destruction.~~

- G. If applicable, GRANTEE hereby agrees to current and ongoing compliance with Title 42, Sections 1320d through 1320d-8 of the United States Code (USC) and the implementing regulations found at Title 45, Sections 164.502(e) and 164.504(e) of the Code of Federal Regulations (CFR) regarding disclosure of Protected Health Information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA). If applicable, GRANTEE further agrees to include the terms of this Section in any subgrant agreements that may be executed pursuant to this Agreement.

ARTICLE VII. AMENDMENT AND ASSIGNMENT

- A. This writing constitutes the entire agreement between ODJFS and GRANTEE with respect to all matters herein. Only a writing signed by both parties may amend this Agreement. However, ODJFS and GRANTEE agree that any amendments to any laws or regulations cited herein will result in the correlative modification of this Agreement without the necessity for executing written amendments. **It is agreed that line item budget modifications may be made, in writing, upon approval by the ODJFS Agreement Manager without a written amendment pursuant to ARTICLE III.** Any written amendment to this Agreement will be prospective in nature.
- B. GRANTEE agrees not to assign any interest in this Agreement nor transfer any interest in the Grant without the prior written approval of ODJFS. GRANTEE will submit any requests for approval of assignments and transfers to the ODJFS Agreement Manager at least ten days prior to the desired effective date. GRANTEE understands that any assignments and transfers will be subject to any conditions ODJFS deems necessary and that no approval by ODJFS will be deemed to provide for any ODJFS obligation that exceeds the Grant amount specified in ARTICLE III of this Agreement.

ARTICLE VIII. GRANTEE CERTIFICATION OF COMPLIANCE WITH SPECIAL CONDITIONS

By accepting this Grant and by executing this Agreement, GRANTEE hereby affirms current and continued compliance with each condition listed in this ARTICLE. GRANTEE's certification of compliance with each of these conditions is considered a material representation of fact upon which ODJFS relied in entering into this Agreement:

- A. If at any time, GRANTEE is not in compliance with the conditions affirmed in this Section, ODJFS will consider this Agreement to be *void ab initio* and will deliver written notice to GRANTEE. Any funds the State of Ohio paid GRANTEE for work performed before GRANTEE received notice that the Agreement is *void ab initio* will be immediately repaid or the State of Ohio may commence an action for recovery against GRANTEE.
1. **Federal Debarment Requirements.** GRANTEE affirms that neither GRANTEE nor any of its principals, subgrantees, or subcontractors, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by any federal agency. GRANTEE also affirms that within three years preceding this agreement neither GRANTEE nor any of its principals:
 - a. Have been convicted of, or had a civil judgment rendered against them for commission of fraud or other criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction; for violation of federal or state antitrust statutes; for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements; or for receiving stolen property; or
 - b. Are presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State, or local) for the commission of any of the offenses listed in this paragraph and have not had any federal, state, or local, public transactions terminated for cause or default.
 2. **Qualifications to Conduct Business.** GRANTEE affirms that it has all of the approvals, licenses, or other qualifications needed to conduct business in Ohio and all are current. If at any time during the Agreement period GRANTEE, for any reason, becomes disqualified from conducting business in the State of Ohio, GRANTEE will immediately notify ODJFS in writing and will immediately cease performance of all Grant activities.

3. **Unfair Labor Practices.** GRANTEE affirms that neither GRANTEE nor its principals are on the most recent list established by the Ohio Secretary of State, pursuant to ORC 121.23, which would identify GRANTEE as having more than one unfair labor practice contempt of court finding.
 4. **Finding for Recovery.** GRANTEE affirms that neither GRANTEE nor its principals, subgrantees, or subcontractors, is subject to a finding for recovery under ORC 9.24, or it has taken the appropriate remedial steps required, or otherwise qualifies under ORC 9.24 to contract with the State of Ohio.
- B. If at any time GRANTEE is not in compliance with the conditions affirmed in this Section, ODJFS may immediately suspend or terminate this Agreement and will deliver written notice to GRANTEE. GRANTEE will be entitled to compensation, upon submission of a proper invoice per ARTICLE III, only for work performed during the time GRANTEE was in compliance with the provisions of this Section. Any funds paid by the State of Ohio for work performed during a period when GRANTEE was not in compliance with this Section will be immediately repaid or the State of Ohio may commence an action for recovery against GRANTEE.
1. **Americans with Disabilities.** GRANTEE, its officers, employees, members, and subcontractors hereby affirm current and ongoing compliance with all statutes and regulations pertaining to The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.
 2. **Fair Labor Standards and Employment Practices.**
 - a. GRANTEE certifies that it is in compliance with all applicable federal and state laws, rules, and regulations governing fair labor and employment practices.
 - b. In carrying out this Agreement, GRANTEE will not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin, ancestry, military status, disability, age, genetic information, or sexual orientation, in making any of the following employment decisions: hiring, layoff, termination, transfer, promotion, demotion, rate of compensation, and eligibility for in-service training programs.
 - c. GRANTEE agrees to post notices affirming compliance with all applicable federal and state non-discrimination laws in conspicuous places accessible to all employees and applicants for employment.
 - d. GRANTEE will incorporate the foregoing requirements of this Paragraph in all of its subgrants or subcontracts for any of the work prescribed herein.
 3. **Ethics and Conflicts of Interest Laws.**
 - a. GRANTEE certifies that by executing this Agreement, it has reviewed, knows and understands the State of Ohio's ethics and conflict of interest laws, which includes the Governor's Executive Order 2019-11D pertaining to ethics. GRANTEE further agrees that it will not engage in any action(s) inconsistent with Ohio ethics laws or any Executive Orders.
 - b. GRANTEE certifies, by executing this Agreement, that no party who holds a position listed or described in ORC 3517.13 (I) or (J), has made, while in his/her current position, one or more personal monetary contributions in excess of One Thousand and 00/100 Dollars (\$1,000.00) to the current Governor or to the Governor's campaign committee when he was a candidate for office within the previous two calendar years. ORC 3517.13 does not apply to professional associations organized under ORC Chapter 1785.
 - c. GRANTEE agrees to refrain from promising or giving to any ODJFS employee anything of value that could be construed as having a substantial and improper influence upon the employee with respect to the employee's duties. GRANTEE further agrees that it will not solicit any ODJFS employee to violate ORC 102.03, 2921.42, or 2921.43.

- d. GRANTEE agrees that GRANTEE, its officers, employees, and members have not nor will they acquire any interest, whether personal, business, direct or indirect, that is incompatible, in conflict with, or would compromise the discharge and fulfillment of GRANTEE's functions and responsibilities under this Agreement. If GRANTEE, its officers, employees, or members acquire any incompatible, conflicting, or compromising interest, GRANTEE agrees it will immediately disclose the interest in writing to the ODJFS Chief Legal Counsel at 30 East Broad Street, 31st Floor, Columbus, Ohio 43215-3414. GRANTEE further agrees that the person with the conflicting interest will not participate in any Grant activities until ODJFS determines that participation would not be contrary to public interest.
4. **Lobbying Restrictions.**
 - a. GRANTEE affirms that no federal funds paid to GRANTEE by ODJFS through this Agreement or any other agreement have been or will be used to lobby Congress or any federal agency in connection with a particular contract, grant, cooperative agreement or loan. GRANTEE further affirms compliance with all federal lobbying restrictions, including, 31 USC 1352. If this Grant exceeds One Hundred Thousand and 00/100 Dollars (\$100,000.00), GRANTEE affirms that it has executed and filed the Disclosure of Lobbying Activities standard form LLL, if required by federal regulations.
 - b. GRANTEE certifies compliance with the Ohio executive agency lobbying restrictions contained in ORC 121.60 to 121.69.
5. **Child Support Enforcement.** GRANTEE agrees to cooperate with ODJFS and any child support enforcement agency in ensuring that GRANTEE and its employees meet child support obligations established by state and federal law including present and future compliance with any court or valid administrative order for the withholding of support issued pursuant to the applicable sections of ORC Chapters 3119, 3121, 3123, and 3125.
6. **Pro-Child Act.** If any Grant activities call for services to minors, GRANTEE agrees to comply with the Pro-Children Act of 1994; Public Law 103-277, Part C – Environment Tobacco Smoke that requires smoking to be banned in any portion of any indoor facility owned, leased, or contracted by an entity that will routinely or regularly use the facility for the provision of health care services, day care, library services, or education to children under the age of 18.
7. **Drug-Free Workplace.** GRANTEE, its officers, employees, members, any subgrantees and/or any independent contractors (including all field staff) associated with this Agreement agree to comply with all applicable state and federal laws, including, but not limited to, 41 USC Chapter 10, regarding a drug-free workplace. GRANTEE will make a good faith effort to ensure that none of GRANTEE's officers, employees, members, or subgrantees will purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way while working or while on public property.
8. **Work Programs.** GRANTEE agrees not to discriminate against individuals who have or are participating in any work program administered by any county department of Job and Family Services under ORC Chapter 5101 or 5107.
9. **MBE/EDGE.** Pursuant to the Governor's Executive Order 2008-13S, GRANTEE agrees to purchase goods and services under this Agreement from certified Minority Business Enterprise (MBE) and Encouraging Diversity, Growth, and Equity (EDGE) vendors whenever possible. GRANTEE agrees to encourage any of its subgrantees or subcontractors to purchase goods and services from certified MBE and EDGE vendors.
10. **Expenditure of Public Funds for Offshore Services—Executive Order Requirements.**

[PUBLIC UNIVERSITY] SUBGRANTEE, a public university, certifies that by executing this Agreement, it has reviewed and understands ODJFS' obligation under Governor's Executive Order 2019-12D, and will perform no services required under this Agreement outside of the United States. [DELETE a, b, c, d]

- a. GRANTEE certifies that by executing this Agreement, it has reviewed, understands, and will abide by the Governor's Executive Order 2019-12D and shall abide by those requirements in the performance of this Agreement, and shall perform no services required under this Agreement outside of the United States.
- b. Prior to performing any services, and when there is a change in the location of any services provided under this Agreement, GRANTEE must disclose:
 - (1) The location(s) where all services will be performed by GRANTEE or any subcontractor;
 - (2) The location(s) where any state data associated with any of the services through this Agreement will be accessed, tested, maintained, backed-up, or stored; and
 - (3) The principal location of business for GRANTEE and all subcontractors.
- c. GRANTEE also affirms, understands, and agrees to immediately notify ODJFS of any change or shift in the location(s) of services performed by GRANTEE or its subcontractors under this Agreement, and no services shall be changed or shifted to a location outside of the United States.
- d. Termination, Sanction, Damages: ODJFS is not obligated and shall not pay for any services provided under this Agreement that GRANTEE or any of its subcontractors performed outside of the United States. If services are performed outside of the United States, this will be treated as a material breach of the Agreement, and GRANTEE shall immediately return to ODJFS all funds paid for those services.

In addition, if GRANTEE or any of its subcontractors perform any such services outside of the United States, ODJFS may, at any time after the breach, terminate this Agreement for such breach, upon written notice to GRANTEE. If ODJFS terminates the Agreement, ODJFS may buy substitute services from a third party, and may recover the additional costs associated with acquiring the substitute services.

11. **Civil Rights Assurance.** The GRANTEE hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.).
12. **Certification of Compliance.** GRANTEE certifies that it is in compliance with all other applicable federal and state laws, regulations, and rules and will require the same certification from its subgrantees or subcontractors.

ARTICLE IX. MISCELLANEOUS PROVISIONS

- A. **Independent Contractor.** GRANTEE agrees that no agency, employment, joint venture, or partnership has been or will be created between ODJFS and GRANTEE. GRANTEE further agrees that as an independent contractor, it assumes all responsibility for any federal, state, municipal or other tax liabilities along with workers compensation, unemployment compensation and insurance premiums that may accrue as a result of funds received pursuant to this Agreement. GRANTEE agrees that it is an independent contractor for all purposes including, but not limited to, the application of the Fair Labor Standards Act, the Social Security Act, the Federal Unemployment Tax Act, the Federal Insurance Contribution Act, provisions of the Internal Revenue Code, Ohio tax law, Workers Compensation law, and Unemployment Insurance law.
- B. **Liability.** To the extent allowable by law, GRANTEE agrees to hold ODJFS harmless in any and all claims for personal injury, property damage, and/or infringement resulting from Grant activities. GRANTEE's sole and exclusive remedy for any ODJFS failure to perform under this Agreement will be an action in the Ohio Court of Claims pursuant to ORC Chapter 2743 that will be subject to the limitations set forth in this ARTICLE. In no event will ODJFS be liable for any indirect or consequential damages, including loss of profits, even if ODJFS knew or should have known of the possibility of such damages. To the extent that ODJFS is a party to any litigation arising out of or relating in any way to this Agreement or the performance

thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.

- B. **[PUBLIC ENTITY] Limitation of Liability.** Each party agrees to be responsible for any of its own negligent acts or omissions or those of its agent, employees, or subcontractors. Each party further agrees to be responsible for its own defense and any judgments and costs that may arise from such negligent acts or omissions. Nothing in this Agreement will impute or transfer any such liability or responsibility from one party to the other. To the maximum extent permitted by law, the parties' liability for damages, whether in contract or in tort, may not exceed the total amount of compensation payable to GRANTEE under ARTICLE III or the actual amount of direct damages incurred by any party—whichever is less. In no event will either party be liable for any indirect or consequential damages, including loss of profits, even if a party knew or should have known of the possibility of such damages.
- C. **Infringement of Patent or Copyright.** To the extent allowable by law and subject to ORC 109.02, GRANTEE agrees to defend any suit or proceeding brought against ODJFS, any official or employee of ODJFS acting in his or her official capacity, or the State of Ohio due to any alleged infringement of patent or copyright arising out of the performance of this Agreement, including all work, services, materials, reports, studies, and computer programs provided by GRANTEE. ODJFS will provide prompt notification in writing of such suit or proceeding; full right, authorization, and opportunity to conduct the defense thereof; and full disclosure of information along with all reasonable cooperation for the defense of the suit. ODJFS may participate in the defense of any such action. GRANTEE agrees to pay all damages and costs awarded against ODJFS, any official or employee of ODJFS in his or her official capacity, or the State of Ohio as a result of any suit or proceeding referred to in this Section. If any information and/or assistance is furnished by ODJFS at GRANTEE's written request, it is at GRANTEE's expense. If any of the materials, reports, or studies provided by GRANTEE are found to be infringing items and the use or publication thereof is enjoined, GRANTEE agrees to, at its own expense and at its option, either procure the right to publish or continue use of such infringing materials, reports, or studies; replace them with non-infringing items of equivalent value; or modify them so that they are no longer infringing. The obligations of GRANTEE under this Section survive the termination of this Agreement, without limitation.
- C. **[PUBLIC ENTITY] Infringement of Patent or Copyright.** To the extent permitted by law, if any of the materials, reports, or studies provided by GRANTEE are found to be infringing items and the use or publication thereof is enjoined, GRANTEE agrees to, at its own expense and at its option, either procure the right to publish or continue use of such infringing materials, reports, or studies; replace them with non-infringing items of equivalent value; or modify them so that they are no longer infringing. The obligations of GRANTEE under this section survive the termination of this Agreement, without limitation.
- D. **Liens.** GRANTEE will not permit any lien or claim to be filed or prosecuted against ODJFS or the State of Ohio because of any labor, services, or materials furnished. If GRANTEE fails, neglects, or refuses to make prompt payment of any claims for labor, services, or materials furnished to GRANTEE in connection with this Agreement, ODJFS or the State of Ohio may, but is not obligated to, pay those claims and charge the amount of payment against the funds due or to become due to GRANTEE under this Agreement.
- E. **Delay.** Neither party will be liable for any delay in its performance that arises from causes beyond its control and without its negligence or fault. The delaying party will notify the other promptly of any material delay in performance and will specify in writing the proposed revised performance date as soon as practicable after notice of delay. The delaying party must also describe the cause of the delay and its proposal to remove or mitigate the delay. Notices will be sent pursuant to ARTICLE V. In the event of excusable delay, the date of performance or delivery of products may be extended by amendment, if applicable, for a time period equal to that lost due to the excusable delay. Reliance on a claim of excusable delay may only be asserted if the delaying party has taken commercially reasonable steps to mitigate or avoid the delay. Items that are controllable by GRANTEE's subcontractor(s) will be considered controllable by GRANTEE, except for third-party manufacturers supplying commercial items and over whom GRANTEE has no legal control. The final determination of whether an instance of delay is excusable lies with ODJFS in its discretion.
- F. **Counterpart.** This Agreement may be executed in one, or more than one counterpart, and each executed counterpart shall be considered an original, provided that such counterpart is delivered to the other party by facsimile, mail courier or electronic mail, all of which together shall constitute one and the same agreement.

ARTICLE X. CONSTRUCTION

This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Ohio. Should any portion of this Agreement be found unenforceable by operation of statute or by administrative or judicial decision, the remaining portions of this Agreement will not be affected as long as the absence of the illegal or unenforceable provision does not render the performance of the remainder of the Agreement impossible.

Signature Page Follows:

Remainder of page intentionally left blank

Attachment A

Attachment A consists of 3 distinct forms that must be reviewed, completed, if necessary, and signed.

- 1. Location of Business Form - Banning Off-Shore Services**
- 2. If applicable, Disclosure of Lobbying Activities (this only applies to any applicant who engages in lobbying activities at the federal level)**
- 3. Certification Regarding Lobbying**

OHIO DEPARTMENT OF JOB AND FAMILY
SERVICES

STANDARD AFFIRMATION AND DISCLOSURE
FORM

EXECUTIVE ORDER 2022-02D

State of Ohio's Response to Russia's Unjust War on the Country of Ukraine

March 2022

All of the following provisions must be included in all invitations to bid, requests for proposals, state term schedules, multiple award contracts, requests for quotations, informal quotations, and statements of work. This information is to be submitted as part of the response to any of the procurement methods listed.

AFFIRMATION AND DISCLOSURE FORM

Contractor affirms that Contractor has read and understands the applicable Executive Orders regarding the prohibitions of performance of offshore services, locating State data offshore in any way, or purchasing from Russian institutions or companies.

The Contractor shall provide all the name(s) and location(s) where services under this Contract will be performed and where data is located in the spaces provided below or by attachment. Failure to provide this information may result in no award. If the Contractor will not be using subcontractors, indicate "Not Applicable" in the appropriate spaces.

1. Principal location of business of Contractor:

210 East Main Street

(Address)

Lancaster OH 43130

(City, State, Zip)

Name/Principal location of business of subcontractor(s):

Fairfield County Commissioners

(Name)

210 East Main Street, Lancaster OH 43130

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

2. Location where services will be performed by Contractor:

831 College Avenue, Suite C

(Address)

Lancaster, OH 43130

(City, State, Zip)

Name/Location where services will be performed by subcontractor(s):

(Name)

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

3. Location where state data will be located, by Contractor:

Fairfield County Family, Adult and Children First Council

831 College Ave, Suite C, Lancaster, OH 43130

(Address)

(City, State, Zip)

Name/Location(s) where state data will be located by subcontractor(s):

(Name)

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

(Name)

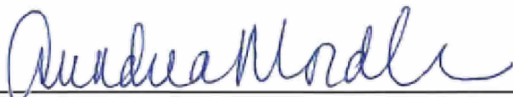
(Address, City, State, Zip)

(Name)

(Address, City, State, Zip)

Contractor also affirms, understands and agrees that Contractor and its subcontractors are under a duty to disclose to the State any change or shift in location of services performed by Contractor or its subcontractors before, during and after execution of any contract with the State. Contractor agrees it shall so notify the State immediately of any such change or shift in location of its services. The State has the right to immediately terminate the contract, unless a duly signed waiver from the State has been attained by the Contractor to perform the services outside the United States.

On behalf of the Contractor, I acknowledge that I am duly authorized to execute this Affirmation and Disclosure Form and have read and understand that this form is a part of any Contract that Contractor may enter into with the State and is incorporated therein.

By: **X** 
Contractor

Print Name: **Aundrea Cordle**

Title: **County Administrator**

Date: **5/5/23**

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

| | | | | | |
|---|--|---|--|--|--|
| 1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance | | 2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award | | 3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____ | |
| 4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: | | | 5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known: | | |
| 6. Federal Department/Agency: | | | 7. Federal Program Name/Description: CFDA Number, if applicable: _____ | | |
| 8. Federal Action Number, if known: | | | 9. Award Amount, if known: \$ _____ | | |
| 10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): | | | b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): | | |
| 11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. | | | Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____ | | |
| Federal Use Only: | | | | Authorized for Local Reproduction Standard Form LLL (Rev. 7-97) | |

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

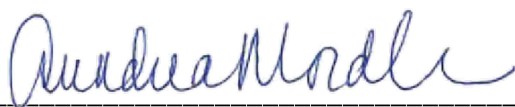

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature 


Title
County Administrator

Organization
Fairfield County

ATTACHMENT E:
Project Budget Form and Instructions
Page 1 of 3

Part I – Budget Template

On this Project Budget Form, applicants are to propose their firm, fixed, all-inclusive cost for SFY 2024 to implement the project as intended. The proposed prices for each budget item are to represent the entire cost the applicant offers for the full and successful completion of the project, not to exceed \$150,000 per application. The sum of the proposed cost for each budget category to be performed under the resulting grant agreement will be the applicant's total cost for successful completion of the work described in the RFGA.

The agreement period is expected to run from approximately July 1, 2023 (anticipated date) through June 30, 2024.

The total grant award for the selected application will be for the full duration of the project, from the award date through the termination date and any subsequent renewals, if applicable. Compensation will be made payable at successful completion of each respective grant activity and approved invoice.

The selected grantees may keep up to 10% of the award to cover their administrative costs. This 10% administrative cap includes, but is not limited to, all costs related to the administrative activities of the project including personnel salaries, fringe benefits, vacation, holiday pay, sick leave, other paid leave, pension plan, group insurance, compensation insurance, payroll taxes, repair and maintenance, employee-related expenses, supplies, communications, leases, depreciation, sales taxes, facilities, utilities, fiscal processing, etc.

ATTACHMENT E:
Project Budget Form
Page 2 of 3

| Expenditures Description-Please list expenditures for each budget category. | |
|--|--|
| <p>Personnel Services Personnel costs for each of the people whose time is spent working directly with the service/program should be listed here; include fulltime and part-time staff, consultants and trainers. Please list fulltime equivalency (FTE) units for each position (i.e. 1 FTE=40 hours)</p> | |
| <p>Explanation:</p> <p>Amount requested for personnel services from OCTF is \$24,107.83. This includes a partial salary for 2 Multisystem Youth (MSY) Coordinator and Executive Director. Total request is two MSY Coordinators at .10 FTE each, and Executive Director .05 FTE</p> | <p>Total Amount Requested \$24,107.83</p> |
| | |
| <p>Service/Program Materials and Supplies Includes costs of any program related materials or supplies such as curriculums, brochures, training materials, books, videotapes, etc. Transportation assistance (i.e. gas cards) for program participants and/or child care expenses may be included in this category. Please note that if the proposal includes the purchase of any educational toys, they must be <i>directly related</i> to carrying out the program or delivering the service. Please provide the estimated number of material to be purchased, along with the unit cost of each item.</p> | |
| <p>Explanation:</p> <p>Neurosequential Model of Therapeutics (NMT) Comprehensive Assessment Package for 25 kids: \$77,500 The NMT Assessment services will be conducted by NMT Certified clinicians through Albany Counseling Services at a per package rate of 3100.00 (25x3100=77,500.00). The package includes: creating file for child once referral is made, obtaining all consents and releases, obtaining and reviewing all historical and current records available for the child, interviewing the child, the primary care provider and 3-5 other service providers/stakeholders in the child's life (1-1.5 hour interviews) , scoring and creation of the metric (brain map), the individualized recommendations (The Therapeutic Web), the Caregiver Challenge Estimator, a one-hour Zoom presentation of the findings/recs, a one-hour Zoom follow-up planning session with the team using the Mobius Therapeutic Planning Tool, 2 additional individualized follow-up hours to assist team members in understanding and operationalizing the recommendations. All services are coordinated through Albany Counseling Services from referral through completion of the assessment.</p> <p>Follow-Up Assessments for 12-15 children and their primary care provider: \$19,350 The Follow-Up Assessments will be conducted by NMT Certified Clinicians through Albany Counseling Services at a cost of 1170.00 per child (15x1170.00=17,550.00). Twelve - Fifteen of the total 25 children who will be assessed (those assessed early enough to do a meaningful follow-up) will be given a 6 month follow-up assessment to measure for improvements in four functional domains. This will include 2-3 thirty-minute interviews, a review of recent therapeutic records, an updated set of recommendations and a presentation of the findings/recs to team. Primary Caregivers will be interviewed and a post Caregiver Challenge Estimator Metric measuring caregiver burden will be administered. NMT Certified Clinicians Tammy Baumgartel LPCC and Abby Maitland will provide</p> | <p>Total Amount Requested \$110,350</p> |

the following three trainings as part of the project:

Training: \$7,000

Note: Training rates through Albany Counseling Services are 300.00 per hour. When trainings are co-facilitated by both Abby and Tammy their combined rate is 550.00 per hour.

Training#1: 3,600: This training will be offered live to 40 FCFACFC staff, area service providers and key community stakeholders. It will be an 8-hour training designed to provide an overview of the project, trauma education, an overview of the assessment process and tools and how to support and operationalize them in various settings. The cost of this training includes: 3600.00 for the two trainers (8 hours@550.00 per hour = 3600.00). This includes all prep time. A no cost space will be located for this training.

Training#2: 1,650

This training will be offered to the Fairfield County School District. It will be a 3-hour Zoom based training that will provide an overview of the project, a trauma training entitled Beyond the ACE's Checklist and a Q&A segment. It will be offered district wide and it is anticipated that at least 40 school personnel will attend.

Training #3: 1,750

Introduction to the Neurosequential Model for Educators. This training will be provided in 5 one-hour videos, 1x per month for 5 months. The videos are offered through the Neurosequential Network and feature Dr. Bruce Perry. The series uses everyday classroom challenges with real children to introduce emerging concepts related to brain functioning, brain development and traumatology in everyday educational settings. The focus of each session is the presentation and discussion of a student during which the concepts of the NME are introduced. Each session has a didactic, mini-presentation on a specific topic. The cost of the series for a group of 25 educators is 1000.00. A moderator is recommended. Tammy Baumgartel will serve as the moderator for the five sessions at a rate of 150.00 per session for a total of 750.00.

Manual: \$3,000

A manual outlining the project overview, processes and procedures, results, resources and lessons learned will be created by Tammy Baumgartel with assistance from Henry Designs. The total cost for writing the content and creating the manual will be 3000.00.

Equipment Cost: \$3,000

The equipment cost is for the cost for a surface pro estimated at (\$2400) computer and 2 monitors at the work desk (estimated at \$600). **\$3,000.**

Supplies: \$1,000

Estimated cost for printing materials for meetings, for community outreach, trainings and informational sessions to the community. Supplies include ink, pens, paper clips, etc. Estimated allocation **\$1,000.**

Travel

Includes any associated travel costs which are relevant to the service being proposed. Reimbursement for travel-related costs may not exceed the rate limits identified on the Allowable/Unallowable Expenditures Guidance document.

| | |
|---|---|
| <p>Explanation:</p> <p>Mileage/Travel/Per Diem: 1,678.80</p> <p>It is anticipated that Tammy Baumgartel will make 10 trips during the fiscal year from Albany Ohio to Lancaster for a total of 1060 Miles @ 65.5 cents per mile for a total of \$694.30.</p> <p>Both Tammy and Abby will travel to Lancaster for Training #1. The total cost for 1 night of lodging and 2 days per diem for both is \$284.50.</p> <p>Abby will have to fly in from New Jersey for the Training. The cost of her airfare is 700.00 round trip.</p> | <p>Total Amount Requested</p> <p>\$1,678.80</p> |
| <p>Other</p> <p>Provide a description of indirect costs or administrative fees, which are capped at 10%. Provide any other expenses that are not personnel, service/program materials and supplies, or travel with a description of each expense.</p> | |
| <p>Explanation:</p> <p>FACFC is requesting 10% administrative cap to include, but is not limited to, all costs related to the administrative activities of the project including personnel salaries, fringe benefits, vacation, holiday pay, sick leave, other paid leave, pension plan, group insurance, compensation insurance, payroll taxes, repair and maintenance, employee-related expenses, supplies, communications, leases, facilities, utilities, fiscal processing.</p> | <p>Total Amount Requested</p> <p>\$13,636.37</p> |
| <p>Budget Summary</p> <p>Please list the total amount requested from each category above.</p> | |
| | Total Amount Requested |
| 1. Personnel Services | \$24,107.83 |
| 2. Service/Program Materials and Supplies | \$110,850.00 |
| 3. Travel | \$1,678.80 |
| 4. Other | \$13,363.37 |
| Total Budget | \$150,000.00 |

ATTACHMENT E:
Part II—Cost Narrative
 Page 3 of 3

Applicants must attach a succinct cost narrative to explain and justify costs, and to submit it as part of the Project Budget. All costs must be allowable as indicated on the OCTF's Allowable/Unallowable Guidance document. A Cost Narrative may be advisable to explain any costs which the applicant has chosen to combine, to explain how hourly rates were achieved, or to make the connections between costs and the technical proposal.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 5.

A detailed description of the applicant's qualifications and history of the applicant, as well as any relevant and current accreditations, standards and/or certifications that the applicant possesses.

Family and Children First Councils were created in the 1990s specifically for the coordination of community resources across systems to:

- Streamline and coordinate government services for families seeking help for their children
- Develop and implement a service coordination mechanism to prioritize services and fill gaps where possible
- Participate in comprehensive and coordinated interagency system for infants and toddlers with developmental disabilities or delays
- Monitor progress toward achieving results
- Ensure input from families and from a broad spectrum of the community
- Build community capacity

The Council's structure in Fairfield County supports maximum coordination of services throughout the community. Participation of the Council's statutory membership is especially strong in Fairfield County and includes: ADAMH, Board of Commissioners, Mayor of Lancaster, Educational Service Center, Lancaster Fairfield Community Action Agency, Fairfield Board of Health, Board of Developmental Disabilities, Lancaster City Schools, Pickerington Local School District, New Horizons Mental Health, Job and Family Services, Juvenile Court, United Way, Family Representative, Lancaster Community Development Department, Child Protective Services, and Fairfield Community Health Center.

Family and Children First Council (FCFC) connects the dots to eliminate redundancy and bring resources together across the county for planning, monitoring, and improving outcomes for families and children whose needs are multi-systemic. The Mission of County FCFCs is to increase the access, capacity and effectiveness of services for the most vulnerable of our county's youth and their families. In short, The Fairfield County FACFC is the only entity that "connects the dots" for children and families who need multiple services. Any family with a child or youth (age birth through 21 years) in need of a coordinated inter-disciplinary plan to address their unique needs is eligible for service coordination through FCFC. Referrals typically come through provider agencies, but any family has the right to self-refer for service coordination.

In implementing its responsibilities throughout the community, FACFC convenes a partnership of public and private non-profit and for-profit child and family serving agencies and organizations committed to improving the well-being of children and families in Fairfield County. In the pursuit of a better quality of life for the families, both adults and children across Fairfield County, it is the vision of the Council to create and facilitate a coordinated system of services that responds to the strengths and needs of our community with a mission of enabling every child to succeed.

The two Multisystem Youth Coordinators that are part of this project have the following certifications: Triple P Level 4 Group, Level 3 Primary Care, and Level 3 Discussion Group. They will complete Triple P Teen Extension and Stepping Stones Extension. Both Coordinators have been trained as Adoption Assessors, Child and Adolescent Needs and Strengths (CANS) certification, Motivational Interviewing and trained in High Fidelity Wraparound.

Our partners from Albany Counseling Services (ACS) are both licensed clinicians. One ACS clinician has their Licensed Independent Social Worker with Supervision Designation (LISW-S) and the other Licensed Professional Clinical Counselor (LPCC). Under Dr. Bruce Perry Academy, one is certified as a Certified **Level One** Clinician, Neurosequential Model of Therapeutics and the other Certified **Level Two** Clinician, Neurosequential Model of Therapeutics.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 6.

A narrative that describes how the applicant's organizational structure supports a project of this size and scope. This narrative should detail the administrative structures that would ensure the applicant is able to implement services to prevent or reduce child maltreatment and to track programmatic outcomes.

The FACFC staff that will be involved in the oversight of this program, will be the Executive Director and two Multisystem Youth Coordinators. The Executive Director will provide direct oversight for the deliverables of this grant. The Executive Director, with 15 years experience, assures compliance with all applicable Federal and state regulations and facilitates coordination of services and partnerships for the early childhood programs. The Executive Director plans, organizes, and provides guidance to all staff in implementing strategies to meet program goals and objectives and establishes procedures and practices in the implementation of the program. The Executive Director facilitates program governance, engages community partners, and completes required reports. The Executive Director supervises Multisystem Youth Coordinators, as well as community partners, to communicate program activities, ensure fiscal integrity, and to maintain sound personnel actions.

The two Multisystem Youth (MSY) Coordinators will equally process the referrals received and assess the youth that are eligible to receive services through Albany Counseling Services (ACS). MSY Coordinators have a caseload on average between 15 to 20 youth assigned. During the SFY22 the Council served 176 youth. Out of the youth that will be served during the SFY24, 25 of those youth will be referred to The Map Forward Project. Over the past year, FACFC has partnered with Albany Counseling Services for the completion of brain maps. We have seen great success for youth and improved behaviors, by utilizing the implementation tools provided by ACS. Providers, such as schools have reported and have gained a better understanding of the youth by being involved in The Map Forward Project. We had a couple youth that were on the verge of residential treatment, and with our partnership with ACS and completion of the brain maps, we were able to implement individualized family service plan to meet the needs for the youth. The MSY Coordinators complete the CANS assessments to determine the level of need. If the youth scores high on the CANS assessment, at service coordination and wraparound, this will make the youth eligible for a brain map. Families and youth eligible for this service, are only the ones without a substantiated abuse and neglect and must not have an open child protective services case.

Our Multisystem Youth Program currently tracks several outcomes in Ohio Automated Service Coordination Information System (OASCIS). The Council also maintains a excel spreadsheet tracking progress for families. If FACFC is awarded this funding, we have the capability and the structure in place to implement this initiative seamlessly. The Council team has a professional relationship with ACS.

Below are the planned outcomes tracking:

Outcome #1: 90% of youth referred for brain maps, in service coordination and wraparound will not require residential placement.

Measurement and Tracking: MSY client tracking records, OASCIS

Outcome #2: 90% of youth that had a brain map, in service coordination and wraparound will exit successfully (with 75-100% of identified needs met at time of exit).

Measurement and Tracking: MSY client tracking records, OASCIS

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 6.

Identify, by position and name, those staff considered key to the project's success and provide a description of each key position. If key staff will be hired through the project, please attach a (1 page) job description and/or training requirements for eligibility.

The Executive Director and the two Multisystem Youth Coordinators are the key staff for the implementation of this project. The Council is linked with several community partners who are well informed of the resources available at the Council. The Council will receive referrals made by the community partners. Attached are letters of support from the providers.

Executive Director has oversight of the initiatives available at the Council. Executive Director has over 15 years' experience working in the field of Social Services, focusing on serving vulnerable populations, emphasizing serving youth that have abuse and neglect. Executive Director has over 8 years' experience as a trainer and coach over 8 years under Ohio Child Welfare Training Program.

Multisystem Youth Coordinators are essential to serve the most vulnerable youth in Fairfield County, serve youth in the least restrictive setting, by coordinating services and ensuring that there is no duplication of services.

The following Council staff are essential to the program success:

Dumitru "Raz" Sabaiduc, Executive Director

Shannon Eads, Multisystem Youth Coordinator

Madison Niemann, Multisystem Youth Coordinator

The following Albany Council Services staff are essential to the program success:

Tammy Baumgartel, Director, Clinician and Trainer

Abby Maitland, Clinician and Trainer

See attached highlighted organizational chart with key Council staff that will be involved in this project.

See attached resumes for Council Staff and ACS.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 6.

If the project requires collaboration, then applicants must provide a list of project partners, as well as letters of support from collaborative partners. A letter of support must be provided from each relevant partner (i.e. if the project partners with local schools, include a letter from school administration staff confirming support).

Our collaboration for this project will be with Albany Counseling Services. A partnership letter is attached.

Partner information:

Albany Counseling Services
5550 Ennis Road, Albany, Ohio 45710
740-844-3141
albanycsllc@gmail.com
EIN#: 83-2497229

Multisystem Youth Program has an Executive Cluster Committee with agencies partnership from the following: Juvenile Court, Job and Family Services, Mental Health and Behavioral Agencies, Board of Developmental Disabilities and ADAMH Board. Executive Cluster meets monthly to review youth at high risk for maltreatment.

Agencies that make frequent referrals to our MSY program provided letters of support. We received letters from Fairfield County ESC, Job and Family Services, Harcum House (Child Advocacy Center), Lancaster Fairfield Community Action, Fairfield County 211, Juvenile Court, Board of DD.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 8.

Provide a brief summary of your proposed child abuse and/or neglect prevention program. Applicant should indicate whether this project is a new or start-up program, or if the applicant is seeking funding to sustain the operations of a current program. Applicants are encouraged to utilize programs that are evidence-based and/or evidence-informed as documented by nationally recognized best practice clearing houses, such as the California Evidenced-Based Clearinghouse for Child Welfare. Innovative approaches are also strongly encouraged but should be informed by evidence.

The Map Forward Project: Neuroscience for Hopeful Futures in Fairfield County and Beyond is a start-up program that is seeking resources to bring cutting edge, trauma-focused training and assessment services to our area in an effort to prevent child abuse and neglect in Fairfield County.

According to the Ohio Department of Job and Family Services there were 196,813 intakes for child abuse and neglect in the state of Ohio in 2022. Of those, 4,620 were in Fairfield County, making Fairfield County the 8th highest in the state for 2022. That ranking appears to be holding at 5 months into 2023. The number of children in custody however appears to be increasing in 2023 as there were a total of 65 in 2022 in Fairfield County and as of May 2023 there are already 55.

The Central Ohio Regional Prevention Council Needs Assessment also identifies Fairfield County as having a higher need in the region for child abuse and prevention programming. The assessment indicates that reports of child abuse and neglect in the Central Ohio Region increased from 2016-2020 overall and that Fairfield County was one of four counties in the region that “far outpace the state of Ohio and the region.

The Centers for Disease Control (CDC) has identified many risk factors associated with child abuse and neglect, all of which increase the likelihood of Adverse Childhood Experiences (ACE’s), trauma in the child and family and poor, costly long term health outcomes. The risk factors we seek to address in our proposal relate primarily to the caregiver burden that results from overwhelming parenting stress and caregiver (and providers) lack of information about child development. The parenting style that results from these factors, along with other environmental risk factors, can impact children in profound ways, creating developmental challenges and delays across all domains of functioning; further increasing the caregiver burden and further increasing the likelihood of abuse and neglect. All of this is further exacerbated by school personnel and community service providers who are in great need of developmentally sensitive, trauma-informed information and strategies for supporting the child and their family.

Our proposed approach is rooted in the Neurosequential Model of Therapeutics and Education (NMT/E) which provides us with an evidence-based framework of clinical, school-based and community problem solving that draws from the latest research in the fields of neurobiology, traumatology and child development.

We believe that our approach will reduce child abuse and neglect by empowering caregivers, and the community of service providers, school personnel and community stakeholders that surround and support them, with the knowledge, skills and support they need to improve parent effectiveness and the child’s overall functioning across the various settings of his life; breaking the cycle of intergenerational trauma that can increase the risk of child abuse and neglect.

Attachment D: Fillable Application Questionnaire

Through the NMT Comprehensive Assessment Package we will assess 25 children and their families utilizing metrics developed by Dr. Bruce Perry and The Child Trauma Academy. These metrics will give us detailed information about how both a child's history and timing of adversity, as well as his history of relational connections (a protective factor) have combined to impact his developing brain. It will tell us how this may be impacting his functioning and will provide concrete, developmentally-sensitive strategies for addressing these concerns sequentially; designing interventions that mirror and follow the bottom-up order of brain development. This provides parents and providers with an order of operations, a "Map" for how best to support the child across domains and settings. This also reduces caregiver burden as not all interventions need to happen at once. It puts an end to a scatter-shot approach to providing interventions for the child that can be ineffective, exhausting and costly for all. These sequentially designed strategies, along with many educational resources, are provided to the family and the child's team of providers through a set of individualized recommendations called The Therapeutic Web. The metric findings and The Therapeutic Web are presented to the family and the child's team through reports and a one-hour zoom meeting. This meeting is recorded to be shared with those who cannot attend and with future providers.

Follow-up services include referrals, additional planning sessions and consultation designed to assist the family and team with integrating the concepts and strategies presented into service plans and the daily life of the child. Additional emphasis is placed on ensuring that the child has adequate relational supports and connections throughout his day. Our Mobius Planning Tool follow-up session, with the family and providers, helps us ensure that those relational supports are planned and intentional and minimizes any gaps in the child's day where there may be insufficient support to keep the child well regulated. The Therapeutic Web provides a way for all current stakeholders to immediately begin working on behalf of the child, while waiting for access to professional and other services that may have been recommended.

The caregivers are also assessed using a tool called the Caregiver Challenge Estimator. This tool will provide us with a caregiver burden score, based on the relationship between demands being placed on the caregiver and their resources for meeting those demands. It identifies both the strengths and needs of the primary caregiver, enabling us to better plan for the kinds of services and interventions that would be most effective and supportive for the caregiver.

Fifteen of the children and their primary caregiver will be post-tested utilizing these same tools, six months after the initial assessment, to give us a sense for whether the recommended interventions are having an impact on increasing the child's functioning and on decreasing the caregiver burden score. These scores would be an indicator that the child and family are becoming more resilient, and that the caregiver and service providers are becoming more effective in their approaches to working with the child and family, thereby reducing the risk for abuse or neglect.

Recommendations resulting from the assessment process will be further strengthened and enhanced by training FACFC staff, area service providers, school personnel and community stakeholders in the project goals, in core concepts of NMT/E and ACE's and in how to operationalize the recommendations in The Therapeutic Web in their respective settings. Having a community wide, shared set of concepts, language and strategies will increase the likelihood that the recommendations will be effectively implemented. The added benefit of this training is that ALL children served by these providers will benefit from their new skills.

Attachment D: Fillable Application Questionnaire

We view this project as an opportunity to demonstrate the effectiveness of the proposed strategy for preventing child abuse and will share, through a manual, our processes and procedures, our results, lessons learned and additional resources. It is our sincere hope and goal that other counties in Ohio will benefit from our work here in Fairfield County and we will see a statewide reduction in referrals for child abuse and neglect. It is our goal that by offering the recommendations from the brain maps, it will ultimately help youth and families from not entering the child welfare system for maltreatment.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 8.

Describe the proposed program's goals, activities, and outcomes for each activity. Additionally, this should be supported by the completion of a logic model and theory of change. A sample logic model and theory of change are included as Appendix A. The logic model and theory of change should outline the evaluation tools the program will utilize to track and measure each outcome listed.

Fairfield County Family Adult and Children First Council:

Outcome #1: 90% of youth referred for brain maps, in service coordination and wraparound will not require residential placement.

Measurement and Tracking: MSY client tracking records, OASCIS

Outcome #2: 90% of youth that had a brain map, in service coordination and wraparound will exit successfully (with 75-100% of identified needs met at time of exit).

Measurement and Tracking: MSY client tracking records, OASCIS

Albany Counseling Services:

Our Goals and Objectives

The Map Forward Project, an initiative of Albany Counseling Services, has been successfully providing a comprehensive set of services through its Neurosequential Model of Therapeutics (NMT) Comprehensive Assessment Package for over 4 years. These services have been exclusively offered through systems of care that focus on children who already have, or have had, open cases with CPS. Our goal is to successfully adapt their approach within a framework of child abuse prevention to reduce the incidence of child abuse and neglect in Fairfield County and beyond.

We will accomplish this through a set of objectives designed to:

Identify and recruit 25 at-risk children and their families to voluntarily engage in and complete our program.

Provide the NMT Comprehensive Assessment Package of services (see "Approach" in Theory of Change for more details) to all 25 of these children and their families.

See Logic Model Attached.

Through the NMT assessment interview process, engage at least five service, educational and community providers directly involved with each child, creating a cross-sector team approach.

Train 40 staff, area service providers and community stakeholders in the project goals and in the project goals, the theoretical approaches (NMT) and processes of the program in order to increase their understanding of Adverse Childhood Experiences (ACE'S), to introduce them to the metrics and to support their efforts to operationalize the recommendations (The Therapeutic Web) that will be developed for each child as part of the assessment process. This will ensure ongoing fidelity and continuity of the child's plan.

Train 40 school district personnel in 8 school systems within Fairfield County the goals of the projects, ACE'S and an introduction to NMT/E and to enroll 25 of them in a five-part introductory training series on the Neurosequential Model of Education.

Provide, upon completion of the assessment, referral to appropriate parent training programs and other recommended therapeutic and other services and work with these referrals' sources through the follow-up component of the package. Some evidence based parent training programs include but not limited to: Triple P Level 4 Group, Level 3 Primary Care, and Level 3 Discussion Group. They will complete Triple P Teen Extension and Stepping Stones Extension.

Attachment D: Fillable Application Questionnaire

Measure our impact on 15 of our program participants and their primary caregiver utilizing 6-month post assessment metrics.

Measure, through post training evaluations, attendees increased knowledge of ACE's, NMT/E and sense of effectiveness in providing trauma-informed services in their respective settings.

Create a manual to share our results, processes, lessons learned, and resources and disseminate it throughout other counties in Ohio for purposes of replication. This information will also be used to apply for and attract additional funding in order to sustain the project.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 8.

Provide a description of how the proposed program is responsive to the existing unmet needs identified in the area of the state that the project covers. This response should describe any existing programs serving the target population for the topic areas to be addressed. Additionally, this section should specify how the proposed program will benefit the state as a whole (i.e. whether it can be replicated across the state, within several counties, and/or whether it is currently being implemented in a majority of Ohio counties). Additionally, proposals should include a detailed plan describing how the implementing organization will disseminate lessons learned to relevant statewide stakeholders and broader audiences (i.e. through creation of webinars, a “how to” manual or guide, presentations, public information campaigns). This plan can include funding to support the dissemination of lessons learned or replication tactics.

The Multi-System Youth Program increases the access, capacity, and effectiveness of services for the most vulnerable of our county's children and their families whose needs extend beyond any one system of care. The MSY Program's collaborative, cross-system, team-based planning process of service coordination and Wraparound provide a set of community services and/or natural supports individualized for the child and family based on their unique strengths and needs to achieve a positive set of outcomes. It is the goal of the program to prevent out-of-home placements with the understanding that this will only happen when all other options have been exhausted.

Core components include:

- Broad array of services/supports available
- Coordination at both the system and service level
- Individualized plan
- Least restrictive setting
- Family-driven, youth-guided
- Emphasis on early identification and early intervention

A Family Service Coordination Plan developed through service coordination and Wraparound outline the path to connect to any needed community interventions. Connection to Intensive Home-Based Treatment (IHBT), therapeutic respite, specialized services and supports, mobile crisis services, and out-of-home placement options may be accessed based on the intensity of the presenting needs of the youth. These interventions are available to youth 17 and under. The coordination process continues throughout provision of these intervention services. Through service coordination, progress toward achieving the goals of the youth and family are monitored and support is provided.

The Neurosequential Model of Therapeutics (NMT) is a developmentally sensitive, neurobiology-informed approach to clinical problem solving. NMT is not a specific therapeutic technique or intervention. It is an approach that integrates core principles of neurodevelopment and traumatology to inform work with children, families and the communities they live in. The NMT approach has three components: training/capacity building, assessment and then, the specific recommendations for the selection and sequencing of therapeutic, educational and enrichment activities that match the needs and strengths of the individual. For further information on the evidence-based approach see attached letter “NMT as evidence based”.

In Fairfield County, there are two clinicians that provide IHBT through OhioGuidestone. The Council currently has a contract for those services for youth. Between the two clinicians, the youth served are between 10-12 youth. The current waitlist for youth for IHBT is 8 youth. The waiting time is about 6

Attachment D: Fillable Application Questionnaire

weeks. The families that come to us, are in need of immediate interventions and the risk is that these youth end up going the most restrictive, a residential treatment facility. Respite providers are non-existent to be utilized in our county. Waiting lists are long across the county.

Ideastream Public Media published an article highlighting some of the issues we are all observed across the state. (*Ohio's mental health system 'in crisis' due to worker shortage*)

The state's behavioral health system is struggling to deal with a sharp increase in demand for services at the same time it has been struck with a worker shortage that is affecting industries across the country. "We're in crisis," said Lori Criss, the director of Ohio's Department of Mental Health and Addiction Services (OhioMHAS). "The increased demand for mental health and addiction services is far outpacing the available supply of the professionals and paraprofessionals who deliver those services."

Over the same period, demand for behavioral health services increased 353% while the workforce only grew 174%. Nearly 2.4 million Ohioans lived in communities without enough behavioral health professionals.

These striking figures, published in 2021, don't factor in the effects of the pandemic, which began in 2020. Experts say COVID-19 made an already dismal situation exponentially worse.

"The behavioral health system has never really had as much workforce as needed but the extreme disparity after the pandemic is beyond anything I've seen," said Criss.

To address the shortage, agencies and providers across Ohio are embracing investment, innovation and creativity in the hopes of providing Ohioans with the care they need when they need it.

Scott Osiecki, the chief executive officer for the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County, agrees it's important to attract new behavioral health workers, but he said it is equally important address some of the reasons people leave the field. Osiecki said he has heard directly from many professionals who report that the training and pay they are receiving are not adequate in the face of the stress and trauma they shoulder in the field.

"People are coming out of college with a huge amount of debt and making less than they could at a supermarket where they would experience far less stress," Osiecki said. "It isn't surprising that there is an exodus in the field."

That contributes to the worker shortage and longer wait times, Osiecki said, pointing to the crisis beds in their facilities at Applewood, Bellefaire JCB and OhioGuidestone.

Throughout the past few years, there have been waitlists for youth ages 8 through 17 to access these highly supervised spaces for intensive, individualized and short-term therapeutic services.

In 2019 and 2020, the vast majority of people on the waitlists – 70% and 85% respectively – were waiting because of difficulties finding the appropriate facility for the age and gender of the youth in crisis. Less than a third of patients were put on the waitlist were there due to an inability to staff the crisis beds.

By 2021, however, the problem was staffing. Nearly two-thirds of those on the waitlist were unable to get a bed because there weren't enough people to staff the facilities.

Attachment D: Fillable Application Questionnaire

In Fairfield County, to address the concerns of waiting lists for families to be served, we were able to learn and implement the innovative brain mapping approach through Albany Counseling Services. This approach has allowed us to provide specific recommendations for the selection and sequencing of therapeutic, educational and enrichment activities that match the needs and strengths of the youth. We have used other agencies in the past and have been provided with a Brain Map Metric, we are not experts to interpret and understand the metric, we therefore will/have contracted with an outside professional team that has this expertise. Albany Counseling Services goes above and beyond, to provide a Therapeutic Web of recommendations. Albany Counseling Services has been able to immediately serve the youth, within a few days starting the brain mapping process. We have seen these recommendations be implemented, especially in the school system, and effectively equip school personnel with concrete solutions. Our target population are youth 17 and under.

This program will benefit the state. Albany Counseling Services can extend these services to other Ohio Counties. We are not aware that other NMT certified clinicians, completed the extensive brain maps as ACS is completing them.

FACFC will create a manual that can be used by counties across the state of Ohio to replicate this program in their communities. The manual will include:

- The program design
- The processes and procedures
- The results
- Lessons learned
- Resources for support

The manual will be written by Albany Counseling Services with Assistance from Henry Designs. It will be disseminated throughout agencies and organizations throughout the State, and available on Family Adult and Children First Council website at www.FACFC.org. Funding is being requested to create the manual.

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 8.

Attachment D: Fillable Application Questionnaire

Describe any anticipated challenges during program implementation or startup and identify how the applicant will address these challenges.

A foundational feature of trauma is a feeling of being unsafe. Children and families who have suffered significant adverse experiences and are experiencing trauma are often very difficult to engage in services due to feelings of mistrust with respect to professionals and service organizations. FACFC staff and the staff at Albany Counseling Services have extensive training in how to build relationships of trust with traumatized families but addressing these concerns will also be part of the training provided.

The entire assessment process has been designed around trauma-informed strategies for engaging families. Additionally, many of the service providers who will participate in this project are already known and have developed relationships of trust with the families we will serve. The FACFC Team will identify and utilize these relationships during the recruitment and engagement process.

Stigma around the issue of child abuse prevention can immediately trigger shame, mistrust and fear in the families we would hope to serve through this program. The language we use and how we talk to parents and families will affect the ability to engage them in services. We will use person-first, strengths-based language in our communications with prospective families to help reduce this stigma along with empathy and a sense of collaboration. These will be reviewed and discussed in our trainings. We will also utilize existing positive relationships of trust between prospective families and service providers to address this concern.

There may be challenges engaging families in follow-up referrals that will be made to parenting programs, respite, therapeutic services etc. Existing resources and supports to assist families with transportation and other barriers to accessing these services will be identified and utilized.

External factors that impact Child Abuse that are not the direct focus of this proposal (i.e housing, employment, poverty): We will address these by referring participants to programs and resources that can assist them with these matter. It is also an assumption that improvements in child functioning, a reduction in caregiver burden and better community supports overall will have a positive impact across all of these potential risk factors

The NMT Comprehensive Assessment Package is a package of services that contains both direct and indirect services, almost none of which would be billable under the Medicaid billing framework and requirements. To try to separate out the few components that might be billable would have a negligible effect on the cost, would not be in compliance with Medicaid billing regulations due to how the services are structured and would make the entire process untenable. For example, Medicaid only allows one diagnostic session per year (90791) and while it is not a timed code it has to occur within one date of service (and pays the same regardless of how much time spent). Most practitioners do it in 1-1.5 hours. Our NMT assessment process can take up to 16-20 hours (not including follow-up services) and much of that time, again, is spent in non-direct, non-Medicaid billable activities such as scoring the 400+ question metrics, compiling the recommendations, reviewing the child's historical records, coordinating the interviews, etc.). Additionally, and most importantly, The NMT Assessments are not a DSM diagnostic tool and therefore would not even qualify as a stand-alone diagnostic assessment. It would have to be conducted within that same single session, along with the DSM diagnostic process, which itself can take up to a full hour . After that one allowed diagnostic session per year, the rest of the sessions have to be treatment focused (90837), under a specific type of treatment plan, which is not what we do. There is no billing code within the Medicaid framework for Extensive Assessment which is what we would need in order to even bill a small portion of our assessment process. Based on years of billing experience we have concluded that there is simply not a way to provide our package of services and be compliant with Medicaid regulations.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 8.

Provide a clear, detailed timeline for the implementation of your program that includes: the program start and end dates; planned dates of hiring any new staff, if applicable; program reporting dates (i.e. monthly, quarterly, etc.); and evaluation timeframes and activity dates.

FACFC is currently using existing employees for this project. Albany Counseling Services is using existing employees as well.

Timeline: July 1 Program Begins

July:

- Planning/Organizational Meetings will be held
- Recruitment of program participants will begin
- Trainings will be organized including the creation and dissemination of promotional/registration materials.
- First assessments of children w/follow-up services will begin

August:

- The first school training will be provided (intro to ACE's, NMT)
- 25 teachers/school support staff from that training will be recruited to attend the second training series to begin in September.
- Assessments of children w/follow-up services will continue

September:

- Community training will be provided to 40 participants
- 25 teachers will attend session 1 of the NME (Neurosequential Model for Educators) 5-part Training Series
- Assessments of children w/follow-up services will continue

October:

- 25 teachers will attend session 2 of the NME training series
- Assessments of children w/follow-up services will continue
- Benchmark: By the end of October the group of the 15 children and their primary caregiver that will be provided with a 6-month post-assessment will have completed their initial assessments. (There are no particular protocols for determining which children will be included in the post-test group. It will be on a first-come first-serve basis).

November/December/January

- School Personnel will complete sessions 3-5 of the NME training series and will have completed their training workbook.
- Assessments of non-post-test children w/follow-up services will continue

Note: In January we will begin the 6-month post-testing of the first children and families who were assessed in July. This will continue each month through the end of April with the post-test group as their six-month date arrives.

February through end of April:

- Post testing
- Assessments of non-post-test children w/follow-up services will continue

Attachment D: Fillable Application Questionnaire

May:

- We will be collecting content for the replication manual throughout the program year. In May, we will compile the results of our post-testing and by the end of May and perhaps into early June we will complete the manual.
- Assessments of non-post-test children w/follow-up services will continue.

June:

- All Assessment and follow-up services will be completed
- Replication Manual will be disseminated

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 8.

Attachment D: Fillable Application Questionnaire

Describe the target population for your program. Be specific as to age, gender, ethnicity and other characteristics of the population you intend to serve. You must include the number of families, adults, and children you anticipate will participate in the program. If your program provides services to professionals, identify the anticipated number to be served.

During the SFY22, FACFC served 176 youth and their families. Below is the breakdown of the youth served and our anticipation is to serve similar composition:

CHILDREN SERVED BY AGE CATEGORY

| | | | |
|--------------|------------|-----------|------------|
| AGES 1-5 | 10 | RACE | |
| AGES 6-8 | 15 | WHITE | 154 |
| AGES 9-12 | 53 | BLACK | 12 |
| AGES 13-15 | 61 | BI-RACIAL | 6 |
| AGES 16-18 | 37 | ASIAN | 4 |
| TOTAL | 176 | | 176 |

| ETHNICITY | | CHILDREN SERVED BY GENDER | |
|--------------|-----|---------------------------|-----|
| HISPANIC | 3 | FEMALE | 65 |
| NON-HISPANIC | 173 | MALE | 110 |
| | | TRANSGENDER | 1 |
| | 176 | TOTAL | 176 |

Referral for brain maps will come from referrals to the MSY program. Twenty-five youth that are at moderate care and intensive care coordination will be referred for a brain map.

We will serve 25 children aged 17 and under, who reside in Fairfield County and their families through the NMT assessment process.

We will provide training to a minimum of 80 community stakeholders, staff, area service providers and school personnel across three separate trainings. At least 40 will attend the 8 hour training, at least 40 will attend the first school training and then at least 25 of those will go on to participate in the 5 part training NME training series.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 8.

Describe how you plan to evaluate the program for which you are requesting funding and what information you plan to collect. The Protective Factors Survey, 2nd Edition, is required for all multi-session parent education programs. Describe how the success of your program will be measured, based on your proposed Logic Model (please be specific). Performance measures should be concrete and state how the success of an objective will be quantified. For example, if you are using a pre or post-test for training professionals, please describe or provide a copy of the test utilized.

MSY Coordinators are trained in Triple P Level 4 Group, Level 3 Primary Care, and Level 3 Discussion Group, and will complete Triple P Teen Extension and Stepping Stones Extension. MSY Coordinators will offer the curriculums to families, if they so choose to. MSY Coordinators will complete the Protective Factors Survey, 2nd edition after completion of the parent education program.

MSY Staff will also administer the Brief Child Abuse Potential Survey. The pre-test should be administered prior to the first session of the programming being received, and the post-test should be administered after the final session of the programming occurred.

We are familiar to enter these surveys on OCTF website <https://octf.ohio.gov/resources-for-professionals/reporting-tools>

MSY Staff will also administer the Adverse Childhood Experience Questionnaire for adults and children.

Evaluation:

25 children and their families will be referred to the program and will voluntarily agree to engage.

At least 40 Community stakeholders, staff and area service provider will attend an 8 hour training and will be post tested. Sample post test is attached.

A 3 hour video training, providing an overview of the project and an introduction to ACE's and NMT will be offered district-wide. We are expecting a minimum of 40 teachers/support staff to attend. A post test will be provided and is attached.

At least 25 of those who attend the 3 hour video training will enroll in the 5 part NME training series and will complete the 25 page workbook associated with the training.

25 children and their families will complete the assessment package of services including follow-up services. Sample, redacted metrics are attached.

The first 15 of those children to be assessed and their primary caregiver will participate in a 6-month post metric designed to show improvements for the child in the four domains of functioning that are measured on the original assessment: sensory integration, regulation, relational and cognitive. They will also show a decrease in primary caregiver burden.

A replication manual will be created and disseminated throughout the state.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 9.

Discuss how your program builds upon or strengthens existing community resources for continued sustainability after the grant period concludes. Your response can include specific information regarding community collaborations, in-kind contributions, financial support, staffing, training, and/or organizational changes.

The Map Forward Project is a great resource to the Fairfield community and beyond. This grant will allow FACFC to maximize the benefits in the community and be able to measure the great benefits it will offer. We see referrals to our MSY Program for youth with complex needs. These complex needs, need to be understood by the community serving the youth.

The Map Forward Project is an approach that integrates core principles of neurodevelopment and traumatology to inform work with children, families and the communities they live in. The NMT approach has three components: training/capacity building, assessment and then, the specific recommendations for the selection and sequencing of therapeutic, educational and enrichment activities that match the needs and strengths of the individual.

In 2021 we had a youth in residential for 27 months. FACFC spent more than \$309,000.00 on residential treatment for just this youth. Placing the youth back in the least restrictive setting, in the home, was hard. We are confident that reallocating residential funds towards this The Map Forward Project is going to be possible due to the evaluation we will complete from this project. The Brain Map specifically will provide us with individualized recommendations prior to youth entry into residential treatment to ensure we are able to maintain the youth in the least restrictive setting, in their home with family.

The FACFC pool partner agencies (Juvenile Court, ADAMH, JFS, Commissioner's Office, Board of DD), are going to be more willing to reallocate the funding towards alternative paths for youth and families, rather than residential. The data we gather from this grant will support this.

FACFC is part of Building Trauma Informed Systems Committee. FACFC Executive Director chairs the committee. We infuse NMT practices in the community and hold training at least once a year. Support to have this training yearly comes from several public and private agencies. The tickets for the training is typically done through Eventbrite. It is very typical that many agencies on the committee contribute financial sponsorship, such as Commissioner's Office, ADAMH, CareSource, United Way and FACFC.

FACFC as a Council, has a very strong presence in the community. Community collaboration is very extensive. The letters of support evidence the strong collaboration we have.

Attachment D: Fillable Application Questionnaire

Applicants should use this form to provide responses to the below items as outlined in the RFGA on page 9.

If this is an initiative funded by multiple sources, identify each funding source, the anticipated funding timeline for each funding source, and which component(s) of the initiative are funded with these funds. If this initiative is fully funded by this grant application, please provide this information here.

FACFC will provide transportation barrier removal for any of the families that will be involved in this project. The families will be provided with Speedway gas cards to prevent any barriers to get to any appointments due to lack of gasoline barriers. The amount available for this is \$2000. These gas cards can also be used as participation incentives for families.

The rest of the initiatives and all of its components are being requested to be covered by the grant application.

Prosecutor's Approval Page

Resolution No.

A resolution approving a grant agreement for a Community Based Child Abuse Prevention Grant by and between the Fairfield County Board of Commissioners and the Ohio Children's Trust Fund for State Fiscal Year 2024

(Fairfield County Family and Children First Council)

Approved as to form on 8/18/2023 8:33:00 AM by Amy Brown-Thompson,



Amy Brown-Thompson
Prosecutor's Office
Fairfield County, Ohio

Resolution No. 2023-08.22.i

A resolution approving a grant agreement for a Community Based Child Abuse Prevention Grant by and between the Fairfield County Board of Commissioners and the Ohio Children's Trust Fund for State Fiscal Year 2024

(Fairfield County Family and Children First Council)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

WHEREAS, appropriate from unappropriated into major expense categories of contractual services for org# 12207207 is necessary for the expenses; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Commissioners appropriate from Unappropriated funds in the amount of: \$155,000.00 for the 12207207 major expense object category for contractual services.

For Auditor's Office Use Only:

Section 1.

12207207 - 530008 - \$155,000.00 substance Abuse Testing

Prepared by: *Annette Mash-Smith , Fiscal Specialist*

Resolution No. 2023-08.22.j

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

WHEREAS, appropriate from unappropriated into major expense categories of contractual services for org# 12207213 is necessary for the expenses; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Commissioners appropriate from Unappropriated funds in the amount of: \$11,000.00 for the 12207213 major expense object category for contractual services.

For Auditor's Office Use Only:

Section 1.

12207213 - 530020 - \$11,000.00 Contractual Serv. Consultant

Prepared by: *Annette Mash-Smith , Fiscal Specialist*

Resolution No. 2023-08.22.k

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2072 – Children Services Fund - Fairfield County JFS

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency - Fairfield County JFS

WHEREAS, appropriate from unappropriated into major expense category of Contractual Services for org# 12201507 is necessary for the expenses; and

WHEREAS, we need more appropriations in our Contractual Services for expenses that the agency needs paid. We did not budget enough for 2023.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Request that the Fairfield County Commissioners Appropriate from Unappropriated funds in the amount of \$50,000.00 for the major expense object categories:

12201507 Contractual Services \$50,000.00

For Auditor's Office Use Only:

Section 1.

12201507 530000 Contracts \$50,000.00

Prepared by: Annette Mash Fiscal Specialist

Resolution No. 2023-08.22.I

A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency - Fairfield County JFS

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018

WHEREAS, Fairfield County Job & Family Services expended funds from the public assistance fund for costs (salaries and benefits) attributable to the EPIC GRANT sub-Fund administered by Children Services division of Job and Family Services, and

WHEREAS, the EPIC Grant has received funds to cover these costs and such funds have been deposited in the fund (8182) EPIC sub-Fund as required, and

WHEREAS, it is necessary for the public assistance fund (2018) to recover the costs from the EPIC sub-Fund (8182),

NOW THEREFORE,

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS,
COUNTY OF FAIRFIELD, STATE OF OHIO:**

Section 1. That the Fairfield County Auditor reflect the following memo receipt:

12201816-434062 REIMB – EPIC (Reimbursement from ENHN SAFE CHLDRN-SUBSTN) \$ 34,269.22

This amount represents costs owed to the PA fund in April. thru July. 2023

Section 2. That the Fairfield County Board of Commissioners approves the following expenditure of salaries and benefits costs and requests that the Fairfield County Auditor accomplish the transaction as if a regular County Auditor warrant, reimbursing the public assistance fund for costs incurred by the EPIC Grant (CPS division).

Memo expenditure as referenced in supporting documentation:

Vendor: 06396 Job and Family Services

2023-08.22.m

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018

Account: 12207218 900000 Special Reporting

Amount: \$ 34,269.22

Prepared By Jenny Lewis Eligibility Referral Specialist Finance

| EPIC to PA Shared | Owed to PA Fund | Paid to PA Fund | Balance | Notes |
|-------------------|---------------------|---------------------|--------------|-------------------------|
| 2023 | | | | |
| January-23 | \$ 4,097.33 | \$ - | \$ 17,644.90 | |
| February-23 | \$ 3,990.03 | \$ - | \$ 21,634.93 | |
| March-23 | \$ 3,932.48 | \$ 25,567.41 | \$ - | Resolution 2023-04.25.u |
| April-23 | \$ 7,617.96 | \$ - | \$ 7,617.96 | |
| May-23 | \$ 8,130.75 | \$ - | \$ 15,748.71 | |
| June-23 | \$ 12,518.72 | \$ - | \$ 28,267.43 | |
| July-23 | \$ 6,001.79 | \$ 34,269.22 | \$ - | |
| August-23 | \$ 13,478.23 | \$ - | \$ 13,478.23 | |
| September-23 | \$ 13,478.23 | \$ - | \$ 26,956.46 | |
| October-23 | \$ - | \$ - | \$ 26,956.46 | |
| November-23 | \$ - | \$ - | \$ 26,956.46 | |
| December-23 | \$ - | \$ - | \$ 26,956.46 | |
| Total | \$ 73,245.52 | \$ 59,836.63 | N/A | Totals |

Resolution No. 2023-08.22.m

A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub-Fund 8182 (12207218) reimbursing Fund 2018

(Fairfield County Job and Family Services)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of a service contract by Fairfield County Juvenile Court and The Village Network.

WHEREAS, Fairfield County Juvenile Court is requesting the Board of Commissioners approval of a service contract with The Village Network, an Ohio not-for-profit corporation with a principal office located at 2000 Noble Dr, Wooster, Ohio 44691; and

WHEREAS, the purpose of the service agreement is for The Village Network to provide short term respite placement and coordination of same for vulnerable populations throughout the State of Ohio. The total of said contract shall not exceed the maximum amount of \$75,000; and

WHEREAS, this agreement shall be effective July 1, 2023, through December 31, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the Fairfield County Board of Commissioners hereby approves the attached service agreement with The Village Network.

Prepared by: Alisha Hoffman
cc: Juvenile Court

ROUTING FORM FOR CONTRACTS

The undersigned designee of the County affirms that he/she has reviewed the attached contract to ensure that it complies with County's needs and previous negotiations. The undersigned designee further affirms that the County has complied with the competitive selection process, as prescribed by the Ohio Revised Code, by selecting one of the boxes below.

- A. ☐ Goods and/or Services in excess of \$50,000.00—competitively selected via an Invitation to Bid, pursuant to R.C. 307.86-307.92
- B. ☐ Goods and/or Services in excess of \$50,000.00—competitively selected via a Request for Proposals, pursuant to R.C. 307.862
- C. ☐ Public Improvement contracts—competitively selected pursuant to R.C. 153.08-153.12
- D. ☐ Architect/Engineer design services for public improvements—selected through the Request for Qualifications process pursuant to R.C. 153.65-153.72
- E. ☐ County Road Improvement/Construction—competitively selected pursuant to R.C. 5555.61
- F. ☐ The subject matter was exempt from competitive selection for the following reason(s):
1. ☐ Under \$50,000
 2. ☐ State Term #: _____ (copy of State Term Contract must be attached)
 3. ☐ ODOT Term #: _____ (See R.C. 5513.01)
 4. ☐ Professional Services (See R.C. 307.86)
 5. ☐ Emergency (Follow procedure under ORC 307.86(A))
 6. ☐ Sole Source (attach documentation as to why contract is sole source)
 7. ☐ Other: _____ (cite to authority or explain why matter is exempt from competitive bidding)
- G. ☐ Agreement not subject to Sections A-F (explain): _____
- H. ☐ Compliance with Fairfield County Board of Commissioners Procurement Guidelines
1. ☐ No County employee, employee's family member, or employee's business associate has an interest in this contract OR such interest has been disclosed and reviewed by the Prosecutor's Office
 2. ☐ No Finding for Recovery against Vendor as required under R.C. 9.24 (search via "Certified Search" on <http://ffr.ohioauditor.gov/>)
 3. ☐ Obtained 3 quotes for purchases under \$50,000
 4. ☐ Purchase Order is included with Agreement

Signed this _____ day of _____, 20_____.

LeAnna Shaeffer, Deputy Director of Finance & Business
Name and Title

*** Please note that this checklist only addresses County and statutory requirements. If a contract is paid for with state and/or federal funds, please consult with the appropriate state and/or federal agency to ensure your department is complying with any additional requirements. By submitting a request for approval, you are certifying you have addressed County, statutory, and grant requirements.***

SERVICE CONTRACT

THIS CONTRACT is effective this 1st day of July, 2023, and is by and between Fairfield County Juvenile Court, located at 224 East Main Street, 3rd Floor, Lancaster, Ohio 43130 (hereinafter referred to as "Purchaser") and The Village Network, an Ohio not-for-profit corporation with a principal office located at 2000 Noble Drive, Wooster, OH 44691 (hereinafter referred to as "Provider").

WITNESSETH

WHEREAS, The Village Network (Provider) provides short term respite placement and coordination of same for vulnerable populations throughout the State of Ohio; and

WHEREAS, Purchaser wishes to purchase from Provider such services as described in this Contract.

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, Purchaser and Provider agree as follows:

1.0 Purchase of Services

Subject to the terms and conditions set forth in this Contract, Provider agrees to provide, and Purchaser agrees to purchase, short-term respite placement services in the manner set forth herein. Services which have not been included in this Contract shall be separately purchased if approved by Purchaser by amendment of this Contract. Provider agrees to provide services consistent with current state and federal laws and regulations.

The Purchaser will identify the youth referred for this service in the Purchaser's Resource Center program, specifically youth aged eleven to seventeen where short-term respite placement, in lieu of detention placement is found to be appropriate. For purposes of this contract, short-term respite is defined as an overnight placement in a certified and/or licensed home for a period of up to 5 days. For any respite stay beyond 5 nights, the Resource Center staff must provide written approval. This approval may allow for up to an additional 5 nights; total respite stay shall not exceed 10 nights in duration. Purchaser shall phone the Provider's 24/7 phone number for respite placement, after obtaining necessary consent with signatures and completing all screening and risk assessments, where applicable. The Provider will confirm receipt of the referral. The Purchaser will attend any related Court hearing on this matter, if necessary. The Purchaser shall identify and link potential foster family candidates with Provider.

2.0 Contract Period

This Contract will be effective from July 1, 2023, through December 31, 2023.

3.0 Program Services

Provider will provide voluntary short-term respite for youth with any law enforcement-involved conflict as determined to be appropriate by the Purchaser for the purpose of decreasing juvenile detention rates and diverting youth from further court involvement, with a goal to stabilize youth and families in crisis so that out-of-home placement can be avoided. The services shall include, but are not limited to the following:

- Purchaser and Provider will work cooperatively with families in Fairfield County to obtain foster care certification.
- Provider should seek respite home within same school district.
- Provider may provide up to 10 hours of care coordination per placement. Care coordination will include:
 - Provider will facilitate an assessment of needs, engage youth and family in safety planning and coordinate referrals and linkages to ongoing services as needed. The parent/guardian must provide consent for mental health and respite services (verbal and written) and may revoke consent at any time.
 - Provider will have contact with the youth, foster parent(s) and Court-involved staff as needed in the Fairfield County Respite Program to monitor symptoms, safety, and family readiness for reunification.
- Provider, in collaboration with the Purchaser, will develop a safety plan prior to the youth returning home or to kinship placement;
- Provider and Purchaser will collaborate regularly by means of phone, email, and/or in-person or virtually;
- Provider will provide a detailed monthly program/youth report with invoice;
- The Purchaser will be responsible for the transportation of the youth to and from placement as well as to Court hearings if necessary;
- Provider agrees to request a Release of Information from legal guardian to provide results of assessment and recommendations as a condition of admission;
- Provider will comply with ORC 2151.421 Reporting Child Abuse or Neglect.

4.0 Invoicing and Payment

4.1 **Cost of Services.** Purchaser agrees to pay Provider as specified, up to a maximum total amount not to exceed \$75,000.00 ("Maximum Dollar Amount"). This maximum amount includes unexpended FY23 funds in the amount of \$50,000 and the first half of FY24 funds in the amount of \$25,000.

- Per diem rate is \$140.00; Administrative Cost is \$70.00 per day and Maintenance Cost is \$70.00 per day.
- Care Coordination service: \$25.46 per 15-minute increment

- Per diem rate for 6th night through 10th night is same as above but shall be paid from a separate funding source.

4.2 **Invoice.** The Provider shall submit a monthly detailed (example attached) invoice to:

leanna.shaeffer@fairfieldcountyohio.gov

4.3 **Payment.** Purchaser shall process, in full, each invoice within five (5) days of receipt.

5.0 **Additional Contractual Requirements**

5.1 **Insurance.** By signing a contract with Purchaser, Provider agrees to maintain Commercial General Liability Insurance with limits of not less than \$1,000,000 each occurrence and \$3,000,000 general aggregate; Business Automobile Liability Insurance covering all owned, non-owned, hired, and leased vehicles of not less than \$1,000,000 combined single limit (bodily injury & property damage); and Worker's Compensation Insurance.

5.2 **Discrimination.** Provider agrees that there shall be no discrimination against any client or any employee because of race, color, sex, religion, disability, national origin, or any other factor as specified in Title VI of the Civil Rights Act of 1964 and subsequent amendments. It is further agreed that the Provider will comply with all appropriate federal and state laws regarding such discrimination.

5.3 **Amendment.** This contract may be amended at any time by written instrument agreed to, and signed by all parties.

5.4 **Assignment.** Neither Purchaser nor Provider shall assign, or in any way transfer, either's interest in this Agreement without the written consent of the other.

5.5 **No Transfer.** Except with the prior written consent of the other party, each party shall not transfer, including by merger (whether that party is the surviving or disappearing entity), consolidation, dissolution, or operation of law, (1) any discretion granted under this agreement, (2) any right to satisfy a condition under this agreement, (3) any remedy under this agreement, or (4) any obligation imposed under this agreement. Any purported transfer in violation of this section will be void.

6.0 **Confidentiality**

6.1 **Client Information.** The Provider shall protect from unauthorized disclosure all confidential information in its possession relating to clients receiving services pursuant to this Contract. Provider agrees that the use or disclosure by its employees, volunteers or agents of any information concerning clients served under this Contract, for any purpose not directly related to the performance of Provider's responsibilities under this Contract is strictly

prohibited, except upon the specific written consent of the parent, guardian or person authorized to give consent, court order, or other basis required by law.

6.2 Protected Health Information. Provider shall comply with all applicable state and federal laws regarding disclosure of protected health information under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. Protected Health Information (PHI) is information received by the Provider that meets the definition of PHI as defined by HIPAA and the regulations promulgated by the United States Department of Health and Human Services, specifically 45 CFR 164.501 and any amendments thereto.

6.3 Confidential and Proprietary Information. Purchaser and Provider agree that any information received during the furtherance of either Party's obligations in accordance with this Agreement, which concerns the personal, financial or other affairs of Purchaser or Provider, will be treated as confidential and will not be revealed to any other persons, firms or organizations.

7.0 Construction

This Contract shall be governed, construed, and enforced in accordance with the laws of the State of Ohio. If any portion of this Contract is found to be unenforceable due to statute, or administrative or judicial decision, the operation or enforceability of the unaffected balance of this Contract shall not be effected thereby. The parties agree that the state and federal courts sitting in Ohio will have exclusive jurisdiction over any claim arising out of this Contract, and each party consents to the exclusive jurisdiction of such courts.

8.0 Relationship of Parties

Provider and Purchaser agree that no agency, employment, joint venture, or partnership has been or will be created between the parties hereto pursuant to the terms and conditions of this Contract. Provider agrees that, as an independent contractor, Provider assumes all responsibility for any federal, state, municipal or other tax liabilities along with workers compensation, unemployment compensation, and insurance premiums which may accrue as a result of compensation received for services purchased by Purchaser hereunder. Provider agrees that it is an independent contractor for all purposes including, but not exclusively limited to, the application of the Fair Labor Standards Act, applicable provisions of the Internal Revenue Code, applicable provisions of Ohio Tax law, Workers Compensation Law and Unemployment Compensation Law.

9.0 Entire Agreement

This Contract constitutes the entire agreement between the parties with respect to all matters that are the subject of this Contract. This Contract may be amended only by the mutual agreement of the parties and only by a writing signed by both parties. The parties

specifically acknowledge that no promises, warranties or representations have been made to or relied upon by them other than those contained in this Contract. This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signatures transmitted by e-mail or facsimile shall have the same effect as original signatures.

10.0 Termination

Either party may terminate this Contract by giving thirty (30) days written notice to the other party.

If a party breaches this agreement, the non-breaching party may terminate the agreement immediately and without prior written notice to the other party.

11.0 Notices

Except as otherwise specifically set forth in this Contract, notices, demands, requests, consents or approvals given, required or permitted to be given hereunder shall be in writing and shall be deemed sufficiently given if hand-delivered or sent by recognized, overnight delivery service or by certified mail, postage prepaid and return receipt requested, addressed to the other party at the addresses given below.

Provider

The Village Network
2000 Noble Drive
Wooster, Ohio 44691

Purchaser

Fairfield County Juvenile Court
224 East Main Street/3rd Floor
Lancaster, Ohio 43130

Notice shall be deemed received upon actual receipt, unless sent by certified mail, in which event such notice shall be deemed to have been received when the return receipt is signed or refused. Either party, by notice given hereunder, may designate any further or different addresses to which subsequent notices, certificates, requests or other communications shall be sent.

12.0 Electronic Signatures

By entering into this Contract the Purchaser and Provider agree on behalf of the contracting business entity, its officers, employees, subcontractors, subgrantees, agents or assigns, to conduct this transaction by electronic means by agreeing that all documents

requiring signatures may be executed by electronic means and that the electronic signatures affixed to said documents shall have the same legal effect as if the signature was manually affixed to a paper version of the document.

IN WITNESS WHEREOF, Purchaser and the Provider have entered into this Contract which is effective as of the date written above.

The Village Network

Signature: _____

Name: _____

Title: _____

Date: _____

Fairfield County Juvenile Court

Signature: 

Name: Judge Terre L. Vandervoort

Title: Probate and Juvenile Court Judge

Date: 8/17/2023

Fairfield County Administrator

Signature: _____

Name: _____

Title: Fairfield County Commissioners

Date: _____

ORIGINAL

Carri L. Brown, PhD, MBA, CGFM

Purchase Order

Fiscal Year 2023

Page: 1 of 1

RSP24
Cont 515Fairfield County Auditor
210 East Main Street
Lancaster, Ohio 43130
Revisions: 000THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.Purchase Order # **23005776 - 00**

Delivery must be made within doors of specified destination.

Expiration Date: 08/15/2024

B
I
L
L
T
OJUVENILE COURT
224 E MAIN STREET
3RD FLOOR
LANCASTER, OH 43130
Phone: 740-652-7460V
E
N
D
O
RTHE VILLAGE NETWORK
2000 NOBLE DRIVE
WOOSTER, OH 44691S
H
I
P
T
OJUVENILE COURT
224 E MAIN STREET
3RD FLOOR
LANCASTER, OH 43130
Phone: 740-652-7460last 25k
Jan

| VENDOR PHONE NUMBER | | VENDOR FAX NUMBER | REQUISITION NUMBER | DELIVERY REFERENCE |
|---------------------|---------------|-------------------|----------------------|----------------------|
| 330-264-3232 | | | 6233 | |
| DATE ORDERED | VENDOR NUMBER | DATE REQUIRED | FREIGHT METHOD/TERMS | DEPARTMENT/LOCATION |
| 07/25/2023 | 38870 | | | JUVENILE COURT ADMIN |
| | | | NOTES | |

PO Requisitioner Name : Alisha Mason

E mail Address : alisha.mason@fairfieldcountyohio.gov

| ITEM # | DESCRIPTION / PART # | QTY | UOM | UNIT PRICE | EXTENDED PRICE |
|---------------------------|---|-------------|------|-------------|----------------|
| 1 | JUV CT RESPITE CARE RSP24 INVOICE# ' GL Account: 17203600 - 530000 - RSP24 | 1.0 | EACH | \$75,000.00 | \$75,000.00 |
| GL SUMMARY | | | | | |
| 17203600 - 530000 - RSP24 | | \$75,000.00 | | | |

Invoice Date ___/___/___ Invoice Amount \$_____ To Be paid ___/___/___ Warrant # _____

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$75,000.00 required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the County Treasury or in process of collection to the credit of the submitted Fund(s) free from any obligation or certification now outstanding.

Date: 07/25/2023

08/22/2023

Carri L. Brown

Auditor Fairfield County, OH

Purchase Order Total

\$75,000.00

202

For Department Use ONLY

Prosecutor's Approval Page

Resolution No.

A resolution authorizing the approval of a service contract by Fairfield County Juvenile Court and The Village Network.

(Fairfield County Juvenile/Probate Court)

Approved as to form on 8/18/2023 11:40:59 AM by Amy Brown-Thompson,



Amy Brown-Thompson
Prosecutor's Office
Fairfield County, Ohio

Signature Page

Resolution No. 2023-08.22.n

A resolution authorizing the approval of a service contract by Fairfield County Juvenile Court and The Village Network.

(Fairfield County Juvenile/Probate Court)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account-to-account transfer into a major expenditure object category.

WHEREAS, appropriations are needed to cover expenses for CY2023; and

WHEREAS, an account-to-account transfer will allow proper classification of major expenditure object categories.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$2,500 is hereby authorized as follows:

From: 17231700 Capital Outlay
To: 17231700 Contractual Services

Prepared by: Alisha Hoffman
cc: Juvenile Court

**Account-to-Account Transfer
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$2,500.00

From: 17231700-574000 Equipment, Software, & Fixtures; \$2,500.00
To: 17231700-530000 Contractual Services; \$2,500.00

Resolution No. 2023-08.22.o

A resolution approving an account-to-account transfer into a major expenditure object category.

(Fairfield County Juvenile/Probate Court)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated in a major expenditure object category for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209

WHEREAS, additional appropriations are needed in the major expenditure object category for Fund 2408 Drug Court Program Sub Fund 8209; and

WHEREAS, appropriating from unappropriated will allow proper accounting in the major expenditure object category.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category:

\$4,544.48; 17820900 Contractual Services

Prepared by: Alisha Hoffman
cc: Juvenile Court

**Appropriate from Unappropriated
For Auditor's Office Use Only:**

\$4,544.48

8209#; 17820900#; 530000#; Contractual Services

Resolution No. 2023-08.22.p

A resolution to appropriate from unappropriated in a major expenditure object category for Juvenile Court Fund; #2408 Drug Court Program Sub Fund #8209

(Fairfield County Juvenile/Probate Court)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution approving an account-to-account transfer into a major expenditure object category. [Guardianship Services]

WHEREAS, appropriations are needed to cover expenses for CY23; and

WHEREAS, an account-to-account transfer will allow proper classification of major expenditure object categories.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. That the transfer of appropriations in the amount of \$6,750.00 is hereby authorized as follows:

| | | |
|-------|----------|---------------------------------|
| From: | 20285900 | \$500.00 Materials and Supplies |
| To: | 20285900 | \$500.00 Personal Services |

| | | |
|-------|----------|-------------------------------|
| From: | 20285900 | \$500.00 Contractual Services |
| To: | 20285900 | \$500.00 Personal Services |

| | | |
|-------|----------|---------------------------------|
| From: | 20285900 | \$1,250.00 Contractual Services |
| To: | 20285900 | \$1,250.00 Personal Services |

| | | |
|-------|----------|---------------------------------|
| From: | 20285900 | \$4,500.00 Contractual Services |
| To: | 20285900 | \$4,500.00 Personal Services |

Prepared by: Pamela Barkley
cc: Juvenile Court

**Account-to-Account Transfer
For Auditor's Office Use Only:**

Total Transfer of Appropriations \$6,750.00

| | | | |
|-------|----------|--------|----------------------------------|
| From: | 20285900 | 561000 | \$500.00 General Office Supplies |
| To: | 20285900 | 511010 | \$500.00 Salaries |

| | | | |
|-------|----------|--------|-------------------------------|
| From: | 20285900 | 558000 | \$500.00 Travel Reimbursement |
| To: | 20285900 | 511010 | \$500.00 Salaries |

| | | | |
|-------|----------|--------|---------------------------------|
| From: | 20285900 | 530000 | \$1,250.00 Contractual Services |
| To: | 20285900 | 511010 | \$1,250.00 Salaries |

| | | | |
|-------|----------|--------|----------------------------------|
| From: | 20285900 | 533027 | \$4,500.00 Indigent Guardianship |
| To: | 20285900 | 511010 | \$4,500.00 Salaries |

Signature Page

Resolution No. 2023-08.22.q

A resolution approving an account-to-account transfer into a major expenditure object category. [Guardianship Services]

(Fairfield County Juvenile/Probate Court)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617

WHEREAS, unappropriated money exists within fund #2617-Meals on Wheels Older Adult Alternatives of Fairfield County, Inc. and

WHEREAS, an appropriation of unappropriated funds is needed to cover the expenditure of contractual services for in home services and transportation

WHEREAS, to appropriate from unappropriated will allow proper accounting in the major expenditure object category; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Board of Commissioners appropriate from unappropriated into the following category of contractual services:

\$15,000.00 12261700 contractual services

For Auditor's Office Use Only:

\$15,000.00 12261700 530000-Older Adult Services-Contractual Services

Prepared by: Sarah Arledge, Meals on Wheels-OAAFC

Resolution No. 2023-08.22.r

A resolution to appropriate from unappropriated funds in a major expenditure object categories for Meals on Wheels-OAAFC, Inc. Fund# 2617

(Fairfield County Meals on Wheels/Older Adult Agency)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution to appropriate from unappropriated and decrease appropriations in the 2023/2024 DLEF Grant Fund 7830 SF 8312, request for an advance

WHEREAS, it is operationally efficient to appropriate from unappropriated in the 7830 SF 8312 DLEF Fund -Grant award \$100,824.05; and

WHEREAS, a cash advance is necessary in the amount of \$40,000 for the purpose of grant operations for the Major Crimes Unit; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. Appropriate from unappropriated monies in the following major expenditure object categories:

| | | |
|----------|----------------------|-------------|
| 78783014 | Personal Serv | <\$9628.00> |
| 78783014 | Fringe | <\$7708.16> |
| 78783014 | Contractual Serv | \$14,110.13 |
| 78783014 | Other | \$2,500.00 |
| 78783014 | Materials & supplies | \$17,200.00 |
| 78783014 | Capital Outlay | \$23,500.00 |

Section 2. Request that the Fairfield County Auditor process the following advance:

| | | |
|--------|--|---------------|
| DEBIT | 1001 090000 General Fund Advance | <\$40,000.00> |
| CREDIT | 8312 223001 (78783014) DLEF Advance in | \$40,000.00 |

Major Crimes Unit will make quarterly payments to the General Fund as the quarterly reimbursements are received from OCJS.

A resolution to appropriate from unappropriated and decrease appropriations in the 2023/2024 DLEF Grant Fund 7830 SF 8312, request for an advance

For Auditor's Office Use Only:

Section 1.

| | | |
|----------|--------|-------------|
| 78783014 | 511010 | <\$9628.00> |
| 78783014 | 521000 | <\$5952.00> |
| 78783014 | 522000 | <\$139.61> |
| 78783014 | 523000 | <\$1634.55> |
| 78783014 | 526000 | \$18.00 |
| 78783014 | 530000 | \$6826.28 |
| 78783014 | 543000 | \$3000.00 |
| 78783014 | 544025 | \$10,000.00 |
| 78783014 | 550400 | \$2300.00 |
| 78783014 | 553010 | <\$8016.15> |
| 78783014 | 560000 | \$7000.00 |
| 78783014 | 562600 | \$10,200.00 |
| 78783014 | 574000 | \$23,500.00 |
| 78783014 | 590815 | \$2500.00 |

Section 2. That the County Auditor, on behalf of the Budget Commission issue an amended certificate to the credit of the 2023 DLEF Fund in the amount of \$6365.95. This amount represents the additional revenues to be received.

Section 3. Request that the Fairfield County Auditor, on behalf of the Budget Commission, update the following receipt lines:

| | | |
|--------------|----------|--------|
| + \$ 6365.95 | 78783014 | 433400 |
|--------------|----------|--------|

Prepared by: Megan Poling
cc: Major Crimes Unit

Title Page

A. Program Area: ✓ LEF - Law Enforcement

B. Title of Project: Major Crimes Unit

C. Project Period: 7/1/2023 to: 6/30/2024 Extension:

D. Continuation of Subgrant Number: DL-LEF-5810

E. Focus of Application: City ✓ County Townsh ip Village State

F. Budget Summary:

| | |
|----------------------|---------------------|
| OCJS Funds: | \$100,824.05 |
| Cash Match: | \$33,608.02 |
| Inkind Match: | \$0 |
| Total Budget: | \$134,432.07 |

See Directives for Eligibility

G. Project Director: **Prefix:** Mr. **FirstNa** Dennis **M.I.:** **LastNa** Lowe **Suffix:**
me: **me:**
Title: Commander **Agency:** Major Crimes Unit
Address: 240 Baldwin Drive **City:** Lancaster **Zip:** 43130 -
Phone: 7409011707 Ext. **Fax:** 740-652-9326
Email: dennis.lowe@fairfieldcountyohio.gov **County:** Fairfield

H. Implementing **Prefix:** Mr. **FirstNa** Alex **M.I.:** **LastNa** Lape **Suffix:**
me: **me:**
Title: Sheriff **Agency:** Fairfield County Sheriff
Address: 345 Lincoln Ave **City:** Lancaster **Zip:** 43130 -
Phone: 7406527900 Ext. **Fax:** 740-654-8115
Email: alape@sheriff.fairfield.oh.us **County:** Fairfield
Website:

I. Subgrantee: **Prefix:** Ms. **FirstNa** Aundrea **M.I.:** **LastNa** Cordle **Suffix:**
me: **me:**
Title: County Administrator **Agency:** Fairfield
County
Commissioners
Address: 210 E Main St Ste 301 **City:** Lancaster **Zip:** 43130 -
Phone: 7406877195 Ext. **Fax:** 740-653-4705 **Subgrantee**
Email: aundrea.cordle@fairfieldcountyohio.gob **County:** Fairfield **Tax I.D.:** 316400066

Vendor ID and Address code to be completed by OCJS:

| Non-state Agency OAKS Vendor ID | OAKS Address Code |
|---------------------------------|-------------------|
| 0000056164 | 024 |
| State Agency OAKS Vendor ID | Vendor Location |
| | EFT-24 |
| Overage | |
| Split Funding | |

Unique Entity Identifier: MAM8KFZZ4UL
5

Primary Place of Performance:

City: Lancaster

State: Ohio

Zip: 43130 - 3854

Pre Award Conditions

On behalf of the Ohio Office of Criminal Justice Services (OCJS), I am pleased to inform you that your Ohio Drug Law Enforcement Application 2022 application has been recommended for funding. In order to receive funding for your project, please address the attached conditions and provide any required forms or documents as requested. Please respond to the conditions no later than 6/2/2023

Please note that all conditions must be addressed to receive Ohio Drug Law Enforcement Application 2022 funding, and that failure to return this documentation by 6/2/2023 may jeopardize funding. For additional information or help regarding these conditions or forms, please contact your grants coordinator.

Section to attach documents in support of Pre-Award Conditions.

https://www.ocjsgrants.com/_Upload/619659_948690-ConfidentialityandPrivacyProvisions.pdf

1. Due to the end of the State's fiscal year, if projects plan to draw funds on 7/01/2023 Pre-Award Conditions MUST be completed no later than 06.02.2023.

Complete ✓

2. The form above must be signed by your authorized representative and submitted as part of your pre-award conditions.

Complete ✓

3. Please go back into your application and modify your previously submitted budget. Please incorporate any other pre-award conditions assigned into the budget as applicable. The budget may not exceed the following amounts: OCJS Funds = \$100,824.05; Match = \$33,608.02; Total Project Costs = \$134,432.07. Please review the budget instructions and be sure all necessary information is provided, including the budget narrative. Please revise the project objectives, if necessary, as a result of the revised award amount.

Complete ✓

4. Task forces must participate in mandatory event and subject deconfliction through the Ohio High Intensity Drug Trafficking Areas (HIDTA) Investigative Support Center.

Drug task forces are required to participate in the online de-confliction program. The de-confliction program is handled by Ohio HIDTA, specifically the Cleveland office. De-confliction must be done using Case Explorer. For further information, please contact John Glasgo at 216-739-3507 or john.glasgo2@ohiohidta.org.

Complete ✓

5. Drug task forces are required to enter drug stats in the online Drug Incident Summary Overview (DISCO) program through the El Paso Intelligence Center (EPIC). The drug stats must be entered biweekly. For further information, please contact Richard Meadows at rmeadows@dps.ohio.gov

Complete ✓

6. All projects are responsible for keeping reports current and up to date. If not, projects could potentially receive reduced funding.

Projects are responsible for notifying OCJS of any investigations into the agency as well as any change of leadership within the Task Force.

Complete ✓

7. Peer review comments and subject matter expert comments are available for review within the online grants management system. The comments can be accessed by clicking on the Program Summary link, which is under the View, Edit and Complete Forms section.

Pre Award Conditions

Task Force Commanders are encouraged to attend the Ohio Task Force Commanders meetings . OCJS communicates grant, programmatic and reporting requirements through these meetings. Task Forces will be responsible for complying with requirements communicated through these meetings.

Complete ✓

8. The Project Director Acknowledgement is required . Please go to the Pre Award Conditions section at the bottom of the page and put a check mark in the box where there is bold writing – Project Director Acknowledgement – the hit the SAVE button at the top . Go back and click on the HERE under the Project Director Acknowledgement to send the application back .

Complete ✓

9. Within the Problem Statement, include some national statistics.

Complete ✓

10. We need current Collaboration letters from Athens, OU PD, Hocking Prosecutor, Logan PD, Pickerington PD, Pickaway County SO, Pickaway County Prosecutor.

Complete ✓

11. Within Personnel, the total yearly wages for Unemployment Comp cannot exceed 2% on the first \$9000. Based on the current hours in the budget (1040 hours) the FTE should be 0.50.

Complete ✓

12. Within Other Costs, how many cell phones? Move Fleet Vehicle request to Equipment. Remove Naloxone from the budget.

Complete ✓

13.

Complete

14.

Complete

15.

Complete

16.

Complete

17.

Complete

18.

Complete

19.

Complete

20.

Complete

After the Grant Coordinator has acknowledged the Pre-Award conditions have been entered, click [HERE](#) to navigate to the screen for submitting your Pre-Award Conditions.

Project Director acknowledgement that Pre-Award conditions have been met. ✓

After the Project Director has acknowledged the Pre-Award conditions have been met, click [HERE](#) to navigate to the screen for submitting your Pre-Award Conditions, to send the pre-award conditions back to the grant coordinator. If you advance the status before saving the information, you lose all data

Grant Coordinator acknowledges the Pre-Award conditions have been cleared. ✓

Total OCJS Amount \$100,824.05

Pre Award Conditions

| | |
|--------------------|--------------|
| Total Match Amount | \$33,608.02 |
| Total Amount | \$134,432.07 |

Grant Planner acknowledges the Pre-Award conditions have been cleared. ✓



Department of
Public Safety

Mike DeWine, Governor
Jon Husted, Lt. Governor

Andy Wilson, Director
Nicole M. Dehner, Executive Director



SUBGRANT AWARD AGREEMENT

Subgrant Number: 2022-DL-LEF-5810

Title: Major Crimes Unit

In accordance with the provisions of the Ohio Drug Law Enforcement Fund (DLEF) as enacted by the 127th General Assembly of Ohio in House Bill 562 on September 23, 2008 and as set forth in Ohio Revised Code Section 5502.68 Ohio Drug Law Enforcement Application 2022, the Ohio Office of Criminal Justice Services, as the duly authorized State Agency, hereby approves the project application submitted as complying with requirements of the Agency for the fiscal year indicated in the subgrant number above and awards to the foregoing Subgrantee a Subgrant as follows:

| | |
|----------------------|----------------------------------|
| Subgrantee: | Fairfield County Commissioners |
| Implementing Agency: | Fairfield County Sheriff |
| Award Periods: | 07/01/2023 to 06/30/2024 |
| Closeout Deadline: | 08/29/2024 |
| Award Amounts: | OCJS Funds: \$100,824.05 75% |
| | Cash Match: \$33,608.02 25% |
| | Inkind Match: \$0.00 |
| | Project Total: \$134,432.07 100% |

The terms set forth in the 'Responsibility for Claims' section of the OCJS Standard Federal Subgrant Conditions Handbook are subject to Ohio law, including section 3345.15 of the Ohio Revised Code and the Ohio Constitution. As a result, those terms may not apply to subgrant recipients who are political subdivisions of the state, and do not apply to state instrumentalities.

This Subgrant is subject to the statements as set forth in the approved Programmatic and Budget Application submitted and approved revisions thereto, as well as the OCJS Standard Federal Subgrant Conditions and Special Conditions to this Subgrant, which are attached hereto and hereby included by reference herein. The Subgrant is also bound by all applicable federal guidelines, as referenced in the Standard Conditions. Revisions to this Subgrant Award Agreement must be approved in writing by OCJS.

The Subgrant shall become effective as of the award date, for the period indicated, upon return to OCJS of this Subgrant Award Agreement executed on the behalf of the Subgrantee's and Implementing Agency's authorized official in the space provided below.

Nicole Dehner, Executive Director

7/12/2023

Award Date

The Subgrantee agrees to serve as the official subrecipient of the award, agrees to provide the required match as indicated above, and assumes overall responsibility for compliance with the terms and conditions of the award. I hereby accept this Subgrant on behalf of the Subgrantee.

County Administrator
Fairfield County Commissioners

Date

The Implementing Agency agrees to comply with the terms and conditions of the award. I hereby accept this Subgrant on behalf of the Implementing Agency.

Sheriff
Fairfield County Sheriff

Date

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

08/22/2023

223

Resolution No. 2023-08.22.s

A resolution to appropriate from unappropriated and decrease appropriations in the 2023/2024 DLEF Grant Fund 7830 SF 8312, request for an advance.

(South Central Major Crimes Unit)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

WHEREAS, departments that need the Board of Commissioners' approval for payment of their invoices have submitted their invoices to the County Auditor; and

WHEREAS, the County Auditor has submitted the cash disbursement journal for payment of invoices for the check date of August 24, 2023; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS, FAIRFIELD COUNTY, STATE OF OHIO:

Section 1. That the Fairfield County Board of County Commissioners approves the attached cash disbursement journal.

Prepared by: Auditor/Finance
cc: Finance Office

| Department | | | | | | | | | |
|------------------------------|--|----------|---|-----------|--------------|----------|---------|-------------------------------|-----------|
| Check # | Check Date | Vendor # | Vendor Name | Invoice # | Invoice Date | PO # | Warrant | Line Item Description | Amount |
| 1210 | JOB & FAMILY SERVICES | | | | | | | | |
| | Fund: 2018 - FCJFS - PUBLIC ASSISTANCE | | | | | | | | |
| 5382431 | 08/24/2023 | 6640 | FF CTR FOR DISABILITIES JULY 2023 & CEREBRAL PALSY | | 07/01/2023 | 23000371 | C0822 | 2023 - 2024 TRANSPORTATION | 76,905.50 |
| TOTAL: JOB & FAMILY SERVICES | | | | | | | | | 76,905.50 |

INVOICES BY DEPARTMENT

08/24/2023 to 08/24/2023

Department

| Check # | Check Date | Vendor # | Vendor Name | Invoice # | Invoice Date | PO # | Warrant | Line Item Description | Amount |
|---------|------------|----------|-------------|-----------|--------------|------|---------|-----------------------|--------|
|---------|------------|----------|-------------|-----------|--------------|------|---------|-----------------------|--------|

Summary Total for this report: \$76,905.50

Commissioner Steven A. Davis

Commissioner Jeffrey M. Fix

Commissioner David L. Levacy

Date

Resolution No. 2023-08.22.t

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

(Fairfield County Commissioners)

This resolution has not yet been voted on.

CERTIFICATE OF CLERK

It is hereby certified that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Fairfield County, Ohio on the date noted above.

**THIS PAGE
INTENTIONALLY
LEFT BLANK**



**THIS PAGE
INTENTIONALLY
LEFT BLANK**



**THIS PAGE
INTENTIONALLY
LEFT BLANK**



**THIS PAGE
INTENTIONALLY
LEFT BLANK**

